

Community Liaison Committee - Mining Sector - Minutes

DATE	13 June 2013		VENUE	Boddington Community Resource Centre
TIME FROM / TO	3pm	5pm	FACILITY	Classroom 13
PURPOSE	Provide for accurate, open and timely communication between the community and Worsley.			
PARTICIPATION				
Chair	Paul Carrotts (Community)		Scribe	Amanda Blunt (Worsley)
Attendees	Greg Marston (Environment)		Greg Cavanagh (Williams Shire)	Suellen Jerrard (Worsley)
	Jim Nelson (Community)		Emma Birch (Worsley)	Gary Eyres (Worsley)
	David Bicknell (Dept Ag & Food)		Ian Freeman (DEC)	
	Andrei Koeppen (Boddington Shire – guest speaker)		John Allert (Boddington Shire)	
Apologies	Wayne Batt (Education)		Bob Pond (Dept of Water)	Ricus Grimbeek (Worsley)
	Julie Goodgame (Neighbour)		Maree Reid (Murray Shire)	Jennifer Bennett (Worsley)
	Heather Stevens (Community)			
Absent	Malcolm Champion (SW Aboriginal Land & Sea Council)		Kim Mills (Brookton Shire)	Joe Schorer (Wandering Shire)

1. Meeting Opened

- P Carrotts opened meeting
- G Eyres Acknowledgement to Country

2. Accept previous minutes & correspondence

- Moved: J Nelson Seconded: G Marston
- Correspondence:
 - Minutes of April meeting: emailed to all 19 April and uploaded to Shire website
 - Expressions of interest to join the CLC: advertised in Boddington , Wandering and Williams
 - Resignations received: T Collins (immediate)
 - Apologies received: see above

3. Actions & responses from previous minutes

- See table below

4. Shire of Boddington presentation on Boddington Growth Plan by Andrei Koeppen, Director Economic Development:

- Provided an overview of key strategies for industry and business growth opportunities and progress made:
 - Development of local brand– ‘Marradong Country’ is proposed
 - Melbourne Food and Wine Festival visit to showcase local produce
 - Mine site tour investigations
 - Construction of retirement village underway
 - Potential opportunity to create a lifestyle village
 - Planned main street upgrade this year - Worsley contributed \$100,000

5. Worsley updates

- Operations update by Gary Eyres, Boddington Bauxite Mine General Manager:
 - On track for a successful year with record production, improved safety and improved financial standing
 - Ramp up of the refinery continues with increased output required by the mine
 - Worsley’s success is a result of employees’ hard work and waste minimisation

- Noise management update by Amanda Blunt, Worsley Community Relations Specialist:
 - 5 directional monitoring terminals integrated into the system – 18 noise monitors in total
 - Operations being proactively modified using the technology to reduce noise profile
 - This time of year is historically one of the most difficult to manage noise – cold and still nights
- Community update by Suellen Jerrard, Worsley Community Relations Superintendent:
 - Local procurement :
 - >\$4 million spent with Boddington businesses so far this financial year
 - Continuing to improve in local procurement and capacity building
 - Worsley attended and participated in the Boddington Small Business Expo
 - Community Contributions :
 - \$379,064 overall community investment in Boddington area in financial year 2013:
 - \$24,659 in Matched Giving funding (plus >1500 in volunteer hours by our workforce)
 - \$254,405 in Worsley donations
 - Donations were spread across 4 focus areas of education/training/employment, local business support, infrastructure/events/activities, and environment
- Employment update by Emma Birch, Worsley Human Resources Business Partner:
 - Recruitment process presentation, including how to search for jobs, create a job alert, apply online
 - The number of employees living locally has increased from 89 at July 2012 to 111 at May 2013

6. CLC Review

- Committee member review
 - Expressions of interest received and accepted by the committee:
 - Joan Batt (community/neighbour)
 - Cathy Schreiber (community/business)
 - Andrei Koeppen (community/business)
 - Phil Salmeri (community/sport)
- Government organisations that are yet to re-affirm membership:
 - Dept of Water – agreed to continue sending minutes and only invite when applicable issues arise
 - South West Aboriginal Land and Sea Council. Investigate if SWLSC can attend or if local representatives can attend instead
- KPI Review for FY13
 - Committee function – on track
 - Local business support - on track
 - Local education, training and employment - on track
 - Community support - on track
 - Communication - on track
- KPIs for FY14
 - Committee agreed this needed to be discussed with new members – held to next meeting
 - G. Eyres suggested a work shop approach to determine what the CLC wants to achieve – set a vision and path rather than KPIs – and that A. Koeppen might be an appropriate person to facilitate.

7. Member reports & other business

- G Marston
 - Friends of the Reserves recently completed the seeding and planting on a private property.
 - Community Relations Superintendent, S. Jerrard, mentioned to contact Worsley should any extra hands be required for future plantings.
 - Friends of the Reserves is now recording all flora and fauna on reserves visited.
 - On behalf of the Hotham-Williams Catchment Environmental Alliance, the Peel-Harvey Catchment Council presented a LandCare proposal to Boddington Shire – included the option to employ an NRM Officer to service Williams, Wandering and Boddington

- G. Cavanagh expressed interest in the proposal and its linkages for Williams Shire – he will liaise with G. Marston
- J Nelson
 - Commented that the function of the CLC was important to the community, he believed it had been effective, and its effectiveness could be measured.
 - The Rail Heritage Foundation’s Rail Trail is open. The next step for the foundation is to investigate how to make Tullis Bridge safe and then how to cross the river. The Foundation will be contacting Worsley for possible financial support in the near future. Worsley has assisted in the past with land tenement support.
- S Jerrard
 - Advised Worsley had received approval to open a community office at the Boddington Community Resource Centre. A lease was being finalised and it was planned the office would be opened, on a part-time basis, around September.

8. Reviewed actions per table below

9. Set next CLC meeting

- Thursday 29 August at Boddington Community Resource Centre
- Agenda potentially to include
 - Worsley presentation on FY13 results across the business
 - Presentation on State Bauxite Buffer Zone
 - Presentation from Worsley on Local Procurement Plan
 - Review of CLC vision and FY14 KPIs
 - Boddington, Education, Training Study presentation

10. Meeting close 5.20pm

11. Recommendations - Issues -Action Items and Responses

	Action Items		
Number	Action	Who	When
	FROM MEETING 13 June 2013		
2013 - 10	Worsley to provide the cost of producing alumina at the refinery	G Eyres	August
2013 - 11	Worsley to present on their Local Procurement Plan	A Blunt	August
2013 - 12	Thank you letters to be mailed to retiring members	A Blunt	August
2013 - 13	Worsley to investigate the option to have the local aboriginal group become a member – A Koeppen can assist	S Jerrard	August

12. Recommendations - Issues -Action Items and Responses

	FROM PREVIOUS MEETINGS WITH RESPONSES IN RED		
2013-06	Worsley to provide information on the State’s Bauxite Buffer Zone	S Jerrard & P Carrotts	August
2013-07	Worsley to provide a presentation on its recruitment process	E Birch	Complete

2013-09	Mine Operator Traineeship advert to be emailed to CLC members, included in Deeds and Dirt and displayed on notice boards in town	A Blunt	Complete
2013-08	Welcome to Country to be organised for future meetings	A Blunt	Complete
2013-03	Contact Shire of Brookton and Department of Water representatives re their position on the committee and if they wish to continue A Blunt advised Shire of Brookton have re-affirmed position on the committee nominating Katrina Crute as its representative Department of Water are yet to formally respond – chase up	A Blunt	Complete
2013-05	Advertise for expressions of interest to be discussed at next meeting A Blunt advised advertisement went in Boddington Community News and no responses were received. A Blunt to arrange for the advert to be in the Boddington Community News again, and also in the Wandering and Williams news channels. Adverts to also be displayed on notice boards in Boddington.	A Blunt (ALL)	Complete
2012 - 09	Update on use of Boddington medical centre services to be provided to next meeting S Jerrard advised work with the medical centre continues.	S Jerrard	Ongoing
2012-13	Update on timber usage to be provided to meeting in April – the issues; what Worsley can and can't do Options are still being investigated. Worsley recently met with Terry Waldron (Member for Wagin) where the issue was discussed and Terry offered his assistance in providing an outcome.	G Eyres	Ongoing
2011-12	Report back on training program for mining operators, focused on local recruitment. S Jerrard advised the near final draft was complete last week – yet to be reviewed internally. A presentation will be provided to the committee once review has taken place.	A Blunt	Ongoing
Next Meeting		Date	Time
CLC	Boddington Community Resource Centre – Room 13	29 August 2013	2-4:30pm