

Minutes

Special Council Meeting

Monday 24 March, 2025
At 5.30pm

Council Chambers, 39 Bannister Road, Boddington

A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment.

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1. **DECLARATION OF OPENING**

I would like to begin by acknowledging the Wilman People as the Traditional Custodians of the land we are meeting on today, and pay respect to Elders past and present, as well as the continuation of cultural, spiritual, and educational practices of Aboriginal people.

Councillors, to ensure clarity and effective communication during this Council Meeting, I kindly remind you to switch on your microphones when called upon to speak. This meeting will be recorded.

2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

2.1 **Attendance**

Cr Garry Ventris	Councillor
Cr Eugene Smalberger	Deputy Shire President
Cr Andrew Ryley	Councillor
Cr Paul Carrotts	Councillor
Cr Hans Prandl	Councillor
Cr Johan van Heerden	Councillor
Cr Lee Lewis	Councillor
Mrs Julie Burton	Chief Executive Officer
Mrs Cara Ryan	Executive Manager Corporate Services
Mr James Wickens	Executive Manager Development and Community Services
Mr Fabian Houbrechts	Executive Manager Infrastructure Services
Mrs Kelly Holliday	Executive Assistant (minutes)

2.2 **Apologies**

2.3 **Leave of Absence**

Nil

3. **DISCLOSURES OF INTEREST**

Nil

4. **PUBLIC QUESTION TIME**

Public question time is limited to a total of fifteen minutes of duration. Each speaker is limited to two questions and two minutes duration to speak.

Questions asked at a Special Meeting of Council are to relate to the purpose for which the meeting has been called.

5. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

6. **REPORTS OF OFFICERS**

6.1 CHIEF EXECUTIVE OFFICER

6.1.1 Election of Shire President

File Reference:	2.050
Applicant:	Not Applicable
Previous Item:	Nil
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	Nil

Summary

Council is required to hold an election to fill the vacant office of Shire President, following the resignation of Cr Ventris from this position.

Background

Shire President, Cr Garry Ventris tendered his resignation in writing to the CEO effective 17 March 2025, meeting the requirements of section 2.31 of the Local Government Act 1995 (the Act).

As a result of the resignation, Council is now required to undertake the election of a new President.

Comment

The process for electing a new Shire President is as follows:

- The Deputy Shire President will preside over the meeting until a new Shire President is elected.
- Nominations must be submitted in writing to the CEO either prior to or during the meeting.
- The CEO will conduct the election via a secret ballot.
- Votes will be counted as per Schedule 4.1 of the Act, and the CEO will declare the elected candidate.

As Council cannot function without a Shire President, it is essential that this process be undertaken in a timely and compliant manner.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.1	Maintain a high standard of leadership, corporate governance and customer service

Legislative Implications

Local Government Act 1995

Section 2.31, 2.34, and Schedule 2.3 – Resignation of a Shire President and procedures for filling the vacancy.

Section 2.11(1) – The requirement for Council to elect a new Shire President at the first meeting after an extraordinary vacancy occurs.

Schedule 4.1 – Voting process and declaration of results.

Policy Implications

Nil

Financial Implications

Nil

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Implications

Nil

Risk Considerations

Risk Statement and Consequence	Non-compliance with legislation – addressed by adhering to the Local Government Act 1995. Governance instability – a timely election ensures continuous leadership.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational, Compliance
Risk Action Plan (controls or treatment proposed)	No further actions proposed.

An election is to be held to fill the role of Shire President. The CEO will, in accordance with the Local Government Act, conduct the election.

Election of Shire President

Cr Eugene Smalberger nominated.

Final call for nominations. None received.

Nominations were declared closed.

Cr Eugene Smalberger was declared Shire President.

The Declaration of Office (Form 7) was signed and read.

Election of Deputy Shire President

Call for nominations. Cr Paul Carrotts and Cr Hans Prandl were nominated.

Final call for nominations. None received.

Nominations were declared closed.

Cr Hans Prandl did not accept the nomination, therefore, only one valid nomination was received.

Cr Paul Carrotts declared Deputy Shire President.

The Declaration of Office (Form 7) was signed and read.

7. CLOSURE OF MEETING

There being no further business, Cr Eugene Smalberger, Shire President, declared the meeting closed at 5.41 pm.

These minutes were confirmed by the Council as a true and accurate record at the Special Council Meeting on 24 March 2025.

Eugene Smalberger
Shire President Full Name


Shire President Signature

23/4/25
Date