



'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'

AGENDA

**For The
Ordinary Meeting of Council
To Be Held At**

5PM, TUESDAY

20 NOVEMBER 2018

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

‘I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present’.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance
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2.1.2	Apologies
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Nil at this time.

2.1.3	Leave of Absence
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Nil at this time.

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

Nil at this time.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil at this time.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Tuesday 23 October 2018
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That the minutes of the Ordinary Meeting of Council held on Tuesday 23 October 2018 be confirmed as a true record of proceedings.

6.1.2 Ordinary Meeting of Council held on Tuesday 19 th September 2018
--

That the minutes of the Ordinary Meeting of Council held on Tuesday 19th September 2017 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements – October 2018

Disclosure of Interest: Nil
Date: 14 November 2018
Author: J Rendell – Manager Financial Services
Attachments: 8.2.1A Financial Statements – October 2018

Summary

Council is to consider Monthly Financial Reports for October 2018.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of October 2018

FINANCIAL SUMMARY YEAR TO DATE OCTOBER 2018

The following commentary is provided to assist in the understanding of Council's financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. It is acknowledged that there will be minor changes in the actual financial; result after all of the end-of-year processes have been undertaken. Once we have audit sign off, the Annual financial accounts for Year ended 30 June 2018 will be presented to Council.

The year to date financial result as at October 2018 is very early into this financial year and most of the commentary will be based around timing differences only at this stage. Where material differences have been identified in this year's budget, comment will be made, it is acknowledged that these items will be adjusted for in the mid-year budget review.

OPERATING RESULT

REVENUE

Revenue is 4.5% or \$252k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 36.0% or \$156k unfavourable to budget, it is emphasised that Council received 50% or \$180k, of the 2018/19 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission in the year 2017/18. This will be adjusted in the budget review, therefore the adjusted result would be \$24k, or 4.7% favourable to budget.

- **Fees & Charges** is 7.6% or \$43k unfavourable to budget.
- **Interest Earnings** is 10.7% or \$4k favourable to budget.
- **Other Revenue** is 68.5% or \$37k unfavourable to budget.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 2.4% or \$61k favourable to budget, within the main items, the following is noted:-

- **Employee costs** are 2.8% or \$23k unfavourable to budget.
- **Materials and contracts** are collectively 8.9% or \$54k favourable to budget.
- **Utility charges** are in line with budget.
- **Insurance expenses** is 8.5% or \$18k unfavourable to budget.
- **Other expenditure** is 11.4% or \$4k favourable to budget.

NET RESULT

The net result is 6.1% or \$191k unfavourable result to budget, due to total revenue being \$252k unfavourable and expenditure being \$61k favourable to budget.

FINANCIAL SUMMARY YEAR TO DATE OCTOBER 2018

CAPITAL ITEMS

Capital revenue is 40.2% or \$16k unfavourable to budget.

Capital expenditure is 26.3% or \$108k favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$1.4Mk for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

FUNDING ITEMS

Repayment of loan principal is slightly favourable to budget.

CASH & INVESTMENTS

Cash and investments sits at \$7.3M, this represents a decrease of \$0.5M from the previous month, primarily due to the receipt of almost 75% of the total revenue for rates and charges, along with revenue being lower, capital and operating expenses also both being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash, this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

Rates outstanding sits at only \$750k a reduction of almost \$100k on the previous month.

SUMMARY

The overall financial result 2.5% or \$120k unfavourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1

That Council adopt the:

1. monthly financial statements for the period ending 31 October 2018; and
2. summary of reconciliations for the period ending 31 October 2018

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended

31-Oct-18

Report Type	Page No.
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ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON						
SUMMARY OF FINANCIAL ACTIVITY by Nature or Type						
For the period ended						
31-Oct-18						
	2018/19 Budget			Actual YTD	Variance YTD	% Variance YTD
	Approved	Amended	YTD Budget			
Opening Funding Surplus (Deficit)	325,138	325,138	325,138	369,622	44,484	
Revenue						
Rates	4,501,927	4,501,927	4,501,927	4,481,707	20,220	-0.4%
Operating Grants, Subsidies and Contributions	890,326	890,326	433,617	277,519	156,098	-36.0%
Fees and Charges	1,149,798	1,149,798	568,033	524,830	43,203	-7.6%
Interest Earnings	112,290	112,290	39,640	43,877	4,237	10.7%
Other Revenue	139,037	139,037	53,374	16,830	36,544	-68.5%
Profit from Asset Sales	-	-	-	-	-	
OPERATING INCOME	6,793,378	6,793,378	5,596,591	5,344,762	251,829	-4.5%
Expenses						
Employee Costs	- 2,693,358	- 2,693,358	- 829,260	- 852,243	22,983	-2.8%
Materials and Contracts	- 1,803,159	- 1,803,159	- 605,198	- 551,067	54,131	8.9%
Utility Charges	- 339,419	- 339,419	- 112,968	- 112,624	344	0.3%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 674,768	- 630,615	44,153	6.5%
Interest Expenses	- 99,271	- 99,271	- 19,953	- 20,392	439	-2.2%
Insurance Expenses	- 224,844	- 224,844	- 212,653	- 230,807	18,154	-8.5%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 158,883	- 158,883	- 34,195	- 30,293	3,902	11.4%
OPERATING EXPENDITURE	- 7,343,343	- 7,343,343	- 2,488,995	- 2,428,041	60,954	2.4%
Net Result (incl. c/f surplus position)	- 224,827	- 224,827	3,432,734	3,286,343	146,391	-4.3%
Adjustments for Non-Cash Items						
Depreciation	2,024,409	2,024,409	674,768	630,615	44,153	-6.5%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	-	-	-	
	2,024,409	2,024,409	674,768	630,615	44,153	-6.5%
Net Result before funding and Capex items	1,799,582	1,799,582	4,107,502	3,916,958	190,544	-4.6%
Capital Income and Expenditure						
Non-operating Grants & contributions	978,650	978,650	41,000	24,512	16,488	-40.2%
Purchase Land & Buildings	- 338,000	- 338,000	- 188,000	- 155,118	32,882	17.5%
Purchase Plant & Equipment	- 416,406	- 416,406	- 55,832	- 28,648	27,184	48.7%
Purchase Roads, Streets & Bridges	- 922,940	- 922,940	- 56,984	- 80,847	23,863	-41.9%
Purchase Other Infrastructure	- 100,000	- 100,000	- 21,250	- 11,463	9,787	46.1%
New Initiatives	- 1,364,105	- 1,364,105	- 90,877	- 28,455	62,422	68.7%
Proceeds from Asset Sales	1,435,524	1,435,524	1,071,526	1,048,500	23,026	2.1%
Net Capital Items	- 727,277	- 727,277	699,583	768,482	68,899	-9.8%
Funding Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 230,305	- 230,305	- 41,579	- 39,752	1,826	4.4%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	- 230,305	- 230,305	- 41,579	- 39,752	1,826	4.4%
Reserve Items						
Transfers to Reserves	- 1,164,069	- 1,164,069	-	-	-	#DIV/0!
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!
Net Reserve movement	- 553,036	- 553,036	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	288,963	288,963	4,765,507	4,645,688	119,818	-2.5%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended

31-Oct-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Rates	4,501,927	4,501,927	4,501,927	4,481,707	- 20,220	-0.4%
Operating Grants, Subsidies and Contributions	890,326	890,326	433,617	277,519	- 156,098	-36.0%
Fees and Charges	1,149,798	1,149,798	568,033	524,830	- 43,203	-7.6%
Interest Earnings	112,290	112,290	39,640	43,877	4,237	10.7%
Other Revenue	139,037	139,037	53,374	16,830	- 36,544	-68.5%
OPERATING INCOME	6,793,378	6,793,378	5,596,591	5,344,762	- 251,829	-4.5%
Expenses						
Employee Costs	- 2,693,358	- 2,693,358	- 829,260	- 852,243	- 22,983	-2.8%
Materials and Contracts	- 1,803,159	- 1,803,159	- 605,198	- 551,067	54,131	8.9%
Utility Charges	- 339,419	- 339,419	- 112,968	- 112,624	344	0.3%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 674,768	- 630,615	44,153	6.5%
Interest Expenses	- 99,271	- 99,271	- 19,953	- 20,392	439	-2.2%
Insurance Expenses	- 224,844	- 224,844	- 212,653	- 230,807	- 18,154	-8.5%
Other Expenditure	- 158,883	- 158,883	- 34,195	- 30,293	3,902	11.4%
OPERATING EXPENDITURE	- 7,343,343	- 7,343,343	- 2,488,995	- 2,428,041	60,954	2.4%
Net Result before Capital Income	- 549,965	- 549,965	3,107,596	2,916,721	- 190,875	-6.1%
Non-Op. Grants, Subsidies and Contributions	978,650	978,650	41,000	24,512	- 16,488	-40.2%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
OTHER	978,650	978,650	41,000	24,512	- 16,488	-40.2%
NET RESULT	428,685	428,685	3,148,596	2,941,233	- 207,363	-6.6%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	428,685	428,685	3,148,596	2,941,233	- 207,363	-6.6%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

31-Oct-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Governance	5,012,549	5,012,549	4,644,561	4,573,181	- 71,380	-1.5%
General Purpose Funding	68,650	68,650	29,020	23,585	- 5,435	-18.7%
Law, Order, Public Safety	291,273	291,273	205,129	177,401	- 27,728	-13.5%
Health	24,538	24,538	20,577	14,284	- 6,293	-30.6%
Education and Welfare	563,719	563,719	221,867	173,370	- 48,497	-21.9%
Housing	10,811	10,811	3,600	1,974	- 1,626	-45.2%
Community Amenities	305,426	305,426	258,666	239,408	- 19,258	-7.4%
Recreation and Culture	83,240	83,240	27,193	18,792	- 8,401	-30.9%
Transport	115,755	115,755	57,670	18,000	- 39,670	-68.8%
Economic Services	301,169	301,169	123,896	104,769	- 19,127	-15.4%
Other Property and Services	16,248	16,248	4,412	-	- 4,412	-100.0%
	6,793,378	6,793,378	5,596,591	5,344,762	- 251,829	-4.5%
Expenses excluding Finance Costs						
Governance	31,217	31,217	29,141	0	29,141	100.0%
General Purpose Funding	- 32,815	- 32,815	7,548	132	7,416	98.3%
Law, Order, Public Safety	- 645,868	- 645,868	218,892	194,175	24,717	11.3%
Health	- 258,192	- 258,192	88,064	82,398	5,666	6.4%
Education and Welfare	- 720,682	- 720,682	233,784	246,895	13,111	-5.6%
Housing	31,067	31,067	9,124	1,524	7,600	83.3%
Community Amenities	- 681,516	- 681,516	223,890	239,461	15,571	-7.0%
Recreation and Culture	- 1,590,923	- 1,590,923	517,189	545,009	27,820	-5.4%
Transport	- 2,701,086	- 2,701,086	904,861	894,228	10,633	1.2%
Economic Services	- 691,147	- 691,147	256,950	213,164	43,786	17.0%
Other Property and Services	15,874	15,874	2,153	6,289	4,136	-192.1%
	- 7,244,072	- 7,244,072	- 2,469,042	- 2,407,649	61,393	2.5%
Finance Costs						
Governance	- 31,216	- 31,216	-	-	-	-
General Purpose Funding	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Health	-	-	-	-	-	-
Education and Welfare	- 9,316	- 9,316	4,657	5,219	562	-
Housing	- 31,068	- 31,068	1,461	1,524	63	-4.3%
Community Amenities	-	-	-	-	-	-
Recreation and Culture	- 27,671	- 27,671	13,835	13,650	185	-
Transport	-	-	-	-	-	-
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	- 99,271	- 99,271	- 19,953	- 20,392	439	-2.2%
Net Result before Capital Income	- 549,965	- 549,965	3,107,596	2,916,721	- 189,996	
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	98,000	98,000	24,500	24,512	12	-
Law, Order, Public Safety	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-
Recreation and Culture	490,000	490,000	-	-	-	-
Transport	340,650	340,650	-	-	-	-
Economic Services	50,000	50,000	16,500	-	16,500	-
Other Property and Services	-	-	-	-	-	-
	978,650	978,650	41,000	24,512	- 16,488	
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	428,685	428,685	3,148,596	2,941,233	- 207,363	-6.6%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT For the period ended							31-Oct-18
	Approved	2018/19 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	890,326	890,326	433,617	277,519 -	156,098	-36.0%	
Fees and Charges	1,149,798	1,149,798	568,033	524,830 -	43,203	-7.6%	
Interest Earnings	112,290	112,290	39,640	43,877	4,237	10.7%	
Other Revenue	139,037	139,037	53,374	16,830 -	36,544	-68.5%	
Profit from Asset Sales	-	-	-	-	-		
Total Operating Revenue excluding Rates	2,291,451	2,291,451	1,094,664	863,057 -	231,608	-21.2%	
Expenses							
Employee Costs	- 2,693,358 -	- 2,693,358 -	- 829,260 -	- 852,243 -	22,983	-2.8%	
Materials and Contracts	- 1,803,159 -	- 1,803,159 -	- 605,198 -	- 551,067	54,131	8.9%	
Utility Charges	- 339,419 -	- 339,419 -	- 112,968 -	- 112,624	344	0.3%	
Depreciation on Non-Current Assets	- 2,024,409 -	- 2,024,409 -	- 674,768 -	- 630,615	44,153	6.5%	
Interest Expenses	- 99,271 -	- 99,271 -	- 19,953 -	- 20,392 -	439	-2.2%	
Insurance Expenses	- 224,844 -	- 224,844 -	- 212,653 -	- 230,807 -	18,154	-8.5%	
Loss on Asset Sales	-	-	-	-	-		
Other Expenditure	- 158,883 -	- 158,883 -	- 34,195 -	- 30,293	3,902	11.4%	
Operating Expenditure	- 7,343,343 -	- 7,343,343 -	- 2,488,995 -	- 2,428,041	60,954	2.4%	
Operating Result Excluding Rates Income	- 5,051,892 -	- 5,051,892 -	- 1,394,331 -	- 1,564,985 -	170,655	-12%	
Adjustments for Non-Cash Items							
Depreciation	2,024,409	2,024,409	674,768	630,615 -	44,153	6.5%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-		
Provisions & Accruals	-	-	-	-	-		
	2,024,409	2,024,409	674,768	630,615 -	44,153	6.5%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 3,141,451 -	- 3,141,451 -	- 412,943 -	- 304,530	108,413	26.3%	
Non-operating Grants & contributions	978,650	978,650	41,000	24,512 -	16,488	40.2%	
Proceeds from Asset Sales	1,435,524	1,435,524	1,071,526	1,048,500 -	23,026	2.1%	
	- 727,277 -	- 727,277	699,583	768,482	68,899	-9.8%	
Funding& Reserve Items							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 230,305 -	- 230,305 -	- 41,579 -	- 39,752	1,826	4.4%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 1,164,069 -	- 1,164,069	-	-	-		
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!	
	- 783,341 -	- 783,341 -	- 41,579 -	- 39,752	1,826	4.4%	
Estimated Surplus/(Deficit) July 1 B/Fd.	325,138	325,138	325,138	369,622 -	44,484		
Estimated Surplus/(Deficit) C/F or YTD.	288,963	288,963	4,765,507	4,645,688	119,818	-2.5%	
Amount required from General Rate	- 4,501,927 -	- 4,501,927 -	- 4,501,926 -	- 4,481,707 -	20,219	-0.4%	

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF FINANCIAL POSITION For the period ended		
	30-Jun-17 Audited	31-Oct-18 YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	4,974,732	7,314,354
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	942,320
Inventories	2,044	-
TOTAL CURRENT ASSETS	5,315,753	8,256,674
NON CURRENT ASSETS		
Property Plant & Equipment	27,432,220	30,392,022
Land Held for Resale	272,538	272,539
Infrastructure	46,816,094	53,212,907
TOTAL NON CURRENT ASSETS	74,520,852	83,877,468
TOTAL ASSETS	79,836,605	92,134,142
CURRENT LIABILITIES		
Trade & Other Payables	503,379	270,141
Employee Provisions	308,448	277,641
Borrowings	220,541	190,553
Trusts	-	85,240
TOTAL CURRENT LIABILITIES	1,032,368	823,576
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,054,593
Employee Provisions	47,369	66,065
TOTAL NON CURRENT LIABILITIES	2,632,267	2,420,658
TOTAL LIABILITIES	3,664,635	3,244,233
EQUITY		
Retained Earnings	30,813,402	37,098,021
Reserves Cash Backed	3,767,393	2,974,251
Revaluation Reserve	41,591,174	48,817,637
TOTAL EQUITY	76,171,970	88,889,908
TOTAL LIABILITIES & EQUITY	79,836,605	92,134,142
BALANCE SHEET VARIANCE	\$0.00	\$0.00

ATTACHMENT 8.2.1A

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$121,748	\$121,748	\$0	\$0
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$10,661	\$10,661	\$5,331	\$5,244
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$14,748	\$14,748	\$7,374	\$6,813
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$12,611	\$12,611	\$0	\$0
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,789	\$12,789	\$0	\$0
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$57,748	\$57,748	\$28,874	\$27,695
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0	\$0
TOTAL				\$230,305	\$230,305	\$41,579	\$39,752

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2018/19 Budget		Actual
	Approved	Forecast	YTD
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	8,248,262
Less: Current Liabilities	- 412,044	- 412,044	- 628,322
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 2,974,251
Net Current Assets	288,823	288,823	4,645,688
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	288,823	288,823	4,645,688
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	288,963	288,963	4,645,688
Net Current Assets	288,963	288,963	4,645,688

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON
Printed : at 2:31 PM on 6/11/2018

SHIRE OF BODDINGTON
CAPITAL EXPENDITURE BY ASSET CLASS
For the period ended

31-Oct-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	200,000	200,000	50,000	8,805
3042212	CEO RESIDENCE	Land & Buildings	138,000	138,000	138,000	133,047
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	-	-	-	6,800
3082090	AGED CARE COMPLEX	Land & Buildings	-	-	-	1,078
3113200	RECREATION CENTRE	Land & Buildings	-	-	-	511
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	4,877
	Land & Buildings Total		338,000	338,000	188,000	155,118
3102201	REFUSE SITE	Other Infrastructure	60,000	60,000	-	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	25,000	25,000	6,250	-
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	-	-	-	-
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	15,000	15,000	15,000	-
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	-	-	-	-
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	-	-	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	11,463
	Other Infrastructure Total		100,000	100,000	21,250	11,463
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	25,000	25,000	28,648
3042208	OFFICE EQUIPMENT	Plant & Equip	35,000	35,000	17,500	-
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	-
3121096	LOADER	Plant & Equip	316,406	316,406	-	-
3121066	REACH MOWER	Plant & Equip	-	-	-	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	13,332	-
	Plant & Equip Total		416,406	416,406	55,832	28,648
3121086	Main Roads Bridge Program	Roads Infrastructure	167,000	167,000	-	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	98,970	98,970	32,992	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	91,650	91,650	-	-
3121704	RESEALS - MUNI	Roads Infrastructure	193,350	193,350	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	-	-	45,525
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	-	-	-	-
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	300,000	-	35,321
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	23,992	-
	Roads Infrastructure Total		922,940	922,940	56,984	80,847
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	5,625	-
3112100	SKATEPARK	Councillor New Initiatives	350,000	350,000	-	-
3112205	PUMP TRACK	Councillor New Initiatives	100,000	100,000	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	200,000	200,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	471,250	471,250	-	20,635
3113010	LOVING RANFORD	Councillor New Initiatives	30,000	30,000	9,900	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	30,000	30,000	9,900	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	-	-	-	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	-	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	18,000	18,000	18,000	7,820
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	32,355	32,355	10,784	-
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	110,000	110,000	36,668	-
	Councillor New Initiatives Total		1,364,105	1,364,105	90,877	28,455
	Grand Total		3,141,451	3,141,451	412,943	304,530

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6/11/2018Financials Format Oct 2018Capital Expenditure

ATTACHMENT 8.2.1A

CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS

31-Oct-18

Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	-
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	2,555
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	4,273
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	1,978
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Johnstone Street Town Hall - Capital	-	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		\$0	\$0	\$0	\$8,805

REPRESENTED BY:

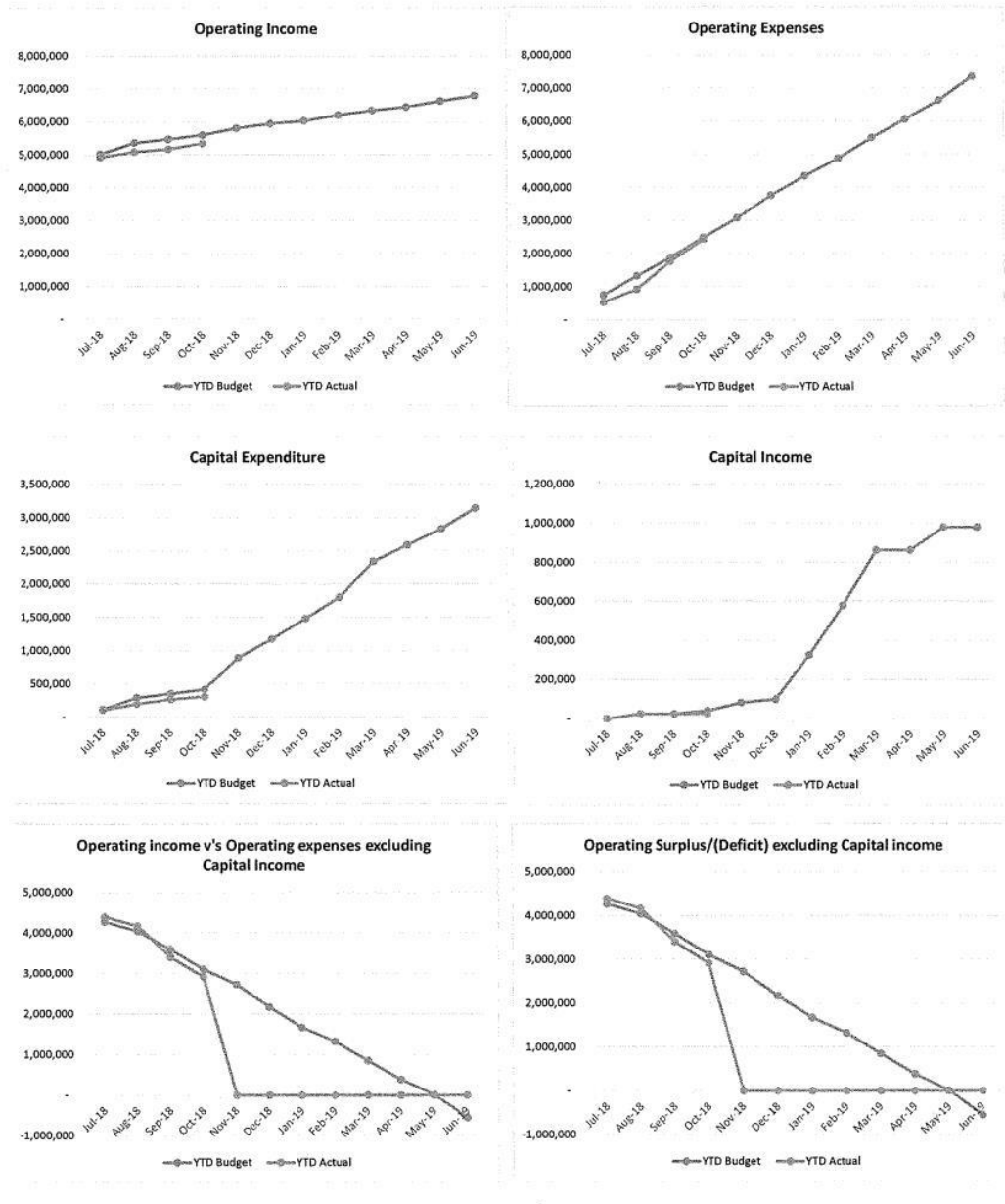
COA

3042202 EXISTING BUILDINGS 17/18	200,000	200,000	50,000	8,805
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ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE For the period ended

31-Oct-18



6/11/2018S:\Corporate Services\Manager Finance\Financial Reports\Council\2018-19\Oct 2018\Data for Graphs

ATTACHMENT 8.2.2A

8.2.2	List of Payments – October 2018
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Disclosure of Interest: Nil
Date: 14 November 2018
Author: J Rendell
Attachments: 8.2.2A List of Payments (CONFIDENTIAL)

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of October 2018 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

ATTACHMENT 8.2.2A

- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2

That Council adopts the list of payments for the period ending 31 October 2018 ; at Attachment 8.2.2A.

8.2.3 Asset Management Planning

File Ref. No:	ADM 0342
Disclosure of Interest:	Nil
Date:	14 November 2018
Author:	J Rendell
Attachments:	8.2.3A Infrastructure Other Assets (Separate Attachments) <ul style="list-style-type: none">• Caravan Park• Boddington Refuse Disposal Site• Boddington Swimming Pool• Cemeteries• Foreshore• Parks & Ovals• Public Use Facilities• Shire Administration & Depot

Summary

For Council to consider adopting the Infrastructure Other Asset Management Plans.

Background

The key elements of asset management are:

- providing a defined level of service and monitoring performance;
- managing the impact of growth or decline through demand management and infrastructure investment;
- taking a 'whole of life' approach to developing cost-effective management strategies for the long-term that meet defined levels of service;
- identifying, assessing and appropriately controlling risks; and
- maintaining a long-term financial plan which identifies required expenditure and how it will be funded.

Comment

The attached plan is prepared as initial set of core asset management plans in accordance with the International Infrastructure Management Manual 2011 and the Department of Local Government and Communities Asset Management Framework and Guidelines.

The plan has been prepared to meet minimum legislative and organisational requirements for sustainable service delivery and long-term financial planning and reporting. Core asset management relies on the use of an asset register, maintenance management systems, top-down condition assessments, simple risk assessment and basic defined level of service in order to establish a long-term cash flow projection. Users of this plan should recognise that the level of asset management maturity at which the Shire is currently situated in the progressive nature of its journey towards higher levels of asset management.

Strategic Implications Nil

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil.

Economic Implications Nil

Social Implications Nil.

Environmental Considerations Nil

Consultation

Councillors, senior staff.

Options

Council can:

1. adopt the Officer's Recommendation
2. not adopt the Officer's Recommendation (giving reasons)
3. not accept the recommendation/s, giving reasons.

Voting Requirements – simple majority.

OFFICER'S RECOMMENDATION – ITEM 8.2.3

For Council to consider adopting the Infrastructure Other Asset Management Plans, November 2018.

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

Nil at this time.

8.4 MANAGER WORKS & SERVICES:

Nil at this time.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

8.5.1 Fire Access Track Exemptions

File Ref:	ADM 0154
Location:	Harvey-Quindanning Road, Lower Hotham Road, Quindanning-Darkan Road, Crossman Road.
Applicant:	South 32 Worsley Alumina Pty Ltd; J Nelson; J Morgan; Newmont Boddington Gold; GR & MH Marston; RC Hyland; Greg O'Reilly- Wildara Pty Ltd
File Ref. No:	ADM 0154
Disclosure of Interest:	Nil
Date:	13 November 2018
Author:	Director Corporate & Community Services
Attachment	8.5.1A Summary of exemption requests 8.5.1B Applications

Summary

Council is to consider endorsing exemptions to various owners or occupiers of properties as recommended in consultation with the Chief Bush Fire Control Officer and local Fire Brigades.

Background

The Fire Access Track Order for 2018/19 requires the owner or occupier of land to apply for an exemption to Council if it is considered impractical to provide Fire Access Tracks or remove flammable materials as required by the Notice, or if natural features render Fire Access Tracks difficult to install.

The owners or occupiers of land who have applied for an exemption are included at Attachment 8.5.1A.

Comment

The ratepayers listed at Attachment 8.5.1A have written to ensure that they comply by obtaining an exemption given the difficulty involved for them in placing Fire Access Tracks on their properties specifically as instructed by the Fire Access Track Order for 2018/19.

By being proactive they are ensuring that they are aware of the Fire Access Track Order for 2018/19 which has been put in place by Council and are trying to reach a solution for their property type in the unfortunate event of a bushfire.

All of the applicants have previously been granted exemptions for a number of years apart from Wildara Pty Ltd which is a first time applicant.

Strategic Implications – Nil

Statutory Environment

2018/19 Fire Access Track Order

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on

the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

Policy Implications

4.2 That a Fire Access Track notice accompany the annual Rates Notice and be placed in the Community Newsletter during August and September each year;

- i) reminding landowners of the requirements of the Fire Access Track order;
- ii) advising that inspections will be undertaken after 15 November in each year;
- iii) advising that if Fire Access Tracks are not constructed to the required standard infringement notices may be issued.

Objective:

To encourage landowners to install Fire Access Tracks in accordance with Council requirements.

Financial Implications - Nil

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations

By complying with the Fire Access Track Order ratepayers ensure that they are attempting to provide protection for life and property in the event of a bushfire, which would potentially slow down the spread of fire/damage to other properties and the need to call out emergency services to deal with such an event.

Consultation – The Chief Bush Fire Control Officer, William Batt has reviewed all of the applications and is supportive of granting the requested exemptions.

Options

Council can resolve:

- 1 the Officer's Recommendation;
- 2 to not endorse the Fire Access Track exemption for some or all of the applicants, requiring the applicants to comply with Council's Fire Break Order or face prosecution, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1

That Council grant exemption from Council's 2018/19 Fire Access Track Order to the following properties:

Property Owner	Description of Land	Exemption Requested
South 32 Worsley Alumina Pty Ltd	Lot 5 Harvey Road, Quindanning	Exemption from implementing Fire Access Tracks around this lot.
South 32 Worsley Alumina Pty Ltd	Lot 591 & 633 Lower Hotham Road	Exemption from implementing Fire Access Tracks around each of these lots.
JA Nelson	Lot 11 Crossman Road, Crossman	Exemption from implementing Fire Access Tracks around this lot.
RC Hyland	755 Crossman Rd Crossman WA	Exemption from implementing a Fire Access Track to most of the east of the property until the boundary in question dries out and becomes trafficable.
GR & MH Marston	35 Crossman Road Boddington	Exemption from implementing Fire Access Track to south east corner of the hill.
J Morgan	Wellington locations 1899, 2293 & 1355 at 366 Quindanning-Darkan Road, Quindanning.	Exemption from implementing Fire Access Tracks fully around these lots.
Newmont Boddington Gold	Lots 420 on DP50652, 421 on DP 50652, 500 on DP 59054, (Saddleback Treefarms), 501 on DP 5909 & 530 on DP 228490 (Eastern Acquired lands), Lot 10 on DP18197 (Operational/Mining Envelope and Lot 703 on DP 228588 (Hotham Farm)	Exemption from implementing Fire Access Tracks around these lots.
Greg O'Reilly – Wildara Pty Ltd	Lot 2 Plan 14227, Harvey Quindanning Road	Exemption from implementing Fire Access Tracks on boundaries in section between road and river.

Attachment 8.5.1A

Property Owner	Description of Land	Exemption Requested
South 32 Worsley Alumina Pty Ltd A160	Lot 5 Harvey Quindanning Road, Quindanning	Exemption from implementing Fire Access Tracks around this lot as: <ul style="list-style-type: none"> The overland bauxite conveyer (OBC) intersects the property and provides a clear break and access for emergency vehicles. Significant clearing of native vegetation over steep terrain would be required to install a Fire Access Track along the northern boundary of Lot 5, potentially leading to severe erosion issues. Since the wildfire in Feb 2015, Worsley have reinstated a trafficable break along the entire boundary of neighbouring lots 3, 4 and 6 which would provide vehicle access in the event of an emergency.
South 32 Worsley Alumina Pty Ltd A1319	Lot 591 and 633 – Lower Hotham Road	Exemption from implementing Fire Access Tracks around this lot as: <ul style="list-style-type: none"> The overland bauxite conveyer (OBC) intersects the property and provides a clear break and access for emergency vehicles. The property is bordered by state forest to the west and contains several forestry tracks that provide access to the property as well as bordering parts of the boundary. Balgera track intersects the property and provides access down to the river. Significant clearing of native vegetation over extremely steep and rocky terrain would be required to install a Fire Access Track along the northern and southern boundaries of the property. <p>The property is bordered by the Hotham River to the east and a trafficable Fire Access Track exists on the eastern side of the river.</p>
JA Nelson A111	Lot 11 Crossman Road, Crossman	Exemption from implementing Fire Access Tracks around this lot as: <ul style="list-style-type: none"> Due to steep and rocky nature of land, that Fire Access Tracks be installed at strategic locations where they can be provided. There is an access track installed at the road frontage and other locations on the property. A fire prevention burn was conducted 29/10/15 from the road frontage for up to 200 metres.
RC Hyland	755 Crossman Rd Crossman WA	Exemption from implementing a Fire Access Track to most of the east of the property until the boundary in question dries out and becomes trafficable.

Attachment 8.5.1A

Property Owner	Description of Land	Exemption Requested
GR & MH Marston	35 Crossman Road Boddington	Exemption from implementing Fire Access Track to south east corner of the hill as the area is steep and rocky.
J Morgan A107	366 Quindanning-Darkan Road, Quindanning.	Exemption from implementing Fire Access Tracks around this lot as: <ul style="list-style-type: none"> • Very steep and rough terrain on eastern boundary. • Access Tracks have been provided at the bottom of the slopes.
Newmont Boddington Gold A1366	Lots 420 on DP50652, 421 on DP 50652, 500 on DP 59054, (Saddleback Treefarms), 501 on DP 5909 &, 530 on DP 228490 (Eastern Acquired lands), Lot 10 on DP18197 (Operational/Mining Envelope and Lot 703 on DP 228588 (Hotham Farm)	Exemption from implementing plantation standard Fire Access Tracks is sought and private bush holdings/uncleared lands greater than 50 hectares as: <ul style="list-style-type: none"> • Newmont maintain a 24 hour emergency response capacity at the mine • Areas have a well-developed and maintained road network • NBG maintains fire firefighting equipment at the mine and Saddleback Treefarms properties. • Interagency agreement with BDaC (previously DPaW) for prescribed burning and wildfire suppression 2012
Wildara Pty Ltd (Greg O'Reilly) A57	Lot 2 on Plan 14227, Harvey- Quindanning Road Boddington	Exemption from implementing fire access tracks on the boundaries of the section of the lot between the road and the Murray River. Property severely burnt in 2015 and regrowth has been slow. The section of property is native bushland that abuts the river and firebreaks on this portion are of limited use & effectiveness.



2 October 2018

Grant Bartle
Director of Corporate and Community Services
Shire of Boddington
PO Box 4
BODDINGTON WA 6390

South32
Worsley Alumina Pty Ltd
Boddington Bauxite Mine
PO Box 50
Boddington WA 6390
Australia
T +61 8 9734 8311
south32.net

Dear Mr Bartle

Firebreak exemption application – Lot 5 off Toorak Rd

In accordance with the Shire of Boddington 2018/19 Bush Fire Notice, a firebreak exemption is sought for the northern boundary of Lot 5 off Toorak Rd (see figure 1). The exemption is sought on the grounds that:

- The Overland Bauxite Conveyor (OBC) intersects the property and provides a clear break and access for emergency vehicles.
- The entire property was burnt during the Lower Hotham wildfire in February 2015, resulting in current low fuels.
- Significant clearing of native vegetation over steep terrain would be required to install a firebreak along the northern boundary of Lot 5, potentially leading to severe erosion issues.
- Since the February 2015 wildfire, Worsley have reinstated a trafficable firebreak along the entire boundary of neighbouring lots 3, 4 and 6 (R & E Hoek) which provides very good vehicle access in the event of an emergency.

Your consideration of this application is appreciated.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Kris Narducci'.

Kris Narducci
Land Management Specialist

Registered Office: Gestaldo Road, Altona West, Western Australia 6225 Australia
ABN 58 008 905 155 Registered in Australia

South32 Worsley Alumina Pty Ltd is the manager of the Worsley Joint Venture – Bauxite/Alumina Operations. Liability and responsibility of the Joint Ventures is several in accordance with the following schedule of participating interests: South32 Aluminium (RAA) Pty Ltd 56%, South32 Aluminium (Worsley) Pty Ltd 30%, Japan Alumina Associates (Australia) Pty Ltd 10%, Sojitz Alumina Pty Ltd 4%.

Figure 1





2 October 2018

Grant Bartle
Director of Corporate and Community Services
Shire of Boddington
PO Box 4
BODDINGTON WA 6390

South32
Worsley Alumina Pty Ltd
Boddington Bauxite Mine
PO Box 50
Boddington WA 6390
Australia
T +61 8 9734 8311
south32.net

Dear Mr Bartle

Firebreak exemption application – Lot 591 and 633 Balgera Road

In accordance with the Shire of Boddington 2018/19 Bush Fire Notice, a firebreak exemption is sought for the boundary of Lots 591 and 633 off Balgera Track (see figure 1). The exemption is sought on the grounds that:

- The Overland Bauxite Conveyor (OBC) intersects the property and provides a clear break and access for emergency vehicles.
- The entire property was burnt during the Lower Hotham wildfire in February 2015, resulting in current low fuels.
- The property is bordered by State Forest to the west and contains several forestry tracks that provide access to the property as well as having Balgera Track intersect the property down to the Hotham River.
- Significant clearing of native vegetation over extremely steep and rocky terrain would be required to construct a firebreak around the boundary of the property, potentially leading to severe erosion issues.
- The property is bordered by the Hotham river to the east and a trafficable firebreak exists along the eastern side of the river on Worsley land.

Your consideration of this application is appreciated.

Yours sincerely

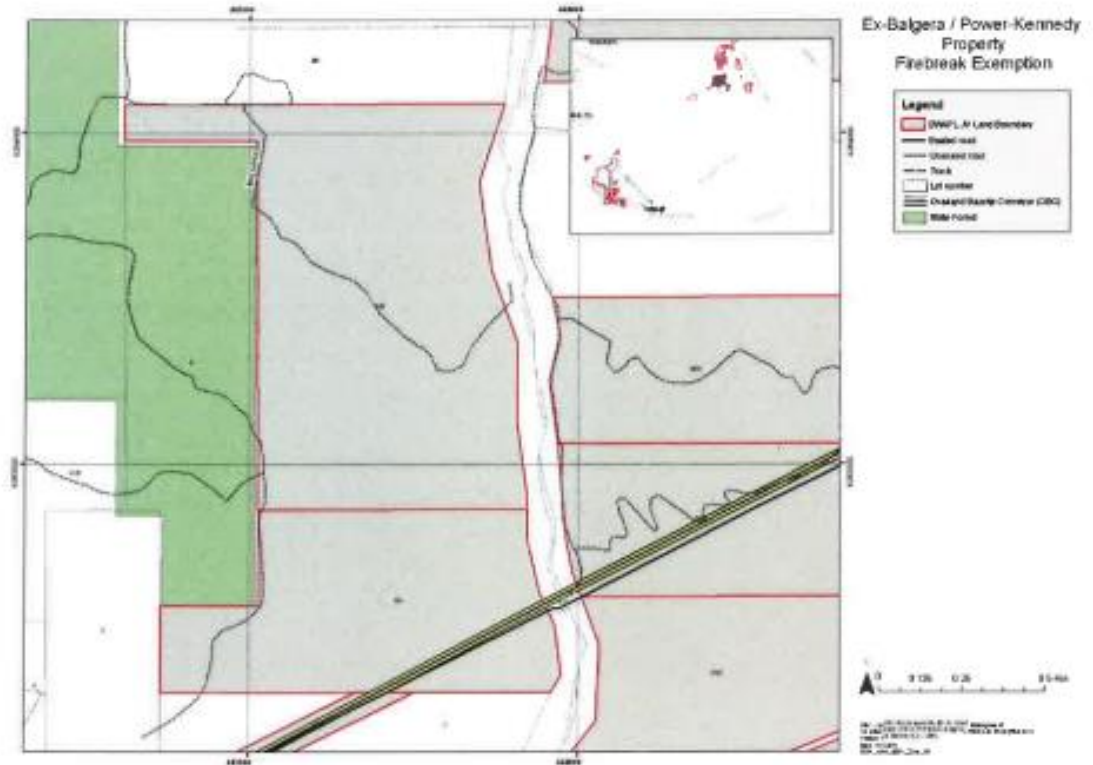
A handwritten signature in blue ink, appearing to read 'Kris Narducci'.

Kris Narducci
Land Management Specialist

Registered Office: Gascoade Road Attenuator Western Australia 6225 Australia
ABN 58 006 905 155 Registered in Australia

South32 Worsley Alumina Pty Ltd is the manager of the Worsley Joint Venture – Bauxite/Alumina Operations. Liability and responsibility of the Joint Ventures is several in accordance with the following schedule of participating interests: South32 Aluminium (RAA) Pty Ltd 56%, South32 Aluminium (Worsley) Pty Ltd 30%, Japan Alumina Associates (Australia) Pty Ltd 10%, Sojitz Alumina Pty Ltd 4%.

Figure 1



From: James Nelson <nelson.ja@bigpond.com>
 Sent: Wednesday, October 17, 2018 2:58 AM
 To: Chris Littlemore <ceo@boddington.wa.gov.au>
 Subject: Firebreak exemption

Hello Chris,

I apologise for not having attended to this before but I have only just received the Shire's Bush Fire Notice in the mail which reminded me.

You might pass this on to the relevant officer for their attention.

Consistent with previous years we request to vary the location of our trafficable firebreaks, as required, on our property at 526 Crossman Road Boddington.

We request permission be granted for firebreaks to be installed at strategic locations where it is not possible to provide them along boundaries because of terrain issues.

Firebreaks will be installed along the road frontage and at other location on the property.

See attached map of the alternative firebreak locations.

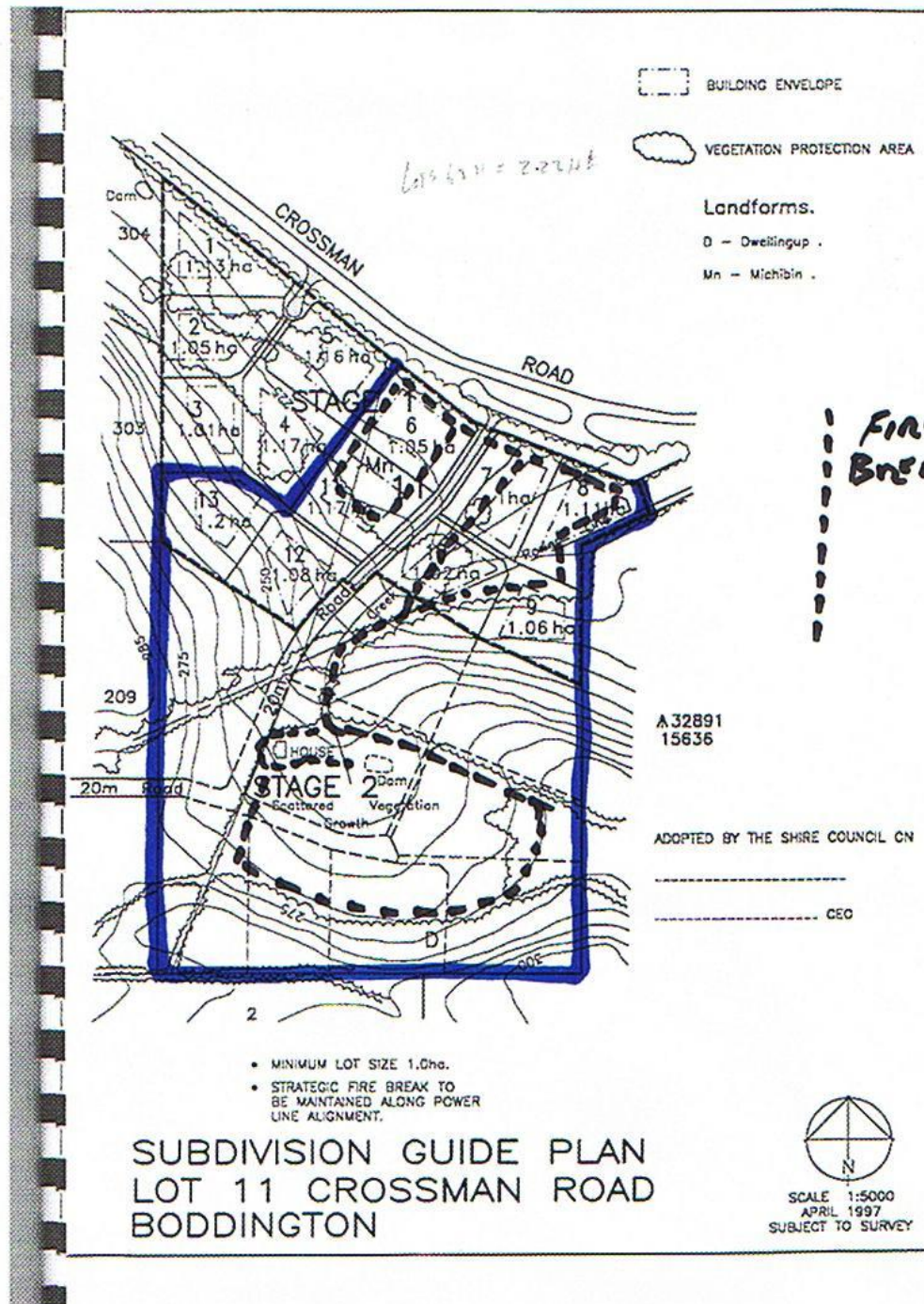
There have been no issues in previous years.

Our planned firebreaks may fall within the requirement to locate firebreaks within 250m of boundaries but we still apply to be safe.

Regards,

Jim and Carol Nelson

Ph 9883 9223



The Fire Chief,
Shire of Boddington,
Boddington W.A. 6390
15/9/18

Dear Sir/Madam,

Re: Firebreak 755 Crossman Rd., Crossman

I wish to apply for a fire break exemption to 755 Crossman Rd, Crossman. The area being the right side (east) of the block, as it has salt pans, a dam, but is also a flood area, bordering the Crossman River having several overflows from the river, and being inaccessible for vehicles due to wetness to create a fire break.

The upper area surrounding the house will continue to have the fire break maintained.

A returned email confirming your approval would be appreciated.

If you have any more queries please do not hesitate to contact me by email at boddhm@gmail.com

Yours sincerely,

Rachel Hyland

From: Greg Marston [<mailto:grmymarston35@bigpond.com>]
Sent: Monday, 8 October 2018 8:58 PM
To: Chris Littlemore
Cc: 'Tamsin Hodder'
Subject: Firebreak Exemption - 2018/2019 Update
Importance: High

G'day Chris

We wish to seek exemption from clearing a firebreak on the south east hill corner section of our block. We do have a pathway around the base and some 1-1.5m wide tracks on the hill which I use to assist mosaic burning in the permissible fire burning season to prevent long term build up of vegetation matter. The other boundary areas are kept slashed/mown for firebreaks. We do have bushes along the west boundary for the purposes of keeping the small seasonal drainage line from flooding and becoming boggy, The grass in this area is still slashed/mown.

We trust this meets with the Shire's firebreak requirements.

Regards
Greg & Maxine

GR & MH Marston
'Waldja', 35 Crossman Rd
BODDINGTON WA 6390

T. (08) 9883 9309

RMB 573
Williams 6319
26/8/18

Shire of Boddington
PO Box 4 Boddington,

Dear Sir/Madam,

Regarding Fire Access Tracks
on my property, locations Wellington 1899, 2293 and
1355

As it is totally impractical because of very steep and
rough terrain to provide fire access tracks on the
eastern boundaries of these locations.

I am applying for exemptions on these locations
to comply with your regulations on the eastern
side.

However, access tracks have been provided on the
bottom of the steep slopes of these locations.

As I could not put Fire Access Tracks on locations
2135 and 1897 because of the terrain, I have
provided tracks on the southern boundaries, covered
by location 3157 (in Williams Shire)

Yours sincerely
John Morgan

JOHN MORGAN

SHIRE OF
BODDINGTON
RECEIVED

10 SEP 2018

Distributed to:

☒ UCS ☐ DSP ☐ MINS
☐ PEHO ☐ FM ☒ CEG
☐ MWS ☐ TPC ☐ MCS



SHIRE OF
BODDINGTON
CLIVED

4 0 AUG 2019

☒ DIS ☐ G.
☒ P. ☐ DSP ☐ MRS
☐ PERC ☐ TM ☒ CEO
☐ MWS ☐ TPC ☐ MCS

Newmont Boddington Gold
 PO Box 48
 Boddington WA 6390
 Telephone: +61 8 9883 8260
 Facsimile: +61 8 9883 4208
 www.newmont.com

Mr Chris Littlemore
 Chief Executive Officer
 Shire of Boddington
 39 Bannister Road
 Boddington WA 6390

No ADM 0154
 Date _____
 Initial _____

Dear Chris,

APPLICATION FOR EXEMPTION • SHIRE OF BODDINGTON FIRE ACCESS TRACK ORDER 2018/2019

Newmont Boddington Gold (NBG) seeks exemption from the Shire of Boddington Fire Access Track Order (2018/19) with specific regard to Fire Access Track requirements for Pine and Eucalyptus Plantations and Private Bus Holdings/Uncleared Land Greater than 50 Hectares for the following Lots:

Lot No.	Area
• 420	(Saddleback Treefarm)
• 421	(Saddleback Treefarm)
• 500	(Saddleback Treefarm)
• 501	(Eastern Acquired Lands)
• 530	(Eastern Acquired Land)
• 10	(Mining / Operational Envelope)
• 703	(Hotham Farm)

Attachment One - Newmont Boddington Gold Areas Requested for Fire Access Track Order Exemption Shire of Boddington 2018 / 2019 Fire Season provides more detail and justifications for the request for exemption for each parcel of land, which include:

- NBG's maintenance of a 24 hour Emergency Response capacity on site
- Fire equipment located at Saddleback Tree farm
- Areas serviced by well-developed and maintained network of roads and tracks
- Signed Interagency Agreement between Department of Environment and Conservation and
- NBG for Prescribed Burning and Wildfire Suppression 2012

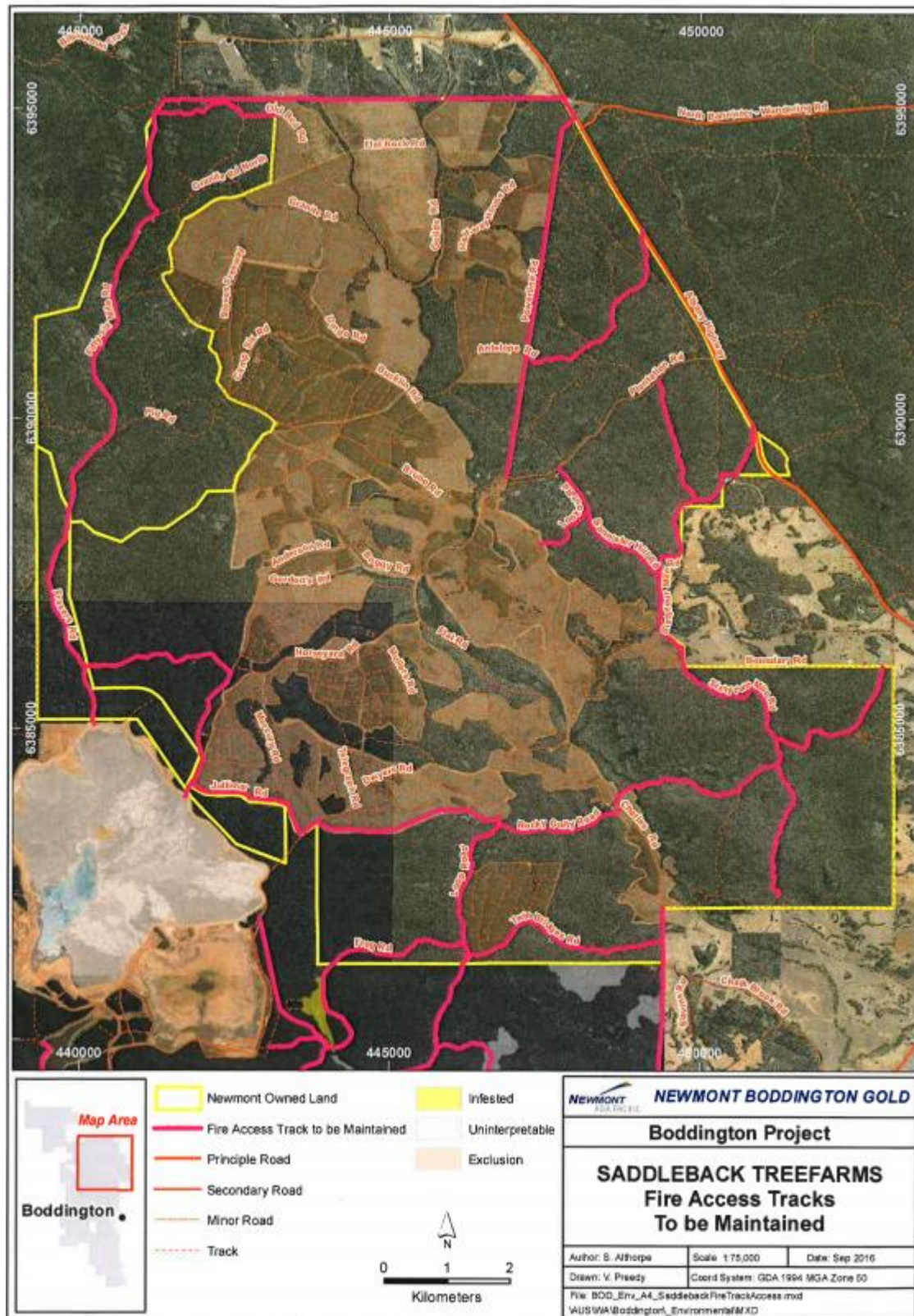
Attachment 8.5.1B

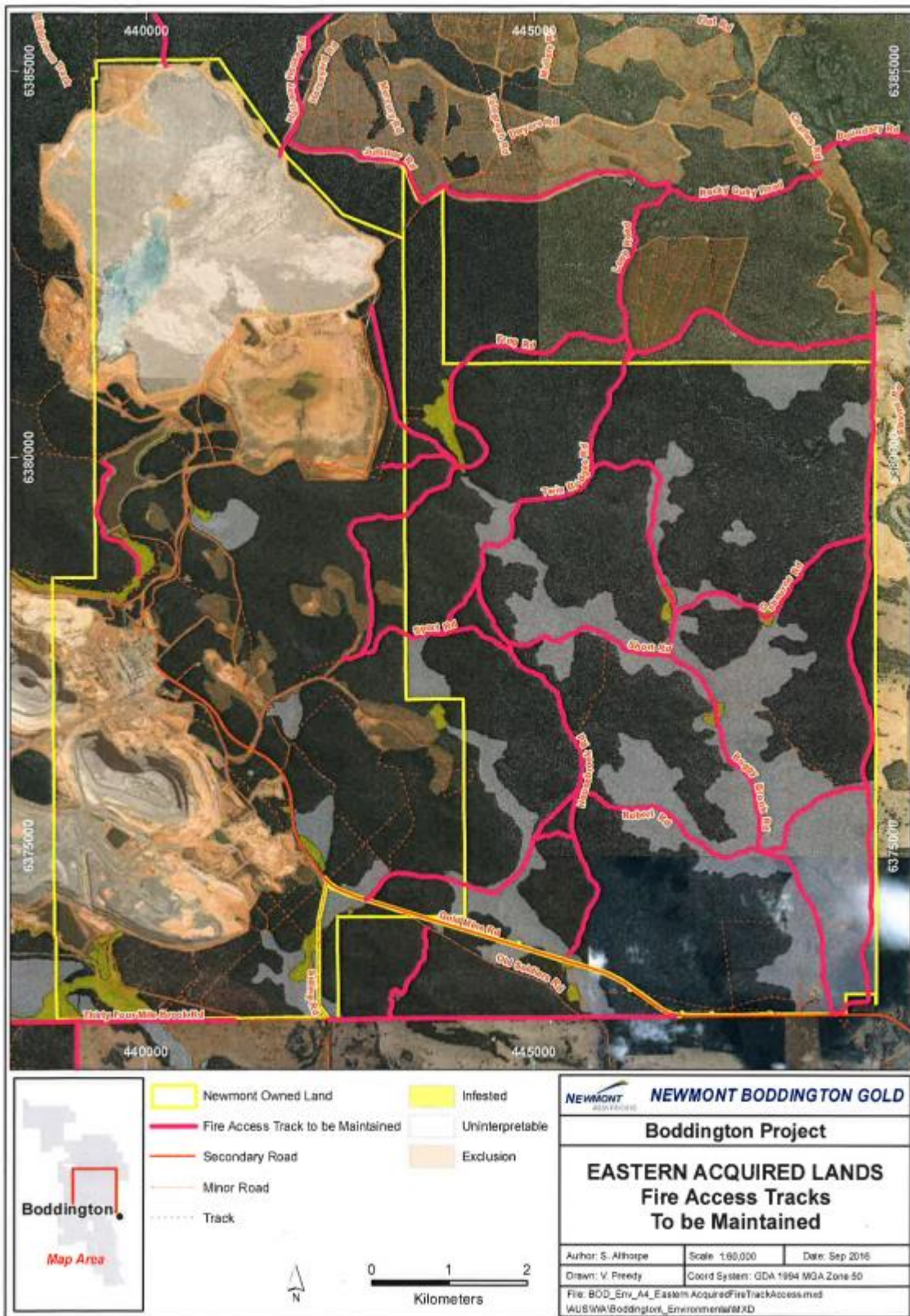
Attachment One – Newmont Boddington Gold – Areas Requested for Fire Access Track Order Exemption Shire of Boddington 2018 / 2019 Fire Season

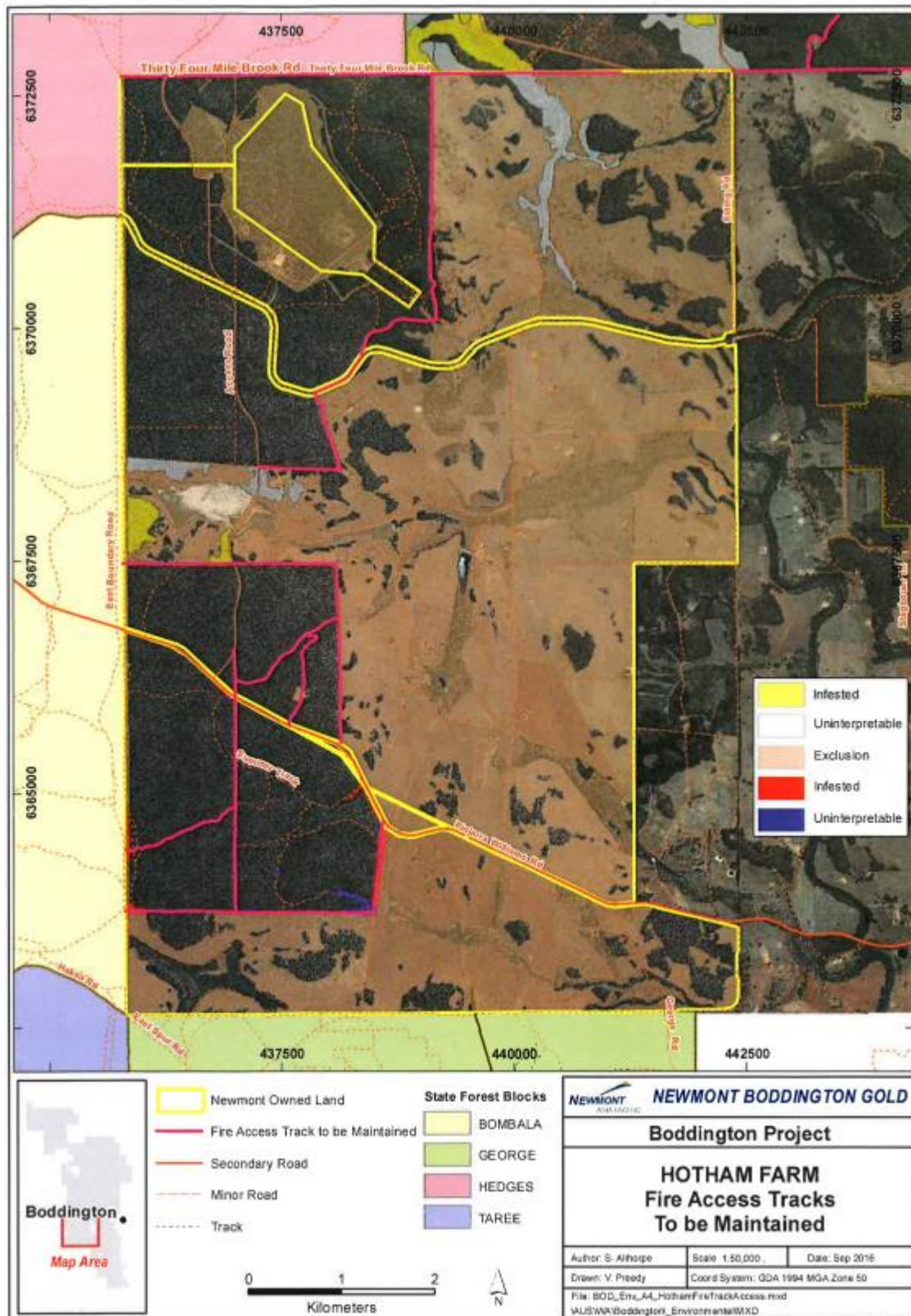
Description	Lot	Deposited Plan	Attached Map	Justification For Exemption Request
Pine and Eucalyptus Plantation				
Saddleback Treefarms (Plantation Portion)	Lot 421 Lot 500	P050652 421 P059054 500	Refer Figure 2	<p>Area has a well-developed and maintained road network</p> <p>NBG maintains a 24 hour emergency response capacity (including wildfire) at the mine</p> <p>NBG maintains wildfire fighting equipment at Saddleback Treefarms which includes:</p> <ul style="list-style-type: none"> • Two 4x4 Heavy Duty Fire Tankers (2700 litre capacity) • One x Front End Loader <p>Signed Interagency Agreement between Department of Environment and Conservation and NBG for Prescribed Burning and Wildfire Suppression 2012</p> <p><u>Points a – c below refer to areas identified on Attachment Three - Saddleback Treefarms Map - 2018 / 2019 Emergency Services</u></p> <p>a) To the far north of the map there are Bunbury Fibre Plantations Pty Ltd (BFP) owned eucalypt trees in coupes 1.01, 1.02, 6.02 and 11.01 which border the Culford Estate (Culford appears in the far north of the map segments A1 and A2). The plantation is less than 75 meters from the edge of the firebreak established within the Newmont boundary however there are no buildings on the Culford property that are close to this property boundary.</p> <p>b) To the south east of the map a small 1 hectare pine plantation in coupe 196.02 (within segment C2) is less than 75 meters from the edge of the firebreak and is adjacent to the neighbouring property. Coupe 268.01 (segment D2) is also adjacent to private property</p> <p>c) Plantations to the north west of segment A1 (around coupe 2.01 - 17.01) moving south (51.01, 51.02, 61.01 to 61.03) and continuing south along the border from 65.01 to 113.01 all currently border native bush land to the west. It is planned for some of the native bush land to the west to be transferred from Newmont to the State Government and when this occurs a property boundary (with the State) will be formed at the edge of the plantation. At that time the existing plantations will not meet the firebreak requirements as the plantations are less than 75 meters from the edge of the firebreak and the firebreak will then lie at a property boundary (then between Newmont and the State).</p>
Private Bush Holdings / Uncleared Lands Greater than 50 Hectares				
Saddleback Treefarms (Natural Bush Portion)	Lot 420 Lot 421 Lot 500	P050652 420 P050652 421 P059054 500	Refer Figure 2	<p>Area has a well-developed and maintained road network</p> <p>NBG maintains a 24 hour emergency response capacity (including wildfire) at the mine</p> <p>NBG maintains wildfire fighting equipment at Saddleback Treefarms which includes:</p> <ul style="list-style-type: none"> • Two 4x4 Heavy Duty Fire Tankers (2700 litre capacity) • One x Front End Loader <p>Signed Interagency Agreement between Department of Environment and Conservation and NBG for Prescribed Burning and Wildfire Suppression 2012</p>
Eastern Acquired Lands	Lot 501 Lot 530	P059054 501 P228490 530	Refer Figure 1	<p>Area has a well-developed and maintained road network</p> <p>NBG maintains a 24 hour emergency response capacity (including wildfire) at the mine</p> <p>Signed Interagency Agreement between Department of Environment and Conservation and NBG for Prescribed Burning and Wildfire Suppression 2012</p> <p>Bushfire Management Plan 2016-2023 for land managed by Newmont Boddington Gold, Develop by Working on Fire (WoF), Commenced Hazard Reduction Spring 2017 burning program, developed by (WoF) and managed by NBG</p>

Attachment 8.5.1B

Description	Lot	Deposited Plan	Attached Map	Justification For Exemption Request
Operational / Mining Envelope	Lot 10	P018197 10	Refer Figure 1	<p>Area has a well-developed and maintained road network</p> <p>NBG maintains a 24 hour emergency response capacity (including wildfire) at the mine</p> <p>Signed Interagency Agreement between Department of Environment and Conservation and NBG for Prescribed Burning and Wildfire Suppression 2012</p> <p>Bushfire Management Plan 2016-2023 for land managed by Newmont Boddington Gold, Develop by Working on Fire (WoF), Commenced Hazard Reduction Spring 2017 burning program, developed by (WoF) and managed by NBG</p>
Hotham Farm	Lot 703	P228588 703	Refer Figure 3	<p>Area has a well-developed and maintained road network</p> <p>NBG maintains a 24 hour emergency response capacity (including wildfire) at the mine</p> <p>Signed Interagency Agreement between Department of Environment and Conservation and NBG for Prescribed Burning and Wildfire Suppression 2012</p>







Hi Lee,

We would like to apply for an exemption for Lot 2 on Plan 14227.

As you are probably aware, the property was severely burnt in 2015 and the regrowth has been slow. Whilst we maintain firebreaks around the property from the Harvey Quindanning Rd back towards the Worsley conveyor belt, we do not believe it be good or effective practice to put firebreaks between properties between *the road and the Murray River*.

We note the 2015 fire demonstrated the limited utility of firebreaks in this particular part of the shire.

We therefore ask for an exemption for the 2018/19 season and ask that the shire continue to look at more permanent solutions to this ongoing issue.

Regards

Greg O'Reilly

Director - Willdara Pty Ltd



8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 14 November 2018
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
23/10/18	102/18	Graham Stanley DCCS	Lease 43 Farmers Avenue to Boddington Concrete		Pending
23/10/18	104/18	Chris Littlemore CEO	Delegations Review	23/10/18	Complete
23/10/18	105/18	James Rendell MFS	Amendment to Fees & Charges	23/10/18	Complete
23/10/18	106/18	Chris Littlemore CEO	Business Assistance Grant	23/10/18	Completed
23/10/18	107/18	James Rendell MFS	Write off Fees for A310	24/10/18	Completed
23/10/18	108/18	Graham Stanley DCCS	Tender – Boddington Aquatic Centre Management Contract	24/10/18	Completed

For information only.

8.6.2 Actions Performed Under Delegated Authority For The Month Of October 2018

File Ref. No: ADM0144
Disclosure of Interest: Nil
Date: 14 November 2018
Author: Chief Executive Officer
Attachments: Nil

Summary

To report back to Council actions performed under delegated authority for the month of October 2018.

Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of October 2018.

Affixing of Common Seal

One off delegations to the Chief Executive Officer;

Building Permits issued;

Health Approvals issued;

Development Approvals issued;

Subdivision Applications;

Land Administration;

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of October and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
N/A	

One-off Delegations	
Date	Documentation/Action
1/10/18	Refund P & C venue fees for Mexican Night fundraiser
21/10/18	Refund of Rec Centre Hire Fees for Playgroup High Tea \$343.20

Authorisation to call Tenders	
Date	Action
2/10/18	DCCS - Tender 01/2018/19 Boddington Aquatic Centre Management Contract – West Australian advertised for 3/10/18

Peter Haas - PEHO			
Building Applications - October 2018			
Application No.	Applicant	Lot & Street	Type of Building Work
3218	AB no 2 as trustee Culford Unit Trust PO Box 662 Nedlands	Lot 11 No 6364 Albany Highway North Bannister	Office/Crib room/Ablutions
2747E2	D Sanders PO Box 241 Boddington	2747E2 Lot 63 No 31 Sherry Close Ranford	Building Permit Extension
3217	D Cornish 53 Banksia Crescent Boddington	Lot 415 No 53 Banksia Crescent Boddington	Patio
3219	South 32 Worsley Alumina PO Box 50 Boddington	Lot 12 No 11 Illyarrie Crescent Boddington	Shed
3220	J Prandl Po Box 177 Boddington	Lot 105 No 117 Mitchell Crescent Ranford	outbuilding
Health			
N/A			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
A1673	Suez	Lot 2 on Plan 2767 Albany Highway, North Bannister	Proposed relocated storage and machinery shed -
Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
N/A			
Land Administration			
Application No.	Applicant	Lot & Street	Action
N/A			

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

That Council accept the report outlining the actions performed under delegated authority for the month of October 2018.

8.6.3 Proposed Closure of Siding Road

File Ref:	ADM 0302-1
Author:	Chris Littlemore CEO
Date:	14 November 2018
Attachment:	Nil
Disclosure of Interest	Nil

Summary

Council is to consider approving temporary closures of Siding Road.

Background

Council has received a request from Newmont Boddington Gold to allow the temporary closure of Siding Road from time to time from the date of approval to December 2020.

Comment

Siding Road is a branch road off Gold Mine Road which provides access to the north side of Tullis Bridge. Newmont is requesting intermittent closures for the purpose of ensuring the safety of road users as the mine will be blasting in close proximity to the road from time to time over the next two years.

There is one landowner and one lessee that will be impacted by the closures. Newmont's application states that closures will not affect the road for any period greater than one hour and not more than 3 to 4 times per week.

While there are other users of Siding Road from time to time, their use and enjoyment of the road is not expected to be significantly impacted by this application.

Statutory Environment

Ministerial consent is required by Section 67 of the Land Administration Act 1997.

Local Government Act 1995

3.50. Closing certain thoroughfares to vehicles

- (1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (3) repealed
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to –
 - (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission;

- (b) give written notice to each person who —
 - (i) is prescribed for the purposes of this section; or
 - 8 (ii) owns land that is prescribed for the purposes of this section; and
- (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.
- (7) repealed
- (8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.
- (9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

3.50A. Partial closure of thoroughfare for repairs or maintenance

1. Despite section 3.50, a local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure —

- (a) is for the purpose of carrying out repairs or maintenance; and
- (b) is unlikely to have a significant adverse effect on users of the thoroughfare.

3.51. Affected owners to be notified of certain proposals

- (1) In this section —

“person having an interest”, in relation to doing anything, means a person who —

 - (a) is the owner of the land in respect of which that thing is done, or any land that is likely to be adversely affected by doing that thing;
 - (b) is shown on the title to any of the land mentioned in paragraph (a) as holding an interest in any of that land; or
 - (c) is prescribed for the purposes of this section.
- (2) This section applies to —
 - (a) fixing or altering the level of, or the alignment of, a public thoroughfare; or
 - (b) draining water from a public thoroughfare or other public place onto adjoining land.
- (3) Before doing anything to which this section applies, a local government is to —
 - (a) give notice of what is proposed to be done giving details of the proposal and inviting submissions from any person who wishes to make a submission; and
 - (b) allow a reasonable time for submissions to be made and consider any submissions made.
- (4) The notice is to be given —
 - (a) in writing to each person having an interest; and
 - (b) if any land is likely to be adversely affected by the doing of the thing, by local public notice.

Council has delegated authority to the Chief Executive Officer to close roads for less than 14 days.

Strategic Implications: Nil.

Policy Implications - Nil

Financial Implications Nil

Economic Implications Nil.

Social Implications Nil.

Environmental Considerations - Nil.

Consultation

Council has advertised the proposed temporary closure and has written directly to all concerned land owners along Siding Road and any other person who is considered to have an interest in the road.

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.3

That Council,

1. Subject to not receiving any objections Support the application of Newmont Boddington Gold to temporarily close Siding Road from time to time for the period 1 January 2019 to 31 December 2020 for the purpose of blasting.
2. Subject to not receiving any objections Refer the application for Ministerial Approval under Section 67 of the Land Administration Act 1997
3. NBG be required to meet the following conditions:
 - Meet the cost of formal advertising and signage;
 - Utilise traffic control personnel with recognised qualifications;
 - Adhere to the traffic management plan and keep a copy on-site at all times
4. In the event any objections are received, consider those at the next Council meeting.

8.6.4 Local Government Ordinary Elections October 2019

File Ref. No: ADM0067
Disclosure of Interest: Nil
Date: 14 November 2018
Author: Chris Littlemore, CEO

Summary

The next local government ordinary elections are to be held on 19 October 2019.

Background

The last Local government elections held for the Shire of Boddington were conducted as a postal ballot by the WA Electoral Commission.

Comment

Council has received a cost estimate from Western Australian Electoral Commission (WAEC) for the 2019 election if conducted as a postal ballot is \$14,000 inc GST, which has been based on the following assumptions:

- 1,200 electors
- Response rate of approximately 65%
- 3 vacancies
- Count to be conducted at the offices of the Shire of Boddington
- Appointment of a local Returning Officer
- Standard Australian Post delivery service to apply

The cost estimate includes the increase in the postage rate by Australia Post effective from 4 January 2017. An additional amount of \$240 will be incurred if Council decides to opt for the Australian Post Priority Service for lodgement of election packages. The WAEC recommends that given recent experiences with Australia Post delivery changes, Councils should seriously consider using regular post.

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the WAEC in a Court of Disputed Returns ; and
- one local government staff member to work in the polling place on Election Day.

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis and Council should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election, Council will be advised as early as possible.

The current procedure required by the *Local Government Act 1995* is that WA Electoral Commissioner's written agreement has to be obtained before the vote by Council is taken to undertake a postal election. In providing the cost estimate to Council, the WA Electoral Commissioner has advised that to facilitate the process, Council can take this letter including the cost estimate as the WA Electoral Commissioner's agreement to be responsible for the conduct of the ordinary elections in 2017 for the Shire of Boddington, in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. This agreement is subject to the proviso that the Shire of Boddington also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

Strategic Implications – Nil

Statutory Environment

Local Government Act 1995

4.20. CEO to be returning officer unless other arrangements are made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for –
 - (a) an election; or
 - (b) all elections held while the appointment of the person subsists.

** Absolute majority required.*
- (3) An appointment under subsection (2) –
 - (a) is to specify the term of the person's appointment; and
 - (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

** Absolute majority required.*

- (5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

[Section 4.20 amended by No. 64 of 1998 s. 19(1); No. 49 of 2004 s. 16(4) and 32(1)-(4).]

4.61. Choice of methods of conducting election

- (1) The election can be conducted as a –

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

voting in person election which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.
- (2) The local government may decide* to conduct the election as a postal election.

** Absolute majority required.*

- (3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.
- (5) A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.
- (6) For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.
- (7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

[Section 4.61 amended by No. 64 of 1998 s. 25; No. 49 of 2004 s. 16(4) and 32(5).]

Policy Implications - Nil

Financial Implications

Conducting a postal voting election is more costly to the Shire of Boddington than conducting a voting in person election.

Economic Implications - Nil

Social Implications

Postal voting could be anticipated to be more convenient for both local residents and absentee owners. This form of voting will provide all registered voters with a postal voting package and not require the voter to make contact or visit the Shire Office.

Environmental Considerations – Nil

Consultation

West Australian Electoral Commissioner

Options

Council can resolve:

1. The Officer's Recommendation; or
2. Move to appoint a Returning Officer to conduct a voting in person election, noting that the written approval of the WA Electoral Commissioner is required to appoint someone other than a Shire employee.

Voting Requirements - Absolute Majority

That Council declares that,

1. in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2019 Shire of Boddington ordinary elections together with any other elections or polls which may be required.
2. in accordance with section 4.61(2) of the *Local Government Act 1995*, the method of conducting the 2019 Shire of Boddington election will be as a postal election.

8.6.5 Christmas - New Year Closures

Disclosure of Interest: Nil
Date: 16 November 2018
Author: Graham Stanley – Acting Chief Executive Officer
Attachment: Nil

Summary

Council is requested to endorse the proposed Christmas-New Year Closures

Background

Traditionally over the Christmas New Year holiday period a number of closures for the various Shire Groups occur. For 2018/19 the following is proposed.

Office Administration; Library and Works:

Close of Business Friday 21 December 2018 – Opening of Business Wednesday 2/1/2019

Early Learning Centre

Close of Business Friday 21 December 2018 – Opening of Business Monday 7 January 2019

Youth Centre

Close of Business Wednesday 19 December 2018 – Opening of Business Wednesday 16 January 2019

Better Beginnings

Close of Business Thursday 13 December 2018 to Opening of Business Tuesday 5 February 2019

Comment

The office, library and works closure dates are very similar to last year and enable staff to take a break to enjoy the festive season with their families at a time when there is very little demand for their services. It will enable those staff who wish to travel to visit family in other

parts of the state or country sufficient time to do so and have a decent break after what has been a very intensive year.

The ELC closure is for a slightly longer period and is at a time when the demand is very low. The same applies to the Youth Centre and will give staff to these two services which have had to work additional hours over the past year to cover for staff vacancies a good chance to recharge their batteries.

The Better Beginnings shutdown is tied in with the School terms. The 2019 school year in WA doesn't commence until Monday 4 February meaning the first "in-term Tuesday is 5th February.

Strategic Implications – Nil

Statutory Environment

Local Government Act 1995

Section 2.7(2) –

Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 –

Provides that the general function of the local government is to provide for the good government of persons in its district.

Policy Implications – Nil

Financial Implications – Within budget allocations

Economic Implications - Nil

Social Implications – Nil.

Environmental Considerations – Nil

Consultation – Managers of the various services have been consulted regarding the proposed closures.

Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements - Absolute Majority

That Council endorses the proposed Christmas-New Year closures as follows:

Office Administration; Library and Works:

Close of Business Friday 21 December 2018 – Opening of Business Wednesday 2/1/2019

Early Learning Centre

Close of Business Friday 21 December 2018 – Opening of Business Monday 7 January 2019

Youth Centre

Close of Business Wednesday 19 December 2018 – Opening of Business Wednesday 16 January 2019

Better Beginnings

Close of Business Thursday 13 December 2018 to Opening of Business Tuesday 5 February 2019

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

Move that pursuant to S5.23 (2) (a) as Council is about to discuss a matter affecting an employee that the meeting be closed to members of the public.

11. CONFIDENTIAL ITEM:

11.1.1 Staff Restructure (Confidential)

OFFICER'S RECOMMENDATION – ITEM 11.1.1
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That Council declares the meeting open to members of the public as Council has concluded discussion of confidential matters in accordance with section 5.23(2)(a) of the *Local Government Act 1995*, as Item 11.1.1 refers to matters affecting an employee.

12. CLOSURE OF MEETING: