



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
are committed to operating effectively and efficiently to provide quality lifestyle
opportunities
that encourage population growth and development'*

MINUTES

For The
Ordinary Meeting of Council
Held At

5PM, TUESDAY 19th SEPTEMBER 2017

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

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In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

Martin Glynn, Acting Shire President declared the meeting open at 5:14pm.

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present".

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr M Glynn Acting Shire President
Cr N Crilly
Cr D Smart
Cr S Manez

2 visitors

2.1.2 Apologies

Cr Hoek
Cr Collins

2.1.3 Leave of Absence

John Allert Shire President

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil.

4. PUBLIC QUESTION TIME:

Nil.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:

Nil.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 15 th August 2017 and on Tuesday 19 July 2016
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COUNCIL RESOLUTION:

105 /17

Moved: Cr Crilly

That the minutes of the Ordinary Meeting of Council held on Tuesday 19th September 2017 be confirmed as a true record of proceedings .

That the minutes of the Ordinary Meeting of Council held on Tuesday 19th July 2016 be confirmed as a true record of proceedings .

Seconded:

Cr Manez

Carried: 4/0

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION:

Nil.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT

Nil.

8.2 MANAGER FINANCIAL SERVICES:

8.2.1 Monthly Financial Statements -

Disclosure of Interest: Nil
Date: 5 September 2017
Author: J Rendell – Manager Financial Services
Attachments: 8.2.1A Financial Statements – August 2017.

Summary

Council is to consider Monthly Financial Reports for August 2017.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of August 2017.

FINANCIAL SUMMARY YEAR TO DATE AUGUST 2017

The following is provided to assist in the understanding of Councils financial position. It is emphasised that the comparatives and comments are relative to the YTD revised budget. The Shire of Boddington's financial position for year ended 30th June 2017, draft yet to be signed off by audit has been incorporated into the reports to provide comparatives and assist in reconciliations where relevant.

OPERATING RESULT

REVENUE

Revenue is 0.4% or \$19k unfavourable to budget. Within the main items, the following is noted:-

- Operating Grants is 38.8% or \$59k favourable to budget.

- **Fees & Charges** is 15.0% or \$57k unfavourable to budget, an analysis of this item has revealed that most of this variance is permanent and there is corresponding savings in related expenditure items.
- **Interest Earnings** is 30.2% or \$4k favourable to budget.
- **Other Revenue** is 74.2% or \$23k unfavourable to budget.
- **Profit from Asset sales** it is noted that there is not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 11.7% or \$136k favourable to budget, within the main items the following is noted:-

- **Employee costs** are 5.1% or \$19k favourable to budget.
- **Materials and contracts** are collectively 43.4% or \$136k favourable to budget.
- **Utility charges** are 18.9% or \$11k favourable to budget.
- **Insurance expenses** is 19.2% or \$19k unfavourable to budget.
- **Other expenditure** is 91.2% or \$21k favourable to budget.

NET RESULT

The net result shows a 3.4% or \$116k favourable result to budget, due to total revenue being \$19k unfavourable and expenditure being \$135k favourable to budget.

CAPITAL ITEMS

Capital revenue is 59.4% or \$266k unfavourable to budget, this is considered as a timing difference at this stage, amounts received or brought to account thus far:-

- \$166k for Regional Roads Group
- \$16k for Visitor Centre Grant.

Capital expenditure is 11.3% or \$91k unfavourable to budget. For a more detailed understanding, refer to the Capital Expenditure by Asset Class report. In some cases, there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$570k for Councillor New Initiatives in accord with items contained in the Strategic Community Plan, to date only \$9k has been spent.

FUNDING ITEMS

Repayment of loan principal is favourable to budget, but this is only a timing issue.

RESERVE ITEMS

This will form a significant part of the restricted funds at year end.

CASH & INVESTMENTS

Cash and investments sits at \$4.0M; this represents a decrease of \$0.9M from the previous month, mainly due to revenue being lower, capital and operating expenses being higher. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash.

SUMMARY

The overall financial result 3.8% or \$165k worse than budget, this is expected to increase significantly once capital expenditure and capital income comes in line with budget.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1

COUNCIL RESOLUTION: 106 /17 Moved: Cr Smart

That Council adopt the:

1. monthly financial statements for the period ending 31 August 2017; and
2. summary of reconciliations for the period ending 31 August 2017.

Seconded: Cr Crilly Carried: 4/0

Attachment 8.2.1A

SHIRE OF BODDINGTON

Preliminary Financial Reports for the period ended

31-Aug-17

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
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Attachment 8.2.1A

SHIRE OF BODDINGTON PRELIMINARY SUMMARY OF FINANCIAL ACTIVITY by Nature or Type For the period ended

31-Aug-17

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Opening Funding Surplus (Deficit)	751,517	751,517	751,517	751,517	-	
Revenue						
Rates	4,386,000	4,386,000	4,371,671	4,368,807	- 2,864	-0.1%
Operating Grants, Subsidies and Contributions	572,602	572,602	152,641	211,888	59,247	38.8%
Fees and Charges	1,122,738	1,122,738	378,167	321,446	- 56,721	-15.0%
Interest Earnings	88,428	88,428	13,424	17,479	4,055	30.2%
Other Revenue	186,739	186,739	31,106	8,020	- 23,086	-74.2%
Profit from Asset Sales	-	-	-	-	-	
OPERATING INCOME	6,356,508	6,356,508	4,947,009	4,927,639	- 19,370	-0.4%
Expenses						
Employee Costs	- 2,472,047	- 2,472,047	- 381,018	- 361,550	19,468	5.1%
Materials and Contracts	- 1,705,430	- 1,705,430	- 314,486	- 178,018	136,468	43.4%
Utility Charges	- 335,238	- 335,238	- 55,784	- 45,257	10,527	18.9%
Depreciation on Non-Current Assets	- 1,655,576	- 1,655,576	- 275,906	- 308,541	- 32,635	-11.8%
Interest Expenses	- 109,035	- 109,035	- 1,795	- 1,847	- 52	-2.9%
Insurance Expenses	- 202,424	- 202,424	- 101,191	- 120,614	- 19,423	-19.2%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 183,407	- 183,407	- 23,208	- 2,040	21,168	91.2%
OPERATING EXPENDITURE	- 6,663,157	- 6,663,157	- 1,153,388	- 1,017,867	135,521	11.7%
Net Result (incl. c/f surplus position)	444,868	444,868	4,545,138	4,661,289	116,151	2.6%
Adjustments for Non-Cash Items						
Depreciation	1,655,576	1,655,576	275,906	308,541	32,635	11.8%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	12,512	-	12,512	
	1,655,576	1,655,576	263,394	308,541	45,147	17.1%
Net Result before funding and Capex items	2,100,444	2,100,444	4,808,532	4,969,829	161,297	3.4%
Capital Income and Expenditure						
Non-operating Grants & contributions	2,477,670	2,477,670	448,232	181,775	- 266,457	-59.4%
Purchase Land & Buildings	- 3,223,666	- 3,223,666	- 534,722	- 827,951	- 293,229	-54.8%
Purchase Plant & Equipment	- 205,000	- 205,000	- 33,750	- 14,557	19,193	56.9%
Purchase Roads, Streets & Bridges	- 1,157,491	- 1,157,491	- 52,624	- 31,266	21,358	40.6%
Purchase Other Infrastructure	- 665,019	- 665,019	- 223,940	- 56,526	167,414	74.8%
New Initiatives	- 569,500	- 569,500	- 3,300	- 9,273	- 5,973	-181.0%
Proceeds from Asset Sales	300,000	300,000	-	-	-	
Net Capital Items	- 3,043,006	- 3,043,006	- 400,104	- 757,798	- 357,694	-89.4%
Funding Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 220,541	- 220,541	- 36,757	- 4,916	31,841	86.6%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	- 220,541	- 220,541	- 36,757	- 4,916	31,841	86.6%
Reserve Items						
Transfers to Reserves (interest)	- 30,900	- 30,900	-	-	-	#DIV/0!
Transfers Reserves movement nett.	2,169,052	2,169,052	-	-	-	#DIV/0!
Net Reserve movement	2,138,152	2,138,152	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	975,048	975,048	4,371,671	4,207,116	- 164,556	-3.8%

Attachment 8.2.1A

SHIRE OF BODDINGTON PRELIMINARY STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended

31-Aug-17

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Revenue						
Rates	4,386,000	4,386,000	4,371,671	4,368,807	- 2,864	-0.1%
Operating Grants, Subsidies and Contributions	572,602	572,602	152,641	211,888	59,247	38.8%
Fees and Charges	1,122,738	1,122,738	378,167	321,446	- 56,721	-15.0%
Interest Earnings	88,428	88,428	13,424	17,479	4,055	30.2%
Other Revenue	186,739	186,739	31,106	8,020	- 23,086	-74.2%
OPERATING INCOME	6,356,508	6,356,508	4,947,009	4,927,639	- 19,370	-0.4%
Expenses						
Employee Costs	- 2,472,047	- 2,472,047	- 381,018	- 361,550	19,468	5.1%
Materials and Contracts	- 1,705,430	- 1,705,430	- 314,486	- 178,018	136,468	43.4%
Utility Charges	- 335,238	- 335,238	- 55,784	- 45,257	10,527	18.9%
Depreciation on Non-Current Assets	- 1,655,576	- 1,655,576	- 275,906	- 308,541	- 32,635	-11.8%
Interest Expenses	- 109,035	- 109,035	- 1,795	- 1,847	- 52	-2.9%
Insurance Expenses	- 202,424	- 202,424	- 101,191	- 120,614	- 19,423	-19.2%
Other Expenditure	- 183,407	- 183,407	- 23,208	- 2,040	21,168	91.2%
OPERATING EXPENDITURE	- 6,663,157	- 6,663,157	- 1,153,388	- 1,017,867	135,521	11.7%
Net Result before Capital Income	- 306,649	- 306,649	3,793,621	3,909,772	116,151	3.1%
Non-Op. Grants, Subsidies and Contributions	2,477,670	2,477,670	448,232	181,775	- 266,457	-59.4%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
OTHER	2,477,670	2,477,670	448,232	181,775	- 266,457	-59.4%
NET RESULT	2,171,021	2,171,021	4,241,853	4,091,547	- 150,306	-3.5%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	2,171,021	2,171,021	4,241,853	4,091,547	- 150,306	-3.5%

Attachment 8.2.1A

SHIRE OF BODDINGTON PRELIMINARY STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

31-Aug-17

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Revenue						
Governance	4,666,593	4,666,593	4,432,098	4,470,676	38,578	0.9%
General Purpose Funding	106,484	106,484	17,738	10,865	- 6,873	-38.7%
Law, Order, Public Safety	211,411	211,411	45,540	24,613	- 20,927	-46.0%
Health	26,429	26,429	3,934	3,157	- 777	-19.8%
Education and Welfare	499,648	499,648	83,098	68,647	- 14,451	-17.4%
Housing	20,402	20,402	3,400	869	- 2,531	-74.5%
Community Amenities	295,078	295,078	252,547	234,218	- 18,329	-7.3%
Recreation and Culture	133,690	133,690	31,628	49,164	17,536	55.4%
Transport	106,887	106,887	28,597	36,047	7,450	26.1%
Economic Services	244,045	244,045	40,791	27,818	- 12,973	-31.8%
Other Property and Services	45,840	45,840	7,638	1,566	- 6,072	-79.5%
	6,356,508	6,356,508	4,947,009	4,927,639	- 19,370	-0.4%
Expenses excluding Finance Costs						
Governance	8,511	8,511	31,669	5,910	25,759	81.3%
General Purpose Funding	- 25,684	- 25,684	4,280	661	3,619	84.5%
Law, Order, Public Safety	- 615,523	- 615,523	104,662	100,247	4,415	4.2%
Health	- 213,840	- 213,840	36,687	40,980	4,293	-11.7%
Education and Welfare	- 621,700	- 621,700	100,897	85,809	15,088	15.0%
Housing	- 95,110	- 95,110	16,459	1,847	18,306	111.2%
Community Amenities	- 688,064	- 688,064	113,431	91,493	21,938	19.3%
Recreation and Culture	- 1,486,508.42	- 1,486,508	263,775	217,869	45,906	17.4%
Transport	- 2,422,088	- 2,422,088	397,022	436,062	39,040	-9.8%
Economic Services	- 410,386	- 410,386	81,489	65,206	16,283	20.0%
Other Property and Services	- 16,271	- 16,271	1,222	26,369	27,591	2257.9%
	- 6,554,122	- 6,554,122	- 1,151,593	- 1,016,020	135,573	11.8%
Finance Costs						
Governance	- 35,955	- 35,955	-	-	-	-
General Purpose Funding	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Health	-	-	-	-	-	-
Education and Welfare	- 10,219	- 10,219	-	-	-	#DIV/0!
Housing	- 33,297	- 33,297	1,795	1,847	52	-2.9%
Community Amenities	-	-	-	-	-	-
Recreation and Culture	- 29,564	- 29,564	-	-	-	#DIV/0!
Transport	-	-	-	-	-	#DIV/0!
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	- 109,035	- 109,035	- 1,795	- 1,847	52	-2.9%
Net Result before Capital Income	- 306,649	- 306,649	3,793,621	3,909,772	116,255	
Non Operating Grants, Subsidies and Contributions						
Law, Order, Public Safety	-	-	-	-	-	-
Education and Welfare	1,409,500	1,409,500	281,900	-	281,900	
Recreation and Culture	373,569	373,569	-	-	-	-
Transport	594,601	594,601	166,332	166,000	332	-0.2%
Economic Services	100,000	100,000	-	15,775	15,775	
Other Property and Services	-	-	-	-	-	-
	2,477,670	2,477,670	448,232	181,775	- 266,457	-59.4%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	#DIV/0!
TOTAL COMPREHENSIVE INCOME	2,171,021	2,171,021	4,241,853	4,091,547	- 150,306	-3.5%

Attachment 8.2.1A

SHIRE OF BODDINGTON PRELIMINARY RATE SETTING STATEMENT For the period ended							31-Aug-17
	Approved	2017/18 Budget Current	YTD	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	572,602	572,602	152,641	211,888	59,247	38.8%	
Fees and Charges	1,122,738	1,122,738	378,167	321,446 -	56,721	-15.0%	
Interest Earnings	88,428	88,428	13,424	17,479	4,055	30.2%	
Other Revenue	186,739	186,739	31,106	8,020 -	23,086	-74.2%	
Profit from Asset Sales	-	-	-	-	-		
Total Operating Revenue excluding Rates	1,970,508	1,970,508	575,338	558,833 -	16,506	-2.9%	
Expenses							
Employee Costs	- 2,472,047 -	- 2,472,047 -	- 381,018 -	- 361,550	19,468	5.1%	
Materials and Contracts	- 1,705,430 -	- 1,705,430 -	- 314,486 -	- 178,018	136,468	43.4%	
Utility Charges	- 335,238 -	- 335,238 -	- 55,784 -	- 45,257	10,527	18.9%	
Depreciation on Non-Current Assets	- 1,655,576 -	- 1,655,576 -	- 275,906 -	- 308,541 -	32,635	-11.8%	
Interest Expenses	- 109,035 -	- 109,035 -	- 1,795 -	- 1,847 -	52	-2.9%	
Insurance Expenses	- 202,424 -	- 202,424 -	- 101,191 -	- 120,614 -	19,423	-19.2%	
Loss on Asset Sales	-	-	-	-	-		
Other Expenditure	- 183,407 -	- 183,407 -	- 23,208 -	- 2,040	21,168	91.2%	
Operating Expenditure	- 6,663,157 -	- 6,663,157 -	- 1,153,388 -	- 1,017,867	135,521	11.7%	
Operating Result Excluding Rates Income	- 4,692,649 -	- 4,692,649 -	- 578,050 -	- 459,034	119,015	21%	
Adjustments for Non-Cash Items							
Depreciation	1,655,576	1,655,576	275,906	308,541	32,635	-11.8%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-		
Provisions & Accruals	-	-	12,512	-	12,512		
	1,655,576	1,655,576	263,394	308,541	45,147	-17.1%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 5,820,676 -	- 5,820,676 -	- 848,336 -	- 939,573 -	91,237	-10.8%	
Non-operating Grants & contributions	2,477,670	2,477,670	448,232	181,775 -	266,457	59.4%	
Proceeds from Asset Sales	300,000	300,000	-	-	-	#DIV/0!	
	- 3,043,006 -	- 3,043,006 -	- 400,104 -	- 757,798 -	357,694	-89.4%	
Funding& Reserve Items							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 220,541 -	- 220,541 -	- 36,757 -	- 4,916	31,841	86.6%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 30,900 -	- 30,900	-	-	-		
Transfers from Reserves	2,169,052	2,169,052	-	-	-	#DIV/0!	
	1,917,611	1,917,611 -	36,757 -	4,916	31,841	86.6%	
Estimated Surplus/(Deficit) July 1 B/Fd.	751,517	751,517	751,517	751,517	-		
Estimated Surplus/(Deficit) C/F or YTD.	975,049	975,049	4,384,017	4,207,116	176,901	-4.0%	
Amount required from General Rate	- 4,386,000 -	- 4,386,000 -	- 4,384,017 -	- 4,368,807 -	15,210	-0.3%	

Attachment 8.2.1A

SHIRE OF BODDINGTON PRELIMINARY STATEMENT OF FINANCIAL POSITION For the period ended

	30-Jun-17 Unaudited	31-Aug-17 YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	5,053,829	4,035,083
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	4,465,759
Inventories	2,044	2,044
TOTAL CURRENT ASSETS	5,394,850	8,502,885
NON CURRENT ASSETS		
Property Plant & Equipment	27,432,220	28,139,078
Land Held for Resale	272,539	272,539
Infrastructure	46,816,094	45,719,011
TOTAL NON CURRENT ASSETS	74,520,853	74,130,628
TOTAL ASSETS	79,915,701	82,633,514
CURRENT LIABILITIES		
Trade & Other Payables	503,379	155,388
Employee Provisions	308,448	308,448
Borrowings	220,541	215,625
Trusts	79,097	79,525
TOTAL CURRENT LIABILITIES	1,111,465	758,986
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,284,898
Employee Provisions	47,369	47,369
TOTAL NON CURRENT LIABILITIES	2,632,267	2,632,267
TOTAL LIABILITIES	3,743,732	3,391,253
EQUITY		
Retained Earnings	30,902,870	33,973,162
Reserves Cash Backed	3,767,393	3,767,393
Revaluation Reserve	41,501,706	41,501,706
TOTAL EQUITY	76,171,969	79,242,261
TOTAL LIABILITIES & EQUITY	79,915,701	82,633,514

Attachment 8.2.1A

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Current Budget	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$117,011	\$117,011	\$19,501.83	\$0
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0.00	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$9,993	\$9,993	\$1,665.50	\$4,916
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$13,845	\$13,845	\$2,307.50	\$0
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0.00	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$11,835	\$11,835	\$1,972.50	\$0
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,002	\$12,002	\$2,000.33	\$0
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0.00	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$55,855	\$55,855	\$9,309.17	\$0
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0.00	\$0
TOTAL				\$220,541	\$220,541	\$36,757	\$4,916

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2016/17 Budget		Actual
	Approved	Current	YTD
NCA items from Statement of Financial Activity			
Current Assets	3,016,332	3,016,332	8,503,973
Less: Current Liabilities	412,044	412,044	529,464
Add: Restricted Assets/Principal Repayment	1,629,239	1,629,239	3,767,393
Net Current Assets	975,048	975,048	4,207,116
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	975,048	975,048	4,207,116
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	975,048	975,048	4,207,116
Net Current Assets	975,048	975,048	4,207,116

Attachment 8.2.1A

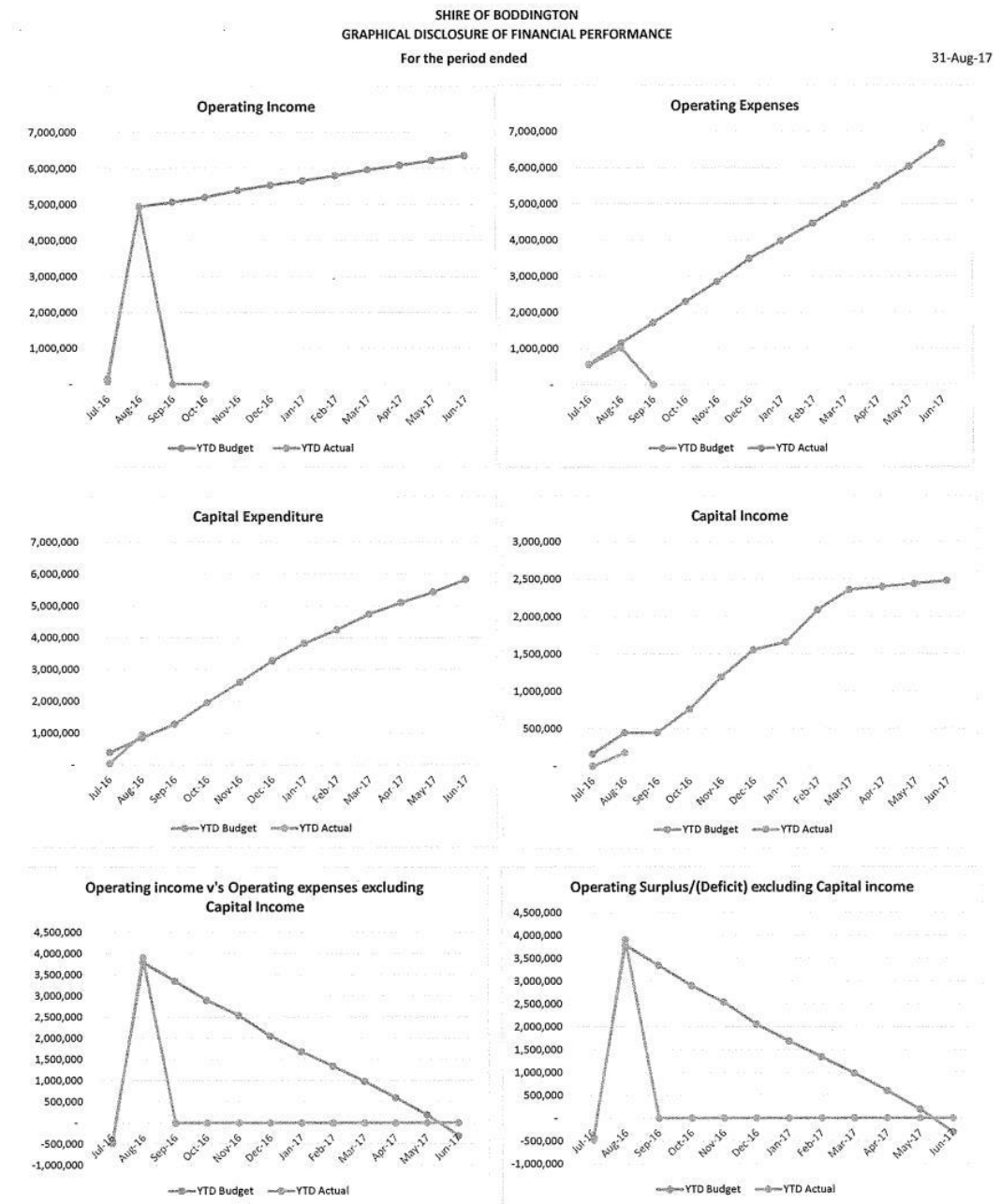
SHIRE OF BODDINGTON		SHIRE OF BODDINGTON				
Printed : at 11:59 AM on 5/09/2017						
COA	Description	Asset Type	Original Budget	Current Budget	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 16/17	Land & Buildings	111,759	111,759	25,558	-
3042212	CEO RESIDENCE	Land & Buildings	350,000	350,000	14,000	4,138
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	65,000	65,000	42,900	25,260
3082090	AGED CARE COMPLEX	Land & Buildings	2,549,381	2,549,381	424,896	741,485
3113200	RECREATION CENTRE	Land & Buildings	22,526	22,526	14,868	17,942
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	125,000	125,000	12,500	39,126
		Land & Buildings Total	3,223,666	3,223,666	534,722	827,951
3102201	NEW REFUSE SITE	Other Infrastructure	30,000	30,000	7,500	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	-	-	-	6,443
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	112,121	112,121	-	-
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	32,000	32,000	8,000	-
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	256,670	256,670	169,402	50,083
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	234,228	234,228	39,038	-
		Other Infrastructure Total	665,019	665,019	223,940	56,526
3042209	COMPUTER EQUIPMENT	Plant & Equip	15,000	15,000	3,750	-
3042208	OFFICE EQUIPMENT	Plant & Equip	20,000	20,000	20,000	14,557
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3121096	TRACTOR	Plant & Equip	55,000	55,000	-	-
3121066	FLAIL MOWER	Plant & Equip	75,000	75,000	-	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	10,000	-
		Plant & Equip Total	205,000	205,000	33,750	14,557
3121086	Main Roads Bridge Program	Roads Infrastructure	42,500	42,500	-	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	96,358	96,358	-	-
3121704	RESEALS - MUNI	Roads Infrastructure	163,642	163,642	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	111,635	111,635	-	-
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	100,000	100,000	25,000	-
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	601,500	601,500	-	2,466
3121803	FOOTPATHS	Roads Infrastructure	41,856	41,856	27,624	28,800
		Roads Infrastructure Total	1,157,491	1,157,491	52,624	31,266
3113207	DRINKING FOUNTAINS	Councillor New Initiatives	12,000	12,000	-	-
3112100	SKATEPARK	Councillor New Initiatives	150,000	150,000	-	7,300
3112205	PUMP TRACK	Councillor New Initiatives	140,000	140,000	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	100,000	100,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	50,000	50,000	-	-
3105211	DOG PARK - FENCING	Councillor New Initiatives	7,500	7,500	-	-
3105052	FLYING FOX	Councillor New Initiatives	20,000	20,000	-	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	40,000	40,000	-	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	10,000	10,000	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	25,000	25,000	-	1,973
3112000	VOLLEYBALL COURT (REC CTR.)	Councillor New Initiatives	5,000	5,000	3,300	-
3146203	ART SHOWCASE (VISITOR CTR.)	Councillor New Initiatives	10,000	10,000	-	-
		Councillor New Initiatives Total	569,500	569,500	3,300	9,273
		Grand Total	5,820,676	5,820,676	848,336	939,573

5/09/2017Financials Format Aug 2017Capital Expenditure

Attachment 8.2.1A

PRELIMINARY CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS					31-Aug-17
Job	Description	Original Budget	Current Budget	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	33,000	33,000	21,780	-
BCC1028	Pollard Street Child Care Centre - Capital	1,000	1,000	166	-
BCC1029	Johnstone Street Community Newspaper - Capital	9,000	9,000	-	-
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	1,000	1,000	166	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	1,000	1,000	166	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	1,000	1,000	166	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	1,000	1,000	166	-
BIC1024	Hotham Street Ic Unit 1 - Capital	1,000	1,000	166	-
BIC2024	Hotham Street Ic Unit 2 - Capital	1,000	1,000	166	-
BIC3024	Hotham Street Ic Unit 3 - Capital	1,000	1,000	166	-
BIC4024	Hotham Street Ic Unit 4 - Capital	1,000	1,000	166	-
BMC1024	Hotham Street Medical Centre - Capital	1,000	1,000	166	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	1,000	1,000	166	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	1,000	1,000	166	-
BPC1999	Bannister Road Public Toilets - Capital	1,000	1,000	166	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	1,000	1,000	166	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	1,000	1,000	166	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	1,000	1,000	166	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	1,000	1,000	166	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	1,000	1,000	166	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	1,000	1,000	166	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	1,000	1,000	166	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	5,000	5,000	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	10,000	10,000	-	-
BSC1063	Club Drive Sporting Complex - Capital	1,000	1,000	166	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	6,000	6,000	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	5,000	5,000	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	21,000	21,000	-	-
BTC1029	Johnstone Street Town Hall - Capital	1,000	1,000	166	-
BWC1013	Robins Road Waste Site Office - Capital	759	759	126	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		\$111,759	\$111,759	\$25,558	\$0
REPRESENTED BY:					
COA					
3042202 EXISTING BUILDINGS 16/17		111,759	111,759	25,558	-

Attachment 8.2.1A



5/09/2017 5:10 PM | Corporate Services \ Manager Finance \ Financial Reports \ Council \ 2017-18 \ Jul 2017 \ Data for Graphs

8.2.2 List of Payments – August 2017

Disclosure of Interest: Nil
Date: 4 September 2017
Author: J Rendell
Attachments: 8.2.2A List of Payments August 2017 (CONFIDENTIAL)

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month will be met, even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of August is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2

COUNCIL RESOLUTION: 107 /17 Moved: Cr Glynn

That Council adopts the list of payments for the period ending 31 August 2017; at Attachment 8.2.2A.

Seconded: Cr Crilly Carried: 4/0

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

8.3.1 Caravan Park Fees

Location:	Boddington Caravan Park
Applicant:	N/A
File Ref. No:	ADM0507
Disclosure of Interest:	Nil
Date:	7 September 2017
Author:	PEHO/BS – Peter Haas
Attachments:	8.3.1A Public Notice Advertisement

Summary

To get Council approval to adjust the fees & Charges for the Caravan Park which were excluded from the budget.

Background

During the budget preparation, there were changes to the fees & charges to the Caravan Park that were omitted for Council's consideration.

These omissions were discovered after the Fees & Charges document was printed.
They were:

CMCA Dollarwise (Self Contained Camping) \$10.00 per site & \$5.00 if power is wanted (per night).

CMCA Friendly – offer 10% discount on presentation of CMCA membership

TAWKers – Members' kids stay free of any charge for three nights

Comment

CMCA (Caravan & Motor Homes Club of Australia) is one of the major caravanning clubs in Australia and TAWKers is the Travelling Australia With Kids association who tend to utilise caravan parks in the off-season times.

The Dollarwise fee is intended to encourage self-contained motor homes into the park, rather than camping for free in the RV area in the off-season, which would utilise otherwise empty sites. The proviso is that they would have to use their own facilities (toilet, shower etc.) in their vehicle and if they wish to utilise power, they would have to pay the \$5.00 extra

(at the current charge for power from our provider at 41.4451 cents per kilowatt hour peak and off peak of 13.3455 cents per kilowatt hour the \$5.00 will allow 12 Kw peak or 37Kw off peak power usage). Should they wish to use the facilities other than the laundry (which is coin operated), they would pay full fees.

The whole thrust of these additions to the Caravan Park fees & Charges is to encourage caravans etc. to the park and the two groups identified above seem to be the ones to target as they are more likely to use caravan parks off peak season.

If Council agrees to these amendments to the fees & charges, then it would need to give local public Notice as per the requirements of Sections 6.19 & 1.7 of the Local Government Act 1995.

This was discussed at the last Councillor Information Session held 5 September 2017. Due to time frames for advertising etc., it is recommended that the new Fees & Charges for the Caravan Park apply as of 1 October 2017.

Strategic Implications

The changes proposed in the fee structure should attract a different clientele to the Caravan Park and have more sites occupied during the off-season.

Statutory Environment

Sections 1.7 and 6.19 as per below of the Local Government Act covers this situation.

6.19. Local government to give notice of fees and charges If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

- (a) published in a newspaper circulating generally throughout the district; and
- (b) exhibited to the public on a notice board at the local government's offices; and
- (c) exhibited to the public on a notice board at every local government library in the district.

2) Unless expressly stated otherwise it is sufficient if the notice is —

- (a) published under subsection (1)(a) on at least one occasion; and
- (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

Policy Implications - Nil

Financial Implications

Possible increase in Caravan Park patronage with the associated increase in revenue from the use of other wise vacant caravan park bays.

Increased patronage of the park means increase in use of other services within the town such as shops, fuel stations, doctor's surgery etc. Coupled with the Visitors Centre and Foreshore redevelopment, will bring a vibrancy to this area.

Consultation

Options

OFFICER'S RECOMMENDATION – ITEM 8.3.1

That Council impose the following extra charges for the Caravan Park as of 1 October 2017:

1. CMCA Dollarwise (self-contained camping) - \$10.00 per night.
- \$5.00 per for power (if required).
2. CMCA Friendly – 10% discount on fees (not Dollarwise) on presentation of CMCA membership.
3. TAWKers – Children stay for free of charge for three (3) nights on presentation of membership.
4. Fees & Charges be applied as of 1 October 2017.

Minutes of the Ordinary Meeting of the Shire of Boddington held on
Tuesday 19 September 2017

SHIRE OF BODDINGTON PUBLIC NOTICE

Notice is hereby given that Council, at its meeting on 19th September 2017, decided to impose the following Fees & Charges for the Caravan Park:

5. CMCA Dollarwise (self-contained camping) - \$10.00 per night
- \$5.00 per for power (if required)
6. CMCA Friendly – 10% discount on fees (not Dollarwise) on presentation of CMCA membership
7. TAWKers – Children stay for free of charge for three (3) nights on presentation of membership
8. Fees & Charges be applied as of 1 October 2017

Chris Littlemore
Chief Executive Officer
Shire of Boddington
39 Bannister Road
Boddington WA 6390
20th September 2017

8.4 MANAGER WORKS & SERVICES:

Nil.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

8.5.1	LOAF- Boddington Community Newsletter
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Applicant:	Heather Stevens – Boddington Community Newsletter
File Ref. No:	ADM 0261
Disclosure of Interest:	Nil
Date:	30 August 2017
Author:	Grant Bartle
Attachments:	Nil

Summary

The Boddington Community Newsletter (Bodd News) is applying for LOAF funding to purchase a new replacement Kyocera Colour Multifunctional printer.

Background

The Bodd News, the local newsletter, is printed fortnightly throughout the year in Boddington. Bodd News was established in 1993 and is a self-funded community-based newsletter run by volunteers. It aims to involve all community members and uses local community group volunteers to collate the newsletter each fortnight, in exchange for printing their pages for free.

Bodd News is sold within Boddington and surrounding areas. The Bodd News provides the local businesses with its main source of printed advertising and promotion within the local community. The local community relies on the Bodd News for its information in relation to services available, local events and current issues.

Bodd News was granted a LOAF grant in 2014, when \$1,125 of funding was put towards colour printing the first page of Shire Snippets.

Comment

The current copier is beyond its reliable life and can longer be “trusted” to complete the task. Maintenance costs are now prohibitive.

In line with the new rating system for LOAF grants this application meets 7 of the 8 requirements indicating that 100% of the funding could be allocated.

The current policy states that the applicant contribute at least one third of the project total cost in cash. This requirement is currently met.

SELECTION CRITERIA

Criteria met	1. Strongly supports the strategic and community development plan for the Shire <ul style="list-style-type: none"> • support community initiated and owned projects • support community events and activities • develop new recreation and leisure opportunities, and • work in partnership with community groups.
Criteria met	2. Meets one third of total funds basis as LOAF will supply up to one third of the project, with community groups/organisations supplying at least a third of the cash required and the other third to be made of cash or in-kind donation.
Criteria met	3. Is a new initiative or innovative idea for one-off establishment grants or the purchase of new minor equipment to support an existing service; and the project will enhance the provision of new or enhanced local facilities.
Criteria met	4. Sustainable project and sustainable benefits for the community.
Criteria met	5. Originates from an organisation that has not received previous funding through the LOAF program.
Not met	6. No previous funding request.
Criteria met	7. Project meets general grant conditions and those specific to their funding program.
Criteria met	8. Relevant grant application form has been satisfactorily completed.

PROJECT RATING

The selection criteria is the basis for the project rating and would be assessed as follows:

high recommendation	meets a minimum of 7 of the 8 selection criteria	100% of funds requested are allocated
medium/high recommendation	meets a minimum of 6 of the 8 selection criteria	75% of funds requested are allocated
medium recommendation	meets a minimum of 5 of the 8 selection criteria	50% of funds requested are allocated
not recommended	meets less than 4 of the 8 selection criteria	0% of funds requested are allocated

Strategic Implications

Council's Community Strategic Plan identifies the importance to support the growth of local business. The Bodd News is one of the main sources for advertising for local business and enterprise.

Statutory Environment - Nil

Policy Implications

Policy 9.8 – Local Organisation Assistance Fund (“LOAF”) provides funds to projects conducted by local organisations in the proportion of one third council contribution and two thirds applicant contribution, up to a maximum of \$1,500.00 contributed by Council. The application falls within Policy guidelines. 7 of 8 selection criteria have been satisfied.

Financial Implications –

The total cost of the project is \$17,600. The Bodd News will contribute \$5,100.00 cash, Loaf funding if approved \$1,500 and the balance from donations and in kind.

Social Implications –

The social benefits of this project support the Shire’s strategic vision of inclusion.

Economic Implications - Nil

Environmental Considerations – Nil

Consultation – Heather Stevens - Coordinator

Options

Council may;

1. Approve the funding of \$1,500.00;
2. Approve the funding at a lesser amount; or
3. Not approve the funding, giving reasons.

Voting Requirements – Simple Majority

OFFICER’S RECOMMENDATION – ITEM 8.5.1

COUNCIL RESOLUTION: 109/17 Moved: Cr Manez

It is recommended that \$1,500.00 Loaf funding be approved for the Boddington Community Newsletter (Bodd News) to purchase a new replacement Kyocera Colour Multifunctional printer.

Seconded: Cr Smart Carried: 4/0

8.5.2 LOAF - Boddington Cricket Club

Applicant:	Boddington Cricket Club
File Ref. No:	ADM0261
Disclosure of Interest:	Nil
Date:	30 August 2017
Author:	Grant Bartle
Attachments	Nil

Summary

Boddington Cricket Club is requesting \$1500 from LOAF funding to assist with funding lining and insulating the inside of their training facilities.

Background

The Boddington cricket club established in 1955 has had many active members through the years. Currently numbers are stable (45-50), consisting of both senior and junior members.

Junior cricket has also been running for over 30 years and many junior members go on to become active senior members. Juniors participate in the Wheatbelt under 13's association. This means that the junior team play in a different competition and compete against different towns compared to the seniors.

The Town Oval cricket pitch and nets are open and utilised by the general public and Boddington District High School students.

Comment

This project is to line and insulate the inside of the training facilities to provide coolness in summer and the lining will prevent vermin, spiders and the like entering the facility and contaminating equipment.

The need for the project was identified by numerous complaints received by the Boddington Cricket Club players.

The Cricket Club committee believed that eventually a serious injury may be sustained from a red back spider bite if it was not upgraded before the commencement of the 2017/18 season.

SELECTION CRITERIA

Criteria met	9. Strongly supports the strategic and community development plan for the Shire <ul style="list-style-type: none"> • support community initiated and owned projects • support community events and activities • develop new recreation and leisure opportunities, and • work in partnership with community groups.
Criteria met	10. Meets one third of total funds basis as LOAF will supply up to one third of the project, with community groups/organisations supplying at least a third of the cash required and the other third to be made of cash or in-kind donation.
Criteria met	11. Is a new initiative or innovative idea for one-off establishment grants or the purchase of new minor equipment to support an existing service; and the project will enhance the provision of new or enhanced local facilities.
Criteria met	12. Sustainable project and sustainable benefits for the community.
Criteria met	13. Originates from an organisation that has not received previous funding through the LOAF program.
Not met	14. No previous funding request.
Criteria met	15. Project meets general grant conditions and those specific to their funding program.
Criteria met	16. Relevant grant application form has been satisfactorily completed.

PROJECT RATING

The selection criteria is the basis for the project rating and would be assessed as follows

high recommendation	meets a minimum of 7 of the 8 selection criteria	100% of funds requested are allocated
medium/high recommendation	meets a minimum of 6 of the 8 selection criteria	75% of funds requested are allocated
medium recommendation	meets a minimum of 5 of the 8 selection criteria	50% of funds requested are allocated
not recommended	meets less than 4 of the 8 selection criteria	0% of funds requested are allocated

Strategic Implications

Council's Community Strategic Plan identifies the importance of having access to recreational and leisure activities, by supporting local sporting clubs the Shire is able to ensure this access.

Statutory Environment Nil
Economic Implications - Nil
Social Implications - Nil

Policy Implications

Policy 9.8 – Local Organisation Assistance Fund (“LOAF”) provides funds to projects conducted by local organisations in the proportion of one third council contribution and two thirds applicant contribution, up to a maximum of \$1,500.00 contributed by Council. The application falls within Policy guidelines. 7 of 8 selection criteria have been satisfied.

Financial Implications

The total cost of the project is \$5,800.00. The Cricket club will contribute \$2,500.00 cash, loaf funding if approved \$1,500 and the balance from donations and \$1,800.00 in kind.

Environmental Considerations – cleaner and healthier training and equipment storage area.

Consultation

Mick Sherry – President, Boddington Cricket Club

Options

Council may;

4. Approve the funding of \$1,500.00;
5. Approve the funding at a lesser amount; or
6. Not approve the funding, giving reasons.

Voting Requirements - Simple Majority

OFFICER RECOMMENDATION – ITEM 8.5.2

COUNCIL RESOLUTION: 110/17 Moved: Cr Smart

It is recommended that \$1,500.00 Loaf funding be approved for the Boddington Cricket Club to line and insulate the inside of their training facilities.

Seconded: Cr Manez Carried: 4/0

8.5.3 LOAF - Boddington Playgroup

Applicant:	Boddington Playgroup
File Ref. No:	ADM0261
Disclosure of Interest:	Nil
Date:	31 August 2017
Author:	Grant Bartle

Summary

Boddington Playgroup are requesting \$860 from LOAF funding to assist with replacing old playground equipment.

Background

Boddington Playgroup currently provides for young families in Boddington to meet, play and socialise from a South 32 provided house in Hakea St. The group runs two sessions a week allowing families and children to attend when possible and participate in the program.

Playgroup currently has 40 children, from 22 active families, ranging from newborn to 5 years. These children attend regularly, most often more than once a week.

Playgroup works closely with the Boddington Early Years Network to provide local events and workshops, as well as hosts its own standalone events each year.

Comment

To ensure that the group supplies a safe environment for their families they have identified that it would be beneficial to remove old and damaged existing outdoor equipment (swings). New replacement equipment has been identified to be a Forpak "A" Frame Double swing set at \$1,830.

The project is funded through fundraising efforts which helps to keep memberships cost at an affordable level for all families.

Boddington Playgroup also undertakes separate high tea fundraising activities each year.

This year, the high tea event will be held in October 2017 with the aim of raising at least \$6,000.00. Recipient charity will be the Boddington hospital to enable purchase of paediatric equipment and consumables located on a centralised trolley.

A percentage will also go toward new toys and the like for the playgroup.

SELECTION CRITERIA

Criteria met	17. Strongly supports the strategic and community development plan for the Shire <ul style="list-style-type: none"> • support community initiated and owned projects • support community events and activities • develop new recreation and leisure opportunities, and • work in partnership with community groups.
Criteria met	18. Meets one third of total funds basis as LOAF will supply up to one third of the project, with community groups/organisations supplying at least a third of the cash required and the other third to be made of cash or in-kind donation.
Criteria met	19. Is a new initiative or innovative idea for one-off establishment grants or the purchase of new minor equipment to support an existing service; and the project will enhance the provision of new or enhanced local facilities.
Criteria met	20. Sustainable project and sustainable benefits for the community.
Criteria met	21. Originates from an organisation that has not received previous funding through the LOAF program.
Not met	22. No previous funding request.
Criteria met	23. Project meets general grant conditions and those specific to their funding program.
Criteria met	24. Relevant grant application form has been satisfactorily completed.

PROJECT RATING

The selection criteria is the basis for the project rating and would be assessed as follows

high recommendation	meets a minimum of 7 of the 8 selection criteria	100% of funds requested are allocated
medium/high recommendation	meets a minimum of 6 of the 8 selection criteria	75% of funds requested are allocated
medium recommendation	meets a minimum of 5 of the 8 selection criteria	50% of funds requested are allocated
not recommended	meets less than 4 of the 8 selection criteria	0% of funds requested are allocated

Strategic Implications

Council's Community Strategic Plan identifies the importance of building a strong and healthy community and the Shire will support community initiated and owned projects.

Statutory Environment - Nil

Policy Implications

Policy 9.8 – Local Organisation Assistance Fund (“LOAF”) provides funds to projects conducted by local organisations in the proportion of one third council contribution and two-thirds applicant contribution, up to a maximum of \$1,500.00 contributed by Council. The application falls within Policy guidelines. 7 of 8 selection criteria have been satisfied.

Financial Implications

The total cost of the project is \$2,580.00. The Playgroup will contribute \$970.00 cash, loaf funding if approved \$860.00 and the balance in kind \$750.00.

Economic Implications

By ensuring that the Playgroup area is clean and safe, the group ensures that more families will continue to use the facilities.

Social Implications

Networks such as the one that Playgroup provides supports families while living in the community. It assists parents in building a support system often lacking for young families when moving to Boddington for work.

Environmental Considerations - Nil

Consultation

Liz Sjoberg – Playgroup President

Options

Council may;

7. Approve the funding of \$860.00;
8. Approve the funding at a lesser amount; or
9. Not approve the funding, giving reasons.

Voting Requirements – Simple Majority

OFFICER’S RECOMMENDATION – ITEM 8.5.3

COUNCIL RESOLUTION: 111 /17 Moved: Cr Crilly

It is recommended that \$860.00 Loaf funding be approved for the Boddington Playgroup to assist with replacing old playgroup equipment.

Seconded: Cr Manez Carried: 4/0

8.5.4 LOAF - Boddington Family Support Group

Applicant:	Boddington Family Support Group
File Ref. No:	ADM0261
Disclosure of Interest:	Nil
Date:	31 August 2017
Author:	Grant Bartle

Summary

Boddington Family Support Group (BFSG) are seeking \$1,500 from Council's LOAF funding for furniture and one-off refurbishment costs at the Old Manual Arts Room.

Background

BFSG was formed in 2005, the group is responsible for running Bounce Buddies and a Resource Library (formerly Toys), two services for families in Boddington to access weekly.

BFSG recently acquired access from Council for the Old Manual Arts Room within the Boddington Old School Complex. This provides them with significant opportunity to expand their activities for families.

BFSG provides families with support, contacts, skills and resources to assist them with building networks during the early years of family life. Their focus is on the early years, however the group has developed and run workshops for older children in recent years.

The BFSG works closely with the Boddington Playgroup and Boddington Early Years Network to provide services, this allows programs to be well advertised and promoted through networks which maximises attendance.

Comment

The rear area houses all of the resources library equipment whilst the front area has expanded to be an activity room.

The activity area incorporates formal and informal lounge areas for community members to sit, talk and socialise with other family members whilst watching their children at play. This area is refurbished to accommodate a host of new activities.

The area has been taken from a dusty, aged and dark environment to a very light, bright and extremely welcoming area.

Significant refurbishment and repairs have been undertaken by the group through in kind labour support. Repair costs for Council would have been many times greater than the loaf funding requested.

SELECTION CRITERIA

Criteria met	25. Strongly supports the strategic and community development plan for the Shire <ul style="list-style-type: none"> • support community initiated and owned projects • support community events and activities • develop new recreation and leisure opportunities, and • work in partnership with community groups.
Criteria met	26. Meets one third of total funds basis as LOAF will supply up to one third of the project, with community groups/organisations supplying at least a third of the cash required and the other third to be made of cash or in-kind donation.
Criteria met	27. Is a new initiative or innovative idea for one-off establishment grants or the purchase of new minor equipment to support an existing service; and the project will enhance the provision of new or enhanced local facilities.
Criteria met	28. Sustainable project and sustainable benefits for the community.
Criteria met	29. Originates from an organisation that has not received previous funding through the LOAF program.
Not met	30. No previous funding request.
Criteria met	31. Project meets general grant conditions and those specific to their funding program.
Criteria met	32. Relevant grant application form has been satisfactorily completed.

PROJECT RATING

The selection criteria is the basis for the project rating and would be assessed as follows

high recommendation	meets a minimum of 7 of the 8 selection criteria	100% of funds requested are allocated
medium/high recommendation	meets a minimum of 6 of the 8 selection criteria	75% of funds requested are allocated
medium recommendation	meets a minimum of 5 of the 8 selection criteria	50% of funds requested are allocated
not recommended	meets less than 4 of the 8 selection criteria	0% of funds requested are allocated

Strategic Implications

Council's Community Strategic Plan identifies the importance to support community-initiated projects and the Shire supports a sustainable project that demonstrates community benefits.

Statutory Environment - Nil

Policy Implications

Policy 9.8 – Local Organisation Assistance Fund (“LOAF”) provides funds to projects conducted by local organisations in the proportion of one third council contribution and two-thirds applicant contribution, up to a maximum of \$1,500.00 contributed by Council. The application falls within Policy guidelines. 7 of 8 selection criteria have been satisfied.

Financial Implications

The total cost of the project is \$5,879. The BFSG will contribute \$1,902.00 cash, loaf funding if approved \$1,500 and the balance from members in kind labour \$1,530 and donations \$947.

Economic Implications - Nil

Social Implications

This refurbishment and purchase of new minor equipment costs provides the opportunity for innovative ideas to support an existing service for families support and socialising.

Environmental Considerations - Nil

Consultation

Amanda Batt – Chairperson Boddington Family Support Group

Options

Council may:

10. Approve the funding of \$1,500.00;
11. Approve the funding at a lesser amount; or
12. Not approve the funding, giving reasons.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.4

COUNCIL RESOLUTION: 112 /17 Moved: Cr Manez

It is recommended that \$1,500.00 Loaf funding be approved for the Boddington Family Support Group for furniture and one-off refurbishment costs at the Old Manual Arts Room.

Seconded: Cr Crilly Carried: 4/0

8.5.5 Waiving of Fees for Boddington Arts Council

Location:	Boddington Town Hall
Applicant:	Eugene Smalberger – Boddington Arts Council
File Ref. No:	AMD0011
Disclosure of Interest:	Nil
Date:	30 August 2017
Author:	Director Corporate & Community Services
Attachment:	8.5.5A Letter from Boddington Arts Council – Annual Field of Quilts 8.5.5B Letter from Boddington Arts Council – Annual Open Day

Summary

Council is to consider waiving the cost of Town Hall Hire for the Boddington Arts Council for the period of 22 Sept 2017 to 26 September 2017 for the Annual Field of Quilts weekend and 27 Oct to 6 Nov 2017 for the Boddington Arts Council Open Day and Arts Exhibition held on the Boddington Rodeo Weekend.

Background

The Boddington Arts Council hold their Annual Field of Quilts exhibition throughout the “Queen’s Birthday” long weekend in September and Annual Art Exhibition each year on Rodeo weekend. Both exhibitions promote local community members and their talents. The events provide entertainment to the many visitors to town as well an opportunity to promote the town of Boddington.

Comment

In previous years, the hire fee for the Town Hall has been waived for the Arts Council. This has however never been adopted into council policy. In 2015, Council waived these fees and asked that this request be put to council annually. In 2016, Council waived the fees.

Strategic Implications

The Strategic Plan identifies the importance of building a strong and healthy community by providing an inclusive and supportive community as well as providing leisure activities for community members.

Statutory Environment - Nil

Policy Implications - Nil

Financial Implications

The Town Hall is leased at a rate of \$34.50 per 8 hrs and \$53.00 per 24 hr period to local organisations.

The Boddington Arts Council has requested to have exclusive use of the Town Hall from 22 Sept 2017 to 26 September 2017 for the Annual Field of Quilts weekend and 27 Oct to 6 Nov 2017 for the Boddington Arts Council Open Day and Arts Exhibition held on the Boddington Rodeo Weekend.

This will result in two other groups being unable to use the hall with their usual bookings during that timeframe.

Waiving the fee for the Boddington Arts Council is a loss of \$742.00 of Council revenue.

Economic Implications

Both weekends provide Boddington with the 2 biggest attractions of the year. Each year both events are well attended and this provides the community with an opportunity to promote Boddington to visitors as well as use the opportunity to fundraise for individual groups throughout the weekends.

Social Implications

The Field of Quilts and Arts Exhibition are attractions within Boddington on the Queen's Birthday and Rodeo Weekends for locals and visitors alike.

Environmental Considerations - Nil

Consultation

Eugene Smalberger, Boddington Arts Council President

Options

Council can resolve to:

1. support the Officer's Recommendation,
2. support the Officer's Recommendation with a different financial commitment; or
3. not support the Officer's Recommendation, giving reasons.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.5

COUNCIL RESOLUTION: 113/17 Moved: Cr Manez

That council support the waiver of fees in the amount of \$742.00 for the hire of the Town Hall for the Boddington Arts Council from:

1. 22 September 2017 to 26 September 2017 for the Annual Field of Quilts; and
2. 27 October to 6 November 2017 for the Boddington Arts Council Open Day and Arts Exhibition.

Seconded: Cr Crilly Carried: 4/0

Telephone (08) 9883 8282
PO Box 98
Boddington WA 6390
ABN 81 950 237 136

CEO
Mr Chris Littlemore
Shire of Boddington
Bannister Road
BODDINGTON WA 6390

Subject: Field of Quilts

The Town Hall will be needed access from Friday 22nd September until Tuesday 26th September. The lawn area will only be on the 24th and the block of land we propose to install the lines on 17th and remove them on the 24th September 2017.

Yours faithfully

D E Smalberger
President

11 AUG 2017

D

☒ JCS ☐ DSP ☐ MINS

☐ PEHO ☐ FM ☒ CEO

☐ MWS ☐ IPC ☐ MCS

File No: ADM 0011

Date: _____

Initial: _____



Boddington Arts Council

Telephone (08) 9883 8282
PO Box 98
Boddington WA 6390
ABN 81 950 237 136

SHIRE OF
BODDINGTON
RECEIVED

11 AUG 2017

Distribution to:

☒ DCS ☐ DSP ☐ MINS
☐ PEHO ☐ IM ☒ CEO
☐ MWS ☐ IPC ☐ MCS

File No ADM 0011
Date _____
Initial _____

9th August 2017

CEO
Mr Chris Littlemore
Shire of Boddington
Bannister Road
BODDINGTON WA 6390

Dear Chris,

Subject: Open Day / Rodeo Weekend

The Boddington Arts Council will be holding their Annual Open Day on the weekend of November 3rd to 5th 2017.

We would like use the Town Hall from October 27th until 6th November.

In addition we would request that Council please consider waiving the fees as we are working for the community.

Yours faithfully


D E Smalberger
President

8.5.6	Bushfire Advisory Committee Recommendations
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Applicant:	Bushfire Advisory Committee
File Ref. No:	ADM0154
Disclosure of Interest:	Nil
Date:	30 August 2017
Author:	Grant Bartle
Attachments:	8.5.6A Draft Fire Access Track Order 2017/18

Summary

That Council consider the recommendations of the Boddington Bushfire Advisory Committee to:

1. appoint Mr Greg Day as Chief Bush Fire Control Officer (CBFCO);
2. appoint Mr William Batt as Deputy Chief Bush Fire Control Officer (DCBFCO);
3. appoint Fire Control Officers for the 2017/18 season; and
4. adopt the draft Fire Access Track Order for 2017/18.

Background

There have been no recommended changes in bush fire personnel for the forthcoming fire season and Council needs to support the Bush Fire Advisory Committee's recommendations and appoint Fire Control Officers officially, so that their actions are authorised to cover any legal implications that may arise.

Comment

The Shire of Boddington's Bushfire Advisory Committee held the annual meeting on 21 August 2017 and recommend the following actions be ratified:

1. Appoint Greg Day as Chief Bush Fire Control Officer.
Greg Day was elected into the role of CBFCO September 2011, and has been involved with the Crossman Fire Brigade for a number of years, having approximately 30 years fire-fighting experience.
2. Appoint William Batt as Deputy Chief Bush Fire Control Officer.
William Batt for a season was the CBFCO and previously the Deputy Chief Bush Fire Control Officer and has been involved with the Marradong Fire Brigade for many years. His experience level has developed while working under his father Peter Batt for a number of years.

The meeting endorsed with two amendments the draft Fire Access Track (previously known as Firebreak) Order for 2017/2018 that now requires the approval of Council.

The condensed coloured 2017/18 Bush Fire Notice will be sent out to ratepayers as soon as possible after adoption by Council.

Strategic Implications

In the event of an emergency, a clear line of control is important to coordinate fire suppression activities. However, the Chief Bushfire Control Officer does not have any more power than an appointed Fire Control Officer under the Bush Fires Act.

Statutory Environment

Bush Fires Act 1954

S 38. Local government may appoint Bush Fire Control Officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38 A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2)
 - (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
 - (b) *[deleted]*
 - (c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
 - (d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person to the vacant office.
 - (e) A bushfire control officer appointed under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bushfire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for:
 - (a) carrying out normal brigade activities;
 - (b) *[deleted]*
 - (c) *[deleted]*
 - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
 - (e) procuring the due observance by all persons of the provision of Part III.

- (5) (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.
- (b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.
- (c) The provisions of this subsection are not in derogation of those of subsection (4).

Bush Fire Regulations 1954

Policy Implications

04.3 FIRE CONTROL REVIEW

Policy Statement:

A Bushfire Advisory Committee meeting shall be held annually to be attended by representatives of Brigades, the Chief Bush Fire Control Officer and shire representatives.

The Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer will be elected by the Brigade delegates at the meeting each year and will be officially appointed at the next ordinary meeting of Council.

All Brigades are required to hold their Annual General Meetings before the Advisory Meeting takes place.

Objective:

To regulate the holding of the annual meeting of the Bushfire Advisory Committee and to establish a procedure for election of the Chief and Deputy Chief Bush Fire Control Officers.

Resolution No: 59/05
Resolution Date: 19/04/2005

Financial Implications – Nil

Economic Implications – Nil

Social Implications – Nil

Environmental Considerations – Nil

Consultation - Boddington Bushfire Advisory Committee

Options

Council can resolve:

1. the Officer's Recommendation; or
2. resolve an amended Officer's Recommendation with other amendments, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.6

COUNCIL RESOLUTION:

114/17

Moved: Cr Smart

That Council:

1. adopt the Boddington Bushfire Advisory Committee's Recommendations to appoint:
 - a. Greg Day as Chief Bush Fire Control Officer for 2017/18; and
 - b. William Batt as Deputy Chief Bush Fire Control Officer for 2017/18
2. appoint the following persons as Fire Control Officers for the Shire of Boddington for the 2017/18 bush fire season:

Shire of Boddington:

CBFCO

Greg Day

DCBFCO

William Batt

Crossman Brigade:

Brad Hardie; Jesse Reid; Jeremy Lobb; Ken Austic, Bryan Hardie, Peter Dawson

Marradong Brigade:

Robert Jones, Marc Roberts, Damien Batt

Quindanning Brigade:

Kingsley Foster, Brad Morgan, Wayne Littleton, Aaron Foster

Boddington Brigade:

Tyson Densham, Robert Sneigowski, Paul Carrotts, Dave Thompson

Shire of Boddington:

Chris Littlemore, Grant Bartle & Lee Lewis

Adjoining Shires:

Wandering

Bryan Hardie

Williams

Dennis Cowcher, Brad Morgan, Brad Hardie

Harvey

Wayne Littleton, Kingsley Foster

Collie

Wayne Littleton, Brad Morgan

Murray

Robert Jones

3. adopt the draft 2017/18 Fire Access Track Order shown at Attachment 8.5.6A.

Seconded:

Cr Glynn

Carried: 4/0

SHIRE OF BODDINGTON FIRE ACCESS TRACK ORDER 2016/17

Note that Fire Access Track shall have the same meaning as Fire Break in the Bush Fires Act 1954.

Important Bush Fire Information Dates You Must Remember

Prohibited Burning 15 December 2016 to 14 March 2017 inclusive

Restricted Burning 2 November 2016 to 14 December 2016 inclusive and from 15 March 2017 to 26 April 2017 inclusive
--

These dates are subject to variation according to seasonal conditions

Alterations will be advertised locally; however owners/occupiers intending to burn shall contact the Council Office or Local Brigade Captain after 26 April to determine whether the restricted burning period has been extended.

SHIRE OF BODDINGTON IS IN ZONE 8
*Fire Access Tracks must be installed by 15 November 2016
And maintained up to and including 26 April 2017*

An inspection of Fire Access Tracks will be carried out
In all areas of the Shire by an Authorised Officer.

The basis for inspections will be:

- Audit system where properties are chosen by random ballot. This is to be determined annually in consultation with the Chief Bush Fire Control Officer (CBFCO);
- Visit known potentially high risk areas where exemption requests have not been lodged; and
- Visit past non-compliant properties.

Failure to comply with this Fire Access Track Order is an offence under Section 33 of the Bushfires Act. Penalty maximum \$15,000. Additionally Council may carry out the required work at cost to the owner or occupier.

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing not later than the 1st October for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

DEFINITIONS

In this Fire Access Tracks (FAT) Order unless the context otherwise requires –
Shall have the same meaning as fire breaks in the Bush Fires Act 1954. Fire Access Tracks are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be

Attachment 8.5.6A

maintained, cleared of all flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Flammable material means dead or dry grass and crops, timber, boxes, cartons, paper and any combustible material or rubbish, but does not include green standing trees, growing bushes and plants in gardens or lawns.

Low – Fuel means an area in which flammable material has been reduced to a height of not more than 50mm. This can be achieved through mowing, slashing, parkland clearing, grazing, spraying, ploughing or other methods that achieve the objective. In an area of low fuel, tree canopies should not be touching.

Building Protection Zone (BPZ) is a low fuel area immediately surrounding a building on private land and is designed to minimise the likelihood of flame contact with buildings. These areas have a minimum of 20 metres around all buildings.

Swathers, Balers, Track Chainers and Tree Harvesters – these are subject to the same conditions as HARVESTING, i.e. An engine powered pumping unit and not less than 450 litres of water must be in attendance during operations from 15th November onwards (Excluding canola swathing).

Oxyacetylene, Butane Torch, Arc Welders, Friction Cutting Equipment etc. – these are subject to the same conditions; whilst used in the open. In addition, the work site must be cleared (2.5m wide Fire Access Track and 20 metres clearance) of flammable material before the use of the above described equipment.

RURAL LANDS

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Council or its duly authorised officer.
- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.
- e) A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting operations and is to be available in the same paddock or within 50 metres of that paddock.

Attachment 8.5.6A

- f) This work must be carried out by 15 November and kept maintained throughout the summer months until 26 April.

PINE AND EUCALYPTUS PLANTATIONS

Existing Plantings of Pine or Eucalyptus Plantations

Any pines or eucalyptus planted for commercial purposes constitutes a pine or eucalyptus plantation and you are hereby required to keep clear of all flammable materials Fire Access Tracks not less than 10 metres wide around the perimeter of each plantation, and any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 6 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

New Plantings of Pine or Eucalyptus for Commercial Purposes

A Fire Access Track of not less than 15 metres wide must be established around the perimeter of each plantation. Any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 15 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

Attachment 8.5.6A

SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARE OR LESS

- a) On or before 15th November every year a Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared or part-cleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) All lot/property holders provides for a Fire Access Track around the entire perimeter of their property.
- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

TOWNSITES OF BODDINGTON AND RANFORD

On or before 15 November every year all town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be kept cleared to a low fuel condition. Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and have a 4 metre vertical clearance Fire Access Track installed immediately inside all external boundaries. Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

SPECIAL NOTE TO LAND OWNERS AND OCCUPIERS

The requirements of this order are considered to be the minimum standard of fire prevention work to protect not only individual properties but the district generally. In addition to the requirements of this order Council may issue separate special orders on owners or occupiers if hazard removal is considered necessary in specific areas.

PROHIBITED AND RESTRICTED BURNING TIMES

Restricted Burning –	2 November 2016 ⁷ to 14 December 2016 ⁷
Prohibited Burning –	15 December 2016 ⁷ to 14 March 2017 ⁸
Restricted Burning –	15 March 2017 ⁸ to 26 April 2017 ⁸

Permits are required during restricted burning periods. No burning is permitted on days that are forecast catastrophic, extreme, severe or very high fire danger days.

Permits to burn on a Sunday can be issued during the restricted season only by the Authorised Bush Fire Control Officer but only for broad acre farm land.

No permits to be issued during the prohibited burning season.

A permit in writing to burn on a public holiday during the restricted period can be sought from the Authorised Bush Fire Control Officer.

Attachment 8.5.6A

WHERE DO I GET A PERMIT FROM?

Permits must be obtained from your local volunteer Bush Fire Control Officer. Contact details for your local officer are featured in the annual Fire Access Track Notice.

CAN I BURN GARDEN RUBBISH DURING THE PROHIBITED BURNING TIME?

No, under no circumstances should any garden rubbish be burnt during the prohibited burning period including the hours between 6pm and 11pm.

IF THERE IS A FIRE WHO DO I RING?

Always ring 000 to report any fire and emergencies. An expert 000 officer has all the latest contact details for all local emergency services.

PERMIT CONDITIONS

The permit conditions include but are not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning;
- ~~3 people to remain in attendance at all times;~~
- Have water on site and a hose long enough to reach rear of the fire.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 13 September 2017
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
15/8/17	101/17	CEO	Acknowledgement of Country	16/8/17	Complete
15/8/17	102/17	CEO	Ken Austic Square Shade Pavilion Project	22/8/17	One submission received
15/8/17	103/17	CEO	Better Practice Review Report	23/8/17	Complete
15/8/17	104/17	CEO	Boddington Football Oval Lighting Upgrade	30/8/17	Reapplying

For information only.

8.6.2	Actions Performed Under Delegated Authority For The Month Of August 2017
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File Ref. No:	ADM0686
Disclosure of Interest:	Nil
Date:	13 September 2017
Author:	Chief Executive Officer
Attachments:	Nil

Summary

To report back to Council actions performed under delegated authority for the month of August 2017

Background

There is no specific requirement to report on actions performed under delegated authority, but to increase transparency, this report has been prepared for Council and includes all actions performed under delegated authority for the month of August 2017.

Development Approvals issued

Building Permits issued;

Health Approvals issued;

One off delegations to the Chief Executive Officer;

Affixing of Common Seal

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of August 2017 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
24/8/17	Notification under section 70A Lot 6583 Bannister Marradong Road South 32 and Shire of Boddington

Authorisation to call Tenders	
Date	Action
	Nil

Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3177	I & F Tomlinson	Lot 44 No. 43 Johnstone Street, Boddington	Patio
3178	J & M Bairstow	Lot 82 No. 46 Hakea	Carport
3179	Treetops Mighty JV Pty Ltd	Lot 72 No. 44 Twin Bridges Place Crossman	2 x Sheds
2741E1	W Perkins	Lot 27 No.1099 Crossman Road	Building Permit Extension
2993E1	P Harley	Lot 67 No. 257 Mitchell Crescent Ranford	Building Permit Extension
3154OP	Select Civil Pty Ltd	Lot 2 Albany Hwy North Bannister	Occupancy Permit Offices, lunchroom & ablutions
A1673BAC	Select Civil Pty Ltd	Lot 2 Albany Hwy North Bannister	Building Approval Certificate Illegal Building Verandah & Decking

Steve Thompson - Town Planning Consultant			
Development Approvals August 2017			
Application No.	Applicant	Lot & Street	Type of Approval
A1044	Mark and Maureen Adams	Lot 16 Days Road Boddington	Change of Outbuilding to Dwelling
Subdivision Applications August 2017			
Application No.	Applicant	Lot & Street	Action
Nil			
Land Administration August 2017			
Application No.	Applicant	Lot & Street	Action
Reserve 26566	Dept of Planning Lands & Heritage	Lot 22 DP407042 Williams Street, Boddington	Acceptance of Foreshore land

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil
Financial Implications - Nil
Economic Implications – Nil
Social Implications - Nil
Environmental Considerations – Nil
Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

COUNCIL RESOLUTION: 115/17 Moved: Cr Crilly

That Council accept the report outlining the actions performed under delegated authority for the month of August 2017.

Seconded: Cr Glynn Carried: 4/0

8.7 CHIEF EXECUTIVE OFFICER:

8.7.1 Old School Skate Park

File Ref. No: ADM 0810
Disclosure of Interest: Nil
Date: 13 September 2017
Author: Chris Littlemore CEO

Summary

Council is to consider applying for grant funding for the construction of a new skate park.

Background

Council has provided funds in the current budget for the skate park adjacent to the Youth Centre. Planning for this is well advanced. Extensive consultation with the youth and some of the adults of Boddington has culminated in the production of a draft design.

Comment

The skate park project has an anticipated total budget of \$379,000, comprising \$309,000 for the park and \$70,000 for landscaping. Council allocated \$350,000 in the budget for the project with a \$119,000 commitment of its own funds.

Subsequent to the budget, Council received a \$10,000 donation from Maxam Pty Ltd towards the project. This means the total contribution from Council can total \$129,000. Maxam is the sole provider of blasting solutions for the Boddington bauxite mine, managed by South32 Worsley Alumina. Council has also received a commitment from Suez Recycling & Recovery Australia for 100 m³ of mulch to assist with landscaping.

Grant funding can come primarily from two sources, Department of Local Government, Sport and Cultural Industries (CSRFF) and Lotterywest. The guidelines suggest that total contribution of the State Government through grant applications should be less than 66%. Applications would be lodged for \$103,000 for CSRFF funding and \$147,000 for Lotterywest.

Strategic Implications

This project has been identified in the Strategic Community Plan, which was adopted by Council on 8 August 2017.

Policy Implications - Nil

Financial Implications

Funds have been allocated in this year's budget.

Economic Implications

The project location compliments other development proposed in the vicinity and will have positive economic implications.

Social Implications

The project compliments existing facilities such as the Youth Centre and library. Local youth can expect significant social benefit from this new facility.

Environmental Considerations - Nil

Consultation

Department of Local Government, Sport and Cultural Industries (CSRFF) and Lotterywest.

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.7.1

COUNCIL RESOLUTION: 116 /17 Moved: Cr Smart

That Council submit a CSRFF funding application to the Department of Local Government, Sport and Cultural Industries for the construction of a skate park at the Old School and a funding application to Lotterywest with a cash contribution of \$129,000 from the Shire.

Seconded: Cr Glynn Carried: 4/0

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil.

COUNCIL RESOLUTION: 117/17 Moved: Cr Smart

That pursuant to S5.23 (2) (c), as Council is about to discuss a contract entered into, that the meeting be closed to members of the public.

Seconded: Cr Glynn Carried: 4/0

Members of the Public left at 5:35pm.

11. CONFIDENTIAL ITEM:

11.1.1	Lease of 31 Bannister Road Boddington – Newmont Boddington Gold
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OFFICER RECOMMENDATION – ITEM 11.1.1

COUNCIL RESOLUTION: 118/17 Moved: Cr Smart

That Council

1. Offer the Draft Lease included at Attachment 11.1.1A, to Newmont Boddington Gold; and
2. Delegates to the Chief Executive Officer the authority to:
 - a. negotiate any minor changes to the final terms of the lease; and
 - b. execute under seal with the Shire President a finalised Lease Agreement with Newmont Boddington Gold.

Seconded: Cr Glynn Carried: 4/0

COUNCIL RESOLUTION: 119/17 Moved: Cr Smart

That pursuant to S5.23 (2) (c), as Council has concluded discussion about a contract entered into, that the meeting is now open to members of the public.

Seconded: Cr Glynn Carried: 4/0

Martin Glynn, Acting Shire President, declared the meeting open to members of the public at 5:39pm.

12. CLOSURE OF MEETING:

Martin Glynn, Acting Shire President declared the meeting closed at 5:39pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on 17 October 2017.

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John Allert
(Shire President)