



*A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment*

## **MINUTES**

**For The  
Ordinary Meeting of Council**

**Held On  
Thursday 27 July 2023  
At 5:30pm**

Council Chambers  
39 Bannister Rd, Boddington

## **DISCLAIMER**

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In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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## 1. **DECLARATION OF OPENING**

The Shire President, Garry Ventris declared the meeting open at 5.33pm.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

## 2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

### 2.1 **Attendance**

Cr Garry Ventris	Shire President
Cr Eugene Smalberger	Deputy Shire President
Cr Coert Erasmus	
Cr Earl Schreiber	
Cr Lee Lewis	
Cr Ian Webster	
Cr Andrew Ryley	
Mrs Julie Burton	Chief Executive
Mrs Cara Ryan	Executive Manager Corporate Services
Mr Jeff Atkins	Manager Works and Services
Mr James Wickens	Executive Manager Development Services
Mrs Thalia Douglas	Executive Assistant (minutes)

Visitors: 1

### 2.2 **Apologies**

Nil

### 2.3 **Leave of Absence**

Nil

## 3. **DISCLOSURES OF INTEREST**

Nil

## 4. **PUBLIC QUESTION TIME**

Public question time is limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker is limited to three minutes duration to speak, except by consent of the person presiding.

### **Craig, Boddington (Via Email)**

Question 1: Not accepted by the presiding member.

Response: As the question contains personal information about the financial affairs of a ratepayer, the question is not accepted through public question time.



**Craig Harley, Boddington**

Question 2: Why has Boddington waited for 14 years to serve the owner of Double Shot café with unpaid rates notices?

Response: The Shire President advised that debt collection processes were suspended during the peak Covid-19 period, and have recently recommenced.

Question 3: What is the situation regarding commercial kitchens and licensing?

Response: The Shire President asked Executive Manager Development Services to respond. Under the *Food Act 2008*, if you sell food you need to be a registered food business and be registered under the local authority i.e. the Local Government.

Question 4: What is your definition of a commercial kitchen?

The Shire President asked Executive Manager Development Services to respond. A commercial food business is a food premises that complies with the Australian Food Standards code.

Question 5: Did you licence Double Shot and/or approve them to sell food?

Response: This question was taken on notice.

The Double Shot Café is an approved Registered Food Business under the Food Act 2008.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**6. CONFIRMATION OF MINUTES**

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 78/23**

**Moved: Cr C Erasmus**

**Seconded: Cr I Webster**

**That the minutes of the Ordinary Council Meeting held on Thursday 22 June 2023 be confirmed as a true record of proceedings.**

**Carried: 7-0**

**For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster**

**Against: Nil**

**7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**8. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**8.1 Audit Committee Meeting**

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 79/23**

**Moved: Cr E Schreiber**

**Seconded: Cr C Erasmus**

**That the minutes of the Audit Committee Meeting held on Thursday 22 June 2023 be received.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

**8.2 Bush Fire Advisory Committee**

Attachment: 8.1A Minutes| Bush Fire Advisory Committee 18 July 2023

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 80/23**

**Moved: Cr L Lewis**

**Seconded: Cr C Erasmus**

**That the minutes of the Bush Fire Advisory Committee held on the 18 July 2023 be received.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil



*A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment*

## **MINUTES**

**For The  
Boddington Bush Fire Advisory Committee**

**Held On  
Tuesday 18 July 2023  
At 6pm**

**Council Chambers  
39 Bannister Rd, Boddington**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

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## 1. **DECLARATION OF OPENING**

Cr Lee Lewis, declared the meeting open at 6pm.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

## 2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

### 2.1 **Attendance**

Cr Lee Lewis	Councillor, Shire of Boddington
William Batt	Chief Bush Fire Control Officer
Jesse Reid	Deputy Chief Bush Fire Control Officer
Robert (Bob) Jones	Captain Marradong BFB
Jared Green	Captain Boddington BFB
Kingsley Foster	Captain Quindanning BFB
Jeremy Lobb	Co-Captain Crossman BFB
Paul Lloyd	Co-Captain Crossman BFB
Brant Lehman	Marradong BFB
Julie Burton	CEO, Shire of Boddington
James Wickens	EMDS, Shire of Boddington
Shenae Tilbee	Admin Officer, Shire of Boddington
Adam Whitford	Area Officer, DFES
Glyn Yates	Saddleback Tree Farm
Simon Smith	South 32

### 2.2 **Apologies**

Jayden Vitler	DBCA
Greg Hodgson	Forrest Products Commission
Ryan Clarke	Newmont Gold Mine

## 3. **CONFIRMATION OF PREVIOUS MINUTES**

**Moved: Jeremy Lobb**

**Seconded: William Batt**

Attachment: 3.0A Minutes August 2022

**That the minutes of the Boddington Bush Fire Advisory Committee AGM held on Wednesday 17 August 2022 be confirmed as a true and correct record.**

**Carried: 8/0**

## 4. **ADOPTION OF TERMS OF REFERENCE**

**Moved: Kingsley Foster**

**Seconded: Jarred Green**

Attachment: 4.0A Terms of Reference

**That the DRAFT Bush Fire Advisory Committee Terms of Reference be adopted.**

**Carried: 8/0**

**5. ELECTION OF OFFICE BEARERS**

**5.1 CHIEF FIRE BUSH CONTROL OFFICER**

Bob Jones nominated by Jess Reid and seconded by Jeremy Lobb

Bob Jones accepted the nomination

**Carried 8/0**

**5.2 DEPUTY CHIEF FIRE BUSH CONTROL OFFICER**

Brant Lehman nominated by Jess Reid and seconded by Jared Green

Brant Lehman accepted the nomination

**Carried 8/0**

**6. FIRE CONTROL OFFICER FOR EACH BRIGADE AS NOMINATED BY BRIGADE CAPTAINS AND ENDORSED AT THE MEETING**

**6.1 Boddington**

Jarred Green, Daniel Carrots, Peter Clements

**6.2 Crossman**

Jeremy Lobb, Brad Hardie, Charlie Roberts

**6.3 Marradong**

Bob Jones, Brant Lehman, Mark Roberts, Damien Batt, Adam Durack, William Batt

**6.4 Quindanning**

Kingsley Foster, Aaron Foster, Wayne Littleton, Brad Morgan

**7. DUAL FIRE CONTROL OFFICERS**

Motion:

That the BFB Captains advise the Shire of any dual fire control officer following the AGM of Quindanning BFB meeting.

**Moved: William Batt**

**Seconded: Jared Green**

**7.1 Wandering**

**7.2 Williams**

**7.3 Harvey**

**7.4 Collie**

**7.5 Murray**

**8. BUSH FIRE NOTICE 2023-2024 / FIRE ACCESS TRACK ORDER**

Attachment: 8.0A Bushfire Notice 2023-2024

Attachment: 8.0B Fire Access Track Order 2023-2024

Discussion around changing FCO names and contact details on the notice and to update with the new Fire Danger Ratings.

**9. BUSH FIRE BRIGADE LOCAL LAWS**

Attachment: 9.0A Bush Fire Brigades LL

Under the Bush Fires Act all Local Governments who have Bush Fire Brigades need a Bush Fire Brigades Local Law. The Shire is proposing the WALGA model for the Shire of Boddington so we are compliant.

Comments were asked for from those present as the Draft Local Law is being presented at the August Council Meeting for endorsing.

Discussion around the term “volunteer” which is currently included in the Local Law, possibly due to the new Work, Health and Safety Act sighting bush fire volunteers as employees of the Shire. It was made clear the Bush Fires Act takes precedent over the Bush Fire Brigades Local Law.



## **10. REPORTS BRIDAGES AND OTHER AGENCIES**

### **10.1 Chief Bush Fire Control Officer Report**

Attachment: 10.1A CBFCO Report

### **10.2 Marradong BFB Report**

Attachment: 10.2A Marradong Report

### **10.3 Crossman BFB Report**

Attachment: 10.3A Crossman Report

### **10.4 Quindanning BFB Report**

AGM is scheduled for 27 July 2023 where there will also be an AED training session. It has been a quiet year with only two call outs, but the Brigade was stood down on each.

### **10.5 Boddington BFB Report**

Many changes have happened within the Brigade, with Steve Barrett stepping down. There have not been many call outs this year. Trucks are due for a service before the season gets under way

### **10.6 DFES Report – Adam Whitford**

DFES had a good year - thanks to the brigades for helping out with suspicious fires being lit. Crossman BFB using the High Season Vehicle went well last season and will be using again this season. A program is being initiated to install more High Season vehicles in various brigades over the next two years. Training courses will now be closed 2 weeks out from course date, and if any of our brigades need training we should contact DFES and they will endeavour to run the training for us in town. Adam asked the brigades to continue to do Fire Reports as they are necessary and useful for many reasons (insurance, WHS, records show the need for more appliances, etc).

### **10.7 DBCA Report – Jayden Vitler**

James Wickens provided the following report on behalf of Jayden Vitler.

A quick snapshot for us of the season is as follows:

- Total of 83 Fires in Perth Hills district
- None in Shire of Boddington
- Quiet season overall
- Staff shortages continue, with DBCA operating at 25-40% capacity

**10.8 Saddleback Tree Farms Report**

Quiet season, no fire event over the summer. The site is now fully replanted and continues to operate effectively. Harvest takes place intermittently between March and December each year and the Tree Farm continues to welcome the support from the Shire.

**10.9 Newmont Boddington Gold Report**

No report

**10.10 South 32 Report**

Advancement in on-site capabilities with new trucks being purchased by the mine which are available for use by all brigades when there is a fire. Starting upgrade in personal protective clothing.

**10.11 Forest Product Commission Report**

No report

**11. BRIGADE GENERAL BUSINESS**

James Wickens – The Shire of Boddington is proposing a new Council Policy this financial year outlining the minimum standard of training for all Bush Fire Brigade Volunteers before they can enter the fire ground.

Bob Jones – Reiterated the need for changing out of lights in all Fire Shed's from halogen lights to LED lights. Shire representative James Wickens to investigate this.

Jeremy Lobb – Voiced his concern on depleted consumable PPE stocks in fire sheds and how they go about getting them restocked. Consumable stock is kept in the Rangers office at the Shire of Boddington but can't be accessed after hours. Shire Representative James Wickens will investigate the current process and opportunities for improvement. The possibility of "kit bags" for all active members to house their gear was also mentioned.

Brant Lehman – Reiterated that if any brigade members need uniforms, to see the Shire before the season starts as it can be a wait on uniforms.

**12. TRAINING CALENDAR**

Brant Lehman will be sharing information on courses when he receives it from DFES but it is up to the Captains or individuals to sign up to these courses to ensure we get the numbers to run the courses.

The Shire of Boddington has stated that the basic requirement for training for all Bush Fire Brigade members/volunteers is to meet the minimum DFES standard which is the Bush Fire Safety Awareness Course.

**13. OTHER GENERAL BUSINESS**

Bob Jones – Discussion surrounding the new Aboriginal heritage Act and how it will impact fire fighters when trying to contain an out of control fire (emergencies). Legislation states that all emergency acts/services are exempt but mitigation works near Aboriginal Sacred Areas may need approval. .

Discussion was also held around electric car fires and how to mitigate these fires. DFES representative Adam Whitford stated that for these fires, fire fighters without a BA must stand up wind and keep pedestrians away, use water around fire to contain it and to let the fire burn. DFES are currently developing a Standard Operating Practice for Lithium Fires which will be made readily available.

Incident Management Report for incidents on Suez (Violia) property – do they keep incident reports/records? Incidents aren't reported to the Shire, however, there is likely to be a requirement to report certain incidents to the appropriate regulatory bodies (DWER, etc.). Bob Jones requested the Shire to investigate if Suez (Violia) have an Emergency Management Plan. James Wickens to follow up and report back.

#### **14. CLOSURE OF MEETING**

There being no further business, Cr Lee Lewis, declared the meeting closed at 7:30pm.

**1. NAME**

The Name of the Committee is the Shire of Boddington Bush Fire Advisory Committee.

**2. HEAD OF POWER**

The Committee is established by Council under Section 67 of the *Bush Fires Act 1964*.

**3. DEFINITIONS**

- Committee means the Shire of Boddington Bush Fire Advisory Committee (BFAC)
- Council means the Council of the Shire of Boddington
- Elected Member means a Councillor of the Shire of Boddington

**4. OBJECTIVES**

4.1 To provide a forum for discussion and to advise Council on all matters relating to:

- The preventing, controlling and extinguishing of bush fires
- The planning of the layouts of firebreaks in the district
- Prosecutions for breaches of the *Bush Fires Act 1954*
- The formation of Bush Fire Brigades and the grouping thereof under group Brigade Officers.
- The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities.
- Any other matters relating to bush fire control whether of the same kind as, or different kind of those specified.

**5. COMMITTEE STRUCTURE**

5.1 The Committee shall consist of the following members, ex officio members/observers and staff.

5.2 Delegated voting membership

- 1 x Elected Member
- 1 x Chief Bush Fire Control Officer
- 1 x Deputy Chief Bush Fire Control Officer
- 4 x Brigade Captains / or an office bearer of the Brigade as nominated by the Captain.

5.3 Ex Officio Members and Observers

- 1 x Department of Fire and Emergency Services representative
- 1 x Department of Biodiversity, Conservation and Attractions representative

- 1 x Saddleback Tree Farms representative
- 1 x Newmont Boddington Gold representative
- 1 x South 32 representative
- 1 x Forrest Product Commission representative

5.4 A quorum will be 4 voting members.

5.5 The Committee may invite appropriate persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.

5.6 The committee is supported by the Executive Manager Development Services

## **6. TERMS OF APPOINTMENT**

6.1 The Elected Member is appointed by Council following ordinary Local Government elections for a term of up to two years to expire on the date of the subsequent ordinary Local Government elections.

6.2 If an elected member resigns or becomes ineligible prior to an ordinary Local Government election, Council will appoint a replacement.

## **7. PRESIDING PERSON**

7.1 The nominated Elected Member shall fulfil the role of the Presiding Person.

7.2 In the absence of the Presiding Person the Chief Bush Fire Control Officer shall assume the role of Presiding Person.

7.3 In the absence of the Presiding Person and Deputy Presiding Person the Committee members present at the meeting are to choose one of themselves to preside the meeting.

7.4 The role of the Presiding Person includes:

- Ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner and;
- Where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

## **8. MEETINGS OF THE COMMITTEE**

8.1 The Committee shall meet annually for its annual general meeting in July and then as required.

8.2 Extra meetings of the committee may be convened:

- a) By the Presiding Member
- b) By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than seven (7) days' notice and stating the purpose of the meeting.
- c) By the Council

## **9. REPORTS TO THE BUSH FIRE ADVISORY COMMITTEE**

9.1 Each fire brigade Captain on the Committee shall submit a report of the Brigade's training activities, vehicle and equipment status, and general business, to each meeting of the Bush Fire Advisory Committee.

## **10. POWERS OF THE COMMITTEE**

10.1 The Committee is a formally appointed committee of Council and is responsible to that body.

10.2 The Committee does not have any delegated authority.

10.3 Committee recommendations must be adopted by Council during a formal Council meeting, or approved by the Chief Executive Officer where delegation exists, before they can be implemented.

10.4 Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

## **11. SUBCOMMITTEES**

11.1 The Committee may establish and appoint members from within its number to subcommittees to consider any specified matter or matters within the general remit of the Committee objectives.

11.2 The Committee shall determine the terms of reference for any subcommittee it so establishes.

11.3 A subcommittee so appointed shall report to the Committee in a frequency and manner determined by the Committee.

## **12. VOTING**

12.1 Each voting member of the committee present during a meeting will have one vote.

12.2 The Presiding Person does not have a casting vote in the event of equality of votes.

12.3 In the case of an equality of votes the recommendation shall be determined in the negative.

12.4 The names of members voting for and against are to be recorded in the minutes.

### **13. REPORTING REQUIREMENTS**

13.1 The Presiding person at a meeting is to ensure that Minutes are kept of the meetings proceedings.

13.2 Recommendations arising from the Minutes requiring a Council decision shall be presented to Council at the next Ordinary Council Meeting or earliest available Council meeting if it is not possible to present the Minutes to the next Ordinary Council Meeting.

### **14. CODE OF CONDUCT**

14.1 All Committee Members must abide by the Council and Committee Members Code of Conduct.

### **15. TERMINATION OF THE COMMITTEE**

15.1 The Committee can be terminated at the discretion of the Council.

## ALL PROPERTIES ARE TO

BE FIRE SAFE BY 15

NOVEMBER 2022

If you do not meet your responsibilities as outlined in this brochure, you may be fined a minimum of \$250 and be required to meet the cost of the Shire's efforts to ensure compliance with this Notice. Ultimately you could be liable for a maximum penalty of \$5,000 plus costs.

## ADVICE IS AVAILABLE

Further advice on how to protect your home, when and how to burn, is available from Ranger Services or your local Fire Control Officer. If you have any questions, please contact them.

## BARBEQUES

Gas and electric barbecues are permitted at any time under certain conditions. Check before lighting up.

Solid fuel barbecues are prohibited on days that are forecast catastrophic, extreme, severe or very high danger.

**IN THE EVENT OF A FIRE  
CALL 000 FIRST**

YOU MUST HAVE A PERMIT FOR ALL FIRES INCLUDING INCINERATORS

## IMPORTANT DATES

RESTRICTED PERIOD
PERMIT REQUIRED
02/11/2023- 14/12/2023
PROHIBITED BURNING PERIOD
TOTAL FIRE BAN
15/12/2023 - 14/03/2024
RESTRICTED PERIOD
PERMIT REQUIRED
15/03/2024 - 26/04/2024

## BUSH FIRE INFORMATION

As a landowner you have a responsibility to manage your property to reduce the risk of fire

This brochure advises what actions you must take by 15 November 2022

## HOW TO OBTAIN PERMITS

Burning permits can be obtained from your local Bush Fire Control Officer or the Shire Ranger

**NOTE:** You will need to contact DFES on 08 9395 9210 prior to commencing a burn during permit season.

FIRE CONTROL OFFICERS		
Chief BFCO	William Batt*	0427 988 705
Deputy Chief BFCO	Jesse Reid*	0429 678 300
Boddington	Daniel Carrots	0455 604 500
	Jared Green	0402 337 167
Crossman	Brad Hardie	0427 841 035
	Jeremy Lobb	0467 421 332
	Charlie Roberts	0428 311 726
	Greg Day	0427 838 137
Marradong	Robert Jones	0419 041 139
	Marc Roberts	0428 838 032
	Damien Batt	0429 110 911
	Glenn Wilson	0407 655 830
	Brant Lehmann	0427 267 773
	Adam Durack	0427 838 865
Quindanning	Kingsley Foster	0417 897 823
	Brad Morgan	0427 857 058
	Wayne Littleton	0488 220 213
	Aaron Foster	0437 445 871
Shire of Boddington		

## CONTACT US

☎ 08 9883 4999

✉ SHIRE@BODDINGTON.WA.GOV.AU

📍 39 BANISTER ROAD, BODDINGTON

🌐 [WWW.BODDINGTON.WA.GOV.AU](http://WWW.BODDINGTON.WA.GOV.AU)  
Minutes | Ordinary Council Meeting | 27 July 2023

## Bush Fire Notice

2023-2024

Shire of  
**BODDINGTON**  
Flowing with Natural Beauty





## FIREBREAK NOTICE

### BUSH FIRES ACT 1954

As a landowner or occupier you are required under the provisions of the Bush Fires Act 1954 to carry out fire prevention work on your property. Please read this notice carefully, if there are any points that are not fully understood, please contact the Shire of Boddington, Phone (08) 9883 4999. Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this Notice, to the satisfaction of the Shire or its duly authorised officers on or before 15 November 2022. All land is to be maintained up to and including 26 April 2023. All previous versions of this document are hereby cancelled. Properties subject to an approved Bushfire Management Plan must comply with the requirements of their Plan. Persons who fail to comply with the requirements of this notice may be issued with an infringement notice or prosecuted. Where the owner fails to comply with the requirements of the notice, the Shire may carry out the required work at cost to the owner/occupier. If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Shire in writing not later than Friday, 30 September 2022 for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Shire, you must comply with the requirements of this notice. FIRE ACCESS TRACKS are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

Fire Access Tracks to be installed by November 15 2022. Compliance inspections will commence after this date.

## PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

## RURAL LANDS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Shire or its duly authorised officer. An area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

## SMALL LOT HOLDERS OR HOBBY FARMS: 20 HECTARES OR LESS

A Fire Access Track not less than 2.5 metres wide and a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road. A Fire Access Track can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.

All lot/property holders provide for a Fire Access Track around the entire perimeter of their property. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5 metre diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot, perimeter of all homesteads, buildings, haystacks and fuel storage areas.

A Building Protection Zone at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas. A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

Minutes | Ordinary Council Meeting | 27 July 2023

## TOWNSITES OF BODDINGTON AND RANFORD

All town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be cleared of all debris and flammable material to a height not more than 50mm.

Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and 4.0 metre vertical clearance Fire Access Track installed immediately inside all external boundaries. An area 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all buildings and fuel storage areas.

## INSPECTION AND COMPLIANCE

The Shire forwards a copy of this Bush Fire Notice each year to all property owners. The Notice is also published in a local newspaper circulating the district. Additional copies are obtainable at the Shire office.

The requirements of this Notice are considered to be the minimum standard of fire prevention work required to protect not only individual properties, but the district generally.

In addition to the requirements of this Notice, the Shire may issue separate special orders on owners or occupiers if hazard removal is considered necessary.

PENALTIES (AS PER BUSH FIRES ACT 1954)	
Failure to maintain 2.5 metre fire breaks or remove flammable material	\$250
Offence relating to lighting fire in open air	\$250
Burning during prohibited burning times	\$250
Failure of occupier to extinguish a fire	\$250
Refusal to state name and address or giving false name and address	\$100
Failure to produce a permit to burn	\$100

## WHO CAN INSTALL A FIRE ACCESS TRACK FOR YOU?

If you are unable to install a fire access track yourself on your property, there are local contractors who may provide a service to install firebreaks.

# SHIRE OF BODDINGTON

## FIRE ACCESS TRACK ORDER 2023 / 2024

**Note that Fire Access Track shall have the same meaning as Fire Break in the Bush Fires Act 1954.  
Important Bush Fire Information Dates You Must Remember**

<p><b>Prohibited Burning</b> <b>15 December 2023 to 14 March 2024 inclusive</b></p>
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<p><b>Restricted Burning</b> <b>2 November 2023 to 14 December 2023 inclusive</b> <b>and from 15 March 2024 to 26 April 2024 inclusive</b></p>
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These dates are subject to variation according to seasonal conditions

***Alterations will be advertised locally; however owners/occupiers intending to burn shall contact the Council Office or Local Brigade Captain after 26 April to determine whether the restricted burning period has been extended.***

***SHIRE OF BODDINGTON IS IN ZONE 8***  
***Fire Access Tracks must be installed by 15 November 2023***  
***and maintained up to and including 26 April 2024***

**An inspection of Fire Access Tracks will be carried out  
in all areas of the Shire by an Authorised Officer.**

**The basis for inspections will be:**

Audit system where properties are chosen by random ballot. This is to be determined annually in consultation with the Chief Bush Fire Control Officer (CBFCO);  
Visit known potentially high risk areas where exemption requests have not been lodged; and  
Visit past non-compliant properties.

Failure to comply with this Fire Access Track Order is an offence under Section 33 of the Bushfires Act. Penalty maximum \$15,000. Additionally Council may carry out the required work at cost to the owner or occupier.

If it is considered for any reason to be impractical to clear Fire Access Tracks or remove flammable materials as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Council in writing not later than the 30<sup>th</sup> **September** for permission to

provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not granted by the Council, you shall comply with the requirements of this notice.

## **DEFINITIONS**

In this Fire Access Tracks (FAT) Order unless the context otherwise requires –

Shall have the same meaning as fire breaks in the Bush Fires Act 1954. Fire Access Tracks are spaces that can provide vehicle and pedestrian access in the case of fire. They shall be maintained, cleared of all flammable material for the purpose of fire control and in a trafficable condition. These areas shall be 2.5 metres wide as a minimum and have a 4.0 metre vertical clearance.

**Flammable material** means dead or dry grass and crops, timber, boxes, cartons, paper and any combustible material or rubbish, but does not include green standing trees, growing bushes and plants in gardens or lawns.

**Low – Fuel** means an area in which flammable material has been reduced to a height of not more than 50mm. This can be achieved through mowing, slashing, parkland clearing, grazing, spraying, ploughing or other methods that achieve the objective. In an area of low fuel, tree canopies should not be touching.

**Building Protection Zone (BPZ)** is a low fuel area immediately surrounding a building on private land and is designed to minimise the likelihood of flame contact with buildings. These areas have a minimum of 20 metres around all buildings.

Swathers, Balers, Track Chainers and Tree Harvesters – these are subject to the same conditions as HARVESTING, i.e. An engine powered pumping unit and not less than 450 litres of water must be in attendance during operations from 15th November onwards (Excluding canola swathing).

Oxyacetylene, Butane Torch, Arc Welders, Friction Cutting Equipment etc. – these are subject to the same conditions; whilst used in the open. In addition, the work site must be cleared (2.5m wide Fire Access Track and 20 metres clearance) of flammable material before the use of the above described equipment.

## **RURAL LANDS**

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In the interest of protection from soil erosion, Fire Access Tracks may be established on the land contours but only with prior approval of the Council or its duly authorised officer.

- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.
- e) A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting operations and is to be available in the same paddock or within 50 metres of that paddock.
- f) This work must be carried out by 15 November and kept maintained throughout the summer months until 26 April.

### ***PINE AND EUCALYPTUS PLANTATIONS***

#### **Existing Plantings of Pine or Eucalyptus Plantations**

Any pines or eucalyptus planted for commercial purposes constitutes a pine or eucalyptus plantation and you are hereby required to keep clear of all flammable materials Fire Access Tracks not less than 10 metres wide around the perimeter of each plantation, and any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 6 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or
2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

#### **New Plantings of Pine or Eucalyptus for Commercial Purposes**

A Fire Access Track of not less than 15 metres wide must be established around the perimeter of each plantation. Any plantation exceeding 29 hectares will also require a subdivisional Fire Access Track 15 metres in width for each 30 hectares, and bush surrounding planted areas is to be kept in a low fuel condition.

There shall be no plantings either:

1. 75 metres from existing infrastructure; or

2. 75 metres from the external edge of a Fire Access Track on a property; or
3. 75 metres from any new infrastructure.

A firefighting unit with a minimum capacity of 450 litres is to be kept available during harvesting, thinning and pruning operations and is to be available in the same paddock or within 50 metres of that paddock.

#### ***PRIVATE BUSH HOLDINGS/UNCLEARED LAND GREATER THAN 50 HECTARES***

- a) Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all-external boundaries of each property (i.e. cleared/part cleared or uncleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) In such positions as is necessary to divide land in excess of 200 hectares into areas not exceeding 200 hectares each completely surrounded by a Fire Access Track.

#### ***SMALL LOT HOLDERS OR HOBBY FARMS 20 HECTARE OR LESS***

- a) On or before 15th November every year a Fire Access Track not less than 2.5 metres wide and have a 4.0 metre vertical clearance must be established along, inside and as close as practically possible to all external boundaries of each property (i.e. cleared or part-cleared land) and where the boundary is adjacent to or adjoins a used gazetted road but can deviate up to 250 metres around natural rock formations, deep gullies and the like, without submitting an exemption request.
- b) All lot/property holders provides for a Fire Access Track around the entire perimeter of their property.
- c) Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.
- d) A 2.5m diameter low fuel area cleared of flammable material around all "green electrical domes" where underground power is provided to a lot.

#### ***TOWNSITES OF BODDINGTON AND RANFORD***

On or before 15 November every year all town lots under 10,000 square metres in area and all fuel depots within the Shire are required to be kept cleared to a low fuel condition. Lots 10,000 square metres and over are to have a minimum 2.5 metre wide and have a 4 metre vertical clearance Fire Access Track installed immediately inside all external boundaries.

Building Protection Zone of an area at least 20 metres wide cleared of all flammable material shall be established immediately around the perimeter of all homesteads, buildings, haystacks and fuel storage areas.

### ***SPECIAL NOTE TO LAND OWNERS AND OCCUPIERS***

The requirements of this order are considered to be the minimum standard of fire prevention work to protect not only individual properties but the district generally. In addition to the requirements of this order Council may issue separate special orders on owners or occupiers if hazard removal is considered necessary in specific areas.

### **PROHIBITED AND RESTRICTED BURNING TIMES**

Restricted Burning –	2 November 2023 to 14 December 2023
Prohibited Burning –	15 December 2023 to 14 March 2023
Restricted Burning –	15 March 2024 to 26 April 2024

Permits are required during restricted burning periods. No burning is permitted on days when the fire danger rating is High or above or a Total Fire Ban is declared.

Permits to burn on a Sunday can be issued during the restricted season only by the Authorised Bush Fire Control Officer but only for broad acre farm land.

No permits to be issued during the prohibited burning season.

A permit in writing to burn on a public holiday during the restricted period can be sought from the Authorised Bush Fire Control Officer.

### ***WHERE DO I GET A PERMIT FROM?***

Permits must be obtained from your local volunteer Bush Fire Control Officer. Contact details for your local officer are featured in the annual Fire Access Track Notice.

### ***CAN I BURN GARDEN RUBBISH DURING THE PROHIBITED BURNING TIME?***

No, under no circumstances should any garden rubbish be burnt during the prohibited burning period including the hours between 6pm and 11pm.

### ***IF THERE IS A FIRE WHO DO I RING?***

Always ring 000 to report any fire and emergencies. An expert 000 officer has all the latest contact details for all local emergency services.

### ***PERMIT CONDITIONS***

The permit conditions include but are not limited to:

- Neighbours must be notified at least 24 hours prior to burning;
- Cut or rake long grass around trees, buildings and fencing before burning;
- Have water on site and a hose long enough to reach rear of the fire.

# **BUSH FIRE BRIGADES LOCAL LAW**

**BUSH FIRES ACT 1954**

**LOCAL GOVERNMENT ACT 1995**

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**BUSH FIRES ACT 1954  
LOCAL GOVERNMENT ACT 1995**

*Shire of Boddington*

**BUSH FIRE BRIGADES LOCAL LAW**

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Boddington resolved on [insert date] to make the following local law.

**PART 1 - PRELIMINARY**

**1.1 Citation**

This local law may be cited as the Shire of Boddington Bush Fire Brigades Local Law.

**1.2 Definitions**

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the Shire of Boddington;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the Shire of Boddington;

“**Regulations**” means Regulations made under the Act; and

**“Rules”** means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule as varied from time to time under clause 2.5.

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
  - (b) a First Lieutenant;
  - (c) a Second Lieutenant;
  - (d) any additional Lieutenants;
  - (e) an Equipment Officer;
  - (f) a Secretary.
  - (g) a Treasurer; or
  - (h) a Secretary / Treasurer combined,

means a person holding that position in a bush fire brigade.

### **1.3 Application**

This local law applies throughout the district.

## **PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES**

### ***Division 1 – Establishment of a bush fire brigade***

#### **2.1 Establishment of a bush fire brigade**

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).

#### **2.2 Name and officers of bush fire brigade**

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
  - (a) give a name to the bush fire brigade;
  - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the **“brigade area”**); and
  - (c) appoint –
    - (i) a Captain;
    - (ii) a First Lieutenant;
    - (iii) a Second Lieutenant;
    - (iv) additional Lieutenants if the local government considers it necessary;
    - (v) an Equipment Officer;
    - (vi) a Secretary; and
    - (vii) a Treasurer; or
    - (viii) a Secretary/Treasurer combined.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

### ***Division 2 – Command at a fire***

#### **2.3 Ranks within the bush fire brigade**

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

### ***Division 3 – Application of Rules to a bush fire brigade***

#### **2.4 Rules**

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules.

### ***Division 4 – Transitional***

#### **2.5 Existing Bush Fire Brigades**

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
  - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
  - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
  - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –  
    **“commencement day”** means the day on which this local law comes into operation.

### ***Division 5 – Dissolution of bush fire brigade***

#### **2.6 Dissolution of bush fire brigade**

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

#### **2.7 New arrangement after dissolution**

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

## **PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES**

### ***Division 1 – Local government responsibility***

#### **3.1 Local government responsible for structure**

The Council is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

#### **3.2 Officers to be supplied with Act**

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

### ***Division 2 – Chief Bush Fire Control Officer***

#### **3.3 Managerial role of Chief Bush Fire Control Officer**

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

#### **3.4 Chief Bush Fire Control Officer may attend meetings**

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

### **3.5 Duties of Chief Bush Fire Control Officer**

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

### ***Division 3 – Annual general meetings of bush fire brigades***

#### **3.6 Holding of annual general meeting**

A bush fire brigade is to hold its annual general meeting during the month of March each year.

#### **3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee**

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

#### **3.8 Nomination of bush fire control officer to the local government**

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

#### **3.9 Minutes to be tabled before the Bush Fire Advisory Committee**

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
  - (a) Bush Fire Advisory Committee; or
  - (b) Council, if there is no Bush Fire Advisory Committee,following their receipt under subclause (1).

### ***Division 4 – Bush Fire Advisory Committee***

#### **3.10 Functions of Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

### **3.11 Advisory Committee to nominate bush fire control officers**

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

### **3.12 Local government to have regard to nominees**

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

### **3.13 Advisory Committee to consider bush fire brigade motions**

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

## **PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP**

### **4.1. Types of membership of bush fire brigade**

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

### **4.2 Fire fighting members**

Fire fighting members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.

### **4.3 Associate members**

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

### **4.4 Cadet members**

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

#### **4.5 Honorary life member**

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

#### **4.6 Notification of membership**

No later than 31 May in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

### **PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS**

#### **5.1 Rules to govern**

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

### **PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES**

#### **6.1 Policies of local government**

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

#### **6.2 Equipment in brigade area**

Not later than 31 May in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

#### **6.3 Funding from local government budget**

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

#### **6.4 Consideration in the local government budget**

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.



## FIRST SCHEDULE

### RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

#### PART 1 - PRELIMINARY

##### 1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
  - “**absolute majority**” means a majority of more than 50% of the number of:
    - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
    - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.
  - “**Committee**” means the Committee of the bush fire brigade;
  - “**local law**” means the *[insert name of local government]* Bush Fire Brigades Local Law; and
  - “**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

#### PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

##### 2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

##### 2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

##### 2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) fees payable, if any;
- (c) a requirement to serve a probationary period;

- (d) procedures to be employed by the Committee prior to approval of an application for membership,  
and the Committee is to act within the parameters of any such policy in determining applications for membership.

## **2.4 Applications for membership**

An application for membership is to be in writing and is to be submitted to the Secretary and in the case of –

- (a) an application for firefighting membership is to be accompanied by a completed form in the form of that in Appendix I.
- (b) an application for associate membership is to be accompanied by a completed form in the form of that in Appendix II.
- (c) an application for cadet membership is to be accompanied by a completed form in the form of that in Appendix III.

## **2.5 Decision on application for membership**

- (1) The Committee may –
  - (a) approve an application for membership unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

## **2.6 DFES to be notified of registrations**

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department of Fire and Emergency Services within 14 days of a person being admitted to membership in the form required by the Department from time to time.

## **2.7 Termination of membership**

- (1) Membership of the bush fire brigade terminates if the member –
  - (a) dies;
  - (b) gives written notice of resignation to the Secretary;
  - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
  - (d) is dismissed by the Committee; or
  - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member whose membership fees are more than one year in arrears is to be taken to have resigned from the bush fire brigade.

## **2.8 Suspension of membership**

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
  - (a) extend the period of suspension;

- (b) terminate the membership; or
- (c) reinstate the membership.

## **2.9 Existing liabilities to continue**

- (1) The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

## **2.10 Member has right of defence**

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

## **2.11 Objection Rights**

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by –

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without –
  - (i) substituting for it another decision; or
  - (ii) referring the matter, with or without directions, for another decision by the Committee.

# **PART 3 – FUNCTIONS OF BRIGADE OFFICERS**

## **3.1 Chain of command during fire fighting activities**

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

## **3.2 Duties Of Captain**

- (1) Subject to subclause (2) below, the Captain is to preside at all meetings.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

## **3.3 Secretary**

- (1) The Secretary is to –
  - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
  - (b) answer all correspondence or direct it appropriately, and keep a record of the same;
  - (c) prepare and send out all necessary notices of meetings;
  - (d) receive membership fees, donations and other monies on behalf of the bush fire brigade, and remit them to the Treasurer upon receipt;

- (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident.
  - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.
  - (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

### **3.4 Treasurer**

The Treasurer is to –

- (a) receive donations and deposits from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorized by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) regularly inform the Secretary of the names of those brigade members who have paid their membership fees.
- (f) report on the financial position at meetings of the bush fire brigade or Committee.

### **3.5 Equipment Officer**

The Equipment Officer is responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).

### **3.6 Storage of equipment**

- (1) The Equipment Officer may store all of the equipment of the bush fire brigade at a place approved by the Captain (the “station”).
- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

### **3.7 Equipment Officer to report**

The Equipment Officer is to provide, no later than 31 May of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).

## **PART 4 – COMMITTEE**

### **4.1 Management of bush fire brigade**

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
  - (a) to recommend to the local government amendments to these Rules;
  - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
  - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
  - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
  - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;
  - (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
  - (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
  - (h) deal with membership applications, grievances, disputes and disciplinary matters.

### **4.2 Constitution of Committee**

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to -
  - (a) be elected at the annual general meeting of the bush fire brigade;
  - (b) hold office until the next annual general meeting; and
  - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

## **PART 5 – MEETINGS OF BUSH FIRE BRIGADE**

### **5.1 Ordinary meetings**

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
  - (a) organising and checking equipment;
  - (b) requisitioning new or replacement equipment;
  - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
  - (d) establishing new procedures in respect of any of the normal brigade activities; and
  - (e) dealing with any general business.

- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

## **5.2 Special meetings**

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

## **5.3 Annual general meeting**

- (1) At least 7 days notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
  - (a) elect the brigade officers from among the brigade members;
  - (b) consider the Captain's report on the year's activities;
  - (c) adopt the annual financial statements;
  - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6; and
  - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

## **5.4 Quorum**

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) of member of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

## **5.5 Voting**

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

## **5.6 Auditor**

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

## **PART 6 – MEETINGS OF COMMITTEE**

### **6.1 Meetings Of Committee**

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

### **6.2 Quorum**

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

### **6.3 Voting**

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

## **PART 7 – GENERAL ADMINISTRATION MATTERS**

### **7.1 Fees**

- (1) The membership fees, if any, for each type of member for the ensuing 12 months are to be determined by the bush fire brigade at the annual general meeting.
- (2) Subject to subclause (3), a member is to pay the membership fees for her or his type of membership on or before 1 May.
- (3) The bush fire brigade may exempt a brigade member, or a class of membership, from the payment of membership fees, for such period and on such conditions as the bush fire brigade may determine.

### **7.2 Funds**

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

### **7.3 Financial year**

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

### **7.4 Banking**

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 of the Captain, Secretary or Treasurer.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer are to sign the cheques referred to in subclause (1).

## **7.5 Disclosure of interests**

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

## **7.6 Disagreements**

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

# **PART 8 – NOTICES AND PROXIES**

## **8.1 Notices**

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
  - (a) in writing;
  - (b) unless otherwise specified, given to or by the Secretary;
  - (c) given by –
    - (i) personal delivery;
    - (ii) post; or
    - (iii) facsimile transmission;
  - (d) taken to have been received, as the case may be –
    - (i) at the time of personal delivery;
    - (ii) 2 business days after posting; or
    - (iii) on the printing of the sender's transmission report.



## 8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -

## **“PROXY**

**[INSERT NAME] BUSH FIRE BRIGADE**

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING  
TO BE HELD ON [DATE]**

I, \_\_\_\_\_,  
Being a brigade member appoint \_\_\_\_\_  
to be my proxy and vote on my behalf at the meeting of  
the bush fire brigade to be held on [insert date] and at any  
adjournment of it. The proxy shall vote as follows:

MOTION            FOR    AGAINST    ABSTAIN

1. ....
2. ....

If there is no instruction to the proxy as to the way to vote,  
the proxy shall exercise her or his discretion as to how to  
vote or whether to vote at all. In respect of any vote taken  
at the meeting on a matter which does not appear on the  
agenda, the proxy shall exercise her or his discretion as to  
the way he or she casts the vote or whether it is cast at all.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

NOTE: To be valid this proxy must be completed and  
returned to the Secretary of the bush fire brigade (or the  
presiding member) prior to the commencement of the  
meeting for which the proxy is valid.

Dated this       day of                      20 .....

## APPENDIX I

### APPLICATION FOR MEMBERSHIP - FIRE FIGHTING MEMBER

I make application to be a fire fighting member of the Bush Fire Brigade.

Applicant's Name .....

My private address is .....

.....

My business address is .....

.....

Usual Occupation .....

I can be contacted on:

Telephone No: (Home).....(Work)..... Mobile .....

Fax No: ..... (Home)..... (Work) .....

CB Radio..... Channel..... Call Sign .....

If needed, I can provide my own transport to the scene of any outbreak. (This line to be struck out if not applicable)

I hold a current driver's licence No ..... Classes .....

.....

I declare that I am at least 16 years of age and in good health with no known medical conditions which might limit my capacity to fight fires.

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the Shire of Boddington relevant to fire control and bush fire brigades;
- (3) to use my best endeavours to give assistance in fire fighting measures when called upon and on such occasions to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date .....

.....  
Applicant's signature

Please list here any fire fighting equipment owned by you.

1. ....
2. ....
3. ....

#### BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed: .....

Brigade Captain

**APPENDIX II**  
**APPLICATION FOR MEMBERSHIP - ASSOCIATE MEMBER**

I make application to be an associate member of the ..... Bush Fire Brigade.

- (a) I am prepared to offer to transport fire fighting members and/or equipment to the scene of any outbreak when called upon. I have a motor vehicle of the following type ..... available for such purpose.

MDL No: ..... Classes: .....

- (b) I am prepared to offer my services in the following capacity:-

.....

.....

(paragraph (a) or (b) above may be struck out if not applicable)

Applicant's Name .....

My private address is .....

.....

My business address is .....

.....

I can be contacted on:

Telephone No: .....(Home) ..... (Work).....Mobile

Fax No: .....(Home) .....(Work).....

CB Radio: ..... Channel ..... Call Sign.....

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and any Regulations made under the Act and the local law and policies of the *[insert name of local government]* relevant to fire control and bush fire brigades;
- (3) to use my best endeavours to assist in normal bush fire brigade activities as an associate member when called upon;
- (4) to comply with the Rules of the bush fire brigade.

Date .....

.....

Applicant's signature

**BUSH FIRE BRIGADE USE ONLY:**

APPROVED / DECLINED

Signed: .....

**APPENDIX III**  
**APPLICATION FOR MEMBERSHIP - CADET MEMBER**

I make application to be a cadet member of the ..... Bush Fire Brigade.

Applicant's Name .....

My private address is .....

I can be contacted on:

Telephone No: ..... (Home) ..... (Work)

Fax No: ..... (Home)

CB Radio: ..... Channel ..... Call Sign .....

I declare that I am ..... years of age and in good health.

Date of Birth: .....

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the [insert name of local government] relevant to the activities of cadet members;
- (3) to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date .....

Applicant's signature

**PARENT / GUARDIAN CONSENT:**

I ..... being the parent/guardian of the above applicant, consent to him/her being a cadet member of the ..... Bush Fire Brigade, in accordance with the rules applicable to cadet membership.

Signed .....

**BUSH FIRE BRIGADE USE ONLY:**

APPROVED / DECLINED

Signed: .....

Brigade Captain

### **CBFCO end of season report '22/'23**

With another earlier than normal break, it brought about an end to a reasonably calm fire season.

On external shire call outs, we only had the one deployment required out of district, that being a crew, part of the UGS strike team to the Chittering Fires. This was on the tail end of the fire so it was a few days mopping up in an area that was almost out anyway, but new country to visit.

Within the shire, the brigades did very well to respond to and extinguish the small fires that were occurring in suspicious circumstances and getting onto the authorities quickly seemed to stop what could have been a major issue quickly.

The pine plantation fire was another fire that could have been a major issue if it had of gotten started quicker, luckily it was started from an electrical storm toward the end of the season and the DBCA spotter plane proved its worth in this case with notification of this fire location before it managed to flare up.

Once again, I thank the brigade captains and members for their responses to the fires and professionalism during the season. Brad Jeremy, Bob and Kingsley, thank you very much and a big thank you to Jarryd who stepped up to captain the Boddington Brigade in the absence of Steve and ensured a seamless change over being as reliable to field a crew when requested.

We have been well supported by the shire through Nathan in his role as Ranger and our go to contact and his experience in Emergency Services was appreciated and will now be missed as he moves onto his new role else where.

There has been a bit of movement within the shire in regards to our contacts so hopefully it will settle a bit to where the good communication and support can continue.

The continued support from our local mines is always welcome and appreciated and it is good to know back up is available when required as is the support from DFES in Narrogin through the DO's. DBCA continue to do prescribed burning around our district so that is always welcome. A bit of excess smoke during the off season beats any smoke during the season and having reduced fuel loads reduces the chance of big fires taking hold.

As the deputy CBFCO, Jess, thanks again for the support. I think you may have taken on more of the calls this season than I did and managed them very well. With all the support offered, it had made the role easy.

However, on the role, I am looking forward to stepping down from the leadership roles within the fire brigades and looking forward to a more relaxed season for myself at least with the oncoming seasons.

I have no doubt the brigades will continue to support the next CBFCO and DCBFCO in the same manner that Jesse and I have been supported and I will be happy to assist where I can as well.

Thank you all for the many years of support.

William.



## Marradong Volunteer Bush Fire Brigade.

6234 Pinjarra/Williams Road.

Marradong. 6390

Western Australia

Tel: 0419-041-139 Email: [robbybob1@gmail.com](mailto:robbybob1@gmail.com)

## 2022-2023 Activity Report

The Brigade held its Annual General Meeting (AGM) at the fire station on Thursday 4<sup>th</sup> May 2023 at which time the following members were elected and confirmed as office bearers of the Marradong Volunteer Bush Fire Brigade for the coming 2023-2024 season.

		<b>DFES</b>
<b>Captain &amp; FCO.</b>	Robert Jones.	143710
<b>Secretary/Treasurer:</b>	Mark Mulcahy.	169633
<b>1<sup>st</sup> Lieutenant &amp; FCO.</b>	Brandt Lehmann.	170352
<b>2<sup>nd</sup> Lieutenant &amp; FCO.</b>	Marc Roberts.	173443
<b>3<sup>rd</sup> Lieutenant &amp; FCO.</b>	Damien Batt.	129759
<b>4<sup>th</sup> Lieutenant.</b>	Nick Hayward.	180351
<b>5<sup>th</sup> Lieutenant.</b>	Leonard Little.	180448
<b>Fire Control Officer:</b>		
Adam Durack.	Fire Fighter & FCO	143897

**Incidents:**

The brigade turned out and attended to and/or assisted in the following 15 fires &/or incidents for the season;

Incident No: 573531	08-05-22	Grass Fire.
Incident No: 574819	11-05-22	False Alarm (stubble Fire)
Incident No: 604393	07-12-22	Cadogan Farms.
Incident No: 603765	30-12-22	Ellesie Farms.
Incident No: 604792	10-01-23	Ranford. (lightning strike)
Incident No: 605309	15-01-23	Road Crash (Assist SES)
Incident No: 605759	20-01-23	Road Crash (Assist SES)
Incident No: 605788	20-01-23	Road Crash (Assist SES)
Incident No: 605865	21-01-23	*Suez/Veolia Complex.(FA) *
Incident No: 606516	29-01-23	*Suez/Veolia Complex.(FA) *
Incident No: 606682	30-01-23	Green Waste Tip Site.
Incident No: 606649	02-02-23	Toodyay Complex.
Incident No: 607402	07-02-23	Mitchell Crescent Grass Fire.
Incident No: 610002	09-03-23	Tree Farm. (lightning strike)
Incident No: 615734	21-04-23	Town Rubbish Tip.

\* Both these Incidents proved to be false alarms and of a suspicious nature. These suspicions were reported to COMCEN/DFES.

**Accidents/Incidents:**

No accidents, injuries or record-able incidents were reported by any member of the brigade during any of the call-outs attended.



### **Fire Command Vehicle: (FCV)**

The vehicle is currently stationed at the Marradong Fire Shed pending its permanent location at the Town Brigade Fire Station at some later stage.

We have applied to DFES for the permanent installation of an AVL and still await their response.

The Incident White Board has been well received and is an important addition to the kit.

The following additional items are also required to make it truly operational as a remote ICV

- Satellite Communications or equivalent for remote operations.
- Telstra USB Dongle with Internet capability.
- Printer/photocopier. (Black & White A4 only).

The vehicle has been displayed and received outstanding praise at various venues in neighbouring Shires throughout the year with the message that it is available to assist them, if needed.

### **LT- 376 Incident:**

On February 9<sup>th</sup> 2023 the High Season Light Tanker LT- 376 suffered severe water ingress due to handbrake failure, and has been removed from service.

### **ISUZU 2.4B Fire Appliance:**

It is in top condition, fully serviced and ready for any call-out that may occur. It has 19,600 kms on the clock as of May 2023.

A fuel card for the appliance has been gratefully received, which will make any future deployments easier for the crew who attend.

AVL checks are performed religiously on the 1<sup>st</sup> of each month.

### **PPE:**

Apart from a couple of new uniforms and torches needed, general PPE items and equipment appear to be adequate for the coming season. Gloves, masks and safety glasses being the only consumable items needed for replacement.

It has been agreed that short-sleeved blue dress shirts be acquired for the brigades management team and office bearers.

### **Membership/Moral:**

Active membership stands at around ten (10) and depends mainly upon mining shift work and rostered times from a total of twenty four (24) registered members. We are only able to field a crew of three (3) for the 2.4B at any one time. Moral in the brigade is high, with all members contributing to the efficient running of the brigade.

### **Training:**

Most active members of the brigade have attended and completed the Basic Fire Fighting courses.

Several of our most senior and long serving members however, find these courses are of little use in their role of fighting fires on their own or neighbouring properties. They are most proficient and effective on the fire ground and prefer to attend these fires with their own farm units instead of on the back of a fire appliance.

The training and qualifications of our members who are employed full-time in Emergency Response Teams (ERT's) at the Newmont Boddington Gold Mine &/or the South32 bauxite mines, are still not recognised by DFES. This is an ongoing frustration and major hindrance which now require these volunteers to re-sit the courses in their own time if they need to complete that pathway or module, even though they are fully qualified and perform these training exercises on a monthly basis as required by their employment.

Should DFES neglect to address and rectify this issue, I feel it will be a major detriment and hindrance to all future ongoing training requirements and membership recruitment in general.

### **Weekly Radio Call-around:**

- Re the fire season weekly radio schedule/check call-a-round? A complete up to-date list of all WAERN Radio users from ALL BRIGADES with names and call signs is required. **"Would each Captain provide a list of "who has WAERN radios in their brigade, please".?**

### **ESL Funding Requirements:**

A separate itemised list of requirements and safety items requiring ESL Funding for 2023-24 will be compiled and submitted to the Boddington Ranger for procurement.

## General Discussion Action Points

- Bituminise the entrance area of the Marradong fire shed and car park area to combat the road verge rainwater run-off damage. Severe erosion from recent rains has substantially damaged the approach area to the fire shed and requires immediate attention. **'If left unattended, it will develop into a major public safety issue'.**
- "Would the Shire/LG advise the current status of the applications to DFES for additional fire appliance ie: Light Tanker."?
- My request last season that the Shire include the Marradong Fire Shed on its annual routine maintenance list for;
  - Rodent & ant pest control.
  - Exterior Weed Spraying.
  - Gutter Cleaning.has been effective and well received.
- If the driveway entrances of the fire stations are **not going to be sealed**, I would strongly request that the purpose built high pressure wash-down bay already in place at the Shire Depot on Farmers Avenue be utilised for the cleaning of all fire appliances following return from an incident, as it has all the necessary wash-down and cleaning facilities required.
- This would also negate the necessity for each brigade to purchase equipment at great expense for this function. I.e.: air compressor/s (to blow-out the air filters, cleaners & breathers) a high pressure wash down unit/s, dedicated wash-down bay (to combat Die-Back etc) which would result in substantial savings (estimated at \$30,000+) to the Local Government and the individual brigades.  
Currently the brigades are left to wash and clean the appliances and lay flat hoses on the dirt/gravel entrance to the fire shed resulting in a boggy and unsightly mess which then tracks dirt and gravel back into the station. This also has the potential to create a bio-contamination situation which is not acceptable.
- Change out the large Halogen lights in the fire shed/s to LED's.?
- Veolia/Suez Waste Depot: (Incident Management Plan).?
- Safety Mesh to be installed under the clear Perspex roof panels of the Fire shed/s.?
- Electric car/vehicle fires.?

  
R.A.M. (Bob) Jones.

Captain & FCO.

May 2023

## CROSSMAN FIRE BRIGADE MINUTES

Held at Crossman Fire Shed

Monday 29th May 2023

7 pm

**ATTENDANCE**

Jeremy Lobb	Rob Neal
Jess Reid	Nathan Manning
Steven Ayres	Nick Hardie
Damian Haywood	Ashlee Dickson
James Berry	Dan Sullivan
David Hicks	Lauchlan Coops
Charlie Roberts	Brad Hardie
Lee Lewis	Brendan Metcalf
Dee McBride	Paul Lloyd
Wendy Hughes	Geoff Reid

**APOLOGIES**

Liz Jolly	Jackson Hughes
Ken	Greg
Phil McBride	

**WELCOME**

Meeting commenced at 7PM

**PREVIOUS MINUTES**

AGM Minutes from 2022 were read by Wendy Hughes and accepted by Brad Hardie

**TREASURER**

Current Bank Balance \$6392.95

**REPORT**

Treasurers report is attached.

Accepted by Dan Sullivan

**CAPTAINS REPORT**

- Response to recent call outs and organized burn offs has been excellent.
- Community events, such as fire works night and Crossman roadhouse burn off was very good.
- Thank you to Charlie for his continued work around the shed and with the fire vehicles. Your work is noticed and very appreciated.
- Thank you to the ladies in official roles and a goodbye to Wendy who is off travelling for the next 12 months.
- Special thanks to Nathan for his amazing efforts in the time he has been here. Good luck with your new venture down in Nannup. Nate has accepted the role as Emergency Services Manager and we wish him all the very best.

**Training** - All members, particularly new members, should be attending training courses when possible. The last training course had good attendance. Please try to attend some training as without Basic training you will soon be unable to continue as a volunteer. Hopefully we will have a July course

available. We may have to carpool to Narrogin. You will be notified when a course is announced.

**OFFICE  
BEARERS 23-24**

<b>Captains</b>	Jeremy Lobb and Paul Lloyd
Nominated	Brad Hardie
Seconded	Geoff Reid

<b>Secretary</b>	Lachlan Coops
Nominated	Nathan Manning
Seconded	Wendy Hughes

<b>Treasurer</b>	Dee McBride
Nominated	Jeremy Lobb
Seconded	Damian Hayward

**1st Lieutenant** Charlie Roberts

**2nd Lieutenant Paul Lloyd**

**3rd Lieutenant Steven Ayres**

**4th Lieutenant** David Hicks

**5th Lieutenant** Tony Carlyon

Mechanic Charlie Roberts

## GENERAL BUSINESS

- The Truck will be in Collie for maintenance, including new tyres and electrical maintenance.
- Dee and Lockie will attend NAB and change signatures on the bank account
- On fire ground patrols and organized burn offs there will be no beer on the trucks and fire vehicles. Drinks back at the shed after is a much better look.
- Before next fire season we would like to organize a 'New Member Day' maybe a combined effort with other local Volunteers on the local oval. A fun day and a chance to familiarize ourselves with the vehicles.
- Thank you for the use of the DFES light tanker.
- Charlie put out a Special thanks to Nathan Manning for his service to the area in the short time he has been here.
- White board has been delivered to the shed and needs to be mounted on the wall. Jeremy has offered to do this.
- Lee Lewis mentioned that there were none of us at the Volunteer day. Wanted to be sure that we had received an invitation. We had - but no-one was able to attend.
- Lee also mentioned that there are 1000 litre pods available for us. Brad will collect pods and deliver to the shed.
- Brad Hardie says that permits for planned burns must be logged so all captains are aware of all permits issued. Shire and Comms to be notified.
- WhatsApp communications between all Brigades is to be formed. This will enable better communication between local groups.

MEETING CLOSED 7.30PM

**9.     REPORTS OF OFFICERS**

**9.1    DEVELOPMENT SERVICES**

Nil

## 9.2 CHIEF EXECUTIVE OFFICER

### 9.2.1 Adoption of Council Plan and Long Term Financial Plan | 2023 - 2033

File Reference:	3.000593
Applicant:	Nil
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	9.2.1A Draft Council Plan   2023 – 2033 9.2.1B Draft Long Term Financial Plan   2023 - 2033

#### Summary

This item seeks Council's endorsement of the 2023 – 2033 Council Plan and Long Term Financial Plan, being the key strategic documents for the Shire.

#### Background

Local governments operate in a dynamic environment characterised by evolving societal needs, changing demographics, and economic shifts. To effectively address these challenges and capitalise on opportunities, a strategic plan, supported by a robust financial plan, is essential.

The Integrated Planning and Reporting Framework (IPRF) guides the preparation of strategic plans and informing strategies, to ensure local governments plan responsibly and sustainably for their community. These Plans detail resourcing capabilities for operational services and major projects, maintenance of community assets and predicted long term financial expectations. In accordance with section 5.56 of the Local Government Act 1995 and regulation 19DA of the Local Government (Administration) Regulations 1996, and as outlined in the IPRF, the Shire is required to plan for the future and have a four-year Corporate Business Plan, that is supported by a Long Term Financial Plan.

The Council Plan is a combination of the Strategic Community Plan and Corporate Business Plan, and reflects the longer term (10+ year) community and local government goals and aspirations, as well as the specific actions to be undertaken in Years 1 - 4. The Long Term Financial Plan encompasses the financial resourcing requirements outlined in the Council Plan and the operational budget. This ensures that Councils decision making is based around priorities that can be resourced.

#### Comment

The initial Council Plan was endorsed in August 2022 following a significant consultation period. The current draft Plan (2023 – 2033) has been developed following a minor review process utilising internal review mechanisms such as Council and staff workshops.

All of the Aspirations and Key Outcomes from the 2022 Plan remain the same, being:

- People
  - o A safe community
  - o A healthy and active community
  - o An inclusive and supportive community
- Planet
  - o The natural environment is preserved for the benefit of current and future generations
  - o Shared responsibility for climate action and environmental sustainability
  - o A resilient community

- Place
  - o Population growth through responsible development and affordable housing
  - o Attractive and welcoming streets and community space
  - o Safe, sustainable and connected transport
- Prosperity
  - o A thriving economy with good access to education and jobs for everyone
  - o An attractive destination for day trips and short stay visitors
- Performance
  - o Visionary leadership and responsible governance
  - o A well informed and engaged community

Achievements over the last 12 months have been added to each section, and all completed actions from 2022/23 have been removed. The main change within the Plan is the refinement of the timing and cost of projects, as the level of certainty and clarity increases.

The Long Term Financial Plan provides an overview of the Shire's approach to deliver infrastructure and services to the community, as well as the priority projects contained within the Council Plan. The Plan contains various assumptions in relation to indexation factors for all income and expenditure items which have been informed by various economic indicators.

Together, the Plans provide a comprehensive framework that outlines the Shire's vision, goals, priorities and resource allocation for the coming years. They will guide decision-making processes, human and financial resource levels, and community engagement efforts, ensuring that the Shire remains responsive to the needs of the community.

### Consultation

No specific consultation has been undertaken with regard to the Council Plan, as significant engagement was carried out in the previous year. This review is considered to be a desktop review, which enables minor amendments that are identified through an internal consultation process with staff and Council.

### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.1	Maintain a high standard of leadership, corporate governance and customer service
Action 12.1.1	Provide an annual review of the Council Plan to ensure strategic and financial planning is agile and aligned with changing market conditions and community needs.
Action 12.2.1	Review the Long Term Financial Plan

### Legislative Implications

Local governments must plan for the future in accordance with section 5.56 of the Local Government Act 1995.

The development of a CBP covering a minimum 4 financial years is a requirement of regulation 19DA(1) and 19DA(2) of the Local Government (Administration) Regulations 1996.

Regulation 19DA(3) also requires a CBP to:

- a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district;



- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

### Policy Implications

Nil

### Financial Implications

Projects and initiatives in the Council Plan are funded in the Annual Budget and Long Term Financial Plan. The achievement of the projects and initiatives will be subject to sufficient income generating capacity of the Shire.

### Economic Implications

The Council Plan contributes to a strong economy through the actions identified in the Prosperity theme. The outcomes within this aspirational area include:

- A thriving economy with good access to education and jobs for everyone
- An attractive destination for day trips and short stay visitors

### Social Implications

The Council Plan addresses social implications by considering the Shires social fabric, community well-being, and inclusivity. It outlines strategies to enhance social cohesion, promote cultural diversity, and improve access to essential services and amenities for all residents.

### Environmental Considerations

Environmental considerations within the Plan reflect the Shires commitment to sustainable development and environmental stewardship. Strategies are outlined to mitigate climate change, protect natural resources, promote energy efficiency, and reduce carbon emissions.

### Risk Considerations

Risk Statement and Consequence	The review of the Council Plan has been undertaken with no consultation, due to this being a minor review process. This may result in some negative feedback being received, however, this can be managed through information about the major review process, which occurs every 4 years, and the fact that a major review is proposed next financial year. A further risk is the possibilities that the priorities outlined within the Plan are not in line with community priorities or expectations, which may have changed since the initial Plan was developed.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	No further actions proposed

### Options

1. Amend components of the draft Plans
2. Postpone the decision and request further analysis or modifications to specific aspects of the draft Plans
3. Adopt the draft Plans as presented

### Voting Requirements

Absolute Majority

### **Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 81/23**

**Moved: Cr C Erasmus**

**Seconded: Cr E Smalberger**

**That Council endorse the Council Plan 2023 – 2033 and the Long Term Financial Plan 2023 – 2033 as contained in Attachment 9.2.1A and 9.2.1B.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

# Shire of Boddington

**COUNCIL PLAN** 1 July 2023 to 30 June 2033

BODDINGTON



## CONTENTS

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**Welcome to the Shire of Boddington's Council Plan. This plan combines our Strategic Community Plan and Corporate Business Plan into one succinct document**

Close to 400 community members and key partners helped to shape this plan, addressing three key areas:

- Where are we now?
- Where do we want to be?
- How do we get there?

This plan embraces the FUTYR® strategic planning approach, follows the Integrated Planning and Reporting Framework guidelines and satisfies a legislative requirement for all local governments to have a plan for the future.

This plan describes:

- A future vision for the Shire of Boddington
- How the Shire will achieve and resource its objectives
- How success will be measured and reported

The Shire of Boddington acknowledges the Wiilman People of the Noongar Nation as the traditional custodians, and pays respect to Elders past and present, as well as the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

## Executive Message

We are pleased to present our Council Plan after a successful engagement period with the Boddington community.

Over 360 surveys were completed to inform the Plan, and approximately 90 attendees contributed to the development and prioritisation of actions over two workshops. Thank you to everyone who contributed over the consultation period.

You have shown us what is important to you, that you are immensely proud of Boddington, and passionate about future prosperity of the town and the richness of the community.

This revision of the Plan has taken place 12 months after the initial adoption, and reflects achievements

in the first year, as well as refinement of the actions that were identified in 2022. A major review of the Plan will take place in early 2024, when community feedback will again be requested and reviewed, in order to shape future priorities.



Cr Garry Ventris  
Shire President



Julie Burton  
Chief Executive Officer



# Shire of Boddington at a Glance

Located in the Gnaala Karla Boodja region and sitting on the banks of the picturesque Hotham River, Boddington is flowing with natural beauty. With warm and welcoming, rustic country charm, affordable housing and local employment prospects, it may be one of Western Australia's best kept secrets.

Less than 1.5 hours from Perth, the Shire of Boddington covers 1,900 square kilometres and takes in the locations of Boddington, Ranford, Marradong, Crossman and Quindanning. Five main rivers flow through the Shire of Boddington, and over 40 percent of the area is state forest, making it an ideal destination for hiking, cycling, canoeing, stand-up paddle boarding, horse-riding, birdwatching and viewing wildflowers.

Boddington Lions Rodeo, the largest rodeo event in Western Australia, draws large numbers of visitors each year. Other attractions include Boddington Medieval Fayre & Feast, South32 Summer by the River, Boddington Country Muster, Quindanning Picnic Race Day, Field of Quilts and the historic Quindanning Tavern. Boddington boasts numerous sculptures and public art installations. Many are the creations of Len Zuks, an acclaimed international artist, and local resident.

The traditional custodians of the land are the Gnaala Karla Booja people, who used the area seasonally for food and water as well as quarrying stone and mining ochre. The area was settled gradually by farmers from the 1860s and became well known for its wool and wheat production. Boddington was named after a local shepherd, Henry Boddington, and gazetted in 1912 when the railway line arrived in the district to service the local timber industry.

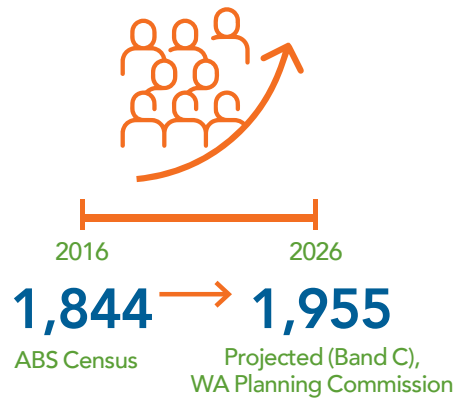
Today, the main industry is mining, followed by agriculture. Mining employs 44 percent of the local workforce. There are two major mining operations in the area, being Newmont Boddington Gold,

one of Australia's largest producing gold mines, and the South 32 bauxite mine. Agriculture employs six percent of the local workforce. The main agricultural industries are sheep farming, jarrah forest harvesting, blue gum and pine plantations and orchards. Viticulture and gourmet foods also contribute to the local economy.

In 2022, updated census figures were released, however, this version of the plan will continue to utilise the 2016 data due to the linkage between community survey results and census statistics.

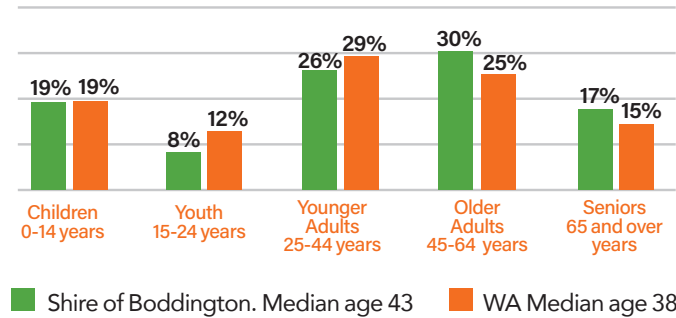
Boddington is well serviced with a local hospital, medical centre, childcare facility, local school catering from kindergarten to year 10, an established arts centre, and various sports and recreation facilities. Hotham Park provides locals and visitors with an opportunity to enjoy an amazing adventure playground, complete with nature play areas, an outdoor gym, half basketball, skate park, pump track, BBQ facilities, and a riverside cafe. It is the perfect location for active families to play and exercise together.

## Population



## Age Profile

ABS Estimated residential population, 30 June 2020



## Australian and/ or Torres Strait Islander People

2016, ABS Census



**4.5%**  
WA: 3.1%

## Households that speak a non-English language

2016, ABS Census



**5.9%**  
WA: 19.4%

## State Forest

Proportion of State



**44%**

## Largest Industry Sectors

% of employed persons ages 15+ years, ABS, 2016



Mining

**44%**



Agriculture, forestry  
and fishing

**6%**



Education  
and Training

**6%**

## Unemployment

September 2021,  
Australian Government,  
Labour Market Insights



**3.1%**  
WA: 4.1%

## Needs assistance with core activities

2016, ABS Census



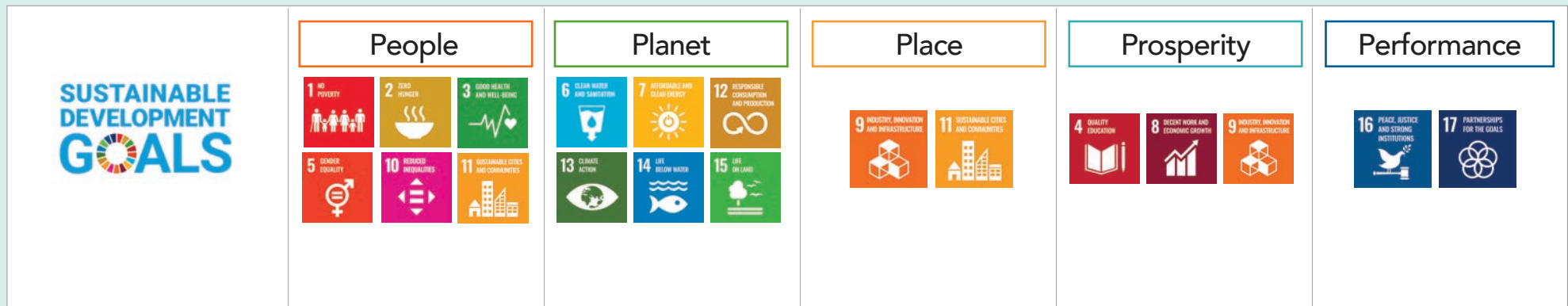
**3.1%**  
WA: 3.9%

# Priorities

Priorities shift over time in response to what's happening locally and globally. To provide quality of life outcomes, the Shire of Boddington must stay abreast of and adapt to changes in the political, environmental, social, technological, economic and legal landscape. We must also respond to changing community expectations.

## Global Priorities

The United Nations' Sustainable Development Goals (SDGs) provide a global roadmap to increase prosperity, end social injustice and poverty, and improve health and wellbeing, all while protecting the environment for current and future generations. 17 goals were agreed by all UN member states, including Australia. The Shire of Boddington will be a catalyst for change; promoting and facilitating the achievement of goals and relevant targets in the local community. Learn more about the SDGs at <https://sdgs.un.org/goals>.



## State Priorities

In 2020, the COVID-19 pandemic exposed worldwide vulnerabilities, drawing attention to the need for healthy communities and resilient economies. The State Government of Western Australia responded with a WA Recovery Plan. Learn more about the Government of Western Australia's priorities at [www.wa.gov.au/government/wa-recovery](http://www.wa.gov.au/government/wa-recovery).



Learn more about the Government of Western Australia's priorities at [www.wa.gov.au/government/wa-recovery](http://www.wa.gov.au/government/wa-recovery).



# Local Priorities

To understand local needs and priorities, the Shire of Boddington commissioned an independent review. In 2022, 369 community members completed a MARKYT® Community Scorecard. The top priorities to address are services, facilities and care for seniors, sport and recreation facilities and services, economic development and job creation, Boddington town centre, tourism and marketing, and telecommunication and internet services.



COMMUNITY PRIORITIES (% of respondents)



People

- 1 Youth services and facilities
- 2 Family / children services
- 3 Seniors' services and care
- 4 Disability access and inclusion
- 5 Respect for Aboriginal cultures
- 6 Volunteer recognition and support
- 7 Community safety / crime prevention
- 8 Lighting of streets and public places
- 9 Animal management
- 10 Health and community services
- 11 Sport and recreation services
- 12 Boddington Swimming Pool
- 13 Library services
- 14 Festivals, events, art, culture



Planet

- 15 Sustainable practices
- 16 Conservation and environment
- 17 River and foreshore
- 18 Waste collection services
- 19 Food, noise, pest, pollution
- 20 Natural disaster management



Place

- 21 Responsible growth & development
- 22 Planning and building approvals
- 23 Telecommunications / internet
- 24 Housing
- 25 Community buildings, halls, toilets
- 26 Playgrounds, parks and reserves
- 27 Streetscapes and verges
- 28 Footpaths, trails and cycleways
- 29 Local roads



Prosperity

- 30 Economic development and jobs
- 31 Boddington town centre
- 32 Tourism attractions and marketing
- 33 History and heritage
- 34 Education and training



Performance

- 35 Council's leadership
- 36 Advocacy and lobbying
- 37 Consultation
- 38 Communication
- 39 Embracing change / innovation
- 40 Customer service

\* Kaizen = provide continuous improvement

# Our Vision

Boddington is well known for being:

A vibrant and connected community  
with excellent lifestyle and employment  
opportunities in a beautiful natural  
environment

....just 90 minutes from Perth.









# Our purpose

The Shire of Boddington exists to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

This is in accordance with the Local Government Act 1995 (Section 1.3 (3) Role of Local Government).

We fulfil our purpose through the following roles:



## Advocate

We are a voice for the local community on key issues.



## Partner

We form strategic alliances in the interests of the community.



## Fund

We help fund organisations to deliver essential community services.



## Facilitate

We help to make it possible or easier to meet community needs.



## Provide

We directly provide a range of services to meet community needs.



## Regulate

We regulate compliance with legislation, regulations and local laws.

# Our values

We conduct ourselves in line with the values that the local community cares deeply about.

## Proactivity

Forward thinking and being positive

## Dedication

The continual pursuit of excellence

## Honesty

Acting with integrity and building trust

## Transparency

Being open and accountable

## Respect

Being tolerant, helpful and showing empathy and care for others

## Cohesiveness

Teamwork, unity and shared ownership










# Our plan for the future

## To achieve the vision, the community helped shape a plan for the future.

There are five core performance areas in this plan - people, planet, place, prosperity and performance. These areas are interrelated, and each must be satisfied to deliver excellent quality of life in the Shire of Boddington.

For each area, there is an overarching aspirational statement and desired outcomes, summarised below. Over the following pages, we explore each area in more detail. We describe the current situation, recent achievements, what we will keep doing, and our plan for the future. "What we will keep doing" covers business as usual activities, with a focus on continuous improvement. "Our plan for the future" describes priority projects to meet local needs and objectives. When deciding on priority projects, Council considers a range of comprehensive supporting strategies and community suggestions.

					
	People	Planet	Place	Prosperity	Performance
ASPIRATION	A connected, inclusive community with excellent access to local health services and residential care for our elderly.	Everyone is committed to climate action and our future sustainability.	Attractive, liveable towns and rural communities with affordable, accessible housing for all stages of life.	The Shire of Boddington is attracting growing numbers of investors, businesses, visitors, and workers who choose to live locally.	Local leaders are trusted and respected for listening to diverse community views and making well informed, responsible decisions.
DESIRED OUTCOMES	<ol style="list-style-type: none"> <li>1. A safe community.</li> <li>2. A healthy and active community.</li> <li>3. An inclusive and supportive community.</li> </ol>	<ol style="list-style-type: none"> <li>4. The natural environment is preserved for the benefit of current and future generations.</li> <li>5. Shared responsibility for climate action and environmental sustainability.</li> <li>6. A resilient community.</li> </ol>	<ol style="list-style-type: none"> <li>7. Population growth through responsible development and affordable housing.</li> <li>8. Attractive and welcoming streets and community spaces.</li> <li>9. Safe, sustainable and connected transport.</li> </ol>	<ol style="list-style-type: none"> <li>10. A thriving economy with good access to education and jobs for everyone.</li> <li>11. An attractive destination for day trips and short stay visitors.</li> </ol>	<ol style="list-style-type: none"> <li>12. Visionary leadership and responsible governance.</li> <li>13. A well informed and engaged community.</li> </ol>









## A connected, inclusive community with excellent access to local health services and residential care for our elderly.

### Current situation

There is a strong sense of community in Boddington.

62% of community members volunteer in the community, and most feel well recognised and supported.

Local festivals, events, art and cultural activities are some of the highest performing services, receiving a score of 63 out of 100 in the 2022 MARKYT® Community Scorecard.

Sport and recreation services and facilities score relatively well at 62. To better meet local needs, residents would like a 24-hour gym, and an indoor, heated pool that can remain open all year.

Seniors' services are among the lowest scoring areas at 41 points. Providing better services and care for seniors is the number one priority. A residential aged care facility is urgently required so older people may remain in the community, close to and connected with family and friends.

Health and community services are performing moderately, scoring 52 points. The community would like improved access to health services in the local area, or for improved transportation to access essential services in Perth and Mandurah.

### Recent achievements



#### Summer by the River

A new festival, South32 Summer by the River, was launched with live music, entertainment and food vans. The festival acknowledges Neighbour Day, helping to build social connections and strengthen relationships.



#### Sculptures

A diverse range of sculptures from the Shire's artist in residence and past sculpture competitions were relocated around the town to provide a walkable trail.



#### Swimming lessons for babies and children

The Shire supported the introduction of parent and baby swimming lessons at Boddington Pool, to help develop swimming and survival skills so families can be safe and have fun around water, including our beautiful local rivers.



#### Community Gym

The Shire of Boddington has been successful in obtaining funding during 2022-23 to deliver the project during 2023-24. It will be a health and wellbeing initiative to support increased participation in physical activity for the broader community.



#### School Holiday Program

Boddington Youth Centre has continued to deliver successful school holiday programs to keep young people connected and engaged. The program has increased engagement from community groups and other local organisations to share their expertise with young people, as well as seen excursions making use of local attractions including Hotham Park and Ranford Pool.

### What we will keep doing

The Shire will continue to deliver and support a range of services and facilities that contribute to achievement of the People aspiration and outcomes, such as:

- Youth, family and seniors' programs
- Boddington Early Learning Centre
- Boddington Youth Centre
- Disability access and inclusion
- Festivals, events, art and cultural activities
- Boddington Town Library
- Toy Library
- Boddington Arts and Crafts Centre
- Sport and recreation services
- Boddington Sport and Recreation Centre
- Boddington Swimming Pool
- Boddington Golf Course
- Health and community services
- Boddington Old School community facility
- Men's Shed
- Women's Shed
- Volunteer support
- Community safety and crime prevention
- Lighting of streets and public places
- Animal management







# Our plan for the future

## Outcome 1. A safe community.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
1.1. Play our role in promoting a safe community.	1.1.1. Advocate for greater police presence to address antisocial behaviour in local parks, petty crime etc.	Office of the Chief Executive	●	●	●	●	
	1.1.2. Advocate for Main Roads WA to provide improved, solar powered lighting at Albany Hwy intersections with Crossman Rd and Bannister-Marradong Rd.			●			

## Outcome 2. A healthy and active community.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
2.1. Improve access to health facilities and services.	2.1.1. Advocate for improved access to mental health services in the region, including psychologists, youth workers, social workers, and counsellors.	Community and Economic Development	●	●	●	●	
	2.1.2. Prepare a Local Public Health Plan to address local priorities and to meet legislative requirements in the <i>Public Health Act</i> .	Development Services	●				
2.2. Grow participation in sport, recreation, and leisure activities.	2.2.1. Provide a 24-hour community gym.	Office of the Chief Executive	○				
	2.2.2. Explore future options for the Boddington Swimming Pool, including the possibility to enclose or heat the pool so it can remain open all year.	Community and Economic Development	○				
2.3. Build pride and participation in local art, culture, and community activities.	2.3.1. Undertake a street art / mural project in accordance with the Town Centre Revitalisation Plan.	Office of the Chief Executive	○		○		
	2.3.2. Determine long term use options for the town hall to increase vibrancy of the facility and surrounding precinct.	Community and Economic Development		○			

● Covered by existing funding    ○ Needs additional funding

### Outcome 3. An inclusive and supportive community.

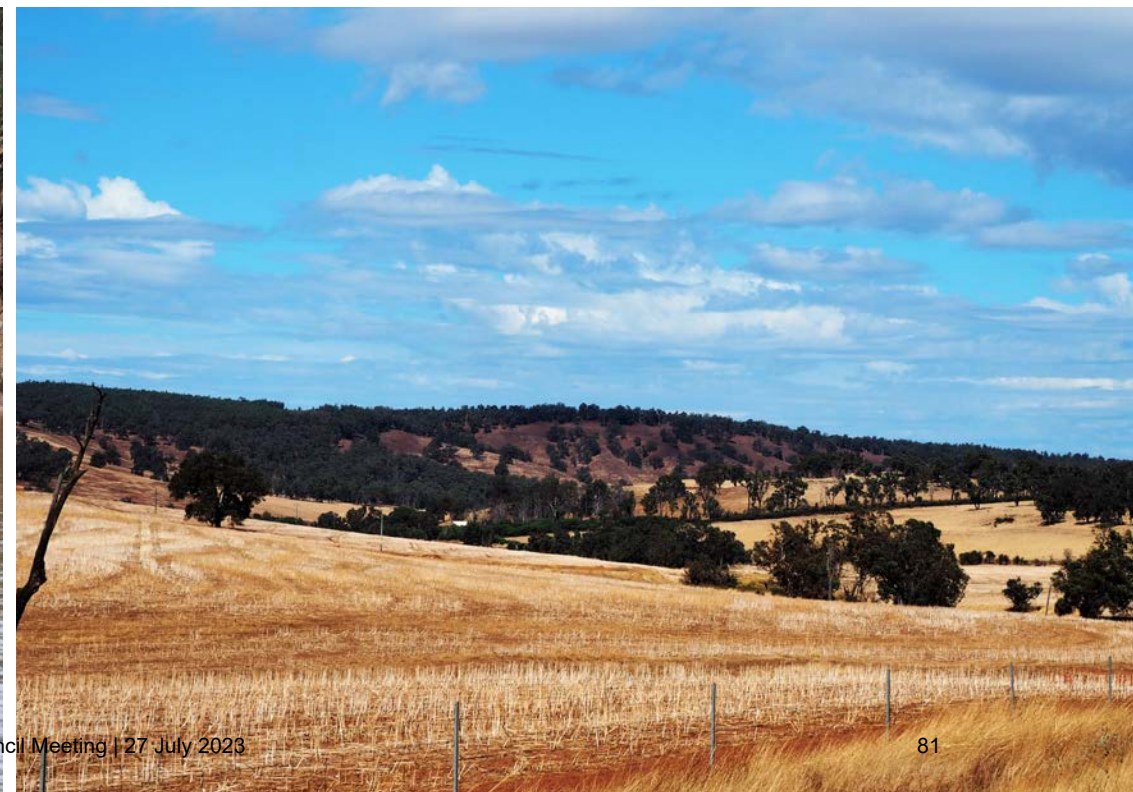
Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
3.1. Address the needs of families, children, and young people.	3.1.1. Establish a Youth Connect program with annual engagement activities to understand youth needs, raise awareness of local services, and recommend priority actions for Council's consideration.	Community and Economic Development	●				
3.2. Address the needs of seniors.	3.2.1. Progress a partnership and funding options to provide a residential aged care facility (nursing home) in Boddington.	Office of the Chief Executive	○	○	○		
3.3. Improve access and inclusion for people with disability.	3.3.1. Install accessible toilet facilities in the Town Hall.	Works & Services		○			
	3.3.2. Provide more inclusive play equipment in parks (such as sensory play, braille, and a wheelchair swing).				○		
	3.3.3. Support existing clubs and community groups to provide more inclusive sport, recreation, and leisure programs.	Community and Economic Development	●				
	3.3.4. Review the Access and Inclusion Plan			●			
3.4. Showcase and celebrate diversity.	3.4.1. Implement reconciliation activities with the Aboriginal community.		○	○			
3.5. Grow community capacity by supporting community groups and volunteers.	3.5.1. Deliver an annual volunteer event to promote local volunteering opportunities for people of all ages, raise awareness and understanding about the importance and value of volunteering, and recognise local volunteers for their contributions.	Community and Economic Development	●	●	●	●	
	3.5.2. Facilitate discussions with the CRC to explore options to create a Volunteer Jobs Board with volunteer opportunities.		●				

● Covered by existing funding    ○ Needs additional funding













Everyone is committed to climate action and our future sustainability.

## Current situation

The Shire of Boddington has a vital relationship with the natural environment, with many local industries dependent on natural resources. This includes gold and bauxite mining, farming and tourism. It is critical to maintain clean, healthy river systems, beautiful natural landscapes, and a robust ecosystem.

The Shire contains numerous records of threatened flora and fauna. Several species are listed under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999.

Community members rated maintaining and enhancing local rivers and the foreshore as the fourth highest priority area to address overall, and provided a moderate performance score of 55 out of 100. To improve, suggestions included improving water health, providing more fish stock, and dredging Hotham River to enable more recreational uses.

More generally, the community would like the Shire to increase its efforts to promote and adopt sustainable practices, giving a performance score of 44 out of 100 in the MARKYT® Community Scorecard, 27 points behind the industry leader. Suggestions to improve include greater adoption of renewable energy and more sustainable waste management.

While waste collection services are well regarded, and on par with the industry average at 65 points, the community would like the Shire to consider providing FOGO bins, a Repair Café and a Tip Shop.

## Recent achievements



### WasteSorted Awards 2022

Boddington RRR won the State Government's Community Waste Award for championing innovative initiatives to reduce, reuse and recycle. The group's efforts to dismantle, process and repurpose mixed content household and mining materials, such as hard hats and safety glasses, and to use bottle tops to create park benches and other useful items caught the judges' attention. Boddington RRR was highlighted as an example of what can be done by a dedicated group of people in a small community motivated to reduce waste.



### Peel Harvey Catchment Council

Actively supported the Peel Harvey Catchment Council to undertake works in the Hotham River catchment, including Tunbridge Gully and Ranford Pool precinct rehabilitation.



### Bushfire Preparation

Public education for bushfire mitigation and bushfire preparedness inspections have been undertaken pre compliance date. Active engagement by the Brigades, including attendance at the community markets and other events, has assisted in education in this area.

## What we will keep doing

The Shire will continue to deliver and support a range of services and facilities that contribute to achievement of the Planet aspiration and outcomes, such as:

- Climate action programs
- Conservation and environmental management
- Weed management
- Environmental health services
- Waste collection services
- Boddington Refuse Disposal Site
- Commingled recycling service
- E-waste recycling
- Waste education
- Management of off-road and abandoned vehicles
- Firebreaks and fire hazard management
- Storm water management

## Our plan for the future

### Outcome 4. The natural environment is preserved for the benefit of current and future generations.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
4.1. Care for the long-term sustainability of natural habitats and waterways.	4.1.1. Provide Peel Harvey Catchment Council and Friends of the Reserves with \$25k funding per year over 5 years to care for the long-term sustainability of the catchment. This includes finding ways to improve the health of the river and its ecosystem.	Office of the Chief Executive	●	●	●	●	●
4.2. Responsibly manage and enhance waterways to enable appropriate recreational uses.	4.2.1. Facilitate the rehabilitation of the Lions Weir, including silt removal within the river to allow recreational use.	Development Services	○	○	○		
	4.2.2. Enhance Ranford Pool (Darminning Pool) with improved facilities.	Office of the Chief Executive	○				

### Outcome 5. Shared responsibility for climate action and environmental sustainability.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
5.1. Encourage sustainable practices to minimise and offset carbon emissions.	5.1.1. Develop a Climate Change Action Plan.	Development Services	○	○			
	5.1.2. Install solar panels on Shire owned buildings.	Works & Services	○	○	○		
	5.1.3. Incorporate green energy options into the plant replacement program.		●	●	●	●	
	5.1.4. Apply for funding for electric vehicle charging stations.	Office of the Chief Executive	○	○			
5.2. Provide sustainable waste management	5.2.1. Prepare a Management Plan for the Boddington Waste Facility	Works & Services	○				

● Covered by existing funding    ○ Needs additional funding



## Outcome 6. A resilient community.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
6.1. Strengthen community resilience to cope with natural disasters and emergencies, including pandemics, storms, flooding and fire.	6.1.1. Review emergency management plans and arrangements with the support of the Local Emergency Management Committee.	Development Services	●				
	6.1.2. Advocate for better battery backup for emergency communication when power is lost.		●	●			

- Covered by existing funding    ○ Needs additional funding





## Attractive, liveable towns and rural communities with affordable, accessible housing for all stages of life.

### Current situation

Overall, the Shire of Boddington is fairly well regarded as a place to live, with 92% of community members giving a rating of okay, good or excellent.

A \$2.3 million redevelopment of Hotham Park saw playgrounds, parks and reserves obtain the highest performance ratings in the 2022 MARKYT® Community Scorecard, relative to other service areas, with a score of 72 out of 100.

On the other hand, telecommunications and internet services received the lowest score at 35 points, 10 points below the industry average. Suggested improvements include a new phone tower in Crossman, and adequate battery backup during power outages and emergencies.

To further improve place scores, the community would like Council to focus on responsible growth and development, accessible and affordable housing, better connected footpaths and cycleways, safer roads and more attractive streetscapes.

While Boddington has some wonderful, unique and charming shops, there is a need to support these businesses with a revitalised town centre to attract more businesses, visitors and customers to the area.

### Recent achievements



#### Hotham Park

Officially opened in March 2021, Hotham Park was a major \$2.3 million redevelopment to leverage the natural beauty and amenity of the Hotham River foreshore and create economic and social benefits. This state-of-the-art park features a pump track, skate park, flying fox, nature playground, kayak launch ramp, multi-purpose half court and outdoor gym just to name a few of the highlights.



#### Awards and recognition

Hotham Park was awarded Park of the Year, and the Play Space Award (over \$0.5M) by the Parks and Leisure Institute of Australia.



#### Public Amenities

Accessible toilet facilities were installed in Boddington Swimming Pool.

### What we will keep doing

The Shire will continue to deliver and support a range of services and facilities that contribute to achievement of the Place aspiration and outcomes, such as:

- Town planning
- Planning and building approvals
- Boddington Independent Living Units
- Asset management
- Building maintenance
- Playgrounds, parks and reserves
- Streetscape design and maintenance
- Footpaths and trails
- Roads and bridges
- Private works (by arrangement)
- Traffic management and signage
- Parking management
- Vehicle licensing (local agent for the Department of Planning and Infrastructure)
- Tree planting program
- Local cemeteries
- Installing new pathways
- Provide kerbing along town side roads







# Our plan for the future

## Outcome 7. Population growth through responsible development and affordable housing.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
7.1. Plan for responsible growth and development with critical utilities infrastructure.	7.1.1. Advocate for reliable and superfast internet and mobile phone coverage (5G network) to enable participation in the digital economy.	Development Services	●	●			
	7.1.2. Advocate for new mobile phone tower in Crossman.		●				
7.2. Plan for more diverse, affordable and sustainable housing.	7.2.1. Support the progression of plans for Banksia Estate, with consideration for revised land uses		●	●			

- Covered by existing funding
- Needs additional funding

## Outcome 8. Attractive and welcoming streets and community spaces.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
8.1. Design and maintain attractive streetscapes.	8.1.1. Develop a Shire signage policy, signage guidelines and an application process.	Development Services	●				
	8.1.2. Review and upgrade standard green blue and brown signage throughout the Shire.	Works & Services	○				
	8.1.3. Develop a verge enhancement program to encourage private owners to improve verge maintenance and to plant more trees.		○				
8.2. Provide quality playgrounds, parks and community spaces.	8.2.1. Upgrade the old public toilet block at the foreshore.		○				
	8.2.2. Install more seating and lighting along river and in parks.				○		
	8.2.3. Construct a new playground at Blue Gum Park.					○	
	8.2.4. Install a bore at Hotham Park to reduce scheme water reliance and use.		○				

● Covered by existing funding    ○ Needs additional funding

## Outcome 9. Safe, sustainable and connected transport.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
9.1. Encourage greater use of active transport with improved paths and cycleways.	9.1.1. Review the Local Bicycle Plan.	Works & Services		●			
	9.1.2. Construct a pathway on Club Drive from Pollard Street to Hakea Road (east side).		○				
	9.1.3. Construct a pathway on Prussian Way from Hotham Avenue to cul-de-sac (north side).			○			
	9.1.4. Construct a pathway on Hill Street between Forrest Street and Hotham Avenue (widen to 2 metres).				○		
	9.1.5. Construct path through Banksia park and Johnstone St Public Access Way					○	
9.2. Maintain a safe, efficient road network and supporting infrastructure.	9.2.1. Advocate for Main Roads WA to upgrade Pinjarra Williams Road with additional passing lanes between Marradong and Dwellingup.		●	●	●	●	
	9.2.2. Improve the river crossing at William Street, to reduce environmental impact.		○				
	9.2.3. Provide kerbing along townsite roads.		○	○	○	○	○
	9.2.4. Implement recommendations in the drainage report to ensure roads have adequate drainage systems in place.		○		○		
	9.2.5. Advocate for Newmont and South32 to address community concerns with vehicle movement, including dust, noise, vibration and traffic.		●	●	●	●	

● Covered by existing funding ○ Needs additional funding









The Shire of Boddington is attracting growing numbers of investors, businesses, workers who choose to live locally, and visitors.

## Current situation

While the mining sector is thriving in Boddington, employing around 44% of the local workforce, there is need to grow, diversity and strengthen the economy to create more local jobs and future economic certainty.

A clear and convincing value proposition is needed to compete with other cities and towns across Western Australia to attract new businesses, investors and visitors.

Business owners and managers scored Boddington 58 out of 100 as a place to own or operate a business, and community members scored Boddington 57 as a place to visit. Both scores are 10 points or more below the industry average.

Economic development, tourism, place activation, education and job creation are some of the lowest performing areas, and highest priorities to address.

To retain local youth, and expand their employment prospects, the community would like secondary education options at Boddington District High School extended to include years 11 and 12, and for local mining companies to invest in more youth training and employment programs.

## Recent achievements



### Boddington Careers and Business Expo

In partnership with Newmont and Boddington Community Resource Centre, the Shire facilitated a free career expo. The expo aimed to raise awareness of apprenticeships, traineeships and other job opportunities in the local area across multiple sectors, including resources, transport, health, and aged care.



### Town Centre Revitalisation

Town centres are the physical, economic, social and cultural hearts of their communities. They are important places for local business and play a crucial role in community connection and neighbourhood character. The Town Centre Master Revitalisation Plan will be adopted by Council in June 2023.



### Boddington Caravan Park Upgrade

A business plan was resolved to determine the need and viability for the upgrading of the Boddington Caravan Park Upgrades to the Boddington Caravan Park, concept plans and Business Case are to be adopted by Council in June 2023.



### Mountain Bike Trail Project

In 2019 the Shire was successful in obtaining funding from Royalty for Regions via Department of Primary Industries and Regional Development. The Mountain Bike Trail Project concept planning is due to be completed by June 2023.

## What we will keep doing

The Shire will continue to deliver and support a range of services and facilities that contribute to achievement of the Prosperity aspiration and outcomes, such as:

- Economic development
- Tourism development
- Place activation
- Boddington Visitor and Interpretive Centre
- Promotion of local history and heritage
- Boddington Caravan Park
- Free 48 hour RV camping site
- Boddington Community Markets
- Maintaining the online event calendar
- iPad Club







# Our plan for the future

## Outcome 10. A thriving economy with good access to education and jobs for everyone.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
10.1. Grow and diversify the economy and local job opportunities.	10.1.1. Collaborate with key partners to host three business after hour events.	Community and Economic Development	○	○	○	○	○
	10.1.2. Arrange a round table discussion with representatives from industry, education and the local community to identify education, training and employment gaps, and advocacy priorities.	Office of the Chief Executive	○				
	10.1.3. Develop a youth training and employment framework to increase opportunities within the Shire of Boddington organisation (including youth work experience, traineeships, apprenticeships, graduate employment, and casual and part time work).			●			
	10.1.4. Advocate for State Government and local mining companies to prepare legacy plans in consultation with the local community, with consideration for social, economic, and environmental impacts and mitigation strategies.				●	●	
	10.1.5. Partner with key stakeholders to develop an economic development and diversification strategy.					○	
	10.1.6. Review the Shire's Business Assistance Grant program.	Community and Economic Development	●				
10.2. Revitalise and activate the central business district.	10.2.1. Implement the Boddington Town Centre Master Plan to activate and beautify the area.	Office of the Chief Executive	○	○	○		

● Covered by existing funding    ○ Needs additional funding

## Outcome 11. An attractive destination for day trips and short stays visitors.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
11.1. Develop and promote high quality tourist accommodation and experiences.	11.1.1. Prepare a revitalisation plan for the Boddington Old School precinct.	Office of the Chief Executive	○	○			
	11.1.2. Install feature lighting on Hotham Bridge to enhance the visitor experience at Hotham River Foreshore.	Works & Services		○			
	11.1.3. Upgrade Boddington Caravan Park	Office of the Chief Executive	○	○	○		
	11.1.4. Design and install regional destination signage.		○				
	11.1.5. Fund a 12-month marketing position to develop marketing materials to promote local services and visitor attractions.		○	○			
	11.1.6. Promote the Shire's online event calendar as a community calendar, and encourage local community groups and service providers to keep it up to date with their events and activities.	Community and Economic Development	●				
	11.1.7. Enhance the interpretive centre to provide an appealing and interactive visitor space.		○				
	11.1.8. Provide a 7 day a week tourism information point.		○				
11.2. Responsibly develop and manage nature-based experiences and trails.	11.2.1. Develop mountain bike trails within the old town dam site.	Development Services	○	○			
	11.2.2. Investigate opportunities for 4x4 and motocross trails within the old town dam site.						○
	11.2.3. Investigate options to extend the walking trail along the river from Lions Weir to William Street.			●			

● Covered by existing funding    ○ Needs additional funding

## Outcome 11. An attractive destination for day trips and short stays visitors (continued).

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
11.2 Responsibly develop and manage nature-based experiences and trails (continued).	11.2.4. Develop Boddington-Dwellingup Rail Trail Stage 1: Boddington to Tullis Bridge.	Development Services	○	○	○		
	11.2.5. Develop Boddington-Dwellingup Rail Trail Stage 2: Tullis Bridge to Dwellingup.					○	○
11.3. Conserve and promote Boddington's unique history and heritage to strengthen local identity and grow tourism.	11.3.1. Replace interpretive signage for significant sites, such as Boddington Old School, Boddington Town Hall, Boddington Lions Weir, Ranford Tourist Information Bay, Ranford Pool, and Dilyan's Grave.	Office of the Chief Executive		○			

- Covered by existing funding
- Needs additional funding









Local leaders are trusted and respected for listening to diverse community views and making well informed, responsible decisions.

## Current situation

As a governing organisation, the Shire of Boddington is rated as excellent, good or okay by 75% of community members.

Prior to completing this Council Plan, only 22% of community members were in agreement that the Shire had developed and communicated a clear vision, and the performance score for community consultation was relatively low at 37 out of 100.

Moving forward, Council will strive to provide more effective leadership, advocacy and engagement. The Shire is committed to consulting the community about local issues, and clearly explaining reasons for decisions and how community views were considered and respected.

While the customer service score was moderate at 57 out of 100, Council is committed to closing the gap on the industry leader with a score of 74. The Shire will respond to community suggestions to embrace change, innovation and new technology to improve the overall customer experience.

## Recent achievements



### New website

A new mobile optimised website was launched in June, 2022 to improve the effectiveness and accessibility of communications.



### Consultation

A focus has been placed on strong community engagement with many 'have your say' opportunities being provided across a wide range of projects.



### Managing Customer Service

Improving processes and procedures in hiring facilities to users. An internal procedure and workflow has been created to depict the interdisciplinary nature of managing facilities.



### Engagement with the Community

Various campaigns have been undertaken for rates database updates, as well as the general community newsletter subscription. This has occurred in Bodd News, Social Media, and on the main banner of the website.

## What we will keep doing

The Shire will continue to deliver and support a range of services and facilities that contribute to achievement of the Performance aspirations and outcomes, such as:

- Governance
- Advocacy and lobbying
- Law making (Local Laws)
- Strategic planning
- Risk management
- Financial management
- Workforce management
- Information technology
- Elections and polls
- Council and Electors' meetings
- Community consultation
- Communication
- Customer service
- Shire News and e-news

## Our plan for the future

### Outcome 12. Visionary leadership and responsible governance.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
12.1. Maintain a high standard of leadership, corporate governance, and customer service.	12.1.1. Provide an annual review of the Council Plan (incorporating the Strategic Community Plan and Corporate Business Plan) to ensure strategic and financial planning is agile and aligned with changing market conditions and community needs.	Office of the Chief Executive	○	●	○	●	○
	12.1.2. Maintain statutory reporting requirements (including compliance audit return, delegation register, policy reviews and statutory registers) to deliver quality governance).	Corporate Services	●	●	●	●	●
	12.1.3. Provide a biennial community survey to benchmark service levels and determine community priorities.	Office of the Chief Executive	○		○		○
12.2. Responsibly manage the Shire's finances, human resources, and assets.	12.2.1. Review the Long-Term Financial Plan.	Corporate Services	●	●	●	●	
	12.2.2. Review and update the Workforce Plan		●				
	12.2.3. Review and scope the organisation's financial and corporate software future requirements.		○				
	12.2.4. Implement new financial and corporate software solutions.			○			
	12.2.5. Review Asset Management Plans.			○		○	○

● Covered by existing funding    ○ Needs additional funding



### Outcome 13. A well informed and engaged community.

Objectives	Actions	Lead	23/24	24/25	25/26	26/27	Future
13.1. Engage the community about Shire projects, activities, and decisions in a timely, open and effective manner.	13.1.1. Implement the Community Engagement Charter.	Office of the Chief Executive	○				
	13.1.2. Run a campaign to populate the Shire's customer database and increase e-newsletter subscribers.		●				
13.2. Improve Shire marketing and communications.	13.2.1. Run a photography competition to showcase the Shire of Boddington.	Community and Economic Development	●				

● Covered by existing funding    ○ Needs additional funding

# Resourcing the Plan

## Strong commitment to value

The Shire is committed to providing the community with value from money. Long term financial planning and annual budgeting is undertaken to responsibly manage expenditure. Shire services, facilities and special projects are funded through various revenue streams. This includes grants from State and Commonwealth government, Lotterywest and others, rates, fees and charges, and cash reserves.

Please see the Shire of Boddington's Long Term Financial Plan at [www.boddington.wa.gov.au](http://www.boddington.wa.gov.au) for more information.

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## An engaged and well supported workforce

The Shire is committed to attracting, training and retaining a skilled and engaged workforce to achieve the outcomes in the Strategic Community Plan. The Workforce Plan is regularly reviewed to ensure workforce resources are aligned with community needs. As of 2022, the Shire employed 38.3 full time equivalent staff to deliver services.

Please see the Shire's Workforce Plan at [www.boddington.wa.gov.au](http://www.boddington.wa.gov.au) for more information.

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## Managing risk

The Shire of Boddington's Risk Management Framework is comprised of a Risk Management Policy and Risk Management Procedures. It sets out the Shire's approach to the identification, assessment, management, reporting and monitoring of risks. All components of this document are based on AS/NZS ISO 31000:2018 Risk Management Guidelines.

It is essential that all areas of the Shire adopt these procedures to ensure:

- Strong corporate governance.
- Compliance with relevant legislation, regulations and internal policies.
- Integrated Planning and Reporting requirements are met.
- Uncertainty and its effects on objectives is understood.

This Framework aims to balance a documented, structured and systematic process with the current size and complexity of the Shire along with existing time, resource and workload pressures.

## Service area planning

Service Teams are responsible for delivering priority projects in this plan, along with existing services and facilities, to meet statutory requirements and community needs. Service area planning is being introduced to seek ways to improve the customer experience, increase business efficiencies, and drive greater value for money.

This table summarises the number of employees in each team as of 2023, expressed as the full-time equivalent (FTE).

Directorate	Service teams	Employees (FTE)
Office of the CEO	Executive	1.8
	Communications	0.6
	Information Technology	0
Corporate Services	Executive	1.0
	Finance	4.5
	Human Resources & Occupational Safety and Health (OSH)	1.0
	Governance & Records Management	0.6
	Early Learning Centre	6.5
Community & Economic Development	Community & Economic Development	1.8
	Community Services (Library and Youth)	1.7
Planning & Development	Executive	1.5
	Environmental Health	0.2
	Ranger and Emergency Services	1.0
Infrastructure Services	Executive	2.0
	Recreational Services	5.0
	Works and Construction	7.0
	Building Maintenance	1.0
Total		37.2

# Additional Operating Expenditure

A number of priority projects are forecast to be undertaken that will result in additional operating expenditure. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans or other funds. Total estimated costs and outstanding funding required are provided below.

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
<b>People</b>									
2.2.2. Explore future options for the Boddington Swimming Pool, including the possibility to enclose or heat the pool so it can remain open all year.	\$50,000	\$50,000							
2.3.2. Determine long term use options for the town hall to increase vibrancy of the facility and surrounding precinct.			\$20,000	\$20,000					
3.2.1. Progress a partnership and funding options to provide a residential aged care facility in Boddington.	\$120,000	\$120,000	\$50,000	\$50,000	\$50,000	\$50,000			
3.4.1. Implement reconciliation activities with the Aboriginal community.	\$10,000	\$10,000	\$10,000	\$10,000					
<b>Planet</b>									
4.2.1. Facilitate the rehabilitation of the Lions Weir, including silt removal within the river to allow recreational use.	\$25,000	\$25,000							
5.1.1. Develop a Climate Change Action Plan.	\$5,000	\$5,000	\$5,000	\$5,000					
5.2.3. Prepare a Management Plan for the Boddington Waste Facility	\$5,000	\$5,000							

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
<b>Place</b>									
8.1.3. Develop a verge enhancement program to encourage private owners to improve verge maintenance and to plant more trees	\$10,000	\$10,000							
<b>Prosperity</b>									
10.1.1. Collaborate with key partners to host three business after hour events.			\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
10.1.2 Arrange a training round table discussion with representatives from industry, education and the local community to identify education, training and employment gaps, and advocacy priorities.	\$5,000	\$5,000							
10.1.5. Partner with key stakeholders to develop an economic development and diversification strategy.							\$30,000	\$30,000	
11.1.1. Prepare a revitalisation plan for the Boddington Old School precinct.	\$20,000	\$20,000	\$20,000	\$20,000					
11.1.3. Upgrade Boddington Caravan Park	\$200,000	\$200,000							

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
11.1.5. Fund a 12-month marketing position to develop marketing materials to promote local services and visitor attractions.	\$70,000	\$70,000	\$30,000	\$30,000					
11.1.8 Provide a 7 day a week tourism information point.	\$20,000	\$20,000							
11.2.2. Investigate opportunities for 4x4 and motocross trails within the old town dam site.									\$30,000
11.2.4. Develop Boddington-Dwellingup Rail Trail Stage 1: Boddington to Tullis Bridge.	\$20,000	\$20,000							
<b>Performance</b>									
12.1.1. Provide an annual review of the Council Plan (incorporating the Strategic Community Plan and Corporate Business Plan) to ensure strategic and financial planning is agile and aligned with changing market conditions and community needs.	\$5,000	\$5,000			\$5,000	\$5,000			\$15,000
12.1.3. Provide a biennial community survey to benchmark service levels and determine community priorities.	\$20,000	\$20,000			\$20,000	\$20,000			\$60,000



Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
12.2.3. Review and scope the organisation's financial and corporate software future requirements.	\$30,000	\$30,000							
12.2.5. Review Asset Management Plans.			\$25,000	\$25,000			\$25,000	\$25,000	\$75,000
13.1.1. Implement the Community Engagement Charter.	\$10,000	\$10,000							

# Capital Program

A number of priority projects are forecast to be undertaken that require additional capital expenditure. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans or other funds. Total estimated costs and outstanding funding required are provided below.

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
<b>People</b>									
2.2.1 Provide a 24 hour community gym.	\$230,000	\$230,000							
2.3.1 Undertake a street art / mural project in accordance with the Town Centre Revitalisation Plan.	\$35,000	\$35,000			\$35,000	\$35,000			
3.3.1 Install accessible toilet facilities in the Town Hall.			\$150,000	\$150,000					
3.3.2 Provide more inclusive play equipment in parks (such as sensory play, braille, and a wheelchair swing)					\$80,000	\$80,000			
<b>Planet</b>									
4.2.1 Facilitate the rehabilitation of the Lions Weir, including silt removal within the river to allow recreational use.			\$800,000	\$800,000	\$700,000	\$700,000			
4.2.2 Enhance Ranford Pool (Darminning Pool) with improved facilities.	\$200,000	\$200,000							
5.1.2 Install solar panels on Shire owned buildings.	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000			
5.1.4 Apply for funding for electric vehicle charging stations.	\$15,000	\$15,000	\$15,000	\$15,000					

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
<b>Place</b>									
8.1.2 Review and upgrade standard green blue and brown signage throughout the Shire.	\$30,000	\$30,000							
8.2.1 Upgrade the old public toilet block at the foreshore.	\$120,000	\$120,000							
8.2.2 Install more seating and lighting along river and in parks.					\$40,000	\$40,000			
8.2.3 Construct a new playground at Blue Gum Park.							\$80,000	\$80,000	
8.2.4 Install a bore at Hotham Park to reduce scheme water reliance and use.	\$50,000	\$50,000							
9.1.2 Construct a pathway on Club Drive from Pollard Street to Hakea Road (east side).	\$100,000	\$100,000							
9.1.3 Construct a pathway on Prussian Way from Hotham Avenue to cul-de-sac (north side).			\$65,000	\$65,000					
9.1.4 Construct a pathway on Hill Street between Forrest Street and Hotham Avenue (widen to 2 metres).					\$65,000	\$65,000			
9.1.5 Construct path through Banksia park and Johnstone St Public Access Way							\$65,000	\$65,000	

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
9.2.2 Improve the river crossing at William Street, to reduce environmental impact.	\$165,000	\$165,000							
9.2.3 Provide kerbing along townsite roads.	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
9.2.4 Implement recommendations in the drainage report to ensure roads have adequate drainage systems in place.	\$200,000	\$200,000			\$200,000	\$200,000			
<b>Prosperity</b>									
10.2.1 Implement the Boddington Town Centre Master Plan to activate and beautify the area.	\$1,789,080	\$1,789,080	\$2,670,830	\$2,670,830	\$1,973,021	\$1,973,021			
11.1.2 Install feature lighting on Hotham Bridge to enhance the visitor experience at Hotham River Foreshore.			\$80,000	\$80,000					
11.1.3 Upgrade Boddington Caravan Park			\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000			
11.1.4 Design and install regional destination signage.	\$80,000	\$80,000							
11.1.7 Enhance the interpretive centre to provide an appealing and interactive visitor space.	\$100,000	\$100,000							
11.2.1 Develop mountain bike trails within the old town dam site.	\$510,000	\$510,000	\$490,000	\$490,000					

Priority Projects	2023-24		2024-25		2025-26		2026-27		Future
	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Funding Required	Total Estimated Costs	Total Estimated Costs
11.2.4 Develop Boddington-Dwellingup Rail Trail Stage 1: Boddington to Tullis Bridge.			\$200,000	\$200,000	\$200,000	\$200,000			
11.2.5 Develop Boddington-Dwellingup Rail Trail Stage 2: Tullis Bridge to Dwellingup.							\$200,000	\$200,000	\$4,000,000
11.3.1 Replace interpretive signage for significant sites, such as Boddington Old School, Boddington Town Hall, Boddington Lions Weir, Ranford Tourist Information Bay, Ranford Pool, and Dilyan's Grave.			\$50,000	\$50,000					
<b>Performance</b>									
12.2.4 Implement new financial and corporate software solutions.			\$350,000	\$350,000					



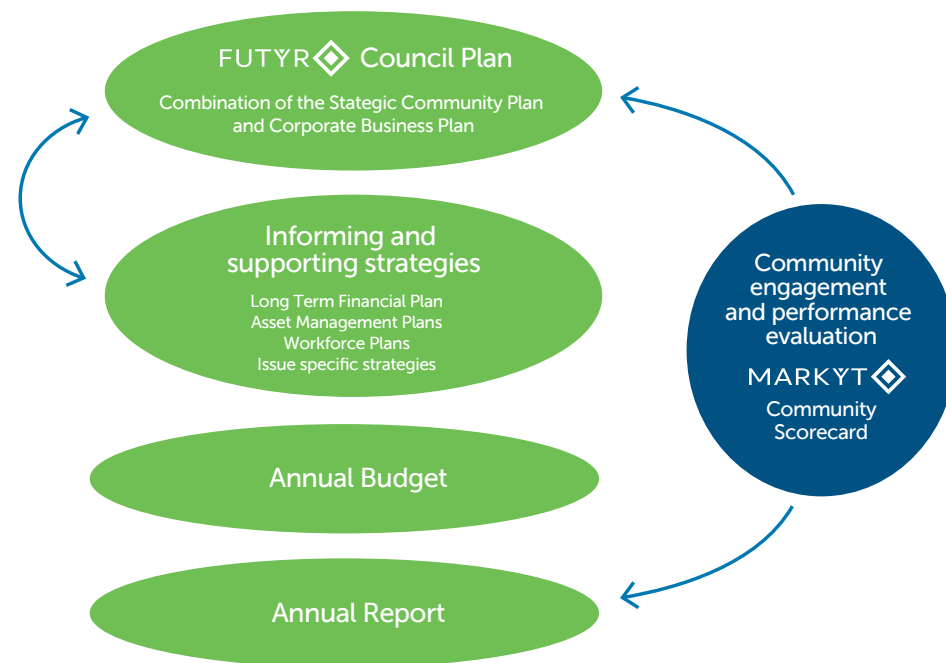
# Developing and Reporting

The Local Government Act 1995 requires all local governments to plan for the future. Councils are required to adopt a 10 year Strategic Community Plan, 4 year Corporate Business Plan and Annual Budget that are integrated with asset management plans, a workforce plan and a long-term financial plan.

To streamline reporting and strengthen integration, we have combined the Strategic Community Plan and Corporate Business Plan into one succinct document and named it our Council Plan.

In 2022, Council embraced the FUTYR® approach to conduct a major review of its Strategic Community Plan and Corporate Business Plan. This is a community-led, integrated and streamlined approach designed specifically for local government. It involved:

- Desktop research
- Detailed review of current plans and strategies to align and integrate outcomes and actions
- Community perceptions survey and benchmarking using the MARKYT® Community Scorecard
- Series of workshops with Elected Members, staff, key stakeholders and local community members



We express our deepest thanks to all community members who assisted with development of the Council Plan. We heard from a good cross section of people in the local community, including youth, families, seniors, people with disability, people with diverse cultural backgrounds, local businesses owners and managers, and representatives from local community organisations.

To track progress against outcomes in this plan, Council will monitor real and perceived performance levels from various sources. Results will be reported in the Annual Report. Please visit [www.boddington.wa.gov.au](http://www.boddington.wa.gov.au) to access the latest Annual Report.

MARKYT  
Community Scorecard

369  
community  
members

MARKYT  
Community VoiceBank

17,076  
word count of ideas  
and suggestions

FUTYR  
Community Workshops

93  
RSVPs

# Community Scorecard

The Shire of Boddington aims to participate in an independent study to monitor and benchmark performance every two years.

The Shire aims to be above the MARKYT® industry average and strives to be the industry leader in all areas.

This chart shows the Shire's Performance Index Score out of 100 compared to the MARKYT® Industry Standards. The preferred target zone is shown as coloured bars.

### LEGEND

- Shire of Boddington  
2022 performance score
- Target zone.  
Shading shows industry  
average to industry high  
from the MARKYT®  
Community Scorecard.  
For further information,  
visit  
[catalyse.com.au/markyt](https://catalyse.com.au/markyt).



## 2022 Performance Measures

[illegible]



Do you have an idea about how to make the Shire of Boddington more vibrant and connected, to improve lifestyle and employment opportunities, or to make the natural environment even more beautiful?

Please reach out to one of your elected members or the responsible officer at the Shire of Boddington to share your thoughts and ideas.

In person: Shire Offices  
39 Bannister Road, Boddington

Mail: Shire of Boddington  
PO BOX 4, Boddington WA 6390

Phone: (08) 9883 4999

Email: [shire@boddington.wa.gov.au](mailto:shire@boddington.wa.gov.au)



[www.boddington.wa.gov.au](http://www.boddington.wa.gov.au)





# LONG TERM FINANCIAL PLAN 2023-2033

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## Document Management

Status: Draft| V1  
Date of Adoption:

### Acknowledgement of Country

The Shire of Boddington acknowledge the Wilman People of the Noongar Nation as the traditional custodians, and pays respect to Elders past and present, as well as the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.



# Overview

The Shire of Boddington Long Term Financial Plan (Plan) is part of the Shire's ongoing commitment to an integrated approach to Planning for the Shire's future. It provides an overview of the Shire's approach to deliver infrastructure and services to the community and the priority projects contained within the Council Plan.

The Long Term Financial Plan is a 10 year rolling Plan that aims, to not only achieve the strategies set out in the Council Plan, but demonstrate the Shire's capacity to fund the priorities. It also seeks to maintain, and where possible, improve service levels into the future while remaining financially sustainable.

The 10 year Plan allows the Shire to manage the cashflow requirements for any new programs or initiatives, as well as major capital renewals. The Plan should assist Council in making more informed decisions by the Shire outlining the details on how these decisions may affect the long term position of the Shire.

The COVID-19 pandemic highlighted the fact that challenges can unexpectedly arise and that the Shire may encounter further challenges or even opportunities, over the next 10 years. The changes in population, demographics or mining operations can bring changing community needs and expectations.

It is important to emphasise that the Plan only considers projects that are known to the Shire at the time of the Plan's development and a flexible and adaptive approach will be taken if new opportunities arise that will deliver community benefits.

A range of benefits of implementing the Plan include, but are not limited to:

1. Projects identified within the Plan provide Shire staff with the confidence to Plan projects earlier than if the Shire was only focusing on a budget cycle (being one year). It provides an indication to officers when they should commence project planning and design.
2. Grant funding submissions can be lodged earlier as the Plan identifies when these projects are likely to occur.
3. It will reduce the carryover projects as the budget allocation for projects will be spread across multiple years. This brings about a long term focus instead of focusing on one year.

# Shire Profile

Located less than 1.5 hours from the Perth CBD, the Shire of Boddington covers 1,900 square kilometres, and includes the localities of Boddington, Ranford, Marradong, Crossman and Quindanning.

Today, the main industry is mining, followed by agriculture. Mining employs about 44 percent of the local workforce. The two major mining operations in the area is Newmont Boddington Gold and South 32 bauxite mine. Agriculture employs about six percent of the local workforce. The main agricultural industries are broad acre farming of grain and livestock, forestry and orchards.

As at the 2021 census, there were 1,705 residents, which is a drop from the 2016 census of 1,844. With 204 people identified as working in Gold Ore Mining at the 2021 census, it is expected that the future population will be impacted by Newmonts life of mine, broadly identified as 2032.

## 2021 ABS Census Demographics

### People



Population	1,705
Male	51.8%
Female	48.2%
Median Age	42

### Age



Under 15	22.2%
15-34 years	18%
35-59 years	35.8%
Over 59 years	24%

### Industry of Employment Top responses



Gold Ore Mining	204
Alumina Production	58
Local Government Admin	34
Secondary Education	26

### Employment Status (over 15 years)



Works full-time	473
Works part-time	201
Away from work	87
Unemployed	32

# Council Plan

## Vision

The Shire's strategic vision:

*"Boddington is well known for being:*

***A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment just***

*..... 90 minutes from Perth"*

## Values

**Proactivity**  
**Dedication**  
**Honesty**  
**Transparency**  
**Respect**  
**Cohesiveness**

Forward thinking and being positive  
The continual pursuit of excellence  
Acting with integrity and building trust  
Being open and accountable  
Being tolerant, helpful and showing empathy and care for others  
Teamwork, unity and share ownership

## Aspirations

<b>People</b>	A connected, inclusive community with excellent access to local health services and residential care for the elderly.
<b>Planet</b>	Everyone is committed to climate action and our future sustainability.
<b>Place</b>	Attractive, liveable towns and rural communities with affordable, accessible housing for all stages of life.
<b>Prosperity</b>	The Shire is attracting growing numbers of investors, businesses, visitors and workers who choose to live local.
<b>Performance</b>	Local leaders are trusted and respected for listening to diverse community views and making well informed responsible decisions.

# Key Information

## Key Statistics

Shire of Boddington 2023

Number of Elected Members	7
Number of Employees (FTE)	37
Number of Electors	1,210
Rateable Properties	1,299
Distance from Perth (km)	123
Area (sq km)	1,901
Population	1,705

## Key Financial Information

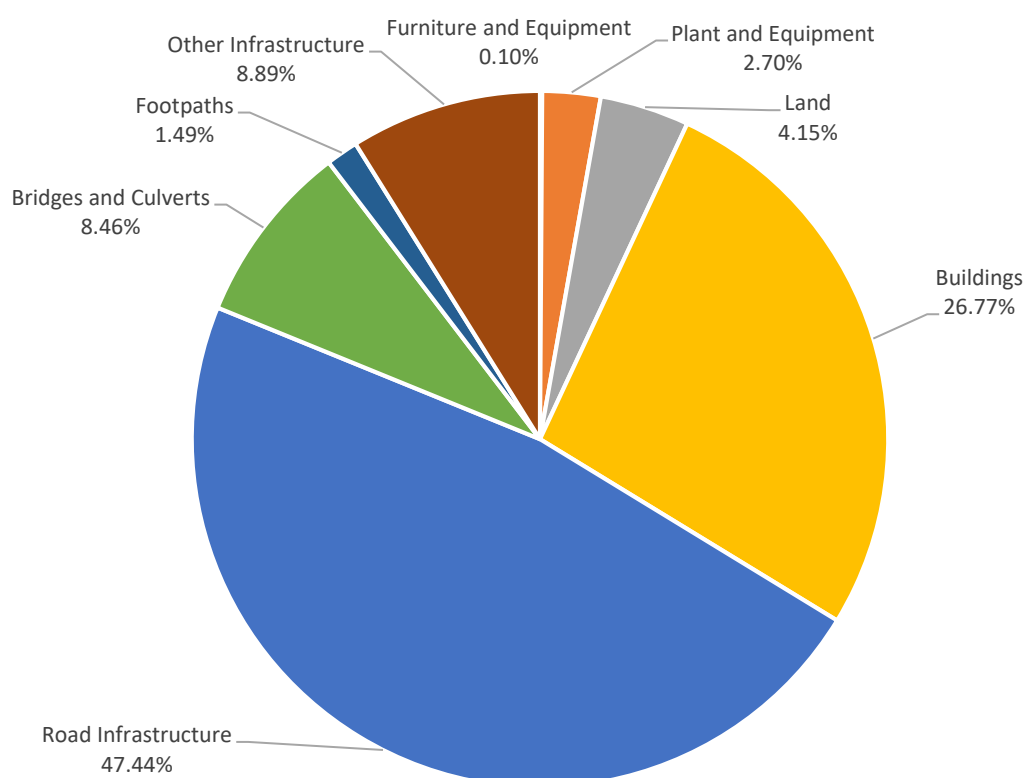
2021-2022 Audited Annual Financial Report

Rates Revenue	\$5,228,314
Fees and Charges	\$1,530,187
Operating Revenue	\$7,865,665
Operating Expenditure	\$9,222,913
Net Assets	\$92,511,718
Reserves	\$1,629,000
Borrowings	\$2,112,566

## Asset Information

The Shire controls an asset network with a written down value of over \$91.7 M of which roads and buildings constitute the largest component value as reflected in the chart below.

### Asset Value by Class, Shire of Boddington 2022 (\$91,726,256)



# Forward Financial Estimates

## Strategies and Price Indicators

The Long Term Financial Plan is one component of a number of integrated strategic planning practices the Shire has developed. The Plan has primarily been prepared to support the Council Plan 2023-2033, while also ensuring that funding for the delivery of infrastructure and services continue to meet community expectations. Other critical informing strategies associated with this Plan are asset management and workforce planning.

Although the Shire does not have an overarching asset management plan, strategies have been developed through the Plan to ensure that funds are allocated for the renewal of critical assets. With the recent development of the Building Asset Management Plan and the revaluation of all road infrastructure assets, a determination of average yearly asset renewal values have been included.

Even though the Western Australian economy recovered strongly after the initial impacts of the Covid-19 pandemic, since 2022 inflation has surged, bringing with it continued increases to the official cash rate. The Reserve Bank of Australia (RBA) has made clear its focus is to bring inflation back within its target band. In just over 12 months the RBA has lifted the interest rates 12 times, with the official cash rate at its highest level in 11 years.

While much of the focus has been on the cost of living for households, Local Governments are also facing high costs. Much of the increases impacting the sector has been the spike in construction costs and the rising costs of wages and salaries. For the second financial year in a row, the increase to award wages is above 4%, with the WA Industrial Relations Commission handing down an increase of 5.3% from 1 July 2023.

Workforce requirements have been considered and factored into the Plan. With the exception of the first year of the Plan, no significant financial impacts are expected to influence employee costs, which are forecast to rise by 1% above inflation.

The Plan has been prepared using a high level grouping of operating income and expenditure accounts based on nature and type. The following table represents the assumptions used throughout the 10 years.

Revenues	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Rates	6%	6%	6%	5%	5%	5%	5%	5%	5%	5%
Grants & contributions	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Fees and charges	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Interest earnings	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Other revenue	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Expenses										
Employee costs	5%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Materials & contracts	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Utility charges	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Insurance expense	6%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Other expenditure	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%



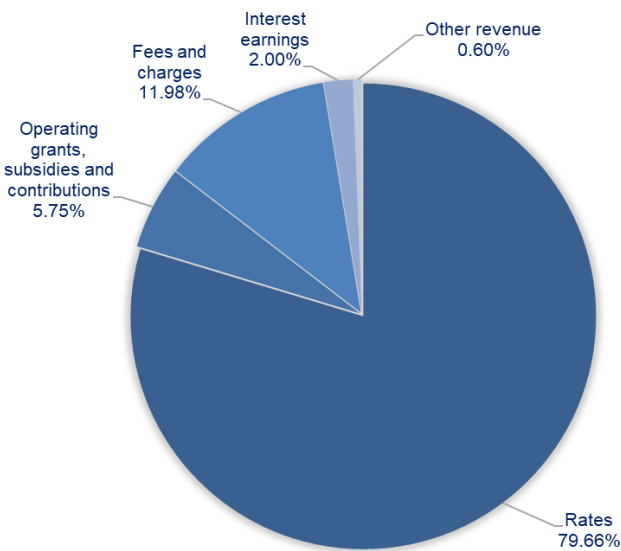
# Operations Overview

## Forecast Revenue

Revenue from rates makes up the majority of the forecast revenue, comprising of 80% of operating revenue over the term of the Plan. Rates are expected to increase by 6% for the first 3 years of the Plan, then decrease to 5% for the remaining life of the 10 year Plan. These increases are to assist in the long term financial stability of the Shire and to maintain the level of service to the community.

The Shire is estimated to receive just under \$6 M over the next 10 years in operating grants, subsidies and contributions and \$18.5 M in capital grants, with the Shire being reliant on \$13 M within the first four years to complete capital projects contained within the Council Plan. Capital grants for road renewals are expected to remain relatively stable.

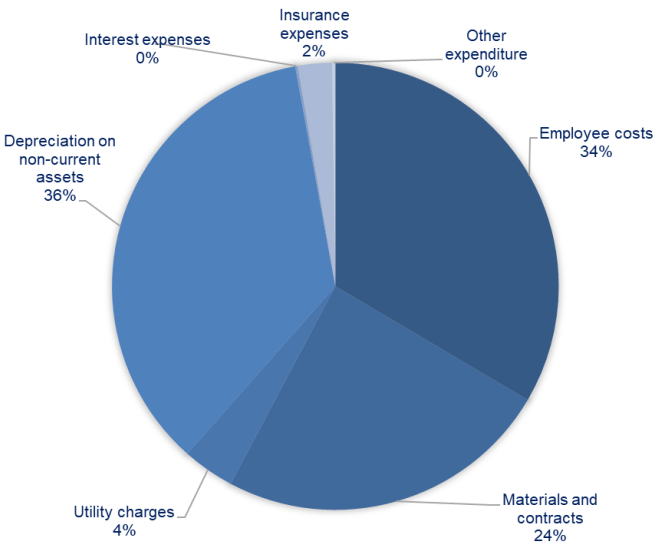
There is a slight fall in fees and charges in the first year of the Plan as operations of the Early Learning Centre are transferred to Regional Early Education & Development (REED). Beyond 2023/2024 increases are in line with inflation forecast. There are a number of fees, particularly throughout the building, planning and health area, with the Shire having no control on the amounts set, preventing full cost recovery of these services.



## Forecast Expenditure

Employee costs, materials and contracts, and depreciation, remain the dominant operating components as reflected in the adjacent graph. With the exception of insurance, employee costs, and depreciation, expenditure is forecast to increase in line with inflation.

For the first year of the Plan Employee costs are at a 5% increase (3% CPI + 2%), due to the 5.3% increase recently handed down by the WA Industrial Relations Commission. It is then forecast at 4%, being 1% above inflation. The total employee costs for the life of the Plan are just over \$36.8 M. With the exception of the first year of the Plan, where the workforce will change slightly, there is no immediate plans to change the current workforce requirements.

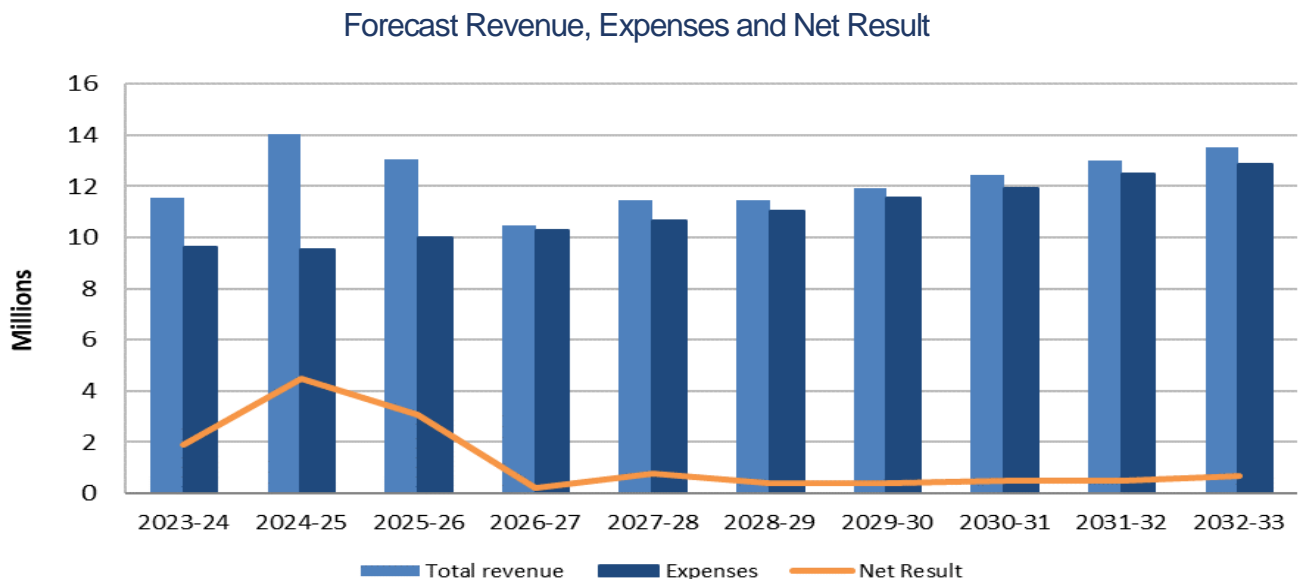


With the uncertainty of rising insurance costs the Plan provides for a 6% increase in the first year, in line with current insurance proposals. A 1% above inflation factor has been applied to the remaining live of the Plan. Insurance costs over the 10 years are forecast to be just over \$27 M.

## Net Result

The chart below shows the operating revenues and expense over time represented as columns, and the net result (revenues less expenses excluding asset revaluation adjustments) as a line.

A steady increase in operating revenue and expenditure is forecast over the 10 years of the Plan. Fluctuations to the level of non-operating grants and contributions received, particularly in the first 4 years of the Plan, produce changes to the net result.



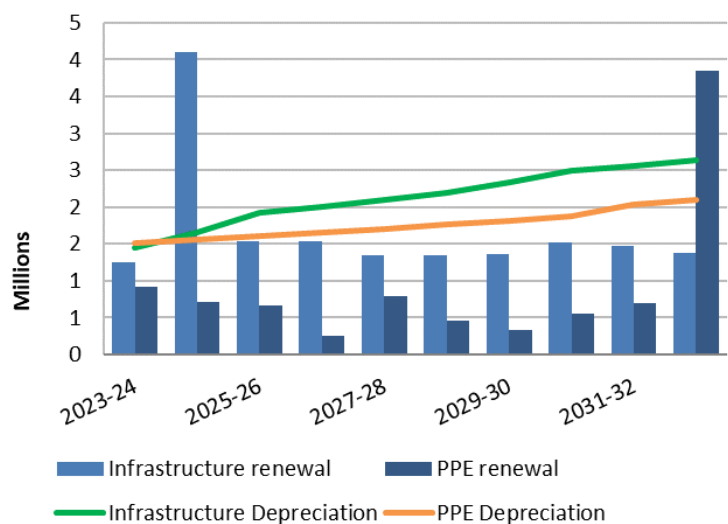
## Depreciation Expense

Ideally, the average asset renewal should be in line with depreciation expense over the long term, to ensure the value of assets are maintained. On average, the Plan shows that the Shire is renewing its assets at a much lower level than depreciation. The Shire is currently in the phase of improving the asset management data, with completion of its cycle of revaluation to be completed over the next 12 months. Improvements to the data and estimation of depreciation, should result in a closer alignment between asset renewals and depreciation expense.

Depreciation expense increases throughout the Plan from \$2.97 M in year one to \$4.75 M in year 10.

Depreciation of Infrastructure over the 10 years is \$21.3 M, with the planned level of infrastructure renewal expenditure at \$16.84 M.

Planned property, plant and equipment asset renewals of \$9 M over the 10 years is much less than the depreciation expense of \$17.74 M over the same period.



# Statement of Comprehensive Income

The Statement of Comprehensive Income is prepared on an accrual basis. This process recognises income as it is earned and expenses as they are incurred. Operating income and efficiency are projected to have steady growth over the next 10 years. The operating surplus will provide funds for expenditure on capital growth; renewal, replacement and provision of new assets, enhancing the long-term financial sustainability of the Shire.

## Statement of Comprehensive Income - by Nature/Type

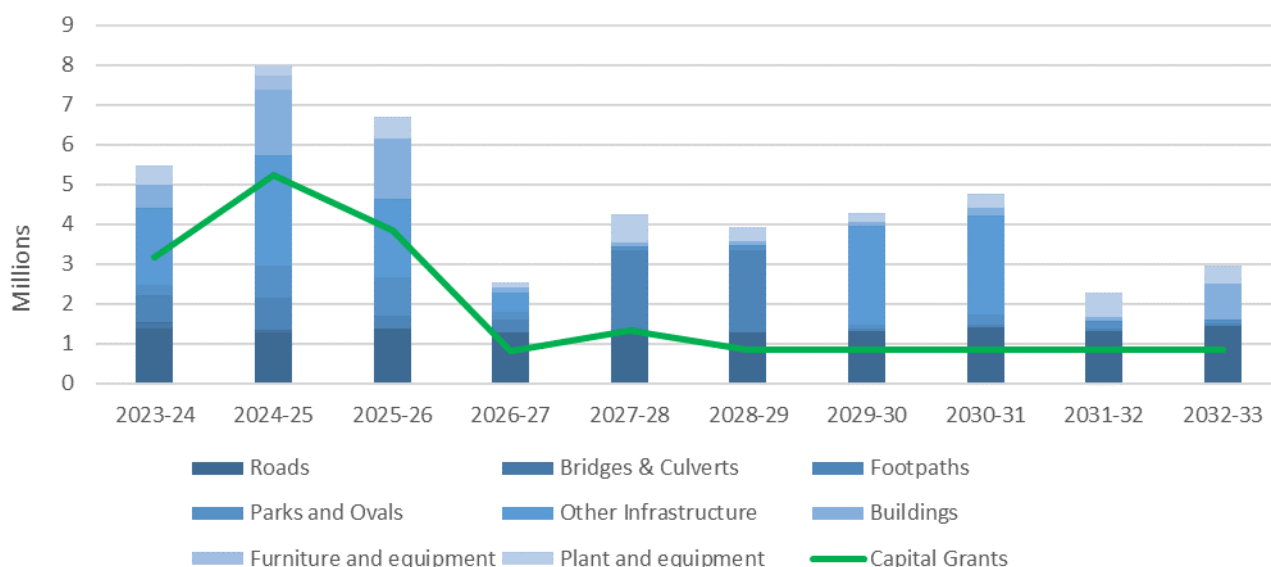
	2023-24 \$	2024-25 \$	2025-26 \$	2026-27 \$	2027-28 \$	2028-29 \$	2029-30 \$	2030-31 \$	2031-32 \$	2032-33 \$
<b>Revenues</b>										
Rates	6,493,310	6,882,909	7,295,883	7,660,678	8,043,712	8,445,898	8,868,193	9,311,602	9,777,182	10,266,041
Operating grants, subsidies and contributions	523,276	538,975	555,145	571,800	588,954	606,624	624,823	643,569	662,876	682,762
Fees and charges	1,089,469	1,122,153	1,155,820	1,190,492	1,226,204	1,262,986	1,300,878	1,339,902	1,380,099	1,421,505
Interest earnings	207,044	175,125	158,974	154,439	201,683	220,780	233,443	237,066	249,009	251,601
Other revenue	54,770	56,412	58,104	59,848	61,645	63,494	65,398	67,360	69,381	71,463
	8,367,869	8,775,574	9,223,926	9,637,257	10,122,198	10,599,782	11,092,735	11,599,499	12,138,547	12,693,372
<b>Expenses</b>										
Employee costs	( 3,065,356)	( 3,187,971)	( 3,315,488)	( 3,448,106)	( 3,586,025)	( 3,729,471)	( 3,878,651)	( 4,033,801)	( 4,195,152)	( 4,362,953)
Materials and contracts	( 2,909,260)	( 2,421,526)	( 2,452,449)	( 2,455,066)	( 2,553,169)	( 2,601,749)	( 2,744,241)	( 2,757,334)	( 2,864,499)	( 2,922,401)
Utility charges	( 361,229)	( 372,071)	( 383,236)	( 394,734)	( 406,577)	( 418,775)	( 431,344)	( 444,287)	( 457,614)	( 471,346)
Depreciation on non-current assets	( 2,977,651)	( 3,233,717)	( 3,542,406)	( 3,667,636)	( 3,816,403)	( 3,969,632)	( 4,164,837)	( 4,367,340)	( 4,614,487)	( 4,756,534)
Interest expenses	( 54,967)	( 43,042)	( 35,257)	( 27,503)	( 20,582)	( 13,365)	( 5,844)	0	0	0
Insurance expenses	( 225,087)	( 234,092)	( 243,460)	( 253,199)	( 263,326)	( 273,857)	( 284,815)	( 296,205)	( 308,047)	( 320,371)
Other expenditure	( 23,095)	( 23,788)	( 24,502)	( 25,237)	( 25,994)	( 26,775)	( 27,579)	( 28,406)	( 29,259)	( 30,137)
	( 9,616,645)	( 9,516,207)	( 9,996,798)	( 10,271,481)	( 10,672,076)	( 11,033,624)	( 11,537,311)	( 11,927,373)	( 12,469,058)	( 12,863,742)
	( 1,248,776)	( 740,633)	( 772,872)	( 634,224)	( 549,878)	( 433,842)	( 444,576)	( 327,874)	( 330,511)	( 170,370)
Non-operating grants, subsidies and contributions	3,168,433	5,245,533	3,845,548	830,466	1,333,799	837,132	840,466	843,799	847,132	850,466
Profit on asset disposals	0	0	0	0	0	0	0	0	0	0
Loss on asset disposal	0	0	0	0	0	0	0	0	0	0
<b>NET RESULT</b>	1,919,657	4,504,900	3,072,676	196,242	783,921	403,290	395,890	515,925	516,621	680,096
<b>Other comprehensive income</b>	2,733,161	2,973,619	3,120,243	3,294,357	3,359,390	3,460,349	3,556,931	3,673,235	3,792,403	4,012,639
<b>TOTAL COMPREHENSIVE INCOME</b>	4,652,818	7,478,519	6,192,919	3,490,599	4,143,311	3,863,639	3,952,821	4,189,160	4,309,024	4,692,735

# Capital Projects Overview

Combined new and renewal asset expenditure of \$50.7 M is Planned over the 10 year period. The ambitious capital works program, is reliant on substantial funding from external grants and contributions of \$18.6 M. The majority of these grants will be required in the first five years of the Plan of \$14.4 M, to achieve projects contained in the Council Plan.

Total asset expenditure by class is reflected in the chart below by the columns with the level of capital grants shown by the green line.

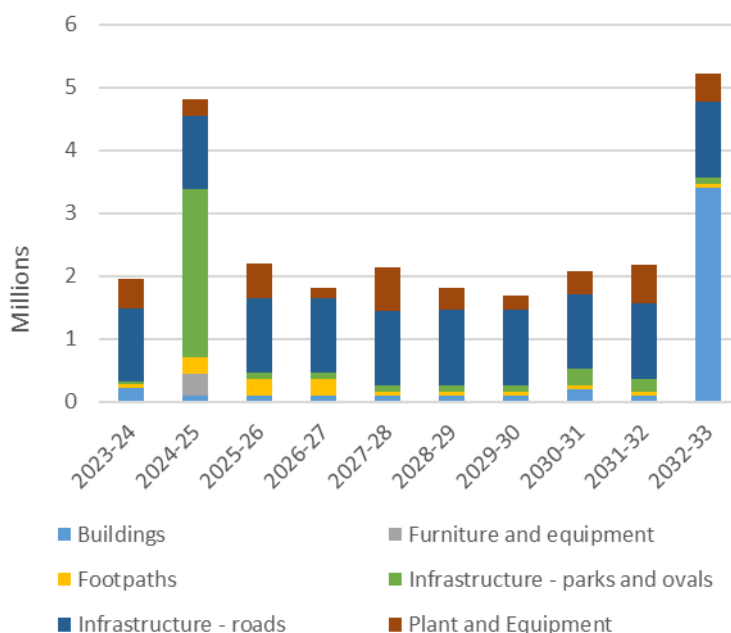
**Total Planned Asset Expenditure by Asset Class**



## Renewal Expenditure

Planned asset renewal expenditure has been determined by allocating the expected funds available for capital expenditure. Allocation of these funds between the various asset classes was undertaken to best match the required asset renewal expenditure. The timing and level of planned asset renewal expenditure for each asset class is summarised in the chart below.

As with the required forecast asset renewals, road renewals dominate the planned asset renewals expenditure, with a total value of \$17.9 M over the life of the Plan.



## Upgrades/New Expenditure

Upgrades to buildings and infrastructure are planned to occur over the next 10 years in response to community expectation and as contained in the Council Plan. Where funds are available after undertaking essential renewal works, funds will be utilised for improvement and new works. Detailed annual planning will be undertaken for asset upgrades/new expenditure in the year the project occurs.

### Capital Projects as identified in the Council Plan

Projects	CP Ref#	2023-24	2024-25	2025-26	2026-27
24 Hour Gym	2.2.1	230,000			
Street Art/Mural Project	2.3.1	35,000		35,000	
Install accessible Toilets	3.3.1		150,000		
Inclusive Play Equipment in Parks	3.3.2			80,000	
Lions Weir Upgrade	4.2.1		800,000	700,000	
Enhance Ranford Pool (Darminning Pool)	4.2.2	200,000			
Install Solar panels	5.1.2	15,000	15,000	15,000	
EV Charging stations	5.1.4	15,000	15,000		
Review & update standard green, blue & brown signage	8.1.2	30,000			
Upgrade toilet block - Foreshore	8.2.1	120,000			
Install more seating and lighting Foreshore	8.2.2			40,000	
Playground Blue Gum Park	8.2.3				80,000
Install Bore at Hotham Park	8.2.4	50,000			
Install pathway Club Drive	9.1.2	100,000			
Install pathway Prussian Way	9.1.3		65,000		
Install pathway Hill Street	9.1.4			65,000	
Install pathway through Banksia park and Johnston St	9.1.5				65,000
Improve river crossing Williams Street	9.2.2	165,000			
Provide kerbing alongside town site roads	9.2.3	10,000	10,000	10,000	10,000
Implement recommendations from Drainage Report	9.2.4	200,000		200,000	
Boddington Town Centre Master Plan	10.2.1	1,789,080	2,670,830	1,973,021	
Light up the Bridge	11.1.2		80,000		
Upgrade Boddington Caravan Park	11.1.3		1,400,000	1,400,000	
Install Regional Destination Signage	11.1.5	80,000			
Enhance Interpretive centre	11.1.7	100,000			
Mountain Bike Trails - Town Dam site	11.2.1	510,000	490,000		
Rail Trail Stage 1	11.2.4		200,000	200,000	
Rail Trail Stage 2	11.2.5				200,000
Interpretive Signage for significant sites	11.3.1		50,000		
Implement Corporate Software System	12.2.4		350,000		



# Capital Works Program

The following Capital Works Program details the outlay of total capital expenditure by asset class over the life of the 10 year Plan.

The funding sources towards the bottom of the table signifies where funding will be sourced to finance the asset costs. It clearly shows that there is a heavy reliance on grants over the first five years.

## Capital Works Program – by Asset Class

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Outlays by Asset Class</b>											
Buildings - non-specialised	120,000	100,000	100,000	100,000	100,000	100,000	100,000	200,000	100,000	900,000	1,920,000
Buildings - specialised	330,000	150,000	-	-	-	-	-	-	3,000,000	2,500,000	5,980,000
Furniture and equipment	-	350,000	-	-	-	-	-	-	-	-	350,000
Infrastructure - bridges and culverts	165,000	80,000	-	-	-	-	-	-	-	-	245,000
Infrastructure - caravan park	-	1,400,000	1,400,000	-	-	-	-	-	-	-	2,800,000
Infrastructure - drainage, kerb and channel	210,000	10,000	210,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	500,000
Infrastructure - footpaths	675,000	820,000	330,000	330,000	2,065,000	2,065,000	65,000	65,000	65,000	65,000	6,545,000
Infrastructure - foreshore infrastructure	-	-	40,000	-	-	-	-	-	-	-	40,000
Infrastructure - other infrastructure	1,929,080	2,750,830	1,988,021	500,000	-	-	2,500,000	2,500,000	-	-	12,167,931
Infrastructure - parks and ovals	285,000	800,000	915,000	180,000	100,000	100,000	100,000	250,000	200,000	100,000	3,030,000
Infrastructure - public facilities	120,000	-	-	-	-	-	-	-	-	-	120,000
Infrastructure - roads	1,159,679	1,262,202	1,173,799	1,278,799	1,283,799	1,288,799	1,293,799	1,398,799	1,303,799	1,443,799	12,887,273
Plant and Equipment	471,226	265,226	557,292	157,571	695,564	364,783	227,526	354,698	600,196	450,211	4,144,293
<b>Total</b>	<b>5,464,985</b>	<b>7,988,258</b>	<b>6,714,112</b>	<b>2,556,370</b>	<b>4,254,363</b>	<b>3,928,582</b>	<b>4,296,325</b>	<b>4,778,497</b>	<b>5,278,995</b>	<b>5,469,010</b>	<b>50,729,497</b>
<b>Funding Sources</b>											
Reserves	195,276	745,851	353,739	-	125,404	360,058	627,604	343,936	648,853	578,146	3,978,867
Grants and Contributions	3,168,433	5,245,533	3,845,548	830,466	1,333,799	837,132	840,466	843,799	847,132	850,466	18,642,774
Borrowings											
Proceeds Sale of Asset	139,050	74,263	221,823	93,417	358,215	106,271	67,643	193,816	212,678	170,677	1,637,853
General Revenue (Rates)	1,962,226	1,922,611	2,293,002	1,632,487	2,436,945	2,625,121	2,760,612	3,396,946	3,570,332	3,869,721	26,470,003
<b>Total</b>	<b>5,464,985</b>	<b>7,988,258</b>	<b>6,714,112</b>	<b>2,556,370</b>	<b>4,254,363</b>	<b>3,928,582</b>	<b>4,296,325</b>	<b>4,778,497</b>	<b>5,278,995</b>	<b>5,469,010</b>	<b>50,729,497</b>

# Financing Overview

In general, the finances of the Shire are expected to improve over the 10 year term with a reduction in the level of outstanding borrowings and an increase in cash savings in the form of reserves as represented in the graph below.

## Borrowings

At year ending 30 June 2023, the principal outstanding on loans is \$1,756,077, with no new borrowings planned to be taken up during the life of the Plan. The principal outstanding on borrowings reduces over the life of the Plan providing the Shire with increasing capacity to borrow in reaction to unplanned events or urgent issues. All current loans are expected to be fully repaid by 30 June 2030.

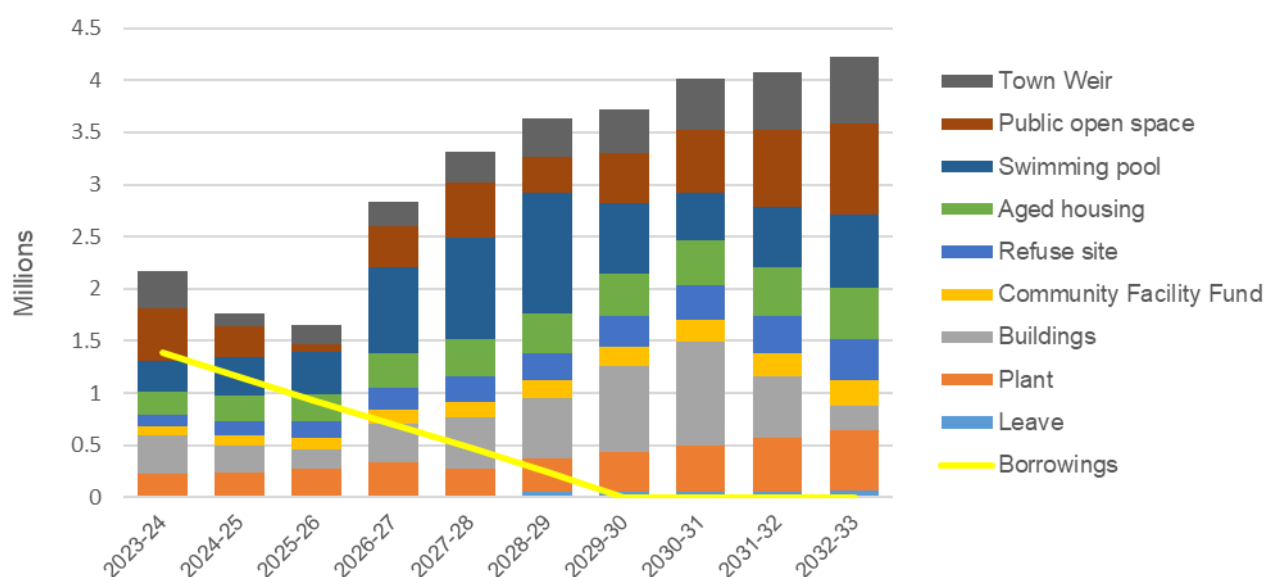
Details of the principal outstanding for each year after 30 June 2023, is as follows:

No.	Purpose	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
105	Administration Centre	-	-	-	-	-	-
100	Childcare Centre	44,500	22,953	-	-	-	-
94	3 Pecan Place	130,551	112,094	92,428	71,473	49,145	25,353
97	34 Hill Street	132,395	113,678	93,734	72,483	49,839	25,710
106	Recreation Centre	460,674	390,146	317,229	241,841	163,898	83,315
107	Recreation Centre	618,542	519,415	418,736	316,479	212,621	107,137
<b>TOTAL</b>		<b>1,386,662</b>	<b>1,158,286</b>	<b>922,127</b>	<b>702,276</b>	<b>475,503</b>	<b>241,515</b>

## Reserves

The balance of cash reserves is forecast to fluctuate over the initial four years of the Plan as funds are used to support the upgrades to the town street and town weir, thereafter generally trend upwards in line with inflation.

Forecast Cash Reserves and Borrowings



# Statement of Financial Activity

The Statement of Financial Activity summarises the operating, capital, debt and reserve transactions. It utilises the same reporting procedures required to formulate the Shires Annual Budget under the Local Government Act WA 1995. The Plan identifies the funds necessary to balance the budget in each financial year through the collection of Rates, and this Plan achieves a balanced budget for each financial year.

## Statement of Financial Activity - by Nature/Type

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>FUNDING FROM OPERATIONAL ACTIVITIES</b>										
<b>Revenues</b>										
Rates	6,493,310	6,882,909	7,295,883	7,660,678	8,043,712	8,445,898	8,868,193	9,311,602	9,777,182	10,266,041
Operating grants, subsidies and contributions	523,276	538,975	555,145	571,800	588,954	606,624	624,823	643,569	662,876	682,762
Fees and charges	1,089,469	1,122,153	1,155,820	1,190,492	1,226,204	1,262,986	1,300,878	1,339,902	1,380,099	1,421,505
Interest earnings	207,044	175,125	158,974	154,439	201,683	220,780	233,443	237,066	249,009	251,601
Other revenue	54,770	56,412	58,104	59,848	61,645	63,494	65,398	67,360	69,381	71,463
	8,367,869	8,775,574	9,223,926	9,637,257	10,122,198	10,599,782	11,092,735	11,599,499	12,138,547	12,693,372
<b>Expenses</b>										
Employee costs	( 3,065,356)	( 3,187,971)	( 3,315,488)	( 3,448,106)	( 3,586,025)	( 3,729,471)	( 3,878,651)	( 4,033,801)	( 4,195,152)	( 4,362,953)
Materials and contracts	( 2,909,260)	( 2,421,526)	( 2,452,449)	( 2,455,066)	( 2,553,169)	( 2,601,749)	( 2,744,241)	( 2,757,334)	( 2,864,499)	( 2,922,401)
Utility charges (electricity, gas, water etc.)	( 361,229)	( 372,071)	( 383,236)	( 394,734)	( 406,577)	( 418,775)	( 431,344)	( 444,287)	( 457,614)	( 471,346)
Depreciation on non-current assets	( 2,977,651)	( 3,233,717)	( 3,542,406)	( 3,667,636)	( 3,816,403)	( 3,969,632)	( 4,164,837)	( 4,367,340)	( 4,614,487)	( 4,756,534)
Interest expense	( 54,967)	( 43,042)	( 35,257)	( 27,503)	( 20,582)	( 13,365)	( 5,844)	0	0	0
Insurance expense	( 225,087)	( 234,092)	( 243,460)	( 253,199)	( 263,326)	( 273,857)	( 284,815)	( 296,205)	( 308,047)	( 320,371)
Other expenditure	( 23,095)	( 23,788)	( 24,502)	( 25,237)	( 25,994)	( 26,775)	( 27,579)	( 28,406)	( 29,259)	( 30,137)
	( 9,616,645)	( 9,516,207)	( 9,996,798)	( 10,271,481)	( 10,672,076)	( 11,033,624)	( 11,537,311)	( 11,927,373)	( 12,469,058)	( 12,863,742)
<b>Funding position adjustments</b>										
Depreciation on non-current assets	2,977,651	3,233,717	3,542,406	3,667,636	3,816,403	3,969,632	4,164,837	4,367,340	4,614,487	4,756,534
<b>Net funding from operational activities</b>	1,728,875	2,493,084	2,769,534	3,033,412	3,266,525	3,535,790	3,720,261	4,039,466	4,283,976	4,586,164
<b>FUNDING FROM CAPITAL ACTIVITIES</b>										
Proceeds on disposal	139,050	74,263	221,823	93,417	358,215	106,271	67,643	193,816	212,678	170,677
Non-operating grants, subsidies and contributions	3,168,433	5,245,533	3,845,548	830,466	1,333,799	837,132	840,466	843,799	847,132	850,466
Purchase of property plant and equipment	( 921,226)	( 865,226)	( 657,292)	( 257,571)	( 795,564)	( 464,783)	( 327,526)	( 554,698)	( 3,700,196)	( 3,850,211)
Purchase of infrastructure	( 4,543,759)	( 7,123,032)	( 6,056,820)	( 2,298,799)	( 3,458,799)	( 3,463,799)	( 3,968,799)	( 4,223,799)	( 1,578,799)	( 1,618,799)
<b>Net funding from capital activities</b>	( 2,157,502)	( 2,668,462)	( 2,646,741)	( 1,632,487)	( 2,562,349)	( 2,985,179)	( 3,388,216)	( 3,740,882)	( 4,219,185)	( 4,447,867)
<b>FUNDING FROM FINANCING ACTIVITIES</b>										
Transfer from reserves	403,026	745,851	353,739	0	125,404	360,058	627,604	343,936	648,853	578,146
Transfer to reserves	( 506,040)	( 342,097)	( 240,373)	( 1,181,074)	( 602,807)	( 676,681)	( 718,134)	( 642,520)	( 713,644)	( 716,443)
Repayment of past borrowings	( 369,415)	( 228,376)	( 236,159)	( 219,851)	( 226,773)	( 233,988)	( 241,515)	0	0	0
<b>Net funding from financing activities</b>	( 472,429)	175,378	( 122,793)	( 1,400,925)	( 704,176)	( 550,611)	( 332,045)	( 298,584)	( 64,791)	( 138,297)
Estimated surplus/deficit July 1 B/Fwd	901,056	0	0	0	0	0	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Scenario Modelling

Scenarios were developed to test the financial impact of reduced levels of operating funding with modelling for the impact on the Shire of various reduced funding levels.

To ascertain the effect of reduced funding levels, a base scenario was developed with a rate yield increase of 3% above inflation for first three years, then 2% above inflation for the remaining life of the Plan. Two alternative scenarios were also developed from this base, in scenario two calculations reflect an increase of 2% above inflation for the term of the Plan and for scenario three the rates yield increase is in line with inflation for the term of the Plan. All other assumptions remained the same across the three scenarios.

The base scenario was selected as the most appropriate and has been used for the Plan. The base scenario includes levels of rate revenue to ensure the current levels of service are maintained.

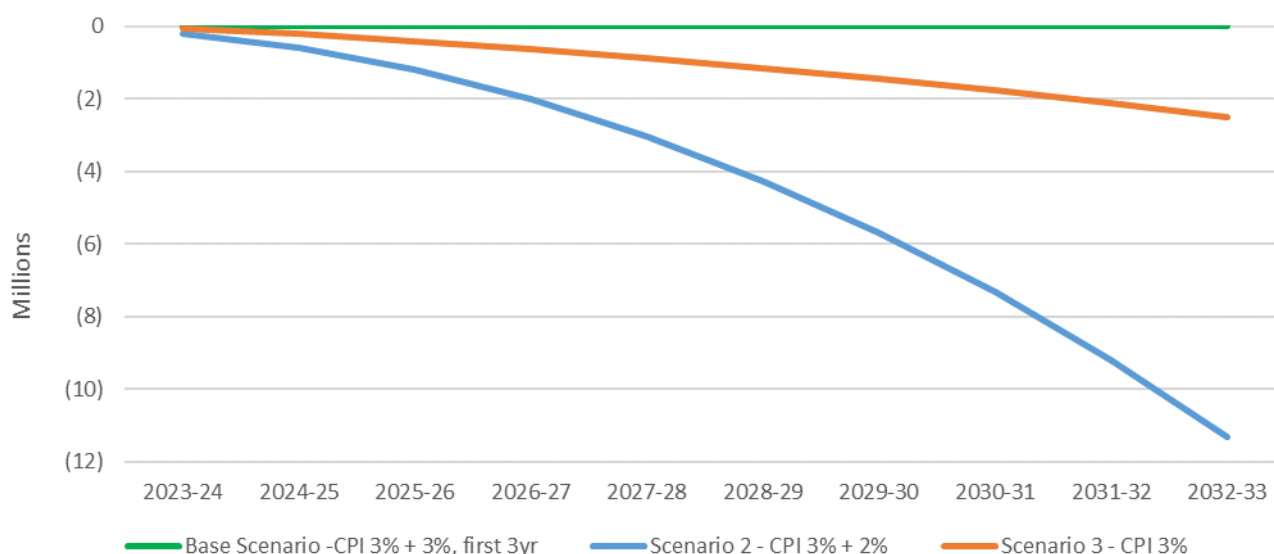
The table below reflects the impact of a change in total rates yield on the estimated surplus (deficit) June 30 from the base scenario (other assumptions remaining the same).

## Estimated Surplus (Deficit) June 30 Carried Forward

Funding Level	Variance from Base Level in Year 10 (\$)
Scenario two – 2% increase above inflation	(2,491,315)
Scenario three – 0% increase above inflation	(11,314,165)

The chart below reflects the impact of the same change in total rates yield on the estimated surplus deficit over the year, other assumptions remaining the same. The base scenario was selected as it achieved a balanced budget throughout the years.

## Scenario Comparison – Estimated Surplus (Deficit) June 30 Carried Forward



# Risk Management

The Shire provides a diverse range of services and facilities to the general public, which exposes it to risks. These have been considered when preparing this Plan. As part of the implementation of Integrated Planning and Reporting, the Shire updated and formalised its risk based management practices in 2022, to improve the management of identified risks.

The reviewed framework aligns with the International standard for Risk Management, ISO 31000:2018 and provides a balanced documented, structured and systematic process that integrates risk management across all activities across the Shire. The framework sets out the Shire's approach to the identification, assessment, management, reporting and monitoring of risks.

The Shire has a practice of conducting a regular review of insurance levels to ensure the level is adequate.

It is important to note that a number of capital projects to be undertaken, within the first four years of the Plan, are highly dependent on external funding. Changes in the level of funding could heavily impact the deliverables of particular projects. Should for any reason grant funding be unsuccessful, a reassessment of the project will need to be undertaken by Council, which could result in a reduced scope or alternative sourcing of funds required from either borrowing or reserves.

During the development of this Plan there is quite a lot of uncertainty around economic factors such as inflation, interest rates and future wage rises. The April 2023 CPI indicators released by the WA Treasury Corporation (WATC) reported a rise to 6.8%, up from 6.3% March. This is contrary to what the market participants were expecting, believing that in March 2023 the CPI inflation had steadied. Similar sentiments are reflected in the most recent Economic Briefing report released by WALGA reporting the LGCI had increased by 0.9% for the March quarter.

# Monitoring and Performance

## Monitoring

As this Plan is set against uncertainty with regards to external grant funding and inflation factors, it will be reviewed every 12 months to reflect the changes in economic conditions, as well as changes to community demands placed on the Shire.

## Performance Assessment

A series of performance indicators, in the form of financial ratios, have been used to assess the financial performance of the Shire.

To maintain comparability across the industry, these ratios and their respective target ranges, have been derived from the Department's Long Term Financial Planning guidelines and Regulation 50 of Local Government (Financial Management) Regulation 1996.

Graphs of these financial ratios are presented on the following pages together with the formula used to calculate the ratio, a brief description of what the ratio indicates and an assessment of the impact of the ratio on the Shire's finances in the future.



# Forecast Ratio Analysis

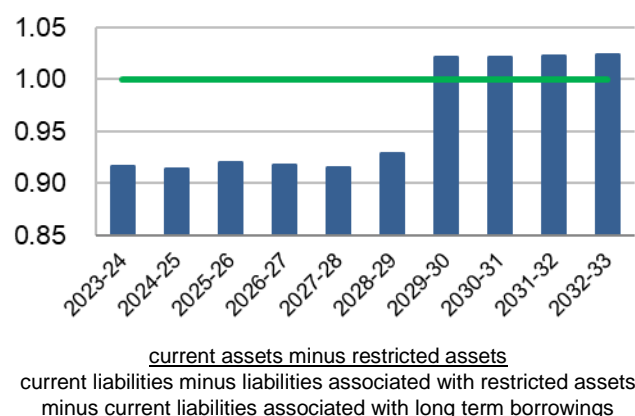
## Ratio Targets

The Department's Advisory Standard provides target levels for each of the ratios. These target levels are represented on the ratio graphs as an orange or green line. The orange line represents the level at which a 'basic standard' is met, the green line representing the level at which an 'advanced standard' is met where applicable

## Current Ratio

This ratio is a measure of the Shire's immediate liquidity and the capacity to meet short term financial obligations from unrestricted current assets.

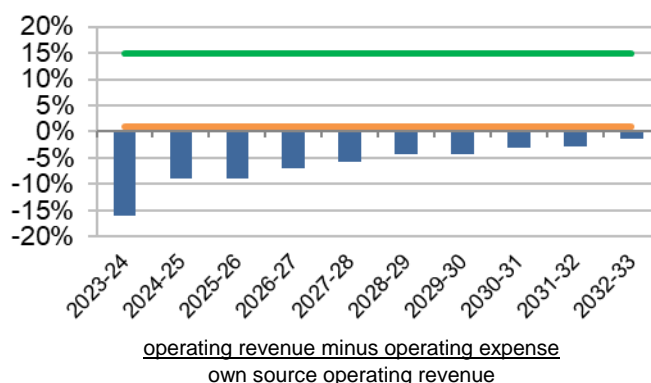
As expected for a Shire with a forecast balanced funding surplus position and current borrowing liabilities, the ratio is less than 1.0 until the borrowings are repaid. The trend is not considered to indicate a threat to the Shire's long term financial position.



## Operating Surplus Ratio

This ratio measures the extent to which own source revenues raised cover operational expenses.

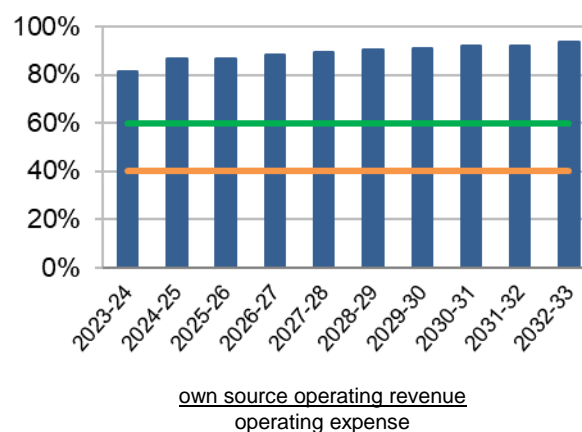
While the ratio is below the target at the beginning of the Plan, the ratio is improving over the term of the Plan. It highlights how the cumulative impact of the rates increases are intended to address the Operating Surplus Ratio over the long term.



## Own Source Revenue Coverage Ratio

The ratio is a measure of the extent of the Shire's ability to cover costs using only discretionary revenue.

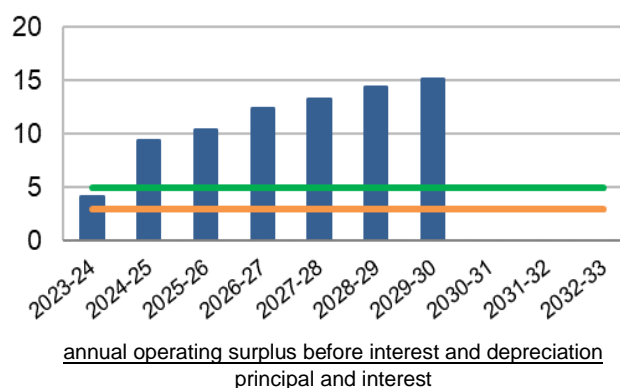
The ratio is above the target range indicating that the Shire is not over reliant on external funding to fund its operating activities.



## Debt Service Cover Ratio

Measures the extent of the Shire's capacity to generate sufficient cash to cover debt payments.

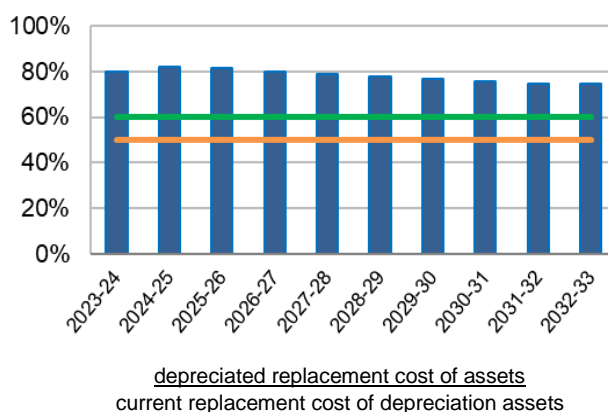
The ratio is in the advanced range and continues to improve over time as existing borrowings are paid off. The ratio indicates the Shire has a capacity to borrow in the short term with increasing capacity for the term of the Plan.



## Asset Consumption Ratio

A measure of the aged condition of the Shire's physical assets.

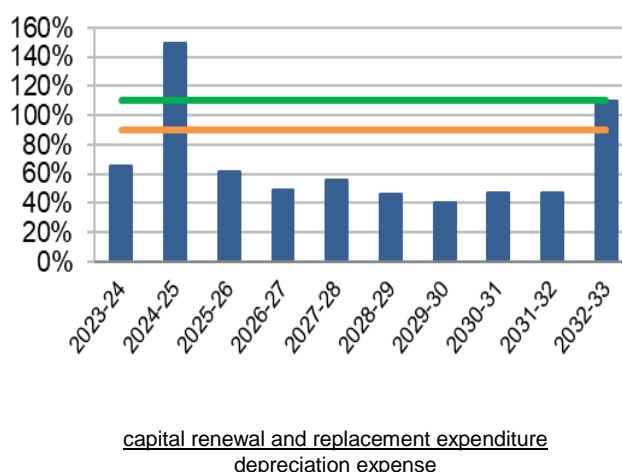
The ratio is above the target range and remains so throughout the term of the Plan with assets being renewed at adequate levels to maintain the average age of assets.



## Asset Sustainability Ratio

A measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives.

The ratio highlights asset renewal expenditure relative to depreciation fluctuates as expected. On average the ratio is below the guideline level and indicates the Shire is generally not renewing assets in line with their forecast depreciation expense. Further improvements to the data and estimation of depreciation, is scheduled to occur over the coming year, which should result in a closer alignment between asset renewals and depreciation expense.



# Improvement Plan

All strategic plans require continuous development in order to improve the quality of planning. Many of the small local governments are moving away from having a standalone Long Term Financial Plan and are instead implementing a Strategic Resource Plan. This plan encompasses the Shires, long term financial, asset management and workforce planning, which provides the Council and community a full picture of all strategies that set out to achieve the outcomes in the Council Plan. The Shire of Boddington are looking to adopt this strategy within the next 12 months.

Further improvements as identified throughout the development of this Plan, includes the enhancement of the asset management data quality, including establishing better depreciation estimates. Although low risk to financial data, it is a high risk when understanding the Shires asset renewal requirements.

## Informing Documents

The following Shire of Boddington documents and sources were referenced during the preparation of the Long Term Financial Plan:

- Shire of Boddington Council Plan 2023-2033;
- Building Asset Management & Condition Review 2023
- Plant Replacement Program 2023-2038
- 10 Year Capital Roadworks Program, 2023-2033
- Road Infrastructure Valuation Report, 30 June 2022
- Bridge Infrastructure Valuation Report, 30 June 2022
- Annual Financial Report 2021–2022; and
- Annual Budget Report 2022-2023

**For further details on the Long Term Financial Plan, please contact:**

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W: [www.boddington.wa.gov.au](http://www.boddington.wa.gov.au)

## 9.2.2 Town Centre Revitalisation Masterplan

File Reference:	3.000615
Applicant:	Nil
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	9.2.2A Draft Masterplan 9.2.2B Implementation Actions and QS Report 9.2.2C Cost Benefit Analysis 9.2.2D Submissions

### Summary

Council is requested to endorse the final draft of the Town Centre Revitalisation Masterplan following a period of public consultation.

### Background

In 2022, the Shire commissioned a community survey as a part of the development of the Council Plan. This revealed that one of the prominent challenges identified for the Boddington town centre is that it appears “tired and outdated”. Recognising the need for improvement, the community expressed their desire to enhance the centre’s amenity through various actions, including beautifying the town centre with vibrant landscaping, tree planting, street artwork and sculptures. Furthermore, the community called for the provision of additional amenities such as meeting places, toilets, lighting, seating and parking facilities.

The planning for the Town Centre Revitalisation has been a focus of the 2022/23 year. In April 2023, the draft Town Centre Revitalisation Plan was released for community comment. This report recommends consideration of the submissions and adoption of the Masterplan.

### Comment

The Town Centre Revitalisation project has identified a significant number of opportunities that the Shire may wish to progress in the short, medium and long term. The overall project scope encompasses a range of improvements, such as activation works, civil works and enhancements to the landscape and aesthetics along the main street. Adjacent side streets, strategically identified as vital connectors to key facilities and popular tourist attractions, have also been identified for various enhancements.

The Masterplan, contained in Attachment 9.2.2A, is complemented by the schedule of recommended implementation actions and a high level quantity surveyor report (Attachment 9.2.2B). Each item within the implementation actions has been allocated a priority of high, medium or low, as well as a short, mid or long term timing recommendation.

The actions and costings have been assigned by the following precincts:

- Activation works
- Bannister Road – Residential Precinct
- Bannister Road – Commercial Precinct
- Old School, Oval, Memorial Park and Foreshore Trail
- Central Plaza
- Central Park & carpark
- Town Hall Parking
- Johnstone and Pollard Streets
- Wuraming Avenue

- Farmers Reserve and Prussian Park

Individual projects within each precinct will require detailed design and further planning as resourcing becomes available to implement each one.

A Cost Benefit Analysis (Attachment 9.2.2C) conducted on this project demonstrates positive net present values and strong benefit cost ratios, highlighting significant social and economic benefits, including:

- Attracting and retaining population by enhancing the town's amenity and integrating with other Shire projects
- Creating a vibrant, attractive, accessible and economically prosperous town centre
- Improving safety for road users and pedestrians through enhanced infrastructure
- Enhancing wayfinding to showcase the town's beautiful river and foreshore, encouraging longer visitor stays
- Providing public art and history to enrich the town's cultural identity
- Enhancing the sense of arrival into town
- Beautifying the town, reducing the heat island effect with a tree canopy and shade
- Injecting vibrancy into Boddington and connecting the river to the main street
- Promoting social development, community pride and connectedness among residents
- Diversifying the Shire and regional economy by boosting the tourism industry and increasing visitor spend
- Encouraging permanent residency by attracting mining sector employees and reducing the number of DIDO workers
- Supporting local businesses through population and visitor growth
- Increasing the reliability and security of electricity through undergrounding power
- Stormwater management and flood prevention
- Economic stimulus during construction phase

Through the ongoing implementation of the larger community infrastructure elements of this project, the Shire also has the opportunity to unlock its tourism potential by implementing a range of complementary projects. These include wayfinding and signage, enhanced festival advertising, curation of artwork and history, road surface murals, information boards and the enhancement of amenities. Installation of Electric Vehicle (EV) chargers are also proposed as an added benefit, allowing easy day trips for EV users due to the proximity to the metropolitan area.

To progress the Masterplan implementation, actions totalling \$1,789,080 have been identified to progress as Stage 1. Funding to the amount of 48% of this initial stage is proposed to be sought from the Growing Regions funding opportunity initially, with leverage provided by South32's Community Investment Funding and municipal funds, to together make up 52% of the project cost. The structure of the application is proposed to be:

- a. Growing Regions 48% (\$864,201)
- b. Shire of Boddington 37% (652,743)
- c. South32 Community Investment Funding 15% (\$272,136)

### Consultation

To ensure community involvement and the gathering of diverse ideas, a project Reference Group was established by the Shire in October 2022. The Reference Group provided valuable input to inform the Masterplan development.

To engage the broader community, a Digital Community Engagement Survey was distributed between December 2022 and early January 2023, inviting feedback on the project direction. Business owners were also given the opportunity to express their opinions and contribute to the revitalisation efforts.



A community consultation event was organised on March 28, 2023, where attendees were invited to comment on the draft Masterplan. This event provided further opportunities for the community to voice their opinions and shape the direction of the revitalisation plan.

Widespread community consultation on the final draft concept occurred throughout April 2023. The schedule of submissions received in the course of this consultation is contained in Attachment 9.2.2C.

#### Strategic Implications

Aspiration	Prosperity
Outcome 10	A thriving economy with good access to education and jobs for everyone
Objective 10.2	Revitalise and activate the central business district
Action 10.2.1	Develop a Boddington Town Centre Master Plan to activate and beautify the area.

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

The Town Centre Revitalisation Plan outlines many projects that can be undertaken to improve various elements of public space throughout Boddington. Each of these projects has a financial implication. The total cost of the Revitalisation Plan is estimated at \$6.317M plus contingencies. The most significant cost is in relation to the undergrounding of the power along Bannister Road.

The majority of costs have been included in the draft Long Term Financial Plan, however, the achievement of the project is heavily reliant on external funding. Council may wish to pursue a variety of funding mechanisms, including grants, loans, utilisation of Shire Reserve funds, and municipal funding.

#### Economic Implications

The revitalisation of Boddington as a tourism destination has the potential to significantly enhance the local economy and attract a greater influx of visitors. As visitation increases, there will be opportunities to enhance the food and beverage offerings, enticing visitors to extend their stays and contributing to the development of a robust and sustainable tourism industry.

#### Social Implications

The project is a key social infrastructure project for the Shire that will benefit everyone in the community. This project will address the current challenges in the town centre associated with ageing infrastructure, such as seating, footpaths, kerbs, landscaping and car parking accessibility.

#### Environmental Considerations

Nil

### Risk Considerations

Risk Statement and Consequence	Failure to deliver on this project following the development of the masterplan, which has heightened community expectations, is a key risk.
Risk Rating (prior to treatment or control)	High
Principal Risk Theme	Reputational, Financial
Risk Action Plan (controls or treatment proposed)	Continue to progress funding opportunities and implement project management processes for all elements within the Masterplan.

### Options

1. Determine that amendments are required to the draft Masterplan and defer this item
2. Determine an alternative order for the priority projects
3. Adopt the Plan as presented

### Voting Requirements

Simple Majority

### Officer Recommendation and Council Decision

**COUNCIL RESOLUTION: 82/23**

**Moved: Cr C Erasmus**

**Seconded: Cr I Webster**

**That Council:**

1. **Endorse the Town Revitalisation Masterplan as contained in Attachment 9.2.2A.**
2. **Commits to the provision of \$652,743 to the Town Revitalisation Project, pending a successful grant funding submission to the Growing Regions Program for \$864,201.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil



# Final Masterplan Stage 5

## Boddington Town Centre Revitalisation



*The Shire of Boddington acknowledges the Gnaala Karla Booja people as Traditional Custodians and their continuing connection to the land, waters and community.*

*We pay our respects to all members of the Aboriginal and Torres Strait Islander Peoples of Australia, their communities, their cultures; and to Elders past, present and emerging*





- 1.0 | **Background and Project Team**
- 2.0 | **Scope of Works**
- 3.0 | **Process**
- 4.0 | **Scoping and Consultation**
- 5.0 | **Workshop Facilitation**
- 6.0 | **Project Recommendations**
- 7.0 | **Guiding Palette**
- 8.0 | **Hard Surfaces**
- 9.0 | **Structures and Furniture**
- 10.0 | **Planting Palette**
- 11.0 | **Curated Public Art**
- 12.0 | **Final Masterplan**
- 13.0 | **Design Fundamentals**
- 14.0 | **Key Precinct**
- 15.0 | **Next Steps**
- 16.0 | **Appendices**

REVISION	DATE	ISSUE OR AMENDMENT	BY	REVIEWED
A	22/02/2023	REVISED MASTERPLAN	SV	PMA
B	27/02/2023	REVISED MASTERPLAN	SV	PMA
C	03/03/2023	DRAFT FINAL MASTERPLAN	SV	PMA
D	08/03/2023	DRAFT FINAL MASTERPLAN	SV	PMA
E	17/03/2023	DRAFT FINAL MASTERPLAN	XZ	PMA
F	09/05/2023	FINAL MASTERPLAN	SV	PMA



The Shire of Boddington has a population of approximately 1800 people, and an economy that is heavily reliant on mining, the main street currently provides a neat, clean space, with few elements to attract people to 'place'.

Improvements to the Town Centre were recently identified as a key action in the Strategic Community Plan (Council Plan) for progression in 2022/23. The Council Plan was informed by significant levels of community engagement, and the Shire is embarking on this project as a priority.

After an open tender process, in October 2022 the Shire of Boddington appointed Emerge Associates and their assembled project team to develop a masterplan for the Boddington Town Centre. The project is a significant redevelopment and is expected to include the majority of the main street, as well as flow into side streets which have been determined to be key facility or tourism attraction connectors.

The aim of this project is to provide an attractive, vibrant streetscape, to trigger a renewed and sustained interest in Boddington, enhance community pride, and provide an attractive environment for small business.

#### Our Project Team:

- Emerge Associates – Lead consultant and Landscape Architecture
- Porters Consulting Engineering – Civil Engineering and Transport Planning
- Rise Urban – Planning and Urban Design
- BSM Consulting – Quantity Surveyors



## EMERGE ASSOCIATES



PETA MAREE ASHFORD  
Director  
Principal Landscape Architect  
RLA



SIMON VANDEWATTYNE  
Landscape Designer

## RISE URBAN



CAMERON LECKEY  
Director  
Urban Planner



CHEE MOK  
Director  
Urban Designer

## PORTERS CONSULTING ENGINEERS



BRAD HARRIS  
Managing Director  
Senior Road Safety Auditor



RACHEL THOMPSON  
Project Engineer

## BSM CONSULTING



ROWAN SMITH  
Director  
Quantity Surveyor



### Project Extent

The boundaries of the project are contained along Bannister Road, from the Northern entry past Hill Street and Southern entry by Farmers Reserve and include Wuraming Avenue, a section of Johnstone Avenue between Wuraming Avenue and Pollard Street and a section of Pollard Street between Johnstone Street and Bannister Road.

The area is broken up into 3 levels of design intensity:

1. High level (orange). Total of 700m - high focus area, quality durable finishes, high standard aesthetics, promotes interest and encourages longer stays.
2. Medium (blue). Total of 70m – important connecting node, and should provide some of the key elements of the high level design areas, but provide a natural progression into and out of the high and low zones.
3. Low (green) Total of 470m – minor aesthetic amendments, continuation of some themes or elements that indicate to the user that the area is within an important component of the Boddington Town Centre.

### Project Deliverables

The project methodology includes 5 stages of work.

Stage 1 Project inception and Investigation

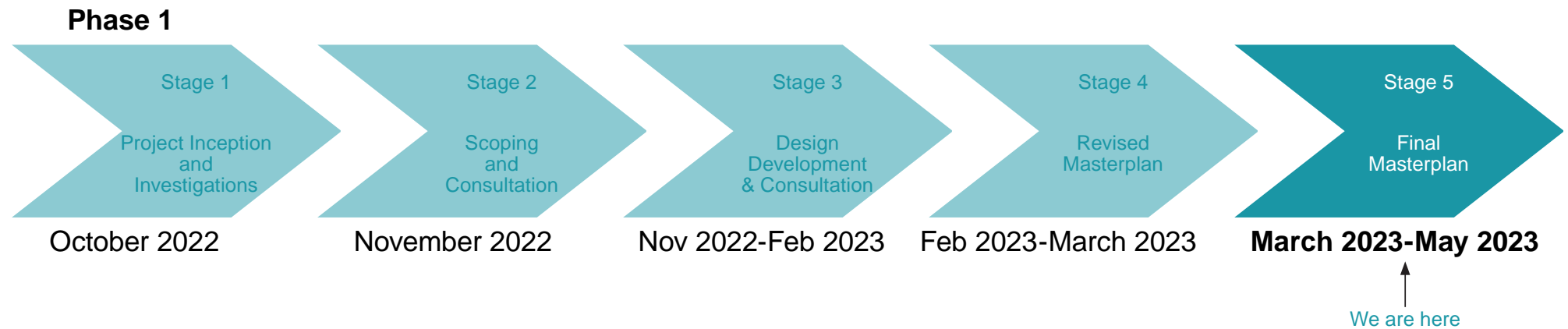
Stage 2 Scoping and Key Stakeholder Consultation

Stage 3 Masterplan Design Development and Key Stakeholder Consultation

Stage 4 Revised Masterplan

Stage 5 Final masterplan and project engagement report





### Summary

On Thursday morning, 10th of November 2022, staff from Emerge Associates facilitated a Reference Group Workshop along with technical council officers and a councillors workshop at the Shire of Boddington Chambers.

They presented a site analysis and opportunities & constraints plan that were conducive to gathering ideas and thoughts as to where the Boddington Town Centre Revitalisation Masterplan project should head towards and what the community wishes out of it.

Additionally, a Digital Community Engagement Survey was distributed during the month of December 2022 and early January 2023 to engage the broader community and receive feedback on the project. Similarly, business owners were invited to have their say.

Finally, a community consultation was organised outside the Shire chambers on the 28th of March 2023 where attendees were invited to comment on the masterplan.

#### Workshop 1 & 3 - Reference Group

The group included seven participants including council staff CEO Julie Burton and Executive Manager Planning and Development Roy Greive.

10 November 2022  
19 January 2023

#### Workshop 2 - Councillors

The group included five Councillors accompanied by Boddington CEO Julie Burton.

10 November 2022

#### Digital Community Engagement Survey

An online survey, distributed via the Shire's Facebook and website enabled Boddington's residents to have their say.

6 December 2022 - 10 February 2023

#### Business Owners Consultation

Business owners within Boddington were contacted via email + letter drop and offered the opportunity to engage on the project by providing feedback and suggestions.

January 2023 - February 2023

#### Community Consultation

A consultation where the Masterplan was presented to residents and business owners within Boddington allowed the whole community to offer comments.

28 March 2023





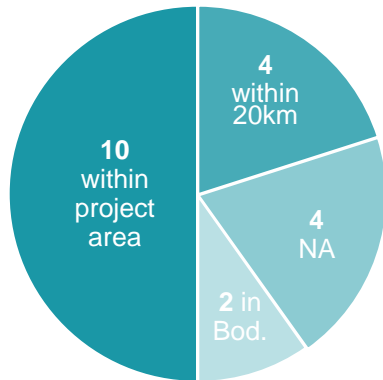
# 4.1

## questionnaire & survey summary

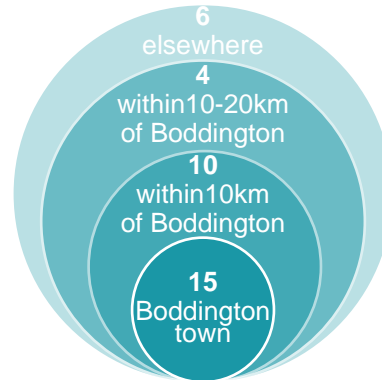
35 PARTICIPANTS 10 Reference Group + Councillors

25 Digital Survey

### THEY ARE WORKING:



### THEY ARE LIVING:



### REASON FOR MOVE IN BODDINGTON:

1. work, lifestyle
2. children education, family
3. change of life (from city to country)
4. following partner

### WHEN YOU THINK BODDINGTON:

1. river, Hotham Park, rural, forests,
2. friendly community, tidy town
3. nice place, safety, lifestyle, Post Office
4. the mines and big trucks
5. sleepy town
6. central (close to everything) + Rodeo

### MAIN DESTINATION FROM BODDINGTON:

1. Mandurah
2. Armadale + Perth
3. Pinjarra + Narrogin + Donnybrook

### HOW OFTEN DO THEY COME TO THE PROJECT AREA:

- 43% come daily
- 20% come 4 to 5/week
- 20% come 2 to 3 times/week
- 17% comes once/week or less

### WHICH BUSINESSES DO YOU USE WITHIN THE PROJECT AREA:

1. IGA
2. Post office
3. Service station
4. Hardware, Bottleshop/Nugget, Shire offices
5. Bakery, Bitchin' Kitchen, Cafe 124, Double Shot, Boddy's nutrition, Op shop, Old School (CRC), Hairdresser, Pub, Mitre 10, Chemist, library, butcher, swimming pool, doctor, tyre shop

### IMPROVEMENTS WISHLIST:

1. general appearance, shop fronts, materials, colours, cohesion
2. trees, shade, greenery, connectivity, flow, signage, accessibility, empty blocks, parkland BBQs
3. tourism, street islands, zebra crossing, pedestrian friendly, safety, Hotel front
4. underground power, Christmas lights, street lights, Arts Council, parking, dust control

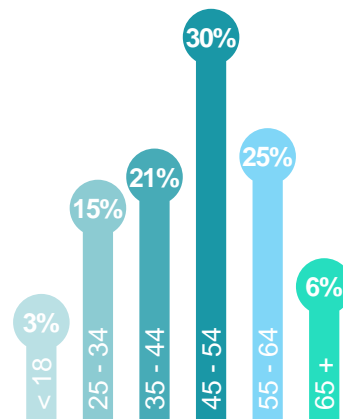
### MISTAKES NOT TO REPEAT:

1. temporariness, randomness, wrong trees
2. unsightly facades, dead walls
3. choice of pavers (colours, type and grade), colours, choice of street trees, tacky sculptures, previous CEO fiasco
4. mining trucks on main street, choice of sculptures, another Bottle Shop, another coffee shop

### THEIR GENERAL INDUSTRY:



### THEIR AGE:



### THEY LIVED IN THE AREA FOR:



## Workshop - Reference Group

7 participants 

## Workshop - Councillors

6 participants 

## Outcomes

In the context of the project intent, the participants in both workshops were challenged to think about what they would like to see and experience in the project area and what it would bring to the whole town and its community. This extended to establishing constraints and opportunities. To develop the strategy, a baseline expectation of the project area was established. The adjacent content describes the outcomes.



## You said:

“ Bring  
**vibrancy**  
to the town

“ signage needs  
**improving**

“ **embellish**  
Boddington Hotel to be one of the  
**main attractions**

“ **attract**  
tourism

“ **Love** the  
**quirkiness**  
of the town but need to **strategise**

“ Limestone walls  
**feel foreign**

“ **remove**  
the Old School fence

“ Bring  
**consistency**  
in material & furniture

“ **more trees**  
along main street

“ **address**  
the hotch-potch feel

“ would love to see  
**Boddington's history**  
displayed through town

“ utilise the  
**vacant space**

“ design for the  
**long term**

“ **relocate**  
the information board  
**centrally**

“ we need to  
**manage**  
expectations

“ Need to  
**keep car parking**  
opportunities

“ Need to  
**consider** the  
**aging population**

“ better **connectivity**  
between businesses

“ Provide  
**more benches**

“ need to  
**reduce speed limit**  
for better safety

## What we heard:



**The masterplan focus beyond this scope: to investigate key items such as access, safety, tourist attraction, permeability, beautification, consistency and singularity.**

**Converging ideas such as a healthy commercial precinct, short term accommodation options and better streetscape provides a clear direction for the masterplan.**

## PLANNING

## Common

- Purchase/lease & use of vacant lots

## Councillors

- Holistic approach with a strategic plan for all small projects

## TRANSPORT / CIVIL

## Common

- Raised intersections, zebra crossings
- Main street speed limit

## Councillors

- Improve street lighting
- Create refuge island
- Improve living stream drainage to school

## WAYFINDING &amp; MOVEMENT

## Common

- Improve wayfinding signage
- Display clear messages

## PUBLIC ART | HERITAGE | CHARACTER

## Common

- Curated art trail
- Mural art
- Story of the mines
- Talis Bridge
- Tannery
- Old School tours

## Councillors

- Install existing heritage light poles
- Recycled bottle caps benches
- Display old diesel roller in town

## MATERIALS &amp; FURNITURE

## Common

- Bring consistency through materials

## Reference Group

- Utilise colours found in the landscape
- Revamp the Shire's shade structure to conceal the galvanised steel
- Increase awnings & shelter from elements

## Councillors

- Consider aging community
- Brighten up the space

## VEGETATION &amp; POS

## Common

- Increase trees on main street

## Councillors

- Create parking bay planting
- Rejuvenate drainage swales in Farmers Reserve and Prussian Park

## ACTIVATION

## Reference Group

- Community veggie garden in the Old School

## Councillors

- Connect with sports oriented projects
- Town Centre Holey Moley

## OPPORTUNITIES FOR

## Common

- Story of the mines
- Talis Bridge
- Tannery

## Reference Group

- Community veggie garden in the Old School

## Councillors

- Connect with sports oriented project

## Digital Community Engagement Survey

25 participants  
(anonymous)



## Engagement

The digital survey was made available to the broader community of Boddington through the Shire's social media and website, the local paper and in a hard format copy from the 6th of December 2022 until the 10th of February 2023.

## Outcomes

We invited the participants to think about what they think about Boddington and what makes them proud to live there, what they would like to see being born out of the project and the mistakes they don't want to see repeated.

Extending this survey to the whole community allows for a wider range of responses so statistically more representative results.

The adjacent content describes the outcomes.



### They said:

- “ **improve** the rose memorial garden
- “ **better protection** from the elements
- “ **flags** on street poles to **advertise events**
- “ **more** **seatings** along the **main street**
- “ **sustainable** design practices (native plants, shade...)
- “ **buy & reclaim** the lost space
- “ the town needs a **‘wow’ factor**
- “ **more parking** to **facilitate businesses** on the main street
- “ **create a** **cohesive look** of buildings & materials
- “ we need **Christmas lights**
- “ **more trees** and gardens
- “ **don't use the** **green rubber** around trees
- “ **more** **engaging events**
- “ **real restaurant** like The Blacksheep used to be
- “ **better** **facades**
- “ **clean up the** **river walk**
- “ **improve the** **aesthetics** of the main street
- “ **the brewery** is a **great idea**
- “ **integration of the** **town's history**
- “ **Intelligent** **lighting solutions**
- “ **better** **wheelchair** access





## What we heard:

## PLANNING

## Common

- Purchase/lease & use of vacant lots

## Business owners

- Purchase of The Black Sheep as community asset
- Pop-up stores
- Businesses open on weekend
- Rate incentives for new businesses & positive activation from existing businesses
- Accommodation policy review

## Digital Survey

- Holistic approach with side projects

## TRANSPORT / CIVIL

## Common

- Reduce main street speed limit
- Upgraded utilities (including telecommunication, water, NBN, lighting) & intelligent lighting
- Increase parking for businesses

## Business owners

- CCTV
- Reintroduce free Wifi in town centre
- Re-route main truck to minimise noise in town

## Digital Survey

- Raised intersections, zebra crossings
- Create refuge island

## WAYFINDING &amp; MOVEMENT

## Common

- Implement signage/wayfinding strategy
- Business advertising on bins
- Flags & banners to promote events

## Business owners

- Promotional signage at highway service station

## Digital Survey

- Improved all ability considerations

## PUBLIC ART | HERITAGE | CHARACTER

## Common

- Curated art trail

## Business owners

- Create a distinct Boddington's character
- Mining legacy

## Digital Survey

- Integration of town history
- Improve canoe launching at bridge
- Heritage walking trail around town

## MATERIALS &amp; FURNITURE

## Digital survey

- Bring consistency through materials
- Cohesive facades look
- Promote light colours
- More seatings & picnic tables
- Increase awnings & shelter from elements
- Install more BBQs near the waterfront

## VEGETATION &amp; POS

## Common

- Improve canopy trees on main street, better species selection

## Business owners

- Increase gardens, more flowers
- Create a cottage feel

## Digital Survey

- Include hanging baskets on light poles
- Improve Memorial Park's rose garden
- Improve maintenance of existing gardens

## ACTIVATION

## Common

- Include Christmas lights on main street
- Include events for miners, younger generations, year round event calendar

## Business owners

- Include pop-up stores
- Create guided tours
- Increase engagement with the community regarding events and opportunities for businesses
- Increase engagement with the mining industry

## Digital Survey

- Ranford Pool trail
- Create exercise groups on weekends

## OPPORTUNITIES FOR

## Business owners

- Increase accommodation options
- Visitor centre permanently staffed with attractors & sale opportunities

## Digital Survey

- Open a brewery/restaurant
- Cottage industry incentives
- Re-open bank branch or ATM
- Open a kayak/canoe hire business

# 5.5

## community consultation

### Community Consultation

8 participants 

### Engagement

The Masterplan report was presented to residents and business owners within Boddington on the 28th of March 2023, outside the Shire chambers.

### Outcomes

The Draft of the Final Masterplan was laid out to receive closing feedback from the Boddington's community.

The adjacent content describes the outcomes.



They said:

“Christmas lights  
and oversized baubles  
on the main street

“heritage roses  
in Memorial Park

“more parking  
on main street  
for patrons

“overhead powerlines  
are outdated

“nothing is  
open on  
weekends

“we need more  
business signage

“encourage fishing  
on the river

“fairy lights  
under Shire's shelter

“create  
night time  
atmosphere

“use of  
tactile  
indicators

“more furniture  
and benches

“Dylan's grave  
outside of town has  
Aboriginal significance

“we really like the  
recycled benches

“museum of Boddington  
as drawcard for tourism

“bad drainage  
in winter

“Boddington's  
endemic *Gastrolobium*  
on murals

“more colours  
and flowers

“scale of artwork  
to vary for both  
pedestrians and drivers

“encourage and enable  
local groups to try  
events

“planning impedes  
opportunities

“Boddington  
signage on highway  
needs to be lit

## What we heard:

## PLANNING

## Community

- Businesses open on weekend
- Accommodation policy review
- Improve town's digital outreach
- Vacant lot at 17 Johnstone Street (hearsay: can't be developed because of insufficient parking on site)
- Facilitate activation effort from existing businesses

## TRANSPORT / CIVIL

## Community

- Reduce main street speed limit
- Upgraded utilities (including telecommunication, water, NBN, lighting)
- Increased drainage
- Increase parking for businesses
- Implement parking regulations for businesses owners/staff
- Sealing of Peppercorn Lane

## WAYFINDING &amp; MOVEMENT

## Community

- Improved all ability considerations
- Increase business advertising
- Flags & banners to promote events
- Include lighting of highway signage

## PUBLIC ART | HERITAGE | CHARACTER

## Community

- Curated art trail
- Categorising art pieces for varying users (pedestrians and drives)
- Improve main street colour scheme
- Integration of Town's history
- Include endemic flora to mural art
- Dylan's grave aboriginal heritage site

## MATERIALS &amp; FURNITURE

## Community

- More furniture and benches
- Include the recycled benches

## VEGETATION &amp; POS

## Community

- Improve canopy trees on main street, better species selection
- Increase gardens, more flowers
- Include flower boxes
- Improve maintenance of existing gardens
- Consider heritage roses of Memorial Park
- Improve river health

## ACTIVATION

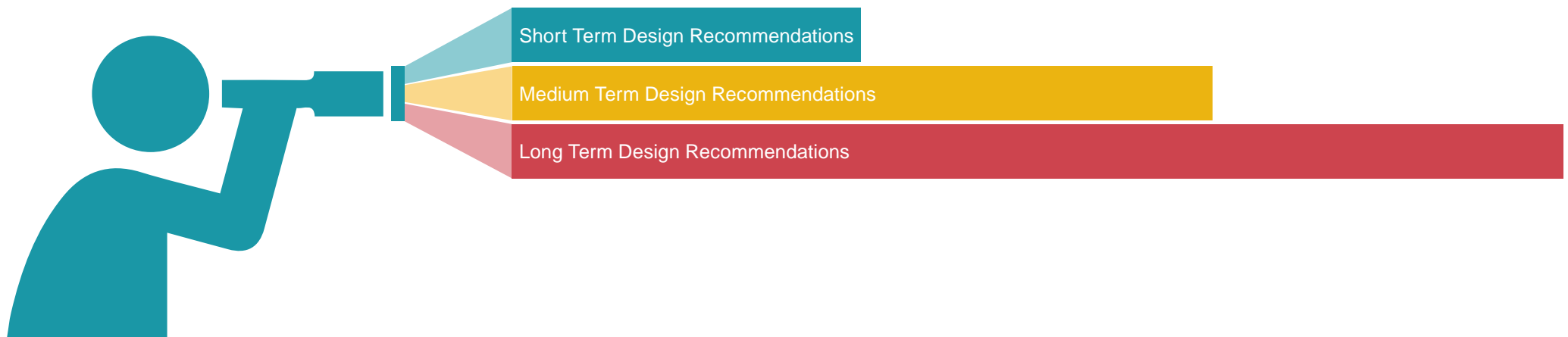
## Community

- Include Christmas lights / oversized baubles on main street
- Include events for miners, younger generations, year round event calendar
- Increase engagement with the community regarding events and opportunities for businesses
- Promote existing events

## OPPORTUNITIES FOR

## Community

- Promote fishing activities on the river
- Increase accommodation options
- Visitor centre permanently staffed with attractors & sale opportunities
- Museum of Boddington and the history of mining/logging and linking to heritage sites (e.g., Tullis Bridge)
- Implement farmer's market







-  Improved line marking
-  Permeability through site
-  Curated art trail
-  Relocate information board to town centre
-  Murals and road murals
-  Feature lighting



## Short Term Design Recommendations

### 1. Planning

- Improving existing and implementing new signage for clear wayfinding to point to main attractions of the town and its surrounds
- Commission a branding & marketing strategy and communication plan to establish Boddington identity.
- Commission an activation plan
- Develop overall masterplan to interconnect existing and proposed projects including:
  - Wayfinding strategy
  - Motor park burnouts
  - Yarning circle
  - Wesjet club runway
  - 6 Seasons garden
  - Art walk
  - Bike strategy
  - Lions Weir
  - Mountain bike project
  - Ranford Pool

### 2. Activation

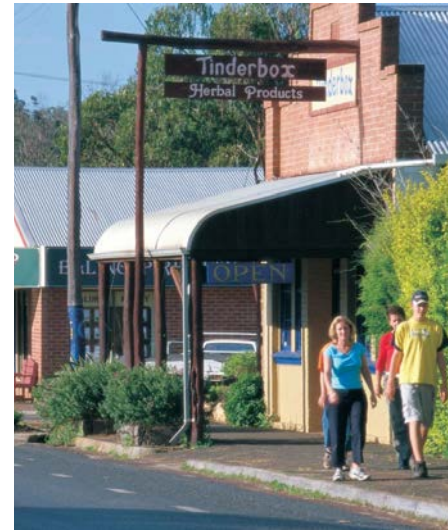
- Relocating/curating an artwork trail so sculptures are informative of their location. Categorising public art pieces of various scales to target specific viewer
- Creating a new information board central to the town centre, providing a convenient one stop location for visitors. Support information boards further out of town as per the wayfinding + signage strategy
- Installing banners for festivals advertising

### 3. Civil

- Adjust road surface line marking to enhance the sense of arrival in town, reduce speed along Bannister Road and improve the general pedestrian safety
- Upgrade Town Hall parking
- Upgrade of ACROD parking in town centre
- Upgrade EV charging stations and ensure it is mapped on relevant apps

### 4. Landscape and aesthetic

- Removing the Old School fence to feel permeable and pedestrian and further facilitate access through to oval, Hotham Park and riverfront
- Mural art to create focal point at desired locations to act as wayfinding & direct tourists at key locations
- Uplighting weir and bridge to bring night time vibrancy
- Screening off the hotel accommodations for better privacy for customers and better visual interest for pedestrians and drivers







- Vacant land opportunities
- Street trees
- 🚒 Co-located emergency services
- i Supporting information boards outside of town centre  
1 x located prior to bridge  
1 x located at truck stop area



## Medium Term Design Recommendations

### 1. Planning

- Implement business parking off Bannister Road
- Purchasing vacant lots to allow the Shire to create public spaces and boost street activation at desired locations as well as further fund the project
- Co-locate and consolidate the emergency services to free up surface land
- Rationalising council owned land to allow for more direct linkages from the main street to the foreshore

### 2. Activation

- Implement a facade refurbishment program by offering grants to residents and business owners throughout the project area to showcase the community's pride of their own town
- Upgrade information boards outside of the town centre:
  - prior to arrival to bridge (southbound travel)
  - near Farmers Reserve (northbound travel)
- Commission large mural art project for Wuraming Avenue and Peppercorn Lane
- Improving night time economy for dining

### 3. Civil

- Rejuvenation of the drainage swale next to the Old School oval
- Raising intersection between Wuraming Avenue and Johnstone Street to facilitate pedestrian movements
- Additional parking bays on Wuraming Avenue opposite to Hotham Park to accommodate more visitors
- New standard grey pedestrian concrete path in Central Park from Hotham Avenue to Bannister Road and to existing carpark adjacent Shire building


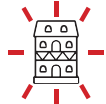




### 4. Landscape and aesthetic

- Street trees to create a green canopy along the main street and reduce heat island effect. Landscaped parking bays to break the car centric feel
- Review the materiality for pedestrians pathway to maintain consistency and introduce a unique feel to the town centre while considering the aging and disabled community's necessities
- Existing foreshore walking trail to be re-laid with crushed limestone (or similar)
- Installing new feature paving and raised productive garden beds to the new community garden
- Main entry to Central Park to open up to Bannister Road. Central Park layout to be reviewed and include new trees, garden beds, grassed area and vegetation basin.







-  Rejuvenated drainage swales
-  Boddington's Hotel refurbishment
-  Interpretive signage
-  Underground powered street lighting
-  Heritage street lighting
-  Civil drainage remediation



## Long Term Design Recommendations

### 1. Planning

- Boddington's hotel refurbishment with indoor premises upgrade, facade revamp and improve connectivity with the street

### 2. Activation

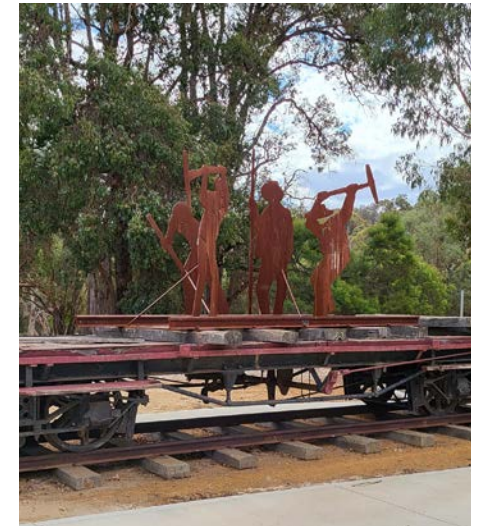
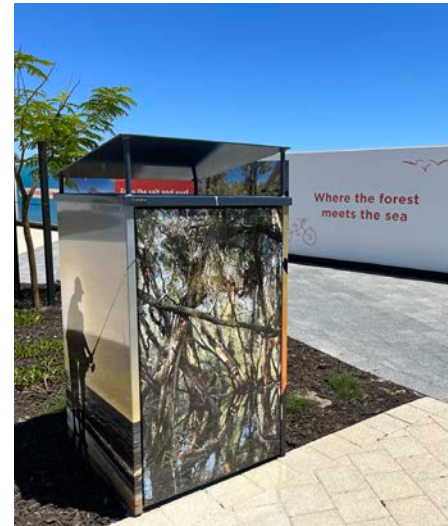
- Displaying elements of Boddington's history and story to increase tourism and make the town a destination (tannery, rodeo, railway, mines)
- Rotating the existing chicken sculpture to face the town entry from southbound traffic

### 3. Civil

- Burying powerlines along the main street to improve general public safety and reliability as well as creating unobstructed views and allowing for vertical space for street trees canopies
- Improve lighting for general street and pedestrian safety as well as night economy. Use of the four heritage pole lights (currently in storage) at a central location
- Remediation of civil drainage issues on Bannister Road from Wuraming Avenue to Crossman Road
- Rejuvenation of the drainage swales in Farmers Reserve and Prussian Park

### 4. Landscape and aesthetic

- Street trees to create a green canopy along the main street and reduce heat island effect. Landscaped parking bays to break the car centric feel







### Colour Palette

To build a material palette that brings consistency and uniqueness to the town centre, colours found in the natural landscape within and around the Boddington were selected.

Pulling from the Bauxite rocks, Melaleucas bark growing along the river and the foliage of the black Prunus in the town centre among other things brings together a guiding palette to work with.

These colours can be found in the recently completed Hotham Park, in paths, furniture and structures.



## Main Street

### ROAD & MEDIAN

Product Name: Black bitumen road with red bitumen parking bays. Charcoal paving to median to match median on Wuraming Avenue



### FEATURE ROAD VERGE

Product Name: Concrete path & crazy pave  
Product Finish: Exposed aggregate concrete ; compacted crushed gravel & southwest granite crazy pave

Product Colour: concrete: Hanson classic rose  
paving: charcoal



### SECONDARY ROAD VERGE

Product Name: Concrete road verge to match existing Boddington verge. Option for addition of crazy pave banding in selected areas

Product Colour: Standard grey  
paving: charcoal



### ROAD ART

Product Name: Road art painting to Wuraming Avenue and Peppercorn Lane



## Parklands

### FEATURE BOULDERS

Product Name: Feature boulders

Product Finish: Local bauxite rock boulders



### MAIN ACCESS PATHS

Product Name: Concrete path & crazy pave

Product Finish: Exposed aggregate concrete ; compacted crushed gravel & southwest granite crazy pave

Product Colour: concrete: Hanson classic rose  
paving: charcoal



### SECONDARY ACCESS PATHS

Product Name: Standard grey insitu concrete path





## Main Street

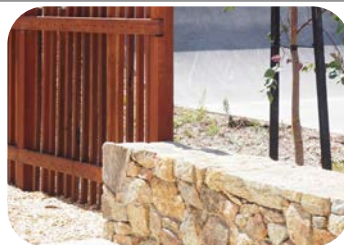
## SEATING WALLS - restricted to Shire chamber precinct

Product Name: Feature gabion wall & timber top  
 Product Finish: SS gabion cage; local bauxite rocks; hardwood timber top  
 Product Colour: To match existing seat walls in front of Shire Chambers



## FEATURE STONE WALLS

Product Name: Rock wall  
 Product Finish: Locally sourced stone wall  
 Product Colour: To match existing feature walls in Hotham Park



## SECONDARY SEATING WALLS

Product Name: Laterite block wall  
 Product Finish: 350x350x1000mm laterite blocks  
 Product Colour: To match existing seat walls in Hotham Park



## STREET LIGHTS

Product Name: Standard galvanised pole (decorative range) with standard luminaire led to match existing poles on Bannister Road  
 Product Supplier: Western Power  
 Product Finish: To match existing poles on Bannister Road  
 Product Colour: Heritage red



## FENCE - feature fence along the Old School Oval

Product Name: Custom timber fence  
 Product Finish: Recycled hardwood timber fence  
 Product Colour: Natural timber



## FENCE - screen to vacant lots boundary

Product Name: SlimWall Aluminium  
 Product Finish: 1500mm high x 50mm thick aluminium panels  
 Product Colour: Dulux 'Monument'



## FENCE - privacy screen to Boddington Hotel accommodation

Product Name: Laser cut screen  
 Product Finish: Powder coated laser cut aluminium screen



## BINS

Product: Frame bin enclosure 240L with local businesses advertisement to outer panels  
 Product Supplier: Street Furniture Australia  
 Product Finish: Powder coated aluminium frame & roof. Photo imposed panels  
 Product Colour: Woodland grey powder coating



## Main Street - continue

### PICNIC SETTINGS

Product Name: Whitby table and bench seating

Product Finish: Powder coated galvanised steel frame and legs; recycled Jarrah hardwood battens

Product Colour: Woodland grey frame and legs



### BENCH SEATS

Product Name: Park DDA Seat

Product Supplier: Street Furniture Australia

Product Finish: Powder coated aluminium frame, aluminium woodgrain battens

Product Colour: Textura woodland grey frame, Aluminium Spotted gum battens



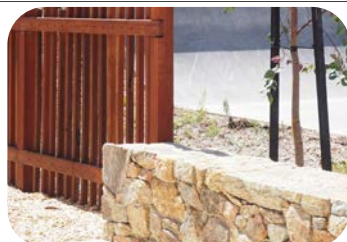
## Parklands

### FEATURE STONE WALLS

Product Name: Rock wall

Product Finish: Locally sourced stone wall

Product Colour: To match existing feature walls in Hotham Park



Product Name: Laterite block wall

Product Finish: 350x350x1000mm laterite blocks

Product Colour: To match existing seat walls in Hotham Park



### BINS

Product Name: Frame bin enclosure 240L with battens

Product Supplier: Street Furniture Australia

Product Finish: Powder coated aluminium frame & roof, hardwood timber battens enclosure

Product Colour: Woodland grey powder coating



### FENCE

Product Name: Custom timber fence

Product Finish: Recycled hardwood timber fence

Product Colour: Natural timber



### SHELTERS

Product Name: Skillion roof shelter

Product Finish: Powder coated steel posts and beams, Lysaght Klip roofing

Product Colour: Posts: Wallaby ; Beams: Woodland grey ; Roof: Woodland grey



### PICNIC SETTINGS

Product Name: Whitby table and bench seating

Product Finish: Powder coated galvanised steel frame and legs; recycled Jarrah hardwood battens

Product Colour: Woodland grey frame and legs



### BENCHES

Product Name: Bench with backrest

Product Finish: Powder coated gal. steel frame & legs, Jarrah seat and backrest

Product Colour: Woodland grey frame & legs



### BBQ

Product Name: Electric BBQ

Product Supplier: Christie Barbecues

Product Finish: SS cooktop, honed concrete benchtop and granite stacked stone walls

Product Colour: To match BBQs in Hotham Park









## PRIMARY STREET TREES SECONDARY STREET TREES



*Eucalyptus marginata* - Jarrah



*Prunus cerasifera* 'Nigra' - Black Cherry Plum



*Brachychiton populneus* - Kurrajong



*Fraxinus* 'Raywood' - Claret Ash



*Lagerstroemia indica* - Crepe Myrtle



*Pyrus nivalis* - Snow Pear



*Conostylis candidans* - Grey Cottonheads



*Scaevola* 'Purple Fanfare' - Fan Flower



*Olearia axillaris* - Coastal Daisy Bush



*Lomandra* 'Tanika' - Mat Rush



*Verticordia plumosa* - Plumed Featherflower



*Trachelospermum jasminoides* - Star Jasmine



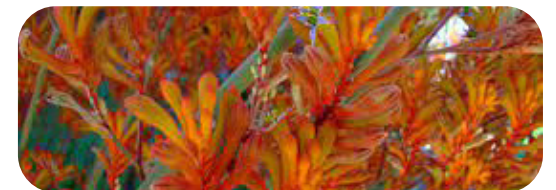
*Myoporum parvifolium purpurea* - Purple Boobialla



*Chamaelaucium uncinatum* - Geraldton Wax



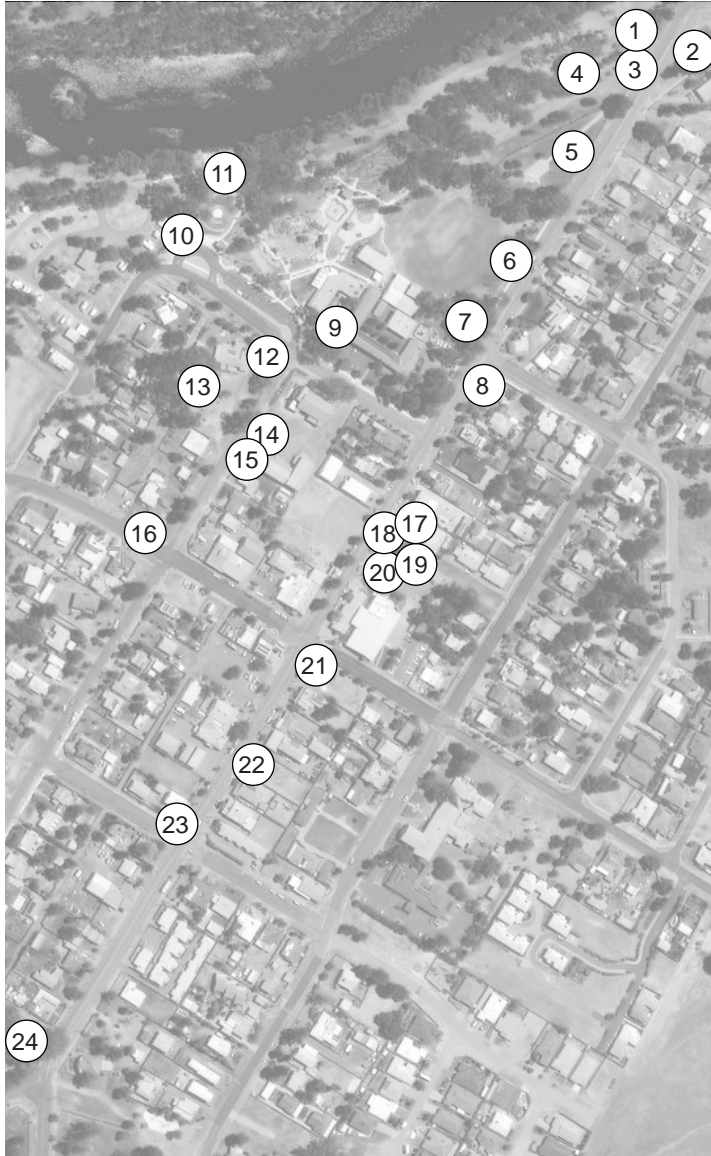
*Grevillea obtusifolia prostrate* - Gin Gin Gem



*Anigozanthos* 'Orange Cross' - Kangaroo Paw



## Existing Public Art Locations



Opportunity for curated art walking trail of existing public art set in relevant context at key locations.

### LAND BASED FAUNA



### WATER BASED FAUNA



### ABORIGINAL



### INDUSTRY



### EVENTS



### OTHER



### HISTORY



→ What it might look like





## Design Principles



Street Trees



Swale Health



Sense of Arrival



Wayfinding



Activation



Utilities Upgrade



Local Identity



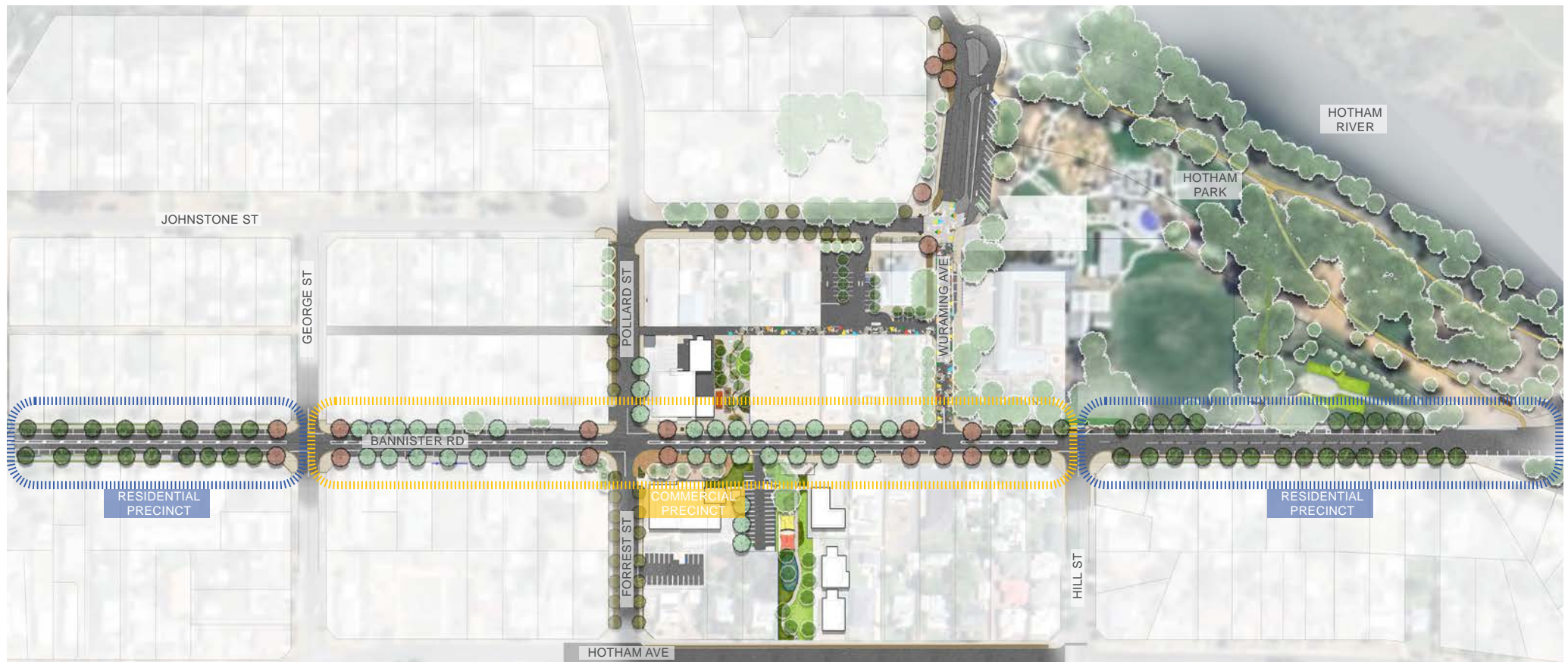
Passive Recreation



Access & Inclusion



Connectivity





## Design Intent



Privacy screen or raised planter boxes to hide Hotel's accommodation rooms



Avenue trees and shade canopies



Selected facades to be refurbished



Natural looking swale

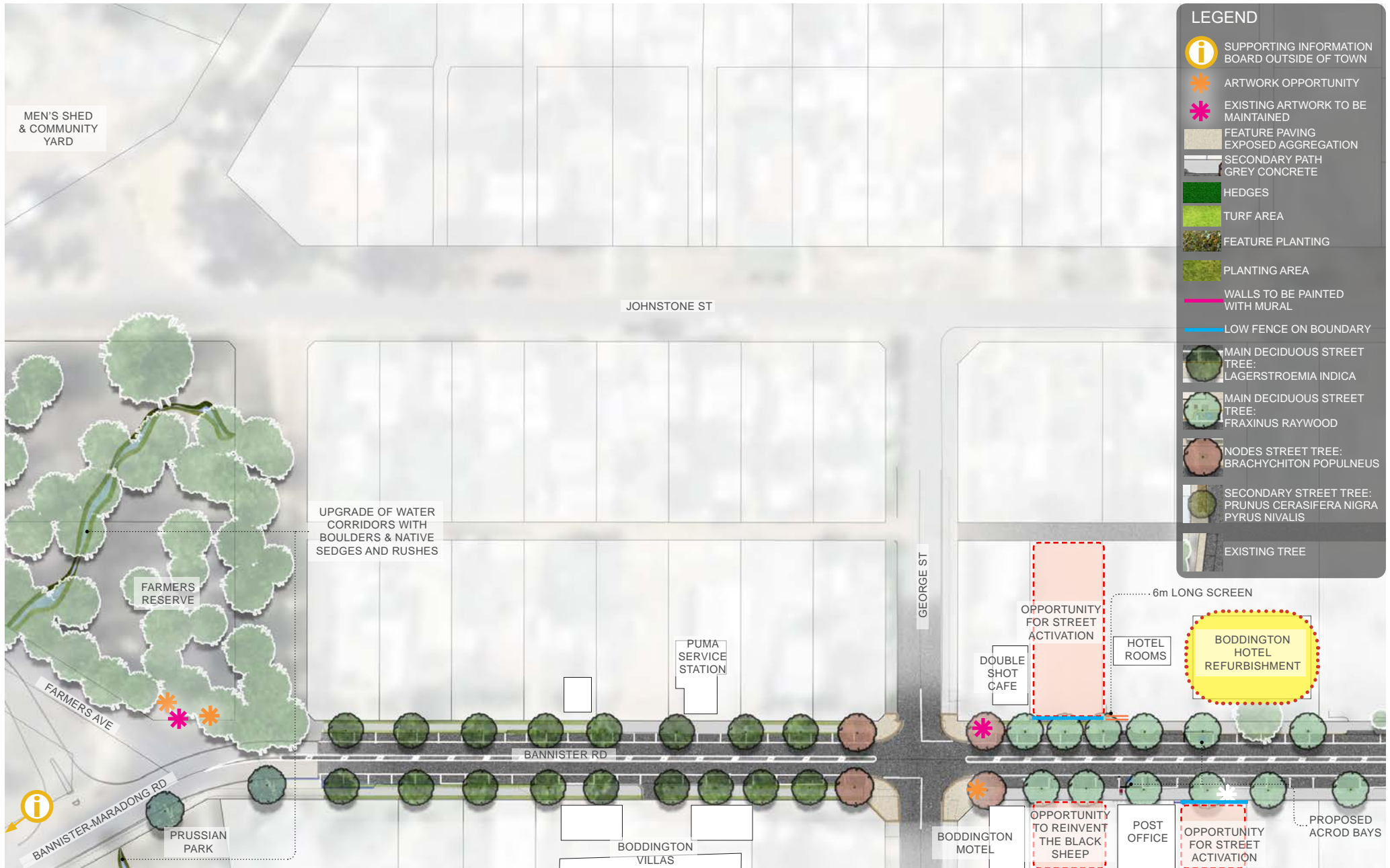


Open verandah to Hotel for street activation



## Key Design Elements

1. The existing swales in Farmers Reserve and Prussian Park are proposed to be rejuvenated to make them key elements of their respective open spaces. Realigning the course for a more natural effect as well as additional planting to beautify and create habitat.
2. A new information board shall be located outside of town on Bannister-Maradong Road, within the truck stop area. This will allow visitors travelling northbound to pull-up and find their bearings before entering the town centre.
3. Art pieces to be clustered at the southern entry on Bannister Road, in Farmers Reserve, as an entry statement. Sculpture cluster also at the crossing between Bannister Road and George Street to announce arrival to the town centre. The sculptures should be reflective of their location as to be informative. Uplighting will enhance night interest and highlight main nodes.
4. The proposed street trees will reinforce the street hierarchy and locate important nodes as well as providing shade and greenery while creating a country town avenue feel. Jarrah (*Eucalyptus marginata*) to be main street species at the northern and southern entries of Bannister Road and will announce the arrival into town. Crepe Myrtle (*Lagerstroemia indica*) to be main street species in the residential and commercial precinct. Their smaller size is to feel more in scale with a pedestrian focused area. Kurrajong (*Brachychiton populneus*) to be marker trees at the main intersections. Fraxinus 'Raywood' as the main deciduous street species peppered throughout the heart of the town.
5. The road surface line marking to be adjusted to narrow pavement and enhance the sense of arrival into town, reduce speed and improve the general safety. It will visually reduce the width of the road, making it feel more pedestrian friendly. Additionally, the median shall be paved to match Wuraming Avenue median opposite Hotham Park.
6. New concrete paving to Bannister Road verge from Farmers Reserve to Pollard Street will address the issues of inconsistency and trip hazards through town.
7. The Boddington Hotel refurbishment is to include indoor remodelling, facade renovation and opening front verandah to create street activation. It is to become a destination for visitors as well as locals. A feature privacy screen is to be installed in the landscape parking bay in front of the Hotel accommodation to provide additional privacy for the rooms.
8. The Black Sheep restaurant presents an opportunity to increase street activation and provide more business/ services along the main street.





## Design Intent



Community gardens accessible from the street



Existing materials & furniture reused in new plaza



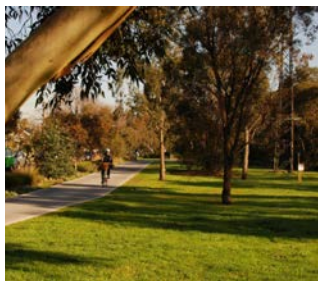
Large road painting to link spaces



Mural art to blank walls



Medium deciduous trees to central hub



Linear park for access

## Key Design Elements

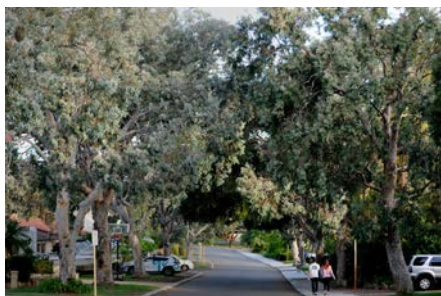
1. The intersection pavement marking between Bannister Road and Wuraming Avenue as well as Bannister Road and Pollard Street shall be improved to increase general pedestrian safety as well as connections between businesses/activities. The intersection between Wuraming Avenue and Johnstone Street is to be raised to facilitate pedestrian movement. The median shall be paved to match Wuraming Avenue median opposite Hotham Park.
2. The newly purchased land at 32 Bannister Road is to become a central plaza with sea container pop-up shops spaces for activation, small trees and planted gardens, seating spaces and public art displays. It will open a pedestrian connection between the main businesses of Boddington and the river foreshore as well as beautify and strengthen the main town centre node with IGA and the Shire Chambers.
3. Street trees to increase shade and beautify the main street. Landscape parking bays to break the car-centric feel, lessen the perceived width of Bannister Road and further improve the country town feel of the project area. The vacant lot adjacent to the Old Bakery lot shall become a green open space with seating and displayed art. The space is to be open outward towards the street to increase activation.
4. The Old School fence along Wuraming Avenue and Bannister Road shall be removed to create a permeable space to encourage pedestrians to walk to Hotham Park and the river foreshore. The vegetable garden of the Community Centre will help breaking the sense of boundary while curating the art trail between Bannister Road and the Old School oval will further open the space up to visitors.
5. New paving to footpaths will address the issues of inconsistency and trip hazards through town. Feature paving around the IGA block as well as on Wuraming Avenue until Johnstone Street intersection and on Bannister road until Hill Street intersection will visually indicate the central hub. Street plaques depicting the history of the town and region shall be incorporated into the paving at key locations within the project area. These would incite people to walk as well as discovering more about Boddington. Similarly, a large road mural along Wuraming Avenue and Peppercorn Lane will visually link the main street to Hotham Park and the foreshore while retaining vehicular access.
6. The existing toilet block next to the Shire Chambers shall be upgraded to accommodate occasional users as well as well as travellers. The proximity to the newly relocated information board and electric vehicles charging stations will make this a convenient one-stop location for tourists.
7. Mural art to be painted on blank walls : BP service station, IGA, Cellarbration, fire department building and St John's fence. These will be visual cues of arrival into town centre.
8. Powerlines along Bannister Road are to be buried so as to allow for proper growth of street trees, increase reliability and security as well as creating more aesthetically pleasing views around.
9. Grants to be distributed to selectively rejuvenate facades along the main street.







## Design Intent



Large avenue trees on main street in residential precinct to provide shade



Accessible bridge over swale



Street lighting upgrade



Maintained trails for walkers and bicycles



Existing chicken sculpture rotated to face southbound travellers



Art walking trail along foreshore

## Key Design Elements

1. A new supporting information board shall be located outside of town on Bannister Road, prior to the bridge. This will allow visitors travelling southbound to pull-up and find their bearings before entering the town centre.
2. Uplighting of the bridge will create night time vibrancy for drivers as well as creating an interest point for people walking along the river at dusk. Additionally, this will create a strong visual impact for the arrival in town.
3. The existing information board is to be relocated centrally in the town centre and in the area of the public toilet and EV charger.
4. The chicken sculpture to be rotated to face the town entry from southbound traffic.  
The existing path along the river shall be lined with curated art/sculptures creating destination points for users.
5. The proposed street trees will reinforce the country town avenue feel. Jarrah (*Eucalyptus marginata*) to be main street species at the northern entry of Bannister Road and will announce the arrival into town. In the residential and commercial precinct, *Lagerstroemia indica* will feel more in scale with their surroundings.
6. The existing swale along the oval is to be rejuvenated and a bridge crossing to facilitate the connection between the oval and the rose memorial garden. Realigning the course for a more natural effect as well as additional planting to beautify and create habitat
7. The road surface line marking to be adjusted to narrow pavement and enhance the sense of arrival into town, reduce speed and improve the general safety. It will visually reduce the width of the road, making it feel more pedestrian friendly. Additionally, the median shall be paved to match Wuraming Avenue median opposite Hotham Park.
8. Civil drainage on Bannister Road, between Hill Street and Crossman Road is to be improved.
9. Powerlines along Bannister Road are to be buried so as to allow for proper growth of street trees, increase reliability and security as well as creating more aesthetically pleasing views around.





## Design Strategy

**1. Pedestrian experience and connectivity**

The Central Park is central to increasing pedestrians connectivity from the East to the town centre. A new concept should benefit pedestrian experience, add greenery and shade canopy. Removing the stone and timber fence and relocating the sculpture along Bannister Road will strengthen the connection of the park with the street and the recently purchased lot. Linking places visually through materials, murals and art display will facilitate and encourage movement from backstreets to the town centre and from town centre to Hotham Park and the foreshore.

**2. Sense of arrival**

Large road mural along Wuraming Avenue from Bannister Road to Hotham Park will create a strong visual cue for drivers and pedestrians to naturally lead the eye down Wuraming Avenue. It will informally indicate the entry to the commercial precinct of the town from southbound traffic and connect the commercial precinct to Hotham Park. Similarly, a concrete raised intersection with road mural between Wuraming Avenue and Johnstone Street will visually indicate the junction between central hub and Hotham Park as well as facilitating pedestrian movements.

**3. Central hub**

The newly purchased 32 Bannister Road is to become a linear plaza that will link the town centre with the Town Hall and Hotham Park. Open spaces for pop-up shops and fixed furniture below canopy trees will create street activation.

**4. Shade canopies**

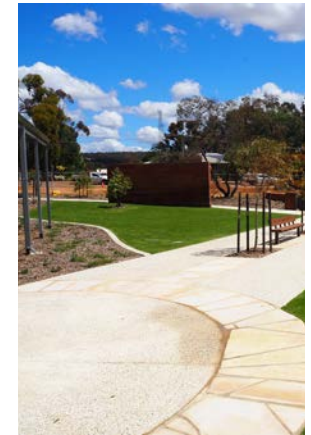
Increasing and improving the species selection of street trees will beautify and cool down the town centre. Placing deciduous trees within the key precinct will provide shade in summer and sun and winter as well as seasonal interest.



Pedestrian centric plaza



Painting details to road



Concrete path &amp; feature banding



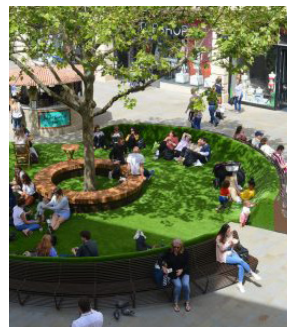
Murals to inspire curiosity



Transportable pop-up shop/cafe to activate the new central hub



Shelters and seating spaces



Gathering spaces and shade



Shade trees and displayed art for a lively town centre



Verandah to shop front





## DESIGN NOTES

- 1 CENTRAL PARK LAYOUT MODIFIED FOR IMPROVED PEDESTRIAN EXPERIENCE & ADDED GREENERY
- 2 LAWN AREA OPEN TO EXISTING PARKING SPACE NEXT TO SHIRE CHAMBERS
- 3 RELOCATED INFORMATION BOARD AT THE ENTRY OF CENTRAL PARK
- 4 FEATURE CONCRETE PATH WITH STONE BANDING TO COMMERCIAL PRECINCT
- 5 SEA CONTAINER POP-UP SHOP WITH SEATING BELOW PERGOLA
- 6 OPEN SPACE PLAZA WITH SMALL TREES PLANTED GARDENS AND ART DISPLAY
- 7 PEPPERCORN LANE TO BE SEALED & RETAIN ITS VEHICULAR ACCESSIBILITY. MURAL PAINTING TO PULL TOWARDS WURAMING AVE
- 8 NEW TOWN HALL PARKING TO INCLUDE SMALL TREES AND PLANTER BOXES
- 9 INTERSECTION TO BE RAISED TO FACILITATE PEDESTRIAN MOVEMENT
- 10 LARGE ROAD MURAL ALONG WURAMING AVENUE
- 11 FEATURE VERGE PAVING TO BLEED INTO FUTURE COMMUNITY GARDENS
- 12 FUTURE COMMUNITY GARDENS
- 13 NEW PROPOSED SHARED PATH & PARALLEL PARKING BAYS ON WURAMING AVENUE
- 14 PROPOSED EV CHARGING STATIONS TO HOTHAM PARK PARKING BAYS





### LEGEND

- ARTWORK OPPORTUNITY
- EXISTING ARTWORK TO BE MAINTAINED
- FEATURE PAVING EXPOSED AGGREGATION
- TURF AREA
- FEATURE PLANTING
- PLANTING
- MAIN DECIDUOUS STREET TREE: LAGERSTROEMIA INDICA
- MAIN DECIDUOUS STREET TREE: FRAXINUS RAYWOOD
- NODES STREET TREE: BRACHYCHITON POPULNEUS



CONCEPT IMAGE OF PLAZA ENTRANCE



NEIGHBOURHOOD PLAZA EVENTS





## LEGEND

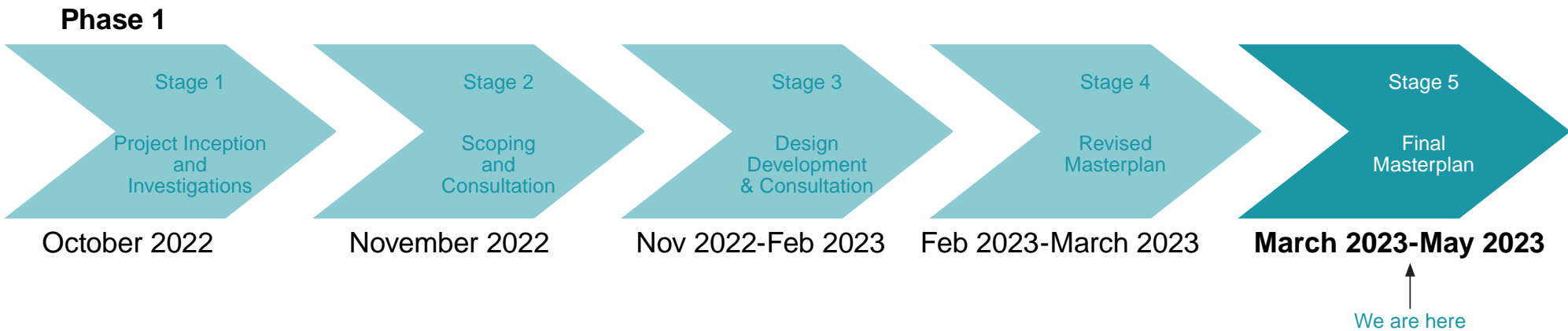
- ARTWORK OPPORTUNITY
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- MAIN DECIDUOUS STREET TREE: LAGERSTROEMIA INDICA
- MAIN DECIDUOUS STREET TREE: FRAXINUS RAYWOOD
- NODES STREET TREE: BRACHYCHITON POPULNEUS



MEANDERING PATHS THROUGH PLANTED AREAS



INFORMATION BOARD / ART TRAIL MAP



Next Steps  
Construction Documentation Stage 1





*Thank you!*



Appendix A	Typical Construction Details
Appendix B	Civil Engineering Documentation
Appendix C	Urban Planning Documentation
Appendix D	Recommended Implementation Actions & Quantity Surveyor Report

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# Recommended Implementation Actions & Quantity Surveyor Report

No	ITEM	DETAIL	TIMING	PRIORITY
1	Planning and complimentary reports			
A	Boddington Identity	Commission a branding & marketing strategy and communication plan to establish Boddington identify.	Short Term Design Recommendation	HIGH
B	Boddington Identity	Determine a material palette for Boddington to rationalise different materials and furniture selections.	Short Term Design Recommendation	HIGH
C	Wayfinding	Implement the Wayfinding and signage strategy to point to main attractions of the town and its surrounds.	Short Term Design Recommendation	HIGH
D	Project master planning	Develop overall masterplan to interconnect existing and proposed projects (Wayfinding strategy, yarning circle, 6 seasons garden, community garden, bike strategy, art walk etc).	Short Term Design Recommendation	MEDIUM
E	Parking Allocation	Implement business staff and owners to park off Bannister Road allowing Bannister Road parking for customers and visitors.	Mid Term Design Recommendation	LOW
F	Green pedestrian linkages	Acquire one vacant lot opposite the Shire chambers to create a central plaza area, boost street activation and provide a green link to Hotham Park and the river.	Short Term Design Recommendation	MEDIUM
2	Activation			
A	Curated Art walk	Relocating/curating an artwork trail so sculptures are informative of their location.	Short Term Design Recommendation	LOW
B	Banners	Install banners for festival advertising.	Short Term Design Recommendation	LOW
C	EV Charging	To promote visitation to Boddington upgrade EV charging stations and ensure it is mapped on relevant apps.	Short Term Design Recommendation	MEDIUM
D	Road Mural	Commission large mural art project for Wuraming Ave and Peppercorn Lane road surfaces similar to Risely Street in Booragoon. The mural on Wuraming Ave will draw attention from car movement along Bannister towards the River. Large road mural along Wuraming Avenue from Bannister Road to Hotham Park will create a strong visual cue for drivers and pedestrians to naturally lead the eye down Wuraming Avenue, linking the town to the river and Hotham Park. It will informally indicate the entry to the commercial precinct of the town from southbound traffic and connect the commercial precinct to Hotham Park.	Mid Term Design Recommendation	LOW
E	Night time economy	Work with business owners to create a collaborative and sustainable night time economy for dining.	Mid Term Design Recommendation	MEDIUM
F	History Project	Displaying elements of Boddington's history and story to increase tourism and make the town a destination (tannery, rodeo, railway, mines).	Long Term Design Recommendation	MEDIUM
3	Bannister Road Upgrades - Residential Precinct			
A	Arrival	A new information board shall be located outside of town on Bannister-Maradong Road, within the truck stop area. This will allow visitors travelling northbound to pull-up and find their bearings before entering the town centre.	Mid Term Design Recommendation	HIGH
B	Arrival	A new supporting information board shall be located outside of town on Bannister Road, prior to the bridge. This will allow visitors travelling southbound to pull-up and find their bearings before entering the town centre.	Mid Term Design Recommendation	HIGH
C	Arrival	Uplighting of the bridge will create night time vibrancy for drivers as well as creating an interest point for people walking along the river at dusk. Additionally, this will create a strong visual impact for the arrival in town.	Short Term Design Recommendation	MEDIUM
D	Streetscape	The road surface line marking to be adjusted to narrow pavement and enhance the sense of arrival into town, reduce speed and improve the general safety. It will visually reduce the width of the road, making it feel more pedestrian friendly. From the north: Adjust road surface line marking to enhance the sense of arrival in town, reduce speed along Bannister Road and improve the general pedestrian safety From the south: Improved line marking to Bannister Road from Farmers Reserve to Crossman Road. To include median, intersections and on-street parking line marking.	Short Term Design Recommendation	HIGH
E	Standard pedestrian verge	New standard grey concrete paving pedestrian verge to Bannister Road in the residential precinct will address the issues of inconsistency and trip hazards through town.	Short Term Design Recommendation	MEDIUM
F	Streetscape	New shade street trees to residential precinct along Bannister Road to create a green canopy along the main street and reduce heat island effect.	Short Term Design Recommendation	HIGH
G	Drainage	Remediation of civil drainage issues on Bannister Road from Wuraming Avenue to Crossman Road.	Long Term Design Recommendation	LOW
4	Bannister Road Upgrades - Commercial Precinct			
A	Peppercorn Lane	Bitumise Peppercorn Lane (rear lane running parallel to Bannister Road and Johnstone Street). Retain vehicular accessibility to Peppercorn Lane.	Short Term Design Recommendation	MEDIUM
B	Feature pedestrian verge	Review the materiality for pedestrians pathway to maintain consistency and introduce a unique feel to the town centre while considering the aging and disabled community's necessities. New feature paving upgrade (exposed ag. concrete path with granite stone banding) to pedestrian verge on Bannister Road in the commercial precinct.	Mid Term Design Recommendation	MEDIUM
C	Feature pedestrian verge	The intersection pavement marking between Bannister Road and Wuraming Avenue as well as Bannister Road and Pollard Street shall be improved to increase general pedestrian safety as well as connections between businesses/activities. The intersection between Wuraming Avenue and Johnstone Street is to be raised to make more pedestrian friendly and be realigned.	Mid Term Design Recommendation	MEDIUM
D	Feature pedestrian verge	Feature paving around the IGA block as well as on Wuraming Avenue until Johnstone Street intersection and on Bannister road until Hill Street intersection will visually indicate the central hub. Street plaques depicting the history of the town and region shall be incorporated into the paving at key locations within the project area. These would incite people to walk as well as discovering more about Boddington. Similarly, a large road mural along Wuraming Avenue and Peppercorn Lane will visually link the main street to Hotham Park and the foreshore.	Mid Term Design Recommendation	MEDIUM
E	Streetscape	The proposed street trees will reinforce the street hierarchy and locate important nodes as well as providing shade and greenery while creating a country town avenue feel. Crepe Myrtle (Lagerstroemia indica) to be main street species in residential and commercial precinct of Bannister Road and will announce the arrival into town. Their medium size is to feel in scale with a pedestrian focused area. Red Iron Bark (Eucalyptus sideroxylon "Rosea") to be marker trees at the main intersections. Claret Ash (Fraxinus "Raywood") as the main deciduous street species peppered throughout the heart of the town. Replace street tree species to commercial precinct along Bannister Road to create a green canopy along the main street and reduce heat island effect.	Mid Term Design Recommendation	HIGH
F	Streetscape	Improving existing landscape verge and install new landscape areas to provide for additional floral colour.	Mid Term Design Recommendation	MEDIUM
G	Furniture & Shelter	Replace bins and any new seating to match Hotham Park.	Short Term Design Recommendation	HIGH
H	Mural Art	Mural art to create focal point at desired locations to act as wayfinding & direct tourists at key locations in the town centre. Proposed locations Fire services building facing west, BP Service station facing north, fence to St Johns facing south and toilet block adjacent to the shire chambers.	Mid Term Design Recommendation	HIGH
I	Façade refurbishment	Implement a facade refurbishment program by offering grants to residents and business owners throughout the project area to showcase the community's pride of their own town.	Short Term Design Recommendation	HIGH
J	Boddington Hotel	Screening off the hotel accommodations for better privacy for customers and improved visual interest for pedestrians and drivers from Bannister Road.	Short Term Design Recommendation	HIGH
K	Powerlines	Burying powerlines along the main street to improve general public safety and reliability as well as creating unobstructed views to the surroundings and allowing for vertical space for street trees canopies.	Long Term Design Recommendation	LOW
4	Bannister Road Upgrades - Commercial Precinct continued			

No	ITEM	DETAIL	TIMING	PRIOITY
L	Street lighting	Install feature street lighting to Bannister Road. Improve lighting for general street and pedestrian safety as well as night economy. Use of the four heritage pole lights (currently in storage) at a central location.	Long Term Design Recommendation	MEDIUM
5	Old School, Oval, Memorial Park & Foreshore trail			
A	Existing Old School fence	Removing the Old School fence to feel permeable and pedestrian and further facilitate access through to oval, Hotham Park and riverfront. Remove the hedging in front of the old school on the intersection of Bannister Road and Wuraming Ave. Replace fence for the length opposite the oval.	Short Term Design Recommendation	HIGH
B	Streetscape	The proposed street trees will reinforce the country town avenue feel. Crepe Myrtle (Lagerstroemia indica) to be main street species in the residential and commercial precinct of Bannister Road and will announce the arrival into town.	Short Term Design Recommendation	HIGH
C	Information board	Existing information board to be relocated to a primary position.	Mid Term Design Recommendation	MEDIUM
D	Sculptures	The chicken sculpture to be rotated to face the town entry from southbound traffic. The existing path along the river shall be lined with curated art/sculptures creating destination points for users.	Long Term Design Recommendation	LOW
E	Community garden	Installing new feature paving (exposed ag. concrete path with granite stone banding) and raised productive gardens to the new community garden.	Mid Term Design Recommendation	LOW
F	Walking trail	Existing foreshore walking trail to be re-laid with crushed limestone (or similar). Landscape edges to be maintained.	Long Term Design Recommendation	MEDIUM
G	Curated art	Curate art trail along foreshore walking trail and adjacent to the Old School Oval with selective placement of existing public art and lighting of selected public art clusters.	Short Term Design Recommendation	LOW
H	Exiting swale	The existing swale adjacent to the Old School Oval is proposed to be rejuvenated to make it a key element of their respective open spaces. Realigning the course for a more natural effect as well as additional planting to beautify and create habitat. Pipe drainage from Bannister Road for a 30m length to allow for seamless pedestrian connection from Memorial Park to the oval.	Mid Term Design Recommendation	MEDIUM
6	Proposed Central Plaza			
A	Landscaping	The newly acquired land at 32 Bannister Road is to become a central plaza with sea container pop-up shops spaces for activation, small trees and planted gardens, seating spaces and public art displays. It will open a pedestrian connection between the main businesses of Boddington and the river foreshore as well as beautify and strengthen the main town centre node with IGA and the Shire Chambers.	Mid Term Design Recommendation	HIGH
B	Key Precinct Park	The Central Park is central to increasing pedestrians connectivity from the East to the town centre. A new concept should benefit pedestrian experience, add greenery and shade canopy. Removing the stone and timber fence and relocating the sculpture along Bannister Road will strengthen the connection of the park with the street and the recently purchased lot. Linking places visually through materials, murals and art display will facilitate and encourage movement from backstreets to the town centre and from town centre to Hotham Park and the foreshore.	Mid Term Design Recommendation	HIGH
C	Central Hub	The newly purchased 32 Bannister Road is to become a linear plaza that will link the town centre with the Town Hall and Hotham Park. Open spaces for pop-up shops and fixed furniture below canopy trees will create street activation.	Mid Term Design Recommendation	HIGH
D	Shade	Increasing and improving the species selection of street trees will beautify and cool down the town centre. Placing deciduous trees within the key precinct will provide shade in summer and sun and winter as well as seasonal interest.	Mid Term Design Recommendation	HIGH
7	Central Park and adjacent carpark			
A	Central Information board	Relocate the town information board centrally to the town centre, providing a convenient one stop location for visitors before continuing on foot. Support information boards further out of town as per the wayfinding + signage strategy.	Mid Term Design Recommendation	HIGH
B	Toilet Block	The existing toilet block next to the Shire Chambers shall be upgraded to accommodate occasional users as well as travellers. The proximity to the newly relocated information board and electric vehicles charging stations will make this a convenient one-stop location for tourists. Proposed mural to the external walls and infill feature concrete between building kerbing.	Mid Term Design Recommendation	MEDIUM
C	Entry point	Removing stone and timber entry to open up to the verge / new paving /install new information board and gabion seating.	Mid Term Design Recommendation	MEDIUM
D	Playground and shelter	New shelter to match Hotham Park material palette. Re-aligned fencing to open the central park play space up to the grass area.	Mid Term Design Recommendation	LOW
E	Vegetation	Planting additional trees and feature planting to new garden beds. New grassed area and vegetation basin.	Mid Term Design Recommendation	MEDIUM
F	Pedestrian concrete path	New standard grey pedestrian concrete path from Hotham Avenue to Bannister Road and to existing carpark adjacent Shire building (includes demolition of existing path).	Long Term Design Recommendation	LOW
G	Fences	Existing fence between Central Park and 38 Hotham Avenue property is to be painted (colour: Dulux Monument). Fence around playground and carpark edge is to be upgraded	Mid Term Design Recommendation	LOW
8	Town Hall Parking			
A	Bitumen parking and line marking	Building new Town Hall's parking as per civil's drawing.	Mid Term Design Recommendation	HIGH
B	Landscaping	Installing feature shrubs and small trees to landscape areas. Installing new stone planters to parking entry on Johnstone Street to match with existing stone planters to Town Hall entry.	Mid Term Design Recommendation	LOW
9	Johnstone Street & Pollard Street			
A	Line marking	Improved line marking to Johnstone Street and Pollard Street.	Mid Term Design Recommendation	HIGH
B	Feature pedestrian verge	New feature paving (exposed ag. concrete path with granite stone banding) to pedestrian verge on Johnstone Street and Pollard Street.	Mid Term Design Recommendation	MEDIUM
C	Standard pedestrian verge	New standard grey concrete paving pedestrian verge to Johnstone Street.	Mid Term Design Recommendation	MEDIUM
D	Landscaping	New street trees to Johnstone Street and Pollard Street.	Mid Term Design Recommendation	LOW
E	Street lighting	Install new street lighting to Johnstone Street and Pollard Street.	Long Term Design Recommendation	LOW
10	Wuraming Avenue			
A	Streetscape	Improved line marking and realignment of Wuraming Avenue. New parallel parking bays opposite Hotham Park to accommodate more visitors. Realignment of median opposite Hotham Park.	Mid Term Design Recommendation	HIGH
B	Raised intersection	Raise intersection at the corner of Wuraming Ave and Johnstone Street to facilitate pedestrian movements from central hub to Hotham Park.	Long Term Design Recommendation	LOW
C	Landscaping	New feature paving (exposed ag. concrete path with granite stone banding) to pedestrian verge on Johnstone Street and Pollard Street.	Mid Term Design Recommendation	LOW
11	Farmers Reserve & Prussian Park			



No	ITEM	DETAIL	TIMING	PRIOITY
A	Exiting swales	Rejuvenate exiting swales in Farmers Reserve and Prussian Park to make them key elements of their respective open spaces.. Natural boulders to edges to create natural course, new grasses, sedges and rushes planting to swale and surrounds. Realigning the course for a more natural effect as well as additional planting to beautify and create habitat.	Long Term Design Recommendation	MEDIUM
B	Curated Art walk	Art pieces to be clustered at the southern entry on Bannister Road, in Farmers Reserve, as an entry statement. Sculpture cluster also at the crossing between Bannister Road and George Street to announce arrival to the town centre. The sculptures should be reflective of their location as to be informative. Uplighting will enhance night interest and highlight main nodes.	Mid Term Design Recommendation	MEDIUM

# Cost Plan Summary

<b>Project:</b> Emerge	<b>Details:</b> Boddington Town Centre MPC
<b>Building:</b> BODDINGTON TOWN CENTRE REVITALISATION	

Code	Description	Quantity	Unit	Rate	Total
1	ACTIVATION WORKS				155,000
2	BANNISTER ROAD – RESIDENTIAL PRECINCT				880,000
3	BANNISTER ROAD – COMMERCIAL PRECINCT				3,160,000
4	OLD SCHOOL, OVAL, MEMORIAL PARK & FORESHORE TRAIL				267,000
5	CENTRAL PLAZA				100,000
6	CENTRAL PARK & ADJACENT CARPARK				339,000
7	TOWN HALL PARKING				356,000
8	JOHNSTONE STREET & POLLARD STREET				574,000
9	WURAMING AVENUE				291,000
10	FARMERS RESERVE & PRUSSION PARK				195,000
	<b>Sub-total</b>				<b>6,317,000</b>
11	Design Contingency	15.0	%		948,000
12	Construction Contingency	5.0	%		316,000
13	Cost escalation allowance – 12 months		Item		380,000
	<b>Total OPC Excluding GST</b>				<b>7,961,000</b>
	<b>NOTES &amp; EXCLUSIONS</b>				
14	This Opinion of Probable Cost (OPC) is based on minimal conceptual Masterplan design information provided by Emerge Associates. The information provided is preliminary and incomplete. Accordingly, this cost indication reflects the current conceptual design information and may vary significantly once investigation work and designs are finalised.				
15	By their nature, these estimates and assumptions are subject to significant uncertainties and the actual costs may materially differ from these estimates and assumptions. Accordingly, no assurance can be given that the cost estimates and the underlying assumptions will be realised in practice				
16	The rates used in this OPC are based on the works being procured via a conventional tendering process				
17	This OPC is not a cost control document and should not be used for construction contract or ordering purposes				
18	We have included allowances for services costs despite that no details or services budgets have been provided				
	<b><u>This Opinion of Probable Cost is based on the following:</u></b>				
19	Boddington Town Centre Revitalisation Masterplan Concept prepared by Emerge Associates – Final Masterplan Stage 5 dated April 2023				
20	Preliminary Civil Concept Pack & Traffic Study prepared by Porter Consulting Engineers				
	<b><u>The following has been specifically excluded from this Opinion of Probable Cost for which separate provisions should be made as required:</u></b>				
21	– Professional Fees				

# Cost Plan Summary

<b>Project:</b> Emerge	<b>Details:</b> Boddington Town Centre MPC
<b>Building:</b> BODDINGTON TOWN CENTRE REVITALISATION	

Code	Description	Quantity	Unit	Rate	Total
22	– Finance costs				
23	– Government and local authority charges				
24	– Costs associated with staging the works				
25	– Major services infrastructure and/or upgrades				
26	– River health works				
27	– Road shoulder widenings (other than for new car bays)				
28	– Removal of contaminated soil or hazardous materials				
29	– Rock excavation				
30	– Sub-soil drainage systems				
31	– Bores				
32	– Dewatering				
33	– Goods and services tax				

# Cost Plan

**Project:** Emerge  
**Building:** BODDINGTON TOWN CENTRE  
REVITALISATION

**Details:** Boddington Town Centre MPC

Code	Description	Quantity	Unit	Rate	Total
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## ACTIVATION WORKS

	<b>ACTIVATION WORKS</b>				
	<u>Short Term Timing</u>				
1	Art walk trail		Item		40,000
2	Banners for festival advertising		Item		25,000
3	EV charging stations upgrade		Item		50,000
	<u>Long Term Timing</u>				
4	Boddington history display project		Item		40,000

## ACTIVATION WORKS

155,000

## BANNISTER ROAD – RESIDENTIAL PRECINCT

	<b>BANNISTER ROAD – RESIDENTIAL PRECINCT</b>				
	<u>Short Term Timing</u>				
5	Bridge uplighting		Item		50,000
6	Streetscape – line marking adjustments & additions		Item		100,000
7	Upgrade existing crossover	10	No	3,000.00	30,000
8	Median treatment – charcoal unit paving with flush concrete edge beams	146	m	300.00	43,800
9	New parallel carbays	610	m2	200.00	122,000
10	New concrete footpath and verge works – Bannister Road	1,148	m2	150.00	172,200
11	Shade trees – Bannister Road	45	No	1,000.00	45,000
	<u>Mid Term Timing</u>				
12	Information board Bannister–Maradong Road truck stop		Item		10,000
13	Information board Bannister Road near bridge		Item		10,000
	<u>Long Term Timing</u>				
14	Remediation of stormwater drainage disposal issues – Bannister Road form Wuraming Avenue to Crossman Road		Item		180,000
	<u>Proportion of Preliminaries</u>				
15	Contractor's preliminaries costs	15	%		117,000

## BANNISTER ROAD – RESIDENTIAL PRECINCT

880,000

## BANNISTER ROAD – COMMERCIAL PRECINCT

	<b>BANNISTER ROAD – COMMERCIAL PRECINCT</b>				
	<u>Short Term Timing</u>				
16	Peppercorn Lane – Upgrade pavement to bitumen (George St to Wuraming Ave.)	1,595	m2	120.00	191,400
17	Replace bins		Item		15,000
18	New seating		Item		40,000
19	Allocation for street furniture		Item		160,000
20	Facade refurbishment – grants to residents & business owners		PS		150,000



# Cost Plan

**Project:** Emerge  
**Building:** BODDINGTON TOWN CENTRE  
REVITALISATION

**Details:** Boddington Town Centre MPC

Code	Description	Quantity	Unit	Rate	Total
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## BANNISTER ROAD – COMMERCIAL PRECINCT

(Continued)

21	Boddington Hotel – screen off accommodation zone 6m long screen		Item		10,000
	<u>Mid Term Timing</u>				
22	Footpath – New exposed aggregate concrete footpath with granite stone banding	2,190	m2	180.00	394,200
23	Intersection works – Bannister Road & Wuraming Avenue		Item		30,000
24	Intersection works – Bannister Road & Pollard Street		Item		30,000
25	Intersection works – Wuraming Avenue & Johnstone Street. Raise pavement & realign		Item		100,000
26	Median treatment – charcoal unit paving with flush concrete edge beams	343	m	300.00	102,900
27	Feature paving around IGA block, Wuraming Avenue to Johnstone Street & Bannister Road to Hill Street. Incorporate history plaques		Item		150,000
28	Streetscape – Street trees	45	No	1,000.00	45,000
29	Streetscape – Verge improvement works		Item		60,000
30	Mural art at key locations in town centre (4 locations)		Item		40,000
	<u>Long Term Timing</u>				
31	Powerlines – Remove overhead powerlines and poles. Install underground power along Bannister Road		Item		1,030,000
32	Street lighting – feature street lighting to Bannister Road		Item		200,000
	<u>Proportion of Preliminaries</u>				
33	Contractor's preliminaries costs	15	%		411,500

## BANNISTER ROAD – COMMERCIAL PRECINCT

3,160,000

## OLD SCHOOL, OVAL, MEMORIAL PARK & FORESHORE TRAIL

	<b>OLD SCHOOL, OVAL, MEMORIAL PARK &amp; FORESHORE TRAIL</b>				
	<u>Short Term Timing</u>				
34	Remove Old School fence		Item		5,000
35	Remove hedging from in front of Old School		Item		4,000
36	Replace fence section opposite oval		Item		15,000
37	Streetscape – new street trees		Item		
38	Curate art trail along foreshore walk trail & adjacent Old School oval. Use existing public art. Include lighting to selected art clusters		Item		50,000
	<u>Mid Term Timing</u>				
39	Relocate information board		Item		3,000
40	New community garden (raised) and feature paving		Item		10,000
41	Existing swale alterations & rejuvenation		Item		50,000
	<u>Long Term Timing</u>				
42	Rotate existing chicken sculpture		Item		5,000

# Cost Plan

**Project:** Emerge  
**Building:** BODDINGTON TOWN CENTRE  
REVITALISATION

**Details:** Boddington Town Centre MPC

Code	Description	Quantity	Unit	Rate	Total
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## OLD SCHOOL, OVAL, MEMORIAL PARK & FORESHORE TRAIL

(Continued)

43	New curated art/sculptures to path along river		Item		40,000
44	Upgrade foreshore walking trail – crushed limestone (or similar)		Item		50,000
	<u>Proportion of Preliminaries</u>				
45	Contractor's preliminaries costs	15	%		35,000

## OLD SCHOOL, OVAL, MEMORIAL PARK & FORESHORE TRAIL

267,000

## CENTRAL PLAZA

	<b>CENTRAL PLAZA</b>				
	<u>Mid Term Timing</u>				
46	Landscaping – 32 Bannister Road		Item		100,000

## CENTRAL PLAZA

100,000

## CENTRAL PARK & ADJACENT CARPARK

	<b>CENTRAL PARK &amp; ADJACENT CARPARK</b>				
	<u>Mid Term Timing</u>				
47	Relocate town information board		Item		15,000
48	Refurbish existing toilet block		Item		100,000
49	Entry point – remove stone & timber fencing		Item		3,000
50	Entry point – new paving, information board & gabion seating		Item		35,000
51	Playground & Shelter – New shelter		Item		30,000
52	Playground & Shelter – Realign fencing		Item		5,000
53	New trees, grass area and shrub planting		Item		40,000
54	Fencing – Paint existing fence between Central Park & 38 Hotham Avenue		Item		5,000
55	Fencing – Fence around playground & carpark upgraded		Item		20,000
	<u>Long Term Timing</u>				
56	New grey concrete path from Hotham Avenue to Bannister Road & to existing carpark adjacent Shire building	210	m2	150.00	31,500
57	Demolish & remove existing path		Item		10,000
	<u>Proportion of Preliminaries</u>				
58	Contractor's preliminaries costs	15	%		44,500

## CENTRAL PARK & ADJACENT CARPARK

339,000

## TOWN HALL PARKING

	<b>TOWN HALL PARKING</b>				
	<u>Mid Term Timing</u>				
59	Town Hall parking area & associated works	1,830	m2	150.00	274,500
60	Landscaping – small trees & shrub planting		Item		20,000
61	New stone planters to parking area entry off Johnstone Street		Item		15,000
	<u>Proportion of Preliminaries</u>				

# Cost Plan

**Project:** Emerge  
**Building:** BODDINGTON TOWN CENTRE  
REVITALISATION

**Details:** Boddington Town Centre MPC

Code	Description	Quantity	Unit	Rate	Total
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## TOWN HALL PARKING

(Continued)

62	Contractor's preliminaries costs	15	%		46,500
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## TOWN HALL PARKING

356,000

## JOHNSTONE STREET & POLLARD STREET

	<b>JOHNSTONE STREET &amp; POLLARD STREET</b>				
	<u>Mid Term Timing</u>				
63	Line marking improvements		Item		25,000
64	Footpaths – New exposed aggregate concrete footpath with granite stone banding	900	m2	180.00	162,000
65	Standard grey concrete footpath to Johnstone Street verge	300	m2	150.00	45,000
66	Landscaping – New street trees	17	No	1,000.00	17,000
	<u>Long Term Timing</u>				
67	New street lighting		Item		250,000
	<u>Proportion of Preliminaries</u>				
68	Contractor's preliminaries costs	15	%		75,000

## JOHNSTONE STREET & POLLARD STREET

574,000

## WURAMING AVENUE

	<b>WURAMING AVENUE</b>				
	<u>Mid Term Timing</u>				
69	Line marking improvements		Item		5,000
70	Realignment of Wuraming Avenue		Item		35,000
71	Parallel parking bays opposite Hotham Park	120	m2	200.00	24,000
72	Realignment of median strip opposite Hotham Park		Item		15,000
73	Footpaths – New exposed aggregate concrete footpath with granite stone banding	300	m2	180.00	54,000
74	Murals to Wuraming Avenue & Peppercorn Lane		PS		120,000
	<u>Proportion of Preliminaries</u>				
75	Contractor's preliminaries costs	15	%		38,000

## WURAMING AVENUE

291,000

## FARMERS RESERVE & PRUSSION PARK

	<b>FARMERS RESERVE &amp; PRUSSION PARK</b>				
	<u>Mid Term Timing</u>				
76	Farmers Reserve entry statement – art cluster at southern entry to Bannister Road		Item		60,000
77	Sculpture cluster at crossing between Bannister Road & George Street including uplighting		Item		30,000
	<u>Long Term Timing</u>				
78	Rejuvenation of existing swayles in Farmers Reserve & Prussian Park		Item		80,000

# Cost Plan

<b>Project:</b> Emerge	<b>Details:</b> Boddington Town Centre MPC
<b>Building:</b> BODDINGTON TOWN CENTRE REVITALISATION	

Code	Description	Quantity	Unit	Rate	Total
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## FARMERS RESERVE & PRUSSION PARK

(Continued)

	<u>Proportion of Preliminaries</u>				
79	Contractor's preliminaries costs	15	%		25,000

**FARMERS RESERVE & PRUSSION PARK**

**195,000**



# **BODDINGTON TOWN CENTRE REVITALISATION BUSINESS CASE CBA**

**Client:** Shire of Boddington

**Title:**

**Version:** Draft C

**Date:** Friday, 21 July 2023

[econisis.com.au](https://econisis.com.au)

Prepared for:

## Shire of Boddington

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### VERSION CONTROL

VERSION	PURPOSE	AUTHOR	REVIEWER	APPROVER	APPROVAL DATE
<b>DraftA</b>	Draft for internal Review	RS	MW	MW	07/06/2023
<b>DraftB</b>	Draft for client review	RS, MW	EW	MW	08/06/2023
<b>DraftC</b>	Draft including WC Comments	RS, MW	WC	MW	15/06/2023

### APPROVAL FOR ISSUE

APPROVER	CONTACT	SIGNATURE	DATE
<b>Mark Wallace</b> PRINCIPAL	<b>T:</b> 0431 676 254 <b>E:</b> mark.wallace@econisis.com.au		Friday, 21 July 2023

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## EXECUTIVE SUMMARY

### Introduction

- The Shire of Boddington brought together key community figures, local stakeholders, and council officials to identify key actions and needs to form the Strategic Community Plan to Revitalise Boddington Town Centre.
- The town revitalisation plan is seeking to create sustained interest and economic prosperity over the long term, noting it is important for the community living in the Shire of Boddington. This report provides cost benefit and economic impact assessment of the proposed Project actions and identified benefits.
- The purpose of this report is to assess the benefits and impacts of the Boddington Town Centre Revitalisation Plan.

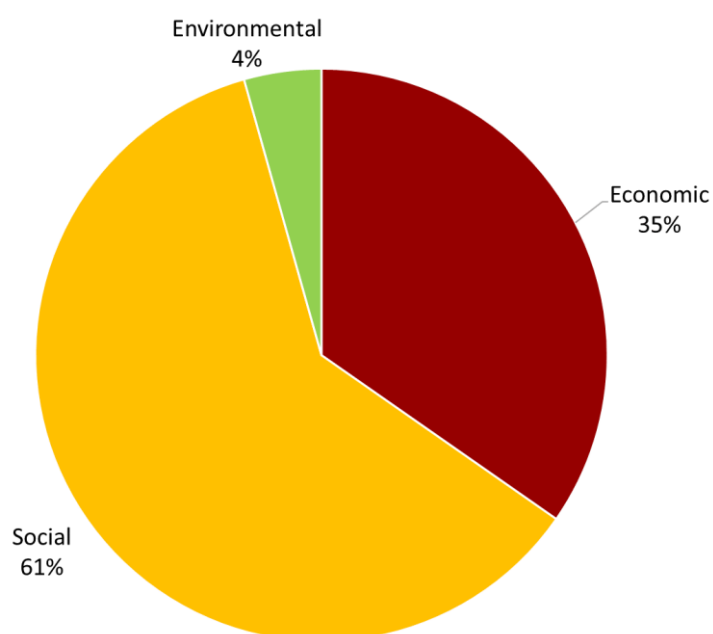
### Project Profile

- Boddington is a small town within the Shire of Boddington in the Peel region of WA, next to the Hotham River along the highway between Pinjarra and Williams. The town was built in the 1920s to support the local timber industry. Boddington Gold Mine opened in 1987, which is Australia's largest gold mine. Since then, it has been a thriving mining town.
- The economy is heavily reliant on mining and agriculture. The town hosts an annual three-day rodeo which provides a yearly tourism crowd. Accommodation in the region comprises 4 establishments - the Boddington Motel, Boddington Hotel, Boddington Caravan Park and Boddington Retreat - which are equipped to accommodate growth in tourism.
- Natural attractions include the recently upgraded Hotham River Foreshore and many walking trails around the town as well as through the forests nearby in Marradong Country. The town also has 24 unique sculptures which will be utilised in the revitalisation Project to form a curated Art Trail.
- The Shire of Boddington has a median age profile of 42 years of age and an average household size of 2.5 persons.
- The 2022 population in Boddington Shire was 1,758. The population has slowly declined over the past decade. Future population growth looks positive with WA Tomorrow forecasts predicting overall growth in 2031.
- Boddington is home to 131 registered businesses, reflecting high economic activity levels and a rate of business at 74.5 businesses / 1000 residents.
- The Masterplan is aimed to improve Boddington's Town Centre, which is primarily along Bannister Road (the main street) and extends down key side streets. Key actions include a renewed and attractive environment for small business, attractive and vibrant streetscape and an enhanced sense of community pride.
- Actions have been recommended at different intervals in the life of the Project with short, medium and long term priorities established.

### Cost Benefit Analysis

- A CBA is the most commonly used, and most comprehensive, of the economic evaluation techniques. Essentially, a CBA compares the monetised benefits and costs of a Project to evaluate the desirability of a Project.
- Econisis has identified numerous key benefits for consideration in the Benefit Statement and wider cost benefit analysis:

- Construction Supply Chain Benefits
- Visitation / Tourists Benefit
- Resident Streetscape and Park Amenities Benefit
- Resident Town Accessibility Benefit
- Increased Road Safety Benefit
- Town Business Turnover Benefits
- Street Trees and Park Environmental Benefit
- Stormwater and Flood Prevention Benefit
- The Projects social benefits and proportionately favourable with economic benefit making up another large portion. The remaining benefits are environmental benefits at approximately 4% benefit proportion when calculated at a 7% NPV.
- Econisis estimated the Project is expected to yield a net present value of between \$28.34m at the 4% discount rate and \$17.22m at the 10% discount rate.



**Figure 1 Category of Present Value at 7% Discount Rate**

- The positive Net Present Value translates to a Benefit Cost Ratio (ratio of benefits to costs) of between 2.10 at the 10% discount rate level and 3.22 at the 4% discount rate.

**Table 1 Summary of Cost Benefit Analysis Results**

Summary	4%	7%	10%
Costs	\$8.81	\$8.47	\$8.20
Benefits	\$28.34	\$21.76	\$17.22
<b>NPV</b>	<b>\$19.53</b>	<b>\$13.30</b>	<b>\$9.02</b>
<b>BCR</b>	<b>3.22</b>	<b>2.57</b>	<b>2.10</b>

- Overall, the BCRs for the Project reflect a strong benefit to the community when the identified benefits and costs from the town centre revitalisation are considered.

### Economic Impact Assessment

- Econisis has undertaken an Economic Impact Assessment using input/output transaction tables regionalised using detailed local employment data sets.
- The simple economic multipliers confirmed the Project is expected to support 20 FTE during construction (over 2 years) and a further 20-28 FTEs (depending on Boddington LGA or WA assessment area) supporting annual tourism activity over the assessment period.

### Conclusion

- The Boddington Town Revitalisation Plan collectively highlights key outcomes identified stakeholders in a master Project addressing long-term sustained interest and economic activity in the Shire and Town of Boddington, WA.
- Consideration of the Benefits identifies in the Boddington Town Revitalisation Plan shows positive Net Present Values as well as BCRs for the Project exceeding 2.0 at all discount rates (and 3.22 at the 4% discount rate highlighting an overwhelmingly positive nature of the Project).
- An Economic Rate of Return (ERR) of 25% further reinforces that the benefits are greater than the costs and allows for a large variation in overall benefits if the masterplan was to vary.

# 1 INTRODUCTION

This section provides an overview of the background, purpose and scope of the report.

## 1.1 Background and Context

Econisis was engaged to prepare a cost benefit analysis and economic impact assessment for the Shire of Boddington Town Centre Revitalisation Business Case.

The Revitalisation Plan reflects the needs of the Shire of Boddington identified by community, local stakeholders, and council officials as a key action in the Strategic Community Plan. The fifth Stage of the Boddington Town Centre Revitalisation plan addresses numerous actions, including a renewed and attractive environment for small business, attractive and vibrant streetscape, better town accessibility and community access and overall, an enhanced sense of community pride.

Sustained interest and economic prosperity over the long term is important for the community living in the Shire of Boddington. This is importantly a renewed aim outlined in the town centre revitalisation.

The plan comes in further response to the Federal Government's pledge to support regional economic growth in Australia. The Growing Regions Program aims to provide funds for infrastructure capital improvement in rural and regional Australia. The objectives and intended outcomes of the program are:

- To support community infrastructure building and improvement that solves recognized gaps within the community.
- Contribute positive socio-economic community outcomes.
- Develop community centre infrastructure that contributes both locally and regionally to goals.
- Regional economy improvements, with emphasis on enhancing quality of life and community attractiveness.

## 1.2 Report Purpose and Structure

Econisis was engaged to prepare a WA compliant Cost Benefit Analysis and Economic Impact Assessment for the Shire of Boddington. The CBA will inform the preparation for the Stage 5 Business Case for the Town Centre Master Plan.

This report is comprised of the following key sections:

- **Introduction** - This section provides an overview of the report, its purpose and structure.
- **Profile** – This section gives an overview of the general profile of the Shire, key economic indicators, and overview of the Project.
- **Cost Benefit Analysis** - This section provides the methodology, assumptions, and summary of the results of the CBA.
- **Economic Impact Assessment** - This section provides a summary of the economic impact assessment methodology, assumptions and results, for the Project.
- **Conclusions and Findings** – This section summarising the findings and outcomes of the analysis.

## 1.3 Statistical Geography

This report refers to two main statistical geographies:

- Boddington LGA; and



- Boddington Urban Centre/Location (representing the township of Boddington)



**Figure 2 Boddington LGA**

## 1.4 Glossary and Abbreviations

The following terms are referenced in this report

**Table 2 Glossary and Abbreviations**

Terms	Definitions
BCR	Benefit Cost Ratio
CBA	Cost Benefit Analysis
EIA	Economic Impact Assessment
ERR	Economic Rate of Return
GVA	Gross Value Added
LGA	Local Government Area
NPV	Net Present Value
WA	Western Australia
\$m	Millions of dollars

## 2 PROJECT PROFILE

This section gives an overview of the context of the Project, including a profile of the Shire, key economic indicators and details of the elements of the Plan.

### 2.1 Description of Boddington

Boddington is a small town within the Shire of Boddington is in the Peel region of WA, next to the Hotham River along the highway between Pinjarra and Williams. The town was built in the 1920s to support the local timber industry. However, the area declined after bushfires in 1961 devastated the timber industry. Boddington prospered once again after the establishment of the Boddington Bauxite Mine in 1979, and later the Boddington Gold Mine in 1987, which is Australia's largest gold mine. Since then, it has been a thriving mining town.

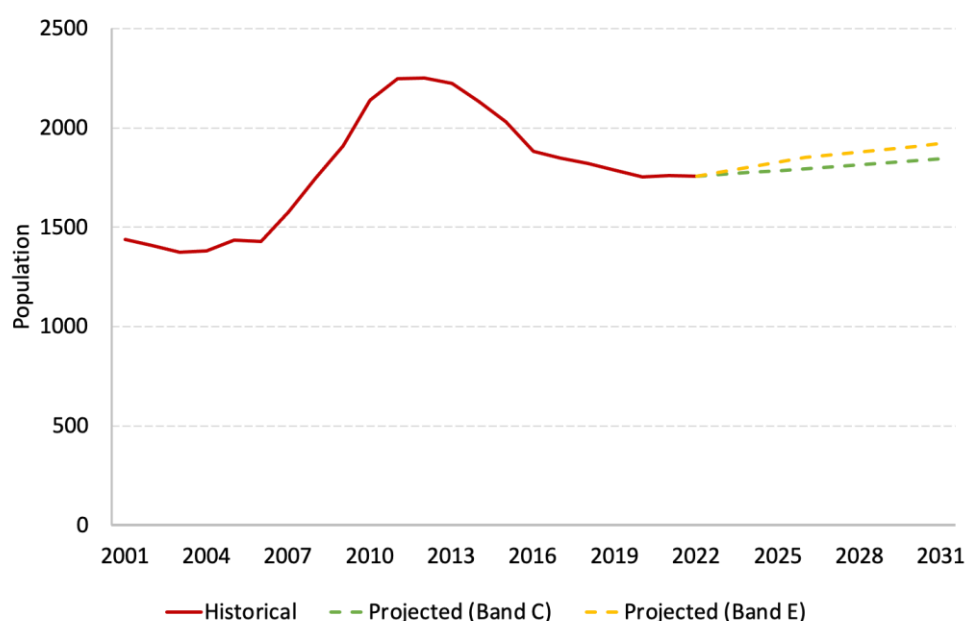
As well as servicing bauxite and gold mining, Boddington is in a sheep and timber district. Hence, its economy is heavily reliant on mining and agriculture. It is also the location of a TAFE and hosts an annual three-day rodeo. Accommodation in the region comprises 4 establishments - the Boddington Motel, Boddington Hotel, Boddington Caravan Park and Boddington Retreat - which are suitable for visitors passing through town as well as to accommodate a growth in tourism.

Natural attractions include the recently upgraded Hotham River Foreshore and many walking trails around the town as well as through the forests nearby in Marradong Country. The town also has 24 unique sculptures and the historical landmark of 'Dilyan's Grave'. Other attractions include the 18-hole Boddington Golf Course, Boddington Arts and Crafts Centre and the regular Boddington Community Markets.

### 2.2 Boddington Economic Indicators

The Shire of Boddington has a median age profile of 42 years of age and an average household size of 2.5 persons.

The population of Boddington was 1,758 as of 2022, down from a peak of 2,252 in 2012. However, WA Tomorrow forecasts predict that the population will grow in the years to 2031. Band C predicts a median population growth to 1,845 people in 2031 and a higher Band E prediction of 1,921 people in 2031.



**Figure 3 Historical and Projected Population, Boddington LGA, 2001 to 2031**

The number of registered businesses in an area can reflect the level of economic activity. Boddington had 131 registered businesses in 2022. The average annual turnover of these businesses is \$1,090,267.18. Another useful indicator is the number of businesses per 1000 residents. In 2022, Boddington had 74.5 businesses/1000 residents.

### 2.3 Summary of Town Centre Revitalisation Plan

The Shire of Boddington's Town Centre Revitalisation Masterplan is in Stage 5, its final stage of development. This stage consists of revising the final report based on recommendations and issuing the report to key stakeholders for final comments.

The Masterplan is aimed to improve Boddington's Town Centre, which is primarily along Bannister Road (the main street) and extends down key side streets. This was identified as a key action in the Strategic Community Plan for 2022/23 and is a priority Project for council. The aims of the Project are to:

- Provide an attractive, vibrant streetscape
- Trigger a renewed and sustained interest in Boddington
- Enhance community pride
- Provide an attractive environment for small business

Consultation for the Project involved a Reference Group Workshop, including Councillors and a Digital Community Engagement Survey. Overall, 35 participants provided feedback on how they would like to see the Town Centre improved. Taking this feedback into account, short, medium and long term recommendations are outlined in the Masterplan.

**Table 3 Elements of the Boddington Town Centre Revitalisation Master Plan Stage 5**

Type of Recommendation	Actions
<b>Short Term</b>	<ul style="list-style-type: none"> <li>▪ Improved line marking and road upgrade</li> <li>▪ Permeability through sites</li> <li>▪ Curated art trail</li> <li>▪ Relocate information board to town centre</li> <li>▪ Murals and road murals</li> <li>▪ Feature lighting</li> <li>▪ EV charging infrastructure upgrade</li> </ul>
<b>Medium Term</b>	<ul style="list-style-type: none"> <li>▪ Vacant land opportunities</li> <li>▪ Street trees</li> <li>▪ Co-located emergency services</li> <li>▪ Supporting information boards outside of town centre</li> <li>▪ Façade refurbishment – grant program</li> <li>▪ Additional parking</li> <li>▪ New pedestrian pathways</li> </ul>
<b>Long Term</b>	<ul style="list-style-type: none"> <li>▪ Rejuvenated drainage swales</li> <li>▪ Boddington Hotel refurbishment</li> <li>▪ Interpretative signage</li> <li>▪ Improved street lighting and heritage light post install</li> <li>▪ Burying power lines</li> <li>▪ Civil drainage remediation</li> </ul>

The Master Plan also outlines the desired colours, plants, hard surfaces and structures. This is to ensure new developments are in cohesion with the existing appearance of the Town Centre. It shows maps of the desired outcome and where each recommendation would be implemented.





### 3 COST BENEFIT ANALYSIS

This section outlines the CBA methodology utilised, assumptions, benefits assessed and results of the CBA.

#### 3.1 Methodology

A CBA is the most commonly used, and most comprehensive, of the economic evaluation techniques. Essentially, a CBA compares the monetised benefits and costs of a Project to evaluate the desirability of a Project. A CBA provides little value if it is conducted without a base case in which to compare options. For this report, the Concept Scenarios are therefore analysed based on only the incremental, or additional, benefits and costs with respect to a base case. This approach is the most appropriate to assess the net economic benefits that accrue from the two development options.

The CBA steps include:

- Identify the quantifiable benefits that can be monetised;  
Calculate the value (in monetary terms) of the quantified incremental benefits and capital costs in net present value (NPV) terms using the discount rates;
- Calculate the benefit cost ratio (BCR) – the total present value of all net benefits compared to the present value of capital costs to determine the ratio to which incremental net benefits exceed (or undershoot) incremental costs related with the upgrade; and
- Undertake a sensitivity assessment.

##### 3.1.1 Discount Rates

Discounting is the reverse of adding (or compounding) interest. It reduces the monetary value of future costs and benefits back to a common time dimension – the base date. Discounting satisfies the view that people prefer immediate benefits over future benefits (social time preference), and it also enables the opportunity cost to be reflected (opportunity cost of capital). Recognising the potential for multiple audiences for the business cases, real discount rates of 4, 7 and 10% have been applied. This complies with recommendations set by the Office of Best Practice Regulation (OBPR) at the Federal Government level and WA Treasury Project Evaluation Guideline and Standard Business Case template.

Modelling of quantifiable benefits and costs are developed over a 20-year timeframe (post construction phase).

##### 3.1.2 Cost of Capital Approach

The cost benefit assessment undertaken in this report represents a “cost of capital” assessment. This approach focuses primarily on the up-front capital costs of the Project with reduced consideration of ongoing operational costs (beyond whole of lifecycle maintenance cost impacts).

The reason for this approach is twofold:

- Firstly, it reflects the stage of the Project design and concept that the Cost Benefit Assessment is testing – early-stage concepts typically have a capital cost estimate but may not have detailed cash flow or maintenance cost estimates. As such, the “cost of capital” approach does not consider ongoing cashflow consideration which includes discounting any financial revenues that could be secured by the Project to offset unknown operational costs;
- Secondly, this economic business case specifically seeks to develop or address the validity of potential capital investment in the Project. As such, evidence is required, through the CBA, of the potential return on investment (in the form of economic and social benefits) to inform this capital decision.

### 3.1.3 Comparison with the Base Case

For these assessments, Econisis has undertaken a cost benefit assessment of the net additional benefits and costs above and beyond the base case for each Project. NPVs and BCRs generated as part of the Cost Benefit Analysis are reflective of the net increase in economic and social benefits beyond the status quo in each location and for each Project.

## 3.2 Assumptions

Econisis has made the following general assumptions applicable across one or more of the Projects assessed.

**Table 4 Key Assumptions**

Assumption	Details
Revitalisation Commencement Year	2024 (2-year construction)
Assessment Period	20 years (including commencement year)
Construction Supply Chain First Round Multiplier	7.1%
Tourism GVA Share of Expenditure	50% <sup>1</sup>
Value of Leisure/Non-Productivity Time for Local/WA Residents	\$19.24 per hour <sup>2</sup>
Number of Commercial/Service Businesses in the Boddington LGA	131 <sup>3</sup>
Average Turnover per Commercial/Service Business	\$1,090,267.18 <sup>4</sup>
Number of Properties impacted by flooding	90 <sup>5</sup>
Town Centre Car Parking Utilisation	55 car parks used 5 days a week for 8 hours per day. Average parking duration of 1 hour with 1.5 people per car. 10% weighting to allow for weekend usage.
Open Space Adjacent Car Parking Utilisation	65 car parks used 2 days a week (weekends). Assumes 2 people per car with a 25% weighting for weekend usage.
Average Visitation Time by Residents	1.5 trips per person per week for a duration of 1 hour. Based on 48 weeks per year
Average Visitation Time by Non-Residents	8 hours (day trip)

## 3.3 Benefits Statement

This section provides a statement of the identified benefits, their relevance to the scenarios and the method of calculation.

### 3.3.1 Identified Benefits

Econisis has identified a diverse range of economic, social, safety and environmental benefits associated with the Project. These benefits and their relevance to the Revitalization Timeline is outlined below.

<sup>1</sup> Assumption derived from tourism-related industries from ABS National Accounts Input/Output transaction tables.

<sup>2</sup> ATAP (2021) Parameter Values – Travel Time accessed at <https://www.atap.gov.au/parameter-values/road-transport/3-travel-time> adjusted from 2013 to 2022/23 based on CPI.

<sup>3</sup> ABS (2022) Count of Businesses, accessed at <https://www.abs.gov.au/statistics/economy/business-indicators/counts-australian-businesses-including-entries-and-exits/latest-release>

<sup>4</sup> Derived from count of business registrations data from ABS. Only includes locally registered businesses.

<sup>5</sup> Derived from Maps of Boddington Floodway and Flood Fringe, alongside Boddington Revitalisation Civil engineering maps.

**Table 5 Identified Benefits by Scenario Timeline**

Benefits	Short Term	Medium Term	Long Term
Construction Supply Chain Benefits	X	X	X
Visitation / Tourists Benefit	X	X	X
Resident Streetscape and Park Amenities Benefit		X	X
Resident Town Accessibility Benefit		X	
Increased Road Safety Benefit	X	X	
Town Business Turnover Benefits		X	
Street Trees and Park Environmental Benefit		X	X
Stormwater and Flood Prevention Benefit			X

### 3.3.2 Benefits Statement and Calculation Methods

Additional detail on each benefit and the calculation method is identified below.

Note the Attribution Rate in this table represents the share of the total benefit/change that can be specifically attributed to the Project in question.

**Table 6 Benefits Statement and Calculation Methods**

Benefit	Description	Calculation Method	Attribution
<b>Construction Supply Chain Benefits</b>	Contribution of the capital expenditure to the local and regional construction supply chain activity. Reflects the importance of each stage to the local economy as a major Project/investment.	Measured as a % of capital expenditure using regionalised Input Output based transaction tables to calculation First Round and Industry Support GVA Multipliers. Estimated at 7.1% of capital expenditure	100%
<b>Visitation / Tourists Benefit</b>	Increased tourist visitation expenditure benefits associated with town revitalisation. Leisure and amenity benefit of domestic day trip visitors to the Projects from within WA.	Calculated based on the tourism/visitor profile of Boddington visitors average spend of \$81 <sup>6</sup> and the estimated net increase in visitor GVA due to additional carparking, attraction and activity under town centre revitalisation and art trail Project.	50%
<b>Resident Streetscape and Park Amenities Benefit</b>	Increased benefit from additional community amenities - Bins, pathways, revitalised town amenities, hotel refurbishment and night economy.	Calculated using an hourly rate-based leisure time value in line with ATAP Guidelines (based on 40% of the average weekly wage adjusted to 2021 dollars. Valued at \$19.24 per hour. Adjusted by 50% to account for "rule of half" and applied to day trip visitor estimates based on a 1 hour stay. WA resident visitation estimated at residual from domestic overnight visitation for all relevant Projects.	20%
<b>Resident Town Accessibility Benefit</b>	Increased benefit from additional parking spots in Boddington providing greater accessibility for residents.	Calculated based on a resident profile of the estimated net increase in resident capacity due to additional carparking, attraction	20%

<sup>6</sup> <https://www.tra.gov.au/Regional/local-government-area-profiles>

Benefit	Description	Calculation Method	Attribution
		and activity under town centre revitalisation.	
<b>Increased Road Safety Benefit</b>	Benefit relevant to road safety. Pedestrian and Vehicle Road safety benefit derived from improved line marking, street lighting and pedestrian islands, reduced speed limit and potential detouring of oversized mining vehicles.  Benefit from decrease in crash / accidents in the future after added safety benefit.	Based on accident mitigations (using data collected from Main Roads Western Australia Integrated Road Information System (IRIS) crash database.)  Reduction in the annualised crash rates calculated with ATAP crash costs <sup>7</sup>	20%
<b>Town Business Turnover Benefits</b>	Value of increased business turnover in the shire from improved business environment through revitalisation.  Increased value to individual business and community through business façade revitalisation grant program.  New business opportunities in vacant buildings (GVA staged benefit for new business opportunities)	Assumed town share of LGA businesses Uplift in trading/turnover estimated at 15%, staged progressively over first 5 years accounting for new business opportunities in the region. 5% uplift in turnover over the final 15 years. Attribution of 50% to capture local Gross Value Added only.	100%
<b>Street Trees and Park Environmental Benefit</b>	Additional Street trees – increase in streetscape benefit (107 additional trees)  Benefit from green canopy utilized for reduced heat island effect.  Discrete environmental benefit.	Street trees are calculated at a benefit cost of \$326 per tree per year <sup>8</sup> . An additional one-off \$10,000 benefit was accounted for amenity enhancement at the maturity of the tree (assumed to be 10-15 years after establishment).	100%
<b>Stormwater and Flood Prevention Benefit</b>	Relevant benefit to the rejuvenated drainage swales  Civil drainage issues mitigated – Frequency of flooding	Based on risk of flood damage mitigation to the properties within the areas close to flood fringe and drainage swales. Damage costs mitigated from data of approximately costs <sup>9</sup> per property in damage, accounting for a 1 in 50-year flood.	100%

### 3.4 CBA Results

This section provides an overview of the present value and composition of costs and benefits for the Project. It includes an outline of the Benefit Cost Ratios and Net Present Value results for each Project.

#### 3.4.1 Costs

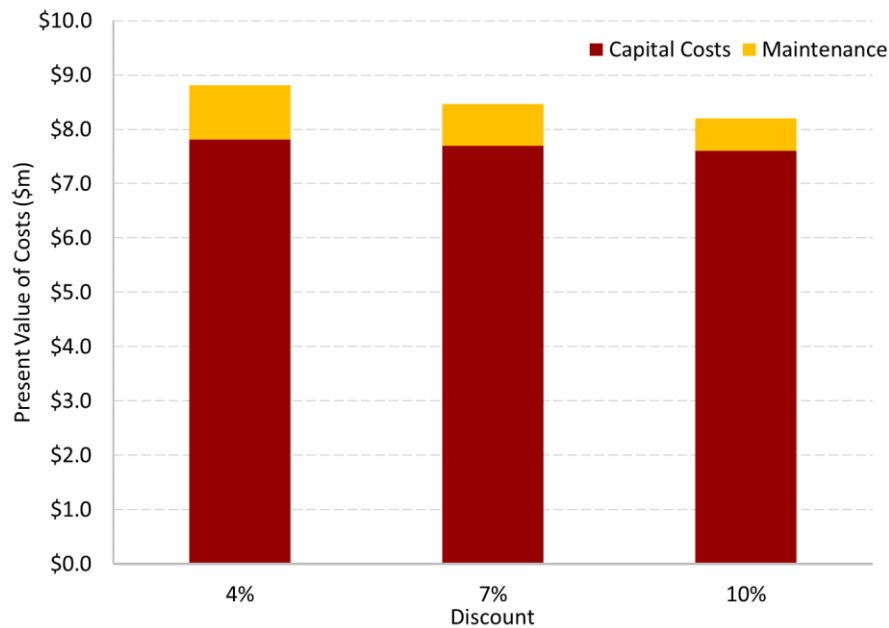
Based on preliminary cost estimates provided by the Shire and an assumed 1% average annual maintenance value, Econisis estimates the present value of costs of between \$8.81m at the 4% discount rate and \$8.20m at the 10% discount rate.

<sup>7</sup> ATAP (2022) Parameter Values – Crash Costs accessed at <https://www.atap.gov.au/parameter-values/road-transport/4-crash-costs>

<sup>8</sup> Social, Economic and Environmental Values, ACT (2020) - Accounting for CPI adjustment accesses at [https://www.cityservices.act.gov.au/\\_data/assets/pdf\\_file/0007/1695634/200157-TCCS-Values-of-Street-Trees-in-the-Urban-Environment\\_v4.pdf](https://www.cityservices.act.gov.au/_data/assets/pdf_file/0007/1695634/200157-TCCS-Values-of-Street-Trees-in-the-Urban-Environment_v4.pdf)

<sup>9</sup> Queensland Reconstruction Authority, Deloitte (2022) – Cost of flooding, accessed at [https://www.qra.qld.gov.au/sites/default/files/2022-07/dae\\_report\\_-\\_south\\_east\\_queensland\\_rainfall\\_and\\_flooding\\_event\\_-\\_8\\_june\\_2022.pdf](https://www.qra.qld.gov.au/sites/default/files/2022-07/dae_report_-_south_east_queensland_rainfall_and_flooding_event_-_8_june_2022.pdf)



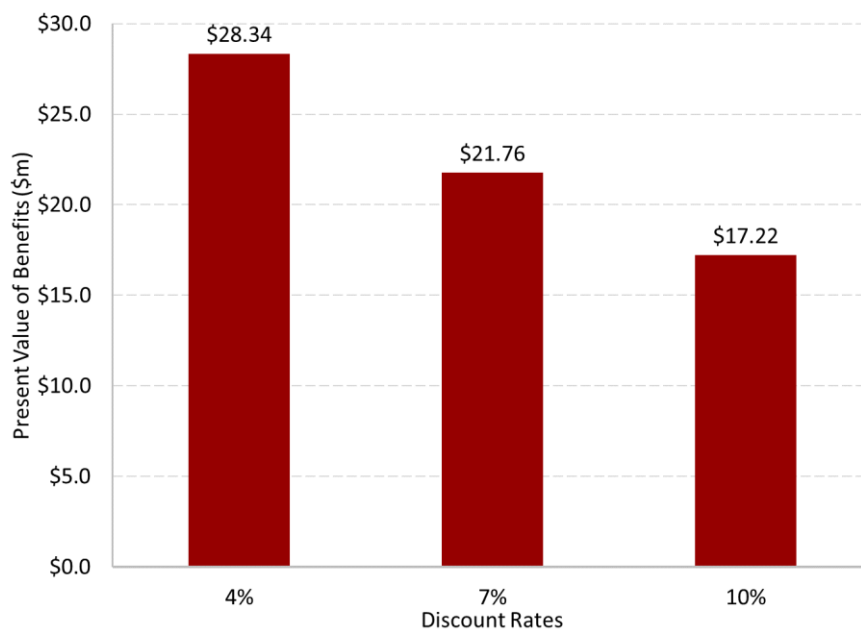


**Figure 6 Present Value of Costs, Capital and Maintenance**

All calculations are based on the construction costs over 2 years including contingencies and escalations (which add a lot) and allowance for a 1% annual maintenance cost to capture whole of lifecycle costs.

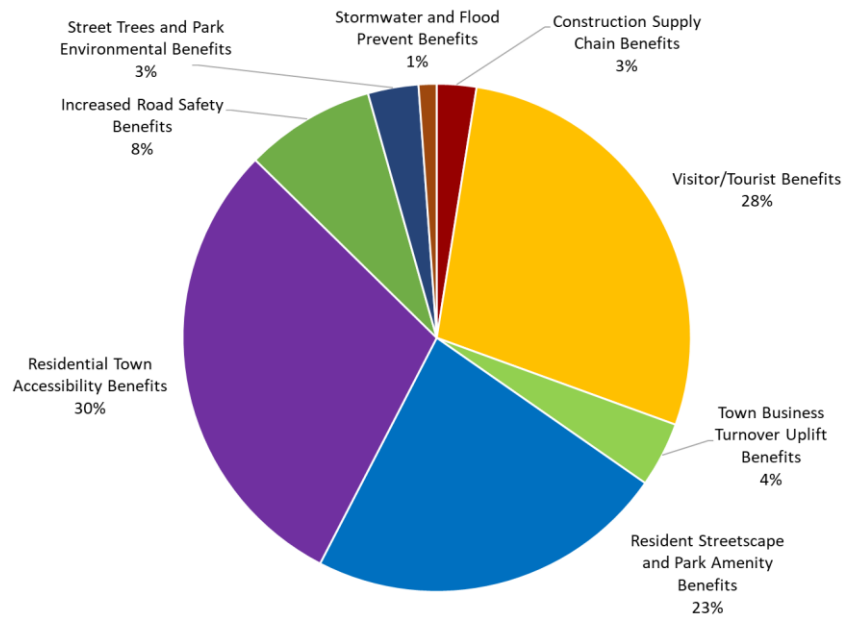
### 3.4.2 Benefits

A review of the benefits of the Project indicates a benefit value at between \$28.34m at the 4% discount rate and \$17.22m at the 10% discount rate.



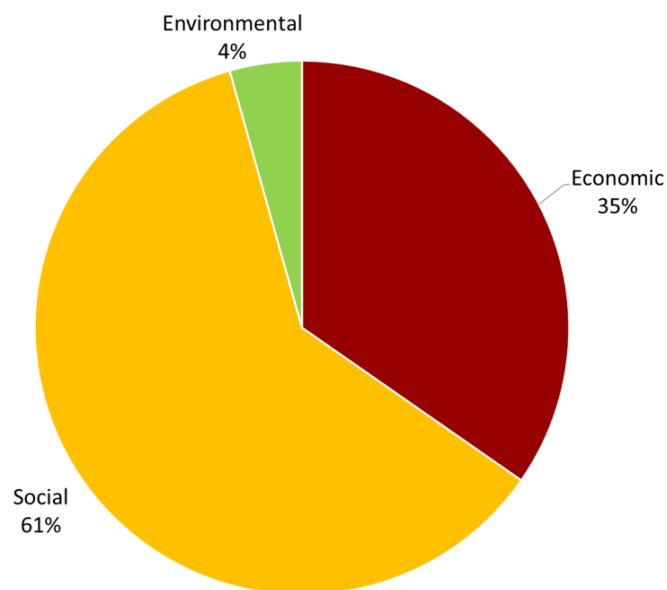
**Figure 7 Present Value of Benefits**

The largest benefits expected over the 20-year Project assessment period (at 7% discount rate) are Town Accessibility Benefits linked to parking and road works followed closely by Visitor/Tourist Benefits. Resident Town and Park Amenity benefits and Increased Road Safety Benefits and non-tourism related current business turnover uplift benefits are also notable.



**Figure 8 Share of Present Value of Benefits at 7% Discount Rate**

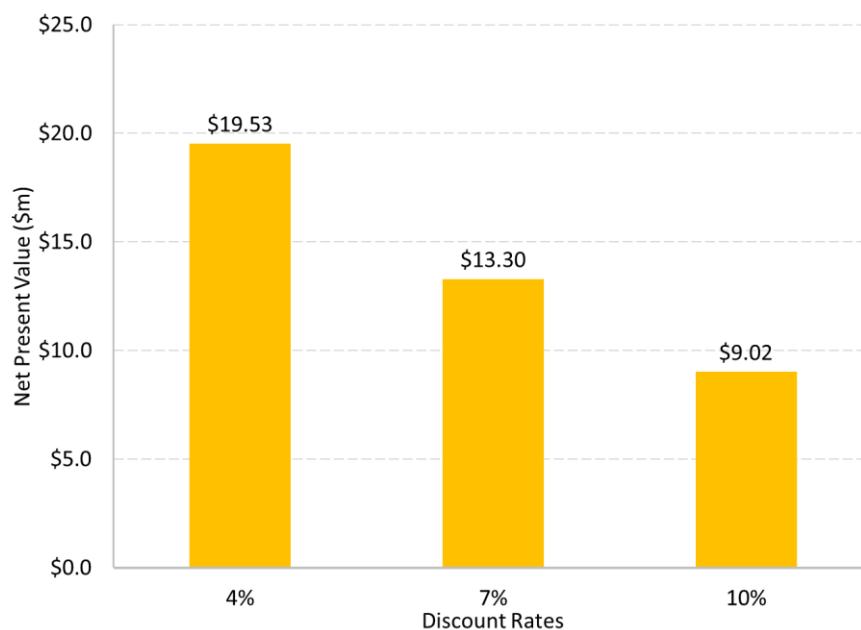
Benefits are considerably favourable social benefits, with economic benefit making up a large portion of the remaining benefits and environmental benefits the remaining 4% when calculated at a 7% NPV.



**Figure 9 Category of Present Value Benefits at 7% Discount Rate**

### 3.4.3 Results

The results of the assessment are that the Project has a net present value of between \$19.53m under the 4% discount rate and \$9.02m under the 10% discount rate. All NPVs are positive meaning the Project is expected to provide a positive economic and social return to the community.



Overall, the Project is assumed to have a Benefit Cost Ratio between 2.10 at 10% and 3.22 at 4%. This reflects a Net Present Value ranging from \$9.02m to \$19.53m. The Economic rate of return (ERR) is approximately 25%.

**Table 7 Summary of Results, CBA for Boddington Revitalisation Project**

Summary	4%	7%	10%
Costs	\$8.81	\$8.47	\$8.20
Benefits	\$28.34	\$21.76	\$17.22
<b>NPV</b>	<b>\$19.53</b>	<b>\$13.30</b>	<b>\$9.02</b>
<b>BCR</b>	<b>3.22</b>	<b>2.57</b>	<b>2.10</b>

## 4 ECONOMIC IMPACT ASSESSMENT

This section provides a summary of the economic impact assessment methodology, assumptions and results, for the Project.

### 4.1 Assessment Scope

Econisis has undertaken analysis of the economic and employment impacts of the construction phases of both the Pilot Plant and the Stage 1A proposal.

However, operational and production impacts have only been assessed for Stage 1A. This reflects the fact that the operational impacts of the Pilot Plant are not related to production and have also been separately examined by the client.

### 4.2 Methodology and Approach

At the core of an Economic Impact Assessment is Input–Output (IO) tables. IO tables are part of the national accounts by the ABS and provide detailed information about the supply and use of products in the Australian economy, and the structure of and inter–relationships between Australian industries.

IO tables are converted, through statistical analysis, into a series of Economic Multipliers. These Multipliers represent the relationship between the direct activity (expenditure or production) associated with a Project and the wider economy.

The results of an EIA are generally presented as both direct effects, that is effects from the direct activity of the Project or event, and indirect effects, which are additional effects from further rounds of spending in the supply chain. A third or consumption effect, resulting from rounds of consumer spending generated by the additional income in the region can also be calculated.

There are two broad levels of Multipliers that can be utilised for Impact Assessments:

1. **Simple Multipliers** – including the Direct or Initial Effect, First Round and Industry Supply Chain effects.
2. **Total Multipliers** – including the Simple Multipliers plus subsequent Induced Production and Household Consumptions effects.

Impact Assessments can assess:

- **Output** - the actual dollar amount spent on the Project in the Region.
- **Income** - the number of wages and salaries paid to labour.
- **Employment** - the full-time equivalent (FTE) per annum employment generated by the Project; and
- **Value Added** - the value added to materials and labour expended on the Project.

Econisis has undertaken an Impact Assessment for the WA state economy, focused solely on **Simple Multipliers**. For the WA economic impacts, this entailed the following tasks:

1. Transaction tables were developed from National IO tables for the WA State economy. For the WA economy, the Regional Transaction Table was calculated by applying employment-based location quotients for the Region, based on the results of the 2016/2021 Census of Population and Housing. This has the effect of excluding spending on imports to the Region since they generate no local economic activity.
2. Economic Multipliers were then generated for WA economy across 119 industry categories defined by the ABS.



3. Construction and operational expenditure and production associated with the development were allocated across 119 industry categories.
4. Economic impacts associated with the Project are calculated.

#### 4.2.1 Criticisms of Impact Assessments

Economic Impact Assessments based on IO-tables and Economic Multipliers have been criticised by Government and academia. Econisis recognises Economic Multipliers are based on limited assumptions that can result in multipliers being a biased estimator of the benefits or costs of a Project.

Shortcomings and limitations of Multipliers for economic impact analysis include:

- **Lack of supply**—side constraints: The most significant limitation of economic impact analysis using multipliers is the implicit assumption that the economy has no supply—side constraints. That is, it is assumed that extra output can be produced in one area without taking resources away from other activities, thus overstating economic impacts. The actual impact is likely to be dependent on the extent to which the economy is operating at or if it is near capacity.
- **Fixed prices**: Constraints on the availability of inputs, such as skilled labour, require prices to act as a rationing device. In assessments using multipliers, where factors of production are assumed to be limitless, this rationing response is assumed not to occur. Prices are assumed to be unaffected by policy and any crowding out effects are not captured.
- **Fixed ratios for intermediate inputs and production**: Economic impact analysis using multipliers implicitly assumes that there is a fixed input structure in each industry and fixed ratios for production. As such, impact analysis using multipliers can be seen to describe average effects, not marginal effects. For example, increased demand for a product is assumed to imply an equal increase in production for that product. In reality, however, it may be more efficient to increase imports or divert some exports to local consumption rather than increasing local production by the full amount.
- **No allowance for purchasers' marginal responses to change**: Economic impact analysis using multipliers assumes that households consume goods and services in exact proportions to their initial budget shares. For example, the household budget share of some goods might increase as household income increases. This equally applies to industrial consumption of intermediate inputs and factors of production.
- **Absence of budget constraints**: Assessments of economic impacts using multipliers that consider consumption induced effects (type two multipliers) implicitly assume that household and government consumption is not subject to budget constraints.
- **Not applicable for small regions**: Multipliers that have been calculated from the national IO table are not appropriate for use in economic impact analysis of Projects in small regions. For small regions multipliers tend to be smaller than national multipliers since the inter—industry linkages are normally relatively shallow. Inter—industry linkages tend to be shallow in small regions as they usually do not have the capacity to produce the wide range of goods used for inputs and consumption, instead importing a large proportion of these goods from other regions.

#### 4.2.2 Adjustments to Improve EIA Reliability

Despite this, IO tables and Economic Multipliers remain popular due to their ease of use and communication of results. Econisis has undertaken a number of steps and made appropriate adjustments to the EIA methodology to address and mitigate these concerns.

Econisis has only used **Simple Multipliers** in the Assessment. This has the effect of discounting Household Consumption impacts from the assessment. By doing so, only those industries with a first

round or supply chain connection are considered. This has the effect of making the results of the EIA conservative and suitable to inform decision making.

Additionally, Econisis has developed economic multipliers for the **Boddington LGA and WA economy only**. This has the effect of internalising and limiting the extent of the economic impact outside of the State.

Econisis regards the use of Economic Multipliers as part of this Assessment as appropriate and reliable. The results of the assessment are conservative, defensible and suitable for informing decision making.

### 4.3 Summary of Results

The following tables provide a breakdown of the direct and indirect economic impacts of the Project during construction.

#### 4.3.1 Construction Phase

During the construction phase, the Project is expected to support \$8.2m in economic output as well as a further \$1.2m in local incomes and \$5.7m in gross value added. This is spread evenly across the assumed 2 year construction phase for the Project. This is expected to support 20 FTE construction jobs over the two years.

**Table 8 Construction Phase Economic Impact, Over 2 Years, Boddington LGA**

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$8.0	\$0.2	\$0.1	\$8.2
Income (\$m)	\$0.9	\$0.2	\$0.1	\$1.2
Employment (FTEs)	19.8	0.1	0.1	20.0
Gross Value Added (\$m)	\$5.7	\$0.0	\$0.0	\$5.7

The impacts are similar for the wider Western Australian economy with the Project supporting greater second round benefits due to exposure to a larger economy. The Project is expected to support \$15.8m in economic outputs, \$2.5m in incomes and \$4.7m in gross value added over 2 years. Approximately 25.4 construction FTEs will be direct and indirectly supported by the Project over the period.

**Table 9 Construction Phase Economic Impact, Over 2 Years, Western Australia**

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$8.0	\$5.1	\$2.8	\$15.8
Income (\$m)	\$0.9	\$1.0	\$0.6	\$2.5
Employment (FTEs)	19.8	3.7	2.0	25.4
Gross Value Added (\$m)	\$1.8	\$1.8	\$1.1	\$4.7

#### 4.3.2 Tourism

Econisis has derived tourism expenditure based on the assumptions in the CBA on car parking usage to calculate tourism trips and applied an \$81 per day spend profile in line with single day tourism expenditure from Tourism Research Australia for 2017-2019. This expenditure has been allocated evenly across the following sectors:

- Retail Trade

- Accommodation
- Food and Beverage Services
- Road Transport
- Sports and Recreation

Based on this, Econisis estimates there the Project will support \$1.7m in additional economic output, \$410,000 in direct and indirect incomes and \$620,000 in additional gross value added every year for the Shire of Boddington. This will supporting 19.4 tourism related FTEs. This excludes additional non-tourism related expenditure induced by the Project.

**Table 10 Tourism Economic Impact, Annually, Boddington LGA**

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$1.26	\$0.34	\$0.13	\$1.73
Income (\$m)	\$0.38	\$0.02	\$0.01	\$0.41
Employment (FTEs)	18.61	0.59	0.15	19.36
Gross Value Added (\$m)	\$0.58	\$0.03	\$0.01	\$0.62

The impacts the wider Western Australian is comparable for economic output, but with marginally higher incomes and gross value added, due to higher first round and industry support impacts. Additionally, WA as a whole is expected to see a further tourism 8 FTEs outside of Boddington supported by the Project, namely transport related workers.

**Table 11 Tourism Economic Impact, Annually, Western Australia**

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$1.26	\$0.34	\$0.12	\$1.71
Income (\$m)	\$0.38	\$0.08	\$0.03	\$0.50
Employment (FTEs)	27.31	0.60	0.14	28.06
Gross Value Added (\$m)	\$0.58	\$0.16	\$0.06	\$0.80

## 5 CONCLUSIONS

This section summarises the findings and conclusions of the report.

### 5.1 Summary of Findings

The Boddington Town Revitalisation Plan has the opportunity to bring together needs and key outcomes identified by key community stakeholders under one master Project. A renewed and attractive environment for small business, attractive and vibrant streetscape and an enhanced sense of community pride. Most importantly the Project emphasises a sustained interest and economic prosperity over the long term and the importance for the community living in the Shire of Boddington.

Overall, the Boddington Town Revitalisation Plan has positive Net Present Values. Net Present Values varied considerably between benefits with Town Accessibility Benefits, Visitor/Tourist Benefits and Resident Town and Park Amenity providing the strongest NPV. Benefit Cost Ratios remained above 2.0 even at a 10% discount rate showing strong overall return for the Project, particularly in terms of social and economic benefits.

This is further validated by the Economic Impact Assessment, which shows the Project is expected to support 20 FTE during construction (over 2 years) and a further 20-28 FTEs supporting annual tourism activity over the assessment period.



## Contact

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## Boddington Town Centre Revitalisation - Public Submissions and Feedback

Suggestion / Feedback	Response
<p>Why the hell do u want to replace the trees in the street? Work around the trees, the trees are good for shade. More landscaping</p>	<p>The proposed street trees will reinforce the street hierarchy as well as providing shade and greenery while creating a country town avenue feel. The existing trees may not be suitable, due to a low shade canopy and unsuitability for verges. The existing trees could be retained until the Underground Power component is complete.</p>
<p>We want to see Christmas lights in Main Street. Flags to promote events in Main Street. Flower beads along the main road to spruce the town up. Remove the Magnolia trees because of the terrible mess it leaves in the streets and the tremendous amount of pollen it gives off people suffer because of this and it damage the road, replace them with ever green trees. The Hotel needs a facelift it looks rundown. The hotel rooms at the front needs to be disguised from the main road. It's an eye sore. The chook coming in to town over the bridge needs turning. New Sign boards coming in to town both ways with the Post Office name on it as well not just the IGA etc.</p>	<p>Banner poles are proposed in the Masterplan. Magnolia trees are proposed for removal or relocation. A screen in front of the Hotel removes is included in the draft. Signage is proposed in the Signage Strategy, however, it is unlikely that business signage will be incorporated into this.</p>
<p>Activation for Street Activation?? What does this mean? There have been opportunity for people to activate these for years and they haven't. So what does this mean in the context of the new development? There are very large areas with this tag on them and if left as they are, they will have a significant visual impact on any new atmosphere that is trying to be achieved. The plan also reported to remove the power-lines to underground, to create a more aesthetic streetscape and a safer and more secure street for pedestrians... BUT then you talk about 60 or 80 new trees that will need to be maintained to allow for continuous light to get to the street level. These trees will also provide very easy spots for people to hide in and potentially make it a VERY unsafe area for people to walk under. I'm sure it's in there somewhere but I saw nothing about improvements for disabled access. 1 parking bay on the main street that is regularly used by anyone who has not disabled permits. Let alone statements about road realignment to ensure easy access for people with disabilities.</p>	<p>Accessible parking is included within the Plan.</p>
<p>What about internet information 'boards' as well? Also think about the people who do their online research before or when heading into a town. It could simply be a post of the physical info board posted on the shire and other relevant websites. Draft plan general - where is the promotional aspects to encourage visitors to town - rodeo weekend, medieval fayre, come to town before or after Concord, any others in not aware of; I do note the 'commission a study to find the feel of the place' but I think it would be valuable to see locals hard work on existing</p>	<p>An electronic sign board has been installed recently, independently of this project.</p> <p>Promotional aspects include street bins and banners, as well as general improvements to townscape aesthetics.</p>

<p>events supported.</p> <ul style="list-style-type: none"> <li>- where is the activation enablement to encourage more local groups to try events that will draw people to town. I note the progress association and crafting groups that I know of already. What [further?] support can they be given now? What other interest groups can be activated.</li> <li>- I like the feel of the traffic calming, and road murals are so on trend. If a need to remove street parking arises, off-street parking at several strategically placed and well signposted lots could aid visitors stopping in town in activated periods (weekends, events) - don't lose overall count or locals ability to 'just pop in' to businesses.</li> </ul>	
<p>I don't see any suggestion of underground power in the CBD. Current overhead lines are outdated, visual pollution, detract from all other efforts to beautify the town centre. Is underground power part of the revitalisation plan?</p>	<p>This is included in the Final Masterplan.</p>
<p>Colour scheme of the murals should include the endemic groundcover 'Gastrolobium sp. Prostrate Boddington' species that has a P1 flora status. I believe it has a yellow/red flower. Addition of tactile indicators for both pedestrian and road users, especially around where the path intersects with vehicular access would benefit the journey from the main road to the foreshore. Cobble stone use in modern day design, as an example, have been used to slow traffic speed in urban areas and pay homage to the heritage of the site. An idea for a future works and another potential drawcard for Boddington tourism could be a 'Museum of Boddington' and the history of mining/logging in the area. The use of Boddington's rich history and linking of sites such as Tullis bridge could be potentially exploited for tourism purposes.</p>	<p>The detail of murals will be subject to further planning.</p>
<p>Hi Team, I have noticed that in your plan there is a concept for planting street trees along our verge at the Hardware opposite the Police Station, I just need to mention that we require majority of this area to be kept clear to provide clear access for our deliveries. Also, on another note it was also in the plan to have Peppercorn Lane sealed, this is great news to us and hopefully this does happen. We did request the Shire to do this many years ago without success and I also know that the IGA asked for it to be done when they did their rear carpark. All I ask for, is that the slope / gradient of the road is done so as not to cause any water to enter our store along the wall of the building as it used to do so before the lip was put on the gravel.</p>	<p>This feedback regarding the need for a clear verge for vehicle access to this commercial property has been incorporated into the final Draft.</p>
<p>Peppercorn Lane needs to remain open to allow for commercial access.</p>	<p>There is no proposal to close Peppercorn Lane.</p>
<p>I know this suggestion may be a bit late to add to your town plan. I would suggest a big notice board where the events in the town can be seen in one place. Sometimes people need reminders and it would be good for tourists passing through and people staying around the town. Notices of events get put up all over town but I think people would get used of one big board with upcoming events on.</p>	<p>The electronic signboard has recently been installed for this purpose.</p>

### 9.2.3 Proposed Naming of Ranford Park

File Reference:	2.018
Applicant:	Not Applicable
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

#### Summary

The purpose of this report is to seek the approval of Council to rename the Park on Christie Street, Ranford to 'Koolangka Park'.

#### Background

In early 2023, a representative from the local Noongar community requested consideration for the naming of the Park at Ranford to be Koolangka Park. Koolangka is the Noongar word meaning children, and has a number of spelling variations.

In April 2023, Council resolved to:

1. *Authorise community consultation in relation to the proposed dual naming of Ranford Park, being Kooloongar (Childrens) Park.*
2. *Approve the renaming of the Park unless feedback is received against the proposal.*

As there has been one submission against this proposal, a further report is presented to Council to determine this matter.

#### Comment

Increasing focus and recognition of Traditional Custodians of the land is identified within the 2022 and draft 2023 Council Plan. In April 2023, a Naming of Places Policy was endorsed by Council, and the Concept for a Yarning Circle was approved in June 2023. Recognition of Aboriginal culture through the use of local Noongar language continues to be an important opportunity for reconciliation.

The proposed renaming of Ranford Park is especially significant given that a local Aboriginal family requested the renaming of this Park to show respect and acknowledgement to Aboriginal culture, and to reflect the many years that Noongar families have lived in close proximity to the Park.

Due to the overwhelmingly positive sentiment from the community, and in accordance with the Shire's strategic objective to implement reconciliation activities with the Aboriginal community, this proposal is recommended for approval.

Since the April 2023 Council decision, the preferred spelling by representatives from the local Noongar community has been confirmed as Koolangka Park, which appears to be a more common spelling variation. It is recommended that Council approve the proposal with this variation.

#### Consultation

Following the Council decision in April 2023, feedback was invited from the community throughout the period 30 May – 6 June 2023. 11 submissions were received through the community engagement process. The majority were in support of the proposal, with several



wishing to clarify that the local Noongar families were either involved in the development, or supportive of the proposal. 1 submission was against the proposal, due to the belief that this area of land was not connected to indigenous culture.

The submissions were as follows:

- An absolutely fantastic idea! I 100% support this change. A mounted plaque with the history of the area and/or decoding of the name Kooloongar would be extra helpful for those of us unfamiliar with the pronunciation.
- Sounds fantastic. Great to incorporate Noongar language into our town.
- I like the idea and live in Ranford! But please consider providing a guideline so names can be given correct syllable stress and pronounced correctly.
- Yes, I am in favour of the name.
- I think it is most appropriate. As kids regularly visiting Boddington and our family on Christie Street in Ranford we always walked, played and made our own adventures in and around this location.
- I agree providing that the name proposed has been suggested and or agreed to by the local Thorne families.
- I disagree with this proposed change. The park is not part of indigenous culture and the majority of residents I have spoken with do not want the change. Please advise by return email who requested the name change and whether they are a resident of the shire, an employee of the shire or another unrelated entity.
- I totally support this decision and the name chosen. Thank you for this momentous move to acknowledging Noongar culture and re-establishing its rightful place in society.
- I think it's a sensible idea.
- Is the updated naming proposed in consultation with Noongars with connection to the area?
- Recognising the Noongar connection to land, waters and community is absolutely important.

### Strategic Implications

Aspiration	People
Outcome 3	An inclusive and supportive community
Objective 3.4	Showcase and celebrate diversity
Action 3.4.1	Implement reconciliation activities with the Aboriginal community

### Legislative Implications

Nil

### Policy Implications

Council Naming of Places Policy encourages recognition of Noongar culture.

### Financial Implications

Signage within the Park will be needed to officially recognise the name. This is anticipated to cost up to \$2,000, including design, production and installation. This can be funded within the current draft 2023/24 Budget allocation for signage.

### Economic Implications

Nil

### Social Implications

Recognition of Aboriginal Culture through naming of places is an important step in the reconciliation journey.

### Environmental Considerations

Nil

### Risk Considerations

Risk Statement and Consequence	A lack of support from either the Aboriginal or general community is the key risk in relation to this item. A minor risk exists around the spelling of Koolangka, as there are a number of different variations of the word for 'children' in the Noongar language.
Risk Rating (prior to treatment or control)	Low
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Including pronunciation and definition of the word Koolangka on signage within the Park.

### Options

1. Determine that the current informal name of Ranford Park should remain
2. Approve the proposal for Koolangka Park
3. Determine an alternative name for the Park

### Voting Requirements

Simple Majority

### Officer Recommendation and Council Decision

**COUNCIL RESOLUTION: 83/23**

**Moved: Cr E Smalberger**

**Seconded: Cr A Ryley**

**That Council authorise the naming of the park located on Christie Street Ranford, to Koolangka Park.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

## 9.2.4 Caravan Park Project | Growing Regions Funding

File Reference: 3.000613  
Applicant: Nil  
Disclosure of Interest: Nil  
Author: Chief Executive Officer  
Attachments: 9.2.4A Project Cost Estimates

### Summary

Council is requested to endorse an application being submitted under the Federal Governments Growing Regions Program, with an associated commitment of municipal funds.

### Background

The Shire of Boddington has been planning for the redevelopment of the existing Caravan Park, as well as the construction of chalets, throughout 2022/23. This planning has involved a Needs Analysis, overarching Concept development, and the preparation of a Business Case to demonstrate financial viability.

A funding opportunity has arisen through the Federal Governments Growing Regions Program, and it is proposed to submit an application to support the construction phase of this project.

### Comment

The Growing Regions Program allows for applications for up to 50% of project costs, with the application process being in two stages. Expressions of Interest are due on 1 August 2023. Applications will then be assessed against eligibility criteria, and the assessment panel will then recommend projects to be invited to submit a full application.

The minimum grant amount is \$500,000 and the maximum grant is \$15M.

The high level project costs for the Caravan Park development total \$3,619,000 and are summarised in Attachment 9.2.4A. These are currently being assessed in greater detail, and are to be confirmed through a quantity surveyor report currently being undertaken.

Funding of 48% of this initial stage is proposed to be sought from the Growing Regions funding opportunity initially, with leverage provided by South32's Community Investment Funding and municipal funds. The structure of the application is proposed to be:

- a. Growing Regions 48% (\$1,737,720)
- b. Shire of Boddington 4% (\$154,016)
- c. South32 Community Investment Funding 48% (\$1,737,720)

If the application is not successful, Council may wish to consider staging the project using other funding mechanisms.

### Consultation

Significant consultation has been undertaken as a part of the project development, the results of which are contained in the Business Case.

### Strategic Implications

Aspiration	Prosperity
Outcome 11	An attractive destination for day trips and short stay visitors

Objective 11.1	Develop and promote high quality tourist accommodation and experiences
Action 11.1.3	Upgrade Boddington Caravan Park

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

The Long Term Financial Plan has provision for this project to be delivered over three years, with municipal funding of \$200,000, and grant funding of \$2,800,000. While the overall project costs are higher than anticipated, the proposed grant application under the Growing Regions Program will not have any impact to the Shires financial position, as the proposal is for the Shires contribution to be \$154,016, allowing approximately \$46,000 to be utilised for initial project planning and design.

#### Economic Implications

The Caravan Park redevelopment is expected to have a significant positive economic impact, including job creation, and supporting tourism through an increased number and length of visitor stays.

#### Social Implications

Nil

#### Environmental Considerations

Nil

#### Risk Considerations

Risk Statement and Consequence	Failure to deliver on this project following the development of the masterplan is a key risk as there will be community perception that the project should advance.
Risk Rating (prior to treatment or control)	High
Principal Risk Theme	Reputational, Financial
Risk Action Plan (controls or treatment proposed)	Continue to progress funding opportunities for this project.

#### Options

1. Determine to submit an application with an alternative funding structure
2. Determine that no application is to be submitted

#### Voting Requirements



Simple Majority

**Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 84/23**

**Moved: Cr I Webster**

**Seconded: Cr L Lewis**

**That Council commits to the provision of \$154,016 to the Caravan Park Project, pending a successful grant funding submission to the Growing Regions Program for \$1,737,120.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

## Caravan Park | Year 1 and Year 2 Development Cost Estimates

### Existing Park Upgrades

Construction	
General Construction Caravan Park Upgrade	Year 1
Preliminaries	\$600,000
Siteworks	\$130,000
Signage	\$15,000
Foreshore Access	\$70,000
Roadworks	\$130,000
Stormwater	\$50,000
Sewer Drainage	\$60,000
Water Supply	\$30,000
Entry Upgrade	\$40,000
Electric Light and Power	\$60,000
Communications	\$25,000
Landscaping	\$30,000
Fire Protection	\$35,000
Fencing	\$35,000
<b>TOTAL GENERAL CONSTRUCTION</b>	<b>\$1,310,000</b>

Construction Caravan Park Buildings Upgrade	Year 1
Camp Kitchen	\$220,000
Ablutions	\$130,000
Old Police station	\$90,000
Manager's House/Office	\$25,000
Ensuities	\$28,000
<b>TOTAL Buildings Upgrade</b>	<b>\$493,000</b>

## New Cabin Development

Cabin Site Development	Year 1
Preliminaries Cabin Site Development	\$250,000
Siteworks Cabin Site Development	\$50,000
Roadworks Parking and Pathways Cabin Site Development	\$130,000
Stormwater Cabin Site Development	\$60,000
Sewer Drainage Cabin Site Development	\$60,000
Water Supply Cabin Site Development	\$30,000
Entry Upgrade Cabin Site Development	\$20,000
Electric Light and Power Cabin Site Development	\$90,000
Communications Cabin Site Development	\$15,000
Landscaping Cabin Site Development	\$25,000
Fire Protection Cabin Site Development	\$18,000
Fencing Cabin Site Development	\$30,000
<b>TOTAL Cabin Site Development</b>	<b>\$778,000</b>

Cabin Purchase & Installation	Year 1	Year 2
Cabins Cabin Site Development	\$405,000	\$405,000
Cabin Fit out	\$45,000	\$45,000
Cabin Installation	\$45,000	\$45,000
Services Connections Cabin Purchase & Installation	\$24,000	\$24,000
<b>TOTAL Buildings Upgrade</b>	<b>\$519,000</b>	<b>\$519,000</b>
<b>Total Construction Cost</b>	<b>\$3,100,000</b>	<b>\$519,000</b>

## 9.3 CORPORATE SERVICES

### 9.3.1 Payment Listing

File Reference: 3.0070  
Applicant: Not Applicable  
Disclosure of Interest: Nil  
Author: Finance Administration Officer  
Attachments: 9.3.1A List of Payments ending 30 June 2023

#### Summary

The list of payments for June 2023 is presented for noting by Council.

#### Background

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund.

In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

#### Comment

The List of Payments have been made in accordance with Council's adopted budget, and statutory obligations.

#### Consultation

Nil

#### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

#### Legislative Implications

*Local Government (Financial Management) Regulations 1996 - Reg 13*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

#### Policy Implications

Nil



### Financial Implications

As disclosed within the payment listing.

### Economic Implications

Nil

### Social Implications

Nil

### Environmental Considerations

Nil

### Risk Considerations

Risk Statement and Consequence	Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor (2)
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

### Options

1. Council may choose to receive the list of payments reports as presented.
2. Council may choose not to receive the list of payment reports as presented.

### Voting Requirements

Simple Majority

### Officer Recommendation and Council Decision

**COUNCIL RESOLUTION: 85/23**

**Moved: Cr C Erasmus**

**Seconded: Cr A Ryley**

**That Council receive the list of payments for the period ending 30 June 2023 as presented.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

**SHIRE OF BODDINGTON - LIST OF PAYMENTS - JUNE 2023**

Chq/EFT	Date	Name	Description	Amount
EFT25162	09/06/2023	RODNEY JOHN LAIDLAW	REFUND OF STANDPIPE SWIPE CARD	110.00
EFT25213	16/06/2023	SHUNNER FELL PTY LTD	REFUND OF STANDPIPE SWIPE CARDS	360.00
EFT25214	16/06/2023	SHIRE OF BODDINGTON	BRB LEVY COMMISSION FOR MAY 2023	15.00
EFT25215	16/06/2023	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY	BSL PAYMENT MAY 2023	169.95
<b>Total</b>				<b>654.95</b>
17685	30/06/2023	DEPARTMENT OF TRANSPORT	ANNUAL VEHICLE REGISTRATION RENEWAL	7,982.75
EFT25161	06/06/2023	AUSTRALIAN TAXATION OFFICE (FBT)	FBT RETURN 2020	13,249.19
EFT25163	09/06/2023	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	834.36
EFT25164	09/06/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	170.55
EFT25165	09/06/2023	WA LAND INFORMATION AUTHORITY	RURAL UV GENERAL REVALUATION 2022/2023	10,175.00
EFT25166	09/06/2023	BODDINGTON TYRE SERVICE	DISPOSAL OF TYRE	35.00
EFT25167	09/06/2023	SEEK LIMITED	ADVERTISING RANGER & EMERGENCY SERVICES OFFICER	693.00
EFT25168	09/06/2023	BODDINGTON CARPET CARE	CLEANING OF MATS AT THE ELC	260.00
EFT25169	09/06/2023	LEONARD ALLEN ALEXANDER LEWIS	COUNCILLOR ALLOWANCES	1,579.00
EFT25170	09/06/2023	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	272.83
EFT25171	09/06/2023	WAROONA SEPTICS	CLEANING OF GREASE TRAP AT THE CAFE	440.00
EFT25172	09/06/2023	NEWMONT BODDINGTON GOLD	RENT FOR 3 PRUSSIAN WAY	1,300.00
EFT25173	09/06/2023	DORMAKABA AUSTRALIA PTY LTD	SLIDING DOOR MAINTENANCE	115.50
EFT25174	09/06/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	269.50
EFT25175	09/06/2023	DMC CLEANING CORPORATION PTY LTD	CLEANING SERVICES FOR APRIL 2023	17,904.05
EFT25176	09/06/2023	BANNISTER EXCAVATIONS PTY LTD	HIRE OF GRADER AND EXCAVATOR	14,426.50
EFT25177	09/06/2023	REDFISH TECHNOLOGIES PTY LTD	SERVICE CALL OUT FEE	528.00
EFT25178	09/06/2023	ACCESS LIFE	STRENGTH FOR LIFE COACH FEES MAY 2023	400.00
EFT25179	09/06/2023	BODDINGTON MINI SKIPS	TOWN BIN COLLECTION & CLEANING FOR MAY 2023	2,625.00
EFT25180	09/06/2023	BODDINGTON CONCRETE	SUPPLY AND DELIVER 25/20 TO FOOTINGS AT TENNIS COURT	2,841.17
EFT25181	09/06/2023	COERT ERASMUS	COUNCILLOR ALLOWANCES	1,579.00
EFT25182	09/06/2023	EARL EDWIN SCHREIBER	COUNCILLOR ALLOWANCES	1,579.00
EFT25183	09/06/2023	OFFICE OF THE AUDITOR GENERAL	FEE FOR ATTEST AUDIT FOR THE YEAR ENDED 30 JUNE 2022	33,550.00
EFT25184	09/06/2023	CIVIC LEGAL PTY LTD	LEGAL SERVICES	5,990.95
EFT25185	09/06/2023	BODDINGTON MENS SHED INC	POSTER FRAMES	375.00
EFT25186	09/06/2023	JEFF ATKINS	REIMBURSEMENT FOR UNIFORM ORDER	500.00
EFT25187	09/06/2023	DARREN LONG CONSULTING	BAS PREPARATION FOR APRIL 2023 & FBT RETURN	1,358.50
EFT25188	09/06/2023	ONE DEGREE ADVISORY PTY LTD	LEADERSHIP TRAINING - VARIOUS STAFF	4,518.25
EFT25189	09/06/2023	SHERRIN RENTALS PTY LTD	HIRE OF PADDED DRUM ROLLER	6,109.95
EFT25190	09/06/2023	WHITNEY CONSULTING	GRANT ESSENTIALS WORKSHOP	1,958.00
EFT25191	09/06/2023	OXTER SERVICES	GRAVE SITE AT MARRADONG CEMETERY	3,050.50
EFT25192	09/06/2023	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	841.50
EFT25193	09/06/2023	MOBILE MACKA	REPAIRS AT 16 BLUE GUM CLOSE	5,064.40
EFT25194	09/06/2023	PETE'S TREEWORX	TREE PRUNING	8,982.60
EFT25195	09/06/2023	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	382.66
EFT25196	09/06/2023	GLEN FLOOD GROUP PTY LTD	PROJECT MANAGEMENT SERVICES	421.97
EFT25197	09/06/2023	BWP BUILD & LANDSCAPE PTY LTD	SHADE SAIL POSTS EXCAVATION AND TANK PAD	5,720.00
EFT25198	09/06/2023	EVOKE UNIFORMS	POLO SHIRTS AND EMBROIDERY	124.36
EFT25199	09/06/2023	THALIA KAMBOURIS	REIMBURSEMENT FOR CATERING SUPPLIES	58.68
EFT25200	09/06/2023	EDUCATION LINKED TO FAMILIES	TRAINING SESSIONS AT THE ELC	968.00
EFT25201	09/06/2023	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	538.32
EFT25202	09/06/2023	GFG TEMPORARY ASSIST	TEMPORARY PERSONNEL SUPPORT	13,974.84
EFT25203	09/06/2023	TIMBER INSIGHT PTY LTD	PREVENTATIVE MAINTENANCE WORK OF BRIDGE 3090 & 3086	16,016.00
EFT25204	09/06/2023	MANDURAH PSYCHOLOGICAL SERVICES	EAP SERVICE FEE	225.50
EFT25205	09/06/2023	PUJA BURMAN	REIMBURSEMENT FOR ELC PURCHASES	73.00
EFT25206	09/06/2023	AVON WASTE	RUBBISH SERVICE MAY 2023	6,429.90
EFT25207	09/06/2023	WESTRAC EQUIPMENT WA PTY LTD	SERVICE ON CATERPILLAR GRADER BT002	8,311.91
EFT25208	09/06/2023	BODDINGTON SES	REIMBURSEMENT FOR THE SES	55.75
EFT25209	15/06/2023	RURAL AND REGIONAL ECONOMIC SOLUTIONS	CONSULTING SERVICES AGED ACCOMMODATION PROJECT	3,784.00
EFT25210	16/06/2023	VALUATIONS PTY LTD T/AS ACUMENTIS	RENTAL VALUATION REPORT	880.00
EFT25211	16/06/2023	AUSTRALIAN TAXATION OFFICE (FBT)	FBT RETURN 2020 LATE LODGEMENT FEE	1,098.00
EFT25212	16/06/2023	BODDINGTON SES	REIMBURSEMENT FOR THE SES	5,265.05
EFT25216	23/06/2023	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	588.87
EFT25217	23/06/2023	AUSTRALIA POST	POSTAGE FOR MAY 2023	162.64
EFT25218	23/06/2023	OFFICEWORKS BUSINESS DIRECT	SAMSUNG MOBILE PHONE & CASE	1,003.86
EFT25219	23/06/2023	CROSSMAN HOT WATER & PLUMBING	RPZ TESTING	1,089.00
EFT25220	23/06/2023	BODDINGTON WINDSCREENS	NEW WINDSCREEN FOR KOMATSU LOADER	1,760.00
EFT25221	23/06/2023	BODDINGTON TYRE SERVICE	NEW TYRES BT08	1,184.00
EFT25222	23/06/2023	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	2,073.93
EFT25223	23/06/2023	EDGE PLANNING & PROPERTY	PLANNING SERVICES MAY 2023	4,190.30
EFT25224	23/06/2023	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	ACMA LICENCE RENEWAL	1,097.00
EFT25225	23/06/2023	SEEK LIMITED	ADVERTISING JOB VACANCIES	1,061.50
EFT25226	23/06/2023	OZTECH SECURITY	KEY FOBS FOR THE MEDICAL CENTRE	485.00
EFT25227	23/06/2023	CROSSMAN BUSHFIRE BRIGADE	ASSISTANCE WITH SUMMER BY THE RIVER	350.00
EFT25228	23/06/2023	NEWMONT BODDINGTON GOLD	RENT FOR 25 FARMERS AVE	1,300.00
EFT25229	23/06/2023	SHERIDAN'S	STAFF NAME BADGES	125.18
EFT25230	23/06/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES FOR MAY 2023	6,058.08
EFT25231	23/06/2023	DAN TURNER	ASSESSMENT OF LIONS WEIR	1,056.00
EFT25232	23/06/2023	CREATIVE SPACES	BODDINGTON INTERPRETATION CENTRE PROJECT	5,000.00
EFT25233	23/06/2023	JULIE MCNAMARA	CATERING SERVICES - SENIOR EVENT	1,500.00
EFT25234	23/06/2023	APV VALUERS & ASSET MANAGEMENT	BUILDING & INFRASTRUCTURE ASSET VALUATION	15,774.00
EFT25235	23/06/2023	BANNISTER EXCAVATIONS PTY LTD	HIRE OF EXCAVATOR & GRADER	19,272.00
EFT25236	23/06/2023	VOLT AIR PTY LTD	ELECTRICAL WORK AT THE REC CENTRE	3,021.00
EFT25237	23/06/2023	ZIRCODATA PTY LTD	STORAGE FEES	96.72
EFT25238	23/06/2023	FINISHING WA	BINDING OF COUNCIL MINUTES	579.15
EFT25239	23/06/2023	SURVEYING SOUTH	FEATURE & CONTOUR SURVEY	5,962.00
EFT25240	23/06/2023	COMMON GROUND TRAILS PTY LTD	BODDINGTON MTB TRAILS	3,465.00

## SHIRE OF BODDINGTON - LIST OF PAYMENTS - JUNE 2023

Chq/EFT	Date	Name	Description	Amount
EFT25241	23/06/2023	BODDINGTON CONCRETE	FOOTPATH WORKS GRASSDALE VIEW	3,934.70
EFT25242	23/06/2023	DOMINIC CARBONE AND ASSOCIATES	CONSULTANCY SERVICES MAY 2023	143.00
EFT25243	23/06/2023	RURAL INFRASTRUCTURE SERVICES	CONSULTANCY SERVICES	2,718.10
EFT25244	23/06/2023	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	948.44
EFT25245	23/06/2023	J & M REID EARTHMOVING PTY LTD	MACHINE HIRE FOR HARVEY- QUINDANNING ROADWORKS	22,000.00
EFT25246	23/06/2023	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS FOR MAY 2023	554.77
EFT25247	23/06/2023	MOBILE MACKA	REPAIRS AT 16 BLUE GUM CLOSE	2,944.70
EFT25248	23/06/2023	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR MAY 2023	738.58
EFT25249	23/06/2023	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	205.92
EFT25250	23/06/2023	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	1,986.58
EFT25251	23/06/2023	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE FOR MAY 2023	304.70
EFT25252	23/06/2023	VAN RYT INDUSTRIES	INSTALLATION OF TODDLER PLAYGROUND	76,123.30
EFT25253	23/06/2023	REGIONAL EARLY EDUCATION &	STAFF FOR THE ELC	6,972.23
EFT25254	23/06/2023	MANDURAH PSYCHOLOGICAL SERVICES	EAP SERVICE FEE	214.50
EFT25255	23/06/2023	PEEL DESIGN DRAFTING	COMMUNITY GYM DESIGN DRAWINGS	1,650.00
EFT25256	23/06/2023	STEWART & HEATON PTY LTD	PROTECTIVE WEAR	418.87
EFT25257	23/06/2023	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT4	3,199.30
EFT25258	23/06/2023	BODDINGTON SPORTS & COMMUNITY CLUB	NATIONAL VOLUNTEER WEEK FUNCTION	118.00
EFT25259	23/06/2023	GREG DAY MOTORS	FUEL FOR MAY 2023	14,332.41
EFT25260	23/06/2023	WALGA	DELEGATION & AUTHORISATION COURSE T KAMBOURIS	324.50
EFT25261	23/06/2023	BODDINGTON BUSHFIRE BRIGADE	ASSISTANCE WITH SUMMER BY THE RIVER	350.00
EFT25262	23/06/2023	VISIMAX	PROTECTIVE WEAR	221.97
EFT25263	27/06/2023	AUSTRALIAN TAXATION OFFICE (BAS)	BAS MAY 2023	24,366.00
EFT25264	30/06/2023	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FOR MAY 2023	11,378.70
EFT25265	30/06/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	795.79
EFT25266	30/06/2023	VOLT AIR PTY LTD	ELECTRICAL WORK AT THE MEDICAL CENTRE	165.00
EFT25267	30/06/2023	RUSTY CAMP OVEN	CLEANING PRODUCTS	116.60
EFT25268	30/06/2023	EXPOSED DECORATIVE CONCRETE WA	NEW FOOTPATH	4,158.00
EFT25269	30/06/2023	CATALYSE PTY LTD	2023 BUSINESS WORKSHOP	2,750.00
EFT25270	30/06/2023	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS FOR JUNE 2023	307.85
EFT25271	30/06/2023	BWP BUILD & LANDSCAPE PTY LTD	PREPARATION OF SHADESAIL PLAY AREA	7,007.00
EFT25272	30/06/2023	EARTHWORKS WEST	FOOTPATH WORKS	2,200.00
EFT25273	30/06/2023	PUJA BURMAN	REIMBURSEMENT FOR ELC PURCHASES	55.25
EFT25274	30/06/2023	JEZAMYN DOUGLAS	REIMBURSEMENT FOR HARDWARE ITEMS	294.45
EFT25275	30/06/2023	BODDINGTON SES	REIMBURSEMENT FOR THE SES	624.60
DD15578.1	02/06/2023	EASIFLEET MANAGEMENT	LEASE PAYMENT 1HIZ195 CEO	2,384.98
DD15579.2	05/06/2023	TELSTRA LIMITED	MOBILE PHONE CHARGES - SHIRE	658.72
DD15602.3	15/06/2023	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	195.59
DD15622.3	21/06/2023	TELSTRA LIMITED	PHONE & INTERNET CHARGES - VARIOUS SHIRE PROPERTIES	880.86
DD15640.1	01/06/2023	WESTNET	INTERNET CHARGES - MEDICAL CENTRE	39.95
DD15640.2	01/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	416.55
DD15640.3	01/06/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	305.47
DD15645.1	02/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,654.00
DD15645.2	02/06/2023	SYNERGY	ELECTRICITY CHARGES - CROSSMAN FIRE SHED	333.95
DD15645.3	02/06/2023	WESTERN AUSTRALIAN TREASURY	PAYMENT LOAN 107	54,195.71
DD15646.1	05/06/2023	WESTNET	INTERNET CHARGES - POOL	59.95
DD15646.2	05/06/2023	NATIONAL AUSTRALIA BANK	TRANSACT FEE	15.35
DD15651.1	06/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,232.80
DD15651.2	06/06/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	5,889.65
DD15652.1	07/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	177.30
DD15652.2	07/06/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	1,481.26
DD15659.1	08/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	5,268.60
DD15662.1	09/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,841.65
DD15663.1	12/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,690.80
DD15665.1	13/06/2023	PRECISION ADMINISTRATION SERVICES	SUPERANNUATION CONTRIBUTIONS	15,230.02
DD15665.2	13/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,853.60
DD15665.3	13/06/2023	WESTERN AUSTRALIAN TREASURY	PAYMENT LOAN 105	76,482.79
DD15673.1	15/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	420.25
DD15674.1	14/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,232.50
DD15680.1	19/06/2023	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FLEET CARDS	21.90
DD15680.2	19/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3,500.05
DD15680.3	19/06/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	709.13
DD15680.4	19/06/2023	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	195.29
DD15681.1	16/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	8,217.45
DD15686.1	20/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,156.40
DD15691.1	22/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,404.55
DD15691.2	22/06/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	4,135.64
DD15693.1	28/06/2023	SHERIFF'S OFFICE, PERTH	LODGEMENT FEE	162.00
DD15693.2	21/06/2023	SHERIFF'S OFFICE, PERTH	LODGEMENT FEE	81.00
DD15693.3	21/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,097.20
DD15693.4	21/06/2023	BOC GASES BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	19.60
DD15697.1	23/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	107.65
DD15700.1	27/06/2023	PRECISION ADMINISTRATION SERVICES	SUPERANNUATION CONTRIBUTIONS	14,192.23
DD15700.2	27/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	392.00
DD15700.3	27/06/2023	TELSTRA LIMITED	PHONE CHARGES - VARIOUS SHIRE PROPERTIES	879.81
DD15705.1	28/06/2023	PRECISION ADMINISTRATION SERVICES	SUPERANNUATION CONTRIBUTIONS	125.11
DD15705.2	28/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,264.55
DD15706.1	26/06/2023	EASIFLEET MANAGEMENT	LEASE PAYMENT 1HIZ195 CEO	2,384.98
DD15706.2	26/06/2023	FUJIFILM BUSINESS INNOVATION CORP	COPIER CHARGES - LIBRARY	1,666.04
DD15706.3	26/06/2023	TELSTRA LIMITED	MOBILE & ONLINE ACCESS CHARGES	614.09
DD15710.1	29/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	652.40
DD15715.1	30/06/2023	NATIONAL AUSTRALIA BANK	NAB MERCHANT FEES	372.82
DD15715.2	30/06/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,093.55
DD15715.3	30/06/2023	SYNERGY	ELECTRICITY CHARGES - CENTRAL PARK	73.40
DD15715.4	30/06/2023	KLEENHEAT GAS	CYLINDER SERVICE FEE - 3 PECAN PLACE	93.50

# **SHIRE OF BODDINGTON - LIST OF PAYMENTS - JUNE 2023**

Chq/EFT	Date	Name	Description	Amount
DD	30/06/2023	CREDIT CARD		7,176.46
				<u>717,497.13</u>
		<b>JEFF ATKINS</b>		
	30/05/2023	STRATAGREEN CHEMICALS	STAFF TRAINING - CHEMICAL SPRAYING COURSE	1,316.70
	01/06/2023	HARVEY NORMAN	FRIDGE FOR THE ELC	738.00
		<b>SAM KEMPTON</b>		
	09/06/2023	BODDINGTON POST OFFICE	FLYERS FOR WORLD ELDER ABUSE AWARENESS DAY	156.20
	15/06/2023	KMART	AIRFRYER FOR THE YOUTH CENTRE	89.00
	16/06/2023	OFFICE WORKS	PROJECTOR SCREEN AND SUPPLIES FOR WORLD ELDER ABUSE AWARENESS DAY	945.25
	16/06/2023	KMART	ITEMS FOR WORLD ELDER ABUSE AWARENESS DAY	213.00
	20/06/2023	COLES ONLINE	CATERING SUPPLIES FOR GRANT WRITING WORKSHOP	87.31
		<b>CARA RYAN</b>		
	01/06/2023	NATIONAL CRIME CHECK	NATIONAL CRIME CHECK - FOR ELC	50.64
	02/06/2023	INFORMATION BROKERS	BACKGROUND CHECK FOR ELC	32.00
	02/06/2023	LANDGATE	CAVEAT FOR RATING REVIEW UV & GRV	56.40
	05/06/2023	AUSTRALIA FINANCIAL SECURITY AUTHORITY	NATIONAL PERSONAL INSOLVENCY CHECK FOR ELC	15.00
	07/06/2023	ADOBE	LICENSE FEE	198.67
	19/06/2023	SHIRE OF BODDINGTON	LICENCE FEE 1HTX248	16.90
	26/06/2023	DEPARTMENT OF COMMUNITIES	ELC ANNUAL SERVICE FEE 2023-2024	370.00
		<b>JULIE BURTON</b>		
	02/06/2023	MAILCHIMP	NEWSLETTER SOFTWARE	20.14
	02/06/2023	EXETEL	INTERNET PLAN	975.00
	05/06/2023	DROPBOX	LARGE FILE TRANSFER SERVICE	18.69
	09/06/2023	MAILCHIMP	NEWSLETTER SOFTWARE	7.72
	15/06/2023	FACEBOOK	ADVERTISING RANGER & EMERGENCY SERVICES OFFICER	26.00
	15/06/2023	MARGRIVER CHOCOLATE	FAREWELL GIFT FOR STAFF MEMBER	50.00
	16/06/2023	ADOBE	LICENSE FEE	115.94
	20/06/2023	DISCOUNT SAFETY SIGN	SAFETY SIGN "DO NOT CLIMB"	83.63
	21/06/2023	MONDAY.COM	MONTHLY SUBSCRIPTION FEE	270.00
	28/06/2023	LUXOLIVING.COM.AU	OUTDOOR SETTING FOR OUTDOOR STAFF AREA	1,286.10
	28/06/2023	NAB CARD FEE	FEE	36.00
	28/06/2023	NAB INTERNATIONAL TRANSACTION FEES	FEE	2.17
		<b>PAYROLL PAYMENTS</b>		
		NAB	NET PAYROLL F/N ENDING 11/06/2023	76,340.53
		NAB	NET PAYROLL F/N ENDING 25/06/2023	74,524.41
		<b>TOTAL MUNI</b>		<u>868,362.07</u>
		<b>TOTAL TRUST &amp; MUNI</b>		<u><u>869,017.02</u></u>



### 9.3.2 Monthly Financial Report

File Reference: 3.0056  
Applicant: Not Applicable  
Disclosure of Interest: Nil  
Author: Executive Manager Corporate Services  
Attachments: 9.3.2A Monthly Financial Report June 2023

#### Summary

The Monthly Financial Report for June 2023 is presented for Councils consideration.

#### Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

#### Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

#### Consultation

Nil

#### Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

#### Legislative Implications

##### *Local Government Act 1995*

Section 6.4 Specifies that a local government is to prepare such other financial reports as are prescribed.

##### *Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in

- paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

#### Policy Implications

Nil

#### Financial Implications

As disclosed in the financial statements.

#### Economic Implications

Timely submission of detailed monthly financial reports allows Council to monitor the financial performance of the Shire and review any adverse financial trends that may impact on the Shire's financial sustainability.

#### Social Implications

Nil

#### Environmental Considerations

Nil

#### Risk Considerations

Risk Statement and Consequence	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (controls or treatment proposed)	Nil

#### Options

1. Council may choose to receive the monthly financial reports as presented.
2. Council may choose not to receive the monthly financial reports as presented.

#### Voting Requirements

Simple Majority

#### **Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 86/23**

**Moved: Cr C Erasmus**

**Seconded: Cr E Smalberger**

**That Council receive the financial statements as presented, for the period ending 30 June 2023.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil



**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)

**For the Period Ended 30 June 2023**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 20 July 2023

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2023

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	2(c)	1,565,533	1,565,533	<b>1,565,533</b>	0	0%	
<b>Revenue from operating activities</b>							
Rates	5	6,125,764	6,125,764	<b>6,124,419</b>	(1,345)	(0%)	
Operating grants, subsidies and contributions	8	675,145	675,145	<b>1,030,959</b>	355,814	53%	▲
Fees and charges		1,502,206	1,502,206	<b>1,687,809</b>	185,603	12%	▲
Interest earnings		140,111	140,111	<b>176,362</b>	36,251	26%	▲
Other revenue		67,800	67,800	<b>283,412</b>	215,612	318%	▲
Profit on disposal of assets	6	14,700	14,700	<b>31,386</b>	16,686	114%	▲
		<b>8,525,726</b>	<b>8,525,726</b>	<b>9,334,347</b>	808,621		
<b>Expenditure from operating activities</b>							
Employee costs		(3,324,304)	(3,324,304)	<b>(3,180,537)</b>	143,767	4%	
Materials and contracts		(2,881,659)	(2,881,659)	<b>(2,650,402)</b>	231,257	8%	
Utility charges		(360,005)	(360,005)	<b>(354,802)</b>	5,203	1%	
Depreciation on non-current assets		(2,799,320)	(2,799,320)	<b>(2,717,641)</b>	81,679	3%	
Interest expenses		(67,819)	(67,819)	<b>(67,873)</b>	(54)	(0%)	
Insurance expenses		(212,345)	(212,345)	<b>(218,803)</b>	(6,458)	(3%)	
Other expenditure		(28,150)	(28,150)	<b>(23,500)</b>	4,650	17%	
Loss on disposal of assets	6	(10,790)	(10,790)	<b>0</b>	10,790	100%	▲
		<b>(9,684,392)</b>	<b>(9,684,392)</b>	<b>(9,213,558)</b>	470,834		
Non-cash amounts excluded from operating activities	2(a)	2,795,410	2,795,410	<b>2,703,463</b>	(91,947)	(3%)	
<b>Amount attributable to operating activities</b>		<b>1,636,744</b>	<b>1,636,744</b>	<b>2,824,252</b>	1,187,508		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	8	2,000,958	2,000,958	<b>1,292,805</b>	(708,153)	(35%)	▼
Proceeds from disposal of assets	6	67,000	67,000	<b>39,874</b>	(27,126)	(40%)	▼
Payments for property, plant and equipment & infrastructure	6	(4,149,488)	(4,149,488)	<b>(2,382,879)</b>	1,766,609	43%	▲
		<b>(2,081,530)</b>	<b>(2,081,530)</b>	<b>(1,050,200)</b>	1,031,330		
<b>Financing Activities</b>							
Transfer from reserves	3	477,080	477,080	<b>477,080</b>	0	0%	
Repayment of debentures	7	(356,511)	(356,511)	<b>(356,511)</b>	0	0%	
Transfer to reserves	3	(890,260)	(890,260)	<b>(889,466)</b>	794	0%	
<b>Amount attributable to financing activities</b>		<b>(769,691)</b>	<b>(769,691)</b>	<b>(768,896)</b>	795		
<b>Closing funding surplus / (deficit)</b>	2(c)	<b>351,056</b>	<b>351,056</b>	<b>2,570,688</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 1  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing / Permanent	Explanation of Variances
	\$	%		
<b>Revenue from operating activities</b>				
Rates	(1,345)	(0%)		
Operating grants, subsidies and contributions	355,814	53%	▲ Permanent	Advance payment of 2023/2024 Federal Assistance Grants
Fees and charges	185,603	12%	▲ Permanent	Childcare Fees exceed budget estimates Income for waste fees higher than budget estimate
Service charges	0	0%		
Interest earnings	36,251	26%	▲ Permanent	Interest on Term Deposits exceed budget expectations
Other revenue	215,612	318%	▲ Permanent	- Reimbursement for Recycling Charges incurred in 2021/2022 - \$38,000 - Reimbursement of legal fees \$80,000 - Reimbursement of Workers Compensation - \$66,000
Profit on disposal of assets	16,686	114%	▲ Permanent	Profit on sale of assets exceed budget estimates
<b>Expenditure from operating activities</b>				
Employee costs	143,767	4%		
Materials and contracts	231,257	8%		
Utility charges	5,203	1%		
Depreciation on non-current assets	81,679	3%		
Interest expenses	(54)	(0%)		
Insurance expenses	(6,458)	(3%)		
Other expenditure	4,650	17%		
Loss on disposal of assets	10,790	100%	▲ Permanent	Trade in of Trucks postponed to 23/24
<b>Non-cash amounts excluded from operating activities.</b>	(91,947)	(3%)		
<b>Investing activities</b>				
Proceeds from non-operating grants & contributions	(708,153)	(35%)	▼ Timing	Regional Road Group funding delay due to completion of Harvey Quindanning Rd postponed to 23/24 Mountain Bike Trails funding to be carried forward to 23/24 Funding from LRCI for Town Centre carried forward to 23/24
Proceeds from disposal of assets	(27,126)	(40%)	▼ Permanent	Trade in of Trucks postponed to 23/24
Payments for property, plant and equipment & infrastructure	1,766,609	43%	▲ Timing	Community Gym - \$200,000 - postpone 23/24 Mountain Bike Trail - \$220,000 - postpone 23/24 Regional Destination Signage - \$80,000 - postpone 23/24 Upgrade Interpretive Centre - \$100,000 - postpone 23/24 Resurface Bowling Green - \$141,000 - postpone 23/24 Crib room for Depot - \$150,000 - postpone 23/24
			▲ Timing	Community Club Playground - works still to be completed
			▲ Timing	RRG - Harvey Quindanning Rd - \$346,000 completion of works postponed to 23/24
<b>Financing activities</b>				
Transfer from reserves	0	0%		
Repayment of debentures	0	0%		
Transfer to reserves	794	0%		



(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	5	(14,700)	(14,700)	(31,386)
Movement in pensioner deferred rates (non-current)		0	0	0
Add: Loss on asset disposals	5	10,790	10,790	0
Add: Depreciation on assets		2,799,320	2,799,320	2,717,641
<b>Total non-cash items excluded from operating activities</b>		<b>2,795,410</b>	<b>2,795,410</b>	<b>2,703,463</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 30 June 2022	Year to Date 30 June 2023
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	2	(1,629,000)	(1,629,000)	(2,041,385)
Add: Borrowings	6	356,511	356,511	0
Add: Provisions - employee		0	0	0
<b>Total adjustments to net current assets</b>		<b>(1,272,489)</b>	<b>(1,272,489)</b>	<b>(2,041,385)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	6,328,549	6,328,548	8,009,668
Rates receivables	3	275,370	274,588	310,756
Receivables	3	160,699	136,773	405,829
Inventories		0	0	0
Other current assets	5	119,792	119,792	(938)
<b>Less: Current liabilities</b>				
Payables		(558,532)	(558,532)	(774,605)
Borrowings	7	(356,511)	(356,511)	(0)
Contract liabilities		(2,885,730)	(2,885,730)	(3,132,692)
Provisions		(245,615)	(245,615)	(205,944)
<b>Less: Total adjustments to net current assets</b>	2(b)	<b>(1,272,489)</b>	<b>(1,272,489)</b>	<b>(2,041,385)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,565,533</b>	<b>1,540,825</b>	<b>2,570,688</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

CASH AND INVESTMENTS

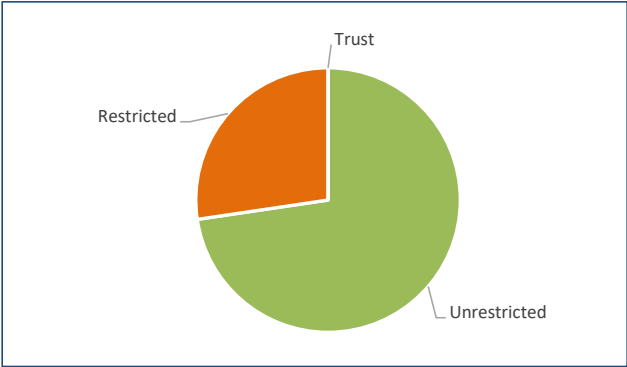
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<strong>Cash on hand</strong>							
Petty Cash & Floats	400	0	400			0.00%	On Hand
<strong>At Call Deposits</strong>							
Municipal Funds	5,819,688	0	5,819,688		NAB		At Call
Reserve Funds	0	2,041,385	2,041,385		NAB		At Call
Bonds & Deposits	0	148,195	148,195		NAB		At Call
<strong>Term Deposits &amp; Overnight Cash Deposits</strong>							
OCDF Boddington Supertowns	0	0	0				
Reserve Funds	0	0	0		NAB		
Municipal Funds	0	0	0		NAB		
<strong>Total</strong>	<strong>5,820,088</strong>	<strong>2,189,580</strong>	<strong>8,009,668</strong>	<strong>0</strong>			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
<strong>\$8.01 M</strong>	<strong>\$5.82 M</strong>

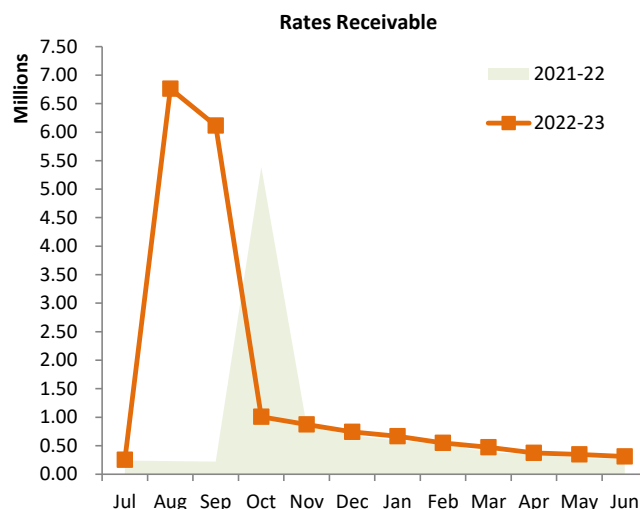
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	221,394	7,420	4,684	50,000	50,000	0	0	278,814	276,078
Building Reserve	97,221	3,258	2,057	200,000	200,000	0	0	300,479	299,278
Community Facility Fund	40,649	1,361	860	40,000	40,000	0	0	82,010	81,509
Refuse Site Reserve	39,510	1,327	836	40,000	40,000	0	0	80,837	80,346
Aged Housing Reserve	267,197	8,956	5,653	40,000	40,000	(100,000)	(100,000)	216,153	212,850
Swimming Pool Reserve	21,026	704	445	200,000	200,000	0	0	221,730	221,471
River Crossing Reserve	47,692	1,596	1,009	40,000	40,000	0	0	89,288	88,701
Prepaid Conditional Grants Reserve	199,759	0	4,226	0		0	0	199,759	203,985
Unspent Conditional Grants Reserve	377,080	0	7,978	0		(377,080)	(377,080)	0	7,978
Public Open Space Reserve	267,473	8,962	5,659	45,000	45,000	0	0	321,435	318,132
Town Weir Reserve	50,000	1,676	1,058	200,000	200,000	0	0	251,676	251,058
	1,629,001	35,260	34,466	855,000	855,000	(477,080)	(477,080)	2,042,181	2,041,387

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates receivable	30 June 2022	30 Jun 2023
	\$	\$
Opening arrears previous years	253,668	275,370
RATES - levied this year	5,227,323	6,124,419
RUBBISH - levied this year	253,247	280,384
ESL - levied this year	107,448	111,135
<b>TOTAL levied this year</b>	<b>5,588,018</b>	<b>6,515,938</b>
Less - collections to date	(5,566,316)	(6,480,552)
<b>Equals current outstanding</b>	<b>275,370</b>	<b>310,756</b>
<b>Net rates collectable</b>	<b>275,370</b>	<b>310,756</b>
% Collected	95.3%	95.4%



Receivables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	144,151	88,207	9,514	84,105	325,977
Percentage	44.2%	27.1%	2.9%	25.8%	
<b>Balance per trial balance</b>					
Sundry receivable					325,977
GST receivable					72,261
Increase in Allowance for impairment of receivables from contracts with customers					(4,070)
Receivables for employee related provisions					11,661
Accrued Income					(938)
Loan Clay Target Club					0
<b>Total receivables general outstanding</b>					<b>404,891</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

**General rate revenue**

RATE TYPE	Budget					
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue
				\$	\$	\$
<b>Gross rental value</b>						
GRV - General	0.111213	503	27,988,941	3,112,734	500	3,113,234
<b>Unimproved value</b>						
UV - Rural	0.006196	127	110,247,000	683,090	500	683,590
UV - Mining	0.035258	49	51,338,414	1,810,090	0	1,810,090
UV - Commercial	0.025432	2	1,013,000	25,763	0	25,763
UV - Rural Residential	0.010326	131	13,411,500	138,487	0	138,487
<b>Sub-Total</b>		<b>812</b>	<b>203,998,855</b>	<b>5,770,164</b>	<b>1,000</b>	<b>5,771,164</b>

**Minimum payment**

**Minimum \$**

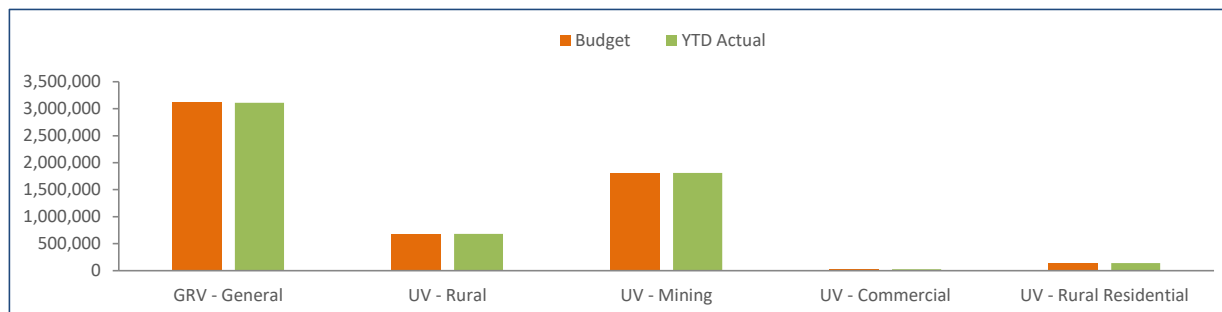
<b>Gross rental value</b>						
GRV - General	900	132	251,571	118,800	0	118,800
<b>Unimproved value</b>						
UV - Rural	900	98	10,666,000	88,200	0	88,200
UV - Mining	900	42	176,928	37,800	0	37,800
UV - Commercial	900	0	0	0	0	0
UV - Rural Residential	900	122	9,160,000	109,800	0	109,800
<b>Sub-total</b>		<b>394</b>	<b>20,254,499</b>	<b>354,600</b>	<b>0</b>	<b>354,600</b>

**Amount from general rates**

**6,125,764**

**KEY INFORMATION**

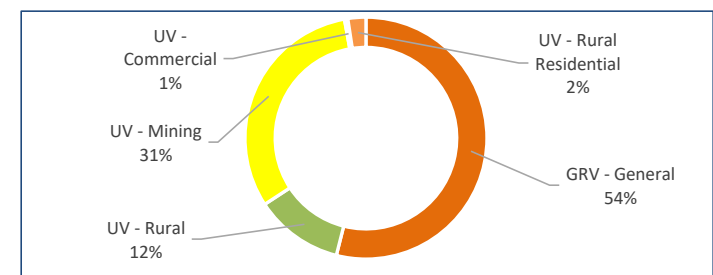
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



YTD Actual			
Rate Revenue	Interim Rates	Back Rates	Total Revenue
\$	\$	\$	\$
3,112,734	(345)	0	3,112,389
683,090	0	0	683,090
1,810,090	0	0	1,810,090
25,763			25,763
138,487	0	0	138,487
<b>5,770,164</b>	<b>(345)</b>	<b>0</b>	<b>5,769,819</b>

**6,124,419**

General Rates	
Budget	Actual
<b>\$6.13 M</b>	<b>\$6.12 M</b>





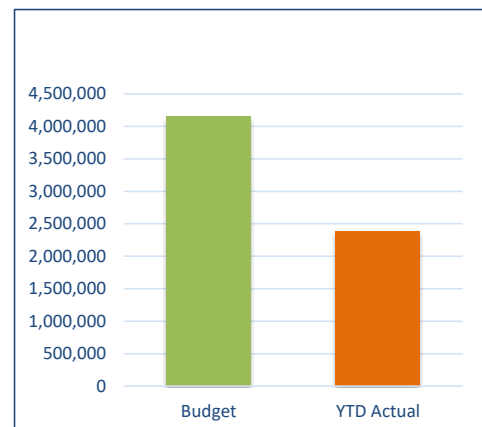
Capital acquisitions	Budget	Amended YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Furniture and Equipment	141,668	141,668	125,447	(16,221)
Land and Buildings	622,894	622,894	146,439	(476,455)
Plant and Equipment	242,233	242,233	213,292	(28,941)
Road Infrastructure	1,474,751	1,474,751	1,080,395	(394,356)
Footpath Infrastructure	393,000	393,000	173,818	(219,182)
Drainage Bridges Culverts	10,000	10,000	8,258	(1,743)
Infrastructure - Parks, Gardens, Recreation Facilities	1,264,942	1,264,942	635,231	(629,711)
<b>Total Capital Acquisitions</b>	<b>4,149,488</b>	<b>4,149,488</b>	<b>2,382,879</b>	<b>(1,766,609)</b>

**Capital Acquisitions Funded By:**

	\$	\$	\$	\$
Capital grants and contributions	2,000,958	2,000,958	1,292,805	(708,153)
Other (disposals & C/Fwd)	67,000	67,000	39,874	(27,126)
Cash backed reserves				
Aged Housing Reserve	100,000	100,000	100,000	0
Unspent Conditional Grants Reserve	377,080	377,080	377,080	0
Contribution - operations	1,604,450	1,604,450	573,120	(1,031,330)
<b>Capital funding total</b>	<b>4,149,488</b>	<b>4,149,488</b>	<b>2,382,879</b>	<b>(1,766,609)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



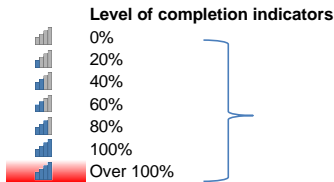
Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$4.15 M</b>	<b>\$2.38 M</b>	<b>57%</b>

Capital Grants	Annual Budget	YTD Actual	% Received
	<b>\$2. M</b>	<b>\$1.29 M</b>	<b>65%</b>

### Capital Disposals

Asset description	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
P17 - Road Broom Sewell	0	0	0	0	176	176
P20 - Panel Vibrating Roller	0	0	0	0	5,182	5,182
1971 Toyota Landcruiser	2,000	12,000	10,000	0	17,244	17,244
2017 Ford Ranger	10,300	15,000	4,700	8,488	17,273	8,785
2012 Isuzu Truck	16,045	10,000	(6,045)	0	0	0
Mitsubishi Fuso Truck	34,745	30,000	(4,745)	0	0	0
	<b>63,090</b>	<b>67,000</b>	<b>3,910</b>	<b>8,488</b>	<b>39,874</b>	<b>31,386</b>























### Capital Acquisitions



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Amended			Variance Under/(Over)
	Current Budget	YTD Budget	YTD Actual	
IT Equipment - New Server	25,000	25,000	24,396	604
Councillor Tablets	14,000	14,000	16,587	(2,587)
Printer Replacement	10,368	10,368	10,368	0
Laptop replacements	16,000	16,000	18,179	(2,179)
PC replacements (other)	11,000	11,000	0	11,000
IT replacements ELC (3iPads + iMac)	5,000	5,000	0	5,000
Ice Machine for Depot	5,300	5,300	2,885	2,415
CCTV Upgrades	15,000	15,000	10,735	4,265
Electronic Sign Board	35,000	35,000	37,752	(2,752)
Library Shelving	5,000	5,000	4,545	455
<b>Total Furniture &amp; Equipment</b>	<b>141,668</b>	<b>141,668</b>	<b>125,447</b>	<b>16,221</b>
Land Acquisition - Bannister Rd	99,000	99,000	99,004	(4)
Building Asset Renewal Program	163,894	163,894	38,221	125,673
Upgrade Medical Centre Security	10,000	10,000	3,715	6,285
Upgrade to Pavilion to accommodate Gym	200,000	200,000	4,500	195,500
Crib Room for Deport	150,000	150,000	1,000	149,000
<b>Total Land &amp; Buildings</b>	<b>622,894</b>	<b>622,894</b>	<b>146,439</b>	<b>476,455</b>
New Plant Float	50,158	50,158	44,980	5,178
Truck Modifications to Tow Plant Float	14,875	14,875	15,121	(246)
New Mower	51,200	51,200	51,020	180
Replace utility	30,000	30,000	31,571	(1,571)
Replace utility	39,000	39,000	44,622	(5,622)
4.5 Tonne Tipper	0	0	0	0
6 Tonne Truck	0	0	0	0
Slip on Unit for Ranger Vehicle	20,000	20,000	0	20,000
Remote Traffic Lights	27,000	27,000	25,979	1,021
Minor Equipment	10,000	10,000	0	10,000
<b>Total Plant &amp; Equipment</b>	<b>242,233</b>	<b>242,233</b>	<b>213,292</b>	<b>28,941</b>
RTR - Johnstone St - Reseal	52,800	52,800	34,732	18,068
RTR - Hill St - Reseal	28,800	28,800	15,893	12,907
RTR - Hotham Ave - Reseal	19,800	19,800	11,624	8,176
RTR - George Street - Reseal	25,080	25,080	13,595	11,485
RTR -River Rd/Forrest St Intersection Upgrade	37,341	37,341	46,987	(9,646)
RRG - Crossman Rd - Surface treatment & Reseal	219,000	219,000	211,958	7,042
RRG - Harvey Quindanning Rd - improve geometry widen	555,000	555,000	208,957	346,043
RRG - Lower Hotham Rd (Carry over 2021/2022)	0	0	0	0
RRG - Lower Hotham Rd - Reseal, shoulders, drainage	438,930	438,930	438,648	282
Main Roads Bridge Program	98,000	98,000	98,000	0
<b>Total Road Infrastructure</b>	<b>1,474,751</b>	<b>1,474,751</b>	<b>1,080,395</b>	<b>394,356</b>

Capital Acquisitions (continued)

		Amended			
Account Description		Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
	Footpath renewal program	100,000	100,000	100,119	(119)
	Footpath - Retirement Village	8,000	8,000	11,157	(3,157)
	Club Drive, Hadea Rd and Adam Street (east side)	65,000	65,000	62,543	2,457
	Mountain Bike Trail	220,000	220,000	0	220,000
<b>Total Footpath Infrastructure</b>		<b>393,000</b>	<b>393,000</b>	<b>173,818</b>	<b>219,182</b>
	Kerbing - Town Roads	10,000	10,000	8,258	1,743
	Drainage Implementation	0	0	0	0
<b>Total Drainage/Bridges &amp; Culverts</b>		<b>10,000</b>	<b>10,000</b>	<b>8,258</b>	<b>1,743</b>
	Hotham Park - Lighting	180,000	180,000	162,867	17,133
	Ranford Playground	46,248	46,248	48,957	(2,709)
	Shade Over Hotham Park	100,000	100,000	93,693	6,307
	Playground - Toddlers & Small Children	100,000	100,000	111,033	(11,033)
	Bicycle Rack - Hotham Park	10,000	10,000	0	10,000
	Playground - Early Learning Centre	70,000	70,000	72,110	(2,110)
	Town Centre Master Plan	141,192	141,192	0	141,192
	Regional Destination Signage	80,000	80,000	0	80,000
	Upgrade Interpretive Centre	100,000	100,000	4,545	95,455
	Community Club - Playground	118,600	118,600	25,000	93,600
	Install Bore - Hotham Park	50,000	50,000	40,748	9,252
	Resurface Bowling Green	141,000	141,000	40,053	100,947
	Niche Wall	15,000	15,000	14,200	800
	Ranford - Information Bay	50,000	50,000	0	50,000
	Boddington Sign - Albany Hwy	35,000	35,000	2,471	32,529
	Basketball Club - Scoreboard	12,902	12,902	12,902	0
	Tennis Practice Wall	15,000	15,000	6,651	8,349
<b>Total Other Infrastructure</b>		<b>1,264,942</b>	<b>1,264,942</b>	<b>635,231</b>	<b>629,711</b>
<b>Grand Total</b>		<b>4,149,488</b>	<b>4,149,488</b>	<b>2,382,879</b>	<b>1,766,609</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS

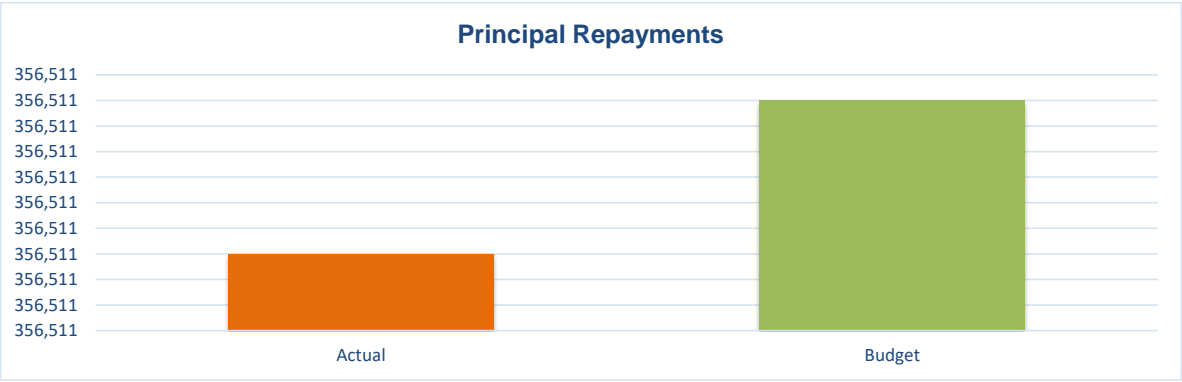
Repayments - borrowings

Information on borrowings			1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>											
Administration Centre	105	4.01%	292,375	0	0	142,705	142,705	149,670	149,670	10,260	10,206
<b>Education and welfare</b>											
Childcare Centre	100	6.42%	84,619	0	0	18,989	18,989	65,630	65,630	5,075	5,075
<b>Housing</b>											
3 Pecan Place	94	6.45%	164,128	0	0	16,256	16,256	147,872	147,872	10,328	10,328
34 Hill Street	97	6.45%	166,448	0	0	16,486	16,486	149,962	149,962	10,474	10,474
<b>Recreation and culture</b>											
Recreation Centre	106	3.36%	596,762	0	0	65,981	65,981	530,781	530,781	19,438	19,438
Recreation Centre	107	1.56%	812,235	0	0	96,094	96,094	716,141	716,141	12,298	12,298
<b>Total</b>			2,116,567	0	0	356,511	356,511	1,760,056	1,760,056	67,873	67,819
Current borrowings			356,511					0			
Non-current borrowings			1,760,056					1,760,056			
			2,116,567					1,760,056			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$356,511	
Interest Earned	Interest Expense
\$176,362	\$67,873
Reserves Balance	Loans Due
\$2,041,387	\$1,760,056

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 8  
GRANTS & CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue				
	Liability	Increase in	Decrease	Liability	YTD	Amended	Budget		YTD
	1 Jul 22	Liability	in Liability	30 Jun 23	Budget	Budget	Variations	Expected	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$
<b>Operating grants, subsidies and contributions</b>									
<b>Governance</b>									
Employee Contributions	0	0	0	0	0	0	0	0	0
<b>General purpose funding</b>									
Federal Assistance Grant - General Purpose	0	0	0	0	21,584	21,584	0	21,584	105,204
Federal Assistance Grant - Local Roads				0	52,258	52,258	0	52,258	311,456
<b>Law, order, public safety</b>									
DFES - Fire Brigade Operating Grant	0	0	0	0	63,790	63,790	0	63,790	72,633
DFES - SES Operating Grant	0	0	0	0	30,450	30,450	0	30,450	31,538
Abandoned Vehicles	0	0	0	0	500	500	0	500	0
Mitigation Grant	0	0	0	0	0	0	0	0	2,500
<b>Education and welfare</b>									
Newmont - Community Investment Funding	0	0	0	0	45,000	45,000	0	45,000	45,000
Seniors - Living Stronger/Longer	0	0	0	0	2,500	2,500	0	2,500	4,236
Newmont - Youth Career Expo	0	0	0	0	0	0	0	0	4,545
Youth Centre Grants	0	0	0	0	2,000	2,000	0	2,000	773
International Day of Disability	0	0	0	0	0	0	0	0	1,000
Wheatbelt Suicide Prevention Project	0	0	0	0	5,000	5,000	0	5,000	11,500
<b>Recreation and culture</b>									
Australia Day Grant	0	0	0	0	20,000	20,000	0	20,000	20,000
South 32 - Events Contribution	0	0	0	0	25,000	25,000	0	25,000	25,000
Mountain Bike Trail Funding	114,732	0	(114,732)	0	114,732	114,732	0	114,732	114,732
Library Childrens Week Grant	0	0	0	0	0	0	0	0	960
Thank a Volunteer	0	0	0	0	2,000	2,000	0	2,000	6,600
<b>Transport</b>									
Main Roads - Direct Road Grant	0	0	0	0	58,091	58,091	0	58,091	59,341
Road Safety Alliance	130,416	0	0	130,416	98,615	98,615	0	98,615	63,000
Peel Develop. Comm. - Town Street Revitalisation		0	0	0	0	0	0	0	25,000
<b>Economic services</b>									
Contributions Area Promotion & Tourism	0	0	0	0	2,000	2,000	0	2,000	1,000
Caravan Park Funding	30,000	0	(30,000)	0	30,000	30,000	0	30,000	30,000
South 32 Cultural Centre	2,000,000	0	(94,941)	1,905,059	100,000	100,000	0	100,000	94,941
Visitor Centre Café - Contribution Shelving	0	0	0	0	1,625	1,625	0	1,625	0
	2,275,148	0	(239,673)	2,035,475	675,145	675,145	0	675,145	1,030,959
<b>Non-operating contributions</b>									
<b>General purpose funding</b>									
LRCI - Town Centre Master Plan	0	52,678	0	52,678	341,192	141,192	0	141,192	0
LRCI - Shade over Hotham Park	0	100,000	(100,000)	0	0	100,000	0	100,000	100,000
LRCI - Playground Toddlers & Small Children	0	100,000	(100,000)	0	0	100,000	0	100,000	100,000
<b>Community Amenities</b>									
Hotham Park Lighting - South 32	40,000	0	(40,000)	0	40,000	40,000	0	40,000	40,000
Hotham Park Lighting - Newmont	40,000	0	(40,000)	0	40,000	40,000	0	40,000	40,000
<b>Recreation and culture</b>									
Community Gym	0	0	0	0	100,000	100,000	0	100,000	100,000
Mountain Bike Funding	0	0	0	0	200,000	200,000	0	200,000	0
Community Club - Playground	0	0	0	0	199,002	105,002	0	105,002	39,104
Bowling Club - Resurface Bowling Green	0	0	0	0	0	94,000	0	94,000	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	0	0	0	0
South32 Community Investment	0	500,000	0	500,000	0	0	0	0	0
<b>Transport</b>									
LRCI Phase 2 - Footpaths & Lighting	0	0	0	0	0	0	0	0	0
Roads to Recovery Funding	17,225	0	(17,225)	0	163,821	163,821	0	163,821	122,071
Regional Road Group Funding	0	364,400	(235,275)	129,125	819,000	819,000	0	819,000	653,687
Special Bridge Funding	499,943	0	(97,943)	402,000	97,943	97,943	0	97,943	97,943
	610,582	1,117,078	(630,443)	1,097,217	2,000,958	2,000,958	0	2,000,958	1,292,805
<b>TOTALS</b>	<b>2,885,730</b>	<b>1,117,078</b>	<b>(870,116)</b>	<b>3,132,692</b>	<b>2,676,103</b>	<b>2,676,103</b>	<b>0</b>	<b>2,676,103</b>	<b>2,323,764</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 9  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Closing Surplus				0
3121002	Townstreet Master Plan	110/22	Operating Expenses			(55,000)	(55,000)
8011491	Public Open Space Reserve	110/22	Capital Revenue		55,000		0
3042170	Caravan Park - Concept Plan	125/22	Operating Expenses			(15,000)	(15,000)
	Opening Surplus	09/23			13,941		(1,059)
3031010	Valuations	09/23	Operating Expenses		35,000		33,941
3042015	Administration salaries and wages	09/23	Operating Expenses		20,000		53,941
3042170	Consultancy Fees	09/23	Operating Expenses			(20,000)	33,941
2032010	Federal Assistance Grant - General Purpose	09/23	Operating Revenue			(4,454)	29,487
2032020	Federal Assistance Grant - Local Road Grant	09/23	Operating Revenue		15,978		45,465
2033005	Interest on Municipal Funds	09/23	Operating Revenue		75,000		120,465
2033010	Interest on Reserve Funds	09/23	Operating Revenue		30,000		150,465
3042090	Staff Training	09/23	Operating Expenses			(14,550)	135,915
2042020	LGIS - Reimbursement for training	09/23	Operating Revenue		14,550		150,465
2051001	DFES ESL Operating Bushfire Brigades	09/23	Operating Revenue		7,320		157,785
3101020	Kerbside Recycling	09/23	Operating Expenses		45,242		203,027
3101050	Refuse site maintenance	09/23	Operating Expenses			(5,000)	198,027
3104055	Town Dam maintenance	09/23	Operating Expenses			(7,000)	191,027
2105020	Cemetery Burial Fees & Charges	09/23	Operating Revenue		8,000		199,027
3113030	Town Oval maintenance	09/23	Operating Expenses			(15,000)	184,027
3113031	Boddington Recreation Centre maintenance	09/23	Operating Expenses			(5,000)	179,027
3113051	Streetscape maintenance	09/23	Operating Expenses		30,000		209,027
3113056	Hotham Park maintenance	09/23	Operating Expenses			(30,000)	179,027
3113111	Australia Day event	09/23	Operating Expenses			(20,000)	159,027
2113114	Operating Grant - Australia Day	09/23	Operating Revenue		20,000		179,027
2113130	Contribution from Basketball Club for Scoreboard	09/23	Capital Revenue		11,402		190,429
3121058	Flood Damage	09/23	Operating Expenses		20,000		210,429
3121062	Drainage Maintenance	09/23	Operating Expenses			(20,000)	190,429
3121069	Road Maintenance - unsealed roads	09/23	Operating Expenses		115,653		306,082
3121070	Road Maintenance - sealed roads	09/23	Operating Expenses			(90,000)	216,082
2121804	Grants Commission - Bridge Funding	09/23	Capital Revenue		97,943		314,025
2132043	Operating Grant - Cultural Centre	09/23	Operating Revenue		50,000		364,025
3146208	Land Acquisition - Bannister Road	09/23	Capital Expenses			(99,000)	265,025
3123206	4.5 Tonne Tipper	09/23	Capital Expenses		50,000		315,025
3123474	6 Tonne Truck	09/23	Capital Expenses		150,000		465,025
3121800	Regional Road Group Project - Lower Hotham Rd	09/23	Capital Expenses			(22,034)	442,991
3112220	Townsite Drainage Project	09/23	Capital Expenses		100,000		542,991
3121086	Lower Hotham Road - Bridge Renewal	09/23	Capital Expenses			(98,000)	444,991
3113200	Electronic Scoreboard	09/23	Capital Expenses			(12,902)	432,089
	Interest transfer to Reserves	09/23	Capital Revenue			(30,000)	402,089
3146203	Lighting of Boddington Sign	05/23	Capital Expenses			(25,000)	377,089
3105053	Niche Wall	12/23	Capital Expenses			(7,000)	370,089
3042185	Online Cemetery Mapping	13/23	Operating Expenses			(11,033)	359,056
3121803	Footpath Retirement Village	35/23	Capital Expenses			(8,000)	351,056
				<b>0</b>	<b>965,029</b>	<b>(613,973)</b>	<b>351,056</b>

### 9.3.3 Consideration of Advertised Differential Rates

File Reference: 3.0039  
Applicant: Nil  
Disclosure of Interest: Nil  
Author: Executive Manager Corporate Services  
Attachments: 9.3.3A – Statement of Objects and Reasons

#### Summary

This report has been prepared for Council to consider submissions received as part of the advertising of the proposed differential rates, and to authorise a request to the Minister for Local Government, Sport, and Cultural Industries to approve the proposed differential rates.

#### Background

At the Ordinary Council Meeting of 22 June 2023, Council resolved to advertise the Statement of Objects and Reasons and proposed differential rates and minimum payments for the 2023/2024 financial year. These were advertised in accordance with the Local Government Act 1995, with ratepayers provided with a minimum 21 days to lodge a submission.

The following table details the proposed 'rate in the dollar' and minimum payment.

Rating Category	Rate in the Dollar	Minimum Payment
GRV	0.116774	\$945
UV Rural	0.005205	\$945
UV Mining	0.031027	\$945
UV Commercial	0.021617	\$945
UV Rural Residential	0.009397	\$945

#### Comment

At the conclusion of the advertising period no submissions were received.

The purpose of levying rates is to meet the Shire's budget requirements led by its objectives, strategies and activities, as detailed in its various plans, in order to deliver services and community infrastructure each financial year. Rates income is a significant part of the Shire's revenue needed to meet these strategic objectives.

Budget efficiencies have been considered throughout the development of the draft Budget and Long Term Financial Plan, including:

- Full review of the Building Asset and Maintenance Plan
- Revaluation and assessment of the Shires Buildings and Infrastructure
- Review of the Council Plan
- Staffing requirements to deliver the outcomes of the Council Plan
- Asset renewal requirements

The level of differential rates will directly influence Council's ability to fund expenditure requirements as outlined in the 2023/24 Budget and Long Term Financial Plan. It is considered that the proposed rate strikes a balance between maintaining community desired levels of service, while limiting the impact on financial sustainability and the cost of living impacts.

Based on the proposed advertised differential rates, it is a requirement that the Shire now seeks approval of the Minister to impose differential rates for:

1. UV Commercial: rate in the dollar is more than twice the value of the lowest UV rating category.
2. UV Mining: rate in the dollar is more than twice the value of the lowest UV rating category.

### Consultation

Planning workshops were held on Thursday 11 May 2023 and Thursday 8 June 2023, where Councillors reviewed the proposed capital works and projects in the draft Council Plan, noted projected changes in operating revenue and expenditure, along with efficiency measures.

Local public notice as prescribed under the requirements of Section 3A of the Local Government (Administration) were placed on the following forums:

1. Shire of Boddington website from 22 June 2023
2. Local newspaper, Bodd News, 27 June 2023
3. Shire of Boddington eNewsletter, Community Connect, 28 June 2023
4. Noticeboards located at the Shire Office and Library from 23 June 2023

Copies of the public notice and Statement of Objects and Reasons (Attachment 9.3.3A), were made available for public inspection at the Shire Administration Building and on the Shire website.

Landowners within the UV Mining and UV Commercial rate categories were also written to individually regarding the proposed differential rate for their properties.

### Strategic Implications

Performance Area	Performance
Outcome 12	Visionary leadership and responsible governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

### Legislative Implications

Part VI of the LG Act deals with the levying of differential rates.

- Sections 6.32 and 6.33 state that Council may impose differential rates based on differential categories.
- Section 6.35 states that Council may impose a minimum payment for each category.
- Section 6.35(4) limits local governments from imposing a minimum payment on more than 50% of the properties in a category.
- Section 6.36 requires the local government to give the appropriate notice of its intention to impose differential rates and minimum payments in respect to each differential rate category.

### Policy Implications

Nil

### Financial Implications

Rate revenue directly impacts the funds available to deliver services and programs in the Council Plan.

### Economic Implications

The Shire undertakes a wide range of services and activities which are funded by rates. Many of these services and activities directly result in an economic benefit for the Shire.

### Social Implications

Rate revenue is used to carry out a range of community oriented activities which impact on the social fabric of the community.

### Environmental Considerations

Funding from rate revenue is used to carry out environmental projects as well as support agencies such as the Peel-Harvey Catchment Council. There is continued demand for these activities.

### Risk Considerations

Risk Statement and Consequence	Risks in relation to the imposition of differential rates include: the need to fund the requirements of the local government plans and strategies and the balance between this need and the community ability to pay. Failure to meet legislative requirements is another key risk.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Financial, reputational
Risk Action Plan (controls or treatment proposed)	No further actions proposed

### Options

Council can resolve to:

1. Resolve to proceed with the proposed differential rates as advertised
2. Amend the differential rating structure and or rate in the dollar

### Voting Requirements

Simple Majority

### Officer Recommendation and Council Decision

**COUNCIL RESOLUTION: 87/23**

**Moved: Cr E Smalberger**

**Seconded: Cr C Erasmus**

**That Council:**

1. **Notes that no submissions were received in relation to the proposed differential rates and minimum payments for 2023/24.**
2. **Request that the Chief Executive Officer proceed with the budget preparation based on the following rates in the dollar and minimum payment, in accordance with the Statement of Objects and Reasons contained at Attachment 9.3.3A.**

Rating Category	Rate in the Dollar	Minimum Payment
GRV	0.116774	\$945
UV Rural	0.005205	\$945

UV Mining	0.031027	\$945
UV Commercial	0.021617	\$945
UV Rural Residential	0.009397	\$945

**3. Authorise the Chief Executive Officer to proceed with the application for Ministerial Approval to impose differential rates for:**

- (a) UV Commercial; and**
- (b) UV Mining category.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil



## Statement of Objects and Reasons

This Statement is published by the Shire of Boddington in accordance with Section 6.36 of the Local Government Act 1995 to advise the public of its objectives and reasons for implementing differential rates.

The purpose of levying rates is to meet Council's budgetary requirements in each financial year in order to deliver services, facilities and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year.

Section 6.36 of the Local Government Act provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Boddington. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, services and infrastructure to the entire community and visitors to the area.

Summary of the proposed minimum payments and rates in the dollar for 2023/24.

Rating Category	Rate in the Dollar	Minimum Rate
GRV General	0.116774	\$945
UV General	0.005205	\$945
UV Mining	0.031027	\$945
UV Commercial	0.021617	\$945
UV Special Rural	0.009397	\$945

## Gross Rental Values (GRV)

The Local Government Act 1995 provides that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties with a non-rural purpose within the Shire of Boddington approximately every five years and provides a GRV Roll. The current valuation is effective from 1 July 2019. Interim valuations are provided regularly to Council by the Valuer General for properties where changes have occurred during the year (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances, the Shire recalculates the rates for the affected properties and issues interim rate notices.

### GRV – General Rate

All land within the Shire used for non-rural purposes (GRV) is rated using a uniform GRV Rate. The uniform rate is calculated and adopted after the consideration of many factors such as current economic conditions, increases to land valuations as assessed by the Valuer General's Office, the infrastructure and service improvement proposals contained in the Budget, as well as other factors. It is considered that for this financial year the valuations imposed by the Valuer General provides the capacity for the additional rate contributions that may be required from different zoning/land use and therefore the need for a differential rate is not deemed necessary.

## Unimproved Values (UV)

The Local Government Act 1995, provides that properties predominantly used for a rural purpose are assigned an Unimproved Value as supplied and reviewed by the Valuer General on an annual basis. The unimproved value of land refers to the market value of the land in its natural state without improvements such as buildings, fences, dams etc.

The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates. Interim valuations are provided regularly to Council by the Valuer General for properties where changes have occurred during the year (i.e. subdivisions of property, amalgamations, and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rate notices.

### **UV - General**

#### **Characteristics**

This rating category covers properties with a UV valuation and predominant rural land use.

#### **Objects**

To provide a base level of rating for UV properties.

#### **Reasons**

This rate reflects the level of rating required to raise the necessary revenue to operate efficiently and provide local government services and infrastructure.

### **UV - Mining**

#### **Characteristics**

This rating category covers all Mining Leases, Exploration Licenses, Prospecting Licences, Retention Licenses, General Purpose Leases, Special Prospecting Licences for Gold and Miscellaneous Licenses as defined under the Mining Act with a UV valuation. It also includes properties with a UV valuation that are held for mining purposes.

#### **Objects**

To raise additional revenue to fund cost impacts to the Shire from mining activities.

#### **Reasons**

This differential rate is higher than UV-General to improve fairness and equity outcomes by:

- Applying a premium to compensate for the different valuation method and comparatively lower valuation level compared to equivalent properties in built-up areas.
- Applying a premium to reflect the following key points:
  - A mining buffer was originally identified in 2007 to assist in accommodating bauxite and gold mining and to reduce land use conflict. The mining buffer protects mining operations from sensitive land uses and development which could prejudice the extraction (now and in the future) of mineral and basic raw material resources.
  - Mining operations have resource implications on other Shire services and assets including environmental health, emergency management, town planning services and administration.
  - The impact of higher road infrastructure maintenance costs to the Shire as a result of frequent vehicle use over extensive lengths of roads.

### **UV - Commercial**

#### **Characteristics**

This rating category covers all properties with a UV valuation with any intensive usage which is significantly different from agricultural or horticultural production.

#### **Objects**

This differential rate is to raise additional revenue to fund cost impacts to the Shire from this type of development.

#### **Reasons**

This category is rated higher to reflect the higher infrastructure maintenance required from commercial activities within a rural zone.

## **UV – Rural Residential**

### **Characteristics**

This rating category covers all properties with a UV valuation which are zoned Rural Residential and Rural Smallholdings in the Local Planning Scheme No. 3.

### **Objects**

To raise an equitable level of rates in comparison to other categories.

### **Reasons**

This category has a higher rate in the dollar than UV General to ensure that all properties can be rated equitably, including the ability to have a consistent minimum rate across all categories.

## **Minimum Payments**

The setting of general minimum payment level within all rating categories is an important method of ensuring all properties contribute an equitable rate amount to non-exclusive services. The minimum payment has been set at \$945 for all rating categories.

### 9.3.4 Adoption of Child Safe Awareness Policy

File Reference: 2.015  
Applicant: Nil  
Disclosure of Interest: Nil  
Author: Executive Manager Corporate Services  
Attachments: 9.3.4A - Draft Child Safe Awareness Policy

#### Summary

Council is requested to consider and adopt a new policy, being the Child Safe Awareness Policy.

#### Background

In 2018, the State Government accepted, or accepted in principle, all 310 recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) applicable to Western Australia. The Royal Commission acknowledged the role that local governments play in creating and maintaining child safety in their communities and made a number of recommendations aimed at using this role to promote the safety and wellbeing of children and young people.

The need for this policy has resulted as an outcome from Recommendation 6.12 from the Royal Commission. This proposed policy is one of the ways that the Council and Shire can demonstrate its commitment to being child safe and having a zero tolerance approach to child abuse. It is based on a template supplied by the Department of Local Government, Sport and Communities (DLGSC) and commits the Shire of Boddington to building and maintaining child safety awareness and knowledge by providing information for the organisations and individuals that operate in our community and promoting child safe messages.

Following WALGA State Council support of the template on 3 March 2023, DLGSC has created a landing page ([Child Safe Awareness Policy template \(dlgsc.wa.gov.au\)](https://www.dlgsc.wa.gov.au/child-safe-awareness-policy-template)) for the template and associated implementation resources so that all local government staff can access the most current versions of the documents when required.

#### Comment

The Child Safe Awareness policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that the Shire is uniquely placed within the local community to demonstrate leadership by assisting local organisation to be child safe and to protect children and young people from harm and/or abuse.

DLGSC recommends that local governments use the template provided to create their own Child Safe Awareness Policy and fulfil their obligations under the Royal Commission Recommendation 6.12. The policy provides the framework that outlines the role of the Shire in supporting local organisations through awareness and the sharing of relevant information.

#### Consultation

Nil

#### Strategic Implications

Aspiration                      People

Outcome 1                      A Safe Community  
Objective 1.1                Play our role in promoting a safe community.

#### Legislative Implications

Royal Commission into Institutional Responses to Child Sexual Abuse

#### Policy Implications

The recommendation proposes a new Policy.

#### Financial Implications

Nil

#### Economic Implications

Nil

#### Social Implications

Nil

#### Environmental Considerations

Nil

#### Risk Considerations

Risk Statement and Consequence	Inability to have a Child Safe Awareness Policy in place is a failure of the Shire's commitment to the implementation of a recommendation from the Royal Commission.
Risk Rating (prior to treatment or control)	Low
Principal Risk Theme	Compliance
Risk Action Plan (controls or treatment proposed)	No further actions proposed.

#### Options

Council can resolve to:

1. Adopt the Policy as presented
2. Amend the Policy
3. Decline to adopt the Policy

#### Voting Requirements

Simple Majority

#### **Officer Recommendation and Council Decision**

**COUNCIL RESOLUTION: 88/23**



**Moved: Cr I Webster**

**Seconded: Cr A Ryley**

**That Council with respect to the Royal Commission into Institutional Responses to Child Sexual Abuse – Recommendation 6.12, adopt the Child Safe Awareness Policy in accordance with Attachment 9.3.4A.**

**Carried: 7-0**

For: Cr G Ventris, Cr E Smalberger, Cr C Erasmus, Cr A Ryley, C L Lewis, C E Schreiber, Cr I Webster

Against: Nil

#### Purpose

This policy aims to reduce the risk of harm and child sexual abuse in our communities by encouraging child safe environments to be created and maintained. The Shire of Boddington (Shire) is committed to encouraging local organisations to ensure children are safe and empowered.

This policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that the Shire is uniquely placed to demonstrate leadership by supporting organisations to be child safe and to protect children and young people from harm and/or abuse.

#### Scope

This policy applies to all employees, volunteers, trainees, work experience students, interns, and anyone else who undertakes work on behalf of the Shire, regardless of if their work is directly related to children and/or young people or not. It also applies to occupants of the Shire's facilities and venues, including visitors, contractors, and suppliers.

The safety and wellbeing of children and young people is everyone's responsibility.

#### Definitions

Term	Meaning
Policy	This the Shire of Boddington policy titled "Child Safe Awareness".
Abuse	An act, or failure to act, towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional, and sexual abuse, and neglect.
Child/Children	A person under 18 years of age, and, in the absence of positive evidence as to age, means a person who appears to be under 18 years of age.
Child Safe Organisation	<p>Defined in the Royal Commission Final Report as one that:</p> <ul style="list-style-type: none"> <li>• Creates an environment where children's safety and wellbeing are at the centre of thought, values, and actions;</li> <li>• Places emphasis on genuine engagement with and valuing of children and young people;</li> <li>• Creates conditions that reduce the likelihood of harm to children and young people;</li> <li>• Creates conditions that increase the likelihood of identifying any harm; and</li> <li>• Responds to any concerns, disclosures, allegations, or suspicions of harm.</li> </ul> <p>Note: In the context of local governments, this would involve referring concerns to the Department of Communities or WA Police to respond as appropriate.</p> <p>Implementation of the National Principles for Child Safe Organisations give effect to the above.</p>

Child Safe	For the purpose of this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.
Harm	In relation to a child, means any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission, or circumstance, or a series or combination of acts, omissions, or circumstances.
Wellbeing	Includes the care, development, education, health, and safety of children and young people.

## Policy Statement

The Shire of Boddington supports and values all children and young people. The Shire makes a commitment to support the safety and wellbeing of all children and young people, including protection from abuse. This Child Safe Awareness Policy is one of the ways the Shire demonstrates its commitment to being child safe and a zero-tolerance approach to child abuse.

Consistent with the National Principles for Child Safe Organisations and Commonwealth Child Safe Framework, this policy provides a framework that outlines the role of the Shire in supporting local organisations to be child safe through access to resources, awareness raising, and sharing relevant information.

The Shire is to ensure the following functions of this policy are resourced and assigned to relevant officers for implementation:

- Developing a process to deliver child safe messages (for example, at Shire venues, grounds, and facilities or events).
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

Although the Shire is not legally responsible for providing oversight of compliance with child safe practices, it is to take any reasonable steps to engage with persons who utilise Shire facilities to operate in alignment with this policy.

## Policy Principles:

- The rights of children and young people are upheld.
- Children and young people are respected, listened to, and informed about their rights.
- Children and young people have the fundamental right to be safe and cared for.
- Children and young people have the right to speak up, be heard and taken seriously without the threat of negative consequences.
- The safety and best interests of children and young people are a primary consideration when making decisions that concern them.
- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps support organisations to understand what they must do to help reduce the risk of harm and abuse.
- Communities are informed and involved in promoting the safety and wellbeing of children and young people including protection from harm.
- Collaboration with the community and our partners promotes the safety, participation, and empowerment of all children and young people.

<b>Responsible Officer</b>	Executive Manager Corporate Services
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<b>History</b>	Adopted 27 July 2023 (Resolution XX/XX)
<b>Delegation</b>	
<b>Relevant Legislation</b>	Child Care Services Act 2007 Children and Community Services Act 2004 National Principles for Child Safe Organisations Commonwealth Child Safe Framework
<b>Related Documentation</b>	Employee Code of Conduct

#### **9.4 COMMUNITY AND ECONOMIC DEVELOPMENT**

Nil



## **9.5 WORKS AND SERVICES**

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS  
MOTION HAS BEEN GIVEN

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE  
APPROVAL OF THE PRESIDENT OR MEETING

Nil

12. CONFIDENTIAL ITEMS

Nil

**13. CLOSURE OF MEETING**

There being no further business, Cr Garry Ventris, Shire President, declared the meeting closed at 6.13pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on 27 July 2023.

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GARRY VENTRIS  
(Shire President)