

Agenda

Ordinary Council Meeting

Wednesday 25 September 2024
At 5.30pm

Council Chambers, 39 Bannister Road, Boddington

A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment.

DISCLAIMER

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In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING

I would like to begin by acknowledging the Wilman People as the Traditional Custodians of the land we are meeting on today, and pay respect to Elders past and present, as well as the continuation of cultural, spiritual, and educational practices of Aboriginal people.

Councillors, to ensure clarity and effective communication during this Council Meeting, I kindly remind you to switch on your microphones when called upon to speak. This meeting will be recorded.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Attendance

2.2 Apologies

2.3 Leave of Absence

3. DISCLOSURES OF INTEREST

4. PUBLIC QUESTION TIME

Public question time is limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker is limited to three minutes duration to speak, except by consent of the person presiding.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6. CONFIRMATION OF MINUTES

That the minutes of the Ordinary Council Meeting held on Wednesday 28 August 2024, be confirmed as a true record of proceedings.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

On 24 July, I attended the budget workshop with other Councillors, the CEO and Executive Staff.

On 24 July, I attended the Ordinary Council meeting.

On 21 August, myself and a member of staff attended three meet and greets with community business owners to promote the Shire's new Business Assistance Grant. This is a follow on from two meetings attended in July.

On 21 August, the Acting CEO and I attended a regular catch-up with Newmont Boddington Gold. The main focus of discussion included: Haulpak movement into Boddington, results from Newmont on the mine tour operator (expressions of interest), Gold Mine Road improvement works, community assistance grants, and an update on Shire projects.

On 22 August, the Acting CEO and I attended the Peel Regional Leaders Forum (PRLF) at the City of Mandurah (Minutes distributed to Councillors).

On 22 August, the Acting CEO and I attended the Peel Country Zone WALGA meeting at the City of Mandurah (minutes distributed to Councillors).

On 28 August, I attended a meeting with some Councillors with consultant Steven Tweedie on Local Government matters.

On 28 August, I attended the Ordinary Council Meeting.

On 10 September, I met with the Shire CEO, for our regular catch-up.

On 11 September, I attended the Councillor Concept Forum (CCF) with other Councillors.

On 12 September, I along with some Councillors attended a full-day WALGA workshop on Effective Community Leadership.

On 16 September, I attended the Aged Care Accommodation Steering Committee with Cr Smalberger, Cr Lewis and the CEO. The main discussion was based on the request for proposal which Council endorsed on 24 July 2024.

8. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES

8.1 Local Emergency Management Committee Meeting | 26 August 2024

Attachment 8.1A Minutes | Local Emergency Management Committee Meeting 26 August 2024.

That the minutes of the Local Emergency Management Committee Meeting held on Monday 26 August 2024, be received.



Minutes

Local Emergency Committee Meeting

Monday 26 August 2024

At 10am

Council Chambers, 39 Bannister Road, Boddington

A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment.

DISCLAIMER

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1. **DECLARATION OF OPENING**

Chair, Councilor Lee Lewis, declared the meeting open at 10am.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past, present, and emerging.

2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

2.1 **Attendance**

Cr. Lee Lewis	Shire of Boddington - Chair
James Wickens	Shire of Boddington – Acting Chief Executive Officer
Kevin Petch	Shire of Boddington – Ranger and Emergency Services Officer
Shenae Tilbee	Shire of Boddington – Administration Officer
Robert Jones	Chief Bush Fire Control Officer
Wayne English	State Emergency Services - Boddington
Joshua Egan-Reid	WA Police – Boddington
Adam Whitford	Dept. Fire and Emergency Services
Charlotte Powis	Dept. Fire and Emergency Services
Tayissa Sweetlove	Dept. Fire and Emergency Services (Online)
Kirrily Clark	Dept. Communities
Nicola Faithful	St John WA Community Paramedic
Javier Brodalka	Newmont
Rhonda Cunnington	Boddington District High School (Online)

2.2 **Apologies**

Cr. Andrew Ryley	Shire of Boddington
Anthony Nemeth	Dept. Communities
Ryan Clarke	Newmont
Daniel Marsh	Newmont
Ben Gartner	WA Police – Boddington
Brant Lehmann	Deputy Chief Bush Fire Control Officer
Lynda Elms	Dept. Fire and Emergency Services
Anna Erickson	Dept. Primary Industries & Regional Development
Jayden Vitler	Dept. Biodiversity, Conservation & Attractions
Michael Pasotti	Dept. Biodiversity, Conservation & Attractions
Corrie Lokan	Dept. Health
Ronan Blaney	St John WA Community Paramedic
Karl Mickle	Shire of Wandering
Simon Smith	South32
Bruce Hancock	Dept. Main Roads
Anthony Willetts	Dept. Main Roads

2.3 **Leave of Absence**

3. **DISCLOSURES OF INTEREST**

4. **GUEST PRESENTATIONS**

Attachment: 4.1A Australian Warning System presentation

Tayissa Sweetlove – Dept. Fire and Emergency Services – presenting the new Australian Warning System.

Conversation regarding during an emergency, where should the public look to for information. Tayissa insisted that the public is directed to Emergency WA for up to date updates on storm warnings and actions to be taken.

5. **CONFIRMATION OF MINUTES**

Moved: James Wickens

Seconded: Joshua Egan-Reid

That the minutes of the Local Emergency Committee Meeting held on Monday 27 May 2024 be confirmed as a true record of proceedings.

Carried: [0/12]

6. **REVIEW ACTION LIST AND BUSINESS ARISING**

6.1 **Action and Progression**

Action	Responsible Person	Progress

7. **CORRESPONDANCE**

7.1 **Correspondence In**

Nil

7.2 **Correspondence Out**

Shire of Boddington Local Emergency Management Arrangements 2024

7.3 **Information Tabled**

Nil.

8. REVIEW OF LEMC MEMBERSHIP & CONTACT LIST UPDATES

8.1 Review Membership and Contact List

Attachment: 8.1A: Local Emergency Committee Meeting Contact List

Update: no updates currently

9. AGENDA ITEMS

Nil

10. LOCAL EMERGENCY MANAGEMENT (Standing Items)

10.1 Post Incident Reports

Update: No incidents since last meeting Monday 27 May 2024

11. AGENCY/MEMBER REPORTS

11.1 Local Bush Fire Brigades Report

Attachment: 11.1A Local Bush Fire Brigades Report

11.2 State Emergency Services Report

Update:

- Eight road crashes since last meeting
- Several storm damage call outs
- Few call outs for trees across roads, particularly on Albany Highway

Currently stocking up on supplies needed for storm damage as damaging winds and stormy weather is predicted for the coming weeks.

The SES carries Satellite Phones and the carrier Pivotal have notified them that the satellite that powers this type of phone has fallen from the sky and will not be replaced. They have offered a buy back scheme to supply companies with new satellite phones. The SES has taken advantage of this initiative and replaced one phone so far.

11.3 St Johns WA Report

Update:

Boddington St Johns main calls are priority 4s which are transfers to other hospitals and to the Royal Flying Doctors Service helicopter when it lands in town. St Johns are preparing for the 3G cut off as a lot of their equipment and internal modems run off 3G.

They also informed the group that they have a mass casualty kit at the depot that can be utilized at any time.

11.4 Boddington Hospital Report

Update: No representative

11.5 Boddington District High School Report

Update: No report

11.6 Newmont Boddington Gold Report

Update:

- Newmont is entering its last phase of compliance with Global Industry Standard for Tailings Management (GISTM). This work will build on Newmonts engagement over the last two years with key stakeholders including LEMC, SEMC, Water Corp, Shire of Boddington, S32 and DFES and the development of a TARP and Emergency Response Plan in relation to a tailings dam failure. This work culminated in 2024 with a LEMC attended, facilitated workshop to step through a theoretical tailings dam failure scenario. The last phase will be to work with LEMC and the Shire to develop an appropriate Emergency Response Plan and completion of an emergency response scenario with Shire & LEMC before August 2025. Further engagements and communications are forthcoming.
- Ongoing work in preparation for our International Cyanide Management Code (ICMC) Recertification Audit that takes place in 2025. Newmont in the past have completed in field scenarios with assistance of LEMC to test site and community capabilities.
- Since 2023 Newmont has been completed work with external organisation to consider key climate risks for Boddington with the plan to outline the key risks and develop an adaption strategy. The top areas for Boddington related to drought, increased fire risk and extreme heat impacting employees and productivity. The last part of the work completed a deep dive on extreme impacts to work force to implement adaption measures to protect equipment and workers from extreme heat exposure. The action plan is to be finalised.
- Site recently underwent annual emergency response training which is a requirement of the operation.

Action

- Ryan Clarke to meet up with James Wickens to discuss the site support around fires, emergency events etc.
- Ryan Clarke to discuss plans for Cyanide Emergency Response scenario

11.7 South 32 Report

Update: No representative

11.8 Boddington Police Report

Update:

Family violence reports and some road accidents since last meeting.

The station also has a new Satellite Phone.

Boddington Police Station will be down to three staff from January due to leave

11.9 Department of Fire and Emergency Services (DEFS) Report

Attachment 11.9A DFES Report

Update:

Last meeting for Adam Whitford due to changing roles.

Preparation works for the season starting in October due to the catastrophic season predicted. Fuel moisture levels are still dry even though we have had many rains, which is predicting a dry summer.

Smoke alarm safety is a key focus for DFES and there are campaigns happening to remind home owners and renters to check there smoke alarms leading into Summer. Electric Vehicles are still a main focus for DFES and how to manage electric vehicle fire – training is being offered on this matter

11.10 Department of Biodiversity Conservation & Attractions Report

Update: No Representative

11.11 Department of Communities Agency Report

Attachment 11.11A Dept of Communities

Update:

Representative is going to audit the evacuation trailer kept in the Shire of Boddington Depot to ensure stocks are up to date and replace stocks that have expired. Dept of Communities is encouraging Local Government representatives to attend training to learn how to open and run an evacuation center until a Department of Communities Representative can attend and take over in the case of an evacuation. Kevin Petch to attend this training. The Shire of Boddington is captured in the South Metropolitan Catchment. The two evacuation centers in the Shire of Boddington include the Recreation Centre and Town Hall. An Audit of these centers will take place in January.

11.12 Department of Primary Industries and Regional Development Report

Update: no representative

11.13 Department of Main Roads

Update: no representative

11.14 Shire of Boddington Report

Update:

Annual Emergency Services Levy budget is almost ready to spend.
Generator back up capability for the Shire of Boddington office and Recreation Centre is being investigated in the case of a power outage due to an emergency.
The Bush Fire Risk Management Plan is currently being reviewed and then will be endorsed and presented to council. We are currently reviewing Local Planning Policies including Development in Flood Affected Areas. This Policy will align with the latest DWER Flood Modeling.

12. GENERAL BUSINESS

12.1 Around the Table

ST John's – representative is new to Boddington and the upcoming Rodeo will be her first and she asked the group for details on the event including numbers of attendees, etc. She was advised to join the Rodeo Working Group for upto date information or to contact the Lions Club.

James Wickens – Received a request from the Department of Main Roads to start attending the LEMC meetings, which was granted. Unfortunately, the representative was unable to attend this quarters meeting.

13. NEXT MEETING

13.1 Approve Meeting dates for 2024

Moved: Cr. Lee Lewis

Seconded: James Wickens

The committee approve the next meeting date on Monday 25 November 2024 at 10am.

Carried: [0/11]

14. CLOSURE OF MEETING

There being no further business, Councillor Lee Lewis, Chair declared the meeting closed at 11:15am.

Boddington LEMC

Australian Warning System changes

26 August 2024

Presenter: Tayissa Sweetlove
Principal Project Consultant
tayissa.sweetlove@dfes.wa.gov.au



FOR A SAFER STATE



The Australian Warning System (AWS)



What is it?

The **Australian Warning System** is a **national approach** to warnings for natural hazards including bushfire, flood, storm, cyclone and heatwave.

Why did we do it?

No matter where you are or what hazards you face, you understand what you need to do to stay safe. It was a key recommendation from the **Royal Commission into National Natural Disaster Arrangements**.

When was it implemented?

The new framework was introduced for cyclone, storm and flood **on 15 July 2024**.

Action statements were also added to the three hazards, as well as bushfire at this time.

But why did we need to change?





FOR A SAFER STATE

Consistency



Consistency:

- Across the country
- Across hazards (bushfire, cyclone, storm and flood)
- Across the escalation and de-escalation of an incident





Image credit: ABC News Ethan French – Bunbury PCYC damaged after a tornado was reported on Friday 10 May

AWS warnings escalate and de-escalate

The three levels of warning change to reflect the increasing, or decreasing, risk to life or property.

Fire



Storm



Flood



Cyclone



AWS Warning Levels

The three warning levels with consistent names, colours and triangle icons.

Advice: An incident is active but there is no immediate danger. Stay up to date in case the situation changes.

Watch and Act: There is a possible threat to lives and homes. Conditions are changing and you need to take action now to protect you and your family.

Emergency Warning: An Emergency Warning is the highest level of warning. You may be in imminent danger and need to take action immediately. Your life will be at risk if you do not act.

Fire



Storm



Flood



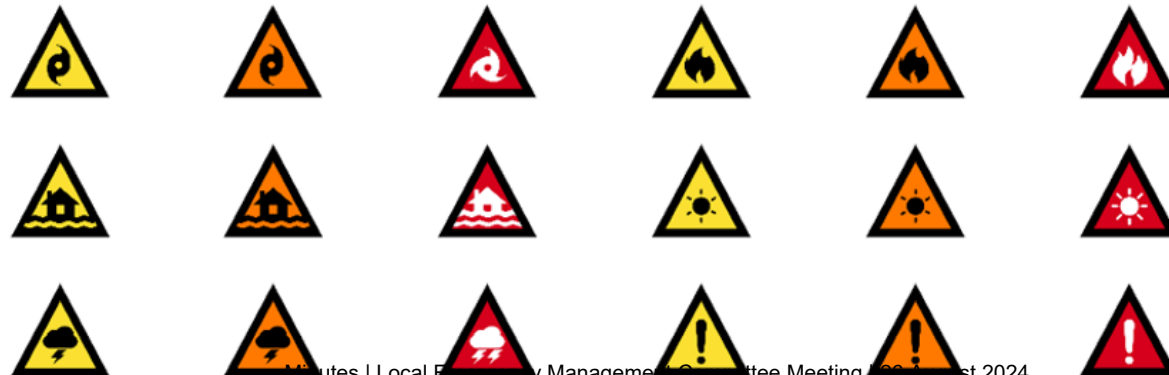
Cyclone



Australian Warning System

How does AWS
change the way
warnings are
issued?

- Consistent warning levels, colours, icons, terminology for bushfire, cyclone, storm and flood.
- Potential for multiple Advice/Watch and Act/Emergency Warnings areas for one incident.
- No More All Clear or Take Care levels.
- The need for an action statement for every warning level/area.
- More localised and personalised warnings.



Action Statements

- Each warning level has a set of action statements to give the community clearer advice about what to do.
- Action statements allow us to issue tailored and personalised messages to the community.
- Action statements can be used flexibly across all three warning levels, and contextualised for each hazard within each state or territory.
- Action statements are reviewed annually based on feedback from jurisdictions.

Advice

- Prepare now
- Stay informed
- Monitor conditions
- Avoid the area
- Return with caution
- Avoid smoke
- Threat is reduced

Watch and Act

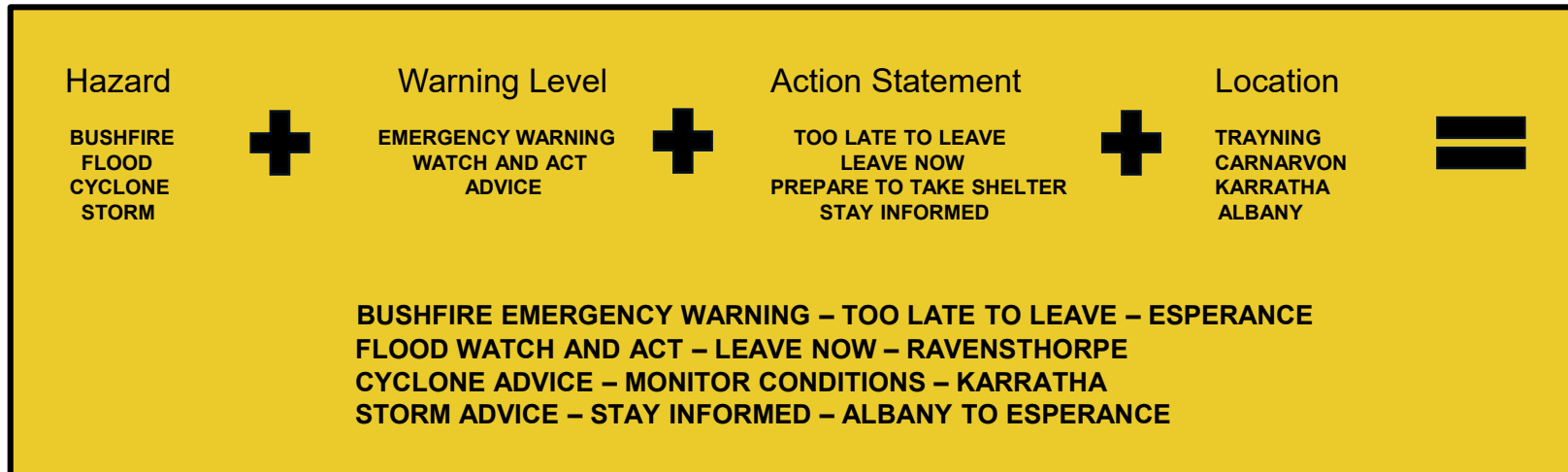
- Prepare to leave
- Leave now (if you are not prepared)
- Prepare to take shelter
- Move/stay indoors
- Stay near shelter
- Walk two or more streets back
- Monitor conditions as they are changing
- Be aware of ember attack
- Move to higher ground (away from creeks/rivers/coast)
- Limit time outside (cyclone, heat, asthma)
- Avoid the area/avoid the flooded area
- Stay away from damaged buildings and other hazards
- Prepare for isolation
- Protect yourself against the impacts of extreme heat
- Do not enter floodwater
- Not safe to return
- Prepare your property (cyclone/storm)

Emergency Warning

- Leave now
- Take shelter now
- Shelter indoors now
- Too late to leave

AWS Nested Headline

- Under the Australian Warning System, action statements are included in the warning headline along with the warning level, hazard and location.





Both

Map

List



Filters



Find me

Search maps

Warnings 5



Bushfire Advice

AVOID THE AREA - DALYELLUP

4 hours ago



Bushfire Advice

MONITOR CONDITIONS - KUNUNURRA

2 hours ago



Bushfire Advice

PREPARE NOW - DRYSDALE RIVER

4 hours ago



Bushfire Advice

THREAT IS REDUCED - KUNUNURRA and LAKE ARGYLE

4 hours ago



Storm Advice

THREAT IS REDUCED - PARTS OF THE PERTH
METROPOLITAN, MIDWEST GASCOYNE, GOLDFIELDS
MIDLANDS

6 hours ago



Centres and Closures 0

Incidents 9



EmergencyWA

Prepare

Warnings and incidents

Recovery

Australian Warning System

Call 000 in a life threatening emergency

BothMapList



Filters



Find me

Search maps

Warnings5

Bushfire Advice4 hours ago

AVOID THE AREA - DALYELLUP



Bushfire Advice2 hours ago

MONITOR CONDITIONS - KUNUNURRA



Bushfire Advice4 hours ago

PREPARE NOW - DRYSDALE RIVER



Bushfire Advice4 hours ago

THREAT IS REDUCED - KUNUNURRA and LAKE ARGYLE



Storm Advice6 hours ago

THREAT IS REDUCED - PARTS OF THE PERTH METROPOLITAN, MIDWEST GASCOYNE, GOLDFIELDS MIDLANDS



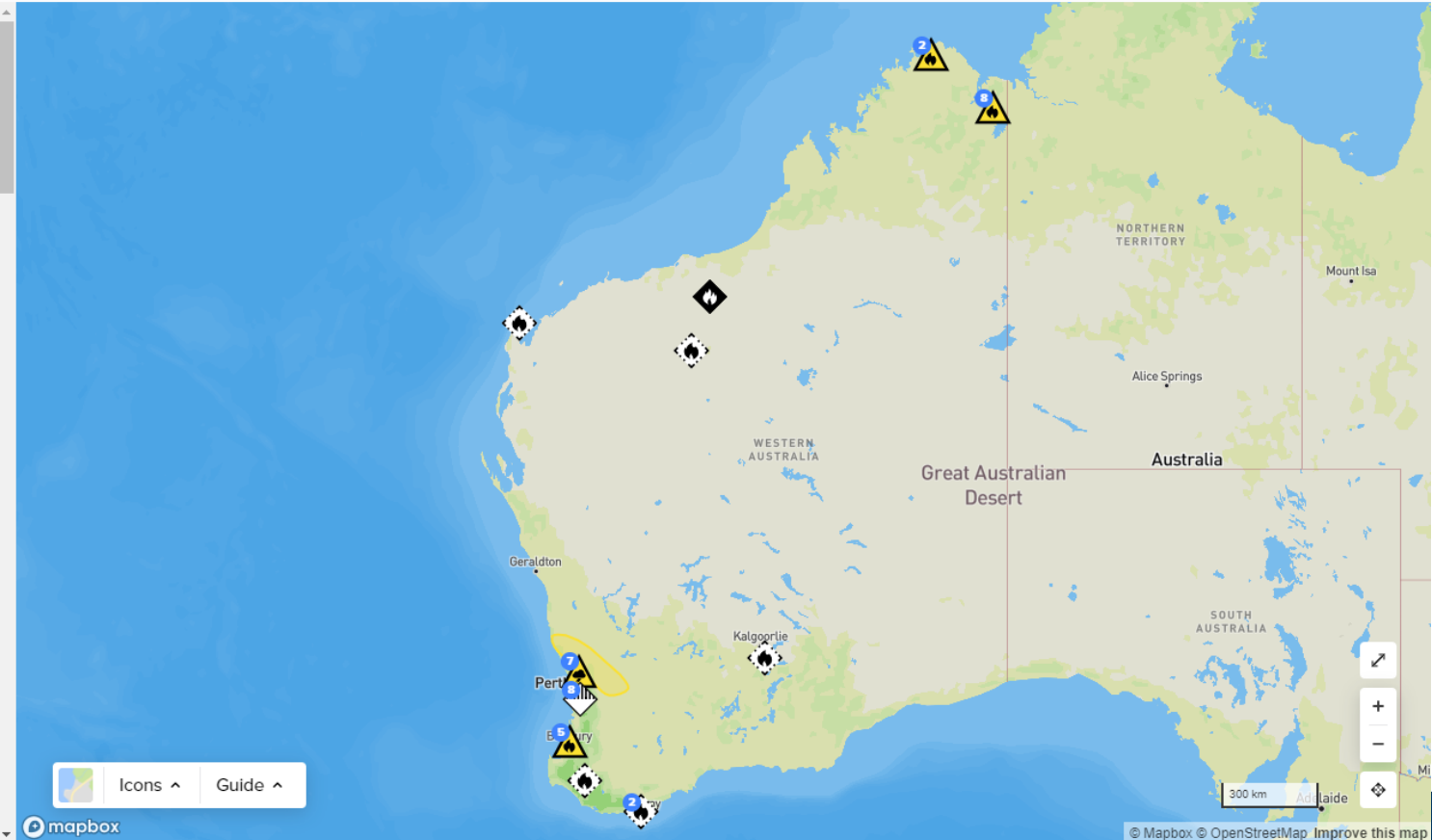
Centres and Closures0

Incidents9

Bushfire47 minutes ago

KUNUNURRA, SHIRE OF WYNDHAM-EAST KIMBERLEY





IconsGuide

mapbox

© Mapbox © OpenStreetMap Improve this map

View text version of warnings and incidents

About this site

FAQ

Disclaimer

Learn the warning system

BUSHFIRE

STORM

FLOOD

HEATWAVE

CYCLONE



ADVICE



WATCH AND ACT



EMERGENCY WARNING



ADVICE



WATCH
AND ACT



EMERGENCY
WARNING

Now there's a simple
warning system for
natural disasters.

Get to know it [Q Emergency WA](#)

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AWS Training

Two online modules have been developed and are available on eAcademy and DFES' Mobilise Me platform dfes.mobilise-me.com

AWS Awareness

An overview of the Australian Warning System and how it applies in Western Australia.
Delivered as a self-paced, e-learning awareness module.

Applying the AWS

A scenario-based assessment module for decision makers and those who support the issuing of public information.

Bushfire Key Changes

- **Addition of an action statement**
- **Removal of All Clear level**



Without AWS

There is no change to the previous alert. It is too late to leave for people in or around Clenton Road, Berry Road, Toodyay Road, Avon Ridge, the Joshua Mews area, north west of Gidgegannup and east of Walyunga National Park. You are in immediate danger. You must shelter in place or if you are prepared you must actively defend. People in the Shady Hills Estate and East Bullsbrook please read the Safest Route section on your best way out. Important: You need to protect yourself and your family from the immediate danger of the bushfire first and foremost. Whether you are in lockdown or have been personally directed to quarantine for COVID-19, you must do whatever you need to do to keep yourself and your loved ones safe.

Standard Emergency

Time of issue: 11:47 PM
Date of issue: 03 February 2021

**Bushfire EMERGEN
VINES, ELLENBRO
PARK, UPPER SWA**

This is an emergency broadcast. It is essential that the words are not changed.

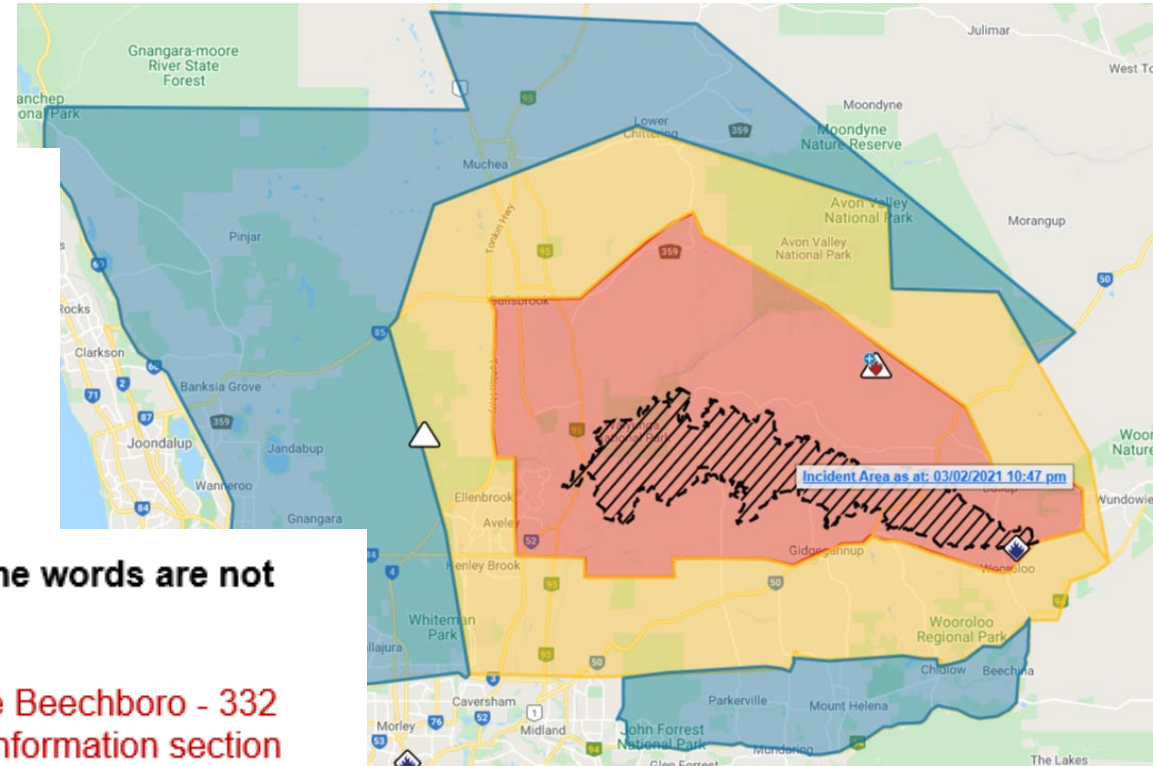
A third evacuation centre has been set up at Swan Active Beechboro - 332 Benara Road, Beechboro. Please note updates to extra information section and refer to the alert mapping for defined warning boundary areas. For people within the marked Incident Area (the black shaded area within the map), it is too late to leave and leaving now would be deadly. Important: whether you are in lockdown or have been personally directed to quarantine for COVID-19, you must do whatever you need to do to keep yourself and your loved ones safe.

Time of issue: 05:43 PM

Date of issue: 02 February 2021

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With AWS

 EmergencyWA

PREPAREWARNINGS & INCIDENTSRECOVERY

ListBothMapFilterLocate MeSearch address...

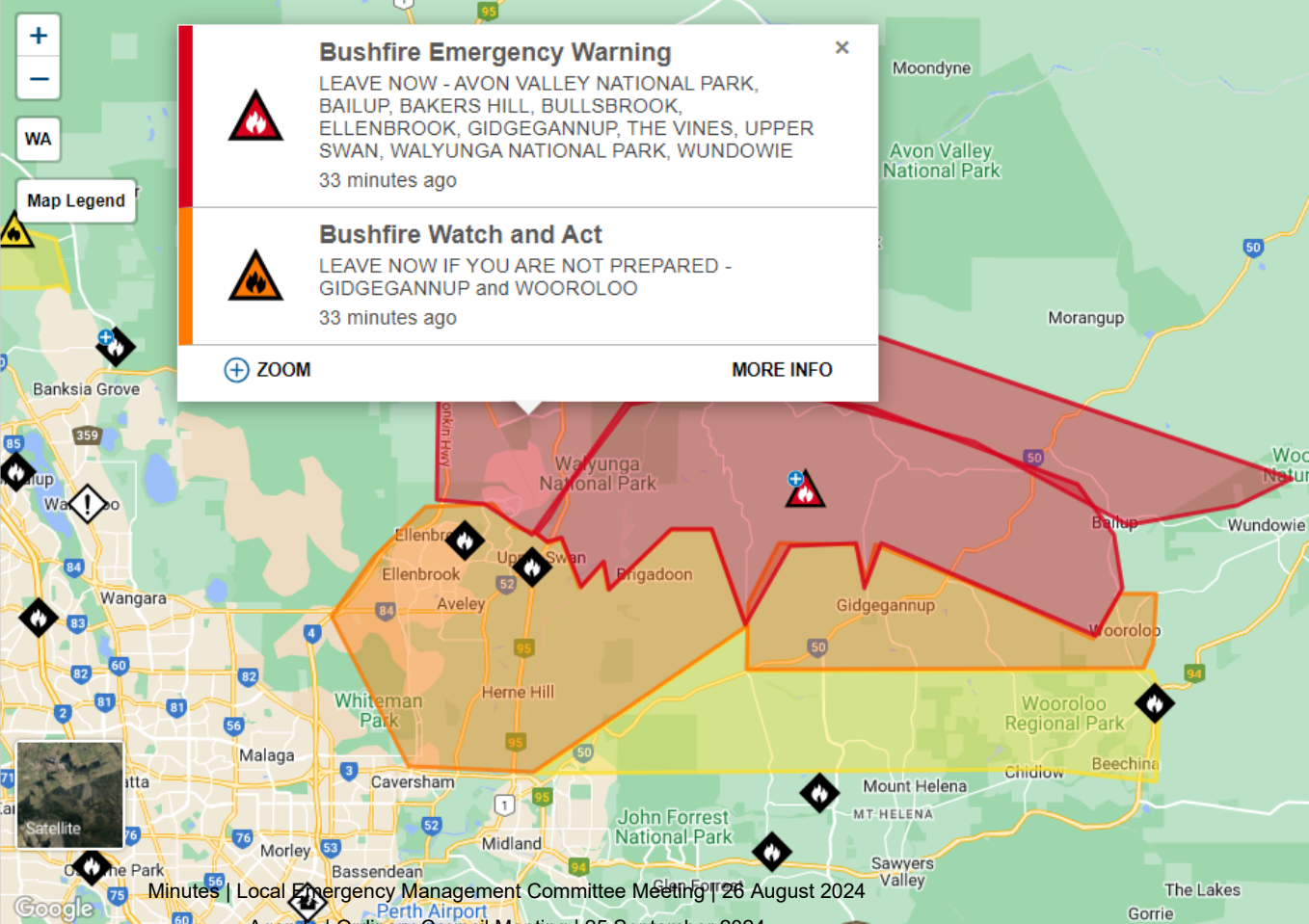
TYPEUPDATED

Warnings (6)

**Bushfire Emergency Warning**
LEAVE NOW - AVON VALLEY NATIONAL PARK, BAILUP, BAKERS HILL, BULLSBROOK, ELLENBROOK, GIDGEGANNUP, THE VINES, UPPER SWAN, WALYUNGA NATIONAL PARK, WUNDOWIE
33 minutes ago

**Bushfire Emergency Warning**
TAKE SHELTER NOW - BAILUP, BRIGADOON, BULLSBROOK, GIDGEGANNUP, UPPER SWAN, WALYUNGA NATIONAL PARK, WOOROLOO
an hour ago

**Bushfire Watch and Act**
LEAVE NOW IF YOU ARE NOT PREPARED - GIDGEGANNUP and WOOROLOO
33 minutes ago



Bushfire Emergency Warning
LEAVE NOW - AVON VALLEY NATIONAL PARK, BAILUP, BAKERS HILL, BULLSBROOK, ELLENBROOK, GIDGEGANNUP, THE VINES, UPPER SWAN, WALYUNGA NATIONAL PARK, WUNDOWIE
33 minutes ago

Bushfire Watch and Act
LEAVE NOW IF YOU ARE NOT PREPARED - GIDGEGANNUP and WOOROLOO
33 minutes ago

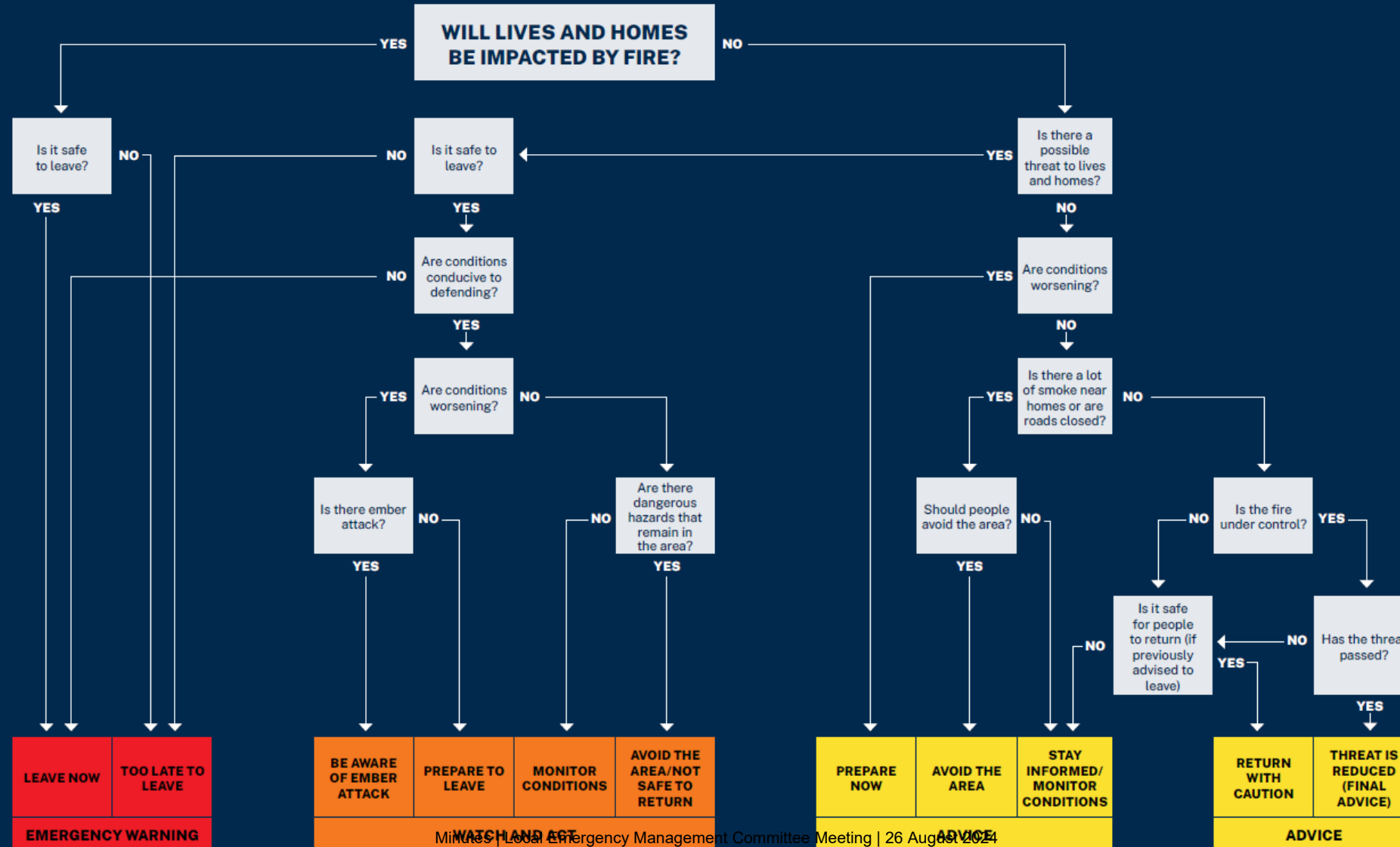
ZOOMMORE INFO

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Bushfire Warning Levels

PRIMARY ACTION STATEMENTS:					
	ESCALATING			DE-ESCALATING	
WARNING LEVEL	ADVICE	WATCH & ACT	EMERGENCY WARNING	WATCH & ACT	ADVICE
ACTIONS	Prepare now	Prepare to leave	Leave now	Not safe to return	Avoid the area
	Stay informed	Leave now if not prepared	Too late to leave	Avoid the area	Return with caution
	Monitor conditions	Be aware of ember attack		Monitor conditions	Stay informed
	Avoid smoke	Monitor conditions			Threat is reduced

Bushfire Warnings Triggers



Flood Key Changes

- Moving away from warning just for the BoM catchment to location based warnings
- Increased flexibility to escalate warnings when we can't evacuate communities
- Warnings move up and down to reflect the risk to the community



Flood Warning Levels

BoM Product	Action Statements	Warning Level	Icon
Watch	• Prepare now • Stay informed • Monitor conditions • Avoid the area	Advice	
Warning	• Leave now if not prepared • Prepare to take shelter • Prepare for isolation • Prepare to leave • Move/stay indoors • Move to higher ground	Watch and Act	
Warning	• Too late to leave • Shelter indoors now • Leave now (or by time)*	Emergency Warning	
Warning/Cancellation	• Avoid the flooded area • Do not enter floodwater • Not safe to return	Watch and Act (de-escalation)	
Cancellation	• Stay informed • Return with caution • Threat is reduced	Advice (de-escalation)	

Storm Key Changes

- Moving away from alignment with the Bureau of Meteorology's warnings
- Incorporating risk to the community in warning level decision making
- Warnings move up and down to reflect the risks to the community



Storm Warning Levels

Action Statements	Warning Level	Icon
• Prepare now • Stay informed • Monitor conditions	Advice	
• Prepare to take shelter • Prepare your property • Prepare for isolation • Monitor conditions • Move/stay indoors • Do not enter floodwater	Watch and Act	
• Shelter indoors now • Take shelter now	Emergency Warning	
• Not safe to return • Stay away from damaged buildings and other hazards	Watch and Act (de-escalating)	
• Stay informed • Return with caution • Threat is reduced	Advice (de-escalating)	

Cyclone Key Changes

- **No more Blue, Yellow, Red Alert, All Clear level**
- **Warnings move up and down depending on the risk to the community**



AWS Cyclone Warning Levels

BoM Product	Action statements	Warning Level	Icon	Suggested Use
7 Day Forecast/ Cyclone Watch	- Prepare now - Stay informed - Monitor conditions	Advice		When a cyclone may produce gales within 48 hours (e.g. when first BoM Cyclone Watch is issued) or when there is a need to advise the community of cyclone risks within 72/96 hours.
Cyclone Warning	- Prepare to take shelter - Prepare for isolation - Prepare your property	Watch and Act		- When a cyclone has moved closer and there is a significant risk of destructive winds and/or storm surge within 12-24 hours. - The community is advised to take action to prepare for the arrival of cyclonic weather and move to shelter.
Storm Tide Advice	Prepare to leave*			When the BoM have advised of a potential storm surge with a predicted area, intensity and start time.
Cyclone Warning	Shelter indoors now	Emergency Warning		- When a cyclone is likely to produce destructive winds within 6-12 hours. - The community is advised to remain sheltering.
Storm Tide Advice	Leave now*			The storm surge has started ahead of the cyclonic winds, and people who have not left already must leave immediately to be safe.
(de-escalation phase)	- Stay indoors - Stay away from damaged buildings and other hazards - Avoid the area	Watch and Act		When a cyclone has passed and the incident is de-escalating but the area is not safe.
Cancellation (de-escalation phase)	- Stay informed - Return with caution - Threat is reduced	Advice		When the wind and any storm surge danger from a cyclone has passed. However, care should be taken to avoid dangers caused by damage such as fallen power lines, structural debris and road hazards.

Australian Warning System



What's not changing as part of AWS in WA?

- Smoke Alerts
- Structure Fires
- Tsunami
- Earthquake
- Hazmat Incidents

These don't fall into the AWS remit at this stage but may be looked at in future phases of implementation.

Questions?

**For more information on AWS and
for training information:
statepublicinfo@dfes.wa.gov.au**

Local Emergency Management Committee Contact List

(As at November 2023)

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Ben Gartner	ben.gartner@police.wa.gov.au	9884 3333	WA Police
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Rhonda Cunningham	rhonda.cunnington@education.wa.edu.au	9884 2900	Boddington District Senior High School

CBFCO Report
LEMC
August 26th 2024

With the extended and unseasonable hot dry period during March and April this year, the restricted burning period had to be extended several times to ensure community safety, however permits were issued under very strict controls to those farming enterprises that needed to clear stubble paddocks for seeding. This approach all went well with commonsense and prior planning prevailing, resulting in no unnecessary incidents.

Plans are being laid for several reserves within the shire that are long overdue for fuel load reduction burns to be attended to. This work is expected to be carried out during the coming spring under the direction of our new Fire Mitigation Officer, Dustin Winzer.

The brigades turned-out and responded to over 25 incidents throughout the period. Many were the result of triple 'O' calls from COMCEN which all require investigation regardless of the time, location or sketchy nature of the report. Most were lightning strikes, two were the result of careless individuals cutting fire wood and three were the result of wheel bearing failures along the Albany Highway.

It is hoped that the two promised High Season L/T fire appliances from DFES will arrive prior to this years coming fire season.

The detailed draft proposals of the **Boddington Bush Fire Division Operating Procedures 2024-2029** together with the **Bush Fire Brigades Local Law** documents have been received from the local government. These comprehensive and detailed documents were distributed to the local Brigades plus other qualified personnel for comment and discussion prior to them now being ratified by the LG.

The last two of the brigades heavy fire appliances (Quindanning 4.4B and the Quindanning 2.4B) have now been serviced which brings them up to date with the other appliances in the Shire.

One incident involving a member incurring a possible neck injury when alighting from an appliance on the fire ground was recorded during this reporting period.

I believe the brigades are well equip and ready for the coming fire season.

Robert (Bob) Jones.
 CBFCO Shire of Boddington.

LOCAL EMERGENCY MANAGEMENT COMMITTEE DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT July to September 2024

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held 7 August 2024. SEMC Communiques can be found [here](#).

STATE CONSULTATION REQUESTS

*To view all current and recently closed state consultation requests please go to **Engage WA Emergency Management**.*

Review - State Hazard Plan – Human Biosecurity

The Department of Health has recently undertaken a comprehensive review of the State Hazard Plan - Human Biosecurity. The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed amendments and welcomes other questions or comments you have in relation to this Plan.

For further information and to provide feedback go to the [State Hazard Plan - Human Biosecurity](#) webpage.

Feedback by COB 8 November 2024.

Review - State Recovery Arrangements in the EM Framework – DFES

The Department of Fire and Emergency Services (DFES) is undertaking a review of state level recovery coordination and governance arrangements provided in the State Emergency Management Framework.

The purpose of the review is to better define when and how the state government will provide recovery coordination support to local governments and communities following emergencies. This will include clarifying the role, membership, responsibilities and accountability of key state level recovery coordination positions and groups and the DFES Resilience and Recovery Portfolio.

The review will not change the role and responsibilities currently held by local government under the *Emergency Management Act 2005* and State Emergency Management Framework, however it will clarify the circumstances and arrangements for state support to local governments and/or involvement of a state appointed recovery coordinator.

Disaster Recovery Funding Arrangements are **not** a focus of this review.

Local Government Focus Group Sessions

As part of the review, DFES have conducted 2 focus group sessions in June with local government representatives that have recent disaster recovery experience. The purpose of the focus group sessions was to test the policy options and obtain preliminary feedback to inform the review.

All local governments and the emergency management sector will have the opportunity to review the proposed changes and provide feedback via a formal three-month consultation period later this year. The consultation period will include a program of webinars and engagement sessions for local government.

Amendments to State Emergency Management documents

DFES has completed the periodical comprehensive review of the State Hazard Plan – Hazardous Materials Emergencies (HAZMAT). The term ‘hazardous materials’ was removed from the title to reduce the confusion between the definition of a ‘hazardous substance’ within the *Emergency Management Act 2005* and the definition of ‘hazardous materials’ in the *Fire Brigades Act 1942*, and the *Fire and Emergency Services Act 1988*. The plan is now known as State Hazard – HAZMAT.

DFES has amended the State Hazard Plan - Fire and State Hazard Plan - Severe Weather following further implementation of the Australian Warning System framework across cyclone, flood and storm warnings.

Consequential amendments to the Local Recovery Guideline and resources were redesigned to increase accessibility of the documents and bring the documents in line with the West Australian Government’s accessibility and inclusivity standard. Please note the DFES State Recovery Team has initiated a comprehensive review process to further review this guideline as more substantial amendments were required to meet the current recovery needs. Local governments do not need to amend their current plans to match these revised documents.

The WA Police Force has amended the State Hazard Plan – Hostile Act, and State Hazard Plan – Terrorist Act to incorporate the consequential statement of fact amendments as a result of removing chemical, biological, and radiation (CBR) emergency from State Hazard Plan – HAZMAT. As described in State Hazard Plan – HAZMAT, DFES will continue to provide a HAZMAT (chemical, radiological or other substance) capability to hostile act or terrorist act incidents managed by the WA Police Force.

The 2023 Emergency Preparedness Report

The 2023 Emergency Preparedness Report has now been released. This report is a snapshot in time of the level of emergency management capability and preparedness we have, as a state, to manage before, during and after emergency events. It highlights our strengths, weaknesses and areas for improvement statewide, and combines the input from about 170 agencies.

[2023 Emergency Preparedness Report](#)

Local Emergency Management Committee Handbook and useful tools

The [LEMC handbook](#) provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the Emergency Management Act 2005, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC.

The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

Australian Warning System (AWS)

Western Australia has adopted national consistency for cyclone, storm and flood warnings through the [Australian Warning System \(AWS\)](#). The wet weather hazards join bushfire and heatwave in using the AWS colours, icons and warning levels. Warnings also feature an action statement in the headline, giving clear advice to the community about how to stay safe.

Disaster Recovery Funding Arrangements

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

Recovery from disasters is a shared responsibility between individuals, households, businesses, communities and governments. The arrangements are designed as a safety net when costs to undertake recovery activities from an eligible disaster become significant.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
2. A coordinated, multi-agency response was required.
3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For more information go to <https://www.dfes.wa.gov.au/recovery-funding>

For any queries, please email drfawa@dfes.wa.gov.au or call 1800 920 659.

DISTRICT NEWS

The next Great Southern District Emergency Management Committee meeting is scheduled for 16th October 2024.

A regional bushfire exercise was held in August for the DFES Great Southern region to test Incident Management Team (IMT) capability and readiness prior to the high threat period. The DFES Upper Great Southern regional bushfire exercise is planned for October.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

The Local Emergency Management Arrangements Improvement Program

Building on the previous work of the LEMA Review, the LEMA Improvement Program will continue working toward the goal of a more capable and resilient community, through a local approach to emergency management. To deliver on the commitment of a sector-led LEMA improvement process, the WA Local Government Association (WALGA) is partnering with SEMC. WALGA will work on behalf of local government, making sure that the sector is consulted, and their feedback guides the reform of local emergency management.

The projects that make up the LEMA Improvement Program will be fulfilled in phases. Phase 1 has commenced, with the following key activities underway:

- LEMA pilot program development
- Recruitment for a resource to undertake the local government emergency management policy work



- Setting up governance structures and groups.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review. This will enable compliance with your obligations under the Emergency Management Act 2005.

District Emergency and Local Emergency Management Committees Review

In May 2022 SEMC meeting, members approved a review of the roles of District Emergency Management Committee (DEMC) and Local Emergency Management Committees (LEMC).

For more information go to:

<https://www.wa.gov.au/organisation/state-emergency-management-committee/review-district-and-local-emergency-management-committees>

GRANT PROGRAM UPDATES

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters.

Information on funding opportunities can be found [here](#).

2024 SEMC MEETING SCHEDULE

- 2 October 2024
- 4 December 2024

Complied by: Charlotte Powis
District Emergency Management Advisor
Great Southern
Department of Fire and Emergency Services





LEMC Report Boddington

26 August 2024

SUMMARY

- Some of the DFES staff and volunteers have been deployed to Canada to assist with their fires this season.
- Upper Great Southern are low on staffing the regional office, with illnesses and development opportunities.
- ROAC is scheduled for the 12th September for the Upper Great Southern region, the agenda will be sent out soon.
- WAFES is coming up and look forward to seeing many volunteers attending.

Key Learnings/ Considerations

Three areas of learning for us as an LEMC to consider post this season

- **Safety** – There was a tragic incident resulting in loss of life in Esperance and in our own region several injuries. The importance of good training, PPE and safe practise to keep all responders safe is continued to be significant.
- **Weather Event – Power disruption** – there was a significant event earlier this year that caused us to consider emergency communications and their importance when power and comms are lost for long period of time and how that plays on service delivery.
- **Fire Risk season continues:** It is probable that April 2024 is hotter than normal, and likely that it is drier than normal based on seasonal outlook even though we have had some patches of rainfall in the UGSR.

Other Bushfire Statistics of interest

- DFES' aerial fleet has flown more than 1640 hours across 152 incidents, dropping 12,262,946 litres of water and retardant on firegrounds.
- Large Air Tankers have flown 74 hours and dropped 856,372 litres of water and retardant on firegrounds this season.

STORM PREPAREDNESS CAMPAIGN LAUNCHING

June's monthly topic is: **Smoke Alarm Safety**.

You may also find the following resources and tools useful if you would like to engage further with your community around: **Smoke Alarm safety**.

- Department of Mines, Industry Regulation and Safety factsheet - Smoke alarm laws for existing dwellings (attached)
- Importance of Smoke Alarms You Tube Video
<https://youtu.be/lpTHgBRhHcl?si=gwQUwgoMXOYAcXpF>



LEMC Report Boddington

26 August 2024

- Home Fire Escape Plan – Family (attached)
- Home Fire Safety Brochure (attached)
- DFES webpage [Smoke alarms](#)

New Translated Resources!

Did you know DFES now has translated resources available in 20 languages? With safety videos in 10 different languages, including Auslan! These cover a range of hazards including bushfires, storms, home fire safety and emergency information. We are also adding magnets soon for volunteers and community to order via the [publications page](#) on our website.

Check out the [new translated resources here](#) or select the Languages icon on the banner across the header of the DFES webpage.

Recent incidents within the Region

There have been a number of recent incidents within the region for note of the LEMC and consideration to agency response and preparedness.

- **Severe Weather Event** – as discussed previously the need for alternate communications and power options is essential.
- **Structure fires** of which we have had two concerns.
 - Fires lit for the first time of the year (working smoke alarms are essential)
 - Li-ion batteries both involved in fires and as a source of due to Thermal runaway. A state where the battery chain self overheats to combustion.

Another great source of information for agencies to this hazard is:
<https://www.evfiresafe.com/>

This is my last LEMC with Boddington Shire.

Having successfully completed my District Officer Promotional Course I was successful in being appointed to District Officer – Air Operations Manager. I start the role early September.

The selection for a replacement for my position is being started. DO Lynda Elms is still the DFES contact and any Fire related issues can still be sent to my positions email: aowestuppergreatsouthern@dfes.wa.gov.au which will be monitored between my departure and the new appointee starts.

Adam Whitford
Area Officer, Narrogin West



Emergency Relief and Support

Local Emergency Management Committee Update 1st Quarter 2024 – 2025

For activation of the Emergency Relief and Support (ERS) services for hazards defined under the WA Emergency Management Arrangements call 0418 943 835 24 hours/7 day.

North and South Metro Team

The Metro team now has permanent positions in place and looks forward to working with the LEMC. Please do not hesitate to contact the team within your region for any discussions.

Anthony Nemeth: Regional Manager Anthony.Nemeth@communities.wa.gov.au

Ryan Hamblion: North Metro Regional Coordinator Ryan.Hamblion@communities.wa.gov.au

Kirrily Clarke: South Metro Regional Coordinator Kirrily.Clarke@communities.wa.gov.au

Naomi Jory: Regional Officer for Metro region Naomi.Jory@communities.wa.gov.au

Quarterly priorities

Emergency evacuation centre training

- The emergency evacuation centre training has been enhanced and revised to boost the knowledge and confidence of Communities district teams, local government and other partnering agencies to work within an emergency evacuation centre.
- This dynamic, interactive three-hour training enables participants to design and set up an evacuation centre, while navigating a variety of scenarios staff may encounter in such settings.
- Participants will include a cross section of Communities staff and local government agencies to foster collaboration and relationship building.
- Whenever possible, training will be held in designated evacuation centres to provide hands-on experience.

The ERS team will be in contact to arrange a training schedule and identifying dates and locations.

Planning and Preparedness

- The ERS Directorate are keen to work with Local Governments and partners in preparations and exercising. If you are running any exercises or events that would be of value and appropriate for ERS to attend, please let your ERS Regional Coordinator know.

Planning and Preparedness

The ERS Directorate can support the local government by reviewing your emergency kits ensuring that appropriate items and resources are available.

Update of the Local Emergency Relief and Support Plans (LERSP)

- The ERS Directorate are currently reviewing the Local Emergency Relief and Support Plans (LERSP).
- The LERSP details the operational management and coordination of ERS under the Western Australian (WA) Local Emergency Management Arrangements (LEMAs).
- It is planned to have the LERSP tabled on the agenda for the 2nd Quarter LEMC meetings for 2024.

The ERS team will be in contact to request feedback and information to complete the LERSP for your region.

State-wide audit evacuation centres

- The ERS Directorate is completing audits of the State's nominated evacuation centres.
- The audits are to identify hazard-specific risks relevant to the region and to identify opportunities for local governments to upgrade facilities to mitigate these risks.
- The Directorate would like to engage with local governments (LGs) and WALGA to discuss opportunities through the Disaster Ready Fund grants for 2025 to improve these facilities and mitigate risks in emergency events.

Discussions are encouraged with your region if you are planning any new evacuations centres or upgrades to existing ones.

Recovery Activities Update

Communities 2023/24 High Threat Season Activations

The ERS Directorate would like to acknowledge and thank all our local and state partners for the assistance and support provided over the 2023-24 season.

Since October 2023, there has been a total of 40 events supported by Communities including:

- Activation under the AUSRECEPLAN– Israel and Gaza repatriation
- Pre-planning undertaken for 3 high threat weather events, that didn't result in activation.
- 457 people were supported during events through our client management system
- 1 active and declared recovery event (under Disaster Recovery Funding Arrangements) - Mariginiup Fire.
- just prior to Christmas 2023, there were 6 activations supported by Communities over just 2 days (20-22 December).

Our team looks forward to working with you all over the coming months as we prepare for the 2024-25 season.

Communities Recovery Activities

Kimberley Floods Recovery Program

- The Kimberley Flood Recovery Team continues to support impacted residents, through the Hub.
- In addition, to supporting impacted residents with their claims and eligibility requirements is also extended to practical, personal and wellbeing supports.
- At present there are five projects supporting Fitzroy Valley individuals and communities, in varying capacities, and we are reviewing the scope for future project requirements.
- We are currently working with the Housing Team and the Hub, to ensure residents understand their rights and obligations as they begin their journey from their temporary accommodation units to their home.

Mariginiup Fires Recovery Program

- Communities is supporting the City of Wanneroo to deliver the psychosocial wellbeing and financial support elements of the recovery program.
- Communities has engaged several psychologists to support impacted resident referrals and has delivered a financial assistance package aimed at supporting the replacement of essential household items damaged in the fires.
- Communities is currently supporting the City with site visits to damaged properties to commence the clean-up program to ensure residents have access to support services if required.
- [Mariginiup Bushfire Recovery Information.pdf](#)

Bunbury Storms Recovery Program

- As of 15 July, Communities are supporting 9 people in supported accommodation.
- Communities have begun providing return home packages which include food boxes and prepaid cards for individuals transitioning home.
- Communities have finalised psychological services and beginning to triage requests via the approved providers.
- Communities have finalised category 3 and 4 financial assistance and will begin a targeted outreach of known impacted people.
- Communities Disaster Response Hotline remains open for support in the absence of HUBS. Communities' officers are engaging regularly with impacted individuals via this hotline.
- Communities is finalising a procurement process with Red Cross for the recovery training program being delivered to the city.

Disaster Ready Fund

Several LGs in Western Australia (WA) submitted applications for the Disaster Ready Fund (DRF) in 2024 to support the improvement of their facilities used as evacuation centres.

The ERS Directorate had the opportunity to review LGs applications for the Disaster Ready Fund (DRF) provided to the Department of Fire and Emergency Services (DFES) for 2024 and assessed that the projects would contribute to the State's ability to provide emergency accommodation for evacuating communities. All applications were considered suitable to progress for further consideration in the DRF process.

9. REPORTS OF OFFICERS

9.1 DEVELOPMENT AND COMMUNITY SERVICES

9.1.1 Boddington Swimming Pool Project

File Reference:	3.0084
Applicant:	Nil
Previous Item:	Ordinary Council Meeting 45/24
Author:	Coordinator Community and Economic Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.1.1A Asset Condition Report

Summary

This item seeks Council's endorsement for the development of a masterplan for the Boddington Swimming Pool precinct, to be implemented as a staged approach for the future upgrade of the facility, to inform the Shire's 10 year Strategic Resource Plan.

Background

At present, the Boddington Swimming Pool comprises a six lane outdoor 25m pool and undercover wading pool, surrounded by grass areas. The facility is open for six months per year from 15 October – 15 April, and operated by Contract Aquatic Services on behalf of the Shire.

Consultation to inform the Shire of Boddington's Council Plan 2022-32 indicated a need to explore possibilities to extend the season throughout the year. From a total of 40 services provided by the Shire, residents rated the Boddington Swimming Pool as the third highest performing service, however, this contrasted with also being flagged as the sixth highest priority to address. This indicated the broader community values the Boddington Swimming Pool, however, residents expect improvements to the current service provision to better meet their needs.

Quantitative feedback from the survey provided additional context in terms of local expectation of the Boddington Swimming Pool. From a total of 40 services, the Boddington Swimming Pool attracted the third highest number of open ended responses with 27 participants providing specific comments about the facility. A summary of the major themes is itemised below:

- Full year access with an indoor facility
- Improve and expand aquatic facilities
- Increase pool temperature
- Increase opening hours
- Improve and upgrade amenities, for example:
 - Showers with hot water
 - Better change facilities
 - Nonslip flooring

Additional feedback is received periodically from users regarding the need to improve and upgrade the amenities, as well as give consideration to disability access (in reference to the lap pool only containing step ladder and steps, as opposed to a ramp entry).

In 2023, the Shire arranged the completion of an Asset Condition Report (Attachment 9.1.1A)

for the Boddington Swimming Pool, with the intention to clarify the anticipated lifespan of the existing facility and the suitability of embedding community aspirations at the existing site. The report identified the pool structure is in sound condition, however, the plant room requires a complete rebuild. The report recommended three options, these being undertaking the minimum amount of work required to extend the pool for the next seven years, a complete upgrade of the water treatment facility to extend the pools life for the next twenty years or alternatively construct a like for like facility which would cost upwards of \$3 million.

Subsequent to the asset condition report, a Community Reference Group (Group) was formed to consider what options would be preferred from a community and user perspective. Council at its Ordinary Meeting in March 2024 appointed Cr Ventris and Cr Van Heerden as Council representatives on the Group. Establishing the Group was recognised as the most suitable engagement mechanism to inform the project direction. This was because broader community feedback had already been captured, so the next step was to collate more specific operational feedback from frequent users of the facility. Deeper consultation with facility stakeholders enabled the Shire to better understand current usage patterns and quantify anticipated future demand which can evidence the feasibility and progression of enhancements raised by the Group. Members on the Group represented a diverse demographic including families with children and older people, as well as representation from Boddington Swimming Club and Contract Aquatic Services.

Comment

The Group met during June and August 2024, and was briefed on existing demand as follows:

- The Boddington Swimming Pool is open:
 - Monday, 6am – 10am and 1pm – 7pm;
 - Wednesday, 1pm – 7pm;
 - Thursday, 6am – 10am and 1pm – 7pm;
 - Friday, 6am – 10am and 1pm – 7pm;
 - Saturday, 1pm – 7pm; and
 - Sunday, 1pm – 7pm;
- Boddington Swimming Club use the facility for 1.5 hours, 2-3 times per week, for the duration of the season;
- Department of Education facilitate Vacswim and Interm Swimming Programs during Term 4, Summer School Holidays and Term 1 each year;
- Income increased substantially from \$12,123 in 2022-23 to \$20,506 in 2023-24 which is attributed from increased use.

The Group was also briefed on the outcomes of the Asset Condition Report indicating the pool structure is in sound condition, however, the plant room requires a complete rebuild. The Group considered aspirations that could be a short term (maintain), medium term (repair) or longer term (rebuild) enhancement. The outcomes of this discussion included:

- Short term (maintain)
 - Move car park to increase space
 - Increase grass areas
 - Installation of lighting
 - Increase shade
 - Dry Playground
 - Outdoor half court
 - BBQ facilities
- Medium term (repair)
 - Facility integration with Boddington Caravan Park

- Upgrade solar heating to extend pool season
- Upgrade changerooms
- Hydrotherapy Pool accessible throughout the year
- Splash Pad
- Long term (rebuild)
 - Deep end for the Lap Pool
 - Leisure Pool featuring a beach entry, slides and fountains
 - Dedicated Learn to Swim area
- In general:
 - Maintain access to Boddington Swimming Pool during any works to enhance the facility.

The Group reconvened to consider the future option to inform a recommendation to Council. The options included:

- Existing facility, existing location
- New facility, existing location
- Existing facility, new location
- New facility, new location

The Consensus was for retaining the existing facility at the existing location. It was acknowledged retaining the existing location enabled better integration with the impending expansion of Boddington Caravan Park to deliver a unique opportunity for visitors, as well as allow the existing facilities (such as the 25m pool) which are in good condition to be retained to provide a cost effective solution. The Group indicated suggestions raised previously as short term and medium term improvements could then be implemented in a staged approach to add value to the user experience.

The next steps proposed was to brief Council at an upcoming Council Concept Forum, on the progress the Group has made to date and to then seek in-principle support of a direction which is to draft a masterplan for the Boddington Swimming Pool Precinct.

A masterplan will allow an overarching plan to be developed for the site. This will not only ensure that future enhancements are planned and undertaken in accordance with the masterplan, but also allow the financial elements of the project to be programmed in to the Shire's Strategic Resource Plan, as resources are available.

A masterplan also functions as a tool to guide the development of the Boddington Swimming Pool, ensuring it meets present needs while remaining adaptable for future changes as Boddington continues to grow. It provides a roadmap to ensure progression occurs based on the Shire of Boddington's strategic and financial priorities, while maintaining alignment with community need. A phased development allows the implementation to occur over a period of time and in a way that minimises impact to the operations of the facility.

The development of a masterplan demonstrates to the community that Council is committed to addressing the community priorities. The masterplan can be carried out with minimal resources, however, will provide an important closure point for the Group, and a reference point for future Council budgetary decisions.

It is acknowledged that one of the options considered and discussed by the Group was to build a new facility at an alternative location. While it was acknowledged that this may be appropriate in the very long term, the medium to long term preferred approach was to continue to utilise the existing 25m pool and plan for enhancements to the current facility.

Developing a masterplan is within the resource allocation in the 2024/25 Annual Budget.

Consultation

The need to identify future options for Boddington Swimming Pool was informed by community consultation to develop the Shire's Council Plan 2022-32, and the suggested project direction is informed by the Community Reference Group.

In September 2024, Council was also briefed on the outcomes of the Community Reference Group at a Councillor Concept Forum, to progress the direction endorsed by the Community Reference Group.

Strategic Implications

Aspiration	People
Outcome 2	A healthy and active community
Objective 2.2	Grow participation in sport, recreation, and leisure activities.
Action 2.2.2	Explore future options for the Boddington Swimming Pool, including the possibility to enclose or heat the pool so it can remain open all year.

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Council at its Ordinary Meeting in August 2024, adopted the Annual Budget 2024-25 which included an allocation of \$70,000 to progress the minimum work option. This work is related to renewal of plant and equipment and separate to the masterplanning of the site.

Approximately \$35,000 remains available for masterplanning, a carry forward from the 2023/24 Budget, in which \$50,000 was allocated to this project.

Economic Implications

Investment in public aquatic facilities contribute to the economic vitality of communities by creating jobs, increasing property values, attracting new residents and visitors, supporting local businesses and reducing healthcare expenditure.

Social Implications

Public aquatic facilities provide a safe, supervised and accessible environment for people of all ages and abilities to engage in physical activity, foster social connection, and improve quality of life.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The key risk arises from Council endorsing a project direction that does not align with the community engagement outcome, therefore not meeting community need or expectation.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation

That Council:

- 1. Notes the contribution of the members of the Community Reference Group, to the future enhancements of the Boddington Swimming Pool.**
- 2. Notes that no funding is available in the 2024/25 Budget for capital improvements, other than for plant replacement.**
- 3. Endorses the development of a masterplan for the Boddington Swimming Pool precinct, to be implemented as a staged approach for the future upgrade of the facility, to inform the Shires 10 year Strategic Resource Plan.**

BODDINGTON SWIMMING POOL

Water Filtration System and Pool Structure Condition Assessment Report of 25m Lap and Children Pool



DATE: 25 October 2023

PROJECT NUMBER: 8652



SYDNEY | CANBERRA | BRISBANE | CAIRNS | PERTH | SHENZHEN
Built Environment Collective Pty Ltd ABN 22 152 885 393

Document Control

Job No.: 8652

Job Title: Boddington Swimming Pool

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Date	Document	Revision	Author	Reviewer
06/10/2023	231009-8652-Boddington Swimming Pool.docx	0	Arek Prasek	Geoff Nannes
24/10/2023	231025-8652[A]-Boddington Pool Report.docx	A	Arek Prasek	Geoff Nannes

Approval for Issue

Approved By	Approver Initials	Revision	Description	Date
Geoff Nannes	GF	0	Condition Report	09/10/2023
Geoff Nannes	GF	A	Condition Report	25/10/2023

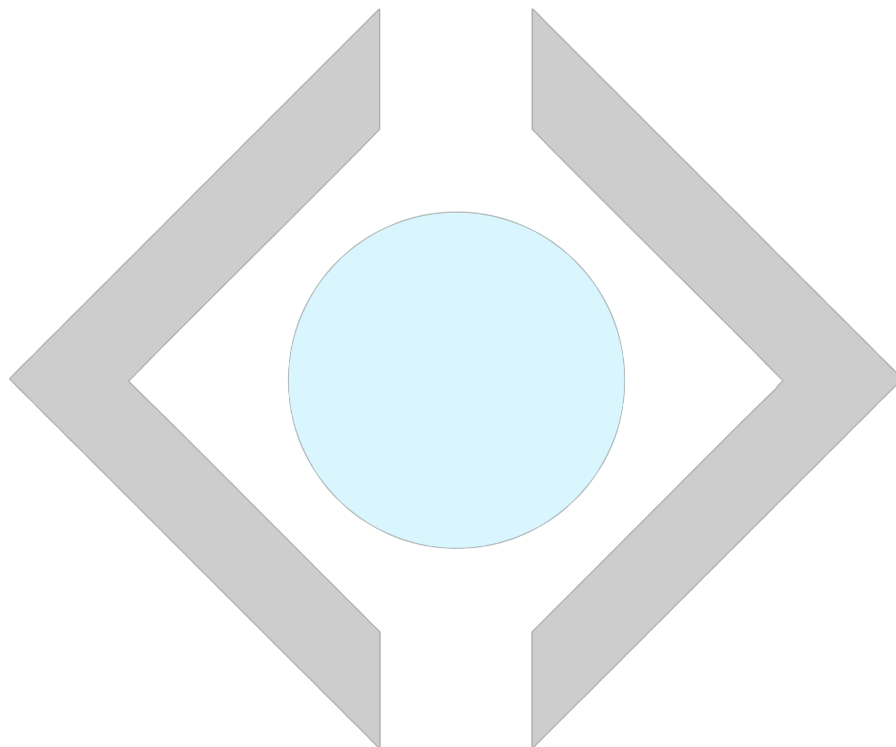
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RELIANCE ON DATA

In preparing this report, GNFP has relied upon data, surveys, analysis, designs, plans and other information provided by the Client and/or other individuals and organisations. Except as otherwise stated in the report, GNFP has not verified the accuracy or completeness of this data. To the extent that the statements, opinions, facts, information, conclusions and/or recommendations in the report are based in whole or in part on the data, those conclusions are contingent upon the accuracy and completeness of the data. GNFP will not be liable in relation to incorrect conclusions should any data, information or condition be incorrect or have been concealed, withheld, misrepresented or otherwise not fully disclosed to GNFP. Any quantities provided are based on estimates provided or obtained during site investigations.

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SAFETY IN DESIGN

The content of this report does not represent detailed design. Where detailed design works 'follows on' from this report, the designer must comply with WA Work Health and Safety (General) Regulations 2022 and Work Health and Safety Regulation 2011.

Where relevant, in undertaking detailed design, a Designer's duties are to:

- Ensure that a structure or work element is designed to be without risks to the health and safety of workers, end users and people in the vicinity;
- Provide a written safety report that identifies the hazards relating to the design so far as the designers are reasonably aware, to the Client.
- Make said information available if requested by persons who will use or handle substances, plant or structures at the workplace site for the purposes for which these were designed

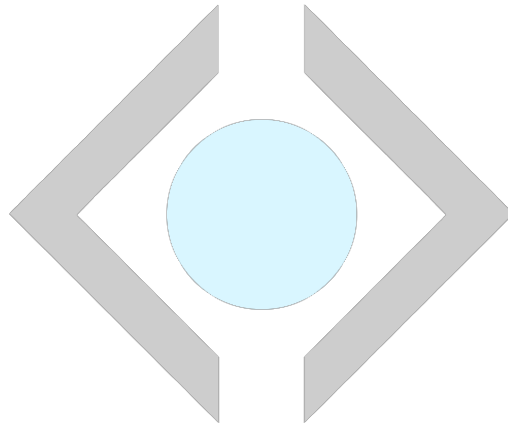
The Designer may need to:

- Prepare a written report at each defined stage of the commission to inform the Client of design related hazards that create health and safety risks to persons associated with construction and operation of the facility or work element.
- At contract documentation stage, append a detailed Work Health and Safety Design Review report to the specification for the purpose of informing the Contractor of the particular risks to health and safety identified by the designers of each element of the Works. It may be appropriate for said report should detail how construction and operating risks have been mitigated through design.

For further information refer to relevant legislation.

EXECUTIVE SUMMARY

Geoff Nannes and Arek Prasek inspect the above pool with Gavin Davies of *Oasis Filtration Services* on 20th September 2023. The following is a summary of the findings.



1. OUR SUMMARY

The 25m pool is 13m wide with off set steps and with shallow end 1m deep falling to 1.8m deep at the deep end. The pool is painted with a tiled wet deck and upstand, with a centre return of filtered water and side gutters 185mm wide and 230mm deep to return water to the suction sump in the plantroom.

No drawings of the pools or system exists, and we requested WA Department of Health to check their archive for any information they may have but none was available. Pool volume is 434m³.

A small fully tiled children's pool of octagon shape, 300mm deep and an area of 40.33m² and volume 12m³ is undercover. Both pools are on the same water treatment system. Wall/upstand is tiled with pool floor painted.

The 25m pool gutters are piped to the suction sump and this pipe is leaking near the pool substantially, with the adjacent ground very spongy.

The pool structures appear to be in good condition; however, we consider that the plant should be rebuilt. The existing operator of the plant is doing an excellent job keeping the plant going in very difficult circumstances.

1

1.1 WATER TREATMENT PLANT

There are major problems with the water treatment plant as set out in the *Oasis Filtration Services* report and a summary is as follows:

- ❖ It is not possible to read the pump information, but we expect the pool's turnover to be about 3 hours. The water flow into the pool gutter is very slow as back pressure from suction sump where pipes entering below sump water level.
- ❖ To evaluate the current flow rate to each pool will require an ultrasonic flow meter strapped to the pipework and the flow to the pool can be altered with the isolation valve to adjust the flow.
- ❖ The plant requires to be rebuilt as there are multiple problems. It currently has two different filters and the flow rates in each are different and neither filter is being adequately backwashed.
- ❖ The pipework to the face plumbing of the sand filter is hydraulically incorrect and filters are not only being improperly cleaned but there is high risk that the laterals will fail within the filters. So, two new Chadson filters, new pumps, and completely new face plumbing is required.
- ❖ The chemical treatment system is not working and needs new piping, new probes, and a full investigation. Connections to the controller are required. Refer to Oasis report attached.
- ❖ While the Procal chlorine dosing looks to be in good condition, it is missing its acid cleaning system and its injection into the filtered waterline is required and not into the soiled water line as current.
- ❖ The acid dosing system is in reasonable condition but needs a mixer and injection to the filtered waterline.

- ❖ There is low flow where the gutter pipework enters the balance tank as back pressure from outlets being under water. Currently the water level in the balance tank (suction sump really) is the same as the pools water level, so gutter outlet is about 500mm under water. The balance tank water requires lowering, if possible, to get water flow. However, the balance tank is much too small and requires a correctly sized tank with a water level well below pool water level to allow proper gutter flow. Estimated balance tank size is 4.5m x 4.5m x 2.8m deep.
- ❖ A backwash tank should be built of estimated size 5m x 2.5 x 2.0m deep. Balance tank: top level to below discharge of any gutter.

1.2 RECOMMENDATIONS

- ❖ The existing plant requires removal and redesign with two new Chadson filters (both the same) and shunt backwash.
- ❖ New chlorination/pH systems with correct injection into the face plumbing. (Upgrade existing Cal Hypo system)
- ❖ A new correctly sized balance tank is required with gutter pipe outlets above tank water level so no back pressure. (Estimated 4.5 x 4.5 x 2.8m deep)
- ❖ It is expected that the plant would be designed to the old WA Department of Health standards.
- ❖ The broken pipes from pool gutter to suction sump (location near the pool) requires excavation and repair.
- ❖ A new backwash tank is required to be built (5m x 2.5m x 2m deep) with pump out to sewer (2L/sec).
- ❖ The plantroom building requires renovation and maintenance to provide reasonable future life.
- ❖ It is suggested a more efficient solar heating system using vacuum tubes be investigated.
- ❖ No drawings of the pools or plant are available from Department of Health WA and Council.

2 IMPROVEMENT ACTION, TIMEFRAME AND BUDGET

2.1 MINIMUM WORK

The minimum amount of work required to extend the life of the pool for the next seven years required the design of an upgraded water treatment plant for sufficient operation and plant equipment modification, as listed below.

- ◆ Foot valve serviced or replaced
- ◆ Filter face plumbing to be replaced to enable correct back washing
- ◆ Chemical controllers serviced and new probes installed
- ◆ Electrical works to allow automatic chemical dosing
- ◆ Compensating valve removed and replaced with a new valve
- ◆ Controller sample lines, acid lines, and ProCal feed lines all replumbed to have their own supply

The Aquatic Design fee is \$15,000 +GST (excluding new Backwash and Balance tanks) and the estimated refurbishment cost is \$45,000 +GST. The prices do not include accommodation, travel, and living away allowance.

The process of design and renovation will take 4 to 6 weeks.

2.2 COMPLETE UPGRADE

The complete upgrade to the water treatment will extend the pool's life for the next twenty years. It is required to design water treatment to the current Code of Practice and upgrade (or replace with new) the plant equipment as listed below.

- ◆ Recirculation pump
- ◆ Hair and lint pot
- ◆ Foot valve
- ◆ 2 x Chadson sand filters
- ◆ Sand media
- ◆ Chemical controller
- ◆ Chlorine and acid dosing system
- ◆ Recirculation pipework, valves and fittings
- ◆ Electrical works

The Aquatic Design fee is \$28,000 +GST (excluding new Backwash and Balance tanks) and the estimated refurbishment cost is \$98,000 +GST. The prices do not include accommodation, travel, and living away allowance.

The process of design and renovation will take 6 to 8 weeks.

2.3 NEW 25M AND CHILDREN'S POOL

The design of the new 25m pool and Children's pool 'like-for-like' in a new location will guarantee 40 years of lifespan. The design will comply with the current West Australian Code of Practice and latest equipment models.

The full Aquatic Design would be \$90,000 +GST (excluding structural parts like Plant Rooms and Change Room) and the construction cost would be \$3,2mln. The prices are estimated only and do not include accommodation, travel, and living away allowance.

The design process would take 2 months and construction 3 - 4 months.

3 APPENDIX 1 – OASIS FILTRATION SERVICES REPORT

OASIS FILTRATION SERVICES

Boddington 25 meter pool site inspection

Report by Gavin Davies 0491276800

To: Geoff Ninnès
Geoff Ninnès Fong and partners (GNFP)

29/09/2023

Re: Condition Assessment report for the 25 meter and toddlers' pools water treatment plant.

Water treatment Plantroom inspection.

- The Recirculation pump needs to be replaced due to age and just from a visual inspection of water flowing over the pool gutters the flow rate seems to be very low at the moment. The 25 meter pool and smaller toddler pool require complying turnover time for the total volume of water for each pool.
- To find the current flow rate the system is doing now can be done by using an ultrasonic flow meter strapped to the pipework to read the flow of water inside the pipework, which can be hired for the day.
- The flow meter can also be used to get the correct flow to the toddler's pool. The flow meter will be strapped to the filtered water line feeding the toddler's pool, and then using the isolation valve installed on that line to adjust the flow to the correct amount. This test was not part of the visual inspection; however, it was noticed that flow was very poor due to back pressure of high water level in suction sump.
- If the pump has to be replaced a new pump will be sized to provide the required flow rate, but this will require a new balance tank and new filters.
- If not replaced the pump and pipework need to have better bracketing and supports installed.
- There is no flow protection for loss of prime. The pump should have a flow switch installed.
- The foot valve on the suction pipework for the recirculation pump needs to be replaced, not holding. This will make it very difficult for the operator to prime the recirculation pump.
- Sand filters are different sizes, different filters. The backwash rate and flow rate on each of the filters are different, they need to be the same, and balanced. At the moment one would be working harder than the other and each filter is not getting backwashed correctly.
- Pipework face plumbing to the sand filters has been installed hydraulically wrong, to backwash a filter the water has to first pass through one filter to then backwash the other filter. Having to pass through the 1st filter media cannot be giving the right flow rate to clean the 2nd filter and could cause the 1st filter to break laterals inside the filter. Face plumbing needs to be changed on each filter so that water comes straight from the pump and enters the filter to be backwashed. Photo attached below for the correct installation of filter face plumbing. Requires 2 filters the same size and make.
- The chemical dosing system is not working at the moment. The pipework supply water to each dosing system needs to be changed. At the moment there is one pump supplying water to all of the dosing systems and the heating which will not work and make it very confusing for the operator. Each system can take its own supply of water straight from the soiled water line, just need to install a new pipe for each system.
- The Chemical controller will need new probes and some investigation work needed to see how the system is set up electrically and how the chlorine/ Procal and acid pump are connected to the controller to allow automatic dosing.

- The chlorine dosing/ Procal looks in good condition but it is missing its acid cleaning system that should be installed. I would recommend installing a new boost pump and a 'Y' strainer to the inlet pipework. The injection of the chlorine solution back into the system needs to be changed to enter the pipework on the filtered water line, not the soiled water line. The dosing should enter the water treatment plant pipework last so it does not corrode/ damage other filtration equipment and also enters the pool water much better.
- Acid dosing looks in good condition. I would recommend a mixer to be installed in the acid storage tank. Again dosing injection point is to be moved to the filtered water line.
- Found that gutters are running very slow and full. Water is not flowing from the gutters back to the balance tank. There is no flow because where the pipework for the gutters enters the balance tank the outlets are under water. The outlets need to enter the tank above the water level of the balance tank. At the moment the water level in the balance tank is the same as the pool's water level making the gutters outlet about 500mm under water. The water level needs to be lowered to below the gutter outlets in the balance tank. At the moment this cannot be done due to the balance tank having a compensating valve installed that is broken. The balance tank requires enlarging with water level below inlet pipes so gutters can empty and gutter flow commence.

A compensating valve is used in small balance tanks that don't have enough water capacity to perform a backwash. This valve opens as the water drops in the balance tank allowing extra water into the tank from the pool to prevent running out of water. At the moment the valve is open and will not close which allows the water of the pool to enter. A new valve needs to be installed.

The compensating valve has a lot of complicated moving parts that will need regular servicing. A standard butterfly isolation valve with a custom-made handle installed so it can be opened and closed at the top of the balance tank by the operator during a backwash can be installed instead of the complicated compensating valve making it a much more reliable maintenance-free system to allow the extra the water needed for backwashing
- Pool water heating is the black matt type. A much more effective solar heating system using vacuum tubes is available and should be included in the redesign of the filtration plant.

RECOMMENDATION

1. Regarding The amount of work to correct all the pipe work in the plant room I would instead remove all existing plant and have a new water treatment plant installed, designed to provide the correct turnover flows for each pool.
2. A new larger balance tank with the volume needed for backwashing.
3. WA Health is checking if any information in its files of the original project but GNFP believes that they would allow redesign of the water treatment to old standards (which are about half current standards)
4. The soiled water line running from the gutters to the suction sump is damaged. Testing of pipework needed. The area adjacent to the pool shows evidence of this by spongy ground.
5. The building to the plantroom requires renovation and maintenance to give a reasonable life.

If there is a decision to build a new pool in a different location and the existing pool to be used until that is completed the chemical dosing & pipework, suction sumps compensating valve and a new recirculation pump should be fixed.



Filter face plumbing that needs to be changed and the left filter a Shenton filter the right a chadson filter that you can just see. Both filters should be a Chadson filter

A two filter system installed showing the correct installation of filter face plumbing.



Toddler filtered water line (smaller pipe work) showing isolation valve that can be used to control the flow rate to that pool



Chemical dosing pipework needs to be changed so each system has its own supply

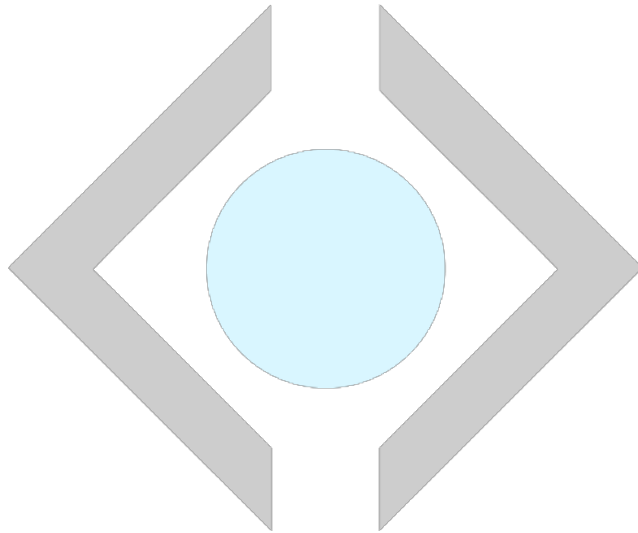


This is the balance tank looking down. 1st smaller pipe on the right is toddler's gutter return, larger pipe lower down in the centre is the compensating valve. The grey half-circle sticking out is the compensating valve stuck open. 25 meter gutter pipework return to balance tank top 2 pipes to the left/ top, the two pipes should be above water level so water can flow.



Gutters not flowing due to outlets under water in balance tank





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9.2 CHIEF EXECUTIVE OFFICER

9.2.1 Consideration of Land Requirements | Shire of Boddington Operations

File Reference:	2.017
Applicant:	Nil
Previous Item:	Ordinary Council Meeting 122/22
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	Nil

Summary

Council is requested to endorse the future direction relating to parcels of land owned by the Shire on Assay Terrace, Boddington. This includes considering whether the retention or disposal of these assets aligns with the long-term operational, strategic, and financial needs of the Shire. Specifically, Council is asked to consider retaining Lots 89 and 90 Assay Terrace for potential future operational purposes, given their proximity to the existing Shire Depot and their potential utility for various Shire activities.

Background

In October 2022, Council considered an offer from a business owner to purchase Lot 89 Assay Terrace, and requested that future disposal options for the land be considered at a later date and presented to Council.

The Council Resolution at that time was:

1. That Council determine not to proceed with the informal offer received, to purchase Lot 89 Assay Terrace Boddington.
2. Council requests a further report being presented to Council in relation to future disposal options of the land.

It was noted in the Council report that a further assessment of Lot 89 Assay Terrace, and other Shire owned land in close proximity should be undertaken, to assess whether there are potential opportunities to dispose of land, thereby freeing up lots for industrial purposes.

Shire staff assessed the relevant parcels of land, particularly focusing on whether these properties could serve important future operational needs for the Shire. The following properties were reviewed as part of this assessment, all of which are located in the Industrial Zone:

Address	Size	Reference	Current Use
Lot 89 Assay Tce	5500m2	1.	Shire – General Storage
Lot 90 Assay Tce	2653m2	2.	Shire – General Storage
Lot 10 Farmers Ave	3946m2	3.	Shire – Depot
Lot 80 Assay Tce	2000m2	4.	Shire – Building Maintenance and Storage
Lot 81 Assay Tce	1950m2	5.	Shire – Pound
Reserve 42226			Purpose – Tourist Railway



This report has been deferred up to now, given its relatively low priority.

Comment

The disposal of land assets that are currently underutilised is typically viewed as a prudent financial strategy. Selling land provides a capital injection, potentially improves cash flow in the short term, and contributes additional ongoing revenue through rates, if sold for private or commercial use. Any such disposal, however, should be carefully evaluated to ensure that the Shire does not prematurely sell land that may serve an important function in the future.

Although no immediate specific purpose has been identified for Lots 89 and 90, these parcels hold strategic value, and a current operational purpose. The following items are noted:

- Proximity to Current Depot: Lots 89 and 90 are situated near Lot 10 Farmers Avenue, which houses the Shire Depot. This proximity makes them well-suited for any future operational expansions related to Shire infrastructure capital and maintenance works.
- Future Operational Flexibility: These lots offer the potential for various uses including, storage for materials, parking for Shire vehicles, and plant and equipment, or as future facilities for other Shire services. If sold, the Shire may later find itself needing to repurchase or lease land at a higher cost to support these essential services. Retaining these lots provides flexibility, and serves as a contingency in case industrial or operational needs change.
- Limited Industrial Land Availability: The availability of industrial land in Boddington is currently limited. There are several under or un-developed blocks within this industrial estate, however, none of these are currently listed for sale on the open market.
- Support for Growth and Development: The retention of Lots 89 and 90 aligns with the Shire's long-term vision to support sustainable development and responsible

governance. These parcels may be utilised for a variety of public purposes that align with the growth of Boddington as both a residential and industrial community.

The Shire's ability to expand its operations is crucial as Boddington continues to grow. Retaining strategically located land, particularly near existing facilities like the Shire Depot, allows for efficient future planning and operational flexibility.

Given the potential future need for the land to support core business operations, the proximity to the current Depot, and the lack of other Shire owned land in the industrial zone to support this use, it is recommended to retain ownership.

If Council wish to consider the sale of the land, it is recommended that a survey of the site be carried out to ensure it is free of any encumbrances, and then a valuation is obtained.

If there is a desire to identify industrial land expansion sites, it is suggested that this is undertaken as a holistic project across the Shire, and the timing of this to be considered at the next review of the Council Plan, and the project assessed in accordance with other priorities.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.1	Maintain a high standard of leadership, corporate governance and customer service

Legislative Implications

Section 3.58 of the Local Government Act

Policy Implications

Nil

Financial Implications

The sale of land will result in a positive financial gain for the Shire in the short to medium term, however, this may be different in the future if the Shire needs to purchase additional land to support its operations. If the land is sold, the Shire may face higher costs to repurchase or lease land to support its operations as Boddington grows.

No valuation of the land has been sourced.

Economic Implications

At present, there is no significant economic impact from retaining the land, however, future disposal or development of the land could support local business expansion and growth within the industrial zone.

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The risk of not having sufficient land to support future Shire needs is considered to be the main risk of this item. A secondary risk is the lack of industrial land to support business growth.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Interruption to Service
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation

That Council endorse the continuing ownership of Lot 89 and 90 Assay Terrace remaining with the Shire of Boddington, in recognition of the potential need for future operational requirements.

9.3 CORPORATE SERVICES

9.3.1 Payment Listing

File Reference: 3.0070
Applicant: Nil
Previous Item: Nil
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Voting Requirements: Simple Majority
Attachments: 9.3.1A List of Payments ending 31 August 2024

Summary

The list of payments for 31 August 2024 is presented for noting by Council.

Background

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund.

In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Comment

The List of Payments have been made in accordance with Council's adopted budget, and statutory obligations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government (Financial Management) Regulations 1996 - Reg 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

Policy Implications

Nil

Financial Implications

As disclosed within the payment listing.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation

That Council receive the list of payments for the period ending 31 August 2024 as presented.

SHIRE OF BODDINGTON - LIST OF PAYMENTS - AUGUST 2024

Chq/EFT	Date	Name	Description	Amount
EFT26828	06/08/2024	JLT RISK SOLUTIONS PTY LTD	INSURANCE RENEWAL SALARY CONTINUANCE 2024/2025	4,164.04
EFT26829	06/08/2024	LGISWA	INSURANCE RENEWAL 2024/2025 1ST INSTALMENT	187,680.35
EFT26830	06/08/2024	THE FOOD BOSS	CATERING SERVICES	144.00
EFT26831	06/08/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	540.96
EFT26832	08/08/2024	P & D SULLIVAN	TRANSPORT ROLLER TO HARVEY-QUINDANNING RD	891.00
EFT26833	08/08/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	COMMTELLIGENCE FORUM 2024	550.00
EFT26834	08/08/2024	REINFORCED CONCRETE PIPES AUSTRALIA	GRATED COVERS	1,185.03
EFT26835	08/08/2024	READYTECH USER GROUP WA	MEMBERSHIP SUBSCRIPTION 2024/2025	847.00
EFT26836	08/08/2024	BODDINGTON TYRE SERVICE	NEW TYRE	367.00
EFT26837	08/08/2024	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	1,461.38
EFT26838	08/08/2024	AUSTRALIAN COMMUNICATIONS & MEDIA	ACMA LICENCE RENEWAL	46.00
EFT26839	08/08/2024	SEEK LIMITED	SEEK JOB ADS PACKAGE	3,025.00
EFT26840	08/08/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	227.69
EFT26841	08/08/2024	CURTIS ELECTRICAL CONTRACTING	REPAIRS TO AIR CONDITIONER	60.50
EFT26842	08/08/2024	BRIGHTHOUSE	CARAVAN PARK DETAILED DESIGN	30,000.00
EFT26843	08/08/2024	SHERIDAN'S	STAFF NAME BADGES	104.34
EFT26844	08/08/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES JULY 2024	118.25
EFT26845	08/08/2024	NESSCO TRADE SUPPLIES	SERVICE ON AIRMAC COMPRESSOR	493.28
EFT26846	08/08/2024	CONSTRUCTION HYDRAULIC DESIGN PTY LTD	CARAVAN PARK HYDRAULIC DESIGN	7,480.00
EFT26847	08/08/2024	ZIRCODATA PTY LTD	STORAGE FEES	100.79
EFT26848	08/08/2024	THE FOOD BOSS	CATERING SERVICES	270.00
EFT26849	08/08/2024	INTEGRAL STEEL	REPAIRS TO NETBALL RING	110.00
EFT26850	08/08/2024	JACKSON MCDONALD SERVICES PTY LTD	LEGAL SERVICES	5,191.08
EFT26851	08/08/2024	MANDURAH PSYCHOLOGICAL SERVICES PTY LTD	EAP SERVICE FEE	214.50
EFT26852	08/08/2024	IANNELLO DESIGN	COUNCIL PLAN 2024 DESIGN WORK	137.50
EFT26853	08/08/2024	PYKE PLUMBING & GAS PTY LTD	STANDPIPES BACKFLOW TESTING	4,466.85
EFT26854	08/08/2024	ALL WALKS OF LIFE BODDINGTON	CATERING SERVICES	181.50
EFT26855	08/08/2024	INTERNODE PTY LTD	BROADBAND SERVICE - MEDICAL CENTRE	109.99
EFT26856	08/08/2024	FOCUS CONSULTING WA PTY LTD	CARAVAN PARK ELECTRICAL DESIGN	6,792.50
EFT26857	08/08/2024	BODMEC MAINTENANCE SOLUTIONS	REPAIRS TO SPRAYER UNIT	2,094.57
EFT26858	08/08/2024	LOCAL GOVERNMENT WORKS ASSOCIATION WA	LGWA WORKS & PARKS CONFERENCE	550.00
EFT26859	08/08/2024	WOODLANDS DISTRIBUTORS	COMPOSTABLE DOG WASTE BAGS	772.64
EFT26860	08/08/2024	FRASER SUITES PERTH	ACCOMMODATION - LG CONVENTION 2024	2,760.00
EFT26861	08/08/2024	AVON WASTE	RUBBISH SERVICES JULY 2024	6,822.73
EFT26862	08/08/2024	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT067	973.35
EFT26863	08/08/2024	GREG DAY MOTORS	20L RUBIA OIL	155.00
EFT26864	08/08/2024	WALGA	WALGA SUBSCRIPTIONS 2024/2025	36,207.31
EFT26865	08/08/2024	WESTRAC EQUIPMENT WA PTY LTD	20L HYDRO ADV 10	179.86
EFT26866	08/08/2024	BODDINGTON SES	REIMBURSEMENT FOR THE SES	1,499.00
EFT26867	08/08/2024	THOMPSON BUILDING INDUSTRIES	UPGRADES TO POUND	2,240.00
EFT26868	08/08/2024	THE LOCK MAN SECURITY	GMK KEYS	713.75
EFT26869	15/08/2024	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	714.96
EFT26870	15/08/2024	BODDINGTON MEDICAL CENTRE	SOUTH32 COMMUNITY HEALTH INITIATIVE FUNDING	25,000.00
EFT26871	15/08/2024	LANDGATE	GROSS RENTAL VALUATIONS	129.00
EFT26872	15/08/2024	TANIA MARIE DAWSON	BODDFIT MEMBER INDUCTIONS	210.00
EFT26873	15/08/2024	BUNNINGS GROUP LIMITED	CURTAIN CONDUIT	24.58
EFT26874	15/08/2024	PORTER CONSULTING ENGINEERS	CONSULTANCY SERVICES	1,980.00
EFT26875	15/08/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	78.43
EFT26876	15/08/2024	CURTIS ELECTRICAL CONTRACTING	SERVICING OF AIR CONDITIONERS AT SHIRE BUILDINGS	16,713.40
EFT26877	15/08/2024	BRIGHTHOUSE	CARAVAN PARK DETAILED DESIGN	40,000.00
EFT26878	15/08/2024	NEWMONT BODDINGTON GOLD	RENT 25 FARMERS AVE	1,300.00
EFT26879	15/08/2024	REDFISH TECHNOLOGIES PTY LTD	SUPPLY & INSTALLATION OF SCREENBEAM SCREEN	1,157.27
EFT26880	15/08/2024	ACCESS LIFE	STRENGTH FOR LIFE COACH FEES JULY 2024	560.00
EFT26881	15/08/2024	BODDINGTON MINI SKIPS	TOWN BIN COLLECTION JULY 2024	2,390.00
EFT26882	15/08/2024	CITY OF BUSSELTON	ANNUAL CONTRIBUTION FOR SHARED SYSTEMS	1,028.94
EFT26883	15/08/2024	BODDINGTON PROGRESS GROUP INC	BODDINGTON INFORMATION CENTRE PROJECT	40,000.00
EFT26884	15/08/2024	WHITNEY CONSULTING	HOTHAM PARK ACQUITTAL	1,100.00
EFT26885	15/08/2024	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS	609.44
EFT26886	15/08/2024	GFG TEMPORARY ASSIST	TEMPORARY PERSONNEL SUPPORT	8,628.68
EFT26887	15/08/2024	CHRONICLE RIP PTY LTD	ANNUAL SOFTWARE LICENSE RENEWAL	1,846.15
EFT26888	15/08/2024	MANDURAH PSYCHOLOGICAL SERVICES PTY LTD	EAP SERVICE FEE	451.00
EFT26889	15/08/2024	MIDLAND BRICK PTY LTD	HEAVY DUTY PAVERS	742.36
EFT26890	15/08/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT U/7 FORREST ST	718.66
EFT26891	15/08/2024	ALL WALKS OF LIFE BODDINGTON	CATERING SERVICES	236.50
EFT26892	15/08/2024	MICHAEL DUCKETT	REVIEW OF LOCAL EMERGENCY MANAGEMENT	2,050.00
EFT26893	15/08/2024	YARNING CIRCLES WA	CONCEPT DESIGN - RANFORD POOL	2,145.00
EFT26894	15/08/2024	BODMEC MAINTENANCE SOLUTIONS	VEHICLE SERVICE BT340	1,822.32
EFT26895	15/08/2024	ADVANCED MINE PERFORMANCE TRAINING	HRA AUTOMATIC COURSE	900.00
EFT26896	15/08/2024	AVON WASTE	RUBBISH SERVICES JULY 2024	6,717.01
EFT26897	15/08/2024	BODDINGTON SERVICE STATION	EXCHANGE GAS BOTTLE	35.00
EFT26898	15/08/2024	GREG DAY MOTORS	FUEL JULY 2024	10,297.54
EFT26899	15/08/2024	LOCAL HEALTH AUTHORITIES ANALYTICAL	ANALYTICAL SERVICES 2024/2025	526.90
EFT26900	15/08/2024	BODDINGTON COMMUNITY RESOURCE CENTRE	CONTRIBUTION FOR FRIDAY NIGHT FESTIVAL 2024	5,500.00
EFT26901	15/08/2024	BODDINGTON SES	REIMBURSEMENT FOR THE SES	1,530.90
EFT26902	22/08/2024	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	714.96
EFT26903	22/08/2024	AUSTRALIA POST ACCOUNTS RECEIVABLE	POSTAGE JULY 2024	127.33
EFT26904	22/08/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	EXECUTIVE LEADERSHIP PROGRAM	3,000.00
EFT26905	22/08/2024	WESTERN AUSTRALIAN LAND INFORMATION	SLIP SUBSCRIPTION SERVICES 2024/2025	2,640.60
EFT26906	22/08/2024	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FOR JULY 2024	5,414.67
EFT26907	22/08/2024	LGISWA	INSURANCE FOR WORKERS COMPENSATION	4,264.22
EFT26908	22/08/2024	SHERIDAN'S	STAFF NAME BADGE	49.45
EFT26909	22/08/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES AUGUST 2024	55.00
EFT26910	22/08/2024	BANNISTER EXCAVATIONS PTY LTD	WINTER ROAD GRADING	22,000.00

SHIRE OF BODDINGTON - LIST OF PAYMENTS - AUGUST 2024

EFT26911	22/08/2024	BODDINGTON PROGRESS GROUP INC	DONATION TOWARDS 2024 MEDIEVAL FAYRE	2,000.00
EFT26912	22/08/2024	JANI MURPHY & ASSOCIATES	EMAIL WORKLOAD MASTERY WORKSHOP	548.90
EFT26913	22/08/2024	J & M REID EARTHMOVING PTY LTD	EXCAVATOR & LABOUR HIRE	14,734.50
EFT26914	22/08/2024	PETE'S TREEWORX	ACCOMMODATION FOR NIGHT WORK CREW	550.00
EFT26915	22/08/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	213.49
EFT26916	22/08/2024	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	282.51
EFT26917	22/08/2024	GFG CONSULTING	PROJECT MANAGEMENT SERVICES - CULTURAL CENTRE	5,753.00
EFT26918	22/08/2024	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE JULY 2024	364.10
EFT26919	22/08/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT THE OLD SCHOOL BUILDING	291.50
EFT26920	22/08/2024	AUSTRAL DRILLING SERVICES	REFUND OF STANDPIPE SWIPE CARD	120.00
EFT26921	22/08/2024	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT011	371.95
EFT26922	22/08/2024	WALGA	WALGA CONVENTION 2024	8,973.80
EFT26923	22/08/2024	SHIRE OF BODDINGTON	BSL COMMISSION JULY 2024	10.00
EFT26924	22/08/2024	CHUBB FIRE & SECURITY PTY LTD	MONTHLY FIRE PANEL SERVICING	330.00
EFT26925	22/08/2024	AUSTRALIAN TAXATION OFFICE (BAS RETURNS)	BAS JULY 2024	26,446.00
EFT26926	22/08/2024	DEPARTMENT OF MINES,INDUSTRY REGULATION &	BSL JULY 2024	257.15
EFT26927	22/08/2024	ROSS MATSEN	TV TOWER LEASE 2024/2025	1,936.00
EFT26928	22/08/2024	BODDINGTON SES	REIMBURSEMENT FOR THE SES	1,764.92
EFT26929	30/08/2024	BODDINGTON TYRE SERVICE	TYRES FOR Q.B.F.B TRUCK	4,554.00
EFT26930	30/08/2024	FOOT PRINT (WA) PTY LTD	TRIFOLD BROCHURES	176.00
EFT26931	30/08/2024	EDGE PLANNING & PROPERTY	PLANNING SERVICES JULY 2024	1,485.55
EFT26932	30/08/2024	WA RANGERS ASSOCIATION INC	PROFESSIONAL DEVELOPMENT CONFERENCE 2024	600.00
EFT26933	30/08/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	89.20
EFT26934	30/08/2024	CURTIS ELECTRICAL CONTRACTING	ELECTRICAL WORK AT THE REC CENTRE	828.99
EFT26935	30/08/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES AUGUST 2024	10.34
EFT26936	30/08/2024	G & D LYSTER	GRAVEL FOR MARRADONG RD	825.00
EFT26937	30/08/2024	ZIRCODATA PTY LTD	STORAGE FEES	100.79
EFT26938	30/08/2024	THE FOOD BOSS	CATERING SERVICES	279.00
EFT26939	30/08/2024	SHIRE OF NARROGIN	BUILDING SERVICES JUNE & JULY 2024	1,728.00
EFT26940	30/08/2024	CORSIGN WA	SIGNAGE	66.00
EFT26941	30/08/2024	STEVEN TWEEDIE	GOVERNANCE SERVICES	660.00
EFT26942	30/08/2024	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	1,005.40
EFT26943	30/08/2024	J & M REID EARTHMOVING PTY LTD	HIRE OF EXCAVATOR & WATER CART FOR CROSSMAN RD	1,320.00
EFT26944	30/08/2024	PETE'S TREEWORX	TREE PRUNING	26,400.00
EFT26945	30/08/2024	GFG TEMPORARY ASSIST	TEMPORARY PERSONNEL SUPPORT	6,083.55
EFT26946	30/08/2024	IANNELLO DESIGN	COUNCIL PLAN 2024	137.50
EFT26947	30/08/2024	PYKE PLUMBING & GAS PTY LTD	UNBLOCK DUMP POINT	132.00
EFT26948	30/08/2024	FAIRCLOTH MCNAIR & ASSOCIATES PTY LTD	AGED CARE ACCOMMODATION PROJECT	3,960.00
EFT26949	30/08/2024	ARCHIBALD MCGREGOR SMYTH	REFUND OF TRAP HIRE	120.00
EFT26951	30/08/2024	BODMEC MAINTENANCE SOLUTIONS	SERVICE ON KOMATSU LOADER	1,663.15
EFT26952	30/08/2024	AMY GREVILLE	REFUND OF KEY BOND	120.00
EFT26953	30/08/2024	AVON WASTE	RUBBISH SERVICE AUGUST 2024	6,707.60
EFT26955	30/08/2024	VISIMAX	MICROCHIP READER	599.59
DD16619.1	07/08/2024	ORIGIN ENERGY RETAIL LIMITED	ANNUAL FEE - MEDICAL CENTRE	83.00
DD16671.1	01/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,605.45
DD16671.2	01/08/2024	SYNERGY	ELECTRICITY CHARGES - CENTRAL	321.82
DD16675.1	02/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,799.55
DD16675.2	02/08/2024	SYNERGY	ELECTRICITY CHARGES - TV TOWER	231.12
DD16681.1	05/08/2024	WATER CORPORATION	TRADE WASTE WATER - CARAVAN PARK	252.32
DD16681.2	05/08/2024	NATIONAL AUSTRALIA BANK	TRANSACT FEE	15.00
DD16681.3	05/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,469.15
DD16681.4	05/08/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	2,349.88
DD16684.1	07/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	421.05
DD16684.2	07/08/2024	SYNERGY	ELECTRICITY CHARGES - 3 PRUSSIAN WAY	71.14
DD16688.1	08/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	926.60
DD16688.2	08/08/2024	NEWBOOK PTY LTD	NEWBOOK ONLINE BOOKING FEE	204.60
DD16688.3	08/08/2024	SYNERGY	ELECTRICITY CHARGES - 15 BLUE GUM CLOSE	375.14
DD16689.1	06/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	402.80
DD16689.2	06/08/2024	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	18,834.35
DD16689.3	06/08/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	5,881.61
DD16689.4	06/08/2024	TELSTRA LIMITED	MOBILE PHONE CHARGES - SHIRE	717.65
DD16690.1	09/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	925.85
DD16691.1	12/08/2024	WATER CORPORATION	TRADE WASTE WATER - VARIOUS SHIRE LOCATIONS	504.64
DD16691.2	12/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,766.10
DD16696.1	13/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	4,733.05
DD16700.1	14/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	441.40
DD16707.1	19/08/2024	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FLEET CARDS	451.62
DD16707.2	19/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	935.00
DD16707.3	19/08/2024	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	194.84
DD16708.1	16/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	7,483.30
DD16709.1	15/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	810.55
DD16716.1	21/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,169.60
DD16716.2	21/08/2024	BOC GASES BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	19.85
DD16717.1	20/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	625.75
DD16717.2	20/08/2024	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	15,306.91
DD16719.1	22/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	513.15
DD16719.2	22/08/2024	SYNERGY	ELECTRICITY CHARGES - STREET LIGHTS	3,273.42
DD16722.1	26/08/2024	OPTUS COMMUNICATIONS	INTERNET - CCTV TRAILER	89.00
DD16722.2	26/08/2024	FUJIFILM BUSINESS INNOVATION CORP	COPIER CHARGES - LIBRARY	175.41
DD16722.3	26/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,192.75
DD16722.4	26/08/2024	SYNERGY	ELECTRICITY CHARGES - QUINDANNING FIRE SHED	508.18
DD16722.5	26/08/2024	TELSTRA LIMITED	PHONE CHARGES - SHIRE	1,012.96
DD16723.1	23/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,282.00
DD16727.1	27/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,454.45

SHIRE OF BODDINGTON - LIST OF PAYMENTS - AUGUST 2024

DD16733.1	29/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,978.05
DD16734.1	28/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,226.85
DD16739.1	30/08/2024	NATIONAL AUSTRALIA BANK	NAB MERCHANT FEES	277.48
DD16739.2	30/08/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	16,758.90
DD16739.3	30/08/2024	KLEENHEAT GAS	BULK GAS - VARIOUS SHIRE LOCATIONS	3,438.43
DD16728.1	30/08/2024	NAB BUSINESS VISA	CREDIT CARD PURCHASES	9,322.59
				<u>767,772.80</u>
		JAMES WICKENS		
05/07/2024		LOCAL GOVERNMENT PROFESSIONALS AUST	2024/2025 MEMBERSHIP - JAMES WICKENS	560.00
		SAM KEMPTON		
05/07/2024		SCREEN TECHNICS PTY	CONNECT IR TRANSMITTER	80.47
09/07/2024		JB HI-FI	PLAYSTATION & X-BOX FOR THE YOUTH CENTRE	1,286.96
09/07/2024		KOSMIC SOUND	GUITAR STRINGS & PICKS FOR THE YOUTH CENTRE	118.00
11/07/2024		KMART	ITEMS FOR THE YOUTH CENTRE	161.75
15/07/2024		NETFLIX	SUBSCRIPTION FOR THE YOUTH CENTRE	18.99
15/07/2024		BODDINGTON POST OFFICE & STORE	GIFT CARDS FOR THE YOUTH CENTRE	210.00
24/07/2024		JB HI-FI	ITEMS FOR THE YOUTH CENTRE	133.00
25/07/2024		BUNNINGS	DOOR STOPS	27.80
25/07/2024		AUSTRALIAN BARCODES	LIBRARY BARCODES	620.00
25/07/2024		FANTASTIC FURNITURE	LOW LINE UNIT FOR THE YOUTH CENTRE	299.00
		FABIAN HOUBRECHTS		
17/07/2024		BP PARKLANDS	FUEL BT61	112.31
22/07/2024		MUCHEA TREE FARM	PLANTS FOR THE ENTRY STATEMENT SIGN	273.35
22/07/2024		CALTEX MIDVALE	FUEL BT61	100.42
29/07/2024		DUNNINGS NORTHAM	FUEL BT61	103.02
		CARA RYAN		
01/07/2024		CHARGEFOX PTY LTD	EV CHARGING BT034	22.16
08/07/2024		WA NEWSPAPER	DIGITAL SUBSCRIPTION	28.00
10/07/2024		SPOT	LOCATION DEVICE & REGISTRATION FEE	274.47
11/07/2024		HILTON PERTH	ACCOMMODATION - HR COURSE	340.68
12/07/2024		SPOT	LOCATION DEVICE & REGISTRATION FEE	273.94
15/07/2024		SPOT	LOCATION DEVICE & REGISTRATION FEE	676.84
22/07/2024		SHIRE OF BODDINGTON	VEHICLE REGISTRATIONS & RENEWALS	113.25
25/07/2024		WATER AUTHORITY	WATER USAGE - 41 BANNISTER RD	47.68
26/07/2024		LOCAL GOVERNMENT PROFESSIONALS AUST	2024/2025 MEMBERSHIP - CARA RYAN	560.00
		JULIE BURTON		
02/07/2024		AUSTRALIAS GOLDEN OUTBACK	ANNUAL SUBSCRIPTION FEE	355.25
03/07/2024		MAILCHIMP	NEWSLETTER SOFTWARE	68.35
03/07/2024		EXETEL PTY LTD	INTERNET PLAN	975.00
05/07/2024		DROP BOX	COUNCILLOR INFORMATION	18.69
15/07/2024		ILLUSTRATOR	ADOBE LICENSE	29.99
15/07/2024		INDESIGN	ADOBE LICENSE	32.99
15/07/2024		BODHI WELLNESS SPA	FAREWELL GIFT	150.00
24/07/2024		JB HI-FI	REMARKABLE PAPER TABLET WITH MARKER	1,058.98
26/07/2024		BODDINGTON POST OFFICE & STORE	FAREWELL GIFT	50.00
29/07/2024		FACEBOOK	ADVERTISING - JOB VACANCIES	57.21
29/07/2024		NAB CARD FEE	FEE	45.00
25/07/2024		NAB INTERNATIONAL TRANSACTION FEES	FEE	39.04
		PAYROLL PAYMENTS		
		NAB	NET PAYROLL F/N ENDING 04/08/2024	100,756.55
		NAB	NET PAYROLL F/N ENDING 18/08/2024	85,694.05
		TOTAL MUNI		<u>954,223.40</u>
		TOTAL TRUST & MUNI		<u>954,223.40</u>

9.3.2 Financial Report

File Reference: 3.0056
Applicant: Nil
Previous Item: Nil
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Voting Requirements: Simple Majority
Attachments: 9.3.2A Monthly Financial Report 31 July 2024
9.3.2B Monthly Financial Report 31 August 2024

Summary

The Monthly Financial Report for 31 July 2024 and 31 August 2024 is presented for Councils consideration.

Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government Act 1995

Section 6.4 Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Policy Implications

Nil

Financial Implications

As disclosed in the financial statements.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation

That Council receive the financial statements as presented, for the period ending 31 July 2024 and 31 August 2024.



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)

For the Period Ended 31 July 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

	Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c)-(b) \$	Variance* % (c)-(b)/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	6	6,958,013	0	0	0	0%	
Grants, subsidies and contributions	10	541,216	68,354	176,673	108,319	158%	▲
Fees and charges		1,308,890	82,656	112,660	30,004	36%	▲
Interest revenue		355,094	28,966	27,744	(1,222)	(4%)	
Other revenue		160,850	13,315	5,880	(7,435)	(56%)	
Profit on disposal of assets	8	138,251	0	0	0	0%	
		9,462,314	193,291	322,957	129,666		
Expenditure from operating activities							
Employee costs		(3,441,445)	(329,591)	(321,610)	7,981	2%	
Materials and contracts		(3,078,788)	(276,765)	(212,240)	64,525	23%	▲
Utility charges		(347,150)	(28,923)	(49,255)	(20,332)	(70%)	▼
Depreciation		(2,445,800)	(203,819)	0	203,819	100%	▲
Finance Costs		(43,043)	0	0	0	0%	
Insurance		(231,301)	(110,607)	(118,013)	(7,406)	(7%)	
Other expenditure		(109,402)	(8,075)	(7,542)	533	7%	
Loss on disposal of assets	8	(17,526)	0	0	0	0%	
		(9,714,455)	(957,780)	(708,660)	249,120		
Non-cash amounts excluded from operating activities	2(b)	2,325,075	203,819	0	(203,819)	(100%)	▼
Amount attributable to operating activities		2,072,934	(560,670)	(385,703)	174,967		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	3,119,178	0	0	0	0%	
Proceeds from disposal of assets	8	406,818	0	0	0	0%	
		3,525,996	0	0	0		
Outflows from investing activities							
Payments for property, plant and equipment	8	(1,674,607)	(40,000)	(40,000)	0	0%	
Payments for construction of infrastructure	8	(5,739,558)	(45,000)	(48,440)	(3,440)	(8%)	
		(7,414,165)	(85,000)	(88,440)	(3,440)		
Amount attributable to investing activities		(3,888,169)	(85,000)	(88,440)	(3,440)		
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	756,512	0	0	0	0%	
		756,512	0	0	0		
Outflows from investing activities							
Repayment of borrowings	9	(228,377)	0	0	0	0%	
Transfer to reserves	4	(464,775)	(10,000)	(9,390)	610	6%	
		(693,152)	(10,000)	(9,390)	610		
Amount attributable to financing activities		63,360	(10,000)	(9,390)	610		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	1,751,875	1,751,875	1,751,874	(1)	(0%)	
Amount attributable to operating activities		2,072,934	(560,670)	(385,703)			
Amount attributable to investing activities		(3,888,169)	(85,000)	(88,440)			
Amount attributable to financing activities		63,360	(10,000)	(9,390)			
Surplus or deficit after imposition of general rates		0	1,096,205	1,268,341			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024

	30 June 2024	31 Jul 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	8,398,140	7,744,385
Trade and other receivables	531,090	623,220
Other assets	41,018	41,018
TOTAL CURRENT ASSETS	8,970,248	8,408,623
NON-CURRENT ASSETS		
Trade and other receivables	28,912	28,912
Other financial assets	41,585	41,585
Property, plant and equipment	38,426,282	38,469,355
Infrastructure	63,123,319	63,168,686
TOTAL NON-CURRENT ASSETS	101,620,098	101,708,538
TOTAL ASSETS	110,590,346	110,117,161
CURRENT LIABILITIES		
Trade and other payables	940,095	852,614
Other liabilities	3,474,279	3,474,279
Borrowings	228,376	228,376
Employee related provisions	232,052	232,052
TOTAL CURRENT LIABILITIES	4,874,802	4,787,321
NON-CURRENT LIABILITIES		
Other liabilities	0	0
Borrowings	1,158,283	1,158,283
Employee related provisions	51,804	51,804
TOTAL NON-CURRENT LIABILITIES	1,210,087	1,210,087
TOTAL LIABILITIES	6,084,889	5,997,408
NET ASSETS	104,505,457	104,119,753
EQUITY		
Retained surplus	34,963,957	34,578,253
Reserve accounts	2,571,944	2,571,944
Revaluation surplus	66,969,556	66,969,556
TOTAL EQUITY	104,505,457	104,119,753

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 September 2024

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Note	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 Jul 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	4	8,398,140	8,398,140	7,744,384
Rates receivables	5	294,746	294,746	270,085
Receivables	5	236,344	236,344	353,135
Inventories		0	0	0
Other current assets		41,014	41,018	41,018
Less: Current liabilities				
Payables	7	(940,094)	(940,096)	(852,616)
Borrowings	9	(228,377)	(228,376)	(228,377)
Capital grant/contribution liability	10	(3,474,279)	(3,474,279)	(3,474,279)
Lease Loan - retirement village		0	0	0
Provisions		(232,052)	(232,052)	(232,052)
Less: Total adjustments to net current assets	2(c)	(2,343,567)	(2,343,569)	(2,352,957)
Closing funding surplus / (deficit)		1,751,875	1,751,874	1,268,341

(b) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	8	(138,251)	0	0
Movement in employee benefit provisions (non-current)		0	0	0
Movement in other provisions (non-current)		0	0	0
Add: Loss on asset disposals	5	17,526	0	0
Add: Depreciation on assets		2,445,800	203,819	0
Total non-cash items excluded from operating activities		2,325,075	203,819	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
Adjustments to net current assets				
Less: Reserves - restricted cash	4	(2,571,944)	(2,571,946)	(2,581,334)
Add: Borrowings	9	228,377	228,376	228,377
Add: Provisions - employee		0	0	0
Total adjustments to net current assets		(2,343,567)	(2,343,569)	(2,352,957)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

	Var. \$	Var. %	Explanation of Variances
Revenue from operating activities	\$	%	
Rates	0	0%	
Grants, subsidies and contributions	108,319	158%	▲ Timing
Fees and charges	30,004	36%	▲ Timing
Interest revenue	(1,222)	(4%)	
Other revenue	(7,435)	(56%)	
Profit on disposal of assets	0	0%	
Expenditure from operating activities			
Employee costs	7,981	2%	
Materials and contracts	64,525	23%	▲ Timing
Utility charges	(20,332)	(70%)	▼ Timing
Depreciation	203,819	100%	▲ Timing
Finance Costs	0	0%	
Insurance	(7,406)	(7%)	
Other expenditure	533	7%	
Loss on disposal of assets	0	0%	
Non-cash amounts excluded from operating activities.	(203,819)	(100%)	▼ Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	0	0%	
Proceeds from disposal of assets	0	0%	
Outflows from investing activities			
Payments for property, plant and equipment	0	0%	
Payments for construction of infrastructure	(3,440)	(8%)	
Inflows from financing activities			
Proceeds from new debentures	0	0%	
Transfer to reserves	0	0%	
Outflows from financing activities			
Payments for principal portion of lease liabilities	0	0%	
Repayment of borrowings	0	0%	
Transfer to reserves	610	6%	
Surplus of deficit at the start of the financial year	(1)	(0%)	

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

4 CASH AND FINANCIAL ASSETS

CASH AND INVESTMENTS

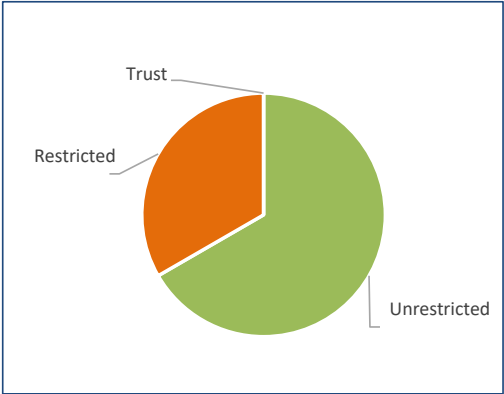
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Petty Cash & Floats	400	0	400			0.00%	On Hand
At Call Deposits							
Municipal Funds	762,724	0	762,724		NAB		At Call
Bonds & Deposits	640	0	640		NAB		At Call
Term Deposits & Overnight Cash Deposits							
Municipal Funds	4,399,284	0	4,399,284		Treasury	4.30%	Overnight
Reserve Funds	0	2,581,336	2,581,336		Treasury	4.30%	Overnight
Total	5,163,048	2,581,336	7,744,384	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
\$7.74 M	\$5.16 M

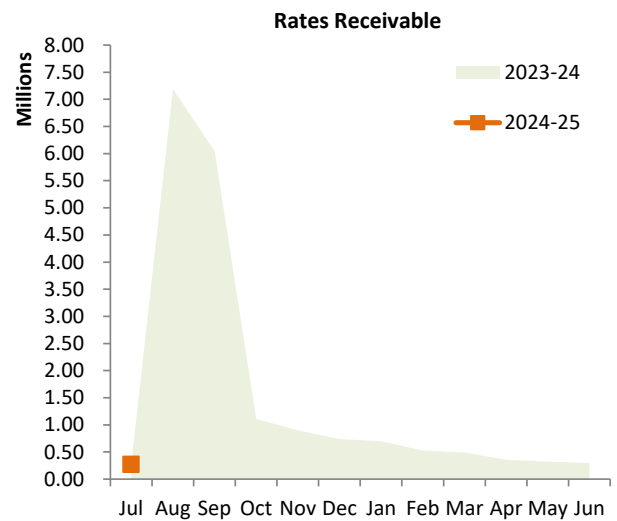
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant	337,157	14,498	1,231	0	0	(155,000)	0	196,655	338,388
Building	411,288	17,685	1,502	200,000	0	(103,501)	0	525,472	412,790
Community Facility Fund	94,779	4,075	346	0	0	0	0	98,854	95,125
Refuse Site	133,570	5,744	488	50,000	0	0	0	189,314	134,058
Aged Housing	246,391	10,595	900	52,000	0	(90,000)	0	218,986	247,291
Swimming Pool	306,718	13,189	1,120	0	0	0	0	319,907	307,838
River Crossing	11	0	0	0	0	(11)	0	0	11
Prepaid Conditional Grants	0	0	0	0	0	0	0	0	0
Unspent Conditional Grants	0	0	0	0	0	0	0	0	0
Public Open Space	580,898	24,979	2,121	45,181	0	0	0	651,058	583,019
Town Weir Reserve	461,132	19,829	1,684	0	0	(403,500)	0	77,461	462,816
Community Gym	0	0	0	7,000	0	(4,500)	0	2,500	0
	2,571,944	110,594	9,390	354,181	0	(756,512)	0	2,280,207	2,581,334

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

5 RECEIVABLES

Rates receivable	30 Jun 2024	31 Jul 2024
	\$	\$
Opening arrears previous years	300,227	294,746
RATES - levied this year	6,539,477	0
RUBBISH - levied this year	297,673	0
ESL - levied this year	117,012	0
TOTAL levied this year	6,954,162	0
Less - collections to date	(6,959,643)	(24,661)
Equals current outstanding	294,746	270,085
Net rates collectable	294,746	270,085
% Collected	95.9%	8.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
		\$	\$	\$	\$	\$
Receivables - general	(3,498)	211,556	48,365	18,922	18,382	293,727
Percentage		72%	16.5%	6.4%	6.3%	
Balance per trial balance						
Sundry receivable						293,727
GST receivable						19,546
Increase in Allowance for impairment of receivables from contracts with customers						(4,706)
Other receivables - employee related provisions						44,568
Total receivables general outstanding						353,135

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period as classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

6 RATE REVENUE

RATE REVENUE

General rate revenue

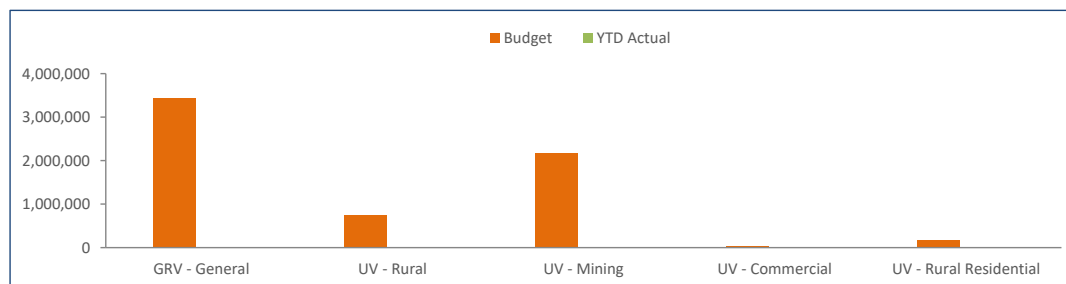
RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget		
				Rate Revenue	Interim Rate	Total Revenue
				\$	\$	\$
Gross rental value						
GRV - General	0.122613	512	28,048,377	3,439,096	2,000	3,441,096
Unimproved value						
UV - Rural	0.004320	132	172,542,000	745,381	0	745,381
UV - Mining	0.028235	128	76,587,679	2,162,453	0	2,162,453
UV - Commercial	0.018591	2	1,603,500	29,811	0	29,811
UV - Rural Residential	0.007612	127	20,814,000	158,436	2,000	160,436
Sub-Total		901	299,595,556	6,535,177	4,000	6,539,177
Minimum payment	Minimum \$					
Gross rental value						
GRV - General	1,002	127	251,225	127,254	0	127,254
Unimproved value						
UV - Rural	1,002	122	19,942,500	122,244	0	122,244
UV - Mining	1,002	43	215,820	43,086	0	43,086
UV - Commercial	1,002	0	0	0	0	0
UV - Rural Residential	1,002	126	13,516,000	126,252	0	126,252
Sub-total		418	33,925,545	418,836	0	418,836

Amount from general rates

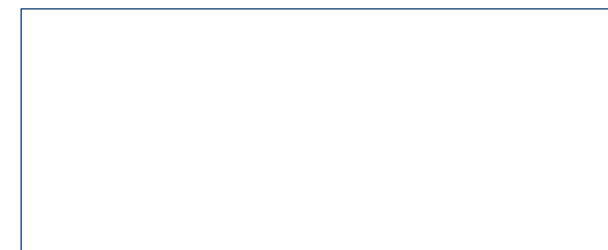
6,958,013

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates	
Budget	Actual
\$6.96 M	\$. M



SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

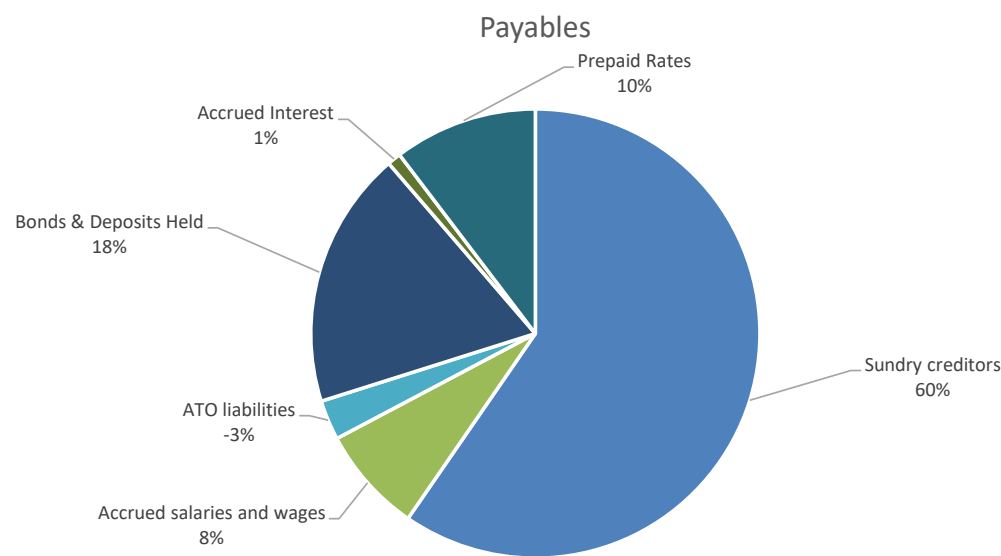
7 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	463,711	16,101	715	226	480,753
Percentage	0%	96.5%	3.3%	0.1%	0%	
Balance per trial balance						
Sundry creditors						480,753
Accrued salaries and wages						61,776
ATO liabilities						(23,138)
Bonds & Deposits Held						149,592
Accrued Interest						7,905
Prepaid Rates						83,428
Unclaimed Funds						490
Road Safety Alliance						91,810
Total payables general outstanding						852,616

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

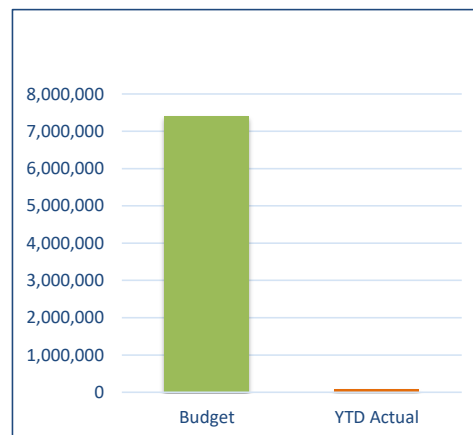


8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	152,440	0	0	0
Land and Buildings	806,500	40,000	40,000	0
Plant and Equipment	715,667	0	0	0
Road Infrastructure	2,291,533	45,000	46,640	1,640
Footpath Infrastructure	1,717,606	0	0	0
Drainage Bridges Culverts	92,000	0	0	0
Infrastructure - Parks, Gardens, Recreation Facilities	1,638,420	0	1,800	1,800
Total Capital Acquisitions	7,414,166	85,000	88,440	3,440
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,119,178	0	0	0
Other (disposals & C/Fwd)	406,818	0	0	0
Cash backed reserves				
Plant	155,000	0	0	0
Aged Housing	90,000	0	0	0
River Crossing	92,249	0	0	0
Contribution - operations	3,550,921	85,000	88,440	3,440
Capital funding total	7,414,166	85,000	88,440	3,440

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



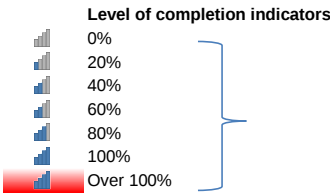
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.41 M	\$0.09 M	1%

Capital Grants	Annual Budget	YTD Actual	% Received
	\$3.12 M	\$ M	

8 CAPITAL ACQUISITIONS DETAILED

Capital Disposals	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
Asset description						
Flail Mower	46,740	40,000	(6,740)	0	0	0
6 Tonne Tipper Truck	26,717	25,000	(1,717)	0	0	0
Isuzu Tipper	14,026	20,000	5,974	0	0	0
Hino Tipper	31,137	40,000	8,863	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	0	0
Toyota Hilux	41,807	40,000	(1,807)	0	0	0
Batching Plant (Land & Buildings)	118,404	181,818	63,414	0	0	0
Old Sports Oval Lighting	7,262	0	(7,262)	0	0	0
	286,093	406,818	120,725	0	0	0

Capital Acquisitions



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
IT Equipment	50,207	0	0	0
Upgrade Telecommunications - Recreation Centre	15,000	0	0	0
CCTV Upgrades	46,145	0	0	0
Display Cabinets - Recreation Centre	16,500	0	0	0
PPC Racking - Boddington VBFB	24,588	0	0	0
Total Furniture & Equipment	152,440	0	0	0
Building Asset Renewal Program	240,000	0	0	0
Solar Panels - Pavilion	30,000	0	0	0
Recreation Centre - Swipe Card System	15,000	0	0	0
Improvements to Pound	12,000	0	0	0
Visitor Centre - upgrade airconditioning	30,000	0	0	0
Upgrade Interpretive Centre	85,000	40,000	40,000	0
Caravan Park Development	250,000	0	0	0
Upgrade Toilets - Pavilion	125,000	0	0	0
Airconditioning - Pavilion	7,000	0	0	0
Electronic Doors - Visitor Centre	12,500	0	0	0
Total Land & Buildings	806,500	40,000	40,000	0
4.5 Tonne Tipper	50,000	0	0	0
6 Tonne Truck	270,000	0	0	0
Skid Steer	120,000	0	0	0
Mini Excavator	70,000	0	0	0
Replace Mitsubishi Pajero Sport	45,000	0	0	0
Replace Toyota Hilux Ute	45,000	0	0	0
Modifications to Service Truck	15,000	0	0	0
Newmarket Rd Standpipe	19,425	0	0	0
Crossman Rd Standpipe	19,425	0	0	0
Backup Power - Admin Building & Recreation Centre	20,000	0	0	0
EV Charging Stations	41,817	0	0	0
Total Plant & Equipment	715,667	0	0	0

8 CAPITAL ACQUISITIONS DETAILED (CONTINUED)

Capital Acquisitions (continued)

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
 RTR - Mahogany Crt - Reseal	11,840	0	0	0
RTR - Greenstone Way - Reseal	29,534	0	0	0
RTR - Hill Street - Reseal	44,505	0	0	0
RTR - Blue Gum Crt - Real	24,029	0	0	0
 RTR - Days Rd	42,000	0	0	0
 RTR - Marradong Culvert Works	22,938	0	0	0
 RRG - Crossman Rd	565,294	0	0	0
 RRG - Lower Hotham Rd	400,039	0	0	0
 RRG - Harvey Quindanning Rd	585,259	0	0	0
 Linemarking	9,000	0	0	0
 Newmarket Rd	100,095	45,000	44,690	310
 Carparking - ACROD	7,000	0	0	0
 Carparking - Town Hall & Peppercorn Lane	450,000	0	1,950	(1,950)
Total Road Infrastructure	2,291,533	45,000	46,640	(1,640)
 Footpath renewal program	67,606	0	0	0
 Bike Network Funding Program	0	0	0	0
 Mountain Bike Trail	1,150,000	0	0	0
 Rail Trail	500,000	0	0	0
Total Footpath Infrastructure	1,717,606	0	0	0
 Provide Kerbing - Townsite Roads	12,000	0	0	0
 Forrest Street Drainage	50,000	0	0	0
 William Street River Crossing	30,000	0	0	0
Total Drainage/Bridges & Culverts	92,000	0	0	0
 Street Art/Mural Project	20,000	0	0	0
 Regional Destination Signage	80,000	0	0	0
 Standard Green, Blue & Brown Signage	10,000	0	0	0
 Interpretive Signage	20,000	0	0	0
 Upgrade Information Board	20,000	0	0	0
 Community Club - Playground	93,600	0	0	0
 Marradong Cemetery - Niche Wall	10,000	0	0	0
 Darminning (Ranford Pool) - improvements	250,000	0	1,800	(1,800)
 Marradong Fire Brigade - retaining wall	48,130	0	0	0
 Tennis Courts - retaining wall	28,690	0	0	0
 Yarning Circle Project	10,000	0	0	0
 Lions Weir rehabilitation	828,000	0	0	0
 Hotham Park - lighting	20,000	0	0	0
 Newmont Dump Truck	100,000	0	0	0
 Swimming Pool - pump/filtration upgrade	70,000	0	0	0
 Crossman Brigade - washdown facility	15,000	0	0	0
 Koolangka Park - shade	15,000	0	0	0
Total Other Infrastructure	1,638,420	0	1,800	(1,800)
Grand Total	7,414,166	85,000	88,440	(3,440)

9 BORROWINGS

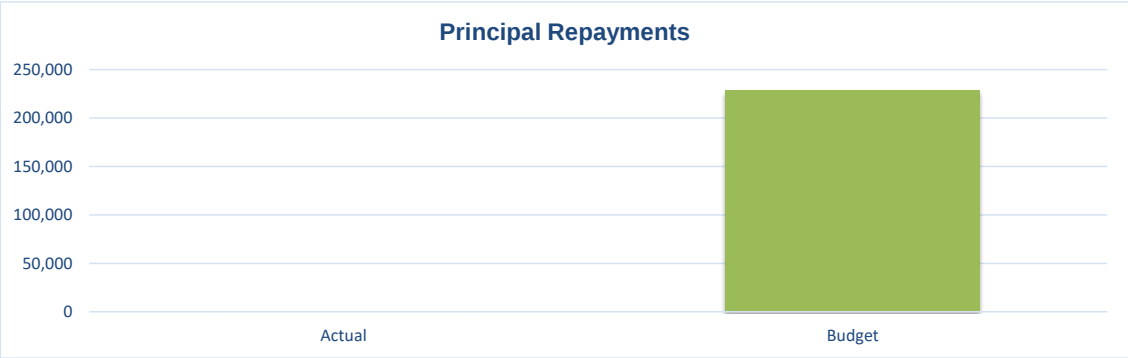
Repayments - borrowings

Information on borrowings			1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance											
Administration Centre	105	4.01%	0	0	0	0	0	0	0	0	0
Education and welfare											
Childcare Centre	100	6.42%	44,500	0	0	0	21,547	44,500	22,953	0	2,517
Housing											
3 Pecan Place	94	6.45%	130,551	0	0	0	18,457	130,551	112,094	0	8,128
34 Hill Street	97	6.45%	132,396	0	0	0	18,718	132,396	113,678	0	8,243
Recreation and culture											
Recreation Centre	106	3.36%	460,672	0	0	0	70,528	460,672	390,144	0	14,891
Recreation Centre	107	1.56%	618,541	0	0	0	99,127	618,541	519,414	0	9,264
Total			1,386,660	0	0	0	228,377	1,386,660	1,158,283	0	43,043
Current borrowings			228,377					228,376			
Non-current borrowings			1,158,283					1,158,283			
			1,386,660					1,386,659			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$0	
Interest Earned	Interest Expense
\$27,744	\$0
Reserves Balance	Loans Due
\$2,581,334	\$1,386,660

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue		
	Liability	Increase in	Decrease in	Liability	YTD	Adopted	YTD
	1 Jul 24	Liability	Liability	31 Jul 24	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	Actual
Operating grants, subsidies and contributions							
General purpose funding							
Federal Grant - General Purpose	0	0	0	0	0	6,742	0
Federal Grant - Local Roads	0	0	0	0	0	27,366	0
Law, order, public safety							
DFES - Fire Brigade Operating Grant	0	0	0	0	26,357	105,428	26,357
Contribution to Crossman Washdown Bay	0	0	0	0	0	13,000	0
Mitigation Activity Grant	8,500	0	0	8,500	8,506	102,077	42,539
DFES - SES Operating Grant	0	0	0	0	7,650	30,600	7,705
AWARE Grant Funding	0	0	0	0	0	0	0
Abandoned Vehicles	0	0	0	0	42	500	0
Health							
South32 - Community Health Funding	25,000	0	0	25,000	25,000	100,000	100,000
Education and welfare							
Newmont - Community Investment Funding	0	0	0	0	0	0	0
Seniors Grants & Contributions	0	0	0	0	292	5,000	0
Youth Centre Contributions	0	0	0	0	8	100	0
Welfare Grants	0	0	0	0	333	4,000	0
Recreation and culture							
South 32 - Events Contribution	0	0	0	0	0	25,500	0
Christmas Celebration	0	0	0	0	0	8,000	0
Australia Day Grant	0	0	0	0	0	2,000	0
Thank a Volunteer	0	0	0	0	0	2,000	0
Transport							
Main Roads - Direct Road Grant	0	0	0	0	0	86,903	0
Economic services							
HWEDA VROC Facilitation Contribution	0	0	0	0	0	1,000	0
South 32 Cultural Centre	1,760,854	0	0	1,760,854	0	20,000	0
Contributions to Tourism	0	0	0	0	0	1,000	0
	1,794,354	0	0	1,794,354	68,188	541,216	176,601
Non-operating contributions							
General purpose funding							
LRCI - Darminning Pool Upgrades	102,358	0	0	102,358	0	170,596	0
Law, order, public safety							
DFES Capial Grant	0	0	0	0	0	24,588	0
Recreation and culture							
Mountain Bike Funding	120,000	0	0	120,000	0	959,000	0
Community Club - Playground	0	0	0	0	0	93,600	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	0	0
Contribution to Lions Weir Rehab					0	10,000	0
Transport							
Footpath Grant	0	0	0	0	0	0	0
Main Street Revitalisation Project	272,136	0	0	272,136	0	272,136	0
EV Charging Stations	3,111	0	0	3,111	0	33,612	0
Roads to Recovery Funding	0	0	0	0	0	173,909	0
Regional Road Group Funding	132,000	0	0	132,000	0	1,033,334	0
LRCI Funding Roads	59,042	0	0	59,042	0	98,403	0
Economic services							
South 32 - Caravan Park	977,864	0	0	977,864	0	250,000	0
	1,679,925	0	0	1,679,925	0	3,119,178	0
TOTALS	3,474,279	0	0	3,474,279	68,188	3,660,394	176,601



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)

For the Period Ended 31 August 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

	Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c)-(b) \$	Variance* % (c)-(b)/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	6	6,958,013	6,954,013	6,953,011	(1,002)	(0%)	
Grants, subsidies and contributions	10	541,216	166,290	172,449	6,159	4%	
Fees and charges		1,308,890	491,555	537,423	45,868	9%	
Interest revenue		355,094	57,932	55,256	(2,676)	(5%)	
Other revenue		160,850	27,630	24,291	(3,339)	(12%)	
Profit on disposal of assets	8	138,251	0	196,838	196,838	0%	▲
		9,462,314	7,697,420	7,939,268	241,848		
Expenditure from operating activities							
Employee costs		(3,441,445)	(601,924)	(599,686)	2,238	0%	
Materials and contracts		(3,078,788)	(491,519)	(461,654)	29,865	6%	
Utility charges		(347,150)	(57,846)	(65,161)	(7,315)	(13%)	
Depreciation		(2,445,800)	(407,638)	0	407,638	100%	▲
Finance Costs		(43,043)	0	0	0	0%	
Insurance		(231,301)	(110,607)	(121,890)	(11,283)	(10%)	▼
Other expenditure		(109,402)	(10,417)	(11,159)	(742)	(7%)	
Loss on disposal of assets	8	(17,526)	0	0	0	0%	
		(9,714,455)	(1,679,951)	(1,259,550)	420,401		
Non-cash amounts excluded from operating activities	2(b)	2,325,075	407,638	(196,838)	(604,476)	(148%)	▼
Amount attributable to operating activities		2,072,934	6,425,107	6,482,880	57,773		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	3,119,178	0	0	0	0%	
Proceeds from disposal of assets	8	406,818	0	196,838	196,838	0%	▲
		3,525,996	0	196,838	196,838		
Outflows from investing activities							
Payments for property, plant and equipment	8	(1,674,607)	(40,000)	(42,036)	(2,036)	(5%)	
Payments for construction of infrastructure	8	(5,739,558)	(76,000)	(81,987)	(5,987)	(8%)	
		(7,414,165)	(116,000)	(124,023)	(8,023)		
Amount attributable to investing activities		(3,888,169)	(116,000)	72,815	188,815		
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	756,512	0	0	0	0%	
		756,512	0	0	0		
Outflows from investing activities							
Repayment of borrowings	9	(228,377)	0	0	0	0%	
Transfer to reserves	4	(464,775)	(18,800)	(18,815)	(15)	(0%)	
		(693,152)	(18,800)	(18,815)	(15)		
Amount attributable to financing activities		63,360	(18,800)	(18,815)	(15)		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus of deficit at the start of the financial year	2(a)	1,751,875	1,751,875	1,751,874	(1)	(0%)	
Amount attributable to operating activities		2,072,934	6,425,107	6,482,880			
Amount attributable to investing activities		(3,888,169)	(116,000)	72,815			
Amount attributable to financing activities		63,360	(18,800)	(18,815)			
Surplus or deficit after imposition of general rates		0	8,042,182	8,288,754			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2024

	30 June 2024	31 Aug 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	8,398,140	7,645,063
Trade and other receivables	531,090	7,824,857
Other assets	41,018	41,018
TOTAL CURRENT ASSETS	8,970,248	15,510,938
NON-CURRENT ASSETS		
Trade and other receivables	28,912	28,912
Other financial assets	41,585	41,585
Property, plant and equipment	38,426,282	38,469,355
Infrastructure	63,123,319	63,204,269
TOTAL NON-CURRENT ASSETS	101,620,098	101,744,121
TOTAL ASSETS	110,590,346	117,255,059
CURRENT LIABILITIES		
Trade and other payables	940,095	643,757
Other liabilities	3,474,279	3,755,613
Borrowings	228,376	228,376
Employee related provisions	232,052	232,052
TOTAL CURRENT LIABILITIES	4,874,802	4,859,798
NON-CURRENT LIABILITIES		
Other liabilities	0	0
Borrowings	1,158,283	1,158,283
Employee related provisions	51,804	51,804
TOTAL NON-CURRENT LIABILITIES	1,210,087	1,210,087
TOTAL LIABILITIES	6,084,889	6,069,885
NET ASSETS	104,505,457	111,185,174
EQUITY		
Retained surplus	34,963,957	41,643,674
Reserve accounts	2,571,944	2,571,944
Revaluation surplus	66,969,556	66,969,556
TOTAL EQUITY	104,505,457	111,185,174

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 September 2024

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Note	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 Aug 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	4	8,398,140	8,398,140	7,645,063
Rates receivables	5	294,746	294,746	7,585,652
Receivables	5	236,344	236,344	239,205
Inventories		0	0	0
Other current assets		41,014	41,018	41,018
Less: Current liabilities				
Payables	7	(940,094)	(940,096)	(643,759)
Borrowings	9	(228,377)	(228,376)	(228,377)
Capital grant/contribution liability	10	(3,474,279)	(3,474,279)	(3,755,613)
Lease Loan - retirement village		0	0	0
Provisions		(232,052)	(232,052)	(232,052)
Less: Total adjustments to net current assets	2(c)	(2,343,567)	(2,343,569)	(2,362,382)
Closing funding surplus / (deficit)		1,751,875	1,751,874	8,288,754

(b) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	8	(138,251)	0	(196,838)
Movement in employee benefit provisions (non-current)		0	0	0
Movement in other provisions (non-current)		0	0	0
Add: Loss on asset disposals	5	17,526	0	0
Add: Depreciation on assets		2,445,800	407,638	0
Total non-cash items excluded from operating activities		2,325,075	407,638	(196,838)

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 August 2024
Adjustments to net current assets				
Less: Reserves - restricted cash	4	(2,571,944)	(2,571,946)	(2,590,759)
Add: Borrowings	9	228,377	228,376	228,377
Add: Provisions - employee		0	0	0
Total adjustments to net current assets		(2,343,567)	(2,343,569)	(2,362,382)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

	Var. \$	Var. %	Explanation of Variances
	\$	%	
Revenue from operating activities			
Rates	(1,002)	(0%)	
Grants, subsidies and contributions	6,159	4%	
Fees and charges	45,868	9%	
Interest revenue	(2,676)	(5%)	
Other revenue	(3,339)	(12%)	
Profit on disposal of assets	196,838	0%	▲ Timing
Expenditure from operating activities			
Employee costs	2,238	0%	
Materials and contracts	29,865	6%	
Utility charges	(7,315)	(13%)	
Depreciation	407,638	100%	▲ Timing
Finance Costs	0	0%	
Insurance	(11,283)	(10%)	▼ Timing
Other expenditure	(742)	(7%)	
Loss on disposal of assets	0	0%	
Non-cash amounts excluded from operating activities.	(604,476)	(148%)	▼ Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	0	0%	
Proceeds from disposal of assets	196,838	0%	▲ Timing
Outflows from investing activities			
Payments for property, plant and equipment	(2,036)	(5%)	
Payments for construction of infrastructure	(5,987)	(8%)	
Inflows from financing activities			
Proceeds from new debentures	0	0%	
Transfer to reserves	0	0%	
Outflows from financing activities			
Payments for principal portion of lease liabilities	0	0%	
Repayment of borrowings	0	0%	
Transfer to reserves	(15)	(0%)	
Surplus of deficit at the start of the financial year	(1)	(0%)	

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

4 CASH AND FINANCIAL ASSETS

CASH AND INVESTMENTS

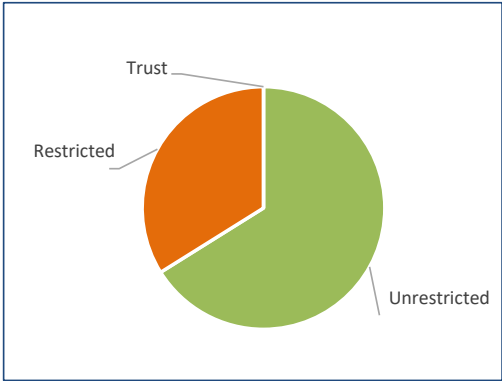
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Petty Cash & Floats	400	0	400			0.00%	On Hand
At Call Deposits							
Municipal Funds	1,138,619	0	1,138,619		NAB		At Call
Bonds & Deposits	640	0	640		NAB		At Call
Term Deposits & Overnight Cash Deposits							
Municipal Funds	3,914,644	0	3,914,644		Treasury	4.30%	Overnight
Reserve Funds	0	2,590,761	2,590,761		Treasury	4.30%	Overnight
Total	5,054,302	2,590,761	7,645,063	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
\$7.65 M	\$5.05 M

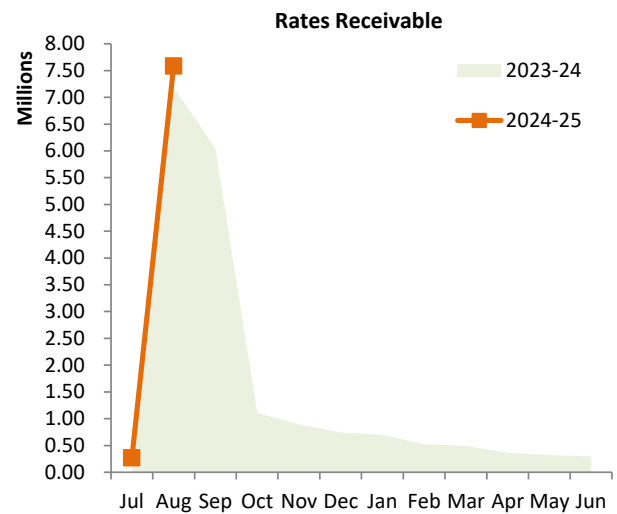
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant	337,157	14,498	2,466	0	0	(155,000)	0	196,655	339,623
Building	411,288	17,685	3,009	200,000	0	(103,501)	0	525,472	414,297
Community Facility Fund	94,779	4,075	693	0	0	0	0	98,854	95,472
Refuse Site	133,570	5,744	977	50,000	0	0	0	189,314	134,547
Aged Housing	246,391	10,595	1,802	52,000	0	(90,000)	0	218,986	248,193
Swimming Pool	306,718	13,189	2,244	0	0	0	0	319,907	308,962
River Crossing	11	0	0	0	0	(11)	0	0	11
Prepaid Conditional Grants	0	0	0	0	0	0	0	0	0
Unspent Conditional Grants	0	0	0	0	0	0	0	0	0
Public Open Space	580,898	24,979	4,250	45,181	0	0	0	651,058	585,148
Town Weir Reserve	461,132	19,829	3,373	0	0	(403,500)	0	77,461	464,505
Community Gym	0	0	0	7,000	0	(4,500)	0	2,500	0
	2,571,944	110,594	18,815	354,181	0	(756,512)	0	2,280,207	2,590,759

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

5 RECEIVABLES

Rates receivable	30 Jun 2024	31 Aug 2024
	\$	\$
Opening arrears previous years	300,227	294,746
RATES - levied this year	6,539,477	6,953,011
RUBBISH - levied this year	297,673	319,444
ESL - levied this year	117,012	124,939
TOTAL levied this year	6,954,162	7,397,394
Less - collections to date	(6,959,643)	(106,488)
Equals current outstanding	294,746	7,585,652
Net rates collectable	294,746	7,585,652
% Collected	95.9%	1.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
		\$	\$	\$	\$	\$
Receivables - general	(3,701)	33,185	49,681	47,501	23,411	150,076
Percentage		22.1%	33.1%	31.7%	15.6%	
Balance per trial balance						
Sundry receivable						150,076
GST receivable						49,267
Increase in Allowance for impairment of receivables from contracts with customers						(4,706)
Other receivables - employee related provisions						44,568
Total receivables general outstanding						239,205

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period as classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

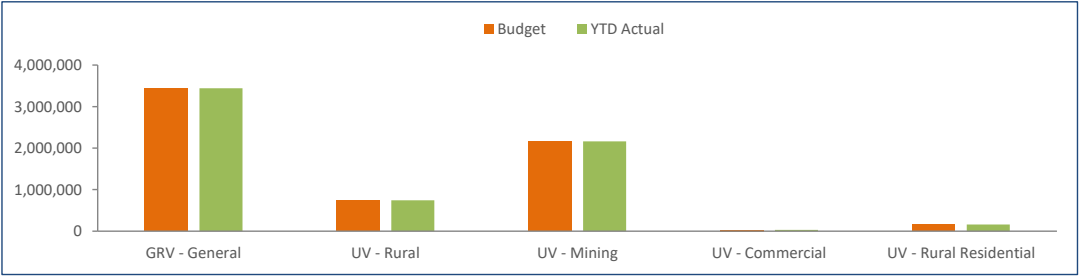
6 RATE REVENUE

RATE REVENUE

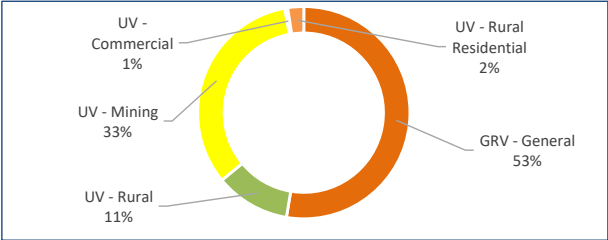
General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV - General	0.122613	512	28,048,377	3,439,096	2,000	3,441,096	3,439,096	0	0	3,439,096
Unimproved value										
UV - Rural	0.004320	132	172,542,000	745,381	0	745,381	745,381	0	0	745,381
UV - Mining	0.028235	128	76,587,679	2,162,453	0	2,162,453	2,162,453	0	0	2,162,453
UV - Commercial	0.018591	2	1,603,500	29,811	0	29,811	29,811	0	0	29,811
UV - Rural Residential	0.007612	127	20,814,000	158,436	2,000	160,436	158,436	0	0	158,436
Sub-Total		901	299,595,556	6,535,177	4,000	6,539,177	6,535,177	0	0	6,535,177
Minimum payment	Minimum \$									
Gross rental value										
GRV - General	1,002	127	251,225	127,254	0	127,254	126,252	0	0	126,252
Unimproved value										
UV - Rural	1,002	122	19,942,500	122,244	0	122,244	122,244	0	0	122,244
UV - Mining	1,002	43	215,820	43,086	0	43,086	43,086	0	0	43,086
UV - Commercial	1,002	0	0	0	0	0	0	0	0	0
UV - Rural Residential	1,002	126	13,516,000	126,252	0	126,252	126,252	0	0	126,252
Sub-total		418	33,925,545	418,836	0	418,836	417,834	0	0	417,834
Amount from general rates						6,958,013				6,953,011

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates	
Budget	Actual
\$6.96 M	\$6.95 M



SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

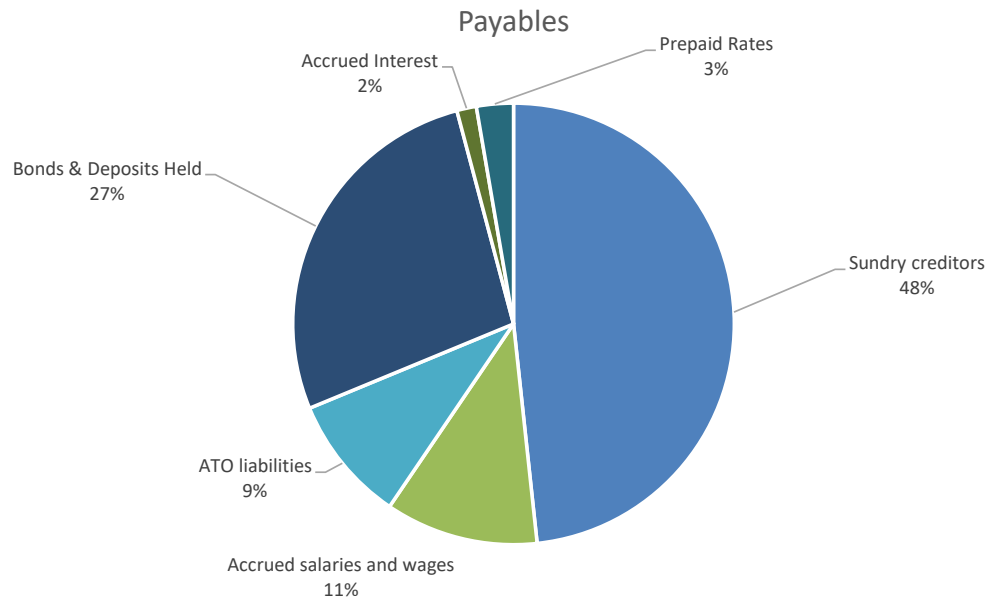
7 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	266,035	282	0	0	266,317
Percentage	0%	99.9%	0.1%	0%	0%	
Balance per trial balance						
Sundry creditors						266,317
Accrued salaries and wages						61,776
ATO liabilities						51,115
Bonds & Deposits Held						149,444
Accrued Interest						7,905
Prepaid Rates						14,902
Unclaimed Funds						490
Road Safety Alliance						91,810
Total payables general outstanding						643,759

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

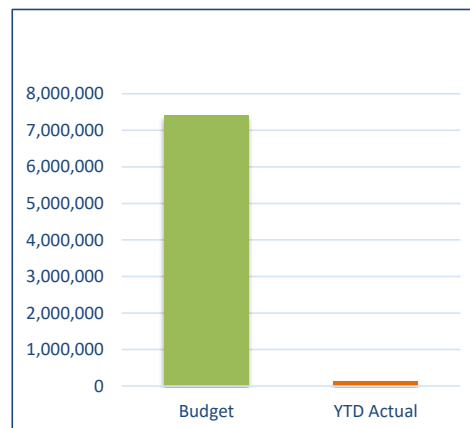


8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	152,440	0	0	0
Land and Buildings	806,500	40,000	42,036	2,036
Plant and Equipment	715,667	0	0	0
Road Infrastructure	2,291,533	45,000	47,390	2,390
Footpath Infrastructure	1,717,606	31,000	30,797	(203)
Drainage Bridges Culverts	92,000	0	0	0
Infrastructure - Parks, Gardens, Recreation Facilities	1,638,420	0	3,800	3,800
Total Capital Acquisitions	7,414,166	116,000	124,023	8,023
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,119,178	0	0	0
Other (disposals & C/Fwd)	406,818	0	196,838	196,838
Cash backed reserves				
Plant	155,000	0	0	0
Aged Housing	90,000	0	0	0
River Crossing	92,249	0	0	0
Contribution - operations	3,550,921	116,000	(72,815)	(188,815)
Capital funding total	7,414,166	116,000	124,023	8,023

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



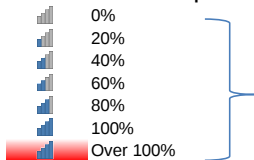
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.41 M	\$0.12 M	2%

Capital Grants	Annual Budget	YTD Actual	% Received
	\$3.12 M	\$0 M	

Capital Disposals

Asset Disposal	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
Flail Mower	46,740	40,000	(6,740)	0	0	0
6 Tonne Tipper Truck	26,717	25,000	(1,717)	0	0	0
Isuzu Tipper	14,026	20,000	5,974	0	0	0
Hino Tipper	31,137	40,000	8,863	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	0	0
Toyota Hilux	41,807	40,000	(1,807)	0	0	0
Batching Plant (Land & Buildings)	118,404	181,818	63,414	0	196,838	196,838
Old Sports Oval Lighting	7,262	0	(7,262)	0	0	0
	286,093	406,818	120,725	0	196,838	196,838

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description		Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
	IT Equipment	50,207	0	0	0
	Upgrade Telecommunications - Recreation Centre	15,000	0	0	0
	CCTV Upgrades	46,145	0	0	0
	Display Cabinets - Recreation Centre	16,500	0	0	0
	PPC Racking - Boddington VBFB	24,588	0	0	0
	Total Furniture & Equipment	152,440	0	0	0
	Building Asset Renewal Program	240,000	0	0	0
	Solar Panels - Pavilion	30,000	0	0	0
	Recreation Centre - Swipe Card System	15,000	0	0	0
	Improvements to Pound	12,000	0	2,036	(2,036)
	Visitor Centre - upgrade airconditioning	30,000	0	0	0
	Upgrade Interpretive Centre	85,000	40,000	40,000	0
	Caravan Park Development	250,000	0	0	0
	Upgrade Toilets - Pavilion	125,000	0	0	0
	Air-conditioning - Pavilion	7,000	0	0	0
	Electronic Doors - Visitor Centre	12,500	0	0	0
	Total Land & Buildings	806,500	40,000	42,036	(2,036)
	4.5 Tonne Tipper	50,000	0	0	0
	6 Tonne Truck	270,000	0	0	0
	Skid Steer	120,000	0	0	0
	Mini Excavator	70,000	0	0	0
	Replace Mitsubishi Pajero Sport	45,000	0	0	0
	Replace Toyota Hilux Ute	45,000	0	0	0
	Modifications to Service Truck	15,000	0	0	0
	Newmarket Rd Standpipe	19,425	0	0	0
	Crossman Rd Standpipe	19,425	0	0	0
	Backup Power - Admin Building & Recreation Centre	20,000	0	0	0
	EV Charging Stations	41,817	0	0	0
	Total Plant & Equipment	715,667	0	0	0

8 CAPITAL ACQUISITIONS DETAILED (CONTINUED)

Capital Acquisitions (continued)

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
 RTR - Mahogany Crt - Reseal	11,840	0	0	0
RTR - Greenstone Way - Reseal	29,534	0	0	0
RTR - Hill Street - Reseal	44,505	0	0	0
RTR - Blue Gum Crt - Real	24,029	0	0	0
 RTR - Days Rd	42,000	0	0	0
 RTR - Marradong Culvert Works	22,938	0	0	0
 RRG - Crossman Rd	565,294	0	0	0
 RRG - Lower Hotham Rd	400,039	0	0	0
 RRG - Harvey Quindanning Rd	585,259	0	0	0
 Linemarking	9,000	0	0	0
 Newmarket Rd	100,095	45,000	45,440	(440)
 Carparking - ACROD	7,000	0	0	0
 Carparking - Town Hall & Peppercorn Lane	450,000	0	1,950	(1,950)
Total Road Infrastructure	2,291,533	45,000	47,390	(2,390)
 Footpath renewal program	67,606	0	0	0
 Bike Network Funding Program	0	0	0	0
 Mountain Bike Trail	1,150,000	31,000	30,797	203
 Rail Trail	500,000	0	0	0
Total Footpath Infrastructure	1,717,606	31,000	30,797	203
 Provide Kerbing - Townsite Roads	12,000	0	0	0
 Forrest Street Drainage	50,000	0	0	0
 William Street River Crossing	30,000	0	0	0
Total Drainage/Bridges & Culverts	92,000	0	0	0
 Street Art/Mural Project	20,000	0	0	0
 Regional Destination Signage	80,000	0	0	0
 Standard Green, Blue & Brown Signage	10,000	0	0	0
 Interpretive Signage	20,000	0	0	0
 Upgrade Information Board	20,000	0	0	0
 Community Club - Playground	93,600	0	0	0
 Marradong Cemetery - Niche Wall	10,000	0	0	0
 Darminning (Ranford Pool) - improvements	250,000	0	1,800	(1,800)
 Marradong Fire Brigade - retaining wall	48,130	0	0	0
 Tennis Courts - retaining wall	28,690	0	0	0
 Yarning Circle Project	10,000	0	0	0
 Lions Weir rehabilitation	828,000	0	0	0
 Hotham Park - lighting	20,000	0	0	0
 Newmont Dump Truck	100,000	0	0	0
 Swimming Pool - pump/filtration upgrade	70,000	0	0	0
 Crossman Brigade - washdown facility	15,000	0	2,000	(2,000)
 Koolangka Park - shade	15,000	0	0	0
Total Other Infrastructure	1,638,420	0	3,800	(3,800)
Grand Total	7,414,166	116,000	124,023	(8,023)

9 BORROWINGS

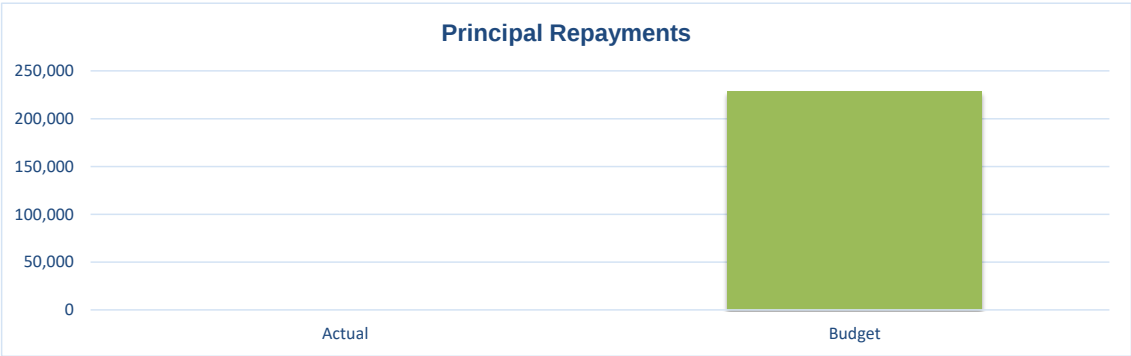
Repayments - borrowings

Information on borrowings			1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance											
Administration Centre	105	4.01%	0	0	0	0	0	0	0	0	0
Education and welfare											
Childcare Centre	100	6.42%	44,500	0	0	0	21,547	44,500	22,953	0	2,517
Housing											
3 Pecan Place	94	6.45%	130,551	0	0	0	18,457	130,551	112,094	0	8,128
34 Hill Street	97	6.45%	132,396	0	0	0	18,718	132,396	113,678	0	8,243
Recreation and culture											
Recreation Centre	106	3.36%	460,672	0	0	0	70,528	460,672	390,144	0	14,891
Recreation Centre	107	1.56%	618,541	0	0	0	99,127	618,541	519,414	0	9,264
Total			1,386,660	0	0	0	228,377	1,386,660	1,158,283	0	43,043
Current borrowings			228,377					228,376			
Non-current borrowings			1,158,283					1,158,283			
			1,386,660					1,386,659			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$0	
Interest Earned	Interest Expense
\$55,256	\$0
Reserves Balance	Loans Due
\$2,590,759	\$1,386,660

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue		
	Liability	Increase in	Decrease in	Liability	YTD	Adopted	YTD
	1 Jul 24	Liability	Liability	31 Aug 24	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$
Operating grants, subsidies and contributions							
General purpose funding							
Federal Grant - General Purpose	0	0	0	0	1,686	6,742	1,686
Federal Grant - Local Roads	0	0	0	0	0	27,366	6,842
Law, order, public safety							
DFES - Fire Brigade Operating Grant	0	0	0	0	26,357	105,428	26,357
Contribution to Crossman Washdown Bay	0	0	0	0	0	13,000	0
Mitigation Activity Grant	8,500	0	0	8,500	17,012	102,077	42,539
DFES - SES Operating Grant	0	0	0	0	7,650	30,600	7,705
AWARE Grant Funding	0	0	0	0	0	0	0
Abandoned Vehicles	0	0	0	0	84	500	0
Health							
South32 - Community Health Funding	25,000	0	0	25,000	25,000	100,000	0
Education and welfare							
Newmont - Community Investment Funding	0	0	0	0	0	0	0
Seniors Grants & Contributions	0	0	0	0	584	5,000	345
Youth Centre Contributions	0	0	0	0	16	100	0
Welfare Grants	0	0	0	0	666	4,000	0
Recreation and culture							
South 32 - Events Contribution	0	0	0	0	0	25,500	0
Christmas Celebration	0	0	0	0	0	8,000	0
Australia Day Grant	0	0	0	0	0	2,000	0
Thank a Volunteer	0	0	0	0	0	2,000	0
Transport							
Main Roads - Direct Road Grant	0	0	0	0	86,903	86,903	86,903
Economic services							
HWEDA VROC Facilitation Contribution	0	0	0	0	0	1,000	0
South 32 Cultural Centre	1,760,854	0	0	1,760,854	0	20,000	0
Contributions to Tourism	0	0	0	0	0	1,000	0
	1,794,354	0	0	1,794,354	165,958	541,216	172,376
Non-operating contributions							
General purpose funding							
LRCI - Darminning Pool Upgrades	102,358	0	0	102,358	0	170,596	0
Law, order, public safety							
DFES Capital Grant	0	0	0	0	0	24,588	0
Recreation and culture							
Mountain Bike Funding	120,000	0	0	120,000	0	959,000	0
Community Club - Playground	0	0	0	0	0	93,600	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	0	0
Contribution to Lions Weir Rehab					0	10,000	0
Transport							
Footpath Grant	0	0	0	0	0	0	0
Main Street Revitalisation Project	272,136	0	0	272,136	0	272,136	0
EV Charging Stations	3,111	0	0	3,111	0	33,612	0
Roads to Recovery Funding	0	0	0	0	0	173,909	0
Regional Road Group Funding	132,000	0	0	132,000	0	1,033,334	0
LRCI Funding Roads	59,042	0	0	59,042	0	98,403	0
Economic services							
South 32 - Caravan Park	977,864	0	0	977,864	0	250,000	0
	1,679,925	0	0	1,679,925	0	3,119,178	0
TOTALS	3,474,279	0	0	3,474,279	165,958	3,660,394	172,376

9.4 INFRASTRUCTURE SERVICES

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS
MOTION HAS BEEN GIVEN

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE
APPROVAL OF THE PRESIDENT OR MEETING

12. CONFIDENTIAL ITEMS

Nil

13. CLOSURE OF MEETING