'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'

AGENDA

For The Ordinary Meeting of Council To Be Held At

5PM, TUESDAY

21 AUGUST 2018

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conservations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

Agenda

1. DECLARATION OF OPENING: 4
2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE: 4
2.1.1 Attendance 4
2.1.2 Apologies 4
2.1.3 Leave of Absence 4
3. DISCLOSURE OF FINANCIAL INTEREST: 4
4. PUBLIC QUESTION TIME: 4
4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE: 4
4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE: 4
4.3 PUBLIC QUESTIONS FROM THE GALLERY: 4
5. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS: 5
6. CONFIRMATION OF MINUTES: 5
6.1.1 Ordinary Meeting of Council held on Tuesday 17 July 2018 5
7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION: 5
8. REPORTS OF OFFICERS AND COMMITTEES: 6
8.1 PLANNING CONSULTANT: 6
8.2 MANAGER FINANCIAL SERVICES: 6
8.2.1 Monthly Financial Statements – July 2018 6
8.2.2 List of Payments – July 2018 19
8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR: 21
8.4 MANAGER WORKS & SERVICES: 21
8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES: 21
8.5.1 Fire Access Track Order 2018/19 21
8.5.2 Tender for the Provision of Pool Management Services 31
8.5.3 Boddington Pavilion Hire Arrangement 33
8.6 CHIEF EXECUTIVE OFFICER: 37
8.6.1 Action Sheet 37
8.6.2 Actions Performed Under Delegated Authority For The Month Of July 2018 38
8.6.3 Councillor Meeting Fees & Allowances 2018/19 40
8.6.4 Marradong Church Termite Repairs 47
8.6.5 Albany Highway Crossman Intersection Improvements 48
8.6.6 Foreshore Civic Precinct CSRFF Funding 62
8.6.7 Sculpture Town Proposal 64
9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN: 69
10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING: 69
11. CONFIDENTIAL ITEM: 70
11.1.1 Sculpture Town Proposal - CONFIDENTIAL 70
11.1.2 Funding Agreement for BCRC - CONFIDENTIAL 70
11.1.3 CEO Contract Extension - CONFIDENTIAL 70
12. CLOSURE OF MEETING: 70

1. DECLARATION OF OPENING:

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present'.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance

2.1.2	Apologies

2.1.3	Leave of Absence

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil at this time.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil at this time.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 17 July 2018

That the minutes of the Ordinary Meeting of Council held on Tuesday 17th July 2018 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements – July 2018

Disclosure of Interest:	Nil
Date:	15 August 2018
Author:	J Rendell – Manager Financial Services
Attachments:	8.2.1A Financial Statements – July 2018

Summary

Council is to consider Monthly Financial Reports for July 2018.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of July 2018.

FINANCIAL SUMMARY YEAR TO DATE JULY 2018

The following commentary is provided to assist in the understanding of Councils financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. It is acknowledged that there will be minor changes in the actual financial; result after all of the end-of-year processes have been undertaken. Once we have audit sign off, the Annual financial accounts for Year ended 30 June 2018 will be presented to Council.

The year to date financial result as at July 2018 is very early into this financial year and most of the commentary will be based around timing differences only at this stage. Where material differences have been identified in this year's budget comment will be made, it is acknowledged that these items will be adjusted for in the mid-year budget review.

OPERATING RESULT

REVENUE

Revenue is 2.0% or $98k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 12.6% or $25k unfavourable to budget, it is emphasised that Council received 50% or $180k, of the 2018/19 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission in the year 2017/18. This will be adjusted in the budget review.
- **Fees & Charges** is 15.3% or $46k unfavourable to budget.
- **Interest Earnings** is 14.7% or $1k unfavourable to budget.
- **Other Revenue** is 58.6% or $6k unfavourable to budget.
- **Profit from Asset sales,** it is noted that there is not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 29.5% or $220k favourable to budget, however due to the revaluation of infrastructure assets for the year ended June 2018, we have been unable to run depreciation, by adjusting for this the variance to budget becomes 9% or $51k favourable to budget within the main items, the following is noted:-

- **Employee costs** are 4.4% or $9k unfavourable to budget.
- **Materials and contracts** are collectively 29.4% or $57k favourable to budget.
- **Utility charges** are 13.3% or $4k favourable to budget.
- **Depreciation expense** is 2.5% or $47k unfavourable to budget.
- **Insurance expenses** is 2.7% or $4k favourable to budget.
- **Other expenditure** is 236.8% or $5k unfavourable to budget.

NET RESULT
The net result is 2.9% or $122k favourable result to budget, due to total revenue being $98k unfavourable and expenditure being $220k favourable to budget.

FINANCIAL SUMMARY YEAR TO DATE JULY 2018
CAPITAL ITEMS

No budget or actual for Capital revenue year to date.

Capital expenditure is 8% or $9k favourable to budget. For a more detailed understanding, refer to the Capital Expenditure by Asset Class report. In some cases, there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of $1.4Mk for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

FUNDING ITEMS
Repayment of loan principal is on budget.

CASH & INVESTMENTS
Cash and investments sits at $4.3M, this represents a decrease of $300k from the previous month, mainly due to revenue being higher, capital and operating expenses being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash, this will be disclosed at final year-end in the Annual financial statements embedded in the Annual Report.

SUMMARY
The overall financial result 0.4% or $18k unfavourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1

That Council adopt the:

1. monthly financial statements for the period ending 31st July 2018; and

2. summary of reconciliations for the period ending 31st July 2018.

SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended **31-Jul-18**

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
Capital Expenditure by Asset type	7
Existing Buildings Capital Expenditure by Jobs	8
Financial Graphs	9

SHIRE OF BODDINGTON
SUMMARY OF FINANCIAL ACTIVITY by Nature or Type
For the period ended 31-Jul-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Opening Funding Surplus (Deficit)	325,138	325,138	325,138	381,441	56,303	
Revenue						
Rates	4,501,927	4,501,927	4,501,927	4,481,707	- 20,220	-0.4%
Operating Grants, Subsidies and Contributions	890,326	890,326	198,594	173,556	- 25,038	-12.6%
Fees and Charges	1,149,798	1,149,798	301,682	255,662	- 46,020	-15.3%
Interest Earnings	112,290	112,290	7,342	6,264	- 1,078	-14.7%
Other Revenue	139,037	139,037	10,324	4,275	- 6,049	-58.6%
Profit from Asset Sales	-	-	-	-	-	
OPERATING INCOME	**6,793,378**	**6,793,378**	**5,019,869**	**4,921,464**	**- 98,405**	**-2.0%**
Expenses						
Employee Costs	- 2,693,358	- 2,693,358	- 207,151	- 216,196	- 9,045	-4.4%
Materials and Contracts	- 1,803,159	- 1,803,159	- 194,533	- 137,332	57,201	29.4%
Utility Charges	- 339,419	- 339,419	- 33,037	- 28,649	4,388	13.3%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 168,692	-	168,692	100.0%
Interest Expenses	- 99,271	- 99,271	- 1,461	- 1,524	- 63	-4.3%
Insurance Expenses	- 224,844	- 224,844	- 140,781	- 137,035	3,746	2.7%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 158,883	- 158,883	- 1,951	- 6,572	- 4,621	-236.8%
OPERATING EXPENDITURE	**- 7,343,342**	**- 7,343,342**	**- 747,606**	**- 527,308**	**220,298**	**29.5%**
Net Result (incl. c/f surplus position)	**- 224,827**	**- 224,827**	**4,597,401**	**4,775,597**	**178,196**	**3.9%**
Adjustments for Non-Cash Items						
Depreciation	2,024,409	2,024,409	168,692	-	- 168,692	-100.0%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	-	-	-	
	2,024,409	**2,024,409**	**168,692**	**-**	**- 168,692**	**-100.0%**
Net Result before funding and Capex items	**1,799,582**	**1,799,582**	**4,766,093**	**4,775,597**	**9,504**	**0.2%**
Capital Income and Expenditure						
Non-operating Grants & contributions	978,650	978,650	-	-	-	#DIV/0!
Purchase Land & Buildings	- 338,000	- 338,000	- 45,540	- 81,925	- 36,385	-79.9%
Purchase Plant & Equipment	- 416,406	- 416,406	- 11,583	-	11,583	100.0%
Purchase Roads, Streets & Bridges	- 922,940	- 922,940	- 44,491	- 15,368	29,123	65.5%
Purchase Other Infrastructure	- 100,000	- 100,000	-	-	-	#DIV/0!
New Initiatives	- 1,364,105	- 1,364,105	- 11,863	- 7,334	4,529	38.2%
Proceeds from Asset Sales	1,435,524	1,435,524	-	-	-	
Net Capital Items	**- 727,277**	**- 727,277**	**- 113,477**	**- 104,627**	**8,850**	**7.8%**
Funding Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 230,305	- 230,305	- 5,331	- 5,244	86	1.6%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	**- 230,305**	**- 230,305**	**- 5,331**	**- 5,244**	**86**	**1.6%**
Reserve Items						
Transfers to Reserves	- 1,164,069	- 1,164,069	-	-	-	#DIV/0!
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!
Net Reserve movement	**- 553,036**	**- 553,036**	**-**	**-**	**-**	**#DIV/0!**
Closing Funding Surplus (Deficit)	**288,963**	**288,963**	**4,647,286**	**4,665,726**	**18,441**	**0.4%**

SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE
For the period ended 31-Jul-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Rates	4,501,927	4,501,927	4,501,927	4,481,707	- 20,220	-0.4%
Operating Grants, Subsidies and Contributions	890,326	890,326	198,594	173,556	- 25,038	-12.6%
Fees and Charges	1,149,798	1,149,798	301,682	255,662	- 46,020	-15.3%
Interest Earnings	112,290	112,290	7,342	6,264	- 1,078	-14.7%
Other Revenue	139,037	139,037	10,324	4,275	- 6,049	-58.6%
OPERATING INCOME	**6,793,378**	**6,793,378**	**5,019,869**	**4,921,464**	**- 98,405**	**-2.0%**
Expenses						
Employee Costs	- 2,693,358	- 2,693,358	- 207,151	- 216,196	- 9,045	-4.4%
Materials and Contracts	- 1,803,159	- 1,803,159	- 194,533	- 137,332	57,201	29.4%
Utility Charges	- 339,419	- 339,419	- 33,037	- 28,649	4,388	13.3%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 168,692	-	168,692	100.0%
Interest Expenses	- 99,271	- 99,271	- 1,461	- 1,524	- 63	-4.3%
Insurance Expenses	- 224,844	- 224,844	- 140,781	- 137,035	3,746	2.7%
Other Expenditure	- 158,883	- 158,883	- 1,951	- 6,572	- 4,621	-236.8%
OPERATING EXPENDITURE	**- 7,343,342**	**- 7,343,342**	**- 747,606**	**- 527,308**	**220,298**	**29.5%**
Net Result before Capital Income	**- 549,965**	**- 549,965**	**4,272,263**	**4,394,156**	**121,893**	**2.9%**
Non-Op. Grants, Subsidies and Contributions	978,650	978,650	-	-	-	#DIV/0!
Profit on Asset Disposals	-	-	-	-	-	
Loss on Asset Disposals	-	-	-	-	-	
OTHER	**978,650**	**978,650**	**-**	**-**	**-**	**#DIV/0!**
NET RESULT	**428,685**	**428,685**	**4,272,263**	**4,394,156**	**121,893**	**2.9%**
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	**428,685**	**428,685**	**4,272,263**	**4,394,156**	**121,893**	**2.9%**

SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
For the period ended 31-Jul-18

	2018/19 Budget Approved	2018/19 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD
Revenue						
Governance	5,012,549	5,012,549	4,512,684	4,488,662	- 24,022	-0.5%
General Purpose Funding	68,650	68,650	4,948	8,654	3,706	74.9%
Law, Order, Public Safety	291,273	291,273	165,119	174,142	9,023	5.5%
Health	24,538	24,538	90	80	- 10	-11.1%
Education and Welfare	563,719	563,719	37,440	920	- 36,520	-97.5%
Housing	10,811	10,811	900	200	- 700	-77.8%
Community Amenities	305,426	305,426	241,140	232,325	- 8,815	-3.7%
Recreation and Culture	83,240	83,240	2,194	633	- 1,561	-71.1%
Transport	115,755	115,755	35,890	-	- 35,890	-100.0%
Economic Services	301,169	301,169	18,361	15,847	- 2,514	-13.7%
Other Property and Services	16,248	16,248	1,103	-	- 1,103	-100.0%
	6,793,378	**6,793,378**	**5,019,869**	**4,921,464**	- **98,405**	**-2.0%**
Expenses excluding Finance Costs						
Governance	- 1,847,694	- 1,847,694	- 202,246	- 188,945	13,301	6.6%
General Purpose Funding	- 32,815	- 32,815	- 1,887	- 66	1,822	96.5%
Law, Order, Public Safety	- 510,547	- 510,547	- 60,252	- 47,089	13,163	21.8%
Health	- 150,407	- 150,407	- 14,202	- 8,931	5,271	37.1%
Education and Welfare	- 626,878	- 626,878	- 52,029	- 50,076	1,953	3.8%
Housing	- 108,355	- 108,355	- 10,233	- 8,310	1,923	18.8%
Community Amenities	- 290,152	- 290,152	- 23,710	- 13,709	10,001	42.2%
Recreation and Culture	- 961,345	- 961,345	- 93,794	- 57,329	36,465	38.9%
Transport	- 1,577,980	- 1,577,980	- 140,305	- 62,096	78,209	55.7%
Economic Services	- 530,963	- 530,963	- 89,250	- 79,386	9,864	11.1%
Other Property and Services	- 606,934	- 606,934	- 58,237	- 9,846	48,391	83.1%
	- **7,244,072**	- **7,244,072**	- **746,145**	- **525,784**	**220,361**	**29.5%**
Finance Costs						
Governance	- 31,216	- 31,216	-	-	-	
General Purpose Funding	-	-	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Health	-	-	-	-	-	
Education and Welfare	- 9,316	- 9,316	-	-	-	
Housing	- 31,068	- 31,068	- 1,461	- 1,524	63	-4.3%
Community Amenities	-	-	-	-	-	
Recreation and Culture	- 27,671	- 27,671	-	-	-	
Transport	-	-	-	-	-	
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	- **99,271**	- **99,271**	- **1,461**	- **1,524**	**63**	**-4.3%**
Net Result before Capital Income	- 549,965	- 549,965	4,272,263	4,394,156	122,019	
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	98,000	98,000	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Education and Welfare	-	-	-	-	-	
Recreation and Culture	490,000	490,000	-	-	-	
Transport	340,650	340,650	-	-	-	
Economic Services	50,000	50,000	-	-	-	
Other Property and Services	-	-	-	-		
	978,650	**978,650**	-	-	-	
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
TOTAL COMPREHENSIVE INCOME	**428,685**	**428,685**	**4,272,263**	**4,394,156**	**121,893**	**2.9%**

SHIRE OF BODDINGTON
RATE SETTING STATEMENT
For the period ended 31-Jul-18

	2018/19 Budget Approved	2018/19 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD
Revenue						
Operating Grants, Subsidies and Contributions	890,326	890,326	198,594	173,556 -	25,038	-12.6%
Fees and Charges	1,149,798	1,149,798	301,682	255,662 -	46,020	-15.3%
Interest Earnings	112,290	112,290	7,342	6,264 -	1,078	-14.7%
Other Revenue	139,037	139,037	10,324	4,275 -	6,049	-58.6%
Profit from Asset Sales	-	-	-	-	-	
Total Operating Revenue excluding Rates	**2,291,451**	**2,291,451**	**517,942**	**439,758 -**	**78,185**	**-15.1%**
Expenses						
Employee Costs	- 2,693,358	- 2,693,358	- 207,151	- 216,196	- 9,045	-4.4%
Materials and Contracts	- 1,803,159	- 1,803,159	- 194,533	- 137,332	57,201	29.4%
Utility Charges	- 339,419	- 339,419	- 33,037	- 28,649	4,388	13.3%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 168,692	-	168,692	100.0%
Interest Expenses	- 99,271	- 99,271	- 1,461	- 1,524	- 63	-4.3%
Insurance Expenses	- 224,844	- 224,844	- 140,781	- 137,035	3,746	2.7%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 158,883	- 158,883	- 1,951	- 6,572	- 4,621	-236.8%
Operating Expenditure	**- 7,343,342**	**- 7,343,342**	**- 747,606**	**- 527,308**	**220,298**	**29.5%**
Operating Result Excluding Rates Income	**- 5,051,892**	**- 5,051,892**	**- 229,664**	**- 87,550**	**142,113**	**62%**
Adjustments for Non-Cash Items						
Depreciation	2,024,409	2,024,409	168,692	-	- 168,692	100.0%
(Profit)/Loss on Asset Disposals	-	-	-	-	-	
Provisions & Accruals	-	-	-	-	-	
	2,024,409	**2,024,409**	**168,692**	**-**	**- 168,692**	**100.0%**
Capital Income and Expenditure						
Purchase of Capital Expenditure	- 3,141,451	- 3,141,451	- 113,477	- 104,627	8,850	7.8%
Non-operating Grants & contributions	978,650	978,650	-	-	-	#DIV/0!
Proceeds from Asset Sales	1,435,524	1,435,524	-	-	-	#DIV/0!
	- 727,277	**- 727,277**	**- 113,477**	**104,627**	**8,850**	**7.8%**
Funding& Reserve Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 230,305	- 230,305	- 5,331	5,244	86	1.6%
Self Supporting Loan Principal Income	-	-	-	-	-	
Transfers to Reserves	- 1,164,069	- 1,164,069	-	-	-	
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!
	- 783,341	**- 783,341**	**- 5,331**	**5,244**	**86**	1.6%
Estimated Surplus/(Deficit) July 1 B/Fd.	325,138	325,138	325,138	381,441 -	56,303	
Estimated Surplus/(Deficit) C/F or YTD.	288,963	288,963	4,647,285	4,665,726 -	18,441	0.4%
Amount required from General Rate	**- 4,501,927**	**- 4,501,927**	**- 4,501,927**	**- 4,481,707**	**20,220**	**-0.4%**

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
For the period ended

	30-Jun-17	31-Jul-18
CURRENT ASSETS	**Audited**	**YTD Actual**
Cash and Cash Equivalents	4,974,732	4,258,383
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	5,169,812
Inventories	2,044	2,044
TOTAL CURRENT ASSETS	**5,315,753**	**9,430,239**
NON CURRENT ASSETS		
Property Plant & Equipment	27,432,220	27,520,477
Land Held for Resale	272,538	272,539
Infrastructure	46,816,094	46,832,462
TOTAL NON CURRENT ASSETS	**74,520,852**	**74,625,478**
TOTAL ASSETS	**79,836,605**	**84,055,716**
CURRENT LIABILITIES		
Trade & Other Payables	503,379	248,857
Employee Provisions	308,448	308,448
Borrowings	220,541	215,297
Trusts	-	84,722
TOTAL CURRENT LIABILITIES	**1,032,368**	**857,324**
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,284,898
Employee Provisions	47,369	47,369
TOTAL NON CURRENT LIABILITIES	**2,632,267**	**2,632,267**
TOTAL LIABILITIES	**3,664,635**	**3,489,591**
EQUITY		
Retained Earnings	30,813,402	35,207,558
Reserves Cash Backed	3,767,393	3,767,393
Revaluation Reserve	41,591,174	41,591,175
TOTAL EQUITY	**76,171,970**	**80,566,125**
TOTAL LIABILITIES & EQUITY	**79,836,605**	**84,055,716**
BALANCE SHEET VARIANCE	**$0.00**	**$0.00**

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	$121,748	$121,748	$0	$0
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	$0	$0	$0	$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	$10,661	$10,661	$5,331	$5,244
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	$14,748	$14,748	$0	$0
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	$0	$0	$0	$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	$12,611	$12,611	$0	$0
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	$12,789	$12,789	$0	$0
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	$0	$0	$0	$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	$57,748	$57,748	$0	$0
3121100	PRINCIPAL LOAN 102	71	Other Expenses	$0	$0	$0	$0
TOTAL				**$230,305**	**$230,305**	**$5,331**	**$5,244**

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2018/19 Budget Approved	2018/19 Budget Forecast	Actual YTD
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	8,407,083
Less: Current Liabilities	- 412,044	- 412,044	- 767,106
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 2,974,251
Net Current Assets	**288,823**	**288,823**	**4,665,726**
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	**288,823**	**288,823**	**4,665,726**
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	288,963	288,963	4,665,726
Net Current Assets	**288,963**	**288,963**	**4,665,726**

SHIRE OF BODDINGTON
Printed : at 8:32 AM on 16/08/2018

SHIRE OF BODDINGTON
CAPITAL EXPENDITURE BY ASSET CLASS
For the period ended 31-Jul-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	200,000	200,000	-	1,031
3042212	CEO RESIDENCE	Land & Buildings	138,000	138,000	45,540	73,573
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	-	-	-	6,800
3082090	AGED CARE COMPLEX	Land & Buildings	-	-	-	521
3113200	RECREATION CENTRE	Land & Buildings	-	-	-	-
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	-
		Land & Buildings Total	**338,000**	**338,000**	**45,540**	**81,925**
3102201	REFUSE SITE	Other Infrastructure	60,000	60,000	-	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	25,000	25,000	-	-
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	-	-	-	-
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	15,000	15,000	-	-
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	-	-	-	-
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	-	-	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	-
		Other Infrastructure Total	**100,000**	**100,000**	-	-
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	25,000	8,250	-
3042208	OFFICE EQUIPMENT	Plant & Equip	35,000	35,000	-	-
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	-
3121096	TRACTOR	Plant & Equip	316,406	316,406	-	-
3121066	REACH MOWER	Plant & Equip	-	-	-	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	3,333	-
		Plant & Equip Total	**416,406**	**416,406**	**11,583**	-
3121086	Main Roads Bridge Program	Roads Infrastructure	167,000	167,000	-	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	98,970	98,970	8,248	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	91,650	91,650	30,245	-
3121704	RESEALS - MUNI	Roads Infrastructure	193,350	193,350	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	-	-	-
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	-	-	-	-
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	300,000	-	15,368
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	5,998	-
		Roads Infrastructure Total	**922,940**	**922,940**	**44,491**	**15,368**
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	-	-
3112100	SKATEPARK	Councillor New Initiatives	350,000	350,000	-	-
3112205	PUMP TRACK	Councillor New Initiatives	100,000	100,000	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	200,000	200,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	471,250	471,250	-	1,000
3113010	LOVING RANFOIRD	Councillor New Initiatives	30,000	30,000	-	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	30,000	30,000	-	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	-	-	-	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	-	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	18,000	18,000	-	6,334
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	32,355	32,355	2,696	-
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	110,000	110,000	9,167	-
		Councillor New Initiatives Total	**1,364,105**	**1,364,105**	**11,863**	**7,334**
		Grand Total	**3,141,451**	**3,141,451**	**113,477**	**104,627**

16/08/2018\Financials Format July 2018\Capital Expenditure

Page 7

CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS 31-Jul-18

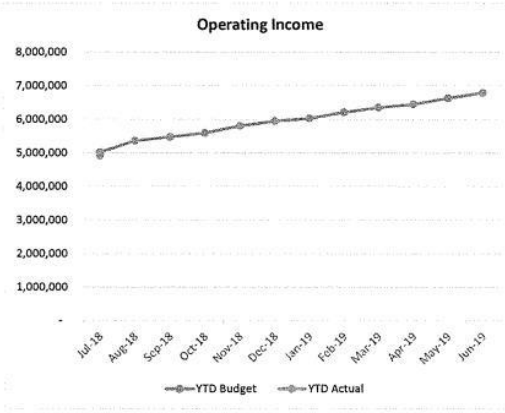
Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	-
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	-
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	188
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	-
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	844
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Johnstone Street Town Hall - Capital	-	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		**$0**	**$0**	**$0**	**$1,031**

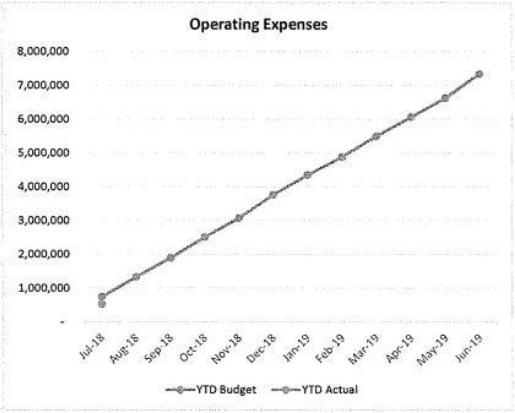
REPRESENTED BY:

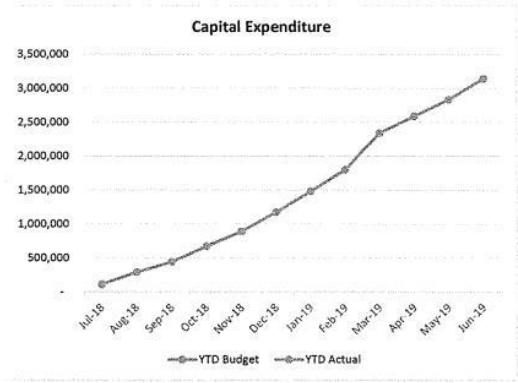
COA

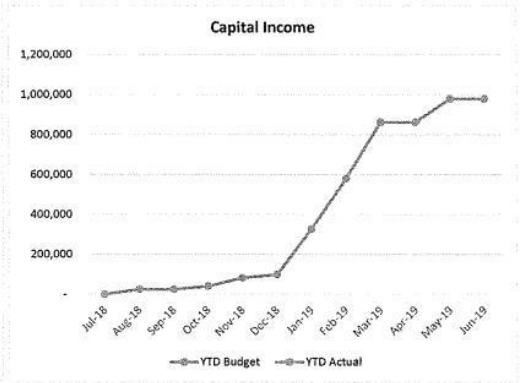
3042202	**EXISTING BUILDINGS 17/18**	**200,000**	**200,000**	**-**	**1,031**

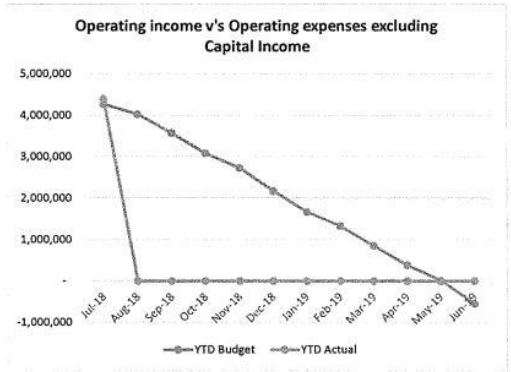
SHIRE OF BODDINGTON
GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE
For the period ended 31-Jul-18

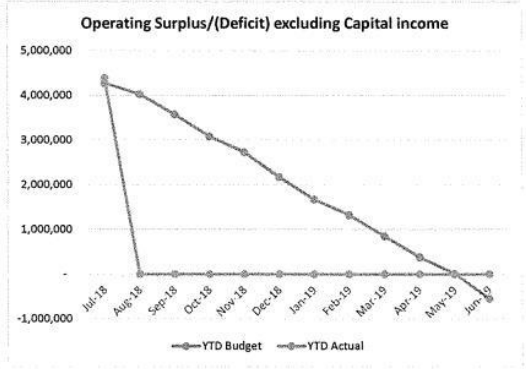












16/08/2018S:\Corporate Services\Manager Finance\Financial Reports\Council\2018-19\Jul 2018\Data for Graph:

8.2.2 List of Payments – July 2018

Disclosure of Interest:	Nil
Date:	14th August 2018
Author:	J Rendell
Attachments:	8.2.2A List of Payments July 2018 (confidential)

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of July 2018 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  (a) the payee's name; and
  (b) the amount of the payment; and
  (c) the date of the payment; and
  (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —
  (a) for each account which requires council authorisation in that month —
    (i) the payee's name; and
    (ii) the amount of the payment; and
    (iii) sufficient information to identify the transaction; and
  (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —
   (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
   (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2

That Council adopts the list of payments for the period ending 31st July 2018; at Attachment 8.2.2A.

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

Nil at this time.

8.4 MANAGER WORKS & SERVICES:

Nil at this time.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

8.5.1 Fire Access Track Order 2018/19

File Ref. No:	ADM0153
Disclosure of Interest:	Nil
Date:	15 August 2018
Author:	Graham Stanley
Attachments:	8.5.1A Draft Fire Access Track Order 2018/19

Summary

That Council adopt the draft Fire Access Track Order for 2018/19.

Background

A review of the Shire of Boddington Fire Access Track Order was conducted at the Councillor Information session on Tuesday 7 August 2018. As part of the review, the fire break orders of a number of other Shires in the region were looked at and compared to the Boddington Fire Access Track Order for 2017/18. The consensus formed at the information session that without a firm recommendation coming from the Bush Fire Advisory Committee to consider particular changes that the Fire Access Track Order for 2018/19 should be based on the 2017/18 order with the dates updated.

Comment

No specific recommendations for changes were made by the Bush Fire Advisory Committee at their Annual meeting held in April this year. I have since spoken with Chief Bush Fire Control Officer, William Batt and he has indicated that he would not like to see any changes for the coming year. He will consult with Brigade Captains over the coming year to determine if there is any interest in making changes for the following year and any changes that may be suggested can be fully debated and a recommendation can then be given at next year's Annual Bush Fire Advisory Committee meeting.

Boddington has strong firebreak requirements and any changes that may lessen the requirements should be fully considered before being adopted, as it will be more difficult to reimpose stricter requirements at a later date.

Strategic Implications

Consistent with the strategic objective from the Community Strategic Plan 2017-2027 to have a strong, healthy and safe community.

Statutory Environment

Bush Fires Act 1954
S 34. Local government may require occupier of land to plough or clear a firebreak.

(1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —

(a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;

(b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,

and the notice may require the owner or occupier to do so —

(c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and

(d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.

(2) A notice in writing under subsection (1) may be given to an owner or occupier of land by posting it to him at his last postal address known to the local government and may be given to an owner of land by posting it to him at the address shown in the rate record kept by the local government pursuant to the *Local Government Act 1995*, as his address for the service of rate notices.

(2a) The provisions of subsection (2) are in addition to and not in derogation of those of sections 75 and 76 of the *Interpretation Act 1984*.

(3) The owner or occupier of land to whom a notice has been given under subsection (1) and who fails or neglects in any respect duly to comply with the requisitions of the notice is guilty of an offence.

Penalty: $5 000.

(4) Where an owner or occupier of land who has received notice under subsection (1) fails or neglects to comply with the requisitions of the notice within the time specified in the notice —

(a) the local government may direct its bush fire control officer, or any other officer of the local government, to enter upon the land of the owner or occupier and to carry out the requisitions of the notice which have not been complied with; and

(b) the bush fire control officer or other officer may, in pursuance of the direction, enter upon the land of the owner or occupier with such servants, workmen, or contractors, and with such vehicles, machinery, and appliances as he deems fit, and may do such acts, matters and things as may be necessary to carry out the requisitions of the notice.

(5) The amount of any costs and expenses incurred by the bush fire control officer or other officer in doing the acts, matters, or things provided for in subsection (4) —

(a) shall be ascertained and fixed by the local government and a certificate signed by the mayor or president of the local government shall be *prima facie* evidence of the amount; and

(b) may be recovered by the local government in any court of competent jurisdiction as a debt due from the owner or occupier of land to the local government.

(5a) A local government may make local laws in accordance with subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* —

(a) requiring owners and occupiers of land in its district to clear fire-breaks in such manner, at such places, at such times, of such dimensions and to such number, and whether in parallel or otherwise, as are specified in the local laws and to maintain the fire-breaks clear of inflammable matter;

(b) providing that things required by the local laws to be done shall be done to the satisfaction of the local government or its duly authorised officer.

(5b) Where an owner or occupier of land fails or neglects in any respect to comply with the requirements of local laws made under subsection (5a) the provisions of subsections (3), (4) and (5) apply *mutatis mutandis* as if those requirements were the requisitions of a notice given under subsection (1).

(5c) Nothing in subsection (5a) affects the power of a local government to give notice under subsection (1) nor its duty to do so if so required by the Minister.

(5d) Where the provisions of local laws made under subsection (5a) are inconsistent with those of a notice given under subsection (1) or under section 34 or 35, the provisions of that notice shall, to the extent of the inconsistency, prevail.

(6) A local government may, at the request of the owner or occupier of land within its district, carry out on the land, at the expense of the owner or occupier, any works for the removal or abatement of a fire danger, and the amount of the expense, if not paid on demand, may be recovered from the owner or occupier by the local government in a court of competent jurisdiction as a debt due from the owner or occupier to the local government.

(7) Nothing in this section authorises a local government —

(a) to set fire to the bush, or to require an owner or occupier of land to set fire to the bush, contrary to the provisions of section 17; or

(b) to make local laws authorising or requiring bush to be set on fire contrary to the provisions of section 17.

(8) Any amount recoverable by a local government under this section as a debt due from the owner or occupier of land is, until paid in full —

(a) a debt due from each subsequent owner in succession; and

(b) a charge against the land with the same consequences as if it were a charge under the *Local Government Act 1995* for unpaid rates; and

(c) recoverable by the local government in the same manner as rates imposed in respect of the land are recoverable under that Act.

(9) In this section —

owner or occupier of land includes a prescribed department of the Public Service that occupies land or a prescribed State agency or instrumentality that owns or occupies land.

Policy Implications

04.2 FIRE ACCESS TRACKS

Policy Statement:

That a fire access track notice be mailed to every property owner and be placed in the Community Newsletter no later than 30th September each year:

1. reminding landowners of the requirements of the fire access track order;

2. advising that inspections will be undertaken after 15th November in each year;

3. that if fire access tracks are not constructed to the required standard, infringement notices may be issued.

Objective:

To encourage landowners to install fire access tracks in accordance with Council requirements.

Financial Implications – Nil
Economic Implications – Nil
Social Implications – Nil
Environmental Considerations – Nil

Consultation

Boddington Chief Bush Fire Control Officer, Boddington Bushfire Advisory Committee, Chief Executive Officer, Shire of Boddington Councillors

Options

Council can resolve:

1. the Officer's Recommendation; or

2. resolve an amended Officer's Recommendation with other amendments, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1

That Council:

adopt the draft 2018/19 Fire Access Track Order shown at Attachment 8.5.1A.

SHIRE OF BODDINGTON
FIRE ACCESS TRACK ORDER 2018/19

Note that Fire Access Track shall have the same meaning as Fire Break in the Bush Fires Act 1954.
Important Bush Fire Information Dates You Must Remember

Prohibited Burning 15 December 2018 to 14 March 2019 inclusive

Restricted Burning 2 November 2018 to 14 December 2018 inclusive and from 15 March 2019 to 26 April 2019 inclusive

These dates are subject to variation according to seasonal conditions

Alterations will be advertised locally; however owners/occupiers intending to burn shall contact the Council Office or Local Brigade Captain after 26 April to determine whether the restricted burning period has been extended.

SHIRE OF BODDINGTON IS IN ZONE 8
Fire Access Tracks must be installed by 15 November 2018
And maintained up to and including 26 April 2019

An inspection of Fire Access Tracks will be carried out
In all areas of the Shire by an Authorised Officer.

The basis for inspections will be:

Audit system where properties are chosen by random ballot. This is to be determined annually in consultation with the Chief Bush Fire Control Officer (CBFCO);
Visit known potentially high risk areas where exemption requests have not been lodged; and
Visit past non-compliant properties.

Failure to comply with this Fire Access Track Order is an offence under Section 33 of the Bushfires Act. Penalty maximum $15,000. Additionally Council may carry out the required work at cost to the owner or occupier.

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing not later than the 1st October for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

DEFINITIONS

In this Fire Access Tracks (FAT) Order unless the context otherwise requires –
Shall have the same meaning as fire breaks in the Bush Fires Act 1954. Fire Access Tracks are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be

maintained, cleared of all flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Flammable material means dead or dry grass and crops, timber, boxes, cartons, paper and any combustible material or rubbish, but does not include green standing trees, growing bushes and plants in gardens or lawns.

Low – Fuel means an area in which flammable material has been reduced to a height of not more than 50mm. This can be achieved through mowing, slashing, parkland clearing, grazing, spraying, ploughing or other methods that achieve the objective. In an area of low fuel, tree canopies should not be touching.

Building Protection Zone (BPZ) is a low fuel area immediately surrounding a building on private land and is designed to minimise the likelihood of flame contact with buildings. These areas have a minimum of 20 metres around all buildings.

Swathers, Balers, Track Chainers and Tree Harvesters – these are subject to the same conditions as HARVESTING, i.e. An engine powered pumping unit and not less than 450 litres of water must be in attendance during operations from 15th November onwards (Excluding canola swathing).

Oxyacetylene, Butane Torch, Arc Welders, Friction Cutting Equipment etc. – these are subject to the same conditions; whilst used in the open. In addition, the work site must be cleared (2.5m wide Fire Access Track and 20 metres clearance) of flammable material before the use of the above described equipment.

RURAL LANDS

a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

b) In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Council or its duly authorised officer.

c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

d) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

e) A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting operations and is to be available in the same paddock or within 50 metres of that paddock.

f) This work must be carried out by 15 November and kept maintained throughout the summer months until 26 April.

PINE AND EUCALYPTUS PLANTATIONS

Existing Plantings of Pine or Eucalyptus Plantations

Any pines or eucalyptus planted for commercial purposes constitutes a pine or eucalyptus plantation and you are hereby required to keep clear of all flammable materials Fire Access Tracks not less than 10 metres wide around the perimeter of each plantation, and any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 6 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

New Plantings of Pine or Eucalyptus for Commercial Purposes

A Fire Access Track of not less than 15 metres wide must be established around the perimeter of each plantation. Any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 15 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

b) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARE OR LESS

a) On or before 15th November every year a Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared or part-cleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

b) All lot/property holders provides for a Fire Access Track around the entire perimeter of their property.

c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

d) A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

On or before 15 November every year all town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be kept cleared to a low fuel condition. Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and have a 4 metre vertical clearance Fire Access Track installed immediately inside all external boundaries. Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

SPECIAL NOTE TO LAND OWNERS AND OCCUPIERS

The requirements of this order are considered to be the minimum standard of fire prevention work to protect not only individual properties but the district generally. In addition to the requirements of this order, Council may issue separate special orders on owners or occupiers if hazard removal is considered necessary in specific areas.

PROHIBITED AND RESTRICTED BURNING TIMES

Restricted Burning –	2 November 2018 to 14 December 2018
Prohibited Burning –	15 December 2018 to 14 March 2019
Restricted Burning –	15 March 2019 to 26 April 2019

Permits are required during restricted burning periods. No burning is permitted on days that are forecast catastrophic, extreme, severe or very high fire danger days.

Permits to burn on a Sunday can be issued during the restricted season only by the Authorised Bush Fire Control Officer but only for broad acre farmland.

No permits to be issued during the prohibited burning season.

A permit in writing to burn on a public holiday during the restricted period can be sought from the Authorised Bush Fire Control Officer.

WHERE DO I GET A PERMIT FROM?

Permits must be obtained from your local volunteer Bush Fire Control Officer. Contact details for your local officer are featured in the annual Fire Access Track Notice.

CAN I BURN GARDEN RUBBISH DURING THE PROHIBITED BURNING TIME?

No, under no circumstances should any garden rubbish be burnt during the prohibited burning period including the hours between 6pm and 11pm.

IF THERE IS A FIRE WHO DO I RING?

Always ring 000 to report any fire and emergencies. An expert 000 officer has all the latest contact details for all local emergency services.

PERMIT CONDITIONS

The permit conditions include but are not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning;
- Have water on site and a hose long enough to reach rear of the fire.

8.5.2 Tender for the Provision of Pool Management Services

File Ref. No:	ADM0740
Disclosure of Interest:	Nil
Date:	16 August 2018
Author:	Graham Stanley – Director Corporate & Community Services
Attachment:	Nil

Summary

Council is to consider approving the calling of tenders for Aquatic Centre management services and set the selection criteria for assessing any tenders received.

Background

In 2013, the Shire called tenders for the appointment of a suitably qualified organisation or individual to operate the Boddington Aquatic Centre period of up to three years. Previously the Shire had directly employed a pool manager; however, following the mid-season departure of that pool manager, Contract Aquatic Services were engaged to keep the pool running. Contract Aquatic Services were subsequently successful with their tender and appointed for a three-year period. In September 2015, they were granted a new contract, which expired at the end of the 2017/18 pool season, and a new tender is now required to be called.

Comment

The management of the pool under a contractor arrangement has been very successful. It makes budgeting easier and has ensured the continuity of a good service. Finding and retaining good, experienced pool managers is difficult and there is a risk that a manager will leave mid-season, as has happened in the past, causing a disruption to service until a replacement can be found.

The selection criteria suggested are:

Price

Qualitative Criteria

1. Proven capacity to deliver the service required – 50%
2. Experience in delivering the Service Required – 40%
3. Knowledge of local community – 10%

Assessment of the combination of Price and the Qualitative criteria will determine the value for money and the final decision will be based on value for money.

Strategic Implications – Nil

Statutory Environment

Part 4, Division 2 of the Local Government (Functions and General) Regulations contain the requirements in relation to tenders. In particular, Regulation 11 requires tenders to be called when the total consideration is $150,000 or greater subject to a number of exemptions. In this case, there are no exemptions that are relevant. Regulation 14 requires that Statewide Public Notice is given and that the selection criteria is determined in writing before the notice is given. Regulation 15 stipulates that the minimum notice period is 14 day.

At all times, the Aquatic Centre is required to operate in accordance with the requirements of all relevant Acts and Regulations. This includes ensuring that only persons who are qualified in accordance with the requirements of all relevant Acts and Regulations are employed in the capacity of Manager or Attendant and that those persons are qualified in methods of rescue and resuscitation and hold a Certificate of Competency as a qualified person in accordance with the Health Act (Aquatic Facilities) Regulations 2007. In addition, to ensure all chemicals required for water treatment are stored and utilized in accordance with manufactures specifications.

The Contractor and its subcontractor(s) (if any) will be required to effect and maintain insurance policies including:

(a) Public liability
(b) Workers Compensation or Personal Accident Insurance cover as required by law (whichever may apply).
(c) Professional indemnity insurance

Policy Implications – Nil

Financial Implications

Advertising costs for the calling of tenders.

Economic Implications - Nil
Social Implications – Nil
Environmental Considerations – Nil

Consultation

Contract Aquatic Services

Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.2

That Council:

1. Approves the calling of tenders for contract aquatic centre management services
2. Endorses the following selection criteria to be used in determining the successful tenderer:

Price

Qualitative Criteria

1. Proven capacity to deliver the service required – 50%
2. Experience in delivering the Service Required – 40%
3. Knowledge of local community – 10%

Assessment of the combination of Price and the Qualitative criteria will determine the value for money and the final decision will be based on value for money.

8.5.3 Boddington Pavilion Hire Arrangement

File Ref. No:	ADM0778
Disclosure of Interest:	Nil
Date:	16 August 2018
Author:	Graham Stanley – Director Corporate & Community Services
Attachment:	Nil

Summary

Council is to consider a request for a "permanent" hire arrangement from a frequent user of the Boddington Pavilion.

Background

Council has received a proposal, from Ms Natalie Griffiths trading as Nat G PT and Mr Tony Carlyon trading as Access Life Health and Fitness, for a permanent hire arrangement for the Pavilion/Function Room, kitchen and outdoor storage shed to them on a semi-exclusive basis for a period of 12 months with the option for an annual extension, all subject to a number of conditions. It does not include the change rooms. Usage is to be all day Monday to Friday and Saturday mornings until 12.00 noon The conditions include:

- Nat G PT & Access Life Health and Fitness are able to store our equipment at the pavilion.
- If the Pavilion is to be hired by another user outside our times, we are to be notified at least 48 hours prior to enable us to remove or secure our equipment.
- Nat G PT & Access Life Health and Fitness are aware and accept that for two major events during the year the pavilion is required to be hired and used by other groups. The basketball group on Rodeo weekend and the rally over the June long weekend. We will remove our equipment as required, if the groups require access on the Friday or Monday we request we are offered another venue if required to run our fitness sessions (Rec Centre or Town Hall) at no extra charge.
- the carpet is professionally cleaned prior to this agreement taking effect and after the 2 main hires above
- the cleaner does a full clean of the inside of the pavilion prior to the agreement going ahead and after other users hire the venue. We will clean the inside of the pavilion during our ongoing use.
- Permission to lay (removable) rubber gym flooring over the top of the current carpet;
- Locks to be changed on areas encompassed by the lease agreement (not keyed alike to the change rooms);
- All windows to be in working order
- Shire to purchase and install 3 industrial power fans in lieu of air conditioning.
- Hire fee to be $1,000 per quarter, totalling $4,000 per annum.

Their purpose for leasing the property is to establish a "Group Fitness Centre", with the aim of expanding the services their individual fitness businesses provide thereby reaching more people within the community. They claim the centre will provide a central location for exercise & fitness in Boddington, reducing health costs to the community and promoting a better quality of life to the wider community.

Comment

I have looked at the income earned for the pavilion for 2017/18 and also at the income received at the new Rec Centre from Tony Carlyon's Access Life business. The pavilion income for 2017/18 was $4,185. Of this $1,455 was received from Natalie for the 4 months from the beginning of March to the end of June and $197 from Tony in August and September 2017. Tony also paid $2,123 in Rec Centre hire, being 39% of the total Rec Centre income, and although some of it was for the use of the courts, which he might still require if, based at the pavilion, it will still be a severe impact on Rec Centre revenues if he were to set up in the pavilion. Pavilion income from sources other than the proponents was $2,533.

The proponents have taken into consideration that there are two regular users of the pavilion on an annual basis associated with major events held in town. They are the Goomburrup Aboriginal Corporation, who use the pavilion and kitchen on the Rodeo weekend and the Boddington Safari Rally who used it this year and have indicated that they wish to continue using it in future years. It is encouraging that they will still be catered for under the agreement.

Advantages of having a permanent tenant include a known amount of income for a fixed term and a permanent tenant is likely to take better care of the building meaning potential lower maintenance costs and better risk management. Agreeing to the proposal would enable two local small businesses to become more established and provide an improved service to the community. Disadvantages include the inconvenience of being required to give 48 hours' notice of another hirer wanting to use the building, the added cost associated with installing the fans, the cost of changing locks, the costs associated with the requirements to advertise a disposal of property which is required under the Local Government Act if the Shire were to agree and the legal costs of drawing up an agreement for the semi-exclusive use of the property.

Strategic Implications – Nil

Statutory Environment

Section 3.58 of the Local Government Act 1995 – Disposing of Property

(1)In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

Policy Implications – Nil

Financial Implications

$4,000 rent per annum revenue less costs associated with advertising, legal costs, cost of installing fans, changing locks and up-front cleaning. There will be likely savings from reduced ongoing cleaning costs however these are too difficult to determine.

Economic Implications - Nil

Social Implications

There is likely to be an improved service to the community that should result in improved health within the community.

Environmental Considerations – Nil

Consultation

Natalie Griffiths, Chris Littlemore, Shire of Boddington Councillors, Mr Dominc Carbone – Local Government consultant.

Options

Council can resolve to:

4. adopt the recommendation;
5. adopt the recommendation with amendments; or
6. not accept the recommendation, giving reasons.

Voting Requirements - Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.X.X

That Council: indicates its willingness to enter into an agreement with Nat G PT and Access Life Health and Fitness for 12 months' semi-exclusive use of the Pavilion for the sum of $4,000 plus GST, paid in quarterly instalments, to be negotiated in line with the conditions indicated in this report and that this be advertised seeking public submissions.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 14th August 2018
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
17/7/18	65/18	MFS	Asset Management Planning	18/7/18	Completed
17/7/18	66/18	DCCS	Bushfire Advisory Committee Recommendations	18/7/18	Completed
17/7/18	67/18	DCCS	Lease of 43 Farmers Avenue to Boddington Concrete	18/7/18	Completed
17/7/18	69/18	CEO	Adoption of Draft Budget 2018/19 & LTFP 2018/19 – 2027/18	14/8/18	Emailed to DLGC
17/7/18	70/18	CEO	Not-for-profit Groups waiving of fees	18/7/18	Completed

For information only.

8.6.2 Actions Performed Under Delegated Authority For The Month Of July 2018

File Ref. No:	ADM0686
Disclosure of Interest:	Nil
Date:	14th August 2018
Author:	Chief Executive Officer
Attachments:	Nil

Summary

To report back to Council actions performed under delegated authority for the month of July 2018.

Background

There is no specific requirement to report on actions performed under delegated authority. However, to increase transparency, this report has been prepared for Council and includes all actions performed under delegated authority for the month of July 2018.

Affixing of Common Seal

One off delegations to the Chief Executive Officer;

Authorisation to call Tenders

Building Permits issued;

Health Approvals issued;

Development Approvals issued

Subdivision Applications

Land Administration

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of July, 2018 and are submitted to Council for information.

Affixing of Common Seal	
Date Affixed	Documentation
23 July 2018	Common Seal – Grant of Easement over Lots 20 and 21 of Deposited Plan 402624 (Brian John Subdivision) (WAPC file 148615)

One-off Delegations to the Chief Executive Officer				
Date	Application No.	Applicant	Lot & Street	Type of Building Work
Nil				

Authorisation to call Tenders	
Date	Action
Nil	

Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3210	C & E Schreiber 51 Bannister Road Boddington	Lot 1 No 51 Bannister Road Boddington	New mail room & NAB fit out
Health - Nil			
Nil			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
A1629	R & G Knox	Lot 160 Crossman Road	Proposed expanded building envelope & proposed outbuilding
Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
Nil			
Land Administration			
Application No.	Applicant	Lot & Street	Action
Nil			

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil
Financial Implications - Nil

Economic Implications – Nil
Social Implications - Nil
Environmental Considerations – Nil
Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

That Council accept the report outlining the actions performed under delegated authority for the month of July 2018.

8.6.3 Councillor Meeting Fees & Allowances 2018/19

File Ref. No:	ADM 0081
Disclosure of Interest:	Nil
Date:	15 August 2018
Author:	Chris Littlemore
Attachments:	Nil

Summary

Council is to consider adopting Councillors meeting fees and allowances for the 2018/19 year and inclusion in Council's Budget.

Background

Councillor remuneration for 2016/17 was approved as follows:

COUNCILLORS' REMUNERATION	$
Meeting Fees - Councillors	30,000
Meeting Fees – President	10,000
President's Allowance	8,000
Deputy President's Allowance	2,000
Travelling Expenses (at 95c/km)	3,500
Childcare ($25.00 per hour)	500
ICT Allowance - $500 per Councillor	3,500
TOTAL	57,500

Council reviews these payments annually and adopts its payments to Councillors for the following year.

The Salaries and Allowances Tribunal (SAT) has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in

local governments throughout the State. The Shire of Boddington has been included as a Band 4 Council, the lowest level.

The determination with effect from 1 July 2018 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996.*

Community service continues to be the cornerstone of a commitment to local government. The levels of remuneration for attending meetings and allowances for elected council members are not intended to be salaries but do take into account the responsibilities and commitments of elected council members serving as representatives of the community. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfill their duties.

Comment

The SAT determination includes the following structure of fees, allowances and expenses for a Band 4 Council from 1st July 2018:

There is a continuing provision for the reimbursement of expenses incurred in fulfilling the duties of an elected council member under Regulation 32.

The fees which may be claimed under the four band structure under which each local government is designated enables local governments to exercise the discretion vested in them by the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996.*

In relation to Councillors Allowances and reimbursements, Council can choose to pay:

1. Meeting Fees

Council can choose to pay:

a. an annual allowance in lieu of meeting fees of between $3,553 and $9,410 for Councillors and of between $3,553 and $19,341 for the Shire President; or
b. individual meeting fees of an amount between $90 per meeting and $236 per meeting for Councillors and an amount between $90 per meeting and $485 per meeting for the Shire President.

2. Recovery of costs of Information and Communications Technology (ICT).

Council can choose to pay:

a. an annual allowance in lieu of reimbursing telecommunication expenses of between $500 and $3,500; or
b. reimbursement on submission of actual expenses of rental charges for one phone and one facsimile and actual usage costs which is the tribunal's preferred option.

3. Allowances for Council positions

Council can choose to pay a President's and/or a Deputy President's allowance or not. The allowance for the President must be of between $508 and $19,864, with a deputy President allowance to be 25% of the Presidents allowance.

4. Recovery of Childcare costs

Council can choose to reimburse childcare costs to the lessor of the actual cost or $25 per hour.

5. Recovery of costs of Travel costs

Council can reimburse travel costs from a Councillors residence or work to a Council meeting can be reimbursed at the rate of the Public Service Award 1992 as amended.

6. Recovery of other expenses

Council can approve for reimbursement by the Council an expense that is incurred by a council member in performing a function:

- under the express authority of the local government; or
- in his or her capacity as a council member.

7. Time of Payment

Council can make policy over the form of payment of allowances and other payments.

It is intended to pay Councillors' on a quarterly basis, by producing with their agenda a claim form payment sheet which the Councillor would sign and date. The Councillor would also complete details as to what travel they wished to be reimbursed for. This form would be returned to the Executive Assistant to enable payment to be processed.

There is no requirement for a Councillor to make a claim or claim a lesser amount than approved.

Strategic Implications – Nil at this time

Statutory Environment

Local Government Act 1995

5.63. Some interests need not be disclosed
(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter —

(c) an interest relating to a fee, reimbursement of an expense or an allowance to which section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.101(2) refers; or

5.98. Fees etc. for council members
(1) A council member who attends a council or committee meeting is entitled to be paid —
(a) the prescribed minimum fee for attending a council or committee meeting; or
(b) where the local government has set a fee within the prescribed range for council or committee meeting attendance fees, that fee.
(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —
(a) the prescribed minimum fee for attending a meeting of that type; or

(b) where the local government has set a fee within the prescribed range for meetings of that type, that fee.
(2) A council member who incurs an expense of a kind prescribed as being an expense —
(a) to be reimbursed by all local governments; or
(b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,
is entitled to be reimbursed for the expense in accordance with subsection (3).
(3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
(a) where the minimum extent of reimbursement for the expense has been prescribed, to that extent; or
(b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the prescribed range (if any) of reimbursement, to that extent.
(4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
(5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
(a) the prescribed minimum annual local government allowance for mayors or presidents; or
(b) where the local government has set an annual local government allowance within the prescribed range for annual local government allowances for mayors or presidents, that allowance.
(6) A local government cannot —
(a) make any payment to; or
(b) reimburse an expense of,
a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.
(7) A reference in this section to a committee meeting is a reference to a meeting of a committee comprising —
(a) council members only; or
(b) council members and employees.
[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33.]

5.98A. Allowance for deputy mayor or deputy president
(1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).
* Absolute majority required.
(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

5.99. Annual fee for council members in lieu of fees for attending meetings.
A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —
(a) the prescribed minimum annual fee; or

(b) where the local government has set a fee within the prescribed range for annual fees, that fee.
* Absolute majority required.

5.99A. Allowances for council members in lieu of reimbursement of expenses
A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —
(a) the prescribed minimum annual allowance for that type of expense; or
(b) where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount,
and only reimburse the member for expenses of that type in excess of the amount of the allowance.
* Absolute majority required.

30. Meeting attendance fees (Act s. 5.98(1) and (2A))
[(1), (2) deleted]
(3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —
(a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
(b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
(c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
(d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
(e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
[(3B) deleted]
(3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —
(a) the person who organises the meeting pays the council member a fee for attending the meeting; or
(b) the council member is paid an annual fee in accordance with section 5.99; or
(c) if the meeting is a meeting referred to in sub regulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.
[(3)-(5) deleted]
[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))
(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
(a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
(b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]
[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))
(1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
(a) an expense incurred by a council member in performing a function under the express authority of the local government; and
(b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
(c) an expense incurred by a council member in performing a function in his or her capacity as a council member.
[(2) deleted]
[Regulation 32 amended in Gazette 13 Jul 2012 p. 3219.]
[33-34AB. Deleted in Gazette 13 Jul 2012 p. 3219]

Policy Implications - Nil

Financial Implications

Using the values included in the Officer's Recommendation, the amounts to be included in Council's Budget is set out below.

COUNCILLORS' REMUNERATION		2017/18 Budget $	2018/19 Budget $ (Proposed)
Meeting Fees - Councillors	6 @ $5,200	31,200	31,200
Meeting Fees – President	1 @ $10,400	10,400	10,400
President's Allowance		8,320	8,320
Deputy President's Allowance		2,080	2,080
Travelling Expenses (at 91c/km)		3,620	3,620
Childcare (at $25.00 per hour)		500	500
ICT Allowance - $515 per Councillor		3,605	3,605
TOTAL		59,725	59,725

Economic Implications - Nil
Social Implications - Nil
Environmental Considerations – Nil

Consultation

To date no consultation has occurred.

Options

Council can resolve:

1. the Officer's Recommendation;
2. the Officer's Recommendation with amendments inside the guidelines of the Local Government Act and Regulations, giving reasons; or
3. in a significantly different manner within the guidelines of the Local Government Act and Regulations, giving reasons.

Voting Requirements – Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.3

That Council adopt:

1. an annual fee in lieu of fees for attending meetings of $5,200 per Councillor and $10,400 for the Shire President;

2. a President's allowance of $8,320;

3. a Deputy President's allowance of 25% of the President's allowance;

4. an annual allowance in lieu of reimbursement of expenses of Information Technology and Telecommunications of $515 per annum;

5. mileage allowance of 91c per km;

6. childcare $25 per hour; and

7. to pay Councillors' allowances on a quarterly basis.

8.6.4 Marradong Church Termite Repairs

File Ref. No:	ADM0172
Disclosure of Interest:	Nil.
Date:	16 August 2018
Author:	Chris Littlemore CEO
Attachment	8.6.4 A Correspondence from Marradong Church Committee.

Summary

Council is to consider making a donation to the Marradong Church Committee.

Background

Council has received correspondence from the Marradong Church Committee seeking a donation of $2000 a copy of which can be found in the attachments.

Comment

The Marradong Church is listed on Council's Local Heritage Register. It has suffered major termite damage.

The Church Committee has worked hard to raise a significant amount of personal contributions towards a project that will cost in the order of $40 of $50,000. They also have the support of the two major mines.

Statutory implications: -Nil
Strategic Implications - Nil
Policy Implications - Nil

Financial Implications

Council has funds it is donation budget.

Economic Implications -Nil.

Social Implications

The Marradong Church is an important part of the social fabric of the Marradong area..

Environmental Considerations

The Marradong Church is an important part of Boddington Shire's built environment.

Consultation -Nil

Options

Council can:
1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.4

That Council donate $2000 to the Marradong Church Committee to assist with the renovations of the Marradong Church.

8.6.5 Albany Highway Crossman Intersection Improvements

File Ref. No:	ADM 0155
Disclosure of Interest:	Nil.
Date:	16 August 2018
Author:	Chris Littlemore CEO
Attachments:	8.6.5 A Letter from Main Roads 8.6.5 B Map of Project Area 8.6.5 C Site Photographs 8.6.5 D Executive summaries from biological surveys

Summary

Council is to consider making a submission to Main Roads in relation to the upgrade of the Albany Highway Crossman Road intersection.

Background

Council has received correspondence from Main Roads in relation to the proposed upgrade copies of which can be fairly attachments.

Comment

The intersection in question has been the subject of discussions with the local member Mia Davies, police and residents for some time.

The proposed works will include:

- construction of the southbound vehicle rest area
- widening of traffic lanes and shoulders
- widening existing pavement and construction of new pavements to match existing levels and across falls; and
- closure and rehabilitation of two existing rest areas located in unsafe locations

The project requires clearing of 2.1 ha of native vegetation and is scheduled to commence in October 2018.

Statutory implications: Nil
Strategic Implications Nil
Policy Implications - Nil
Financial Implications Nil.
Economic Implications Nil.

Social Implications Nil.

Environmental Considerations

Main Roads has sought comment from Friends of Reserves and Peel Harvey Catchment Council.

Consultation Nil

Options

Council can:
1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.5

That Council advise Main Roads that it has no objection to the proposed improvements at the Albany Highway Crossman Road intersection.

mainroads
WESTERN AUSTRALIA

Enquiries: Ms Lyn Van Gorp, 9323 4459, Lyn.vangorp@mainroads.wa.gov.au
Our Ref: 16/1116

09 July 2018

Mr Chris Littlemore
Chief Executive Officer
Shire of Boddington
PO Box 4
BODDINGTON, WA 6390

Via email: shire@boddington.wa.gov.au

Dear Mr Littlemore,

INVITATION FOR SUBMISSIONS – ALBANY HIGHWAY CROSSMAN INTERSECTION IMPROVEMENTS (118-119 SLK)

Main Roads Western Australia (Main Roads) Wheatbelt Region is proposing to upgrade the existing layout of the Albany Highway/Crossman Road and the Albany Highway/Crossman-Dwarda Road intersections to safely accommodate through and turning vehicles (the project). The proposed works will include:

- construction of southbound vehicle rest area;
- widening of traffic lanes and shoulders;
- widening existing pavement and construction of new pavements to match existing levels and cross falls; and
- closure and rehabilitation of two existing rest areas located in unsafe locations.

The project requires clearing of 2.11 hectares of native vegetation and is scheduled to commence in October 2018.

A Clearing Impact Assessment (CIA) was undertaken for the Albany Highway Crossman Intersection Improvements project (the project) and the outcome of this assessment identified that native vegetation clearing for the project was determined to be at variance or may be at variance to three of the ten clearing principles (as described in Schedule 5 of the *Environmental Protection Act 1986*). These three clearing principles are (a), (b) and (e). Main Roads would like to invite you to provide a submission on the impacts of the proposed clearing that are, or may be, at variance with the clearing principles.

DESCRIPTION OF THE LAND
The project occurs entirely within the Albany Highway, Crossman Road and Crossman-Dwarda Road Road Reserves in the Shire of Boddington (Attachment 1 and Attachment 2). A small area of private land/Crown Land may also be acquired to accommodate the project.

DESCRIPTION OF PROJECT ACTIVITIES
The project aims to improve the existing layout of Albany Highway/Crossman Road, and the Albany Highway/Crossman Dwarda Road intersections for through and turning vehicles. The project requires the following:

- construction of southbound vehicle rest area;
- widening of traffic lanes and shoulders;
- widening existing pavement and construction of new pavements to match existing levels and cross falls;
- closure and rehabilitation of two existing rest areas located in unsafe locations; and
- clearing of 2.11 hectares of native vegetation.

MEASURES IMPLEMENTED TO AVOID AND MINIMISE VEGETATION CLEARING
The following key measures have been implemented in order to avoid and minimise vegetation clearing associated with the project:

- previously disturbed or cleared areas will be used to locate site office, materials storage areas, construction vehicles/machinery and temporary access tracks to avoid new vegetation clearing;
- the southbound rest area will be located in the place of an existing informal southbound rest area, which has already been partially cleared to minimise new vegetation clearing where possible;
- project design has been modified to avoid all trees with suitable black cockatoo nesting hollows;
- project has been designed to completely avoid the A Class Reserve adjacent to the proposed works;
- clearing has been contained to areas of 'Degraded' or worse condition vegetation where possible to avoid clearing of vegetation in Good or better condition; and
- proposed clearing area will be demarcated prior to the commencement of project activities and prior to the commencement of native vegetation clearing to ensure there is no clearing outside approved areas.

AREA TO BE CLEARED
A total area of 2.11 ha of native vegetation is proposed to be cleared for the project. The project area is defined in the enclosed map (Attachment 1).

VARIANCE TO THE CLEARING PRINCIPLES
The assessment of the proposed clearing of 2.11ha for the project was considered to be at variance or may be at variance to three of the ten clearing principles (a, d and e). Details of the assessment for each of these clearing principles is provided below. The clearing was assessed to be not or not likely to be at variance to the remainder of the ten clearing principles.

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

(a) Native vegetation should not be cleared if it comprises a high level of biological diversity.

Flora and vegetation

A total of 178 vascular flora species were identified within biological surveys conducted by Ecoscape in 2016 and 2017 (not including planted non-native tree species). No Threatened or Priority flora were identified, and none were considered likely to occur within the Project area (Ecoscape 2016; 2017). A total of 61 (34.27%) flora species were introduced, including two Declared Pest plants (**Asparagus asparagoides* [Bridal Creeper] and **Moraea flaccida* [One-leaved Cape Tulip]). The species recorded is likely to be representative of the true diversity of the site given that the survey was conducted in spring the optimal survey timing for the Wheatbelt, with an additional survey completed in January.

Two native vegetation types; Eucalyptus wandoo woodland (consisting of three subtypes, one of which was in Degraded or Completely Degraded condition) and *Eucalyptus rudis-Melaleuca rhaphiophylla* woodland in Degraded condition were recorded within the Project area. The vegetation present within the project area does not represent any Priority Ecological Communities (PECs). Majority (83%) of the study area surveyed by Ecoscape (2016; 2017) was in Degraded or Completely Degraded condition due largely to weed cover and lack of native understorey species, or having been planted to introduced species (with virtually no native species in the understorey).

Fauna

Sixteen terrestrial fauna species were recorded from the Ecoscape (2016) survey area, one of which is of conservation significance, Carnaby's Cockatoo (*Calyptorhynchus latirostris*). A likelihood assessment identified two other Commonwealth-listed species; Red-tailed Phascogale (*Phascogale calura*) and Chuditch (*Dasyurus geoffroii*) potentially occurring in the project area. Two State-listed Priority species were also deemed as potentially occurring; Western False Pipistrelle (*Falsistrellus mackenziei*) and the sub species South-western Brush-tailed Phascogale (*Phascogale tapoatafa wambenger*).

Overall, results from the biological survey indicate a relatively low floristic diversity for the proposed 2.11 ha clearing area; therefore, biological diversity within the project area is not expected to be significantly affected, due to the proportionally small area of clearing proposed. In addition, the proposed clearing area encompasses previously disturbed areas, further reducing impacts on native vegetation. However, the proposed clearing may be at variance to this principle due to the extensively cleared landscape which places greater emphasis on the vegetation and the species that remains.

(b) Native vegetation should not be cleared if it comprises the whole or a part of, or is necessary for the maintenance of, a significant habitat for fauna indigenous to Western Australia.

One fauna habitat type was identified as occurring within the project area; open woodland comprising roadside vegetation with tall trees over degraded understorey of grass weed species and small patches of native vegetation shrub species. This habitat has limited value as fauna habitat and may provide some feeding resources and shelter for birds and small reptile species. The proximity of Albany Highway reduces the likelihood of larger species maintaining residency.

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Sixteen terrestrial fauna species were recorded from the Ecoscape (2016) survey area, one of which is of conservation significance, Carnaby's Cockatoo. Four individual Carnaby's Cockatoo were observed feeding in Marri trees (*Corymbia calophylla*) adjacent to the existing picnic area during the field survey. The project area is most likely a foraging site only, although 48 potential black cockatoo nesting trees (i.e. DBH meeting the black cockatoo guideline requirements) were recorded inside the project area. Ecoscape (2016) identified four trees that had hollows large enough for nesting but did not exhibit the characteristics preferred by Carnaby's Cockatoo. The project design has been modified to retain these trees. Overall, the proposed 2.11 ha clearing of native vegetation is considered by Ecoscape (2016) to be foraging habitat for black cockatoos. Planted vegetation was deemed unlikely to be used for foraging. No roosting sites were identified.

The Chuditch may utilise the project area briefly whilst dispersing or foraging as the Eucalypt woodlands provide both shelter and feeding resources for this species. However, project area is too small in extent to support any single individual.

There is a record for the Red-tailed Phascogale from 2006 within 10 km of the project area, indicating that the species may utilise the area. Suitable habitat for the species occurs within the general area; being the Wandoo woodlands (*Eucalyptus wandoo*). The extent of this habitat type recorded within the project area is in a poor condition lacking vegetated understorey and is therefore less likely to be used.

The project area is less than three km from large areas of native forest vegetation of the Darling Range. Similar sized remnants of native vegetation are also in close proximity, which indicates that the surrounding region could support foraging black cockatoos. The project area has some connection ecologically to other vegetated remnants, allowing for terrestrial fauna species movement across the landscape. Avian species are not expected to be impacted by the disturbance.

The project area has little or no significance as general fauna habitat at either local or regional levels of scale. This is due to the degraded nature of the site and the lack of sufficient understorey vegetation of good quality to support a diverse fauna assemblage. The high traffic volume along the National Highway and the presence of invasive predators also reduces the quality of this habitat.

The project will require the removal of 2.11 ha of degraded vegetation. This clearing will not result in further habitat fragmentation due to the location of the proposed clearing area in close proximity (<1 km) and adjacent to Class A Reserve which contains vegetation in significantly better condition. The proposed clearing may be at variance to this principle.

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

(e) Native vegetation should not be cleared if it is significant as a remnant of native vegetation in an area that has been extensively cleared.

Two native vegetation types (*Eucalyptus wandoo* woodland and *Eucalyptus rudis* and *Melaleuca rhaphiophylla* woodland) were recorded from within the project area (Ecoscape 2016) with majority of the project area already cleared (62%). More than 75% of the project area vegetation is classified as Degraded to Completely Degraded (Attachment 2) comprising of planted non-native species including the northern side of Crossman Road, western side of Albany Highway (north of Crossman Road) and eastern side of Albany Highway, north of Crossman-Dwarda Road and immediately south of this intersection. These areas are generally not considered as representing a significant remnant of native vegetation.

The project area is mapped as occurring within pre-European Vegetation Associations 4 and 1003. The EPA has an objective of retaining more than 30% of the pre-clearing extent of each ecological community. Pre-European Vegetation Association 4, which covers most of the project area, has less than 30% of its pre-European extent remaining at a number of scales (State, IBRA region and within the Shire of Boddington; refer to table below). At this level, there is a presumption against clearing.

Region	Vegetation association	Original extent (ha)	Current extent (ha)	% remaining
Western Australia	4	1,054,280	293,917	**27.88**
	1003	20,109	8,975	44.63
IBRA biographic region (Jarrah Forest)	4	1,022,713	286,845	**28.05**
	1003	20,109	8,975	44.63
IBRA biographic sub-region (Northern Jarrah Forest)	4	614,201	199,214	32.43
	1003	18,053	7,958	44.08
LGA (Shire of Boddington)	4	29,427	7,066	**24.01**
	1003	1,828	768	42.04

Source: Table 2 from Ecoscape (2016)

The project area is less than three kilometres from large areas of native forest vegetation of the Darling Range. Similar sized remnants of native vegetation are also in close proximity with a higher level of biodiversity than the clearing area proposed.

Given that the proposed clearing occurs within an extensively cleared environment, it is considered that the proposed clearing is at variance to this principle.

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

MANAGEMENT OF NATIVE VEGETATION CLEARING
Main Roads will undertake consultation with Department of Water and Environmental Regulation (DWER) to determine if an offset is required for this project.

Main Roads will manage native vegetation clearing and environmental impacts associated with the project through a project-specific Vegetation Management Plan and a Construction Environmental Management Plan (CEMP). The CEMP will be developed by the construction contractor following award of the construction contract.

SURVEYS AND FIELD ASSESSMENTS
A biological survey was conducted by Ecoscape in spring 2016. The spring survey included desktop and field studies that were conducted in September 2016. Based on minor changes to the proposed project area following the September 2016 survey, a supplementary survey was undertaken in January 2017 across two additional areas that were not assessed during the original surveys.

No conservation significant flora or vegetation was found to be associated with the project; however the project area consisted of:

- Black Cockatoo foraging habitat including potential breeding trees (although no evidence of use was recorded)
- observed records of Carnaby's Cockatoo
- Pre-European Vegetation Association 4, which covers most of the project area, and has less than 30% of its pre-European extent remaining at State, IBRA region and within the Shire of Boddington levels.

Executive summaries from biological surveys are provided in Attachment 3.

SUBMISSIONS
If you wish to make a submission to Main Roads in regards to the proposed native vegetation clearing that is at variance or may be at variance with the clearing principles for the project, please send your submission by 17 August 2018 to:

Ms Lyn Van Gorp
Environment Officer
Main Roads Western Australia
PO Box 6202
East Perth WA 6892

For further details, please contact me on the contact details provided above.

Yours sincerely

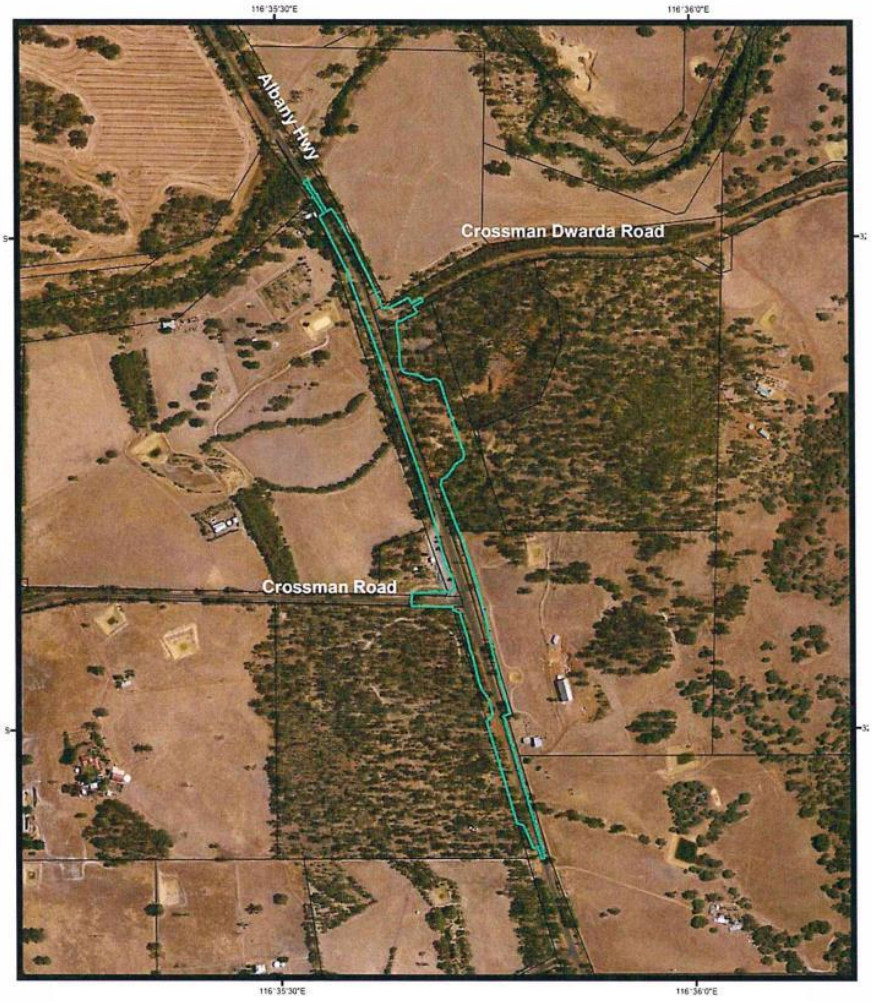
Lyn Van Gorp
Environment Officer

Enclosures.
Attachment 1 – Map of project area
Attachment 2 – Site photographs
Attachment 3 – Executive summaries (Ecoscape 2016, 2017)

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Attachment 1 – Map of project area



Legend

Project area

Cadastre

0 62.5 125 250 Meters

1 cm = 78 meters

N

mainroads WESTERN AUSTRALIA

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Attachment 2 – Site photographs

Source: Ecoscape (2016)

Plate 1: Eucalyptus wandoo and *Allocasuarina huegeliana* mid open woodland over low open mixed grassland/herbland in Degraded to Completely Degraded condition

Source: Ecoscape (2016)

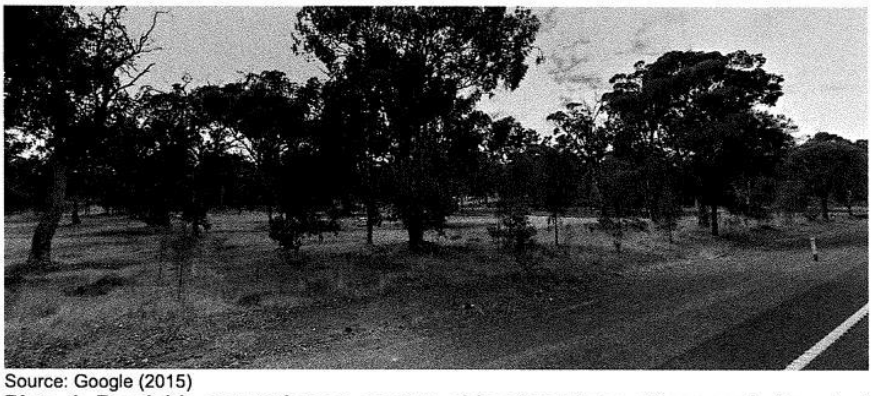
Plate 2: *Eucalyptus rudis* subsp. *rudis* and *Melaleuca raphiophylla* mid open forest over **Bromus diandrus*, **Hordeum leporinum* and **Fumaria murale* dense grassland/forbland in Degraded condition (tress over weeds)

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Source: Google (2015)

Plate 3: Roadside vegetation on eastern side of road north of Crossman-Dwarda Road



Source: Google (2015)

Plate 4: Roadside vegetation on eastern side of road at northern end of project area near rest bay

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Source: Google (2015)

Plate 5: Roadside vegetation on eastern side of road just north of Crossman Road intersection.

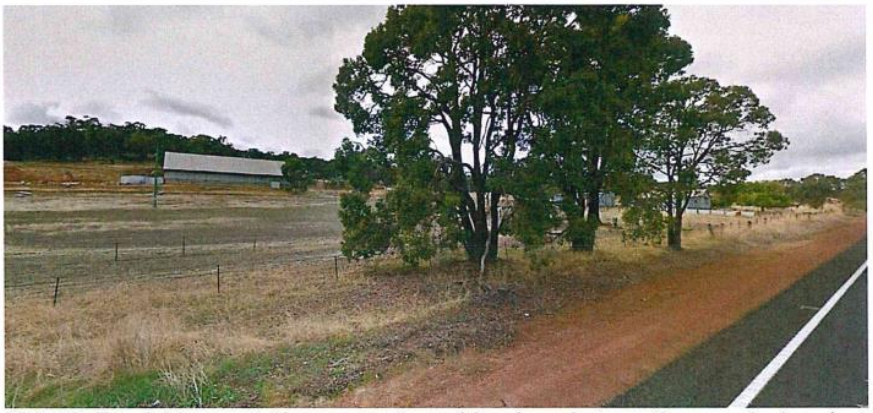


Plate 6: Roadside vegetation on eastern side of road at southern end of project area

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

Attachment 3 – Executive summaries from biological surveys

SUMMARY

Main Roads Western Australia (Main Roads) is proposing to upgrade the intersections of Crossman Road and Crossman-Dwarda Road on Albany Highway, between SLK 117.9 and 119.4. In order to inform environmental approvals required for these proposed works, Main Roads (through KBR) appointed Ecoscape to conduct a Level 2 flora and vegetation assessment and Level 1 fauna assessment of approximately 14 hectares (ha). The assessments included desktop and field studies.

The significant factors identified by the desktop included:

- the study area is largely located within a pre-European vegetation association that has less than 30% of its original extent remaining
- one Commonwealth listed TEC, (*Eucalypt woodlands of the Western Australian wheatbelt*) and one PEC, (*Mount Saddleback heath communities*) are known to occur within 20 km, however, they are not associated with the study area
- 44 conservation significant flora were identified as having been previously recorded within 20 km of the study area or the study area potentially has suitable habitat; none have previously been recorded within the study area and no Threatened Flora were identified as being likely to occur by a likelihood assessment
- 19 conservation significant fauna species were identified as likely to occur within the study area; a likelihood assessment identified two Commonwealth-listed Endangered species (Carnaby's Black-Cockatoo (*Calyptorhynchus latirostris*) and Red-tailed Phascogale (*Phascogale calura*) and one Vulnerable species Chuditch (*Dasyurus geoffroii*) as potentially occurring and two State-listed Priority species (Western False Pipistrelle (*Falsistrellus mackenziei*) and the sub species South-western Brush-tailed Phascogale (*Phascogale tapoatafa wambenger*) as potentially occurring.

The flora and vegetation field survey identified:

- 178 vascular flora species within the study area (not including planted non-native tree species); none was of conservation significance (i.e. not Threatened or Priority Flora) and 61 (34.27%) were introduced, including two Declared Pest plants (**Asparagus asparagoides*, Bridal Creeper and **Moraea flaccida*, One-leaved Cape Tulip), however, there is no requirement for control of either of these
- there were two native vegetation types; *Eucalyptus wandoo* woodland (consisting of three subtypes, one of which was in Degraded or Completely Degraded condition) and *Eucalyptus rudis-Melaleuca rhaphiophylla* woodland in Degraded condition
- most (83%) of the study area was in Degraded or Completely Degraded condition due largely to weed cover and lack of native understorey species, or having been planted to introduced species (with virtually no native species in the understorey).

The fauna field survey recorded:

- 16 fauna species including one of conservation significance; Carnaby's Black-Cockatoo (*Calyptorhynchus latirostris*)
- the study area consisted of one fauna habitat type, open woodland, that is considered to represent foraging habitat for Black Cockatoos
- there were 79 potential Black Cockatoo nesting trees, six of which possess the necessary characteristics preferred for nesting although no evidence of use was recorded.

Given that the area contains Black Cockatoo habitat, a referral to the Commonwealth under the *Environment Protection and Biodiversity Conservation Act 1999* may be required.

***Ecoscape (2016)* Albany Highway H0001 SLK 118–119 (Crossman) Intersection Upgrades Biological Survey**

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

SUMMARY

Main Roads Western Australia (Main Roads) is proposing to upgrade the intersections of Crossman Road and Crossman-Dwarda Road on Albany Highway, between SLK 117.9 and 119.4. In order to inform environmental approvals required for these proposed works, Main Roads (through KBR) appointed Ecoscape to conduct a Level 2 flora and vegetation assessment and Level 1 fauna assessment of approximately 14 hectares (ha). The assessments included desktop and field studies that were conducted in September 2016. No significant flora or vegetation was associated with the proposed works area, however the proposed works area consisted of Black Cockatoo foraging habitat that included Black Cockatoo breeding trees, although no evidence of use was recorded. Carnaby's Black-Cockatoo (*Calyptorhynchus latirostris*) was recorded in the study area.

Since the September 2016 survey, Main Roads has revised its proposed impact area. The revised area largely overlaps the September 2016 survey area, however, two areas, consisting of a small area near the Crossman-Dwarda Road (northern additional area) and a larger area south of Crossman Road (southern additional area), were not surveyed in 2016. Ecoscape conducted a field survey of these areas in January 2017. This report represents the findings of the field survey and summarises the overall impact on the environment of clearing in the revised impact area.

The flora and vegetation field survey identified no conservation significant flora (Threatened Flora or Priority Flora) or ecological communities (Threatened Ecological Communities or Priority Ecological Communities) associated with the revised impact area. The vegetation was similar in composition and condition to the adjacent area assessed during the September 2016 survey. Although the survey was out of season, based on the Degraded condition of the vegetation and the habitat types present, no conservation significant flora are expected to occur.

The fauna field survey identified that the fauna habitat was similar to adjacent areas. Six Black Cockatoo habitat trees were recorded in the southern additional area, two of which were suitable for use by Black Cockatoos although no evidence of use was recorded.

***Ecoscape (2017)* Albany Highway H0001 SLK 118–119 (Crossman) Intersection Upgrades Biological Survey – Supplementary Survey**

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

8.6.6 Foreshore Civic Precinct CSRFF Funding

File Ref. No:	ADM 0810
Disclosure of Interest:	Nil
Date:	13 September 2017
Author:	Chris Littlemore CEO

Summary

Council is to consider applying for grant funding for the construction of the Foreshore Civic Precinct.

Background

Each year, the Department of Local Government, Sport and Cultural Industries ask Councils to prioritise funding applications, which are to be submitted for CSRFF grants. Council has not received any submissions from any other community groups intending to apply for a CSRFF grant.

Council has provided funds in the current budget for the Foreshore Civic Precinct. Planning for this is well advanced. Extensive consultation with the Boddington community has culminated in the production of a draft design.

Comment

The Foreshore Civic Precinct has an anticipated total budget of $2.2M, comprising $450,000 for the Skate park and pump track and the balance for the nature play area exercise area landscaping and civil works. Council allocated $1,121,250 in the 2018/19 budget for the project with a $631,250 commitment of its own funds. It has also allocated a further $1,121,250 in the 2019/20 budget

Grant funding can come primarily from two sources, Department of Local Government, Sport and Cultural Industries (CSRFF) and Lotterywest. The guidelines suggest that total contribution of the State Government through grant applications should be less than 66%. Applications would be lodged for $290,000 for CSRFF funding and $100,000 for Lotterywest.

Strategic Implications

This project has been identified in the Strategic Community Plan, which was adopted by Council on 8 August 2017.

Policy Implications - Nil

Financial Implications

Funds have been allocated in this year's budget.

Economic Implications

The project location compliments other development proposed in the vicinity and will have positive economic implications.

Social Implications

The project compliments existing facilities such as the Youth Centre and library. Local youth can expect significant social benefit from this new facility.

Environmental Considerations - Nil

Consultation

Department of Local Government, Sport and Cultural Industries (CSRFF) and Lotterywest.

Options

Council can:
1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.6

That Council advise the Department of Local Government, Sport and Cultural Industries that the construction of a skate park and pump track at the Old School is its priority for 2018/19 and prepare a funding application accordingly with a cash contribution of $631,250 from the Shire.

8.6.7 Sculpture Town Proposal

File Ref. No:	ADM0771
Disclosure of Interest:	Nil.
Date:	16 August 2018
Author:	Chris Littlemore CEO
Attachment	8.6.7A Sculpture Town Project Proposal.

Summary

Council is to consider a proposal sculpture project.

Background

The idea that Boddington could become a sculpture town has been discussed in general terms for the last 6 to 9 months. Discussions with Country Arts WA prior to Council submitting a grant application for an artist in residence program indicated that Western Australia had no other towns where public art and sculptures define the town as a "sculpture town".

Comment

Shire President Councillor Martin Glynn has consulted with members of the community and developed the attached proposal.

Statutory implications: Nil

Strategic Implications

There is merit to the proposal in that the project offers the opportunity to create a marketable identity for Boddington as a great place to live and a destination for tourism.

Policy Implications - Nil

Financial Implications

Council has some funds allocated towards a project.

Economic Implications Nil.

Social Implications

The project may empower community members to improve their artistic skills. Improve the visual amenity

Environmental Considerations

The Project may improve the visual amenity of the Shire.

Consultation

WA Country Arts

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.7

That Council supports the Sculpture Town Proposal in principle.

BODDINGTON - SCULPTURE TOWN

Project Proposal

Prepared for: Shire of Boddington Council
Prepared by: Martin Glynn, Shire President
5 August 2018
Proposal number: 1/2018

BODDINGTON - SCULPTURE TOWN

EXECUTIVE SUMMARY

Objective

Public art contributes to the character and excitement of community spaces through the interaction between viewer and place. It can engage, stimulate thought and discussion, shape and develop a sense of place and identify. Art can improve the visual amenity of a locality, empower community members involved in its production and provide an enduring familiarity born from its ownership for the residents of Boddington.

The Shire of Boddington will transform the character and identify of the town of Boddington by implementing an artistic sculpture project, lead by professional artist - sculptor, Mr Len Zuks. Through a twelve month Artist in Residence program, Mr Zuks will deliver a program of events and activities that create five significant works of public sculpture and a number of other works including urban artworks.

Goals

1. To enhance the character and vibrancy of the towns of Boddington and Ranford.
2. To engage local community members, including all age groups, in the production of art.
3. To create a marketable identify for Boddington as 'a great place to live' and a destination for tourism.

Solution

To engage Mr Len Zuks as an Artist in Residence in Boddington for 12 months. During this time Mr Zuks will be guided by a Shire of Boddington Boddington Public Art Advisory Group (BPAAG) to produce 6 public events and 5 key sculptures. Funding and community partnerships will be utilised by the Committee to maximise the engagement and diversity of the project and to maximise the quality and synergy of the outcomes in cooperation with Mr Zuks.

Project Outline

The project will be delivered by the Shire of Boddington Boddington Public Art Advisory Group (BPAAG) which will comprise the leading members of the Boddington Arts Council Committee, members of the the Shire of Boddington Council, a representative of the Chief Executive Officer of the Shire of Boddington and motivated community members. The BPAC will work closely with Mr Len Zuks to create a scope of works including a set of public art guidelines, a 12 month calendar of events and a contract of employment.

Public Art Guidelines

The project will seek to involve local artists and business or private stakeholders to deliver public art within specified criteria. These will include:

1. Demonstrate a high standard of excellence and innovation
2. Be highly distinctive, attractive and encourage curiosity

BODDINGTON - SCULPTURE TOWN

3. Demonstrate consideration for public access to approach and explore including during hours of darkness and in the public space
4. Consideration must be given to all aspects of public safety and maintenance or conservation issues
5. Consideration given to the relevance of the work to the context of its location
6. Suitable and adequate funding sources including installation and maintenance provisions
7. Relevance in the broader scheme of public art in Boddington

- Artist in Residence
- Entry Statements
- Roadside Sculpture
- Murals
- Events
- Sculpture Biennale

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

Item 11.1.2 & 11.1.2

Move that pursuant to S5.23 (2) (c) as Council is about to deal with a contract entered into, or which may be entered into by the local government and which relates to a matter discussed at the meeting, that the meeting be closed to members of the public.

Item 11.1.3

Move that pursuant to S5.23 (2) (a) as Council is about to discuss a matter affecting an employee that the meeting be closed to members of the public.

11. CONFIDENTIAL ITEM:

11.1.1	Sculpture Town Proposal - CONFIDENTIAL

11.1.2	Funding Agreement for BCRC - CONFIDENTIAL

11.1.3	CEO Contract Extension - CONFIDENTIAL

Item 11.1.2 & 11.1.2

Move that pursuant to S5.23 (2) (c) as Council is about to deal with a contract entered into, or which may be entered into by the local government and which relates to a matter discussed at the meeting, that the meeting is now open to members of the public.

Item 11.1.3

Move that pursuant to S5.23 (2) (a) as Council is about to discuss a matter affecting an employee that the meeting is now open to members of the public.

12. CLOSURE OF MEETING: