



SHIRE OF BODDINGTON

'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'

MINUTES

For The Special Meeting Of Council To Consider The Draft Budget Held At

5 PM, MONDAY 13TH AUGUST 2012

at the
Shire of Boddington Council Chambers
at 39 Bannister Road Boddington

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Minutes

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1 DECLARATION OF OPENING:

The Shire President, Cr Allert declared the meeting open at 5:00pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

Cr J R Allert	President
Cr PR Carrotts	
Cr EK Hoek	
Cr J Goodgame	
Cr N Crilly	

Mr G Sherry	Chief Executive Officer
Ms C Martin	Director Corporate Services
Ms Cassi Vandenberg	Finance Manager
Mr P Haas	Principal Environmental Health Officer/Building Surveyor (
Mr T Pearson	Director Special Projects
Mrs A Patten	Manager Community Services
Mr P Langan	Manager Works Services

APOLOGIES:

Nil

VISITORS:

Mr & Mrs Waite

3 DISCLOSURE OF FINANCIAL INTEREST:

Nil

4 PUBLIC QUESTION TIME:

Nil

5 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

Nil

6 CONFIRMATION OF MINUTES:

Nil, Minutes of Council's Meetings will be adopted at a future Ordinary Meeting of Council.

7 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil

8 REPORTS OF OFFICERS AND COMMITTEES:

8.1 DIRECTOR CORPORATE SERVICES:

8.1.1 Review of Draft 2012/2013 Budget

File Ref. No: ADM 0314
Disclosure of Interest: Nil
Date: 23rd July 2012
Author: Carmel Martin
Attachments:

Summary

Council is to consider items to be included in the draft 2012/2013 Budget.

Background

Council is to discuss Council's 2012/13 Draft Budget with a view to finalising the priority of those matters to be included in the document. The finalised Council's 2012/2013 Budget will be adopted at the Ordinary Council Meeting to be held at the Shire of Boddington Administration Centre on Tuesday 21st August 2012.

In reviewing the 2012/13 Draft Budget, Council should note that:

1. The Draft Budget is presented as a deficit budget with nearly every activity discussed by Council at some time include in the Draft Budget. Therefore currently a total of \$741,054 is required to be cut from expenditure programs and/or increased in revenue collections to balance the Draft Budget;
2. Staff have prioritised the discretionary expenditure in the Officer's Recommendation, with the first activities listed being those activities assessed as a lower priority. It is anticipated that upon review Council will reach a consensus decision of funding priorities for the coming year;
3. A 5% rate increase has already been presumed and included in calculations; and unless additional revenue is realised, then a possible reduction in the discount provided to ratepayers who pay by the due date may need to be reduced from 5% to 2.5%.

At the Special Meeting to Consider the Draft Budget on Friday 27th July 2012, Council made a motion on this matter and then subsequently resolved to lie this matter on the table.

Council Resolution	110/12	Moved	Cr Veitch
That the matter lie on the table.			
Seconded	Cr Carrotts	Carried	6/0

Comment

The following items are important for the 2012/13 budget year:

Description	Amount	Reason to include in Budget
Local Law Reform	\$15,000	It is a statutory requirement that a review of our local laws and standing orders occurs every 8 years. This review is overdue, and the officer states that the local laws and standing orders require considerable work to ensure they are suitable for the Shire of Boddington. This is a lengthy process and we do not currently have the staffing resources to carry out this statutory requirement.
Corporate Profile	\$80,000	<ol style="list-style-type: none"> 1. It is difficult to identify what is on the logo for our stationery, uniforms and other corporate information which requires the logo to be reduced in size. 2. The logo is outdated, and a modernisation and re-branding for the Shire of Boddington would assist in making the community proud to identify with the logo, and ensure that the logo is identifiable with our current profile. 3. A new corporate profile introduction would be a 2 stage process: <ol style="list-style-type: none"> a. marketing and research to identify a suitable logo/branding for the Shire of Boddington. This could cost between \$15,000 to \$20,000. b. once the new brand is adopted by Council, then the process of changing all our corporate stationery, uniforms, signage etc would take place. Also the establishing of uniformity when providing our brand to others. Eg. Uniform set up of letters, emails and reports. This could cost up to \$60,000.
Increase Housing Allowance from \$125 to \$150 per week	\$28,224	By providing a housing allowance this will increase Council's ability to retain employees and provides some assistance to employees who do not have Council provided housing.
Staff Positions:		
• Administration/HR Manager	\$64,846	plus housing & motor vehicle
• Project Officer	\$70,741	plus housing & motor vehicle
• Pool Manager (second)	\$45,392	This position will be required if the swimming pool is to be opened for additional hours for the 2012/13 season.

Policy Implications

Shire of Boddington Standing Orders Local Law

13.4 That the Motion Lie on the Table - Effect of Motion

13.4.1 This motion, having been carried, will cause debate on the substantive motion and any amendment to cease immediately and for the meeting to proceed to the next business.

13.4.2 Any member may raise the motion from the table, by giving appropriate notice of motion for any meeting in the future.

13.4.3 When a motion is raised from the table, the mover of the original substantive motion, or in the absence of the original mover, the person moving this procedural motion, is given the opportunity to re-introduce the matter after which debate shall continue according to these standing orders.

Voting Requirement - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.1.1A

Resolution	111/12	Cr Carrotts
That the matter be raised from the table for discussion		
Seconded	Cr Crilly	Carried 5/0

OFFICER'S RECOMMENDATION – ITEM 8.1.1B

MOTION	Moved	Cr Veitch
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That Council adopt a priority ranking of discretionary activities for possible inclusion of these discretionary activities in Council's 2012/13 Budget as follows:

Details	Amount
Data Projector	1,200
Blue Gum Park (creek, weeds, replantings, improved drainage)	7,500
Small Truck BMO BT30	53,000
Transfer to Recreation Reserve	100,000
Cemetery Fencing - continue on	30,000
Glass door replace roller door Pavilion Function Room	6,500
Banner Poles - 2 plus installation	5,550
R/C Aircon Kitchen & Function Room	18,000
Transfer to Recreation Reserve	100,000
Details	Amount
Security system Pavilion	5,000
Banner Poles - 2 plus installation	5,550
Refuse Site Road	39,440
Install light switch inside campers kitchen	2,500
New clothes line (Caravan Park)	2,062
Security Cameras	1,200
Survey Cemeteries - Marradong	5,000

Survey Cemeteries - Quindanning	5,000
Transfer to Recreation Reserve	100,000
Mobile Scaffold	6,000
Review Local Laws - Consultant	15,000
Standpipe Swipe Card System - Quindanning	10,000
E-Waste Trial	7,000
Community Survey	8,000
EDMS	40,644
Install sub soil drain (20 Prussian Way)	4,000
Sea Container - Works Depot	3,000
Dual Cab Utility BT06	20,500
Dual Cab Utility BT11	19,546
Dual Cab Utility BT15	17,985
Small Ride on Toro Mower	7,818
Transfer to Recreation Reserve	100,000
Days Road	30,058
Staff Housing allowance - increase \$25 per week	28,224
New screen door to laundry & lounge (46 Johnstone St)	4,200
Corporate Profile	80,000
Emergency Power	42,890
New Shower Recess - Caravan Park Caretakers Dwelling	2,968
Swim Teaching Platform (1800mm)	1,137
Standpipe Swipe Card System - Boddington	12,946
Reseal & retile ensuite shower (20 Prussian Way)	5,000
New patio 10m x 3.8m (25 Johnstone Street)	4,818
EHD Slasher	10,455
New stove - Caravan Park Caretakers Dwelling	1,200
Sports Oval - Roof on Tanks	10,000
Sports Oval - 2 Water Tank Liners	10,000
Transfer to Recreation Reserve	100,000
Retile shower room in home side change rooms	13,000
Boddington Health Centre - Install sink in treatment room	1,676
Boddington Cemetery - Niche Wall	10,000
New Storage Garage (Swimming Pool)	15,000
Rates Increase - 1% (5% - 6%)	33,805
Rates Discount (from 5% to 2.5%)	77,343
Rates Increase - 1% (6% - 7%)	33,805
Rates Discount (from 2.5% to 0%)	77,343
Rates Increase - 1% (7% - 8%)	33,805
Rates Increase - 1% (8% - 9%)	33,805
Rates Increase - 1% (9% - 10%)	33,805

Seconded

Cr Carrotts

That the table showing Council's priority ranking of discretionary activities for possible inclusion of these discretionary activities in Council's 2012/13 Budget be amended to read

Details	Amount
Data Projector	1,200
Blue Gum Park - (creek, weeds, replantings, improved drainage)	7,500
Small Truck BMO BT30	53,000
Transfer to Recreation Reserve	100,000
Cemetery Fencing - continue on	30,000
Pool Manager (second)	45,392
Admin Manager / HR - Salary	63,250
Admin Manager / HR - Motor Vehicle	22,000
Admin Manager / HR - Housing	18,550
Glass door replace roller door Pavilion Function Room	6,500
Banner Poles - 2 plus installation	5,550
R/C Aircon Kitchen & Function Room	18,000
Transfer to Recreation Reserve	100,000
Security system Pavilion	5,000
Refuse Site Road	39,440
Install light switch inside campers kitchen	2,500
New clothes line (Caravan Park)	2,062
Survey Cemeteries - Marradong	5,000
Survey Cemeteries - Quindanning	5,000
Transfer to Recreation Reserve	100,000
Mobile Scaffold	6,000
Review Local Laws - Consultant	15,000
Standpipe Swipe Card System - Quindanning	10,000
E-Waste Trial	7,000
Transfer to Recreation Reserve	100,000
Community Survey	8,000
EDMS	40,644
Sea Container - Works Depot	3,000
Small Ride on Toro Mower	7,818
Banner Poles - 2 plus installation	5,550
Transfer to Recreation Reserve	100,000
Transfer to Special Projects Reserve	49,142
Dual Cab Utility BT06	15,000
Dual Cab Utility BT11	10,000
Utility BT015	10,000
Corporate Profile	80,000
Transfer to Recreation Reserve	100,000
Project Officer	97,741

Install sub soil drain (20 Prussian Way)	4,000
Days Road	30,058
Staff Housing allowance - increase \$25 per week	28,224
New screen door to laundry & lounge (46 Johnstone St)	4,200
Security Cameras	1,200
Rates reduction 1% (5% - 4%)	-33,805
Emergency Power	12,890
Swim Teaching Platform (1800mm)	1,137
Standpipe Swipe Card System - Boddington	12,946
Reseal & retile ensuite shower (20 Prussian Way)	5,000
Rates reduction 1% (4% - 3%)	-33,805
New patio 10m x 3.8m (25 Johnstone Street)	4,818
EHD Slasher	10,455
New stove - Caravan Park Caretakers Dwelling	1,200
Sports Oval - Roof on 1 Tanks	5,000
Sports Oval - 1 Water Tank Liner	5,000
Retile shower room in home side change rooms	13,000
Boddington Health Centre - Install sink in treatment room	1,676
Boddington Cemetery - Niche Wall	10,000
New Storage Garage (Swimming Pool)	15,000
Rates Increase - 1% (5% - 6%)	33,805
Rates Discount (from 5% to 2.5%)	77,343
Rates Increase - 1% (6% - 7%)	33,805
Rates Discount (from 2.5% to 0%)	77,343
Rates Increase - 1% (7% - 8%)	33,805
Rates Increase - 1% (8% - 9%)	33,805
Rates Increase - 1% (9% - 10%)	33,805

Seconded

Cr Goodgame

Carried 4/1

The Amendment became the Motion.

RESOLUTION

121/12

Moved

Cr Veitch

That Council adopt a priority ranking of discretionary activities for possible inclusion of these discretionary activities in Council's 2012/13 Budget as follows:

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Transfer to Recreation Reserve	100,000
Community Survey	8,000
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Sea Container - Works Depot	3,000
Small Ride on Toro Mower	7,818
Banner Poles - 2 plus installation	5,550
Transfer to Recreation Reserve	100,000
Transfer to Special Projects Reserve	49,142
Dual Cab Utility BT06	15,000
Dual Cab Utility BT11	10,000
Utility BT015	10,000
Corporate Profile	80,000

Transfer to Recreation Reserve	100,000
Project Officer	97,741
Install sub soil drain (20 Prussian Way)	4,000
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Rates Increase - 1% (7% - 8%)	33,805
Rates Increase - 1% (8% - 9%)	33,805
Rates Increase - 1% (9% - 10%)	33,805

Seconded

Cr Carrotts

Carried 4/1

9 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil

10 URGENT BUSINESS WITHOUT NOTICE (WITH THE APPROVAL OF THE PRESIDENT OR MEETING):

Nil

11 CONFIDENTIAL ITEMS:

Nil

12 CLOSURE OF MEETING:

With no further business to discuss the Shire President, Cr Allert, closed the meeting at 6:07pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting held on Tuesday 21st August 2012.

.....
J R ALLERT

President