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FINAL MINUTES

**For The
Local Emergency Management Committee
To Be Held On
Monday 28th November 2022**

At 10am

Council Chambers
39 Bannister Rd, Boddington

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1. DECLARATION OF OPENING

Meeting opened: 10:05am

1.1 – Acknowledgement of country

The Shire of Boddington acknowledges the Gnaala Karla Booja people as Traditional Custodians, and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past, present and emerging.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Attendance

| | |
|------------------------------------|--------------------------------|
| Cr. Earl Schreiber | |
| Cr. Lee Lewis | Terry Sillitto (DOC) |
| John Dagostino (Newmont) | Ros Foster (FCO) |
| Roy Greive (SOB) | Shenae Tilbee (SOB) |
| Corrie Lokan (DOH) (online) | Nathan Manning (SOB) |
| Ronan Blaney (St John WA) (online) | Anna Erickson (DPIRD) (online) |
| Daniel Marsh (Newmont) | William Batt (BFBFCO) |
| Wayne English (SES) | Ross Bartley (WAPOL) |

2.2 Apologies

| | |
|--------------------------------|--------------------------|
| Ryan Clarke (Newmont) | Kim Reader (DOC) |
| Jason Carrall (DFES) | Simon Smith (South32) |
| Adam Whitford (DFES) | Benjamin Gartner (WAPOL) |
| Brad Hunt (Shire of Wandering) | Jayden Vitler (DBCA) |
| Jessie Reid | Michael Pasotti (DBCA) |
| Ben Gartner (WAPOL) | |

3. DISCLOSURES OF INTERESTS

NIL

4. GUEST PRESENTATIONS

NIL

5. CONFIRMATION OF MINUTES

Moved: Cr. Earl Schreiber

Seconded: John Dagostino

That the minutes of the Local Emergency Management Meeting held on Monday 20th June 2022 be confirmed as a true and correct record.

5.1 See attachment

Carried: 13/0

6. REVIEW ACTION LIST AND BUSINESS ARISING

| Action | Responsible Person | Progress |
|--------------------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Look at reserves - fire mitigation | Nathan Manning Jason Carrall | Nathan Manning: Application for funding for Christie St fire break needs signing off from Julie, Burn offs on Crossman Rd a success and fire break put in reserve behind the Mens Shed. Create a plan for regular reserve burn offs |
| Organise courses with DFES and invite William Batt | Ryan Clarke | Not at meeting to provide update. |
| Discuss Starlink (comms with heavy vehicles) at next meeting | Ryan Clarke | Not at meeting to provide update |
| Emergency Exercise | Roy Greive / John Dagostino | coordinate desktop exercise with Newmont for early 2023 |

7. CORRESPONDANCE

- 7.1 Correspondence in
- 7.2 Correspondence out
- 7.3 Information tabled

8. REVIEW OF LEMC MEMBERSHIP & CONTACT LIST UPDATES

_See attachment 8.1

9. AGENDA ITEMS

- 9.1 Terry Sillitto report –

COVID 19

We are ensuring that we follow current Health advice in relation to how we might operate an Evacuation Centre if one was required today.

We have a process to ensure we vet people before they can enter the building by asking a series of Covid questions.

Anyone who has or may have Covid will be asked to return to their vehicle and await instructions on an alternative location to go to while they are evacuated. Possibly a Hotel/Motel. Hygiene measures will be in place for staff protection and LGs are encouraged to follow a similar process when they first open an evacuation centre.

Review of Department of Communities 'Emergency Services Function'

*Major review of DC Emergency Services currently underway
Changes in structures can be expected*

Strengthening of ability to respond to large events, and to ability to support LG through recovery processes.

With the cessation of the State of Emergency regarding COVID, the Department of Health have stood down the SHICC and in line with this the Department of Communities has also stood down the 'SWICC'.

As part of the review of emergency services within the Department of Communities we have rebranded the Emergency Services Unit to Emergency Relief and Support (ERS)

Local Welfare Plan updates and tabling at LEMC

*Plan recently updated, needs to be endorsed at this meeting
Last tabled in 2019*

Training

LG Evacuation Centre Training was provided on 17 August 2022 at the Ken Jackman Hall in Kwinana, and then again on 11 October 2022 at Mike Barnett Sports Stadium in Rockingham. Two staff attended the session on 17 August 2022 from the Shire of Boddington and a total of 4 staff have attended these sessions within the last 3 years, Cara Ryan, Peter Haas, Jeff Atkins, and Jezamyn Douglas. It would be beneficial to have numbers trained increased during 2023.

Equipment upgrades underway

DC are now equipped to provide bedding for up to 1000 people sleeping in evacuation centres.

Equipment is located in sheds in Whiteman Park and Oakford, with trailers also positioned in Fremantle and Mandurah. DC would also like to position a trailer in Boddington. We require a secure and undercover location to store the trailer and would appreciate any thoughts regarding a possible location.

10. LOCAL EMERGENCY MANAGEMENT (standing items)

- 10.1 Post Incident Reports – discussion and note any outcomes to be actioned.
Wayne English – call outs to Crossman Rd due to small trees falling over road in high winds. Look out removing suspect trees.
Wayne English - wants to clarify with the shire the process for after hours call outs.
Ross Bartley - Averaging a call out every 2-3 days mainly community call outs.
Ordered a new ambulance with a special stretcher which is arriving 2024.
Ross Bartley - Fourth officer joining the station who is female. Back to full contingent
- 10.2 Post Exercise Reports – discussion and note any outcomes to be actioned.
NIL
- 10.3 Exercise – discuss objectives, scenario and dates.
NIL
- 10.4 Review Local Emergency Management Arrangements – updates as required.
NIL
- 10.5 Risk management update – monitor and review, emerging risks, mitigation.
NIL
- 10.6 Review LEMC business plan – monitor progress
NIL
- 10.7 Review funding opportunities
NIL

11. AGENCY/MEMBER REPORTS

NIL

12. GENERAL BUSINESS

12.1 Discuss Local Welfare Plan for the Peel Region – Terry Sillitto

12.1.1. See attachment

Sighted, stated, tabled and accepted/endorsed

Moved: Terry Sillitto

Second: Wayne English

12.2 Welfare support trailer storage in Boddington – Terry Sillitto

Terry Sillitto - Looking for place to store the trailer in Boddington which will be ready in a month's time

Terry Sillitto - Discussion of possible location of trailer – SES shed and Boddington fire station ruled out.

Cr. Lee Lewis - suggested shed at old shire depot. Cr. Lee Lewis and Terry Sillitto to make contact and discuss further about location and accessing trailer after hours.

Terry Sillitto – Shire of Boddington Recovery Coordinator needs to be appointed. Roy Greive to discuss with Julie Burton and bring decision to next meeting.

12.3 Round the Table

John Dagostino – 2023 will be a busy year for Newmont with emergency services and community interaction

Terry Sillitto – Change format of LEMC to include something different such as a guest speaker or exercise. 29/11 NBN is holding a demonstration in how they can offer help to the community with WiFi, etc. Great for regional communities. Possibly look at them coming to a meeting to do the demonstration.

William Batt – higher than average maximum temperatures for the fire season

12.3.1 – See attachment

Cr. Earl Schrieber – We have aligned with committee requirements for a formal committee which is why we now offer Zoom Meetings for members – not an open meeting.

Roy Greive – Thank the committee for their patience whilst we update our agenda, minutes, etc to align with the changes and to be more professional ☺

13. NEXT MEETING

13.1 Approve meeting dates for 2023

- February 27th
- May 29th
- August 28th
- November 27th

14. CLOSURE OF MEETING

11:15am

Next meeting – February 27th

Attachment 5.1

BODDINGTON LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of the Local Emergency Committee meeting held in the Shire of Boddington Council Chambers commencing at 10:01 am 20 June 2022

1. Attendance

| | |
|-------------------|------------------------------------------------------|
| Cr. E Schreiber | Shire of Boddington (Chairman) |
| Cr. L Lewis | Shire of Boddington |
| Mr R. Greive | Shire Representative |
| Mr. R Clarke | Newmont Boddington Gold |
| Sgt. R Bartley | Boddington Police |
| Mr. R Blaney | St John Ambulance |
| Mr. W English | Boddington SES |
| Mr. J Potts | Shire Ranger |
| Mr. M Schorer | Dept. for Communities |
| Mr Jayden Vitler | DFES |
| Mr Jason Carrall | DFES (Acting area Officer) |
| Mr Simon Smith | South 32 |
| Mr Adam Smith | District Emergency Management Advisor (DFES, GSR) |
| Mr John Dagostino | Manager Sustainability & External Relations, Newmont |

Apologies

| | |
|------------------|-----------------------|
| Mr. J Reid | Deputy CBFCO |
| Ms. R Foster | BFB FCO |
| Mr. W Batt | BFCO |
| Mr. P Blechynden | DFES |
| Ms. K Reader | Dept. for Communities |
| Mrs D Roache | BDHS |
| Mr T Sillitto | Dept for Communities |
| Mrs C Lokan | Boddington Hospital |

2. Confirmation of Minutes of Meeting held on 28 February 2022

Moved: **J Potts**

That the minutes of the Local Emergency Management Committee held on 28 February 2022 be endorsed as a true record of the proceedings

Seconded: **R Clarke**

3. Business Arising From Minutes

Nil.

4. **General Business**

M Schorer: Community report as attached.

Working through staffing requirements around vaccinations.

T. Sillito returning to role on 4 July.

Kim Reader is a contact point.

Invitation to attend evacuation training sessions. July, Aug and Sept are priority training periods.

Action – Information be noted

Discussed agreement with shires when emergencies arise - Recovery Coordinator

J Potts: will look at reserves with J. Carrall regarding fire mitigation – fire hydrants to be identified that need repair. A local contractor who can do controlled mulching etc.

Action - table for next meeting

Cr Schreiber: all fire hydrants are clearly marked. Josh agreed that most of them are.

R Bartley: It has been relatively quiet with no fatalities, although some serious crashes have occurred. A Motorcycle rider was airlifted out. Some people were in distress but it not reach the point of a land search.

R Blaney: Case numbers have risen.

A Smith: I look after Great Southern district – the bush fire brigades are directed to Jason Carrall (DFES)

Cr Lewis: I have recently joined the committee.

R Clarke: In regard to Covid cases, 242 cases on site picked up via RAT - 490 offsite. This affected 45 – 50 % of the workforce. Continuing Covid clinic but scaling down.

No hospitalisations or evacuations. This has been managed really well on site.

Of concern - 2 large fires to N and E. Other fires were due to grass tree fires - could pig hunters be responsible and can anything be done to negate that? The fire were significant - 50 and 100 hectares.

J Potts: It is difficult to report as we do not know where and when they hunt.

R Clarke: I will organise some courses with DFES and will advise Josh on these courses. A bush fire scenario and air attack can be replicated. Invite William Batt.

Action - table for next meeting and invite William Batt.

J Dagostino: Representatives on our emergency response team will attend future meetings.

J Vitler: (replacing Steven Gunn) – Regarding Autumn burning - Parks and Wildlife, did 3 burns in the Shire of Boddington - 14,100 Hectares total.

J Carrall: We have lots of courses on offer. The Bushfire Safety Awareness course is suggested for Newmont and farmers. We are able to see what you need done.

There is a course designed for bushfire brigade members.

There are 22 courses running over a period of a year and they will be readvertised.

You don't have to be a DFES member to do the course – please call the regional office in Narrogin to enrol. Need leadership on-board and members will follow.

Cr Lewis: for other courses on Rural Fire Awareness – it would be best to advertise in the local paper.

W English: the last few months have been quiet road-accident wise; however the motorcycle accident was very severe.

RFDS have helicopters – one based in Jandakot – there have been two recent medical transfers. The oval lights were requested on as they do not have night vision.

After 1am, the sprinklers come on the oval, but we can turn sprinklers off.

The RFDS do not do not fly at night.

MRD Contracting are working on the new bridge on Crossman and wish to organize an emergency exercise via DFES. I spoke to the safety manager at MRD who wanted to do a table top exercise. He wanted to know what Emergency Services are available in this area so they know what to expect. I contacted 000 and told them what was happening; we didn't ring it through although the staff were not advised it was a drill.

I contacted the local police, ambo expected arrival was 30 minutes; helicopter expected arrival time was 40 minutes. It was a big exercise for the company.

R Greive: introduced himself.

Cr Schreiber: Bob Jones has a vehicle and requests communications in it. There is a concern with the Reserve off Hakea Road.

J Potts: I am trying to find out who owns it, it may be the Heritage Rail.

Cr Schreiber: We need to ascertain if they will take ownership

J Potts: there are a lot of issues with it.

Cr Lewis: Is there a plan to burn some reserves?

J Potts: I am not aware of this though I have spoken to DFES - River Road to town needs to be cleared out. I am speaking to a contractor; however, I need to ascertain what needs to be done and which grants will pay for it. We will get someone to help us do burning.

Some of the reserves, such as behind Blue Gum has not been burned in a long time. Burning piles are most likely; we need to work with DFES.

Josh will show Christie Street reserve to Jason

Action - Information to be noted.

A Smith: Announces he is running a desktop exercise - distributed handout ' Exercise Initial Actions' and requested a response to first 3 questions.

Question 1 – Weather warnings issued:

Sgt R Bartley: would need to look at response capability; advise command in Albany and neighbouring station; look at fuel, equipment, vehicles ready to go, ensure that a response can be arranged.

R. Blaney: make sure there is an operating ambo in town; liaise with Narrogin and Williams; regional office in Northam and metro vehicles.

A Smith: Are there any challenges with reporting to various regional areas?

R Blaney: communication is good and info can be sent out quickly.

Cr Lewis: would need to determine who is available, assist Emergency Services and set up an evacuation centre; notify workforce and identify areas impacted by event, prepare work areas; look at drainage. The key role is to ensure assets are protected and provide assistance

R Clarke: check with management team, communicate to workforce – pit etc; Check surface water levels; ensure safety of personnel; assist community as required; look at generators, camp, food etc.

J Vitler: place more people on call; ensure machines ready to respond; close campgrounds and tracks and trails (trees and branches falling) to limit public out there

J Carrall: notify SES units, monitor and update as needed.

M Schorer: establish need to pre-deploy with equipment; look at storage in boddington; would there be a generator for the evacuation centre?

Take direction from DFES and engage in a meeting with DFES and get a BOM liaison officer for advice. Peel District office would be advised. Have trailers based in Northam, Fremantle and other locations.

W English: J. Carrall DFES contacts me and I send a text to all my units to find out who is available. If very severe – do a call round to shire and local businesses. The HMA is SES. We ensure we are prepared for Emergency Response and have Generators, lights, and a nominated Evac Centre. In anticipation of heavy rains, the Shire usually advises the community to check their gutters or contact the real estate agency /homeowner.

Cr Schreiber: it is most important to notify community members of expected weather events.

J Potts: advise fire brigade members of potential call outs. Post on media – have a generator available.

A Smith: It is important to advise community.

J Carrall: Contact Shire regarding machines to clear the roads.

A Smith: Special Idea 2 - Discussed Round Table

Sgt R Bartley: We have an emergency Ops unit in Perth and are delegated as local Emergency Coordinator (with DFES, SES etc)

R Blaney: We have 2 ambos in Boddington and would engage with Narrogin, Williams and Wagin.

Cr Lewis: The Shire would assist SES and set up an Evacuation Centre with the help of the Ranger and Works. The Shire Admin building would be the best venue to control it and it is on higher ground.

S Smith: South 32 would ensure safety of employees, and assist community.

Cr Schreiber: Are there any houses impacted by South 32 activities which would result in flooding?

S Smith: No

R Clarke: ensure site secure and communicate with SES

Action - Discuss Starlink at next meeting (comms with heavy vehicles)

J Vitler: liaise with SES, ensure towers are operating. The Dwellingup office can operate as an info point.

J. Carrall: contact local SES asking what support needed; suggest billboard in main street as, once power goes out, need this The evacuation centre does not have to be in town.

M Schorer: identify impact on community. Ask people to bring their own bedding.

W English: Prioritise calls; mobile phones will lose power – deploy vehicles and crew to do a door knock if area impacted. If no one home, tag front gate to identify that it has been checked. A list is made on a map.

A generator can be hooked up to the shire – Josh confirmed it needs to be arranged to it can be plugged in and work immediately – currently it is a process.

The Rec Centre is probably not set up for a generator

J Potts: Suggest the Rec Centre can be looked at as a potential evac centre. It is legal now for private homes to have a generator attached. I suggest that it is worth checking the location of these generators and what size we need as we don't own our own. Grants are available; best to have one on-site and ready to go.

Action - Information to be noted.

Cr Lewis: We need more landline access; look at a new phone system which runs through a computer system. We need old landline capability.

Cr Schreiber: We have Telstra towers, but DFES does not have authority to plug them in. We need to look at managing without phones.

Action - Information to be noted.

A Smith:

- To wrap up: look at phone systems; look at grants. Issue is loss of communications
- Evac Centre – what is the plan to open the Evac Centre and have staff.
- Admin command centre - everyone needs to know where it is located.
- Look at how we work together as different agencies.

Action - Leave this exercise with Roy Greive.

The next meeting of the Boddington LEMC will be held at 10.00am 29 August 2022 at the Shire of Boddington.

5. Closure

There being no further business the meeting closed at 11:50am

Meeting Schedules

29 August 2022

28 November 2022

27 February 2023

Action List

| Action | Responsible Person | Date | Completed |
|--------------------------------------------------------------|----------------------|------|-----------|
| Look at reserves - fire mitigation | J Potts J Carrall | | |
| Organise courses with DFES and invite William Batt | R Clarke | | |
| Discuss Starlink (comms with heavy vehicles) at next meeting | R. Clarke | | |
| Emergency Exercise | Roy Greive | | |

Attachment 8.1

LEMC CONTACT LIST

| NAME | EMAIL | CONTACT # | DEPARTMENT/POSITION |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------|
| Adam Smith | Adam.smith@dfes.wa.gov.au | 0429 104 007 | DFES |
| Alison Lacey | Alison.lacey@dpiird.wa.gov.au | 0429 084 421 | DPIRD |
| Brad Hunt | brad.hunt@wandering.wa.gov.au | | Shire of Wandering |
| Corrie Lokan ✓ | Corrie.lokan@health.wa.gov.au | | |
| Earl Schreiber ✓ | creschreiber@boddington.wa.gov.au earlandcathy@gmail.com | | |
| Jayden Vitler | jayden.vitler@dbca.wa.gov.au | 0437 792 099 | DBCA |
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| John Dagostino ✓ | John.dagostino@newmont.com | 0438304950 | Newmont |

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| Kim Reader | Kim.reader@communities.wa.gov.au | | DOC |
| Lee Lewis ✓ | crllewis@boddington.wa.gov.au | 0448480024 | SOB 2 Lewis |
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| Adam Whitford | Adam.Whitford@dfes.wa.gov.au | 0475 397 201 | DFES |
| Ronan Blaney ✓ | Ronan.blaney@stjohnwa.com.au | 0427 981 426 | St John WA Community Paramedic Southern Wheatbelt L&T SS FORWARD CONTROL OFFICER. (FIRE BRIGADE) |
| Ros Foster ✓ | boddingtonss@bigpond.com | 0428838011 | |
| Ross Bartley ✓ | Ross.bartley@police.wa.gov.au | 9884 3333 | WAPOL |
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| Roy Greive ✓ | Roy.greive@boddington.wa.gov.au | 0428 838 004 | SOB |

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|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------|
| Ryan Clarke | Ryan.clarke@newmont.com | | Newmont |
| Simon Smith | Simon.smith@south32.net | 0437 157 467 | South32 |
| Terry Sillitto | Terry.sillitto@communities.wa.gov.au | 0427 389 375 | DOC |
| Wayne English | weenglish@bigpond.com Wetraveltr5@gmail.com | 0428 839 296 | DFES Bodd unit <i>SES</i> <i>MANAGER</i> |
| William Batt ✓ | willybatt@bigpond.com | 0427988705 | <i>RUNARS CHIEF Dept fire</i> <i>control officer</i> |
| <i>Anna Erickson</i> ✓ | <i>anna.Erickson@</i> <i>dpird.wa.gov.au.</i> | <i>9881 0211</i> <i>0437 8 01416</i> | <i>Senior</i> <i>Wt officer</i> |
| | | | |
| | | | |

Local Emergency Welfare Plan

PEEL REGION

(SUPPORTING CITY OF MANDURAH, SHIRE OF MURRAY, SHIRE OF BODDINGTON, AND
SHIRE OF WAROONA)

(Updated October 2022)

Prepared by
Department of Communities - Emergency Services

Tabled/Received and accepted at the
LOCAL EMERGENCY MANAGEMENT COMMITTEE on City of Mandurah 13.02.19 Shire of
Boddington 25.02.19, Shire of Waroona 6.03.19 Shire of Murray



This Plan can be activated for hazards defined under the WA State
Emergency Management Arrangements eg State Hazard Plan - Heatwave,
State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State
Hazard Plan - HAZMAT.

To activate this Plan call the Department of Communities - Emergency
Services On Call Coordinator on [0418 943 835](tel:0418943835), 24 hours/7 days.

Local Emergency Welfare Plan - Peel Region

Contact details

To make comment on this plan please contact –

Terry Sillitto
Senior District Emergency Services Officer
Metropolitan South Districts
Department of Communities
5 Newman Court, Fremantle WA 6160
Mob: 0427 389 375
Terry.sillitto@communities.wa.gov.au

Amendment List

| AMENDMENT | | DETAILS | AMENDED BY |
|-----------|--------------|------------------------------|----------------|
| NO. | DATE | | NAME |
| | 08 July 2018 | Complete Review and Reissue. | Terry Sillitto |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |

Local Emergency Welfare Plan - Peel Region

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1. Introduction

1.1 Outline

The Local Emergency Welfare Plan is to be read in conjunction with the State Emergency Welfare Plan, both prepared by the Department of Communities (Communities).

The State and Local Emergency Welfare Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of welfare services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

1.2 Exercise and review period

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

1.3 Welfare services definition

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of welfare services, six (6) functional areas have been identified:

- **emergency accommodation including welfare centres** – see Appendix 5
- **emergency catering** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **registration and reunification** – see Appendix 6
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency.

Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Welfare Coordinator/ Communities Emergency Services Coordinator.

2. Preparedness and Operation of this Plan

2.1 Organisational responsibilities

The development and maintenance of this plan is allocated to the Communities District Emergency Services Officer, in consultation with members of the Emergency Welfare Coordination Group (EWCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the organisations that constitute the EWCG is provided in Appendix 2 and their agreed organisational responsibilities are provided in Appendix 3.

2.2 Special considerations

LGs plan for special considerations as per the State EM Policy 4.6.1 –

EM planning must consider where special arrangements will be required. For example any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;

Local Emergency Welfare Plan - Peel Region

- older people;
- people with disability;
- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Emergency Welfare Plan 2.3.6 -

Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, “Hearing” Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in local emergency management arrangements. Also see Appendix 5 Emergency Accommodation, point 5.5 Children, organisations, educational and care facilities.

Communities prioritises its response in line with its operational capacity, and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups’ needs.

2.3 Resources – Preparedness and Operational

Communities has primary responsibility for managing and coordinating welfare services resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Coordinator. Communities is responsible for appointing Welfare Coordinators as follows:

| Welfare Resource | Responsibilities during Preparedness, Operation and Recovery |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Communities State Welfare Coordinator (SWC) | The title “State Welfare Coordinator” used throughout this plan is the Communities representative appointed by the Communities Director General (DG). This role is delegated to the Director Emergency Services. Responsibilities include: <ol style="list-style-type: none"> Coordination of all emergency welfare support services at the State level; Represent the DG on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required; Act as the DG’s representative on the following: <ul style="list-style-type: none"> • SEMC Response and Capability Subcommittee; • SEMC Recovery Subcommittee; • SEMC Community Engagement Subcommittee; • Other State and national level committees as appropriate. Chairing the State Welfare Emergency Committee (SWEC); Coordination of all partnering agencies within the State Welfare Coordination Centre. |
| Communities Emergency Services Coordinator (ESC) | This role may be delegated by Communities Emergency Services (ES) Director to the rostered Communities ES On Call Officer during activation and operations to carry out Communities emergency |

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| Welfare Resource | Responsibilities during Preparedness, Operation and Recovery |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>management functions. The ESC is the link between the Local Welfare Coordinators and the State Welfare Coordinator and, where applicable, with the relevant HMA/Controlling Agency. The ESC is authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements. Responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish the State Welfare Coordination Centre and manage centre functions during operation; (b) Activate responses to emergency situations, authorise emergency expenditure and utilise resources to meet those responses; (c) Assist the State Welfare Coordinator with their functions as required; (d) Manage emergency welfare services functions as required; (e) Provide support to country staff/offices involved in emergencies; (f) Represent Communities on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required. |
| <p>Communities District Welfare Representatives</p> | <ul style="list-style-type: none"> (a) Represent Communities on District Emergency Management Committees (DEMCs) to address emergency welfare support matters (Communities District Director or proxy); (b) Ensure the arrangements of this plan are clearly understood at the district level; (c) Clarify Communities policy on emergency welfare matters where required; (d) Refer matters of a contentious nature to Communities Emergency Services for resolution; (e) Ensure development, testing and maintenance of Local Emergency Welfare Plans for the district in which the Local Government (LG) areas fall; (f) Appointing Local Welfare Coordinators for each Local Emergency Management Committee (LEMC); (g) Represent Communities on Operational Area Support Groups (OASGs) as required. |
| <p>District Emergency Services Officer (DESO)</p> | <ul style="list-style-type: none"> a) As a local emergency management resource, develop local arrangements, procedures and resources eg EM Kits; b) Develop, test and maintain the Local Emergency Welfare Plans for the district in which the Local Government/s (LG) areas fall; c) Ensure staff and volunteers of Communities and partnering agencies are trained and exercised in their welfare responsibilities by conducting training sessions and exercises annually; d) Liaise and establish networks and partnerships with agencies; e) Assist with activations if available; f) Assist and support the District Welfare representatives and Local Welfare Coordinators to carry out their roles. |
| <p>Communities Local Welfare Coordinators (LWC)</p> | <p>Local Welfare Coordinators (LWCs) shall be nominated officers of Communities within an LG area/s.</p> <p>A Communities LWC responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish and manage the activities of the local Emergency Welfare Coordination Groups (EWCG), where determined appropriate by the District Director; (b) Represent Communities and the emergency welfare function on LEMCs and Local Recovery Committees; (c) During activation, manage and coordinate emergency welfare services, including establishing and managing welfare centres, and |

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| Welfare Resource | Responsibilities during Preparedness, Operation and Recovery |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>if further welfare assistance is required request for additional support services via the Communities Emergency Services;</p> <p>(d) Represent Communities on the Incident Support Group (ISG) when required.</p> |
| <p>Communities Welfare Centre Coordinator (WCC)</p> | <p>In some circumstances Welfare Centre Coordinators (WCCs) are appointed. They shall be nominated officers of Communities and the WCC responsibilities include:</p> <p>(a) Establish and manage the operations of the welfare centre/s, including coordinating staff and partnering agencies staff and volunteers, to provide appropriate welfare services to the evacuees in the welfare centre.</p> <p>(b) Communicate regularly with the LWC, and if further welfare assistance is required request for additional support services via the LWC;</p> <p>(c) Remaining at the centre to manage the centre operations.</p> |
| <p>Local Government Welfare Support</p> | <p>a) When an emergency event takes place within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial welfare response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined welfare centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open a welfare centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the welfare centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Welfare Coordinator, and take on the LG Welfare Liaison Officer role as a support to Communities.</p> <p>b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the welfare centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally.</p> <p>c) In some circumstances it may not be possible for Communities to attend the welfare centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases the LG may be asked to continue to provide the coordination role for the welfare centre, with support and advice being available from Communities via telephone or other means. In these situations Communities would approve in advance any required expenditures in relation to operating the welfare centre, and would meet these costs if required.</p> <p>If LGs elect to undertake their own welfare arrangements without Communities consultation, LGs are responsible for their own costs.</p> |

2.4 Training

Training, both internally and inter-agency, will be determined by Communities and Emergency Welfare Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering

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agencies have the necessary skills to provide appropriate welfare services under this plan, and in accordance with their roles and responsibilities.

2.5 Plan Activation Procedures

Communities will activate this plan from two sources:

- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA, and may also support Combat Agencies and other Support Organisations upon request'.
- (2) The State Welfare Coordinator/Emergency Services Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Welfare Coordinator (SWC), Emergency Services Coordinator (ESC) or Local Welfare Coordinator shall confer and agree that this plan should be activated; discuss the safe location of welfare centres and welfare services required. If activated at the local level the Local Welfare Coordinator will advise Communities SWC/ESC.

Once this decision is made the State or Local Welfare Coordinator shall assess the immediate welfare services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

2.6 Plan Activation Stages

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

| Activation Stage number | Activation Stage name and actions |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Stage 1 | <p>Alert: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided from within Communities.</p> <ol style="list-style-type: none"> (a) Partnering agencies are alerted by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies alert their own personnel; (c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided; (d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator. |
| Stage 2 | <p>Activation: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided internally and/or externally.</p> <ol style="list-style-type: none"> (a) On behalf of the HMA/Controlling agency, and in consultation with the welfare centre owners, the Local Welfare Coordinator organises for the designated welfare centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SWC/ESC or Local Welfare Coordinator and proceed to the welfare centre; (c) Welfare services are provided under the coordination of the Local Welfare Coordinator with partnering agencies assisting as required; |

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| Activation Stage number | Activation Stage name and actions |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, Local Welfare Coordinator and partnering agencies; (e) Welfare services requirements are continuously monitored and reviewed by the Local Welfare Coordinator and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the Local Welfare Coordinator to the SWC/ESC. |
| Stage 3 | <p>Stand Down: HMA/Controlling Agency to officially notify Communities to Stand Down; or SWC/ESC or Local Welfare Coordinator to request of HMA/Controller Agency to Stand Down if they assess welfare services no longer required.</p> <ul style="list-style-type: none"> (a) Partnering agencies are informed of the Stand Down by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies stand down in accordance with relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ESC or Local Welfare Coordinator when stand down has been completed; (d) Communities to officially hand back the welfare centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as a welfare centre; (e) The SWC/ESC or Local Welfare Coordinator advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible; (f) Post operation reports to be written by Communities – see 2.9. |

2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-welfare matters will be referred to them. Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SWC/ESC.

If the **Register.Find.Reunite. system** is activated, Communities SWC/ESC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5. Communities Local Welfare Coordinator is to contact Communities SWC/ESC to seek approval before there is any exchange of information.

2.9 Debriefs and Post Operation Reports

The Local Welfare Coordinator conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the Local Welfare Coordinator, or appointed Communities officer, writes the Post Operation Report.

3 Recovery

3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

As per the State Emergency Management Plan and the State Emergency Welfare Plan, it is the responsibility during recovery for the Department of Communities to coordinate the welfare components of recovery in line with the services outlined in this Plan for people affected by an emergency.

3.2 Emergency relief and assistance in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.

3.3 Financial Assistance in recovery

Sourced from State EM Plan 6.10 –

Through **Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if WANDRRA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster, and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are:-

- **Department of Human Services Centrelink (Centrelink)** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.
If activated by the Australian Government, Centrelink can administer –
 - **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
 - **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster.
- **Public Appeals – Lord Mayor’s Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

3.4 Cessation of recovery

Communities cessation of welfare services in recovery will be dependent on community needs, access to existing community services, and individuals’ and communities’ resilience. Accordingly Communities cessation may vary from other recovery services.

3.5 Review of recovery activities

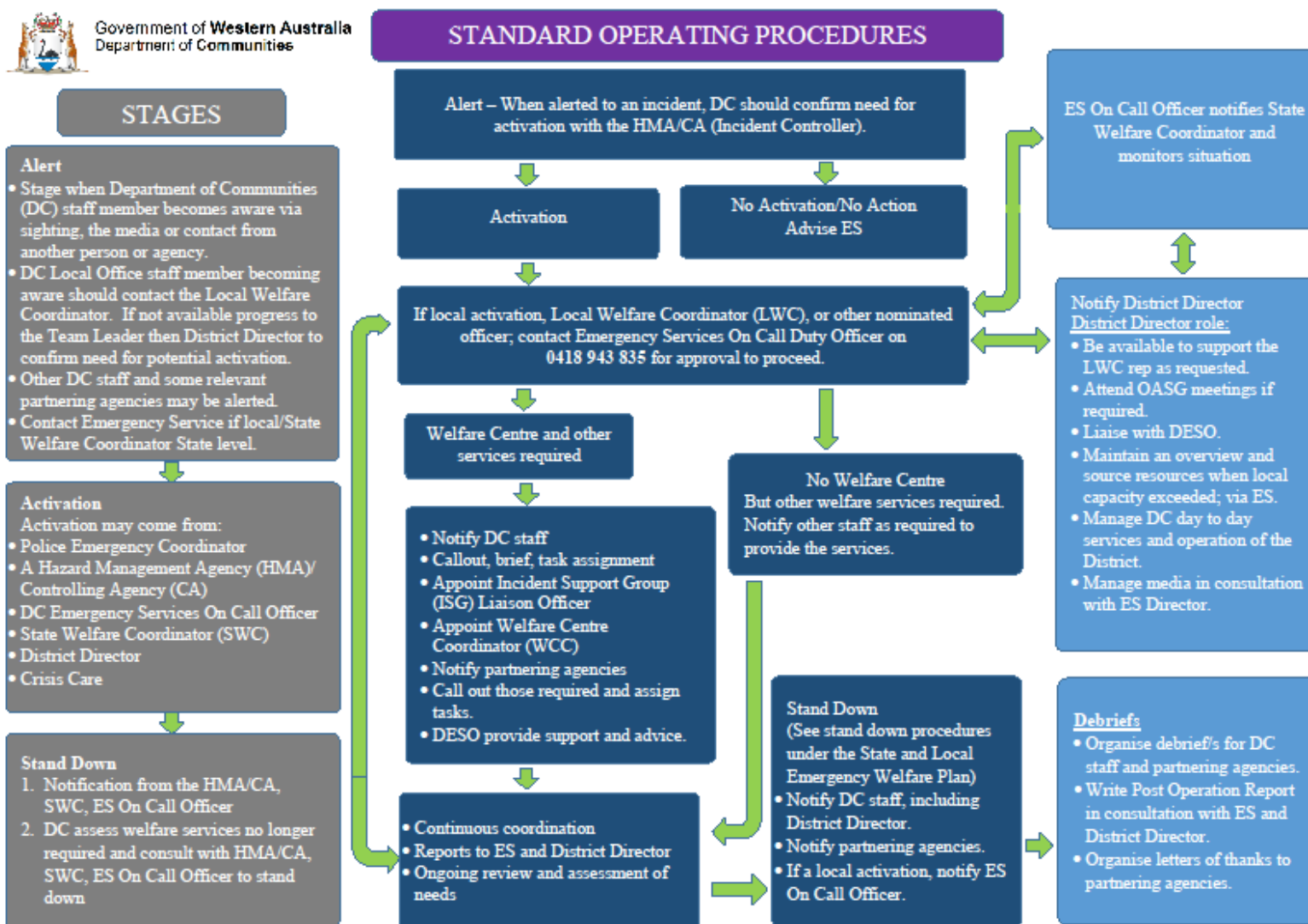
Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

Appendix 1 – Department of Communities Standard Operating Procedures

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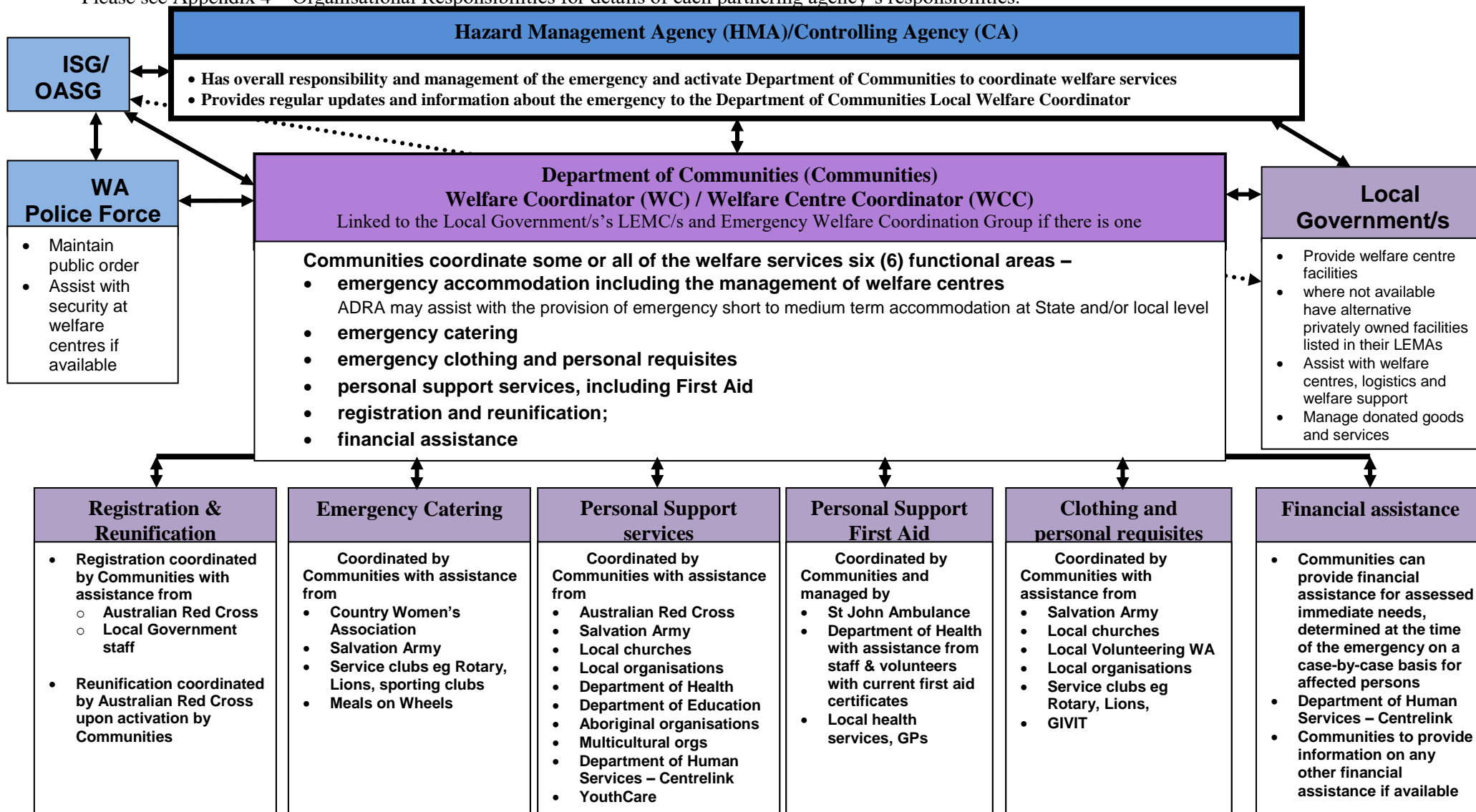


Government of Western Australia
Department of Communities



Appendix 2 – Local Emergency Welfare Coordination

Please see Appendix 4 – Organisational Responsibilities for details of each partnering agency’s responsibilities.



Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies

- In some locations where there are enough local partnering agencies, Communities will establish an Emergency Welfare Coordination Group.
- This coordination group is an advisory, consultative and referral group to oversee and assist in the planning and operation of local level welfare services. Their agreed organisational responsibilities are provided in Appendix 4.
- All partnering agencies staff and volunteers assisting Communities in accordance with this plan are required to comply with Communities policies, including those relating to working with children, volunteers, Occupational Health and Safety and emergency management.
- In multi-agency responses Team Leaders for each functional area may be appointed, i.e. Registration Team Leader, Emergency Catering Team Leader.

| Department of Communities (Communities) | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Functions include: | | |
| Overall Coordination * Accommodation * Financial Assistance * Counselling Personal Support * Personal Requisites * Registration | | |
| Name/Position | Work Contact | After Hours Contact |
| 1st Contact Terry Sillitto Senior District Emergency Services Officer | 0427 389 375 Terry.sillitto@communities.wa.gov.au | 0427 389 375 |
| 2nd Contact Kelly Colledge District Director | 62774611 Kelly.colledge@communities.wa.gov.au | 0409 780 736 |
| 3rd Contact Jo-Anne Van Bilsen LWC for City of Mandurah | 62774731 JoAnne.VanBilsen@communities.wa.gov.au | 0450 123 117 |
| 4th Contact Tracy L Simpson LWC for Shire of Murray (Proxy Christina Butcher | 6277 4708 tracy.simpson@communities.wa.gov.au 6277 4777 Christina.Butcher@communities.wa.gov.au | 0460 033 992 0448 393 673 |
| 5th Contact Shenayde Carley LWC for Shire of Waroona (Proxy Katherine Eaton) | 62774663 Shenayde.carley@communities.wa.gov.au | 0455 553 234 |
| 6th Contact Kim Reader LWC for Shire of Boddington | 62774631 Kim.reader@communities.wa.gov.au | 0447 338 714 |

**Shire of Murray
Functions include:**

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| Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------|
| Name/Position | Work Contact | After Hours Contact |
| 1st Contact Leanne McGuirk Recovery Coordinator | (08) 95317734 leanne.mcguirk@murray.wa.gov.au | 0418 922 803 |
| 2nd Contact Vacant Coordinator Ranger and Emergency Management | 9351 7709 | 9351 7709 |
| 3rd Contact Ben Jordan Manager Murray Aquatic and Leisure Centre | (08) 9531 7626 mmlc@murray.wa.gov.au | 0421 854 727 |
| Shire of Waroona Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets | | |
| 1st Contact Ashleigh Nuttall Recovery Coordinator | (08) 97337800 dcs@waroona.wa.gov.au | 0429 012 169 |
| 2nd Contact Karen O’Born Director Infrastructure and Development Services | (08) 9733 7828 dids@waroona.wa.gov.au | 0429 103 720 |
| 3rd Contact Daniel Cools – Manager Recreation Services | (08) 9733 7819 Rcdm1@waroona.wa.gov.au | 0432 502 556 |

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| City of Mandurah Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Name/Position | Work Contact | After Hours Contact |
| 1st Contact Myra Giardini Coordinator Emergency Management | (08) 9550 3211 Myra.Giardini@mandurah.wa.gov.au | 0408 941 003 |
| 2nd Contact Claire Taylor Manager Sport, Recreation and Events | (08) 9550 3270 Claire.Taylor@mandurah.wa.gov.au | 0400 490 978 |
| 3rd Contact Adrian Timms Coordinator Recreation Services | (08) 9550 3616 Adrian.timms@mandurah.wa.gov.au | 0408 913 192 |
| Shire of Boddington Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centers Financial Assistance/Appeals * Assistance with Pets | | |
| 1st Contact Roy Greive Executive Officer | (08) 9883 4999 Roy.greive@ boddington.wa.gov.au | 0428 838 004 |
| 2nd Contact Joshua Potts Shire Ranger | (08) 9883 4999 ranger@boddington.wa.gov.au Josh.potts@boddington.wa.gov.au | 0428 838 025 |
| Red Cross Functions include: Registration of evacuees * Manage Inquiry * Personal support (1st, 2nd, and 3rd contact used for day-to-day business, planning LWC meetings etc. NOT for emergency responses. For emergency responses refer to after-hours contact numbers in 3rd column) | | |
| Name/Position | Work Contact | |
| First Contact ESU On Call Emergency Services Coordinator on 0418 943 835 | DC Emergency Services On Call Coordinator 0418 943 835 Red Cross Emergency Operations Centre EOC – 24/7 duty phone 0408930811 During activation only (NOT to be used as the first contact): wadutyofficer@redcross.org.au | |
| Second Contact Karina Skipworth State Coordinator – Workforce and Operations, Emergency Services | EOC (24/7 duty phone) 0408 930 811 kskipworth@redcross.org.au 0437 989 602 | |
| Third Contact State Manager, Emergency Services | jpidgeon@redcross.org.au 0409 749 345 | |

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| Adventist Development Relief Agency (ADRA) Functions Include: Managing Long Term Accommodation Needs (Level 3 activation) | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|---------------------------------|
| ADRA are activated by the ESU OnCall Emergency Services Coordinator on 0418 943 835 | | | |
| First Contact Frances E Jones | 1800 242372 | FrancisEJones@adra.org.au | 0470 622 110 |
| Salvation Army Functions include: Catering * Emergency Clothing/Personal requisites * Personal support | | | |
| 1st Contact Captain's Scott Ellery Corp Officer – The Salvation Army Mandurah | | (08) 9535 4951 Scott.ellery@salvationarmy.org.au | 0416 089 230 |
| 2nd Contact Ben Day State Coordinator SE&DM WA | | ben.day@aus.salvationarmy.org.au | 0407 611 466 |
| 3rd Contact Major Karina Wood Area Officer – Southern WA | | Karina.wood@salvationarmy.org.au | 0414 755 658 |
| Country Women's Association Functions Include: Catering support * Personal services * Emergency clothing/personal requisites | | | |
| 1st Contact Estelle Zacher Mandurah/Murray | | Brizac@westnet.com.au | 0427129523 |
| 2nd Contact Stephanie Miles Coolup | | 0402 573 170 Smile44@live.com.au | |
| Third contact Lesley Langley | | 9384 1137 leslang@bigpond.com | Activated by Salvation Army. |
| Services Australia (Centrelink) Functions include: Financial Assistance * Counseling | | | |
| Name/Position | Work Contact | After Hours Contact | |
| First contact Leon Russo Region Manager Services Australia Emergency Management Portfolio | Leon.russo@servicesaustralia.gov.au 0439 664 414 | 0417 911 108 | |

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| | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Second Contact Michael Carter Michael.Carter@servicesaustralia.gov.au | 0417 096 154 | 0417 911 108 |
| WA Police Functions Include: Maintain public order at evacuation centre as required | | |
| 1st Contact Ross Blake OIC Mandurah Police Station | (08) 9581 0222 Ross.blake@police.wa.gov.au | 0487 250 094 |
| 1st Contact Mark Howes OIC Pinjarra Police Station Murray | (08) 9531 7111 (08) 9531 7102 Mark.howes@police.wa.gov.au | 0499 770 136 |
| 1st Contact Jody Worthington OIC Dwellingup Police Station | (08) 9583 1057 jody.worthington@police.wa.gov.au | 0436 863 105 |
| 1st Contact Keith Tarver OIC Waroona Police Station | (08) 9733 7400 Keith.tarver@police.wa.gov.au | 0428 257 939 |
| 1st Contact Ross Bartley OIC Boddington Police Station | (08) 9884 3333 Ross.bartley@police.wa.gov.au | 0427 088 733 |
| St John Ambulance (volunteers) | | |
| First Contact St John – – Apart from medical emergencies all activations must be approved by the ESU On Call Emergency Services Coordinator on 0418 943 835 | Emergencies – 000/112/106 Event Health Services – Can provide advice and consult on appropriateness of activation. Will also activate services and stand down general attendance when requested. 93341234 | 9334 1234 (Activation of EHS is via the State Operation Centre 93341234) |
| Second Contact Melissa Rorke Event Operations Manager | (08)93341234 melissa.rorke@stjohnwa.com.au | 0419 817 059 |
| Third Contact Manager EM Unit Steve Hall | em.unit@@stjohnambulance.com.au | 93341455 (On divert out of hours) |
| DFES/SES Functions Include: Logistics Support | | |
| Name/Position | Work Contact | After Hours Contact |
| 1st Contact | 1800 865 103 | 1800 865 103 |

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| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Regional District Coordinator (RDC) | | |
| DFES/COMMUNITY LIAISON UNIT (CLU) Functions Include: Public information * Liaison between Incident controller and community | | |
| Name/Position | Work Contact | After Hours Contact |
| First Contact Community Liaison Unit Duty Officer | Duty Officer 0408 296 320 | Duty Officer 0408 296 320 clu@dfes.wa.gov.au |
| Department of Education Functions Include: Personal Support * Provide Facilities for Evacuation Centres for emergency catering Provide Facilities | | |
| 1st contact Barry Dowsett | 9336 9528 Barry.dowsett@education.wa.edu.au | 0434 180 951 |
| 2nd contact Diane Richards | 9336 9527 Diane.richards@education.wa.edu.au | 0409 105 583 |
| Volunteering WA Functions Include: Managing Affiliated and Spontaneous Volunteers (Level 3 activation) Volunteering WA are activated by the ESU On Call Emergency Services Coordinator on 0418 943 835 | | |
| First Contact Jen Wyness – Executive Manager Sector Services | jen@volunteeringwa.org.au (08) 9482 4315 Level 1, 3 Loftus St, West Leederville, WA 6007 | 0422 941 483 |
| Second Contact Tina Williams - CEO | tina@volunteeringwa.org.au (08) 9482 4300 Level 1, 3 Loftus St, West Leederville, 6007 | 0416 095 561 |
| YouthCARE Functions Include: Personal Support and Pastoral Care | | |
| 1st Contact Darlene Herbert PCIR Team Leader/Coordinator | 0477 008 346 pcir@youthcare.org.au | 0477 008 346 |
| 2nd Contact Steve Jansz PCIR Coordinator | 0409 219 936 pcir@youthcare.org.au | 0409 219 936 |
| Other agencies yet to be added | | |
| Health Department – Mental Health | | |

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| | | |
|---------------------------------------------------------------------------------|--|--|
| ESU negotiating with Health Dept on possible rep on state and local committees. | | |
| Multi-cultural representation | | |
| Other support agencies I.E. church groups | | |

Appendix 4 – Organisational Responsibilities

- Partnering agencies that may be engaged by Department of Communities (Communities) to assist in fulfilling their welfare obligations as part of the Local Emergency Welfare Plan.
- Communities as an emergency management support organisation coordinates emergency welfare services when activated via this plan – the Local Emergency Welfare Plan.
- To coordinate emergency welfare services requires the support of a number of statutory, private and voluntary organisations, known as partnering agencies. These responsibilities are allocated on a state-wide basis and have been determined by agreement between the respective agencies at the State level via the State Welfare Emergency Committee and Communities.
- At the local level these responsibilities may be varied to suit the capabilities and availability of welfare organisations. The responsibilities are negotiated between Communities and the agency at the local level and are reflected in this Appendix.
- The allocated responsibilities do not restrict one agency from assisting another, regardless of its primary role.
- Should a partnering agency not be able to manage its primary responsibilities, support with those responsibilities may be requested from the Local Welfare Coordinator. Ultimately, Communities is responsible for these functions where no partnering agency assistance is available.

| Agency / Organisation Name | Normal role if engaged |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Department of Communities (Communities) – Lead Welfare Agency | <ol style="list-style-type: none"> (1) Coordinate all functional areas of an emergency welfare response during emergencies; (2) Appoint the Local Welfare Coordinators to support each Local Government area; (3) Establish and manage the activities of the Fremantle Emergency Welfare Coordination Group including the provision of secretariat support; (4) Provide staff and operate the Welfare Centres if required; (5) Coordinate all welfare resources utilised under this plan; (6) Coordinate the welfare functional areas of: <ol style="list-style-type: none"> (a) Emergency Accommodation; (b) Emergency Catering; (c) Emergency Clothing and Personal Requisites; (d) Personal Support Services; (e) Registration and Reunification; (f) Financial Assistance; (7) Provide representatives to various emergency management committees and coordination groups as required. |
| Department of Communities - Disability Services | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of welfare services to people with disabilities; (4) Assist with other welfare functional areas where agreed. |

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| Agency / Organisation Name | Normal role if engaged |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Department of Communities - Housing | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of emergency accommodation; (4) Assist with other welfare functional areas where agreed. |
| ADRA – Adventist Development and Relief Agency | <ol style="list-style-type: none"> (1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of emergency short to medium term accommodation; (3) Provide regular updates to Communities, including a list of all emergency accommodation organised for evacuees; (4) Assist with other welfare functional areas where agreed. |
| Australian Red Cross | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with Registration at Welfare Centres; (3) Manage and operate the Register.Find.Reunite. system; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed. |
| Country Women’s Association | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Emergency Catering at Welfare Centres; (3) Assist with the provision of Personal Support Services; (4) Assist with the provision of Emergency Clothing and Personal Requisites; (5) Assist with other welfare functional areas where agreed. |
| Department of Education | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required ; (2) Provide access to facilities for Emergency Accommodation where available; (3) Provide access to facilities for Emergency Catering where available; (4) Provide access to staff to assist with Personal Support Services, including School Psychology Service where agreed and available; (5) Assist with other welfare functional areas where agreed. |
| Department of Fire and Emergency Services (DFES) Community Liaison Unit | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Engage “face to face” two way communication and liaison with affected communities through a point of public interface e.g. at a welfare centre distributing relevant incident information such as traffic management information, and support the facilitation of public meetings and other community based communications. |
| Department of Health | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide a comprehensive response to mental health effects of an emergency, as outlined in the Mental Health Disaster Subplan; (3) Provide health response as outlined in the State Health Emergency Response Plan; (4) Assist with the provision of Personal Support Services at Welfare Centres; (5) Assist with other welfare functional areas where agreed. |
| Department of Human Services – Centrelink | <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide Financial Assistance to people affected by the emergency in accordance with DHS Centrelink guidelines, policies and the Social Security Act; (3) Provide support services or referral advice to appropriate agencies; (4) Assist with other welfare functional areas where agreed. |
| Department of Local Government, Sport | <p><i>Negotiate at the local level how the Department of Local Government, Sport and Cultural Industries could assist;</i></p> <ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; |

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| Agency / Organisation Name | Normal role if engaged |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| & Cultural Industries, including Office of Multicultural Interests Divsn | <ul style="list-style-type: none"> (2) Provide strategic policy advice regarding the provision of welfare services within a multicultural framework; (3) Assist with other welfare functional areas where agreed. |
| GIVIT – online donation management system | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer as required to be a reference source regarding donated goods. |
| Legal Aid Western Australia | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide relevant legal information for emergency impacted persons and/or communities; (3) Assist with other welfare functional areas where agreed. |
| Local Churches/ Church Ministers Fellowship | <ul style="list-style-type: none"> (1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of Personal Support Services; (3) Assist with other welfare functional areas where agreed. |
| Local Government Welfare Support | <p><i>Negotiate at the local level with individual Local Governments any additional responsibilities eg Ranger Services.</i></p> <ul style="list-style-type: none"> (1) Provide a Local Government Welfare Liaison Officer as required; (2) Assist with the welfare functional area of Emergency Accommodation by utilising Local Government facilities as Welfare Centres, and where not available have alternative privately owned facilities listed in their LEMAs; (3) Assist Communities -to provide the initial welfare response to evacuating community members. See above 2.3 Local Government Welfare Support Response. (4) Assist with other welfare functional areas where agreed. |
| Salvation Army | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide Emergency Catering at Welfare Centres; (3) Provide Emergency Clothing and Personal Requisites such as toiletries and other incidentals to those affected as required; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed. |
| St John Ambulance | <p>Please call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA. If an ambulance is required please call 000/112/106.</p> <ul style="list-style-type: none"> (1) Provide a Support Agency Officer /s as required; (2) Provide qualified First Aiders at Welfare Centres, where required and available; (3) Assist with other welfare functional areas where agreed. |
| Volunteering WA | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy and advice regarding the provision of volunteering services within the welfare emergency management environment; (3) Manage affiliated and spontaneous non-affiliated Volunteers; (4) Assist with other welfare functional areas where agreed. |
| WA Police Force | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Maintain public order where required; (3) Assist with other welfare functional areas where agreed. |
| YouthCare | <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Personal Support Services at Welfare Centres where available including practical support, emotional support and pastoral care support. (3) Assist with other welfare functional areas where agreed |

Appendix 5 – Emergency Accommodation

The provision of temporary shelter for persons rendered homeless by an emergency, or due to evacuation from an emergency, ranging from short to medium term accommodation, is coordinated and assessed by Communities.

Please note - in the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

Points of clarification:

5.1 Establishment of welfare centres

As per State EM Policy -

- (a) 5.7.3 - The Controlling Agency is responsible for the management of evacuation during an incident, and this continues during an emergency response.
- (b) 5.7.4 - Local governments, HMAs, relevant EMAs (i.e. Support Organisations and Controlling Agencies), in consultation with relevant Local Emergency Management Committees (LEMCs), must identify and advise of refuge site and welfare centres including evacuation centres appropriate for the hazard. The welfare centres should be documented in the LEMA, and are also recorded on the State Welfare Centre Database which HMAs and Controlling Agencies have access to.
- (c) 5.9.5.5 - LEMCs must ensure that LEMA identify appropriate facilities and existing infrastructure within their boundaries are available for use by EMAs or note where there are no facilities.

Therefore the establishment and management of welfare centres by Communities is on behalf of the HMA or Controlling Agency, in consultation with welfare centre owners. This could be local governments or private facility owners. Welfare centres are established as emergency facilities from which Communities coordinate accommodation, food, clothing, financial assistance, registration, personal support and other welfare services until alternative arrangements can be made.

5.2 Welfare centres definition

In Western Australia welfare centres are a facility that may provide for evacuation, reception, accommodation and relief and recovery (commonly referred to as a 'one-stop-shop') for an impacted community. Welfare centres may continue the extended provision of services into the recovery phase where LGs take responsibility as the lead agency in recovery. For the purposes of this plan all such facilities are classified as Welfare Centres.

5.3 Safety considerations

To ensure the safety of evacuees and welfare centre staff and volunteers, Communities will not establish welfare centres

- in Bushfire Emergency Warning areas, and will only establish welfare centres in Bushfire Watch and Act areas with the assurance of the HMA/Controlling Agency that it is deemed safe to do so;
- if there is not safe access routes to the welfare centres;
- if there are structural concerns about the facility, and/or health concerns eg no running water, no drinking water, non-functioning sewage system, gas or chemical leaks in the area.

5.4 Children, organisations, educational and care facilities

As per State EM Plan 5.3.2 Community Evacuation, Stage 4: Shelter –

Children and vulnerable people in Evacuation Centres

Unaccompanied children, without direct parental or responsible adult supervision, should be evacuated into the care of the Department of Communities at the evacuation centre.

The preferred option for agencies, organisations or educational and care facilities such as women's refuges, men's hostels, group homes, is for them to have arrangements in place to either evacuate to a similar facility or shelter in place if safe.

If it is necessary to evacuate to a welfare centre, supervisory staff or members with responsibility for the care, supervision or provision of services to children and their clients must remain at the centre and continue to supervise and provide services until such time as alternative arrangements are made. This may include children being returned to parents or other responsible adult approved by that agency, organisation or educational and care facility.

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Agencies, organisations and educational and care facilities at evacuation centres should liaise with the welfare coordinator at these centres for further advice and assistance in relation to unaccompanied children.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in local emergency management arrangements, State EM Plan 4.6.1 Special Considerations.

5.5 Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, “Hearing” Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

5.6 Responsibility for the welfare centre premises

Communities will take responsibility for the premises utilised as welfare centres from the time of their operations until their closure. Communities shall exercise reasonable care in the conduct of its activities, and agree to replace or reimburse for supplies used in the operation of welfare centres. See Checklists x 3 at the end of this Appendix.

As Communities operate welfare centres on behalf of the relevant HMA/Controlling Agency, in the event of any claim for unusual damage incurred as a result of the use of a facility as a welfare centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim. The owner/s of the facilities agrees to utilise their building insurance in the event of damage resulting from the actual disaster event to the structure of the building.

Communities will utilise contract cleaners or pay for the use of the facilities’ cleaners to restore the facilities directly utilised as welfare centres back to serviceable condition, if requested.

5.7 School evacuations

If a school needs to evacuate upon receiving advice/instructions from the Incident Controller or HMA, they should try to evacuate to another school as a first option, or self-manage in a Communities designated welfare centre. Schools can evacuate to the community welfare centre with the schools’ students under the duty of care and responsibility of the evacuated school.

Schools should use resources within the school such as gym mats, blankets if they have them, any food in school canteens etc However if these resources are not available and Communities have spare items, these items will be shared with the school. If schools and Communities do not have these resources available, Communities will share any information on sourcing items as listed in the Local Emergency Welfare Plan.

5.8 State Welfare Centres

In some circumstances, particularly in larger State level sized emergencies, facilities in a local area in which an emergency or disaster has occurred may not be suitable/sufficient to ensure the safety of all evacuees, welfare staff and volunteers. In these circumstances local governments or private facility owners may be asked for use of their facility as a ‘State Welfare Centre’ to assist affected members of other local government areas. At these times it would be the expectation that the State Welfare Centre would operate in a similar manner with the same procedures as if operating as a Local Welfare Centre as outlined in this plan.

See over for the list of Pre-determined Welfare Centres.

Appendix 5A - List of Pre-Determined Welfare Centres

Welfare Centres are pre-determined by Communities in partnership with the Local Government/s' LEMCs. The LEMCs are to ensure Local Emergency Management Arrangements (LEMA) identify such facilities and existing infrastructure that are available for use by Emergency Management Agencies (including Communities) within their respective boundaries. In the event of a lack of facilities the LEMC are to note this in the LEMA's and advise the HMA/Controlling Agency to make alternative arrangements.

CITY OF MANDURAH

| NAME | CAPACITY | ADDRESS | CONTACT |
|--------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MANDURAH AQUATIC & REC CENTRE (MARC) (08) 9550 3600 | 1000 persons COVID 500/250 | 303 Pinjarra Rd, Mandurah, cnr Cemetary road (Enter off Cemetary Rd) | Claire Taylor 0400 490 978 Myra Giardini 0408 941 003 Adrian Timms (MARC & HHRC) 0408 913 192 City of Mandurah Administration & after-hours service 9550 3777 |
| HALLS HEAD RECREATION CENTRE (HHRC) (08) 9550 3950 | 600 persons COVID 300/150 | 42 Honeysuckle Ramble, HALLS HEAD Western Australia 6210 Cnr Fuschia Place | |
| FALCON PAVILLION (08) 9550 3601 | 200 persons COVID 100/50 | Lynda St, Falcon WA 6210 | |
| BORTOLO PAVILLION (GREENFIELDS) (08) 9583 5448 | 300 persons COVID 150/75 | 1 Bortolo Dr, and cnr of Murdoch Drive, Greenfields WA 6210 | |

SHIRE OF MURRAY

| NAME | CAPACITY | ADDRESS | CONTACT |
|----------------------------------------------------------|-------------------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MURRAY AQUATIC & LEISURE CENTRE (MALC) (08) 9531 2000 | 1068 persons COVID 534/217 | 16 Camp Rd, Pinjarra WA 6208 | 1st Contact Ben Jordan Manager Murray Aquatic and Leisure Centre (08) 9531 7626 / 0421 854 727 mmlc@murray.wa.gov.au 2nd Contact Rob Marlborough Manager Governance (08) 9531 7718 / 0417 939 418 3rd Contact SoM Manager Building Maint/Surveyor (08) 9531 7748 A/H 0428 931 076 SoM Manager Building Services (08) 9531 7745 A/H 0417 183 448 |
| PINJARRA CIVIC CENTRE | 350 persons COVID 175/80 | 1915 Pinjarra Rd, Pinjarra WA 6208 | |
| WEST MURRAY COMMUNITY CENTRE | 100 persons COVID 50/25 | 2977 Pinjarra Rd, Furnissdale WA 6209 | |
| | | | |

SHIRE OF BODDINGTON

| NAME | CAPACITY | ADDRESS | CONTACT |
|--------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------|
| BODDINGTON SPORT & RECREATION CENTRE (08) 9883 4999 | 500 persons COVID 250/125 | Sports Ground Club Drive, Boddington WA 6390 | Peter Haas 0428 838 004 |
| BODDINGTON HALL | 250 persons COVID 125/60 | 1 Johnstone St, Boddington WA 6390 | Ranger 0428 838 025 |
| | | | |
| | | | |

SHIRE OF WAROONA

| NAME | CAPACITY | ADDRESS | CONTACT |
|------------------------------------------------|------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| WAROONA RECREATION CENTRE | 500 persons COVID 250/125 | 88 Hill St, Waroona WA 6215 | 1st Contact Daniel Cools Manager Recreation Services (08) 9733 7819 / 0432 502 556 |
| WAROONA DISTRICT HIGH SCHOOL (08) 9782 7000 | 150 persons COVID 75/35 | 55 Millar St, Waroona WA 6215 | 2nd Contact Bronwyn Cooke Recreation Centre Assistant Manager (08) 9733 7819 / 0429 144 071 |
| MEMORIAL HALL | 300 persons COVID 150/75 | 86 South West Highway, Waroona WA 6215 | |
| | | | 1st Contact – Principal - Jacquie Abbiss - Waroona District High School |
| | | | 1st Contact Memorial Hall - Clayton McAlinden – (08) 97337824 / 0412 601 535 |

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Note:

Capacity normal use

'Capacity normal use' is shown as the official registered capacity of the building in accordance with licensing for building use. As a guide when being used as a welfare evacuation centre, Communities would recommend utilising only one third of capacity for a short term evacuation (I.E. not overnight), or one quarter capacity for overnight or longer evacuations.

Directional signs

Communities has triangular directional signs in District Emergency Kits that can be placed on street corners to guide evacuees to nominated buildings.

Other accommodation options

In the event of an evacuation, people may make their own accommodation arrangements eg stay with family and friends locally (if this is safe) or in another locality. If a small number of people were required to evacuate the Department of Communities would explore alternative arrangements, depending on the situation. This may include a range of options such as commercial or private facilities. Refer to the Welfare Centres Local Welfare Emergency Management Support Plan – Sub Plan. This sub plan details the facilities inventory checklists, floor plans, photos and assembly points (currently being developed).

Designated State Evacuation welfare Centres

All activations and any inquiries regarding the designated State Evacuation Centres should be made via the Communities Emergency Services Unit on 0418 943 835.

Private Facilities with Capacity to Host Large Numbers

| | | | |
|--|--|--|--|
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| | | | |

Aged Care and Disabled

Refer to the individual facilities evacuation plans for the specific details for the Emergency Evacuation and Reception of Residents – Aged Care & Disabled – due to the special needs of these groups a general evacuation/welfare centre is generally not appropriate. Local Government Authorities may be able to assist with identifying any cooperative aged/disabled care emergency evacuation agreements in place within their areas.

WELFARE CENTRE SAFETY INSPECTION

Facility Name & Address

| | | | |
|--------------|--|-----------------|--|
| Name: | | Address: | |
|--------------|--|-----------------|--|

In the event that this facility is required for use as welfare centre, this checklist (often completed in conjunction with the facility condition report) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back. Identified hazards should be reported, removed/barricaded or handled/resolved as soon as possible.

| Areas to check at a minimum | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <p>1. Facility access</p> <ul style="list-style-type: none"> • How many entrances/exits to the centre are there? • Are any entrances/exits a hazard for children/people with special needs? • Do any entrances/exits need to be blocked off or better sign posted? Are any of them fire exits? • Is the car park able to be accessed? Is suitable access for people with disabilities available e.g. ramps/rails etc. • Stage/side halls – are these safe for children? | <input type="checkbox"/> |
| <p>2. Slips, trips and fall from height hazards</p> <ul style="list-style-type: none"> • Floors, stairs and ramps - are these free from obstructions that may cause a person to trip or fall – do any need to be barricaded? • Drains, plumbing and wet areas – are these leaking causing a slip hazard – check under sinks, dishwasher. • Are floor surfaces free from uneven surfaces/potholes/other hazards? • Are stair/steps barricaded from children? • Are heavy/frequently used items stored away from top shelves and/or steps/safety ladders available if needing to reach heights (to be secured away at all other times)? | <input type="checkbox"/> |
| <p>3. Drowning hazards - Is there a drowning hazard e.g. swimming pool/spa etc? If so have these been barricaded?</p> | <input type="checkbox"/> |
| <p>4. Electrical hazards</p> <ul style="list-style-type: none"> • Is the switchboard free of any obstructions and switchboard components are clearly marked? • Are plugs, sockets, extension leads, power boards and/or electrical installations in good condition and protected (e.g. covered from damage and not overloaded)? • Are flexible cords and extension cords being used in a safe manner (e.g. not lying across walkways and no use of multiple extension cords) • Heaters – are these a hazard that needs to be barricaded? • Kitchen – is this barricaded from children? • Urns/Kettles – have these been barricaded from children? • Other electrical equipment / hazards? | <input type="checkbox"/> |
| <p>5. Hazardous substances</p> | <input type="checkbox"/> |

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| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <ul style="list-style-type: none"> Are all potentially dangerous hazardous substances e.g. and chemicals including cleaning products etc locked away? | |
| 6. Other <ul style="list-style-type: none"> Please include an outline of other areas checked for hazards/risks. | <input type="checkbox"/> |

Please include details of all identified hazards / risks on the following page.

| Identified hazard / risk | Resolved/ Barricaded? |
|--------------------------|-------------------------------------------------------------|
| 1. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. | Yes <input type="checkbox"/> |

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| | |
|-----|-------------------------------------------------------------|
| | No <input type="checkbox"/> |
| 8. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 9. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 10. | Yes <input type="checkbox"/> No <input type="checkbox"/> |

** Please use a separate sheet if more hazards are required to be reported.

Safety Inspection completed by:

Date: _____

| NAME | POSITION / ORGANISATION | PHONE | SIGNATURE |
|------|---------------------------|-------|-----------|
| | Local Government | | |
| | Department of Communities | | |

WELFARE CENTRE CONDITION REPORT

Facility Name & Address

| | | | |
|-------|--|----------|--|
| Name: | | Address: | |
|-------|--|----------|--|

In the event that this facility is required for use as welfare centre, this report (often in conjunction with the facility safety inspection) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back.

Identified damage or excessive wear and tear to the facility or equipment must be recorded. It is highly recommended that photos and/or video of the full facility (or at a minimum the parts of the facility that may be used) are taken so that the facility condition is accurately recorded. Photos/video often assists in confirming at a later date existing facility/equipment damage (that may have been missed in a visual inspection).

| Identified damage or wear and tear | Photo/video taken? | Safety Issue? |
|------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
| 1. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |

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| | | |
|----|-------------------------------------------------------------|-------------------------------------------------------------|
| 2. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 8. | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |

** Please use a separate sheet if more damage / wear and tear is required to be reported.

Condition report completed by:

Date: _____

| NAME | POSITION / ORGANISATION | PHONE | SIGNATURE |
|------|---------------------------|-------|-----------|
| | Local Government | | |
| | Department of Communities | | |

WELFARE CENTRE HANDOVER REPORT

Facility Name & Address

Report Date/Time: _____

| | | | |
|-------|--|----------|--|
| Name: | | Address: | |
|-------|--|----------|--|

Facility Coordinators

| | |
|---------------------------------------|--|
| Local Government Welfare Coordinator: | |
| DC Local Welfare Coordinator: | |

Facility Handover Info

In the event that this facility is required for use as welfare centre, this handover / hand back report seeks to collate information useful to the party taking over/back 'control' of the facility. It should be completed jointly between Department of Communities and the facility site representative (or for local emergencies the Local Government representative). The information provided streamlines the process of handing over management of the centre, particularly in regards to knowing the current issues, staffing, agencies and evacuees utilising the centre

| Areas to consider as a minimum | |
|----------------------------------------------------------------------------------------|--------------------------|
| 7. Has a Safety Inspection and Condition Report been completed? Are there any concerns | <input type="checkbox"/> |

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| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| | |
| 1. How many Evacuees have been registered? Where are the Registration Forms? Have they been faxed? | <input type="checkbox"/> |
| 2. Has hospitality been provided? Have any Meals been organised for the Evacuees? Have any meals or food has already been served? | <input type="checkbox"/> |
| 3. Have you assigned any Liaison Officers to work in the centre? How Long? Have you arranged any rosters for on-going support? | <input type="checkbox"/> |
| 4. Are other community members/groups going to be utilising the centre whilst it is open as a Welfare Evacuation Centre and will disturb its current purpose? Has the community been made aware of this centre being used as a Welfare Evacuation Centre? Have alternative plans been made for activities? | <input type="checkbox"/> |
| 5. Are there any other concerns or issues that have arisen since the opening of the centre or any that you foresee being an issue whilst the centre is open as a Welfare Evacuation Centre? | <input type="checkbox"/> |

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| | |
|-----------------|--------------------------|
| 6. Other Notes? | <input type="checkbox"/> |
|-----------------|--------------------------|

** Please use another Form to hand the Facility back from the Department of Communities to the Local Government

Handover report completed/acknowledged by:

Date: _____

| NAME | POSITION / ORGANISATION | PHONE | SIGNATURE |
|------|---------------------------|-------|-----------|
| | Local Government | | |
| | Department of Communities | | |

Appendix 5B – Alternative Temporary Accommodation Services

In the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

If a small number of people were required to evacuate, or there is extenuating circumstances for some individuals and families, Communities Emergency Services would explore alternative arrangements, depending upon the situation at the time. This may include a range of options such as commercial facilities. **Note: accommodation providers requiring payment need to have ABNs** – providers cannot receive payment without one.

Contact the Emergency Services On Call Duty Officer to seek approval for use of commercial accommodation – 0418 943 835.

In a larger emergency Communities Emergency Services may need assistance in organising accommodation for evacuees and ADRA can assist with this in designated areas. If additional help is required please contact the **Emergency Services On Call Duty Officer – 0418 943 835** and the Officer will activate ADRA if appropriate.

| Name | Address | Contact Details | After Hours Contact |
|------|---------|-----------------|---------------------|
| | | | |
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Appendix 6 – Welfare function of Registration and Reunification

- This functional area enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally.
- To facilitate the accounting of persons affected by such incidents, Communities may use the registration and reunification Register.Find.Reunite. system or other options as appropriate. The Register.Find.Reunite. system has been developed at the State and national level. In Western Australia this system is activated by Communities and managed by the Australian Red Cross on behalf of Communities.
- The system provides for the registration and reunification of affected persons using standardised forms. Stocks of these forms are held by Communities offices, the Australian Red Cross State Inquiry Centre and its local teams and some local governments to be readily available for immediate use at welfare centres.
- In addition, impacted individuals may choose to register themselves online using the Register.Find.Reunite. system once it has been activated.

See over for Communities Standard Operating Procedures for the welfare function of Registration and Reunification.

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Communities Standard Operating Procedures for the welfare function of Registration and Reunification

Local Emergency Welfare Plan - Peel District



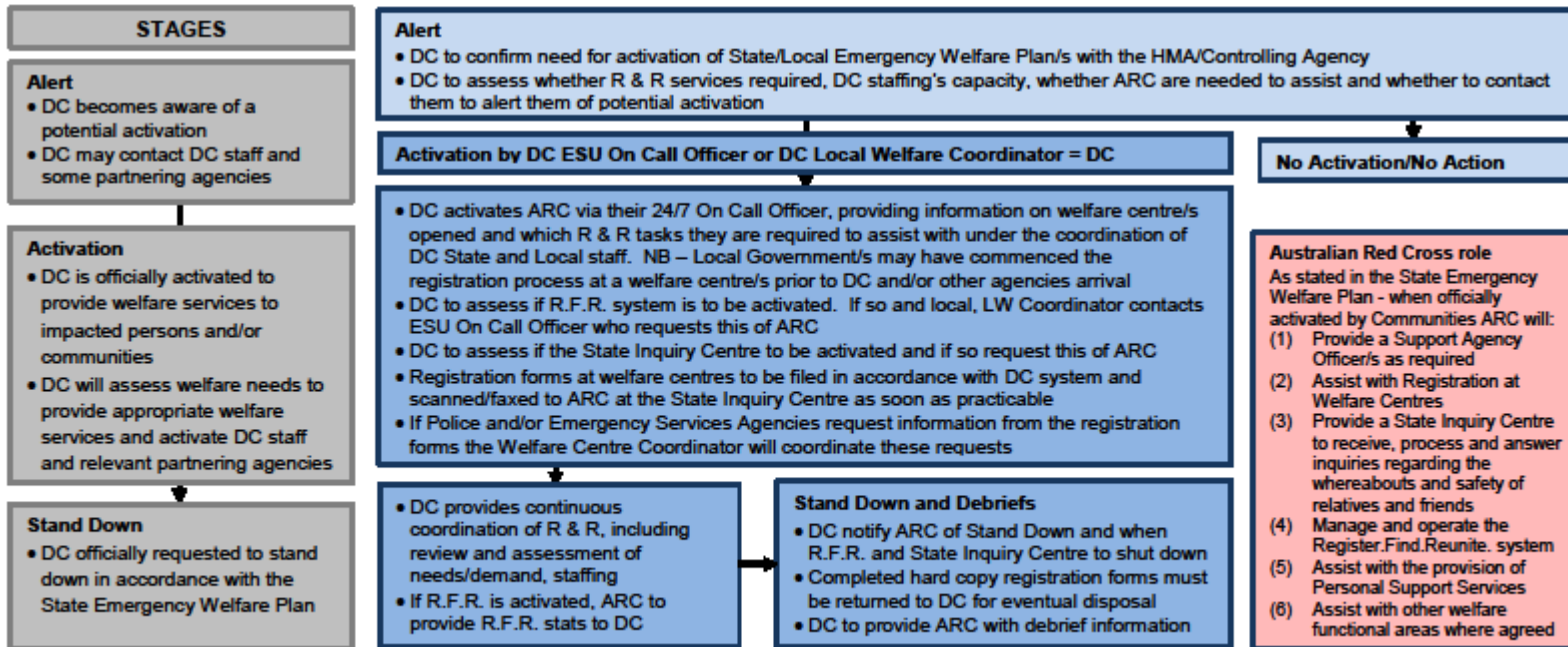
Government of Western Australia
Department of Communities



Department of Communities Emergency Services - Standard Operating Procedures for the welfare function of Registration and Reunification Dec 2017

Registration and Reunification (R & R) is one of the 6 welfare functional areas Department of Communities (DC) is responsible for under the WA Emergency Management Act 2005 and State Emergency Management Arrangements. Welfare arrangements are detailed in the State Emergency Welfare Plan and Local Emergency Welfare Plans. Registration and reunification enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally. To facilitate the accounting of persons affected by such incidents, DC may use the registration and reunification Register.Find.Reunite. (R.F.R.) system or other options as appropriate. R.F.R. has been developed at the State and national level. In Western Australia this system is activated by DC as the commissioning agency and managed by the Australian Red Cross (ARC) as a partnering agency, on behalf of DC. ARC operates the State Inquiry Centre when authorised by the DC State Welfare Coordinator.

Registration and Reunification Standard Operating Procedures – State and Local Levels



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Appendix 7 – Emergency Catering Services

Communities will coordinate the establishment of an emergency catering service for those rendered homeless, evacuees and welfare workers engaged during an event. Dependent on the catering requirements, Communities may engage a variety of service providers to provide this service, such as voluntary groups, fast food outlets or hospital, hotel, motel or public catering services. Communities cannot accept other prepared food e.g. sandwiches, cakes, sausage rolls, unless the person/organisation has a Food Handling Certificate issued by the local government.

Responsibility for the provision of meals for non-welfare emergency workers is the responsibility of the HMA/Controlling Agency.

A resource list of catering agencies and other options is included below, with consideration of catering for large numbers of evacuees and/or protracted emergency events.

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| Salvation Army Head Quarters – Emergency Services – 0407 611 466 ES Trailer 50-100 (Local); Truck,+ Mobile Cool Room 100-250+ (HQ) To activate and in accordance with the State Agreement/Partnership – discuss requirements further with CPFS Duty Officer and then Salvation Army Duty Officer rather than local contacts |
| Emergency Services Unit - State Catering Resource List The Emergency Services Unit of the Department for Communities maintains a resource list of potential providers of meals, including Breakfast, Lunch, and Dinner. In the case of large and protracted emergency events requiring catering for large numbers of evacuees , the ESU On Call Duty Officer can be contacted and a request made to activate one of these service providers. |
| Country Women’s Association – will support the Salvation Army Head Office: 1174 Hay Street West Perth 9321 6041 |
| Sikh Gurdwara – Emergency meals - vegetarian food - Contact person - Jarnail Singh Bhaur – Phone - 0430 129 010 - 10 Cheltenham Street, Bennett Springs WA 6055 Require 2-3 hours’ notice and are happy to transport the food to the location of the event. Prefer Metro events and are happy to assist with any of our hazards. No Cost. |
| 1.1.1. Gourmania - Saul Owens T: +61 8 9248 8866 M: +61 404 496 219 E: gcfpl@gourmania.com.au www.gourmania.com.au Willing to assist after hours and during business hours with ready-made frozen meals with limited notice. With more than 24 hours’ notice they would be able to provide fresh meals and have these couriered to the site of the hazard. Costs will be determined based on the meals on hand. (Roughly 10,000-12,000 meals kept on hand) |

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| Fast Food Outlets can provide quick food in an emergency but only for the short term. | | | |
|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------------------------------|----------------------|
| Name | Address | Contact Details | Opening hours |
| Mandurah | | | |
| Subway | 45 Mandurah Tce, Mandurah | (08) 9535 9516 | |
| | 651 - 669 Old Coast Rd, Falcon | (08) 9534 2530 | |
| Red Rooster | 16 Sholl St, Mandurah | (08) 9535 1581 | |
| | 3 Olive Rd, Falcon | (08) 9534 6370 | |
| Domino Pizza | Shop 4, 32 Pinjarra Rd, Mandurah. | (08) 9555 3220 1300 366 466 | |
| | Shop 9 Erskine Shopping Centre Wattleghen Ave, Mandurah WA 6210 | (08) 9555 3720 | |
| Miami Bakehouse | 609 Old Coast Rd, Falcon. | (08) 9557 0666 | |
| | #4 73 Mandurah Terrace, Mandurah. | (08) 9581 3000 | |
| Murray | | | |
| Chicken Treat | Shop 2, Pinjarra Junction Shopping Centre, Unit 2 21 George St, Pinjarra | (08) 9531 1719 | |
| Subway | Shop 3, Pinjarra Junction Shopping Centre, U3 21 - 31 George St, Pinjarra | (08) 9531 4339 | |
| Pinjarra Bakery And Patisserie | Shop 6, 2 Peel Street Pinjarra | (08) 9531 1413 | |
| Dome Pinjarra | 21-31 George St Pinjarra | (08) 9531 4996 | |
| Waroona | | | |
| Drakesbrook Hotel Motel | 8229 South Western Highway, Waroona | (08) 9733 1566 | |
| Waroona Hotel | 16 Fouracre Street, Waroona | (08) 9733 1232 | |
| Vibe Waroona IGA Xpress | 89 South Western Highway Waroona | (08) 9790 7606 | |
| Hairy lentil | Shop 8 61 South Western Hwy, Waroona WA 6215 | 0466 824 633 | |
| Waroona Roadhouse | 32 South Western Hwy, Waroona | (08) 9733 1294 | |
| Waroona Bakery & Cafe | 78 South Western Highway, Waroona Western Australia 6215 | (08) 9733 1264 | |

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|--------------------------|----------------------------------|---------------------------------------------|--|
| Waroona Country Café | 97 South Western Hwy, Waroona | (08) 9733 3155 | |
| Boddington | | | |
| Golden Nugget | 29 Bannister Rd, Boddington | (08) 9883 8061 | |
| Newmont Australia (Mine) | Gold Mine Rd, Boddington WA 6390 | (08) 9883 3400 | |
| Black Sheep Café | 53 Bannister Road, Boddington | 0407 992 526 | |
| IGA Boddington | 36 Bannister Rd, Boddington | 08 9883 8290 | |

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Special dietary needs/culturally appropriate food – LGA Environmental Health Officers will have access to information on providers of food that may address special dietary requirements, including cultural needs. Contact details as per below or via LGA contacts at Appendix 2.

| Name | Address | Contact | After Hours Contact |
|-------------|--------------------------------|--------------------------------------------------------------------------------|----------------------------|
| Kim Frost | City of Mandurah | Kim.frost@mandurah.wa.gov.au | 0418558252 |
| Phil Steven | Shire of Waroona/Murray | meh@murray.wa.gov.au | 0427 910 062 |
| | Shire of Boddington | | |

TELEPHONE DIRECTORY ASSISTANCE

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Appendix 8 – Emergency Clothing and Personal Requisites

Communities coordinates the provision of essential clothing and personal requisites, to persons affected by an emergency. This function includes the provision of basic necessities such as toiletry packs, blankets, towels, mattresses, pillows, bedding, disposable nappies, and sanitary needs, as required.

Where possible, new clothing, or financial assistance for the purchase of new clothing, should be provided to eligible persons as soon as practicable. The use of ‘recycled’ clothing is a last resort.

A resource list of emergency clothing and personal requisites suppliers and options is included below. This lists organisations and retail outlets who agree to participate in these arrangements, and ensures that acceptable procedural matters have been established.

| Petrol Stations 24 hour - With Consumable Supplies. | | | |
|------------------------------------------------------------|---------------------------------------|----------------------------------|----------------------|
| Name | Address | Contact Details | Opening Hours |
| Mandurah | | | |
| BP | Centro Mandurah 330 Pinjarra Rd | (08) 9581 5248 | |
| | 304 Pinjarra Rd, Mandurah | (08) 9535 6385 (0457 836 753) | |
| | 2 Peelwood Pde, Mandurah | (08) 9581 1700 | |
| | 187 Mandurah Tce, Silver Sands | (08) 9535 1679 | |
| Caltex | 318 Pinjarra Rd, Mandurah | (08) 9353 9679 | |
| | 2 Baroy Street, Falcon | (08) 9534 5602 | |
| | 112 Oakleigh Drive, Erskine | (08) 9586 9531 | |
| | Lot 50 Mandurah Rd, Meadow Springs | 0431 030 234 1800 240 398 | |
| | Lot 410 Minilya Park, Greenfields | (08) 9586 2069 1800240 398 | |
| Murray | | | |
| Caltex North Yunderup | 868 Pinjarra Rd, Yunderup WA 6208 | (08) 9537 7096 | |
| Boddington | | | |
| Puma | 58 Bannister Rd, Boddington | (08) 9883 8137 | |
| Boddington Service Station | 25 -38 Bannister Rd, Boddington | (08) 9883 8011 | |
| Waroona | | | |

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| Caltex | 32 South Western Hwy, Waroona | (08) 9733 1294 | |
| Vibe | 89 Southwestern Hwy, Waroona | (08) 9790 7606 | |

| Supermarkets | | | |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------|
| Mandurah | | | |
| Centro Mandurah Centre Manager | 330 Pinjarra Road, Mandurah Western Australia 6210 | Amanda.betteridge@vicinity.com.au Amanda Bettridge | M: 0429488711 |
| Coles | Centro Mandurah Shopping Centre 49 Banksiadale Gate, Lakelands 14 Guava Way, Halls Head | (08) 9587 5400 (08) 9587 5500 (08) 9586 5100 | |
| Woolworths | Centro Mandurah Shopping Centre 2 Eaglemont St, Greenfields 3 Olive Rd, Falcon 8 Smart St, Mandurah | (08) 9586 6507 (08) 9586 6513 (08) 9586 6510 (08) 9586 6504 | |
| Murray | | | |
| Coles | Pinjarra Junction Shopping Centre, 21 George St, Pinjarra | (08) 9531 7800 | |
| Boddington | | | |
| IGA | 36 Bannister Rd, Boddington | (08) 9883 8290 | |
| Waroona | | | |
| IGA | 14 Fouracre St, Waroona | (08) 9733 1233 | |

| Chemists | | | |
|----------------------------------|------------------------------------------------------------------------|----------------|--|
| Mandurah | | | |
| Optimal Pharmacy | Meadow Springs Dr, Meadow Springs (| (08) 9581 8944 | |
| Mandurah Day & Night Pharmacy | 2/70 Mahogany Dr, Halls Head | (08) 9535 3222 | |
| Pharmacy 777 | 7 Dower St, Mandurah | (08) 9534 9000 | |
| Pinjarra | | | |
| Pinjarra Pharmacy | Shop 8 Pinjarra Junction Shopping Centre, 21 George St, Pinjarra | (08) 9531 1361 | |
| Pinjarra Chemmart | 27 Forrest Street, Pinjarra | (08) 9531 2436 | |
| Waroona | | | |
| Terry White Chemmart | 22 Fouracre Street, Waroona | (08) 9733 1315 | |
| Boddington | | | |
| Boddington Pharmacy | 27 Bannister Rd, Boddington | (08) 9883 9962 | |

| Other Retail Outlets | | | |
|---------------------------------|------------------------|----------------|--|
| (Mitre 10) Tuckey's Hardware | 19 George St, Pinjarra | (08) 9531 1473 | |

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| Bunnings | 21 Kirkpatrick Dv, Greenfield's 25 Rutland Dv, Halls Head | (08) 9583 8400 (08) 9555 3400 | |
| BCF Mandurah | 23 Gordon Rd, Greenfields | (08) 9581 6399 | |
| The Good Guys | 4 Mandurah Home City, Cnr Lakes Rd and Pinjarra rd, Greenfields | (08) 9537 5000 | |
| Landmark – Agric Supplies | 18 Southwest Hwy, Waroona | (08) 9733 1454 | |
| Landmark – Agric Supplies | 51 George St, Pinjarra WA 6208 | (08) 9531 1282 | |

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Appendix 9 – Personal Support Services

Communities will coordinate and provide personal support services, and where necessary, will work with other specialist agencies to ensure affected persons receive the necessary personal support to cope with the effects of loss, stress, confusion, trauma and family disruption. These include specialised counselling and psychological services and other appropriate services.

Personal Support Services can include practical assistance, emotional support, information, referral to other services, advocacy, advice, counselling and psychological services.

Information and advisory services may include other relief measures not necessarily provided by Communities, such as availability of grants and other forms of financial assistance, healthcare, provision of child care and financial counselling.

A list of relevant agencies and services is included below.

Advocacy and Counselling Services

| Name | Contact Person and Address | Contact Details | After Hours Contact |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------|
| Communities Psychological Services | Contact Communities Emergency Services | On Call phone | 0418 943 835 |
| Mental Health Services – Dept of Health | | | |
| Local Counselling Services | | | |
| Peel Health Hub – Peel Child and Adolescence Mental Health Service | Headspace (12-25yrs (Referral via form) | 9544 5900 | |
| Allambee | | (08) 95358263 | |
| Mandurah Counselling & Physiological Services | | 9534 9544 (private) | |
| School Psychologists Dept of Education | | | |
| School Chaplain | | | |
| Dept of Human Services - Centrelink | | | |
| Telephone Help Services | | | |
| Rural Link Dept of Health Statewide Services | Availability 4.30pm – 8:30am Monday to Friday and 24 hours Saturday, Sunday and public holidays. During business hours connected to local community mental health clinic | 1800 552 002 1800 720 101 -TTY | |
| Health Direct | | 1800 022 222 | |
| WA Poisons Information Centre (WAPIC) | 24hr advice on the management of poisonings or suspected | 13 1126 – 24-hour service | |

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| | poisonings, poisoning prevention, drug information and the identification of toxic agents. | | |
| Beyondblue Support Service | 24-hour telephone service Chat online (3pm - 12am) - https://www.youthbeyondblue.com | 1300 22 4636 | |
| Lifeline Crisis support, suicide prevention | 24-hour telephone service Crisis support chat 7.00pm – midnight (Sydney time) 7 days. Outside of these hours call Lifeline - https://www.lifeline.org.au/get-help/online-services/crisis-chat | 13 11 14 | |
| Samaritans Crisis Line Anonymous Crisis Support | 24-hour telephone service | 135 247 | |
| Suicide Call Back Service Telephone, video and online professional counselling | For at risk, carers and the bereaved Online chat and video counselling – https://www.suicidecallbackservice.org.au/need-to-talk/ | 1300 659 467 | |

Special Needs Interest Groups

| | |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NDIS Partners in Mandurah | |
| Wanslea - 26A Anstruther Road, Mandurah | (08) 9245 2441 (1300 969 645) |
| APM – Disability Employment Services | 1300 276 522 |
| Multicultural Association | Peel Ormsby Tce, Mandurah Phone 0428 888 575 peelmulticultural@gmail.com |
| Peel Islamic Cultural Association Inc | W: www.picamandurah.com A: 26 Scott St, Mandurah P: 0403 648 853 or 0433 600 546 E: picamandurah@gmail.com |

Translation, Interpretive and Hearing (AUSLAN) Services

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| <p>Translating and Interpreting Service (TIS National) 24/7</p> <p>Some groups may be eligible for TIS' free interpreting services – ring TIS on 131 450 for more information.</p> <p>Costs are a guide only as they may change –</p> <ul style="list-style-type: none"> • Immediate phone interpreting including | |
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| <p>ATIS phone interpreting: 131 450 - 15mins @ \$34.22 - 4.1.18</p> <ul style="list-style-type: none"> • Pre booked Service – 1300 655 081 - 30mins @ \$82.89 – 4.1.18 <p>Text Emergency Calls TTY – Dial 106</p> | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

Community and Aged Care Services and Facilities

| | | |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--------------------|
| Aegis Greenfields Aged Care | Linda Taylor fm.greenfields@aegiscare.com.au | Ph: (08) 9535 0700 |
| Amarna Living - Wearne House | Sharon Maitland smaitland@amanaliving.com.au | Ph: 1300 568 329 |
| Bethanie Community Housing P1 & P2 | Beauty Bwembya Beauty.bwembya@bethanie.com.au | Ph. 9593 9370 |
| Bethanie Peel | Amanda Lorimer Acting FM amanda.lorimer@bethanie.com.au | Ph: (08) 9593 9370 |
| Brightwater the Cove | Debrah Tainui debrah.tainui@brightwatergroup.com | Ph: (08) 9581 0154 |
| Coolibah Care | Amanda Crook acrook@coolibah.org.au | Ph: (08) 9535 0300 |
| McNamara Lodge RAAFA | Susan de Klerk sdeklerk@raafawa.org.au | Ph: (08) 9582 5333 |
| Mercy Health | Simone Baxter simone.baxter@mercy.com.au | Ph: (08) 9559 2800 |
| Opal Healthcare - Mandurah Coast Care Community | Tara Anglo tara.anglo@opalhealthcare.com.au | Ph: (08) 9535 7466 |
| Acacia Living Meadow Springs | Tracey Pines tpines@acacialiving.com.au | Ph: 9535 0200 |
| Arcadia Waters | Jacqueline Grimwood jacqueline@arcadiagroup.com.au | Ph: (08) 9550 4677 |
| Belswan Village | Callie Davey manager@belswanmandurah.com.au | Ph: (08) 95351197 |
| Bridgewater Lifestyle Village | Tracy Carey tracyc@nlv.com.au | Ph: (08) 9550 4882 |
| Ocean Grove Gardens | Martin Higgs oceangrove@gardenvillages.com.au | Ph: (08) 9534 7166 |
| RAAFA Estate Erskine | Caroline Henning chenning@raafawa.org.au | Ph: (08) 9586 4300 |
| RAAFA Estate Meadow Springs | Joanne Fraser JFraser@raafawa.org.au | Ph: (08) 9582 5361 |
| Acacia Living Coral Estate | Jessica Boulton jessicab@acacialiving.com.au | Ph: (08) 9535 0290 |

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|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Acacia Living Mandurah Village | Jessica Boulton jessicab@acacialiving.com.au | Ph: 9535 0290 |
| St Ives Retirement Village | Jill VanBlommestein jill.vanblommestein@stivesretirementliving.com.au | M: 0404 791 372 |
| Teranca Mews Lifestyle Village | Gillian Houston admin@terancamews.com.au | Ph: (08) 9550 4900 |

Group Housing – Residential care and Independent Living

| | | |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------|
| Midway Community Care - 434 Mulga Drive Parklands | Bryan Hare 434MulgaTL@midwaycc.com.au | 6149 0633 |
| Midway Community Care - 470 Mulga Drive Parklands | Jamie Hunter mulga470tl@midwaycc.com.au | 6149 0629 |
| Midway Community Care - 6 Galbraith Loop Erskine | Heath Flanagan ception@midwaycc.com.au | 0488 014 264 |
| Midway Community Care – 11 Silkwood Close Halls Head | Toni Ferrier SilkwoodTL@midwaycc.com.au | 6149 0625 |
| Midway Community Care – 11 Fifth Avenue Mandurah | Pippa Baker fifthtl@midwaycc.com.au | 6149 0627 |
| Midway Community Care – 7 Honeymyrtle Grange Halls Head | Rachael Fortune DolphinTL@midwaycc.com.au | 6149 0622 |
| Midway Community Care – 32 Len Howard Drive Erskine | Jessica Marsh LenHowardTL@midwaycc.com.au | 6149 0631 |
| Midway Community Care – 30 Len Howard Drive Erskine | Jessica Marsh LenHowardTL@midwaycc.com.au | 6149 0630 |
| Midway Community Care – 7 Monclair Crt Meadow Springs | Dale Maria MonclairTL@midwaycc.com.au | 6149 0624 |
| Midway Community Care – 44 Moat St Mandurah | Tim Curtin moatTL@midwaycc.com.au | 6149 0634 |
| Midway Community Care – 9 Nymans Crt Erskine | Kirsty Davies WattleghenTL@midwaycc.com.au | 6149 0626 |
| Midway Community Care – 26 Pleasant Grove Circle Falcon | Maddie Read PleasantGroveTL@midwaycc.com.au | 6149 0623 |
| Midway Community Care – 13 Wattleghen Ave Erskine | Kirsty Davies WattleghenTL@midwaycc.com.au | 6149 0621 |
| Midway Community Care – 3 Esprit Parkway Greenfields | Remo Pacitti esprittl@midwaycc.com.au | 6149 0628 |
| Midway Community Care – 13 Fifth Avenue Mandurah | Cara Curtis OakTL@midwaycc.com.au | 6149 0638 |
| Midway Community Care – 19 Conebush Circle Falcon | Cara Curtis conebushTL@midwaycc.com.au | 6149 0639 |
| Midway Community Care – U8/42 Olive Road Falcon | | |
| Timbers Edge Estate, 55 Wildwood Hill Dawesville | | 9584 1241 |

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| <u>Diversity South – 90</u> <u>Anstruther Road Mandurah</u> | Administration (Head) Office Tracy Kent 0417 373 532 tracy@diversitysouth.org.au | <u>9582 6105</u> |
| <u>Diversity South - 87</u> <u>Anstruther Road Mandurah</u> | Linda Craig 0405 385 090 linda@diversitysouth.org.au | <u>9582 6105</u> |
| <u>Diversity South - 87</u> <u>Anstruther Road Mandurah</u> | Coordinator <u>0417 903 750</u> anstruther@diversitysouth.org.au | |
| <u>Diversity South – 15</u> <u>Clearwater Way Singleton</u> | Coordinator <u>0417 903 750</u> clearwater@diversitysouth.org.au | |
| <u>Diversity South – 7 Darling</u> <u>Way Greenfields</u> | Coordinator <u>0428 302 732</u> darling@diversitysouth.org.au | |
| <u>Diversity South – 49</u> <u>Hougham Road Barragup</u> | Coordinator <u>0427 082 047</u> hougham@diversitysouth.org.au | |
| <u>Diversity South – 26 Jubata</u> <u>Gardens Dudley Park</u> | Coordinator <u>0437 281 848</u> jubata@diversitysouth.org.au | |
| <u>Diversity South – 11 Leigh</u> <u>Street Dudley Park</u> | Coordinator 0427 082 047 leigh@diversitysouth.org.au | |
| <u>Diversity South – 1&2/37</u> <u>Linley Road Wannanup</u> | Coordinator 0437 281 848 linley1@diversitysouth.org.au linley2@diversitysouth.org.au | |
| <u>Diversity South – 6 Arabian</u> <u>Drive Coodanup</u> | Coordinator <u>0428 302 732</u> arabian@diversitysouth.org.au | |

Education Contact List

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|--------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <u>Assumption Catholic Primary School</u> | admin@assumption.wa.edu.au | <u>Ph: 9583 8500</u> |
| <u>Challenger TAFE- Peel Campus</u> | info@smtafe.wa.gov.au | <u>Ph: 9586 7400</u> |
| <u>Coodanup College</u> | kim.dutch@education.wa.edu.au | <u>Ph: 9581 0900</u> |
| <u>Dudley Park Primary School</u> | dudleypark.ps@education.wa.edu.au | <u>Ph: 9586 0650</u> |
| <u>Falcon Primary School</u> | falcon.ps@education.wa.edu.au | <u>Ph: 9534 2411</u> |
| <u>Foundation Christian College</u> | office@fcc.wa.edu.au | <u>Ph: 9586 5444</u> |
| <u>Frederick Irwin Anglican School</u> | admin@fias.wa.edu.au | <u>Ph: 9537 0000 (MS)</u> <u>Ph: 6558 1207 (HH)</u> |
| <u>Glencoe Primary School</u> | glencoe.ps@education.wa.edu.au | <u>Ph: 9586 6800</u> |
| <u>Greenfields Primary School</u> | greenfields.ps@education.wa.edu.au | <u>Ph: 9586 0600</u> |
| <u>Halls Head Community College</u> | hallshead.cc@education.wa.edu.au | <u>Ph: 9581 0600</u> |
| <u>Halls Head Primary School</u> | hallshead.ps@education.wa.edu.au | <u>Ph: 954 6900</u> |
| <u>John Tonkin College</u> | admin@johntonkincollege.wa.edu.au | <u>Ph: 9583 0500</u> |
| <u>Living Waters Lutheran College</u> | admin@livingwaters.wa.edu.au | <u>Ph: 9593 1211</u> |

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|---------------------------------------------------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <u>Lakelands Primary School</u> | Lakelands.PS@education.wa.edu.au | <u>Ph: 9586 7560</u> |
| <u>Mandurah Baptist College</u> | admin@mbc.wa.edu.au | Ph: 9583 7070 (Primary) Ph: 9583 7000 (Secondary) |
| <u>Mandurah Catholic College</u> | mcc@mcc.wa.edu.au | <u>Ph: 9531 9500</u> |
| <u>Mandurah Primary School</u> | mandurah.ps@education.wa.edu.au | <u>Ph: 9586 6850</u> |
| <u>Meadow Springs Primary School</u> | meadowsprings.ps@education.wa.edu.au | <u>Ph: 9584 7400</u> |
| <u>Murdoch University- Peel Campus</u> | | <u>Ph: 9360 6000</u> |
| <u>North Mandurah Primary School</u> | northmandurah.ps@education.wa.edu.au | <u>Ph: 9586 0800</u> |
| <u>Ocean Road Primary School</u> | Oceanroad.ps@education.wa.edu.au | <u>Ph: 9584 7150</u> |
| <u>Riverside Primary School</u> | riverside.ps.contact@education.wa.edu.au | <u>Ph: 9583 2400</u> |
| <u>South Halls Head Primary School</u> | southhallshead.ps@education.wa.edu.au | <u>Ph: 9584 6200</u> |
| <u>St Damien's Catholic Primary School</u> | admin@stdamienscps.wa.edu.au | <u>Ph: 9583 2500</u> |

For the full list of schools in WA categorised by region visit www.det.wa.edu.au/schoolinformation/detcms/navigation/school-lists/

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Appendix 10 – Key Contact Lists

| Name | Organisation | Work Contact | After Hours Contact |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Department of Health – Statewide Duty Officer – Can organize a doctor at a welfare centre and/or write out prescriptions. | Department of Health – Disaster Preparedness and Management Unit | 9328 0553 Duty Officer 24/7 | 9328 0553 Duty Officer 24/7 |
| | Western Power Telstra Alinta Gas Western Power – Control Room | Note: Requests for provision of information and services from providers of utilities should generally be directed to the DCPFS Emergency Services Unit. The Unit has access to these service providers via the State Emergency coordination Group or OASG. | ESU Duty Officer 0418 943 835 |
| Boyd Brown – Area General Manager | Telstra – Can provide a wireless connection for telephone service during an emergency | 08 9726 7312 0418 748 197 Boyd.m.brown@team.telstra.com | 0418 748 197 |
| Information on road closures | Main roads | http://www.mainroads.wa.gov.au and select ‘Alerts’ tab | |
| Information on road closures | DFES | http://www.dfes.wa.gov.au/internet | |
| Weather | BOM | www.bom.wa.gov.au | |
| DFES State Public Information Officer – To be used to circulate information regarding evacuation centre location | DFES | Email: media@dfes.wa.gov.au Landline: 92255955 (diverts to Communication centre if not answered) Mobile: 0427479499 | |
| Department of Transport | Adam Rando | (08) 9583 9701 | 0407 086 003 |
| DEPARTMENT OF FIRE & EMERGENCY SERVICE 18 Darius Drive KWINANA 6167 GPO Box P1174, Perth WA 6844 http://www.dfes.wa.gov.au | District Officer Peel - Matthew Wakeling | P: 6595 2109 DOPeel@dfes.wa.gov.au merveen.cross@dfes.wa.gov.au | 0417 900 728 0427 996 676 |
| Name | Organisation | Work Contact | After Hours Contact |
| Department for Fire and Emergency Services (SES) | Steve Summerton | (08) 9595 2107 | 0428 100 461 |
| City of Mandurah | | | |

Local Emergency Welfare Plan - Peel District

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>WA POLICE 333 Pinjarra Road PO Box 3446 MANDURAH 6210 P: 9581 0222 F: 9581 0246 www.police.wa.gov.au</p> | <p>For life threatening emergencies call 000 For police assistance P: 131 444 Mandurah OIC M: 0407 119 903 (24hr) Water Police M: 0407 081 068</p> | <p>Senior Sergeant Ross Blake Officer in Charge, Mandurah Neil Brookes Operations Manager, Mandurah Troy Pillage Sergeant, Water Police. Troy Pillage Sergeant, Water Police</p> | <p>P: 9581 0222 M: 0487 250 094 ross.blake@police.wa.gov.au P: 9581 0222 neil.brookes@police.wa.gov.au M: 0428 922 575 troy.pillage@police.wa.gov.au</p> |
| <p>PEEL HEALTH CAMPUS 110 Lakes Road GREENFIELDS 6210 P: 9531 8000 F: 9531 8399 www.ramsayhealth.com.au Duty Nurse Manager (to be paged)</p> | <p>Duty Nurse Manager (to be paged) P: 9531 8000</p> | <p>Jess Harvey WHS Manager Peel Health Campus</p> | <p>0458 700 452 P: 9531 8150 Harveyjessamy@ramsayhealth.com.au</p> |
| <p>DEPARTMENT OF HEALTH Rockingham General Hospital Elanora Drive COOLOONGUP WA 6168 (PO Box 2033 Rockingham WA 6968)</p> | <p>Duty Nurse Manager P: 9599 4770 If unanswered P: 9599 4000 and request Duty Nurse Manager</p> | <p>Karl Gill Manager Emergency Management & Work Health and Safety South Metro Health Service</p> | <p>M: 0419 904 148 karl.gill@health.wa.gov.au</p> |
| <p>STATE EMERGENCY SERVICE 31 Education Drive PO Box 274 MANDURAH 6210 E: mandurahses@hotmail.com http://www.mandurahses.org.au</p> | <p>Mandurah SES Duty Officer M: 0448 871 026 To request SES assistance P: 132 500</p> | <p>Chris Stickland Manager Phil Rance Deputy Manager</p> | <p>M: 0417 186 931 c.stickland@bigpond.com P: 9581 7807 M: 0448 468 860 phillip.rance@bigpond.com</p> |
| <p>District Emergency Management Advisor (DEMA) – Metro South</p> | <p>Quinta La Rosa District EM Advisor</p> | <p>Quinta.larosa@dfes.wa.gov.au</p> | <p>M: 0417 892 694</p> |
| <p>WATERCORP 109 Park Road Mandurah 6210 P: 9420 2420 www.watercorporation.com.au</p> | <p>Faults & Emergencies P: 13 13 75 (24 hr)</p> | <p>Peter Buckley Security Program Manager 0427195536</p> | <p>0427195536</p> |
| <p>PEEL VOLUNTEER RESOURCE CENTRE Suite 12, 7 Anzac Place MANDURAH 6210 P: 9581 1187 F: 9586 1187 www.peelvolunteer.org.au</p> | | <p>Vicki Pollard Manager (Centre closed until 10/1/22)</p> | <p>P: 9581 1187 M: 0417 912 979 manager@peelvolunteer.org.au</p> |
| <p>MANDURAH VOLUNTEER MARINE RESCUE GROUP Breakwater Parade, Mandurah Ocean Marina PO Box 431</p> | <p>M: 0409 081 801 (24hr) Summer hrs (Oct to May) 0600 - 1800 hrs 7 days Winter hrs (May to Oct) 0700 - 1900 7 days</p> | <p>John Stewart Commander</p> | <p>M: 0409 081 801 Commander@mandurahvmr.com.au</p> |

Local Emergency Welfare Plan - Peel District

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>MANDURAH 6210 P: 9535 4789 www.mandurahvmr.com</p> | | <p>Vern Goff Vice Commander</p> <p>Barbara Walton Secretary</p> | <p>M: 0429 081 801 Vicecommander@mandurahvmr.com.au</p> <p>M: 0417 956 059 manrescue@mandurahvmr.com.au</p> |
| <p>SURF LIFE SAVING WA Mandurah SLS Club 40 Orestes St SAN REMO 6210 P: 9583 4551 E: lifesaving@mandurahslsc.asn.au www.mandurahslsc.asn.au Port Bouvard SLS Club 106 Southport Blvd DAWESVILLE 6211 P: 9582 2787 E: admin@portbouvardslsc.com.au www.portbouvardslsc.com.au</p> | <p>Duty Officer P: 13 7873 (24hr)</p> | <p>Russell Price Director of Lifesaving</p> | <p>M: 0412 560 252 lifesaving@mandurahslsc.asn.au</p> |
| <p>WESTERN POWER 363 Wellington Street PERTH 6000 P: 13 10 87 E: enquiry@westernpower.com.au http://www.westernpower.com.au</p> | <p>Faults & Emergencies P: 13 13 51 (24hr)</p> | <p>Joss Rawlins Field Operations Team Leader (A/L until 10/1/21) Contact Rob Deleo 0439 977 615.)</p> | <p>P: 9582 4111 M: 0400 200 391 joscelynd.rawlins@westernpower.com.au</p> |
| <p>MAIN ROADS Waterloo Crescent EAST PERTH WA 6004 E: enquiries@mainroads.wa.gov.au www.mainroads.wa.gov.au</p> | <p>P: 138 138 (24hr)</p> | <p>Dave Cormack Routine Maintenance Works Manager Nth</p> | <p>P: 9724 5725 M: 0427 770 942 dave.cormack2@mainroads.wa.gov.au</p> |
| <p>ATCO GAS 81 Prinsep Road JANDAKOT 6164 Faults & Emergencies P: 13 13 52 (24 hr) Chris Carville Distribution Officer P: 0457 569 408 Chris.Carville@atcogas.com.au Mandurah LEMC Contact List Page 3 of 4 Current 7 January 2022 P: 13 13 56 E: enquiries@atcogas.com.au www.atcogas.com.au</p> | <p>Faults & Emergencies P: 13 13 52 (24 hr)</p> | <p>Chris Carville Distribution Officer</p> | <p>P: 0457 569 408 Chris.Carville@atcogas.com.au</p> |
| <p>PEEL AMATURE RADIO GROUP EMERGENCY SUPPORT SERVICES http://pargess.no-ip.org/ Default operating channel: VHF 145.100 MHz</p> | <p>PARG President M: 0413 615 500 PARGESS Coordinator & PARG Vice President M: 0422 167 831</p> | <p>Geoff Hart-Davies</p> | <p>parg.secretary@gmail.com</p> |
| <p>PARKS & WILDLIFE SERVICE 17 Dick Perry Avenue Technology Park, Western Precinct</p> | <p>Mike Cantelo For fires on PaWs managed land</p> | | <p>0419 902 692</p> |

Local Emergency Welfare Plan - Peel District

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------------------------------------------------------|
| KENSINGTON 6151 P: 9219 9000 F: 9334 0498 E: info@dpaw.wa.gov.au www.dpaw.wa.gov.au | P: 9219 8000 | | |
| Australian Defence Force P: 9311 26 48 | Duty Officer M: 0427 899 633 (24hr) | (08) 9409 5100 | 0448 874 410 Major Bill Coghlan |
| AGED CARE INDUSTRY COMMUNITY MEMBER | | | |
| COOLIBAH CARE 30 Third Avenue MANDURAH WA 6210 P: (08) 9535 0300 www.coolibah.org.au | | Tracey Jackson Procurement Manager | P: 9535 0300 M: 0436 612 703 tjackson@coolibah.org.au |
| SHIRE OF MURRAY | | | |
| Shire President | Cr. David Bolt | (08) 9531 7703 | 0400 123 268 |
| Shire CEO | Dean Unsworth | (08) 9531 7717 | 0417 090 715 |
| Local Recovery Coordinator | Leanne McGuirk | (08) 9531 7734 | 0418 922 803 |
| Local Government Welfare Coordinator | Ben Jordan | (08) 9531 7663 | 0400 535 000 |
| Coordinator Ranger and Emergency Services | VACANT | | |
| Community Emergency Services Coordinator | Nicole Stevens | (08) 9531 7768 | 0421 236 275 |
| Manager Governance | Rob Marlborough | (08) 9531 7718 | 0417 939 418 |
| CBFCO | Robert 'Bluey' Wilson | | 0417 916 468 |
| Department for Fire and Emergency Services (District Officer – Fire) | Brett Finlay | (08) 9780 1904 | 0427 011 386 |
| SES Local Manager | Paul Dwyer | | 0410 560 075 |
| SES Deputy Manager | Troy Telfer | | 0427 382097 |
| Department for Fire and Emergency Services (District Officer – Natural Hazards) | Nick Elrick | (08) 9780 1910 | 0428 100 491 |
| Murray District Hospital | Marlene Boyd | (08) 9531 7222 | |
| Bedingfeld Park Inc Aged Care Facility | Leanne Hay | (08) 9531 1622 | |
| Name | Organisation | Work Contact | After Hours Contact |
| Water Corporation | Peter Buckley | (08) 9423 7209 | 0407 425 495 |
| Pinjarra Network of Schools | Christian Louis | (08) 9531 1856 | 0447 294 487 |
| Alcoa Australia | Gary Cresswell | (08) 9531 6303 | 0404 800 186 |
| SHIRE OF BODDINGTON | | | |
| Gary Ventris | Shire President | 0447 773 124 | |
| Julie Burton | Shire CEO | (08) 9883 4999 | 0428 949 824 |
| Ryan Clarke | Emergency Coordinator – Newmont Boddington Gold | (08) 9883 3327 | 0429 572 419 |
| Wade Goodhill | Emergency Services Coordinator BHP Billiton/Worsley Alumina P/L | (08) 9734 9712 | 0429 914 352 |

Local Emergency Welfare Plan - Peel District

| | | | |
|-----------------|--------------------------------------------|----------------|--------------|
| Corrie Lokan | Boddington Health Service | (08) 9883 4444 | |
| Danielle Roache | Principal, Boddington District High School | (08) 9883 8106 | 0418 777 267 |
| Wayne English | SES Local Manager | (08) 9883 9296 | 0428 839 296 |
| Glenn Hall | DFES District Manager | (08) 9479 9324 | 0427 005 109 |
| Doug Cherry | Water Corporation Operations Manager | (08) 9821 5455 | 0427 917 661 |
| | | | |

| SHIRE OF WAROONA | | | |
|----------------------------------------------------------------------|-------------------|----------------|--------------|
| Shire President | Cr. Mike Walmsley | (08) 9733 1558 | 0419 946 426 |
| Shire CEO | Mark Goodlet | (08) 9733 7801 | 0431 177 835 |
| Director Corporate Services | Ashleigh Nuttall | (08) 9733 7808 | 0408 909 349 |
| Local Recovery Coordinator | Ashleigh Nuttall | (08) 9733 7808 | 0408 909 349 |
| Local Government Welfare Coordinator | Daniel Cools | (08) 9733 7819 | 0432 502 556 |
| Coordinator Ranger and Emergency Services | VACANT | | |
| CESO | Peter Thurkle | (08) 9733 7825 | 0487 537 317 |
| CBFCO | Steve Thomas | | 0431 941 716 |
| Department for Fire and Emergency Services (District Officer – Fire) | Brett Finlay | (08) 9780 1904 | 0427 011 386 |
| Quambie Park Inc Aged Care Facility Operations Manager | Sharon James | (08) 9733 1355 | |

Local Emergency Welfare Plan - Peel District

CITY OF MANDURAH

3 Peel Street PO Box 210 MANDURAH 6210 P: 9550 3777 F: 9550 3888 E: council@mandurah.wa.gov.au www.mandurah.wa.gov.au

| | | | | |
|-------------------|----------------------------------|-----------------------|----|--------------|
| Rhys Williams | Mayor | 95503714 9550 3777 | or | |
| Mark Newman | CEO | 9550 3701 | | |
| Matthew Hall | Recovery Coordinator | 95503966 | | 0417 173789 |
| | LEMC Chairperson | | | |
| Myra Giardini | Coordinator Emergency Management | 9550 3211 | | 0408 941 003 |
| Linda Emery | Coordinator Ranger Services | 9550 3630 | | 0427 774 227 |
| Paul Stacy | CBFCO | | | 0407 448 874 |
| Troy Stubberfield | District Officer Peel DFES | 9695 2109 | | 0409 682 818 |
| Chris Strickland | SES Manager | | | 0417 186 931 |
| Phil Rance | SES Deputy Manager | 9581 7807 | | 0448 468 860 |

Essential Services

| PUBLIC INFORMATION | PHONE/FAX |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Life threatening emergency | Emergencies 000 / 112 / 106 |
| DFES Public Information Line | 13 DFES (13 3337) www.dfes.wa.gov.au/Pages/default.aspx |
| Emergency WA website for emergency warnings | https://www.emergency.wa.gov.au/ |
| Bureau of Meteorology website | http://www.bom.gov.au/index.php |
| WA Tropical Cyclone Information | 1300 659 210 |
| WA Land Weather and Flood Warnings | 1300 659 213 |
| WA Coastal Marine Warnings | 1300 659 223 |
| Australian Tsunami Threat Information (1300 TSUNAMI) | 1300 878 6264 |
| Main Roads Western Australia (MRWA) - Primary public contact point for road closure information | Phone: 138 138 Fax: 9323 4400 www.mainroads.wa.gov.au |
| Alinta Gas | 13 13 58 |
| ATCO Gas Australia | Faults (public no) – 13 13 52 Head Office 6163 5000 |
| National Broadband Network (NBN) | No phone number listed on the NBN website https://www.nbnco.com.au/ https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html |
| Optus | 131 344 |
| Public Transport Authority | Emergency (public no) – 9220 9999 |

ES S Drive\Plans\Local Welfare Plans\Peel region July 2018
ES SharePoint

Local Emergency Welfare Plan - Peel District

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| | Head Office – 136 213 |
| SES – Public assistance Communities making requests to SES go through the DFES Communication Centre (COMCEN) – 9395 9210 or 9395 9209. NB – SES may have limited capacity to assist due to other DFES operational requirements | 132 500 |
| Telstra | Faults – 13 20 00 Head Office – 13 22 03 |
| Water Corporation – Public assistance Water Corporation - Manager Control Centre Operations (MCCO) - 9395 9210 or 9395 9209 Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations | Faults (public no) -13 13 75 Head Office – 9420 2420 Accounts and General |
| NBN Co – Walter Gomes Community and Stakeholder Engagement Manager WA | Waltergomes@nbnc.com.au M 0460 648 147 |
| | |
| | |

Local Emergency Welfare Plan - Peel District

Appendix 11 – Animals at Evacuation Centres:

Families and individuals may arrive at the Welfare Evacuation Centre with a variety of animals, and may need to stay at the 'centre' for a period of time, including overnight stays.

Animals are not permitted to enter buildings for health and safety reasons, and therefore options may need to be explored to cater for the needs of the families and individuals who arrive with animals.

Concern for the welfare of pets can be a major stress factor in evacuees and therefore the need to address these concerns should not be overlooked.

Possible options to address the needs of evacuees who arrive with animals are set out below;

1. Evacuees who arrive with animals should be encouraged to register and then relocate with the animals to friends or family.
2. The City of Fremantle has an 'Animal Welfare Plan' which may be of assistance if evacuees arrive at the Welfare Evacuation Centre with animals.
3. Local Government Authorities may be able to offer assistance via their Ranger Services.
4. Consider contacting local Dog and Cat boarding facilities via use of search on www.whitepages.com.au OR www.yellowpages.com.au OR internet search engine such as Google OR Directory Assistance on 12456

Other useful contacts are listed below:

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Balcatta Vet24 (24 hrs) 59 Erindale Road, Balcatta Phone: 63234168 | Murdoch Pet Emergency Centre (24 hrs) Emergency & Critical Care 1300 652 494 |
| Native Animal Rescue 170 Camboon Road Malaga Phone: 9249 3434 | Wildlife Help Line (for injured wildlife) Dept Parks and Wildlife (Wildcare) – 9474 9055 (6am to 10PM) |
| Cat Haven 23 Lemnos Street, Shenton Park Phone: 9442 3600 | Swan Animal Haven Lot 1 Kalamunda Road, South Guildford Phone: 9279 8485 |
| Dog Refuge Home 30 Lemnos Street, Shenton Park Phone: 9381 8166 | RSPCA 108 Malaga Drive Malaga 6090 Phone 9209 9300 |
| Animal Protection Society 27 Talbot Rd Southern River 9398 www.animalprotectionsociety.westnet.com.au 6616 | Best Friends Animal Rescue 0415 779 610 |
| K9 Dog rescue Mandurah 9581 9005 www.k9dogrescue.org.au John Home 9581 7332 | www.petaddress.com.au Data base for micro chipped pets. National Animal ID Register 24 hour hotline 1800 025 461 Central animal ID register 24 hour hotline 1800 333 202. After hours 0419 591 996 |
| Native Ark (for injured or rescued native animals) 172 Hope Rd Bibra Lake 8am-8pm 7 days a week 94177105 A/H 94177105– Metro area only | |

ES S Drive\Plans\Local Welfare Plans\Peel region July 2018
ES SharePoint

Local Emergency Welfare Plan - Peel District

| Pet Supplies | | |
|------------------------|-------------------------------------------|------------------------------------------|
| Mandurah Stock Feeders | 7 Rafferty Road Mandurah | Ph: 9535 3754 |
| PETstock | 15 Rouse Road Mandurah | Ph: 9581 6568 |
| City Farmers | Corner Lakes Rd & Pinjarra Rd Mandurah | Ph: 9534 8738 |
| Erskine Pets | U7 / 1 Galbraith Loop Falcon WA 6210 | Ph: 9535 1722 |
| Stanbee Stock Feeds | 8 Husband Road Barragup WA 6210 | Ph: 9581 2390 |
| Pet City Mandurah | 102 Park Rd, Mandurah WA 6210 | (08) 9586 1150 |

Local Emergency Welfare Plan - Peel District

Appendix 12 – Security Companies:

If security assistance is needed at a welfare centre and the WA Police Force were not available a security company/guard and patrol services could be contacted.

| Name | Address | Contact Details Day & After Hours |
|-----------------|-------------------------------|--------------------------------------|
| Accord Security | 10/8 Bannick Ct, Canning Vale | 08 9456 2622 24 hr 0417 925 621 |
| | | |

Local Emergency Welfare Plan - Peel District

Appendix 13 – Distribution List:

This plan has been distributed electronically to:

Department of Communities

- Local Welfare Coordinators as a hard copy in the Local Welfare Coordinator Guide and Checklist folder
- Emergency Services SharePoint site

Local Emergency Management Committee

- *City of Mandurah, Shire of Boddington, Shire of Murray, Shire of Waroona* Local Emergency Management Committees (Edited version for any copies the public have access to – Appendices not included as contain personal names and phone numbers. This is for people's confidentiality and particularly Department of Communities staff)

Local Welfare Emergency Coordination Group

- Email copy to all members of this group

Appendix 14 – Glossary

EMERGENCY SERVICES COORDINATOR – an appointed officer of the Department of Communities authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements.

FUNCTIONAL TEAM LEADER – a person tasked to coordinate the delivery of service provision for one of the 6 (six) Welfare defined functional areas (Accommodation, Catering, etc). The term Functional Team Leader relates to the specific task to be performed not the title of the incumbent (i.e. the Functional Team Leader may be a Department Team Leader, Manager, Project officer but is performing the task of Functional Team Leader)

LOCAL GOVERNMENT WELFARE COORDINATOR – the nominated representative of the Local Government Authority which has elected to assume the responsibility to coordinate the welfare response during emergencies, and liaise with the Welfare Coordinator of the Department.

REGISTRATION – The process of accurately recording on registration forms appropriate details of all persons affected by an emergency and who are temporarily in a Welfare Centre or other location under the authority of the Emergency Services.

STATE WELFARE COORDINATOR – the nominated representative of the Director General, Department of Communities, with the responsibility to coordinate the welfare response to emergencies.

SUPPORT AGENCY OFFICER – are officers from each Welfare Support Agency provided to the Department to assist in the management of the welfare response, as outlined in Section 3.1.3 of this plan.

WELFARE CENTRE – any centre established for the purpose of provision of emergency welfare support services to persons affected by an emergency. The facility may be named an Evacuation Centre, Accommodation Centre, Relief Centre, Recovery Centre, One-Stop-Shop or other name as appropriate. For the purposes of this plan all such facilities are classified as a Local Welfare Centre.

WELFARE CENTRE COORDINATOR – a person appointed by the District Director or Welfare Coordinator to manage the functioning of a Welfare Centre. Usually a senior Department of Communities staff member.

WELFARE COORDINATOR – the Department's staff member appointed by the District Director for the Department and have responsibilities as outlined in Section 2.3 of this plan.

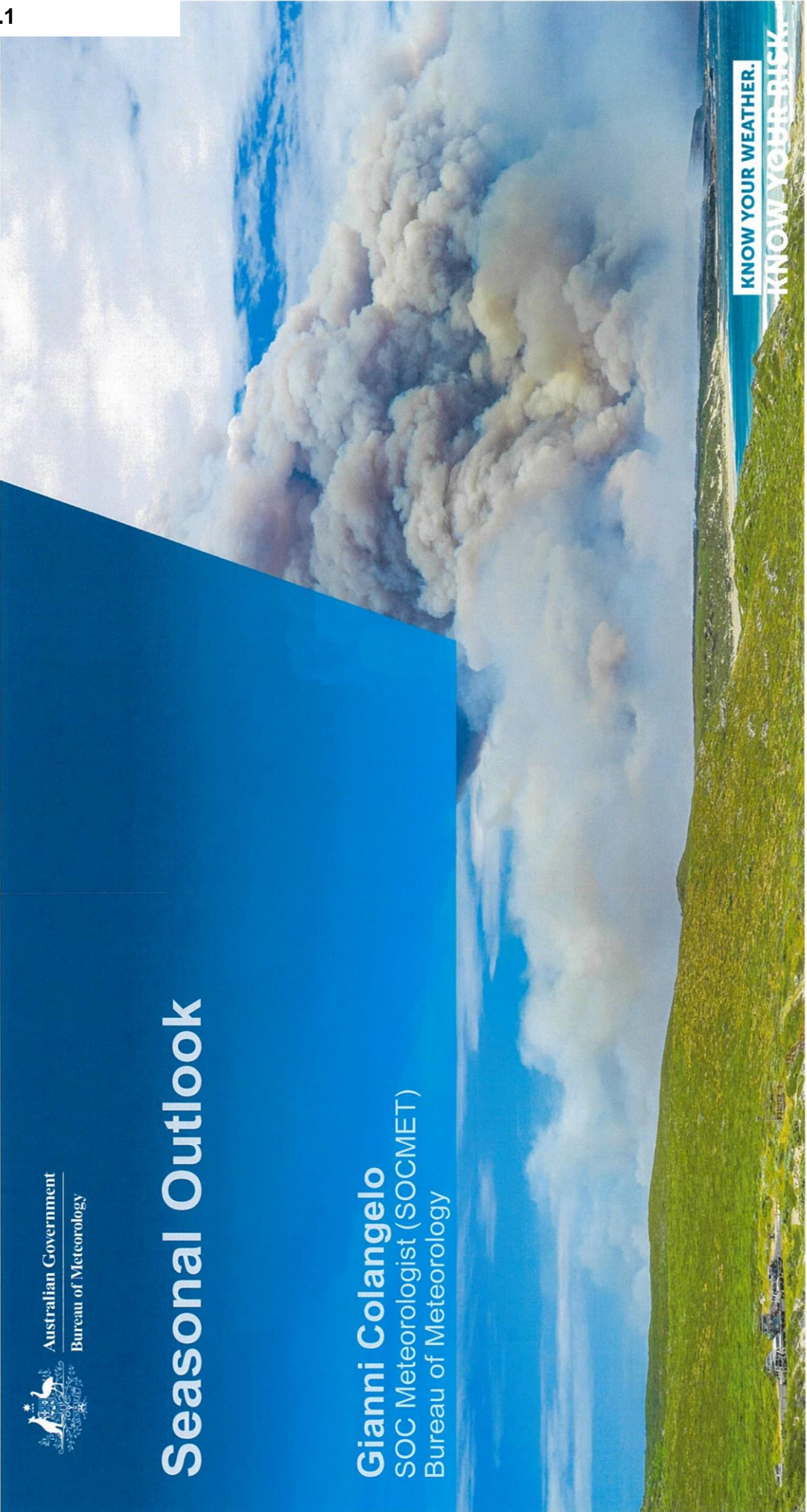
WELFARE SUPPORT AGENCY – a participating organisation whose response in an emergency is to provide assistance to functions under this plan.



Australian Government
Bureau of Meteorology

Seasonal Outlook

Gianni Colangelo
SOC Meteorologist (SOCMET)
Bureau of Meteorology



KNOW YOUR WEATHER.

KNOW YOUR RISK.



Australian Government
Bureau of Meteorology

Trends in Extreme Heat

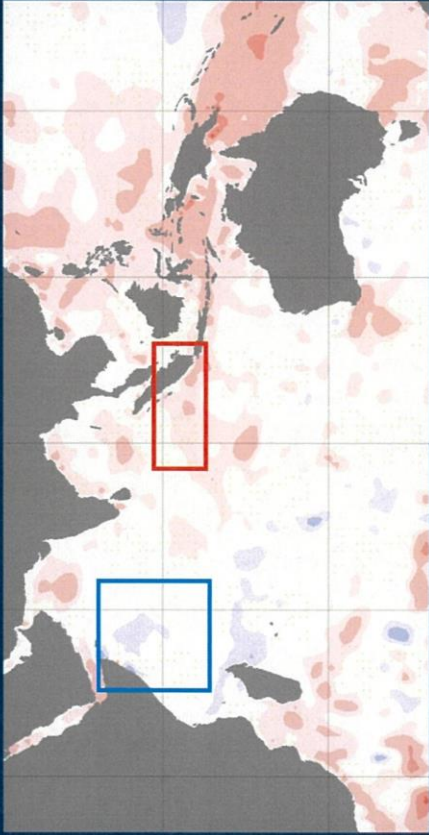
Number of days each year where the Australian daily area-averaged mean temperature is extreme



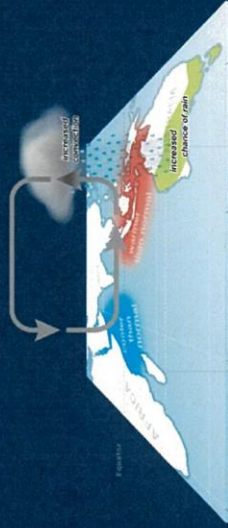
**KNOW YOUR WEATHER.
KNOW YOUR RISK.**

Indian Ocean Dipole (IOD) and El Niño Southern Oscillation (ENSO)

Sea surface temperature anomaly: 26/09/2022 to 02/10/2022



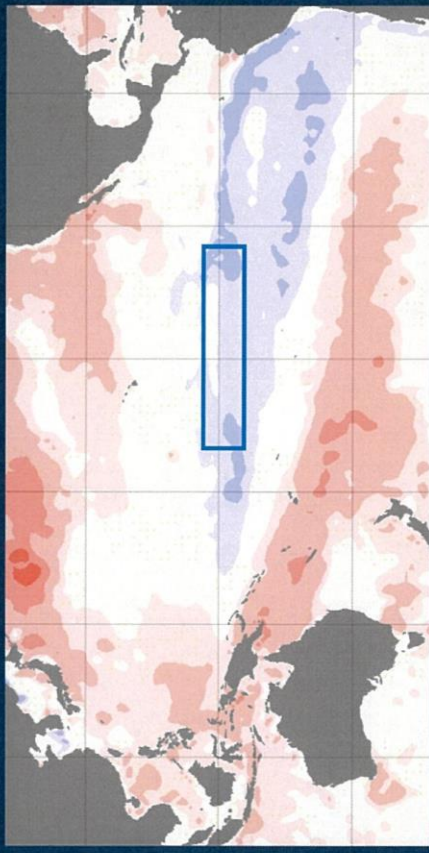
°C



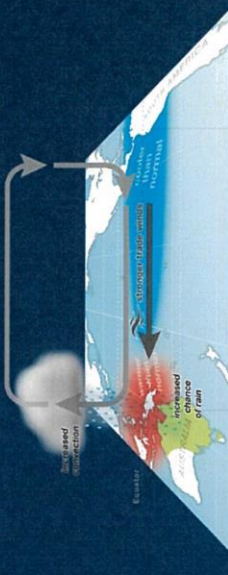
Negative IOD

- A persistent negative IOD phase increases the chance of above average spring rainfall.
- This is the third La Niña event in successive years since 2020.
- La Niña typically increases system activity in the Australian tropics in summer.

Sea surface temperature anomaly: 01/09/2022 to 30/09/2022



°C



La Niña

KNOW YOUR WEATHER.
KNOW YOUR RISK.

Southern Annular Mode



SUMMER

TYPICAL IMPACTS IN A POSITIVE PHASE

Increased onshore flow

WETTER THAN NORMAL DRIER THAN NORMAL

MORE RAINFALL IN THE EAST

REDUCED CHANGE OF EXTREME HEAT IN SPRING AND SUMMER

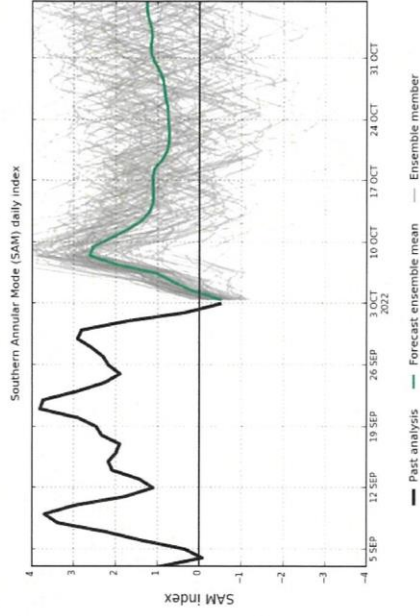
MORE FREQUENT WITH LA NIÑA

POSITIVE PHASE

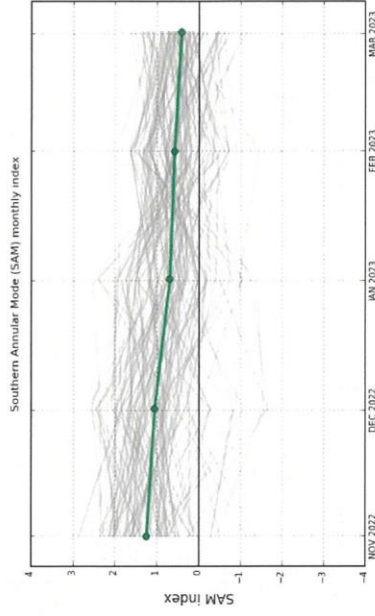
- WINDS FURTHER SOUTH THAN NORMAL

www.bom.gov.au

SAM daily forecast



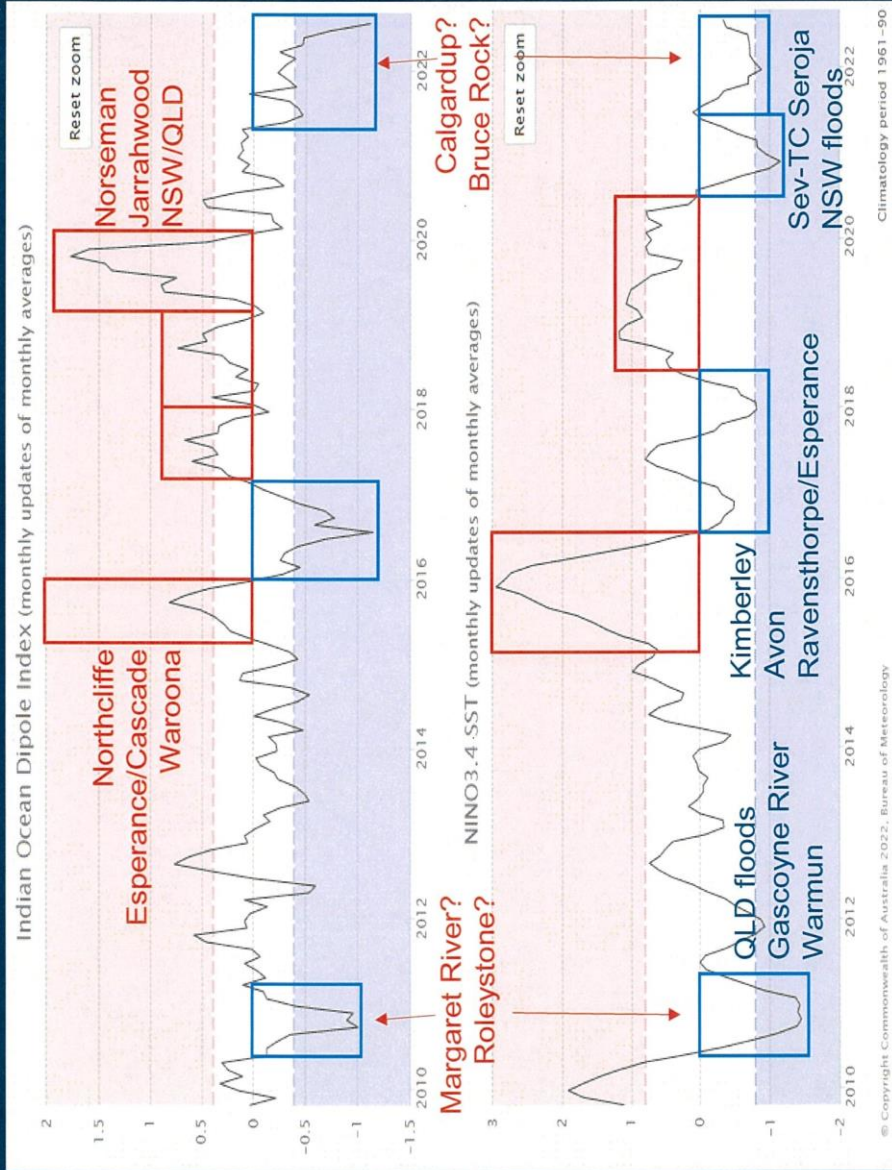
Southern Annular Mode (SAM) monthly index



SAM monthly forecast

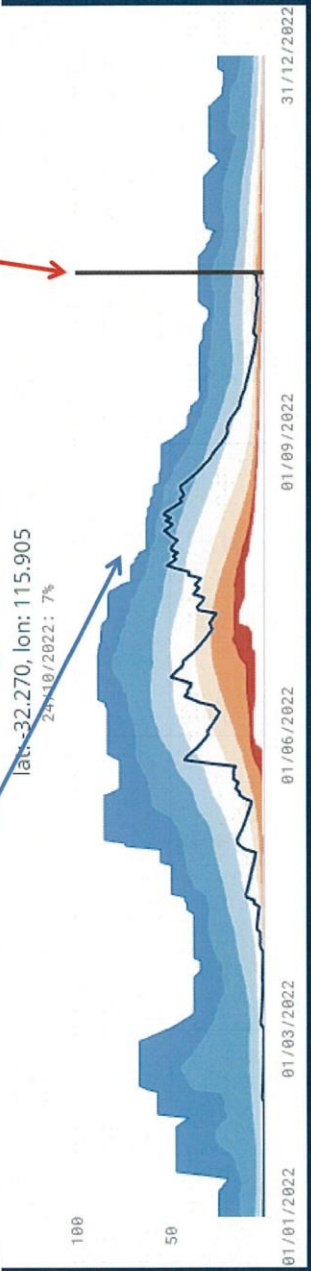
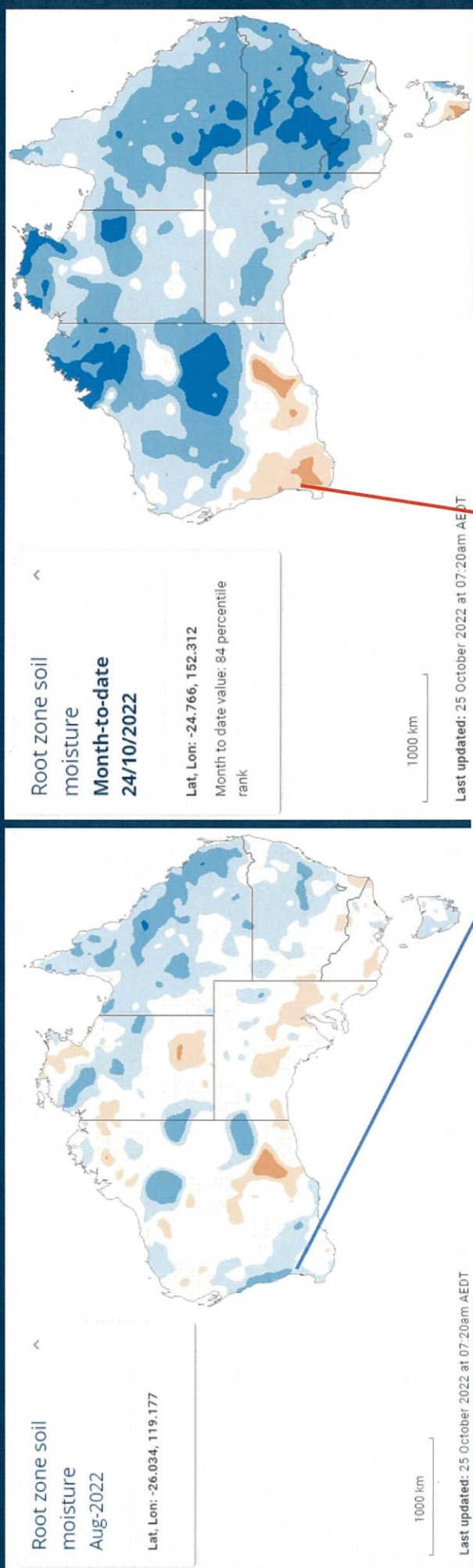


IOD and ENSO recent history and Impacts





Root-Zone Soil Moisture

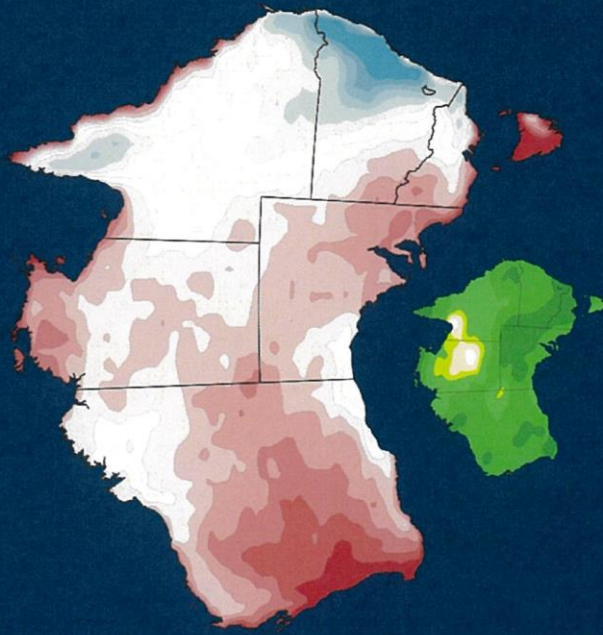




December 2022–February 2023 outlook

Chance of above median

Maximum temperature



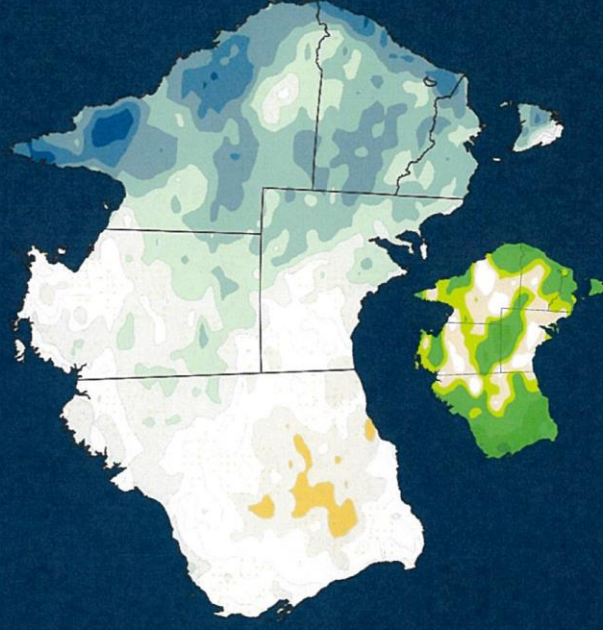
Chance of exceeding median max temp (%)



Chance of exceeding median rainfall (%)



Rainfall



Percent consistent (%)

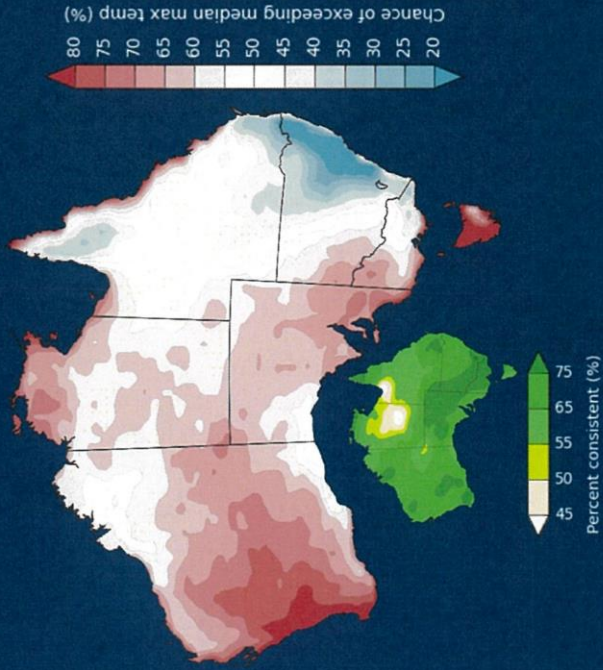
Percent consistent (%)



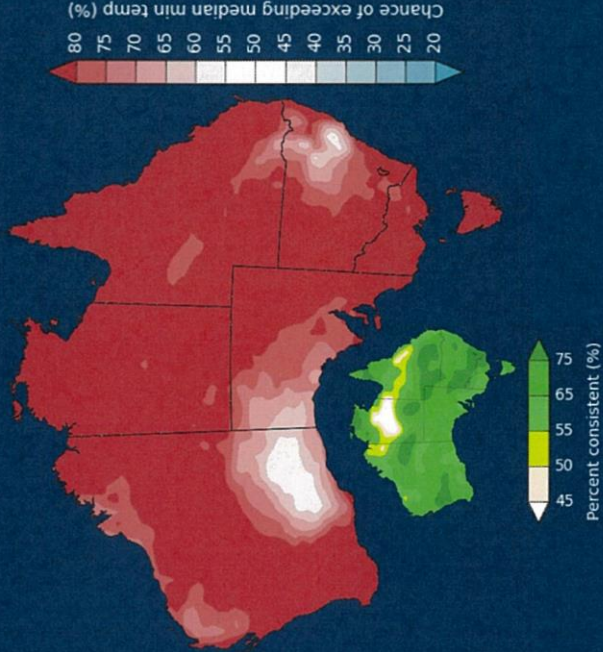
December 2022–February 2023 outlook

Chance of above median

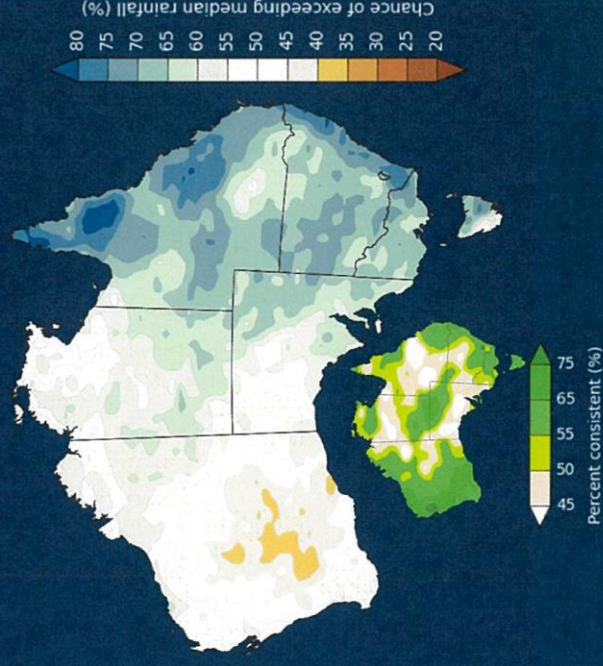
Maximum temperature



Minimum temperature



Rainfall



- Above average max temperature expected across western WA.
- Above average minimum temperatures expected.
- Weak signal for rainfall, however strong signal in eastern states.

Reference period:
1981–2013

KNOW YOUR WEATHER.
KNOW YOUR RISK.

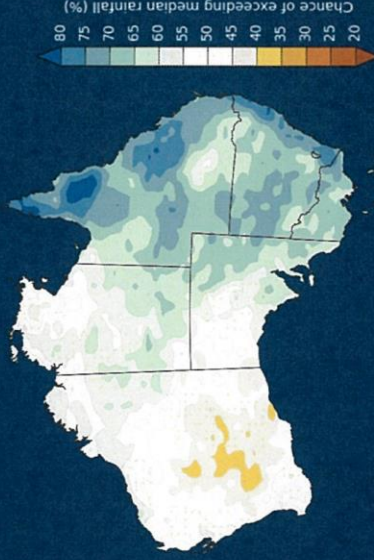
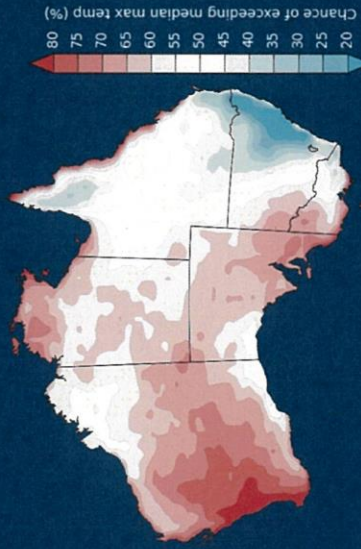


Pre-Season outlook comparison (Issued in October)

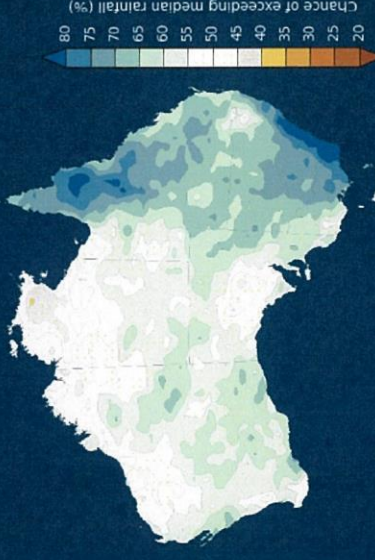
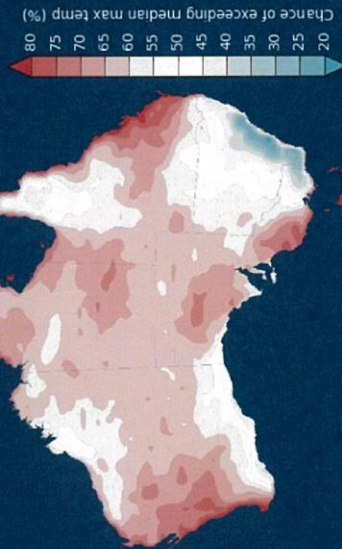
Maximum temperature

Rainfall

Dec 2022 - Feb 2023



Dec 2021 - Feb 2022



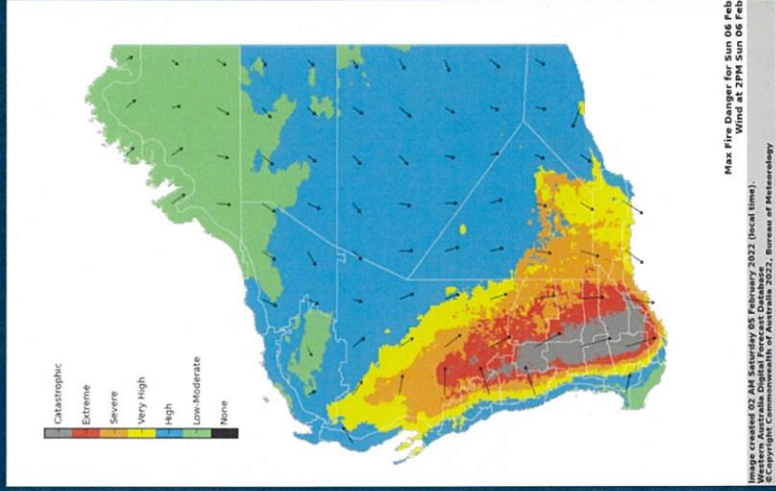
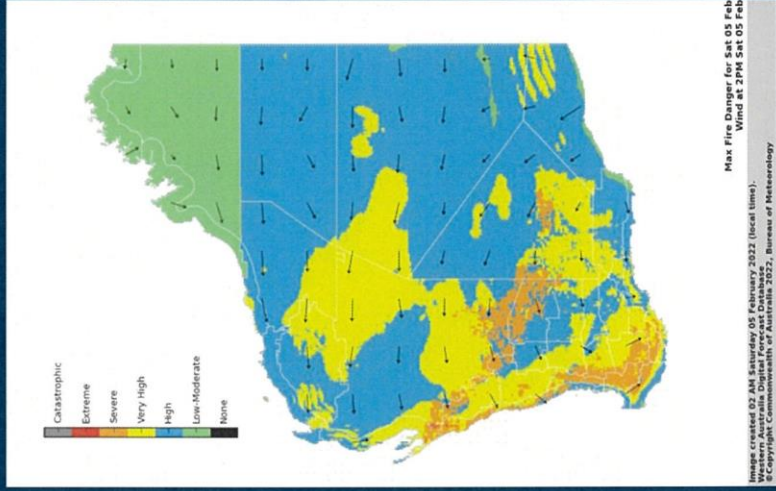
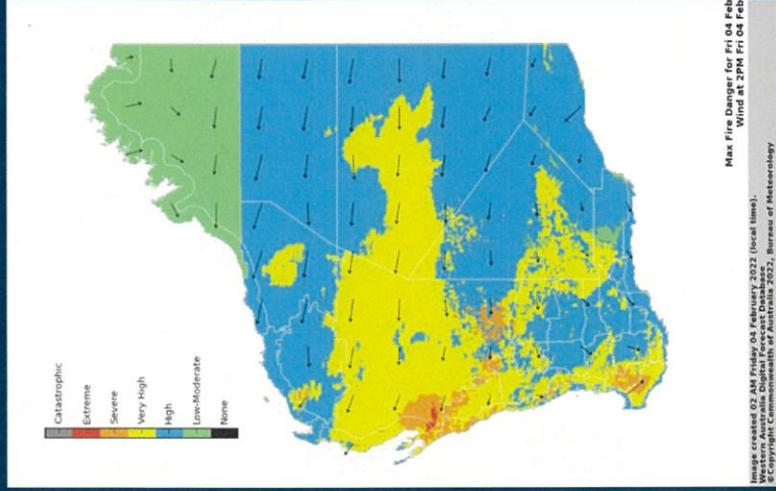
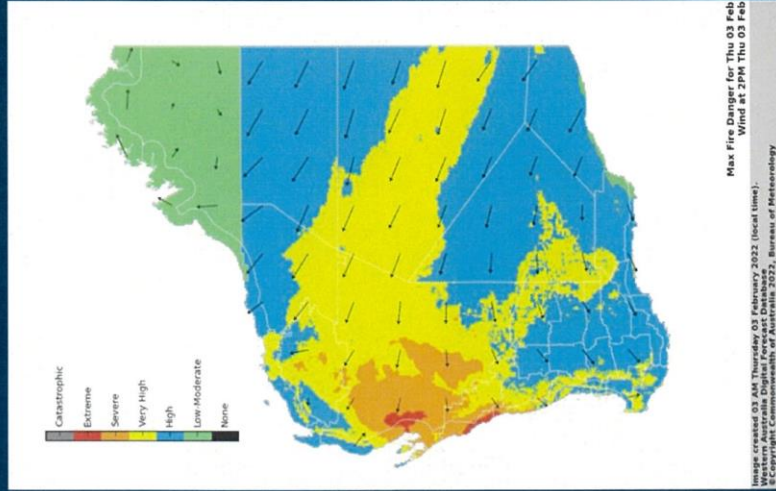


Recent History of Fire Danger Ratings

| Lower West Inland | | | | | | |
|-------------------|-----|------|------|-----|-----|-----|
| | Low | High | Very | Sev | Ext | Cat |
| 2015-16 | 217 | 106 | 36 | 6 | 1 | 0 |
| 2016-17 | 191 | 142 | 26 | 6 | 0 | 0 |
| 2017-18 | 180 | 164 | 21 | 0 | 0 | 0 |
| 2018-19 | 182 | 151 | 29 | 3 | 0 | 0 |
| 2019-20 | 165 | 153 | 37 | 9 | 2 | 0 |
| 2020-21 | 183 | 131 | 43 | 8 | 0 | 0 |
| 2021-22 | 196 | 108 | 42 | 19 | 0 | 0 |



February fires 2022 – Case example

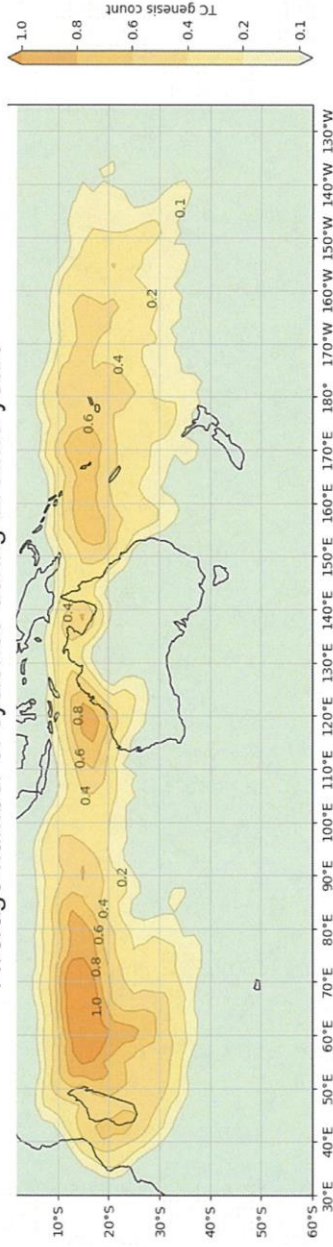


**KNOW YOUR WEATHER.
KNOW YOUR RISK.**

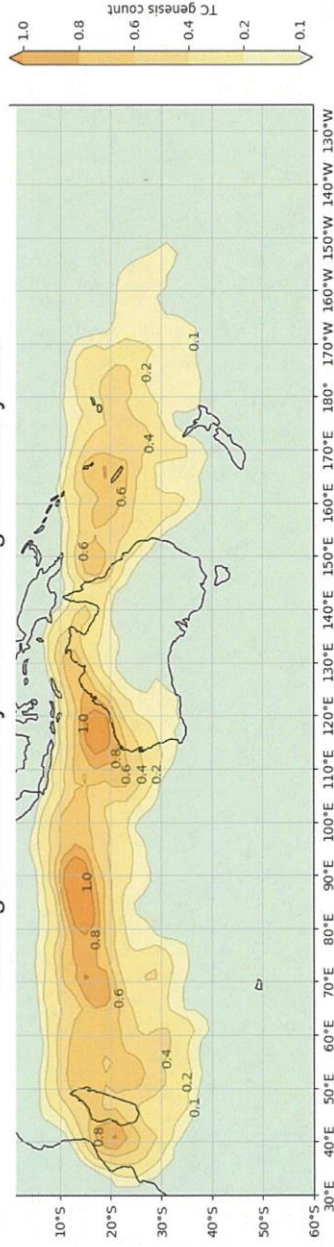


Tropical Systems

Average number of cyclones during El Niño years



Average number of cyclones during La Niña years





Thank you

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KNOW YOUR RISK.**