



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
are committed to operating effectively and efficiently to provide quality lifestyle
opportunities
that encourage population growth and development'*

AGENDA

For The
Ordinary Meeting of Council
To Be Held At

5PM, TUESDAY 22nd May 2018

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

Agenda

1.	DECLARATION OF OPENING:	4
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:	4
2.1.1	Attendance	4
2.1.2	Apologies	4
2.1.3	Leave of Absence	4
3.	DISCLOSURE OF FINANCIAL INTEREST:	4
4.	PUBLIC QUESTION TIME:	4
4.1	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:	4
4.2	WRITTEN QUESTIONS PROVIDED IN ADVANCE:	4
4.3	PUBLIC QUESTIONS FROM THE GALLERY:	4
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:	5
6.	CONFIRMATION OF MINUTES:	5
6.1.1	Ordinary Meeting of Council held on Tuesday 17 April 2018	5
7.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:	5
8.	REPORTS OF OFFICERS AND COMMITTEES:	6
8.1	PLANNING CONSULTANT:	6
8.2	MANAGER FINANCIAL SERVICES:	6
8.2.1	Monthly Financial Statements – April 2018	6
8.2.2	List of Payments – April 2018	19
8.3	PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:	21
8.4	MANAGER WORKS & SERVICES:	21
8.5	DIRECTOR CORPORATE & COMMUNITY SERVICES:	21
8.6	CHIEF EXECUTIVE OFFICER:	22
8.6.1	Action Sheet	22
8.6.2	Actions Performed Under Delegated Authority For The Month Of April 2018	23
8.6.3	2018/19 Council Meeting Schedule	25
8.6.4	Rescind Council Policy 6.10 Sale of Council Property – Real Estate Agents	28
9.	ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:	30
10.	URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:	30
11.	CONFIDENTIAL ITEM:	30
12.	CLOSURE OF MEETING:	30

1. DECLARATION OF OPENING:

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present'.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

2.1.2 Apologies

2.1.3 Leave of Absence

3. DISCLOSURE OF FINANCIAL INTEREST:

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

6. CONFIRMATION OF MINUTES:

That the minutes of the Ordinary Meeting of Council held on Tuesday 17 April 2018 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements – April 2018

Disclosure of Interest: Nil
Date: 2 May 2018
Author: J Rendell – Manager Financial Services
Attachments: 8.2.1A Financial Statements – April 2018

Summary

Council is to consider Monthly Financial Reports for April 2018.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of April 2018.

FINANCIAL SUMMARY YEAR TO DATE APRIL 2018

The following is provided to assist in the understanding of Council's financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget.

OPERATING RESULT

REVENUE

Revenue is now 4.9% or \$307k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 7.6% or \$47k unfavourable to budget.
- **Fees & Charges** is 16.2% or \$160k unfavourable to budget, an analysis of this item has revealed that most of this variance is permanent and there is corresponding savings in related expenditure items, excepting for fees for the Boddington ELC which is now \$87k behind budget which is partially offset by savings in associated operating expenses.

- **Interest Earnings** is 1.5% or \$2k unfavourable to budget.
- **Other Revenue** is 55.9% or \$87k unfavourable to budget.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 7.4% or \$423k favourable to budget, within the main items, the following is noted:-

- **Employee costs** are 1.6% or \$30k favourable to budget.
- **Materials and contracts** are collectively 24.8% or \$372k favourable to budget.
- **Utility charges** are 6.2% or \$17k favourable to budget.
- **Depreciation expense** is 1.9% or \$30k unfavourable to budget.
- **Insurance expenses** is 4.2% or \$9k favourable to budget.
- **Other expenditure** is 20.7% or \$25k favourable to budget.

NET RESULT

The net result is 21.0% or \$115k favourable result to budget, due to total revenue being \$308k unfavourable and expenditure being \$423k favourable to budget.

CAPITAL ITEMS

Capital revenue is now 9.6% or \$264k unfavourable to budget, this is considered as a timing difference at this stage, amounts received or brought to account thus far:-

- \$407k for Regional Roads Group
- \$92k for Roads to Recovery
- \$141k for Bridge funding from WA Grants commission and Mainroads WA
- \$56k for Visitor Centre Grant
- \$508k for DFES plant
- \$1,129k for independent living complex, bringing total funding in line with the yearly budget
- \$20k outdoor exercise equipment
- \$64k for Sporting oval lights project
- \$50k dam water project

Making a total of \$2.27M has brought to account as capital income.

FINANCIAL SUMMARY YEAR TO DATE APRIL 2018

Capital expenditure is now 22.8% or \$1.2M favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$141k for Councillor New Initiatives in accord with items contained in the Strategic Community Plan, to date only \$19k has been spent.

FUNDING ITEMS

Repayment of loan principal is in line with budget.

RESERVE ITEMS

This will form a significant part of the restricted funds at year end.

CASH & INVESTMENTS

Cash and investments sits at \$4.77M, this represents an increase of \$80k from the previous month, mainly due to revenue being higher, capital and operating expenses being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash. It is noted that Council has already collected 95% of its rates income and only has outstanding \$250k as at April 2018.

SUMMARY

The overall financial result 1,294% or \$1,160k better than budget, this is expected to decrease once capital expenditure and capital income comes in line with budget, noting that any transfers to or from Reserves will not occur until June 2018, this will bring the overall financial result more in line with budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1

That Council adopt the:

1. monthly financial statements for the period ending 30 April 2018; and
2. summary of reconciliations for the period ending 30 April 2018.

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

Financial Reports for the period ended

30-Apr-18

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
Capital Expenditure by Asset type	7
Existing Buildings Capital Expenditure by Jobs	8
Financial Graphs	9

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON SUMMARY OF FINANCIAL ACTIVITY by Nature or Type For the period ended

30-Apr-18

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Opening Funding Surplus (Deficit)	751,517	751,517	751,517	751,517	-	
Revenue						
Rates	4,386,000	4,386,000	4,383,127	4,370,511	- 12,616	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	614,986	568,040	- 46,946	-7.6%
Fees and Charges	1,122,738	1,133,338	987,077	827,523	- 159,554	-16.2%
Interest Earnings	88,428	128,428	114,280	112,616	- 1,664	-1.5%
Other Revenue	186,739	186,739	155,530	68,589	- 86,941	-55.9%
Profit from Asset Sales	-	-	-	-	-	
OPERATING INCOME	6,356,508	6,545,065	6,255,000	5,947,279	- 307,721	-4.9%
Expenses						
Employee Costs	- 2,472,047	- 2,423,047	- 1,958,248	- 1,927,768	30,480	1.6%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,502,912	- 1,130,726	372,186	24.8%
Utility Charges	- 335,238	- 325,238	- 270,590	- 253,815	16,775	6.2%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,574,710	- 1,604,284	29,574	-1.9%
Interest Expenses	- 109,035	- 109,035	- 76,199	- 76,919	720	-0.9%
Insurance Expenses	- 202,424	- 202,424	- 202,382	- 193,806	8,576	4.2%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 183,407	- 180,851	- 121,114	- 96,066	25,048	20.7%
OPERATING EXPENDITURE	- 6,663,157	- 6,925,890	- 5,706,155	- 5,283,385	422,770	7.4%
Net Result (incl. c/f surplus position)	444,868	370,692	1,300,362	1,415,411	115,049	8.8%
Adjustments for Non-Cash Items						
Depreciation	1,655,576	1,889,629	1,574,710	1,604,284	29,574	1.9%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	-	-	-	
	1,655,576	1,889,629	1,574,710	1,604,284	29,574	1.9%
Net Result before funding and Capex items	2,100,444	2,260,321	2,875,072	3,019,695	144,623	5.0%
Capital Income and Expenditure						
Non-operating Grants & contributions	2,477,670	2,841,389	2,731,405	2,467,856	- 263,549	-9.6%
Purchase Land & Buildings	- 3,223,666	- 2,907,166	- 2,903,186	- 2,763,296	139,890	4.8%
Purchase Plant & Equipment	- 205,000	- 728,819	- 713,569	- 648,194	65,375	9.2%
Purchase Roads, Streets & Bridges	- 1,157,491	- 1,396,991	- 1,089,980	- 747,555	342,425	31.4%
Purchase Other Infrastructure	- 665,019	- 755,819	- 709,278	- 89,543	619,735	87.4%
New Initiatives	- 569,500	- 141,500	- 114,700	- 19,044	95,656	83.4%
Proceeds from Asset Sales	300,000	-	-	-	-	
Net Capital Items	- 3,043,006	- 3,088,906	- 2,799,308	- 1,799,778	999,530	35.7%
Funding Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 220,541	- 220,541	- 165,406	- 149,347	16,059	9.7%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	- 220,541	- 220,541	- 165,406	- 149,347	16,059	9.7%
Reserve Items						
Transfers to Reserves	- 630,900	- 760,900	-	-	-	#DIV/0!
Transfers from Reserves	2,169,052	2,135,027	-	-	-	#DIV/0!
Net Reserve movement	1,538,152	1,374,127	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	375,048	325,000	- 89,642	1,070,571	1,160,212	-1294.3%

Page 1

2/05/2018Financials Format Apr 2018

on

Agenda of the Ordinary Meeting of the Shire of Boddington to be held

Tuesday 22 May 2018

Page 10

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended

30-Apr-18

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Rates	4,386,000	4,386,000	4,383,127	4,370,511	- 12,616	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	614,986	568,040	- 46,946	-7.6%
Fees and Charges	1,122,738	1,133,338	987,077	827,523	- 159,554	-16.2%
Interest Earnings	88,428	128,428	114,280	112,616	- 1,664	-1.5%
Other Revenue	186,739	186,739	155,530	68,589	- 86,941	-55.9%
OPERATING INCOME	6,356,508	6,545,065	6,255,000	5,947,279	- 307,721	-4.9%
Expenses						
Employee Costs	- 2,472,047	- 2,423,047	- 1,958,248	- 1,927,768	30,480	1.6%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,502,912	- 1,130,726	372,186	24.8%
Utility Charges	- 335,238	- 325,238	- 270,590	- 253,815	16,775	6.2%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,574,710	- 1,604,284	- 29,574	-1.9%
Interest Expenses	- 109,035	- 109,035	- 76,199	- 76,919	720	-0.9%
Insurance Expenses	- 202,424	- 202,424	- 202,382	- 193,806	8,576	4.2%
Other Expenditure	- 183,407	- 180,851	- 121,114	- 96,066	25,048	20.7%
OPERATING EXPENDITURE	- 6,663,157	- 6,925,890	- 5,706,155	- 5,283,385	422,770	7.4%
Net Result before Capital Income	- 306,649	- 380,825	548,845	663,894	115,049	21.0%
Non-Op. Grants, Subsidies and Contributions	2,477,670	2,841,389	2,731,405	2,467,856	- 263,549	-9.6%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
OTHER	2,477,670	2,841,389	2,731,405	2,467,856	- 263,549	-9.6%
NET RESULT	2,171,021	2,460,564	3,280,250	3,131,750	- 148,500	-4.5%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	2,171,021	2,460,564	3,280,250	3,131,750	- 148,500	-4.5%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

30-Apr-18

	2017/18 Budget					
	Approved	Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD
Revenue						
Governance	4,666,593	4,680,593	4,623,937	4,600,038	- 23,899	-0.5%
General Purpose Funding	106,484	106,484	88,690	51,289	- 37,401	-42.2%
Law, Order, Public Safety	211,411	341,368	306,696	286,172	- 20,524	-6.7%
Health	26,429	26,429	22,482	21,337	- 1,145	-5.1%
Education and Welfare	499,648	450,648	375,685	258,601	- 117,084	-31.2%
Housing	20,402	20,402	17,000	10,223	- 6,777	-39.9%
Community Amenities	295,078	310,078	296,465	316,182	19,717	6.7%
Recreation and Culture	133,690	173,290	153,090	109,637	- 43,453	-28.4%
Transport	106,887	140,887	120,624	119,567	- 1,057	-0.9%
Economic Services	244,045	249,045	212,141	160,913	- 51,228	-24.1%
Other Property and Services	45,840	45,840	38,190	13,321	- 24,869	-65.1%
	6,356,508	6,545,065	6,255,000	5,947,279	- 307,721	-4.9%
Expenses excluding Finance Costs						
Governance	- 28,660	- 36,042	- 34,153	- 18,558	52,711	154.3%
General Purpose Funding	- 25,684	- 25,684	- 21,400	- 1,043	20,357	95.1%
Law, Order, Public Safety	- 615,523	- 674,250	- 539,665	- 467,214	72,451	13.4%
Health	- 269,876	- 255,952	- 212,897	- 212,298	599	0.3%
Education and Welfare	- 621,700	- 587,732	- 480,609	- 453,479	27,130	5.6%
Housing	- 47,162	- 18,143	- 15,897	- 18,578	2,681	-16.9%
Community Amenities	- 688,064	- 677,663	- 561,829	- 512,339	49,490	8.8%
Recreation and Culture	- 1,505,093	- 1,572,047	- 1,309,653	- 1,211,070	98,583	7.5%
Transport	- 2,422,088	- 2,542,538	- 2,099,264	- 2,071,679	27,585	1.3%
Economic Services	- 422,281	- 476,377	- 401,602	- 358,595	43,007	10.7%
Other Property and Services	- 2,314	- 13,286	- 15,219	- 44,114	28,895	-189.9%
	- 6,554,122	- 6,816,855	- 5,629,956	- 5,206,466	423,490	7.5%
Finance Costs						
Governance	- 35,955	- 35,955	- 17,977	- 18,558	581	
General Purpose Funding	-	-	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Health	-	-	-	-	-	
Education and Welfare	- 10,219	- 10,219	- 10,218	- 10,219	1	0.0%
Housing	- 33,297	- 33,297	- 18,442	- 18,578	136	-0.7%
Community Amenities	-	-	-	-	-	
Recreation and Culture	- 29,564	- 29,564	- 29,562	- 29,564	2	0.0%
Transport	-	-	-	-	-	#DIV/0!
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	- 109,035	- 109,035	- 76,199	- 76,919	720	-0.9%
Net Result before Capital Income	- 306,649	- 380,825	548,845	663,894	116,489	
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	-	188,000	141,000	141,000	-	0.0%
Law, Order, Public Safety	-	508,819	508,819	508,819	0	0.0%
Education and Welfare	1,409,500	1,129,500	1,129,500	1,129,500	-	0.0%
Recreation and Culture	373,569	270,469	270,467	70,000	- 200,467	-74.1%
Transport	594,601	688,601	625,619	562,761	- 62,858	-10.0%
Economic Services	100,000	56,000	56,000	55,775	- 225	-0.4%
Other Property and Services	-	-	-	-	-	
	2,477,670	2,841,389	2,731,405	2,467,856	- 263,549	-9.6%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	#DIV/0!
TOTAL COMPREHENSIVE INCOME	2,171,021	2,460,564	3,280,250	3,131,750	- 148,500	-4.5%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT For the period ended							30-Apr-18
	Approved	2017/18 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	572,602	710,559	614,986	568,040 -	46,946	-7.6%	
Fees and Charges	1,122,738	1,133,338	987,077	827,523 -	159,554	-16.2%	
Interest Earnings	88,428	128,428	114,280	112,616 -	1,664	-1.5%	
Other Revenue	186,739	186,739	155,530	68,589 -	86,941	-55.9%	
Profit from Asset Sales	-	-	-	-	-		
Total Operating Revenue excluding Rates	1,970,508	2,159,065	1,871,873	1,576,769 -	295,105	-15.8%	
Expenses							
Employee Costs	- 2,472,047 -	2,423,047 -	1,958,248 -	1,927,768	30,480	1.6%	
Materials and Contracts	- 1,705,430 -	1,795,666 -	1,502,912 -	1,130,726	372,186	24.8%	
Utility Charges	- 335,238 -	325,238 -	270,590 -	253,815	16,775	6.2%	
Depreciation on Non-Current Assets	- 1,655,576 -	1,889,629 -	1,574,710 -	1,604,284 -	29,574	-1.9%	
Interest Expenses	- 109,035 -	109,035 -	76,199 -	76,919 -	720	-0.9%	
Insurance Expenses	- 202,424 -	202,424 -	202,382 -	193,806	8,576	4.2%	
Loss on Asset Sales	-	-	-	-	-		
Other Expenditure	- 183,407 -	180,851 -	121,114 -	96,066	25,048	20.7%	
Operating Expenditure	- 6,663,157 -	6,925,890 -	5,706,155 -	5,283,385	422,770	7.4%	
Operating Result Excluding Rates Income	- 4,692,649 -	4,766,825 -	3,834,282 -	3,706,616	127,665	3%	
Adjustments for Non-Cash Items							
Depreciation	1,655,576	1,889,629	1,574,710	1,604,284	29,574	-1.9%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-		
Provisions & Accruals	-	-	-	-	-		
	1,655,576	1,889,629	1,574,710	1,604,284	29,574	-1.9%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 5,820,676 -	5,930,295 -	5,530,713 -	4,267,633	1,263,080	22.8%	
Non-operating Grants & contributions	2,477,670	2,841,389	2,731,405	2,467,856 -	263,549	9.6%	
Proceeds from Asset Sales	300,000	-	-	-	-	#DIV/0!	
	- 3,043,006 -	3,088,906 -	2,799,308 -	1,799,778	999,530	35.7%	
Funding& Reserve Items							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 220,541 -	220,541 -	165,406 -	149,347	16,059	9.7%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 630,900 -	760,900	-	-	-		
Transfers from Reserves	2,169,052	2,135,027	-	-	-	#DIV/0!	
	1,317,611	1,153,586 -	165,406 -	149,347	16,059	9.7%	
Estimated Surplus/(Deficit) July 1 B/Fd.	751,517	751,517	751,517	751,517	-		
Estimated Surplus/(Deficit) C/F or YTD.	375,048	325,000 -	89,642	1,070,571 -	1,160,213	-1294.3%	
Amount required from General Rate	- 4,386,000 -	4,386,000 -	4,383,127 -	4,370,510 -	12,616	-0.3%	

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF FINANCIAL POSITION For the period ended		
	30-Jun-17 Audited	30-Apr-18 YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	4,974,732	4,767,872
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	549,273
Inventories	2,044	2,044
TOTAL CURRENT ASSETS	5,315,753	5,319,189
NON CURRENT ASSETS		
Property Plant & Equipment	27,432,220	30,258,830
Land Held for Resale	272,538	272,539
Infrastructure	46,816,094	46,652,831
TOTAL NON CURRENT ASSETS	74,520,852	77,184,200
TOTAL ASSETS	79,836,605	82,503,389
CURRENT LIABILITIES		
Trade & Other Payables	503,379	108,268
Employee Provisions	308,448	308,448
Borrowings	220,541	71,194
Trusts	-	79,494
TOTAL CURRENT LIABILITIES	1,032,368	567,403
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,284,898
Employee Provisions	47,369	47,369
TOTAL NON CURRENT LIABILITIES	2,632,267	2,632,267
TOTAL LIABILITIES	3,664,635	3,199,671
EQUITY		
Retained Earnings	30,813,402	33,945,151
Reserves Cash Backed	3,767,393	3,767,393
Revaluation Reserve	41,591,174	41,591,175
TOTAL EQUITY	76,171,970	79,303,719
TOTAL LIABILITIES & EQUITY	79,836,605	82,503,389
BALANCE SHEET VARIANCE	\$0.00	\$0.00

ATTACHMENT 8.2.1A

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$117,011	\$117,011	\$87,758.25	\$57,925
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0.00	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$9,993	\$9,993	\$7,494.75	\$9,993
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$13,845	\$13,845	\$10,383.75	\$13,845
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0.00	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$11,835	\$11,835	\$8,876.25	\$5,824
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,002	\$12,002	\$9,001.50	\$5,906
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0.00	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$55,855	\$55,855	\$41,891.25	\$55,855
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0.00	\$0
TOTAL				\$220,541	\$220,541	\$165,406	\$149,347

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2017/18 Budget		YTD	Actual YTD
	Approved	Forecast		
NCA items from Statement of Financial Activity				
Current Assets	3,016,332	3,016,332		5,320,046
Less: Current Liabilities	- 412,044	- 412,044	-	482,080
Add: Restricted Assets/Principal Repayment	- 2,229,239	- 2,229,239	-	3,767,393
Net Current Assets	375,048	375,048		1,070,571
REPRESENTED BY - (From Financial Position) Movement				
Net Current Assets	375,048	375,048		1,070,571
REPRESENTED BY - (From Rate Setting Statement) Movement				
Closing Surplus Position	375,048	325,000		1,070,571
Net Current Assets	375,048	325,000		1,070,571

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

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SHIRE OF BODDINGTON
CAPITAL EXPENDITURE BY ASSET CLASS

For the period ended

30-Apr-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 16/17	Land & Buildings	111,759	81,759	81,120	67,768
3042212	CEO RESIDENCE	Land & Buildings	350,000	280,000	280,000	138,908
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	65,000	65,000	65,000	61,402
3082090	AGED CARE COMPLEX	Land & Buildings	2,549,381	2,282,881	2,282,880	2,294,007
3113200	RECREATION CENTRE	Land & Buildings	22,526	42,526	39,186	56,062
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	125,000	155,000	155,000	145,148
	Land & Buildings Total		3,223,666	2,907,166	2,903,186	2,763,296
3102201	REFUSE SITE	Other Infrastructure	30,000	30,000	22,500	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	-	10,000	10,000	8,915
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	112,121	112,121	112,119	6,866
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	32,000	15,000	15,000	15,162
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	256,670	256,670	256,669	50,693
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	97,800	97,800	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	234,228	234,228	195,190	7,908
	Other Infrastructure Total		665,019	755,819	709,278	89,543
3042209	COMPUTER EQUIPMENT	Plant & Equip	15,000	35,000	26,250	31,874
3042208	OFFICE EQUIPMENT	Plant & Equip	20,000	15,000	15,000	14,557
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	508,819	508,819	508,819
3121096	TRACTOR	Plant & Equip	55,000	79,000	79,000	78,977
3121066	FLAIL MOWER	Plant & Equip	75,000	65,000	65,000	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	26,000	19,500	13,967
	Plant & Equip Total		205,000	728,819	713,569	648,194
3121086	Main Roads Bridge Program	Roads Infrastructure	42,500	282,000	-	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	96,358	96,358	96,357	52,787
3121704	RESEALS - MUNI	Roads Infrastructure	163,642	163,642	163,640	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	111,635	111,635	111,633	3,486
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	100,000	100,000	75,000	132,957
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	601,500	601,500	601,495	517,826
3121803	FOOTPATHS	Roads Infrastructure	41,856	41,856	41,855	40,500
	Roads Infrastructure Total		1,157,491	1,396,991	1,089,980	747,555
3113207	DRINKING FOUNTAINS	Councillor New Initiatives	12,000	12,000	12,000	-
3112100	SKATEPARK	Councillor New Initiatives	150,000	25,000	25,000	8,800
3112205	PUMP TRACK	Councillor New Initiatives	140,000	-	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	100,000	-	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	50,000	10,000	10,000	7,590
3105211	DOG PARK - FENCING	Councillor New Initiatives	7,500	7,500	7,500	681
3105052	FLYING FOX	Councillor New Initiatives	20,000	-	-	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	40,000	40,000	40,000	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	10,000	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	25,000	2,000	2,000	1,973
3112000	VOLLEYBALL COURT (REC CTR.)	Councillor New Initiatives	5,000	5,000	5,000	-
3146203	ART SHOWCASE (VISITOR CTR.)	Councillor New Initiatives	10,000	40,000	13,200	-
	Councillor New Initiatives Total		569,500	141,500	114,700	19,044
	Grand Total		5,820,676	5,930,295	5,530,713	4,267,633

ATTACHMENT 8.2.1A

CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS

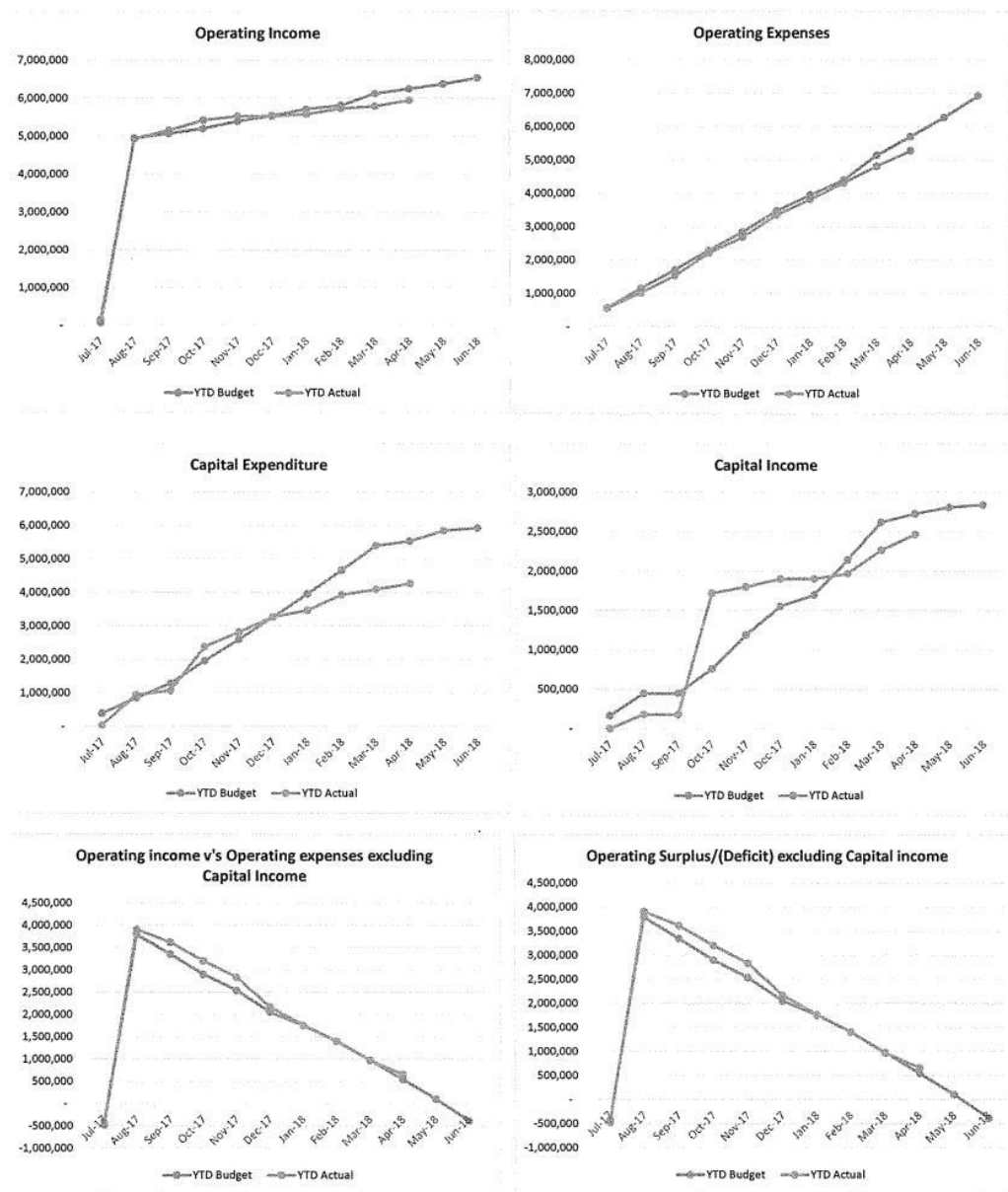
30-Apr-18

Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	33,000	33,000	33,000	30,982
BCC1028	Pollard Street Child Care Centre - Capital	1,000	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	9,000	2,000	2,000	1,270
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	1,000	1,000	830	-
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	1,955
BDC1015	Farmer Ave - Depot Lunch Room - Capital	1,000	1,000	830	758
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	9,000	9,000	11,865
BDC5015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	309
BEC1029	Johnstone Street Emergency Services Shed - Capital	1,000	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	1,000	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	1,000	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	1,000	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	1,000	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	1,000	1,000	1,000	1,089
BMC1024	Hotham Street Medical Centre - Capital	1,000	1,000	830	5,775
BOC1025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	1,000	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	1,000	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	1,000	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	1,000	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	1,000	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	1,000	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	1,000	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	1,000	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	5,000	5,000	5,000	4,510
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	10,000	2,000	2,000	-
BSC1063	Club Drive Sporting Complex - Capital	1,000	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	6,000	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	5,000	5,000	5,000	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	21,000	21,000	21,000	9,256
BTC1029	Johnstone Street Town Hall - Capital	1,000	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	759	759	630	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		\$111,759	\$81,759	\$81,120	\$67,768
REPRESENTED BY:					
COA					
3042202 EXISTING BUILDINGS 16/17		111,759	81,759	81,120	67,768

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE For the period ended

30-Apr-18



2/05/2018S:\Corporate Services\Manager Finance\Financial Reports\Council\2017-18\Mar 2018>Data for Graphs

ATTACHMENT 8.2.2A

8.2.2 List of Payments – April 2018

Disclosure of Interest: Nil
Date: 2 May 2018
Author: J Rendell
Attachments: 8.2.2A List of Payments- April 2018 (CONFIDENTIAL)

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of April is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
- (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
- (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

ATTACHMENT 8.2.2A

- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2

That Council adopts the list of payments for the period ending 30 April 2018 at Attachment 8.2.2A.

**8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/
BUILDING SURVEYOR:**

Nil at this time.

8.4 MANAGER WORKS & SERVICES:

Nil at this time.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

Nil at this time.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 15 May 2018
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
17/4/18	27/18	Steve Thompson	Development Application- Change of Use from Bank to Liquor Store – Lot 50 (No. 36) Bannister Road, Boddington	18/4/18	Letter sent post council decision
17/4/18	31/18	Peter Haas	Boddington Caravan Park – Imposing Fee for Overflow Camping	N/A	Pending adoption of 2018/19 Fees & Charges
17/4/18	32/18	Graham Stanley	Peel Bright Minds	24/4/18	Letter sent & initial meeting held
17/4/18	33/18	Graham Stanley	Appointment of Acting CEO	18/4/18	Complete
17/4/18	35/18	CEO	Differential Rates	3/5/18	Advertised Narrogin Observer
17/4/18	Nil	CEO	Adoption of Communications & Social Media Policy	N/A	The item was to Lay on the Table

For information only.

8.6.2	Actions Performed Under Delegated Authority For The Month Of April 2018
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File Ref. No:	ADM0686
Disclosure of Interest:	Nil
Date:	14 May 2018
Author:	Chief Executive Officer
Attachments:	Nil

Summary

To report back to Council actions performed under delegated authority for the month of April 2018.

Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of April.

Development Approvals issued

Building Permits issued;

Health Approvals issued;

One off delegations to the Chief Executive Officer;

Affixing of Common Seal

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of April and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
N/A	

Authorisation to call Tenders	
Date	Action
N/A	

Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3199	R Howard PO Box 197 Boddington	Lot 28 No 124 Fairway Place Boddington	Shed
3161	Shire of Boddington PO Box 4 Boddington	Lot 165 No 19 Forrest street Boddington	Occupancy Permit Stage 2 retirement Village
Health			
N/A			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
N/A			
Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
N/A			
Land Administration			
Application No.	Applicant	Lot & Street	Action
N/A			

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

That Council accept the report outlining the actions performed under delegated authority for the month of April 2018.

8.6.3 2018/19 Council Meeting Schedule

File Ref. No: ADM 0096
Disclosure of Interest: Nil
Date: 3 May 2018
Author: G Bartle – Acting CEO

Summary

Council is to consider Ordinary Meeting dates, locations and starting time for the 2018/19 year.

Background

It is a legislative requirement for the public in general to be advised in advance of all meeting dates, place and starting times to facilitate attendance or participation in Council Meetings. Unforeseen circumstances may dictate a change to this schedule and local advertising will inform Electors accordingly.

Comment

This current meeting schedule has Council's Ordinary meetings held on a regular monthly interval. It is considered appropriate that Council holds its meetings on the third week of each month, to fit with public holidays. The day on which the meeting would be held can be altered, but the draft schedule continues with Tuesday as the Ordinary Meeting day for Council.

The proposed meeting schedule is included below.

Tuesday 17 July 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 August 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 September 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 October 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 November 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 December 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 15 January 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 19 February 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 19 March 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 April 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 28 May 2019*	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 June 2019	Ordinary Meeting	5:00 PM	Council Chambers

- 28th May 2019 is the 4th Tuesday. Scheduling to suit advertising period for Differential Rating (3 weeks, commencing 1st May)

Separate to the monthly meeting schedule, it is anticipated that Councillors will still meet on occasions to review or workshop individual matters.

Statutory Environment

Local Government (Administration) Regulations 1996

12. Public notice of council or committee meetings — s. 5.25(1)(g)

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Consultation – Nil

Policy Implications – Nil

Financial Implications - Local advertising can be carried out at "nil" cost to Council

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Strategic Implications - Nil

Options

Council can adopt:

1. the Officer's Recommendation; or
2. the Officer's Recommendation with minor amendments to times or venues; or
3. a different schedule of meetings, giving reasons for not accepting the Officer's Recommendation.

Voting Requirement - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.3

That Council adopt the following Schedule of Council Meetings for 2018/19:

Tuesday 17 July 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 August 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 September 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 October 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 November 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 December 2018	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 15 January 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 19 February 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 19 March 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 April 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 28 May 2019	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 June 2019	Ordinary Meeting	5:00 PM	Council Chambers

8.6.4	Rescind Council Policy 6.10 Sale of Council Property – Real Estate Agents
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Disclosure of Interest:	Nil
Date:	4 May 2018
Author:	G Bartle – Acting CEO
Attachments:	Nil

Summary

Council is to consider rescinding Council's Policy 6.10; Sale of Council Property – Real Estate Agents.

Background

Council resolved in April 2005 to establish a policy prohibiting sole agents from handling Council's real estate transactions.

Recently Council was considering the sale of a residential property and required an open listing agreement from the 2 local real estate agents. This created some correspondence and commentary from the agents.

Comment

This 13 year old policy does not meet current commercial practise wherein it is considered that good agents don't accept open listings, so perhaps Council will need to consider rescinding its policy of only offering open listings to the two agencies in town.

Should Council agree, the CEO would administer the awarding of any Council approved real estate transaction in the same manner and with similar procedures as those currently in place for:

- the 2 local fuel suppliers;
- all of the local suppliers of plant and equipment hire (wet or dry) by individual item; and
- all local suppliers of materials such as sand, gravel, concrete and the like.

This would take the form of inviting the 2 agents to provide a submission including but not limited to their:

- marketing strategies, program, media, timing etc;
- any disbursement charges passed on;
- selling fee % fixed for the term the invitation covers;
- any special terms or conditions they may consider necessary.

Given that Council may possibly have only 1 transaction per year during the next few years, this procedure is not considered onerous or unreasonable and provides both agencies a confidential means of quoting for the work for a fixed period.

As this would be an operational procedure, in line with others similar in nature and already functioning as mentioned above, a specific policy would not be necessary.

Policy Implications

Council's current policy states:

Policy Statement:

That all local licensed real estate agents be invited/approached to provide their services in relation to all real estate transactions on behalf of the Shire of Boddington.

Objective:

To establish a policy prohibiting sole agents from handling Council real estate transactions.

Resolution No: 59/05

Resolution Date: 19/04/2005

Strategic Implications - Nil at this time

Statutory Environment – Nil at this time

Financial Implications – Nil at this time

Economic Implications – Nil at this time

Social Implications – Nil at this time

Environmental Considerations – Nil at this time

Consultation

Correspondence between CEO and the 2 current real estate agents surrounding open listings.

Options

Council can adopt:

4. the Officer's Recommendation; or
5. amend the Officer's Recommendation; or
6. not accept the Officer's Recommendation, giving reasons.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.4

That Council :

1. rescinds Council's Policy 6.10; Sale of Council Property – Real Estate Agents; and
2. instructs the CEO to initiate a procedure for seeking bi-annual submissions from all local real estate agents covering their terms, conditions, marketing strategies and fees structure.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: