
Purpose

The purpose of this Policy is to provide guidance in determining and administering superannuation contributions for Council Members.

Scope

This policy applies to all elected Council Members of the Shire of Boddington (Shire), who are eligible to receive fees and allowances and who choose to receive superannuation contributions.

Definitions

Term	Meaning
Council Member	A person elected to serve as a Major, Shire President or Councillor under the Local Government Act 1995.
Superannuation Guarantee (SG)	Compulsory contributions made by an employer (or in this case, a local government) under the Superannuation Guarantee (Administration) Act 1992 (Cth).(SG Act).
Opt-Out	A written notice from a Council Member to the Chief Executive Officer (CEO) indicating they do not wish to receive superannuation contributions.
SG Rate	The legislated superannuation guaranteed contribution rate under the SG Act.

Policy Statement

Eligibility

Effective 1 July 2025, a Council Member who is entitled to receive meeting fees or allowances is eligible for superannuation contributions.

Contributions are not made:

- i) During any period of suspension under the Local Government Act 1995.
- ii) During periods when the Council Member is not entitled to receive fees or allowances.
- iii) If the Council Member fails to nominate a complying superannuation fund before the end of the month to which the payment relates.

Contribution Details

The superannuation contribution rate matches the prevailing Superannuation Guarantee rate.

Contributions are paid in addition to fees and allowances and are not included in the Salaries and Allowances Tribunal fee cap.

Payments are made to a complying superannuation fund nominated by the Council Member.

Opt-Out Provision

Any Council Member may choose to opt out of receiving superannuation contributions by providing a written notice to the CEO.

Opt-out notices take effect from the date they are received by the CEO.

Timing of Payments

Superannuation contributions are paid at the same time as Council Member remuneration is due.

Contributions are not to be made retrospectively for periods prior to the effective date of the Council's resolution.

Financial Responsibility

Superannuation payments are to be funded from the Shire's existing budget.

The financial impact may vary depending on the number of Council Members and the amount of remuneration determined by the Salaries and Allowances Tribunal and the Council.

Responsible Officer	Chief Executive Officer
History	Adopted Month Year (Resolution July 2025)
Delegation	
Relevant Legislation	Local Government Act 1995 Section 5.99B Superannuation Guarantee (Administration) Act 1992
Related Documentation	Forms & Templates: Councillor Detail Form Tax File Number Declaration Form Super Choice Form