

Minutes

Ordinary Council Meeting

Wednesday 26, February, 2025
At 5.30pm

Council Chambers, 39 Bannister Road, Boddington

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1. **DECLARATION OF OPENING**

I would like to begin by acknowledging the Wilman People as the Traditional Custodians of the land we are meeting on today, and pay respect to Elders past and present, as well as the continuation of cultural, spiritual, and educational practices of Aboriginal people.

Councillors, to ensure clarity and effective communication during this Council Meeting, I kindly remind you to switch on your microphones when called upon to speak. This meeting will be recorded.

2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

2.1 **Attendance**

Cr Garry Ventris	Shire President
Cr Eugene Smalberger	Deputy Shire President
Cr Lee Lewis	Councillor
Cr Paul Carrotts	Councillor
Cr Johan Van Heerden	Councillor
Cr Hans Prandl	Councillor
Cr Andrew Ryley	Councillor
Mrs Julie Burton	Chief Executive Officer
Mrs Cara Ryan	Executive Manager Corporate Services
Mr James Wickens	Executive Manager Community and Development Services
Mr Fabian Houbrechts	Executive Manager Infrastructure Services
Mrs Kelly Holliday	Executive Assistant (minutes)

2.2 **Apologies**

Nil

2.3 **Leave of Absence**

Nil

3. **DISCLOSURES OF INTEREST**

Nil

4. **PUBLIC QUESTION TIME**

Public question time is limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker is limited to three minutes duration to speak, except by consent of the person presiding.

4.1 **Responses to previous public questions taken on notice**

Dawn Newman

Q1. *Define the term 'occasional' in regard to the use of the Hub.*

A1. The dictionary definition of the word occasional is "not happening or done often or regularly". This definition is what the Shire uses in relation to monitoring the use of

the Hub.

Q2. *Why have we been evicted?*

A2. The Council has decided that the Hub will be primarily designated as a facility for the residents of the Independent Living Village, rather than for broader community use. This decision follows a consultation process with Village residents, during which the majority expressed a preference for the Hub to be dedicated to their use rather than being shared with external groups. The Shire has offered assistance to identify an alternative venue to deliver the services that were previously provided at the Hub.

Barbara MacDonald

Q1. *Where is the care for the seniors who have been evicted from the seniors hub?*

A1. The Shire understand the concerns regarding the seniors who have been affected by the changes to the Hub's use. The Council's decision was made following consultation with the residents of the Independent Living Village, who expressed a strong preference for the Hub to primarily serve their needs. For those seniors previously using the Hub, we remain committed to identifying alternative facilities to ensure they continue to have access to the support and community connections they value.

4.2 Public Questions

Ian Macpherson

Q1. *Is the Shire still considering approving the permanent road closure of Stagbouer Trail? As this does not have a return for rate payers.*

A1. Public submissions on the proposal close on the 28 February, in two days' time. The Council will consider the road closure request at a future Council meeting, potentially the March meeting. We will consider the public submissions prior to that and/or at the Council meeting.

Q2. *Has a decision been made on the reinstatement of Stagbouer Trail after mining if permanent road closure is approved?*

A2. No decisions have been made about the reinstatement of Stagbouer Trail beyond the current road closure approval which is through to December 2038.

Q3. *So it's not going to open with the staggered opening of the other ones?*

A3. No decisions have been made about that as yet. It's a temporary closure approved by Council.

Q4. *So it's approved for a temporary not for a permanent, currently?*

A4. Currently, yes.

Josie Sherlock

Q1. *Does Council do independent testing to look after the residents, the environment and the stock of the area?*

- A1. Taken on notice.
- Q2. *Does Newmont do water testing and is it reported to Council? And if they don't why not?*
- A2. *Answer from Cr Hans Prandl: Working in the lab at the mine until 2 years ago - Yes they do test everything. They test continuously. The subs gets tested several times a week, each and every sub. Gets sent to tech centre, but what the answers are, I don't know. The point is, they have to stay below certain maximum and if it goes over they have to report it. And they do report it, I have seen the reports. 2-3 times in the 12 years I was there. Mostly to do with lots of rain. One of the bands might come up in levels but usually you can't tell why.*
- Q3. *Does Council look at the water testing handed to them?*
- A3. Taken on notice.
- Q4. *What is the local Shire doing to prevent widespread toxic contamination of our local region?*
- A4. Taken on notice.
- Q5. *What does the Boddington Shire see for Boddington and this region once those mines have left? What's left for our grandchildren? What industry, in 17 years what do we have?*
- A5. Taken on notice.
- Q6. *What is the Boddington Shire actively going to do to help prevent the starvation of the Black Cockatoo species of the region?*
- A6. Taken on notice.
- Q7. *Why did the Shire hand the roads of to South32 last time when the overwhelming community comment was not to?*
- A7. Taken on notice.

Clint Butler

- Q1. *How many Councillors can and can't vote on what's going to happen with the Rating Review?*
- A1. We can declare an interest if we have got a property, but because its rates, my understanding is that are allowed to vote on that. We might have to go to the Minister and ask.
- Q2. *Are all of the Councillors allowed to vote?*
- A1. It will be determined by the Minister. There are 4 of us who will be affected.
- Q3. *It hasn't been determined by the Minister yet?*
- A4. Not as yet no.

Q5. *When will that be figured out?*

A5. It hasn't come to Council yet.

Q6. *If it goes to Council and you can't vote?*

A6. It will be prior us going to Council. If it's going to be on the Agenda it will be prior to that so we can vote.

Q7. *So the public will be notified*

A7. It will be in the minutes of the meeting.

Q8. *What happens if he (the Minister) doesn't let you (vote)?*

A8. We can't vote if we don't have a quorum.

Q9. *Does that mean it gets pushed out or does that mean the Minister takes over?*

A9. The Shire President passed this question to the CEO to respond.
A submission will be made to the Minister for those Councillors who have a conflict of interest. The Minister has then indicated that he will make a decision based on the level of the conflict of interest that each Councillor has so that there is a quorum. There will be enough Councillors to vote.

Q10. *If there isn't a quorum?*

A10. If there is no quorum you cannot make a decision.

Q11. *So it gets kicked out?*

A11. So it doesn't get voted on, no decision gets made until there can be a quorum.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Sarah Batt – Marradong Contracting, presented for Item 9.1.2.

6. CONFIRMATION OF MINUTES

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 4/25

Moved: Cr L Lewis

Seconded: Cr P Carrotts

That the minutes of the Ordinary Council Meeting held on Wednesday, 18 December, 2024 be confirmed as a true record of proceedings.

That the minutes of the Special Council Meeting held on Thursday, 23 January, 2025 be confirmed as a true record of proceedings.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Nil

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES

8.1 Local Emergency Management Committee | 17 February 2025

Attachment 8.1A Minutes | Local Emergency Management Committee Meeting 17 February 2025.

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 5/25

Moved: Cr L Lewis

Seconded: Cr J van Heerden

That the minutes of the Local Emergency Management Committee Meeting held on Monday 17 February 2025, be received.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Nil

9. REPORTS OF OFFICERS



Minutes

Local Emergency Committee Meeting

Monday 17 February 2025

At 10.05 am

Council Chambers, 39 Bannister Road, Boddington

A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment.

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1. **DECLARATION OF OPENING**

Lee Lewis, Shire of Boddington declared the meeting open at 10.05 am. I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

2. **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

2.1 **Attendance**

James Wickens	Shire of Boddington
Kevin Petch	Shire of Boddington
Jackie Stewart	Shire of Boddington
Robert Jones	Chief Bush Fire Control Officer
Ben Gartner	WA Police – Boddington
Ben Davies	Dept. of Fire and Emergency Services
Anna Erickson	Dept. of Primary Industries & Regional Development
Corrie Lokan	Dept. of Health
Nicola Faithfull	St John WA
Cr. Lee Lewis	Shire of Boddington - Chair
Jonathon Oravec	Newmont
Javier Brodalka	Newmont
Charlotte Powis	District Emergency Management Advisor
Rhonda Cunnington	Boddington District High School
Bruce Handcock	Main Roads
Teigen Reilly	Dept. of Communities

2.2 **Apologies**

Julie Burton	Shire of Boddington
Lynda Elms	Dept. of Fire and Emergency Services
Wayne English	State Emergency Services Manager - Boddington
Anthony Willetts	Main Roads
Kirrily Clarke	Dept. of Communities
Brodie Selby	Dept. of Biodiversity, Conservation & Attractions
Daniel Marsh	Newmont
Simon Smith	South32
Simon Finn	South32
Cr. Andrew Ryley	Shire of Boddington

2.3 **Leave of Absence**

2. **DISCLOSURES OF INTEREST**

Nil

3. **GUEST PRESENTATIONS**

Nil

5. **CONFIRMATION OF MINUTES**

Moved: James Wickens

Seconded: Javier Brodalka

That the minutes of the Local Emergency Committee Meeting held on Monday 25 November 2024 be confirmed as a true record of proceedings.

Carried: [15/0]

6. **REVIEW ACTION LIST AND BUSINESS ARISING**

6.1 **Action and Progression**

Action	Responsible Person	Progress
Site Support around fires, emergency events etc	Ryan Clarke and James Wickens	James Wickens to follow up with John Oravec
Cyanide Emergency Response scenario	Ryan Clarke	Javier Brodalka to follow up and advise.

7. **CORRESPONDANCE**

7.1 **Correspondence In**

Applicant	Charlotte Powis – District Emergency Management Advisor
Attachments Description	7.1A – Email Attachment State Emergency Management Document amendments January 2025
Applicant	Charlotte Powis – District Emergency Management Advisor
Attachments Description	7.1B – Email Attachment Disaster Ready Fund Now Open
Applicant	Charlotte Powis – District Emergency Management Advisor
Attachments Description	7.1C – Email Attachment Review of State Recovery Framework Arrangements
Applicant	Kate Vivian – State Recovery Coordinator – Assistant Commissioner Resilience and Recovery
Attachments Description	7.1D – Email Attachment State Recovery Arrangements in the State Emergency Management Framework
Applicant	Nancy Bineham - Director Strategy, Change & Service Development
Attachments Description	7.1E – Email Attachment Extreme Heat Awareness Day
Applicant	Rachael Thomas – Regional Partnership Officer WA
Attachments Description	7.1F – Email Attachment Telstra dedicated 3G hotline now running

Applicant	Lauren Holmes – Senior Policy and Projects Officer - DFES
Attachments Description	7.1G – Email Attachment CDRS Implementation - Community Consultation Shire of Boddington

7.2 Correspondence Out

Nil

7.3 Information Tabled

Nil

8. REVIEW OF LEMC MEMBERSHIP & CONTACT LIST UPDATES

8.1 Review Membership and Contact List

Attachment: 8.1A: Local Emergency Committee Meeting Contact List
8.2A: Emergency Contact and Resources List

Update: Both contact lists have been reviewed and updated.

9. AGENDA ITEMS

9.1 Community Disaster Resilience Strategy

Attachment: 9.1A CDRS Implementation – Community Consultation Shire of Boddington

Update: DFES will be undertaking interviews with key community members followed by an emergency management exercise on the 27 March 2024. LEMC members will receive calendar invites for exercise the shortly. LEMC members are encouraged to share with others in their organisations who would benefit from attending the exercise

Action – Send calendar invite to LEMC members for 27 March, 2025 for Emergency Management Exercise. Further details will be provided in the invite.

10. LOCAL EMERGENCY MANAGEMENT (Standing Items)

10.1 Post Incident Reports

Update: No incidents reported

11. AGENCY/MEMBER REPORTS

11.1 Local Bush Fire Brigades Report

Attachment: 11.1A Bush Fire Brigades Report

Update:

- The Brigades have reported a quiet fire season in Boddington.
- The Brigade attended several large fires in Williams and Wagin (Arthur River)

- Fire at SNAIGO's property resulted in total loss of contractor's rubber tires articulated loader which was the cause of the fire. Several acres of pasture were burnt.
- The Brigade has taken delivery of 2 SOSF high-season light tankers.
- All fire appliances are fully serviced
- Training is ongoing and several courses are arranged with DFES over the coming weeks.
- Town hydrants have been marked and serviced.

11.2 State Emergency Services Report

Update: No representative

11.3 St Johns WA Report

Update:

- St Johns has been supporting the volunteers who worked with John Ryley (St Johns Volunteer) who passed away at the end of last year.
- Had an influx of new volunteers, they have done a lot of training and they have attended jobs.
- Assisted with the Arthur River fires
- Telstra 3G issues– advised that Narrogin LEMC have written to DEMC to highlight the challenges of no services and suggested this LEMC consider something similar.
- St Johns will come out and check AED's and service First Aid Kits
- Need to look at Starlink as possible communication solution.

Action

- James Wickens draft letter for LEMC Chair regarding telecommunications issues within the Shire and send to Great Southern DEMC.

11.4 Boddington Hospital Report

Update:

- Most presentations have been related to burns – contact with hot metals and sunburn.
- 4 New doctors in Boddington
- A third party requested a Community Register for vulnerable people – This cannot be issued due to sensitive information. The hospital needs to be the contact for vulnerable people.

11.5 Boddington District High School Report

Update: No Update

11.6 Newmont Boddington Gold Report

Update:

- Newmont completed their Cyanide Audit – conducted every 3 years with no major findings.
- Global Industry for standard Tailings Management is also spanning out to

include water structures. Newmont have 3 very large water reservoirs on site:

1. D6 holds 6 gegalitres
2. D1 holds 3 gegalitres
3. Hedges holds 3 gegalitres

- Updating emergency response management plans should a catastrophic failure occur. Wanting to conduct an emergency response scenario having our Tailings Fail. It would be like a flood. Hoping to start in August.

11.7 South 32 Report

Update: No representative

11.8 Boddington Police Report

Update: Nothing to report, No major events.

11.9 Department of Fire and Emergency Services (DEFS) Report

Update:

- New Area officer – Ben Davies
- Thanks to the Boddington BFB for attending the Williams and Wagin fires.
- Currently working with BFB on training
- State Emergency Management Framework is under review and open for feedback and consultation until 2 May.
- Disaster Ready Fund is open until April.
- Emergency WA app was launched in December 2024.

11.10 Department of Biodiversity Conservation & Attractions Report

Update: No representative

11.11 Department of Communities Agency Report

Update: Doc staff has been deployed to Port Hedland to provide support to those who have been impacted by the cyclone.

Emergency Relief and support have responded to multiple events across the south west land division including a major event on the weekend.

11.12 Department of Primary Industries and Regional Development Report

Update:

- DPIRD are heavily involved in the recovery of fires etc, soil erosion or stock management.
- When dealing with a fire in agricultural areas if you have to move stock in a hurry, you can. We will sort out the paperwork after.
- We are now dealing with Polyphagous shot-hole borer and Queensland Fruit Fly in Perth. They are both level 2.

11.13 Main Roads WA

Attachment: 11.13A – Email from Main Roads

Update: If the LGA is the Incident Controller and Main Roads Assets are either threatened or are already affected, please call 138 138 ASAP and provide the following information:

IC Name and Mob No and location of ICC. Also if VCP's required how many and approx. location and possible duration of Incident i.e. <12 Hrs or >24hrs. Early notification enables us to resource our response.

11.14 Shire of Boddington Report

Update:

- Kevin Petch (Ranger) has been targeting the properties who failed the Fire Access Track last year. Half were compliant and half non compliant and also outer rural areas with large properties and multiple lot holdings.
- James Wickens gave an update regarding the Bushfire Risk Management Coordinator position and MOU between DFES and the Shires of Harvey and Wandering. The Shire of Boddington have entered into another MOU for 3 years. The Shire Harvey have finalised the recruitment for a new Bushfire Risk Management Coordinator and interviews should commence this week.

12. GENERAL BUSINESS

12.1 Around the Table

Corrie Lokan advised of a podcast regarding managing Road Closures in a disaster and how to hand it back to Main Roads. Corrie will circulate podcast to the group.

13. NEXT MEETING

13.1 Approve Meeting dates for 2024

Moved: James Wickens

Seconded: Nicola Faithfull

The committee approve the next meeting date on: Monday 19 May 2025 10.00 am

Carried: [15/0]

14. CLOSURE OF MEETING

There being no further business, Lee Lewis, Shire of Boddington, declared the meeting closed at 11.09 am.

9.1 DEVELOPMENT AND COMMUNITY SERVICES

9.1.1 Development Application for Mining Operations: Lot 249 Lower Hotham Road, Lower Hotham

File Ref No:	3.0027
Applicant:	LK Advisory for the Worsley Joint Venture
Previous Item	Nil
Author:	Executive Manager Development and Community Services
Disclosure of Interest:	Nil
Voting requirements	Simple Majority
Attachments	9.1.1A Location Plan 9.1.1B Plans and information from applicant 9.1.1C List of submissions including applicants response to submissions

Summary

For Council to consider conditional approval, for a Development Application for mining operations, at Lot 249 Lower Hotham Road, Lower Hotham.

Background

The applicant seeks development approval for mining operations on the site shown in Attachment 9.1.1A. Details submitted by the applicant are set out in Attachment 9.1.1B. The details provided by the applicant are generally not repeated in this report. The application seeks approval to extract bauxite for an area of approximately 4.95 hectares in the eastern portion of the site. The applicant advises that the proposed mining operations, covered by this application, are short-term and expected to be completed within 90 - 120 days.

The site is 15.72 hectares in area, is largely cleared and is moderately sloping. Lower Hotham Road dissects the site and the Hotham River adjoins the western boundary. There is significant previous and current mining and industry-extractive activity in the locality.

Most of the land surrounding the site is owned by the Worsley Joint Venture. There are however, at least 11 sensitive receptors (residences) within 4.5km of the site with the closest being approximately 1.8km.

The Environmental Protection Agency (EPA) in July 2024 determined that the Worsley Mine Expansion - Revised Proposal was environmentally acceptable subject to conditions (EPA Report 1768). The Minister for Environment on 20 December 2024 determined the Worsley Mine Expansion - Revised Proposal was environmentally acceptable subject to conditions (Statement No. 1237). Recently, the Commonwealth's Minister for the Environment and Water also granted approval.

Comment

A) Overview

It is recommended that Council approve the Development Application subject to conditions. This follows assessment against the State and local planning framework, the *Alumina Refinery (Worsley) Agreement Act 1973 (Worsley State Agreement)*, determinations by State and Commonwealth Environment Ministers, the site context and site features, considering the views of the submitters, the applicant's response to submissions and other available information. It is noted, for instance, that:

- The proposed mining operations are short-term and expected to be completed within 90- 120 days (once necessary development conditions are met);
- No clearing of native vegetation is proposed;
- There are suitable buffers to off-site dwellings;
- Mining is a well-established use in the area;
- The site is located within the Worsley Joint Venture broader State Agreement-approved mining operations;
- The Worsley State Agreement places additional obligations on the Shire to not unreasonably hinder the Worsley Joint venture via way of zoning, regulation, by-law or other exercise of statutory power;
- The area is and will remain rural for the long-term (there are no proposals for the site to be changed to rural smallholding or rural residential);
- Haulage traffic will not impact Lower Hotham Road given all mining traffic will use the Worsley Joint Venture haul road;
- The proposal will benefit the local and state economies through employment, local business spend, community investment and mining royalties;
- Mining operations are subject to State and Commonwealth environmental approvals and established company mine management procedures; and
- Development conditions can assist to mitigate potential impacts.

It is suggested that if development conditions are suitably met, and if mining operations are suitably managed, then social and environmental considerations, amenity and site restoration can be appropriately addressed.

While noting the above, there are various issues associated with the mining operations, which should be considered by the Council in determining the Development Application. Some of these issues are outlined below.

B) Social and environmental impacts

Various issues have been raised in the submissions with some matters not able to be addressed through the planning system and therefore have not been taken into account in assessing this Development Application. This includes impact on property values, water and erosion matters which are managed under separate environmental approvals, and the duration of the broader mining operations not associated with this proposal which is limited to 90 – 120 days. Given the determinations by the State and Commonwealth Environment Ministers and the short-term nature of the operations on Lot 249 Lower Hotham Road, it is suggested that social and environmental impacts can be appropriately addressed through the preparation and implementation of suitable mitigation plans. This includes addressing impacts of blasting, noise, dust and vibration.

C) Drainage and water quality

The proposed mining is located approximately 440m from riparian vegetation adjoining the Hotham River. Accordingly, there is a need to prevent environmental harm through ensuring drainage/run-off is appropriately designed and controlled.

It is recommended, as a condition of the development approval, that the applicant submits an appropriate Drainage Management Plan to the satisfaction of the Shire which is then suitably implemented. This is required to manage stormwater and surface water through effectively removing sediment and minimising turbidity. Amongst matters, it is expected there is a need to provide a settling pit/s and bypass drains/earth bunds. The settling pit/s should be designed and maintained to provide storage for a minimum of two hours' run-off resulting from a 10-year average recurrence interval storm event. Stormwater run-off during high-rainfall events should be

minimised by armoured drainage paths and buffers. Over-land stormwater flows from outside the extraction area should be diverted via bypass drains or earth bunds around disturbed surfaces and stockpiles.

All stockpiled materials, including topsoil overburden, awaiting transport or held for rehabilitation should be located upstream in the catchment of turbidity control facilities.

D) Visual impact and rehabilitation

While mining is well-established in the locality, the Local Planning Strategy sets out the need to maintain the broader rural landscape character. The Local Planning Strategy and good planning/natural resource management practice sets out opportunities to improve landscape and catchment management.

The proposed mining operations are located in the eastern portion of the site and are setback from Lower Hotham Road. The applicant advises that once mining operations have concluded, the site will be recontoured and rehabilitated to integrate with the remainder of the property and surrounding land.

It is recommended, as a condition of the development approval, that the applicant submits a Rehabilitation Plan which is later suitably implemented.

E) Hours of operation

The applicant seeks to operate 24 hours a day and 7 days a week. For comparable industry-extractive proposals, the Council has generally imposed day and time limitations. Noting Worsley Joint Venture propose short term mining operations on Lot 249 Lower Hotham Road, the applicant's approach is accepted. While noting this, any work on the site is subject to compliance with the *Environmental Protection (Noise) Regulations 1997* and the determinations by the State and Commonwealth Environment Ministers.

F) On-going management and safety

Worsley Joint Venture and any sub-contractors will need to address on-going management and safety. This includes restricting access to unauthorised persons during the extraction and rehabilitation of the area through fencing, gates and signage.

G) Length of Development Approval

Noting the applicant proposes a short term mining operation, it is recommended that development approval be issued until 30 June 2028 rather than an 'opened ended' approval period. It is suggested this provides sufficient time for the applicant to prepare mitigation strategies, address development conditions and finalise the mining operations.

Consultation

The Shire administration invited public comment on the Development Application for 14 days through writing to landowners within 4.5 kilometres of the application site. The Shire also granted a week's extension for a landowner due to personal circumstances.

The Shire received 5 submissions, where various issues and objections were made. Additionally, advice was received from other Shire officers. Submissions and advice are provided in Attachment 9.1.1C. The main issues and concerns raised in the submissions relate to:

- Dust and related health concerns;

- Noise;
- Amenity impacts;
- Stormwater management, erosion and run-off into the Hotham River;
- Odour – in particular, diesel fumes that hang in the air when there is fog in the river vicinity;
- Traffic safety on Lower Hotham Road;
- Negative impact on local flora and fauna; and
- Negative impact on land values.

Strategic Implications

Aspiration	Prosperity
Outcome 10	A thriving economy with good access to education and jobs for everyone.
Objective 10.1	Grow and diversify the economy and local job opportunities.

Legislative Implications

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, Shire of Boddington Local Planning Scheme No. 3 (LPS3) and Alumina Refinery (Worsley) Agreement Act 1983.

The site is zoned 'Rural' in LPS3 and is located within Special Control Area 3 - Mining Buffer (SCA 3). The proposed use is described as 'Mining Operations' which is a 'D' (discretionary) use in the Rural Zone (means that the use is not permitted unless the local government has exercised its discretion by granting development approval). 'Mining Operations' is defined in LPS3 as -

Mining Operations: means premises where mining operations, as that term is defined in the Mining Act 1978 section 8(1) is carried out.

Most of the site is located in the bushfire prone area.

Policy Implications

There are various planning policies and environmental documents relevant to the application including the *Shire of Boddington Local Planning Strategy, State Planning Policy 4.1 Industrial Interface, EPA Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses*, and *EPA Guidance Statement No. 33 - Environmental Guidance for Planning and Development*.

The site is allocated as 'Rural' in the *Shire of Boddington Local Planning Strategy*. The site is located within the bauxite mining buffer. The Strategy provides guidance relating to mining and basic raw materials. The Strategy and in-turn, LPS3, set a 1200m separation distance from known bauxite resources to sensitive uses.

EPA Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses does not set a generic separation distance for bauxite mining. By way of comparison, it recommends a generic 1000 – 2000m separation distance for coal mining. The Guidance Statement also recommends a generic separation distance of 1000m for extractive industries (where there is quarrying including blasting, crushing and screening) from 'sensitive' uses (e.g. dwellings). Key impacts are noise and dust.

Local Planning Policies are relevant in assessing the Development Application including *LPP5 Developer and Subdivider Contributions* and *LPP17 Stormwater Management*. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have

regard to the policies in determining the Development Application.

Financial Implications

The applicant can request a right of review (appeal) to the State Administrative Tribunal. Accordingly, any Council decision needs to be based on planning grounds otherwise there are expected to be considerable cost and Shire resourcing implications. If the matter did end up in the Tribunal, costs would likely exceed \$50,000 and the Shire would also lose its ability to set conditions. Conditions would instead be determined by the Tribunal.

Economic Implications

Mining supports the district economy.

Social Implications

Objections and issues have been raised by adjoining/nearby landowners through the recent consultation by the Shire.

Environmental and Climate Change Considerations

It is suggested this was addressed through the EPA assessment. Risks can be minimised if the operator complies on an on-going basis with the State and Commonwealth Environment Ministers' determinations, the development conditions, and other legislation/regulations. Standard best management practices should be used by the operator such as dust suppression, drainage and rehabilitation.

Risk Considerations

Risk Statement and Consequence	Development Application is refused and the applicant appeals to the State Administration Tribunal.
Risk Rating (prior to treatment or control)	High
Principal Risk Theme	Financial
Risk Action Plan (controls or treatment proposed)	Approval of development application with conditions.

Officer Recommendation

Moved: Cr H Prandl

Seconded: Cr P Carrotts

That Council approve the Development Application for mining operations at Lot 249 on Diagram 250638 Lower Hotham Road, Lower Hotham, pursuant to Schedule 2, Part 9, Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

- 1. The development hereby approved must be carried out in accordance with the plans submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan, and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.**

2. This development approval is valid until 30 June 2028 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.
3. The applicant to prepare an Environmental Management Plan, to the satisfaction of the local government, which focuses on strategies to reduce or mitigate impacts including on dust, noise, blasting, vibration, odour and weeds. The approved plan to be implemented to the satisfaction of the local government.
4. The applicant/operator to provide advance notice to residents within 5km of Lot 249 Lower Hotham Road regarding days and windows of time when blasting is intended to occur on Lot 249 Lower Hotham Road.
5. Measures shall be taken to minimise the amount of dust pollution associated with the operation, such as by watering and covering truck loads, and watering access roads to the specification and satisfaction of the local government.
6. The applicant shall prepare and submit a Drainage Management Plan, prior to the commencement of operations to the specification and satisfaction of the local government, which sets out, amongst matters:
 - (a) Proposed earthworks, attenuation measures and drains;
 - (b) Detention and sedimentation/settling basins and other measures to enhance water quality and limit off-site impacts;
 - (c) Overland stormwater flows outside of the excavation area via adequate bypass drains/earth bunds around disturbed surfaces and stockpiled matter;
 - (d) Proposed revegetation; and
 - (e) Addressing erosion control.
7. The applicant shall prepare and submit a Rehabilitation Plan prior to the commencement of operations to the specification and satisfaction of the local government. The excavation site and other impacted areas are to be rehabilitated in accordance with the approved Rehabilitation Plan to the satisfaction of the local government prior to 30 June 2028.
8. Any major environmental incidents shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further bauxite extraction.
9. The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.

Advice

- A) The issue of this approval shall not, in any way, render the Shire of Boddington liable for damage or injury of any kind to any member of the public and/or the operators. Such liability shall be the sole responsibility of the applicant.
- B) The approval is made on the basis that haulage traffic will not impact Lower Hotham Road given all mining traffic will use the Worsley Joint Venture haul road.
- C) In relation to Condition 3, weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part

should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.

- D) Most of the site is located in the bushfire prone area at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. There should be no mining operations in a declared Total Fire Ban unless an exemption is in place, or during a harvest and vehicle movement ban.
- E) The applicant should undertake its operations in accordance with a Works Safety Plan and adopt appropriate forest disease management protocols.
- F) Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
- G) The applicant is encouraged to work with nearby landowners regarding preparing structural reports of dwellings pre and post mining operations. This is to determine if mining operations occurring on Lot 249 Lower Hotham Road are impacting nearby dwellings. If there are any cracking or other impacts, the applicant to suitably address remedial measures.
- H) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Amended Motion

Moved: Cr P Carrotts

Seconded: Cr J van Heerden

That Council approve the Development Application for mining operations at Lot 249 on Diagram 250638 Lower Hotham Road, Lower Hotham, pursuant to Schedule 2, Part 9, Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

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3. The applicant to prepare an Environmental Management Plan, to the satisfaction of the local government, which focuses on strategies to reduce or mitigate impacts including on dust, noise, blasting, vibration, odour and weeds. The approved plan to be implemented to the satisfaction of the local government.
4. The applicant/operator to provide advance notice to residents on Lower Hotham Road regarding days and windows of time when blasting is intended to occur on Lot 249 Lower Hotham Road.

5. Measures shall be taken to minimise the amount of dust pollution associated with the operation, such as by watering and covering truck loads, and watering access roads to the specification and satisfaction of the local government.
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 - (d) Proposed revegetation; and
 - (e) Addressing erosion control.
7. The applicant shall prepare and submit a Rehabilitation Plan prior to the commencement of operations to the specification and satisfaction of the local government. The excavation site and other impacted areas are to be rehabilitated in accordance with the approved Rehabilitation Plan to the satisfaction of the local government prior to 30 June 2028.
8. Any major environmental incidents shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further bauxite extraction.
9. The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.
10. The Drainage Management Plan, the Rehabilitation Plan and the Environmental Management Plan are to be assessed by a suitably qualified Independent Consultant appointed by Shire, at the cost of the applicant.

Advice

- A) The issue of this approval shall not, in any way, render the Shire of Boddington liable for damage or injury of any kind to any member of the public and/or the operators. Such liability shall be the sole responsibility of the applicant.
- B) The approval is made on the basis that haulage traffic will not impact Lower Hotham Road given all mining traffic will use the Worsley Joint Venture haul road.
- C) In relation to Condition 3, weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.
- D) Most of the site is located in the bushfire prone area at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. There should be no mining operations in a declared Total Fire Ban unless an exemption is in place, or during a harvest and vehicle movement ban.

- E) The applicant should undertake its operations in accordance with a Works Safety Plan and adopt appropriate forest disease management protocols.
- F) Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
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- H) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Carried: 6-1

For: Cr G Ventris, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Cr E Smalberger

Council Decision

COUNCIL RESOLUTION 6/25

That Council approve the Development Application for mining operations at Lot 249 on Diagram 250638 Lower Hotham Road, Lower Hotham, pursuant to Schedule 2, Part 9, Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

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Advice

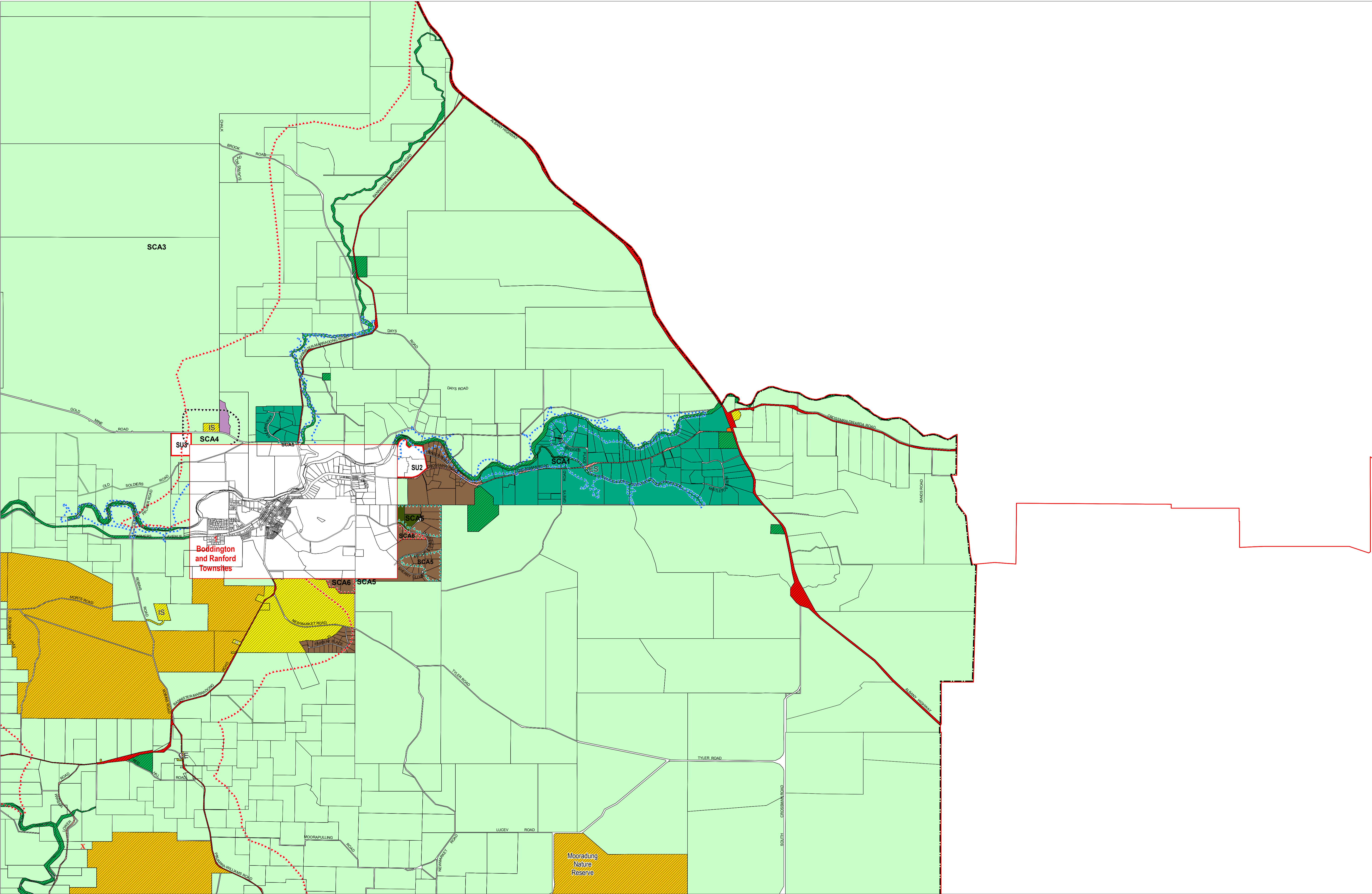
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Carried: 6-1

For: Cr G Ventris, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Cr E Smalberger



LEGEND

LOCAL SCHEME RESERVES

Civic and Community	Education
Drainage/Waterway	Emergency Services
Primary Distributor Road	Government Services
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Public Open Space	Recreational
Public Purposes	State Forest
Cemetery	

LOCAL SCHEME ZONES

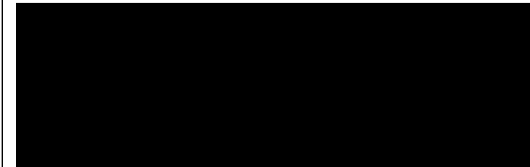
Commercial	Rural Residential
Environmental Conservation	Rural Smallholdings
General Industry	Special Use
Residential	Tourism
Rural	

OTHER CATEGORIES

(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
SU1 Special Use Area
SCA1 Special Control Area - Flood Prone Area
SCA2 Special Control Area - Public Drinking Water Source Area
SCA3 Special Control Area - General (Mining Buffer)
SCA4 Special Control Area - Infrastructure (Wastewater Treatment Buffer)
SCA5 Special Control Area - Environment (Landscape Protection)
SCA6 Special Control Area - General (Structure Plan Areas)

VERSION No 1



This electronic planning map has been prepared and made available for public inspection by the Western Australian Planning Commission pursuant to section 267B of the Planning and Development Act 2005. Whilst all care has been taken to accurately portray the original map, spatial data can be subject to modification over time. If you wish to use a copy of this map in any proceedings, a copy certified by the Commission (or its delegates) under section 267C is evidence of the contents of the electronic map or a part of the map.

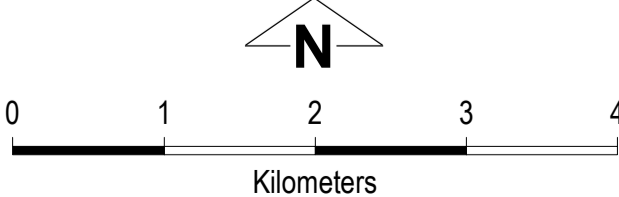
If you have questions about the publication or certification of a map, or suspect any omissions or errors in this electronic planning map, please advise the Department of Planning, Lands and Heritage at spatialdata@dph.wa.gov.au

Produced by Data Analytics,
Department of Planning, Lands and Heritage.
Base Information Supplied by the Western Australian
Land Information Authority, SLIP 1180-2020-1

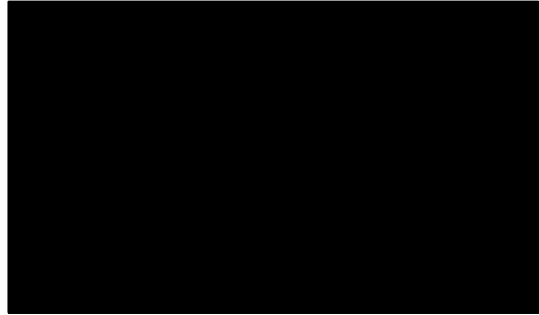
Shire of Boddington

Local Planning Scheme No. 3

(District Scheme)



MAP OVERVIEW



Authorised: T.Servaas

Plot Date: 11 June 2021

G.Gazette: Friday, 11 June 2021

Local Planning Scheme Map No. 4 of 6
MAP: Boddington Townsite Surrounds

Shire of Boddington

Local Planning Scheme No. 3

(District Scheme)

APPLICATION FOR DEVELOPMENT APPROVAL

Owner details		
Name: SOUTH32 ALUMINIUM (RAA) PTY LTD; SOUTH32 ALUMINIUM (WORSLEY) PTY LTD ; JAPAN ALUMINA ASSOCIATES (AUSTRALIA) PTY LTD; SOJITZ ALUMINA PTY LTD		
ABN (if applicable): 78 009 473 492; 33 088 336 921; 42 008 907 524; 59 009 309 344		
Address: PO BOX Z5184 ST GEORGES TERRACE PERTH WAPostcode: 6831		
Phone: Work: +61 8 9734 9578 Home: Mobile:	Fax:	Email: trever.stockil@south32.net
Contact person for correspondence: Trever Stockil		
Signature: <i>Trever Stockil</i>		Date: 02/12/24
Signature:		Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name: LK Advisory		
Address: Suite 3 /1 Wexford Street Subiaco, WAPostcode: 6008		
Phone: Work: (08) 6500 7800 Home: Mobile: 0439 044 967	Fax:	Email: hello@lkadvisory.com.au
Contact person for correspondence: Len Kosova - Director		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: <i>Len Kosova</i>		Date: 29 November 2024

APPLICATION FOR DEVELOPMENT APPROVAL

Property details		
Lot No: 249	House/Street No:	Location No:
Diagram or Plan No: 250638	Certificate of Title Vol. No: 1166	Folio: 581
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Lower Hotham Road		
Suburb: Lower Hotham		
Nearest street intersection: Lower Hotham Road and Parrot Bush Road		
Proposed development		
Nature of development: <input type="checkbox"/> Works <input type="checkbox"/> Use <input checked="" type="checkbox"/> Works and use		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Mining Operations		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: Vacant Land		
Approximate cost of proposed development: \$1.9 Million		
Estimated time of completion: Six Months		
<div style="text-align: right;"><i>OFFICE USE ONLY</i></div> Acceptance Officer's initials: Date received: Local government reference No:		

WESTERN



AUSTRALIA

TITLE NUMBER

Volume Folio

1166 581

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 249 ON DEPOSITED PLAN 250638

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

SOUTH32 ALUMINIUM (RAA) PTY LTD OF CARE OF SOUTH32 LIMITED LAND & TENURE TEAM PO BOX Z5184
ST GEORGES TERRACE PERTH WA 6831

IN 56/100 SHARE

SOUTH32 ALUMINIUM (WORSLEY) PTY LTD OF CARE OF SOUTH32 LIMITED LAND & TENURE TEAM PO BOX
Z5184 ST GEORGES TERRACE PERTH WA 6831

IN 30/100 SHARE

JAPAN ALUMINA ASSOCIATES (AUSTRALIA) PTY LTD OF LEVEL 5 BGC CENTRE 28 THE ESPLANADE PERTH
WA 6000

IN 10/100 SHARE

SOJITZ ALUMINA PTY LTD OF LEVEL 21 221 ST GEORGES TERRACE PERTH WA 6000

IN 4/100 SHARE

AS TENANTS IN COMMON

(A N399357) REGISTERED 3/8/2016

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1166-581 (249/DP250638)

PREVIOUS TITLE: 579-168

END OF PAGE 1 - CONTINUED OVER

RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: 249/DP250638

VOLUME/FOLIO: 1166-581

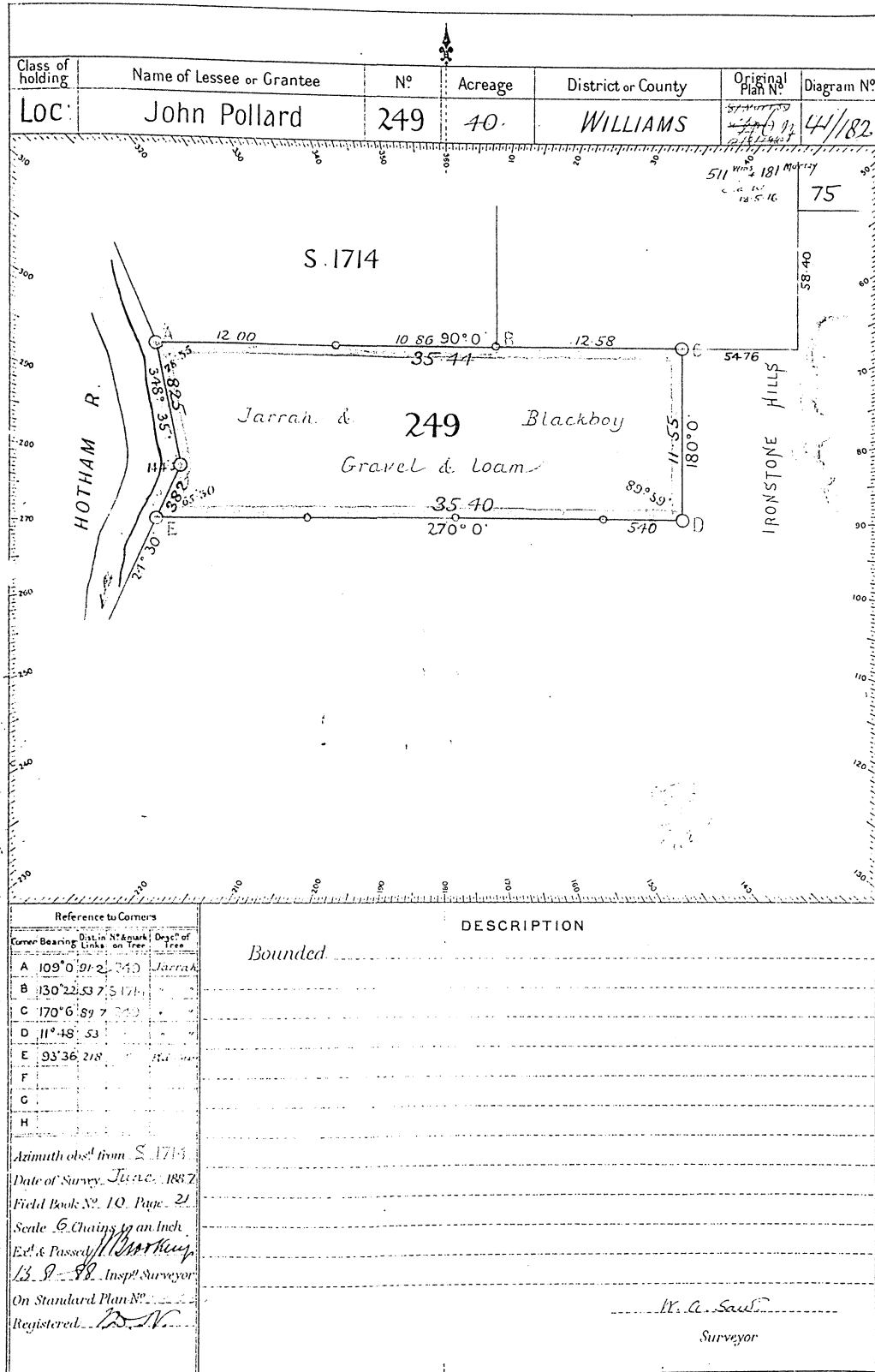
PAGE 2

PROPERTY STREET ADDRESS:

NO STREET ADDRESS INFORMATION AVAILABLE.

LOCAL GOVERNMENT AUTHORITY:

SHIRE OF BODDINGTON



17 December 2024

Ms Julie Burton
Chief Executive Officer
Shire of Boddington
39 Bannister Road
Boddington WA 6390

By email: shire@boddington.wa.gov.au

Dear Julie,

Development Application – ‘Mining Operations’ on Lot 249 Lower Hotham Road, Lower Hotham

LK Advisory is pleased to submit this development application on behalf of the Worsley Joint Venture (Worsley JV) for approval to conduct ‘Mining Operations’ on Lot 249 Lower Hotham Road, Lower Hotham under the Shire of Boddington’s Local Planning Scheme No. 3 (LPS 3).

Lot 249 is held in freehold by the Worsley JV, which is comprised of the following entities:

- South32 Aluminium (RAA) Pty Ltd (ACN 095 831 119) – 56% share;
- South32 Aluminium (Worsley) Pty Ltd (ACN 088 336 921) – 30% share;
- Japan Alumina Associated (Australia) Pty Ltd (ACN 008 907 524) – 10% share; and
- Sojitz Alumina Pty Ltd (ACN 009 309 344) – 4% share.

Relevant background and details relating to this proposal are provided in numbered paragraphs below.

1. Background

- 1.1 The proposed Mining Operations involve excavating the eastern portion of Lot 249 to extract Bauxite, which will then be transported by truck via existing mine haul roads to the Worsley JV’s Marradong and/or Saddleback crushing facilities for processing (see Attachment 1), before being loaded onto the Worsley JV overland conveyor for processing at the Worsley Alumina Refinery near Collie.
- 1.2 The proposed activities are part of a much larger proposal, the Worsley Plan of Bauxite Mining Operations 2024 – 2033, which was endorsed by the Premier, Hon. Roger Cook on 10th February 2024 in his capacity as Minister for State Development, Jobs and Trade, under the *Alumina Refinery (Worsley) Agreement Act 1983* (Worsley State Agreement) mineral lease M258SA and subleases of Alcoa’s ML1SA.
- 1.3 Except for the ‘Royal Metals’ of Gold, Silver, and precious metals, the mineral rights in property granted before 1 January 1899 are owned by the landowner and not the Crown, hence the term “Minerals to Owner” or MTO.
- 1.4 For this reason, the *Mining Act 1978* does not apply to the mining of Bauxite from Lot 249. As such, the ordinary local government approval requirements will apply to this proposal, to the extent limited by the Worsley State Agreement.
- 1.5 The Worsley State Agreement contains the below provision:

“Zoning²

- (4) ensure that no land the subject of any mineral lease or other lease, licence or easement granted under or pursuant to statute or this Agreement and no land of any other tenure (including

freehold) used or occupied by the Joint Venturers for any of the purposes contemplated by the Agreement shall be made subject to any restriction as to its use such as would prevent or unreasonably hinder the Joint Venturers carrying out the operations contemplated by this Agreement, whether such restriction be by way of zoning, regulation, by-law or other exercise of statutory power and whether by the State or any local or other authority;”

This means the Shire, through the development application process, cannot unreasonably hinder the Worsley JV from carrying out the operations contemplated by the Agreement, in the same way as a Local Planning Scheme cannot prohibit or affect the granting of a mining tenement under the *Mining Act 1978*.

- 1.6 Further information about “Minerals to Owner” land is available from the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) website¹.
- 1.7 Whilst development approval is needed for the mining of Bauxite from Lot 249, we respectfully note the Shire cannot deny the granting of such development approval or condition that approval to the extent that it could “unreasonably hinder” the Worsley JV’s operations.

2. Subject Land

- 2.1 Lot 249 is 15.7251 ha in area and is situated approximately 2.6 km by road south of the intersection of Pinjarra-Williams Road and Lower Hotham Road, and immediately north of the intersection of Lower Hotham Road and Karafil Road (see Figure 1 – Location Plan).



Figure 1 – Location Plan (Source: DPIRD Natural Resource Information Mapping (WA))

- 2.2 Lower Hotham Road dissects the western part of Lot 249 in a north-south orientation. The eastern portion of the property is traversed by an existing mine haul road connecting the Worsley JV’s

¹ https://www.dmp.wa.gov.au/Documents/Minerals/Minerals-Mining_Notices_Private_Land_Provisions.pdf

Marradong mine to the north with its Saddleback mine to the south. Lot 249 slopes gently down from the east to the Hotham River in the west.

- 2.3 Lot 249 is undeveloped and mostly cleared of vegetation. It is bounded to the west by the Hotham River, with the property having some 240m of river frontage, and to the north, east and south by rural properties owned by or under a mineral or mining lease to the Worsley JV for mining purposes (see Figure 2 – Context Plan).

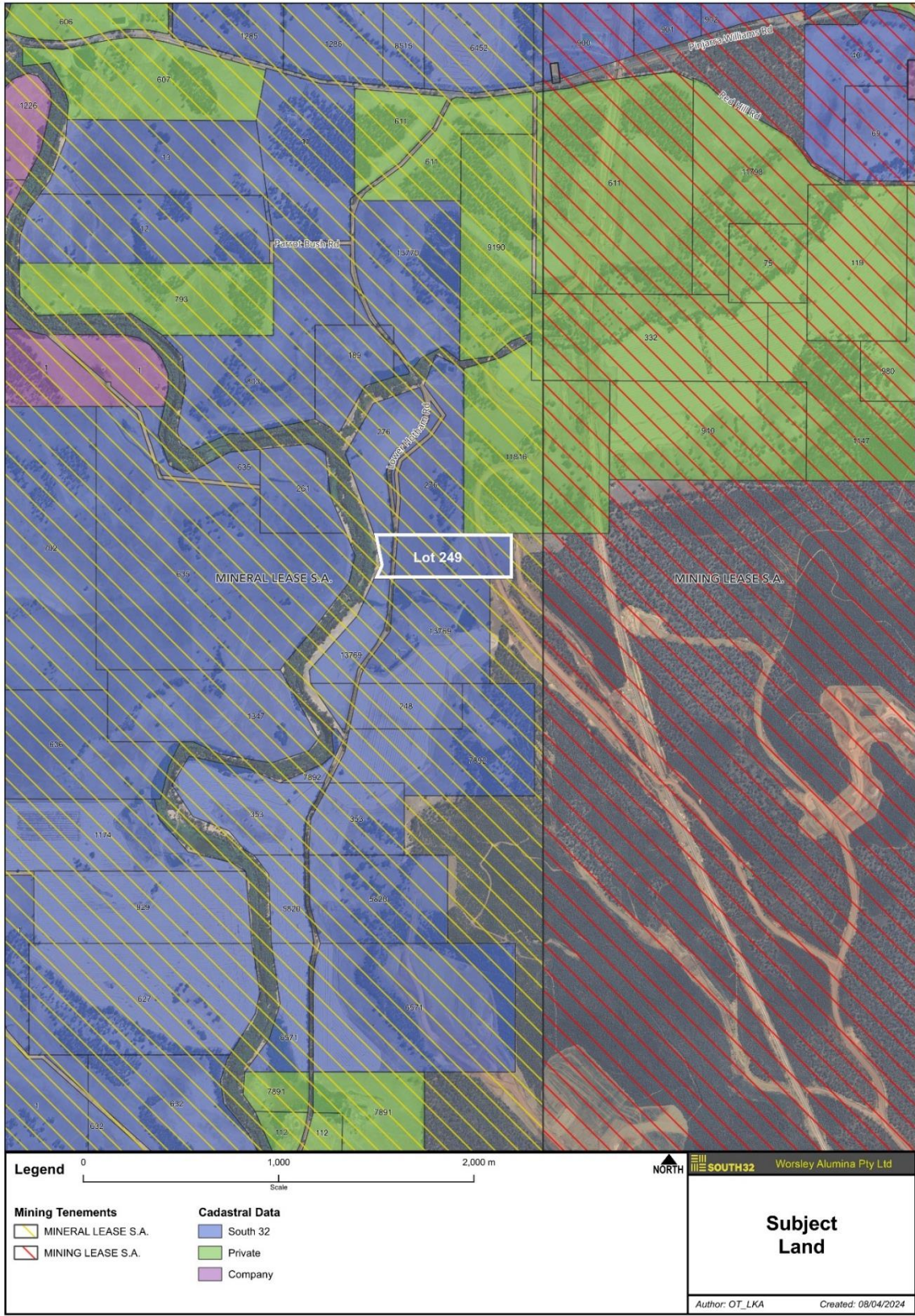


Figure 2 – Context Plan

- 2.4 The subject land is formally described as Williams Location 249, being Lot 249 on Plan 250638, Certificate of Title Volume 1166 Folio 581. The property was originally created and granted to Mr John Pollard on 13 August 1888, thereby qualifying as "Minerals to Owner" land. An extract of the original deposited plan is provided in Figure 3.

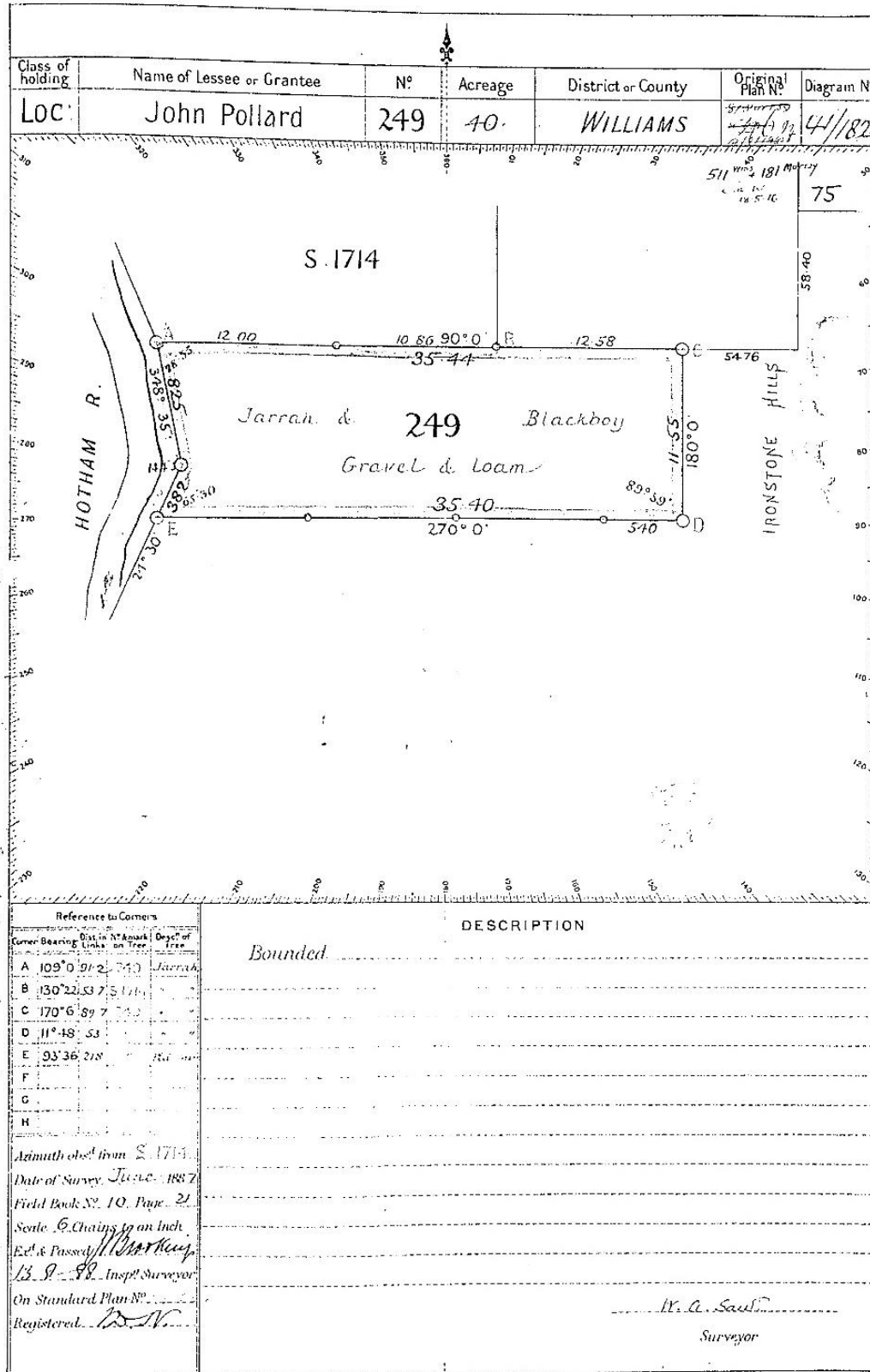


Figure 3 – Original Deposited Plan (Source: Landgate)

- 2.5 There are no identified populations of 'threatened fauna' in the locality of Lot 249, as classified by the Department of Biodiversity, Conservation and Attractions (DBCA).
- 2.6 Lot 249 is zoned Rural under the Shire's LPS 3 and is located within Special Control Area 3 'Mining Buffer' (SCA 3).

3. Detail

- 3.1 This development application seeks approval to extract State-significant Bauxite resources from an area of approximately 4.95 ha on the eastern-most portion of Lot 249 to a maximum depth of 20m, and 15m from pre-disturbed lidar surface. The disturbance footprint represents only 31% of the total area of Lot 249.
- 3.2 The proposed mining operations will be entirely confined to the eastern portion of Lot 249 and will not affect the continuous use of Lower Hotham Road as a public thoroughfare. Once mining operations have concluded, the finished levels of the excavated eastern part of Lot 249 will be recontoured and rehabilitated to integrate with the remainder of the property and surrounding land.
- 3.3 The proposed mining operations have already undergone environmental impact assessment by the Environmental Protection Authority and obtained approval under s.44 of the *Environmental Protection Act 1986* (EP Act).
- 3.4 The proposed extent of Mining Operations on the eastern part of Lot 249 is shown in the plans included in **Attachment 1** and will be carried out in four stages, as follows:
- i. Pre-development
 - Mine Planning and Design; and
 - Pre-mining environmental surveys (heritage, flora & fauna).
 - ii. Site Preparation
 - Installation of fencing as necessary to secure the disturbance area;
 - Clearing of any vegetation within the proposed disturbance area;
 - Stripping and stockpiling of topsoil and gravel (to store for rehabilitation use) in the areas shown on the attached plans, typically with scrapers and excavators.
 - iii. Mining Operations
 - Removal of secondary overburden by excavator or surface miner, where required;
 - Drilling and blasting of the hardcap material or ripping by track dozer. Hardcap is a cemented clastic laterite with a higher proportion of dehydrated minerals, typically with a higher iron content;
 - Removal and stockpiling of hard cap waste rock material to expose bauxite ore;
 - Loading of the bauxite ore by either Front End Loader (FEL) or backhoe excavators;
 - Hauling of the bauxite ore by haul trucks (typically 145 tonne payload capacity) to either of the existing primary crushing facilities at Marradong or Saddleback, or to the Run of Mine (ROM) stockpiles.
 - Bauxite ore is subsequently transported via an overland conveyor to the Worsley Refinery for processing into Alumina.
 - iv. Rehabilitation
 - Recontouring and rehabilitating mined voids and disturbed areas in accordance with a rehabilitation program consistent with Worsley JV's obligations under its *Alumina Refinery (Worsley) Agreement Act 1973* (State Agreement) and existing environmental approvals that are guided by Worsley JV's Rehabilitation Prescription, approved DBCA/Worsley Working Arrangements and South32 Worsley Alumina's internal procedures and standards.
- 3.5 This proposal is specifically classified as 'Mining Operations' under LPS 3 and does not meet the definition of Extractive Industry; therefore, the Shire's Extractive Industry Local Law does not apply to this proposal and an extractive industry licence is not required under that Local Law.

4. Planning Assessment

Local Planning Framework

- 4.1 The subject land is zoned Rural under LPS 3 and is located within SCA 3 'Mining Buffers' which exists to protect the State-sanctioned mining operations from encroachment by sensitive or incompatible land uses.
- 4.2 This proposal for 'Mining Operations' is a Discretionary ("D") use in the Rural zone under LPS 3. The proposal is not classified as 'Industry – extractive' because Bauxite is not a basic raw material, as defined by State Planning Policy 2.4 – Basic Raw Materials (SPP 2.4). These definitions are reproduced below for your convenience –

<i>Mining Operations</i>	<i>Premises where mining operations, as that term is defined in the Mining Act 1978 section 8(1) is carried out.</i>
<i>Industry – extractive</i>	<i>Premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes —</i> <ul style="list-style-type: none"><i>(a) the processing of raw materials including crushing, screening, washing blending or grading;</i><i>(b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance an administration.</i>
<i>Basic Raw Materials (SPP 2.4)</i>	<i>Sand (including silica sand), clay, hard rock (including dimension stone), limestone (including metallurgical limestone), agricultural lime, gravel, gypsum, other construction and road building materials, materials which may substitute BRM.</i>

- 4.3 This proposal is entirely consistent with the aims of LPS 3, the objectives of the Rural zone, and SCA 3 for the following reasons –
- a) The proposed mining operations will not result in any land use conflict with surrounding properties as these landholdings are used or intended to be used for mining purposes.
 - b) The proposal is consistent with the established non-rural land uses in the area and will provide demonstratable benefit to the local and state economies through employment, local business spend, community investment and mining royalties.
 - c) The proposed mining operation is compatible with pre-existing mining activities in the immediate locality and is subject to state government environmental and mining approvals, and established company mine management procedures.
- 4.4 In accordance with clause 43.1 of LPS 3, the subject land will not be used for storage and/or the disposal of rubbish, refuse, car bodies, industrial waste (whether liquid or solid) or any recycled materials or buildings.
- 4.5 The subject land is located within the Worsley JV's broader State Agreement-approved mining operations and surrounding properties are used for mining purposes rather than agricultural uses. On this basis, there is no need to provide an Agricultural Impact Assessment because there are no established agricultural operations in the immediate area. Furthermore, the proposed mining operations covered by this application are only short-term and expected to be completed within 90 – 120 days.
- 4.6 Table 6 of LPS 3 does not provide a car parking ratio for mining operations and no parking is proposed on-site due to the nature of the proposed operation. This is considered appropriate, pursuant to clause 49.2 of LPS 3 because –
- a) The subject land and proposed development forms part of the Worsley JV's larger mining operations, in which employee and contractor access and activities are closely controlled for safety reasons;

- b) There will be no demand for visitor car parking for the proposed mining operations on the subject land; and
- c) This proposal is entirely consistent with the orderly, proper, and sustainable planning of the area.

4.7 The development has been assessed against relevant matters to be considered from Schedule 2, Part 8, Clause 67(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions). These are discussed in Table 1 below, which lists the matters that are relevant to this proposal, together with our corresponding comments on each.

Table 1 – Assessment against relevant matters for consideration (Deemed Provisions)

Sub-Clause 67(2)	Matters for consideration	Comment
(m)	<p>The compatibility of the development within its setting, including –</p> <ul style="list-style-type: none"> i. The compatibility of the development within the desired future character of its setting; and ii. The relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation, and appearance of the development; 	<ul style="list-style-type: none"> i. The proposed use of the subject land is compatible with its setting and consistent with the objectives of the Rural Zone and SCA 3. ii. The proposed mining operations are consistent with the use of surrounding land, which is dominated by State Agreement-protected mining operations. iii. The proposal does not involve any buildings and therefore, will have no impact on other adjoining land in the locality in terms of height, bulk, scale, orientation, intensity and appearance.
(n)	The amenity of the locality, including environmental impact, character of the locality, social impacts of the development.	<p>The proposed development is consistent with the mining character of the immediate locality and is not expected to have any adverse social or amenity impact.</p> <p>Suitable mitigation measures will be in place to control potential offsite impacts such as noise and dust, commensurate with the Worsley JV's existing approved mining operations in the Shire. The proposed disturbance area will also be largely screened from Lower Hotham Road by the existing vegetation belt along the western edge of that area and proposed soil and gravel stockpiles.</p> <p>The area of mining is on already degraded land with minimal vegetation clearing required. The proposal is not expected to have adverse environmental impacts due to the land being largely cleared already. Furthermore, the proposed disturbance area will be comprehensively rehabilitated and revegetated post-extraction to achieve a net increase in native vegetation on the subject land.</p> <p>The Worsley Alumina JV has well-established procedures for managing offsite impacts such as noise, dust, erosion and drainage/water run-off control and this MTO site will be managed according to those procedures.</p>
(o)	The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	The proposed disturbance area is almost entirely cleared of vegetation and at its western-most edge is set back more than 440m from the riparian vegetation along the Hotham River, and is physically separated from the River by the existing vegetation belt on Lot 249 and Lower Hotham Road.
(s)	The adequacy of —	<ul style="list-style-type: none"> i. All mining-related vehicle movements to and from the proposed disturbance area on Lot 249

Sub-Clause 67(2)	Matters for consideration	Comment
	i. The proposed means of access to and egress from the site; and ii. Arrangements for the loading, unloading, manoeuvring, and parking of vehicles;	will use the existing haul road traversing the eastern edge of the property. ii. Parking is addressed in paragraph 4.6 earlier.
(t)	The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	The proposed mining operations are expected to generate an average of 2.8 vehicle movements per hour. Mining vehicles will use the existing haul road and will therefore not have any traffic impact on the local road network.

State Planning Framework

- 4.8 The continuing importance of mining to the State's economy is recognised in the State Planning Strategy 2050, identifying that the south-west region of Western Australia contains nationally and internationally significant Bauxite resources.
- 4.9 SPP 2.4 does not apply to this proposal because Bauxite is not a basic raw material. State Planning Policy 2.5 – Rural Planning (SPP 2.5) also does not apply to this proposal because, pursuant to clause 3.2(b) of that Policy, the subject land is subject to a State Agreement Act, as illustrated in Figure 4.

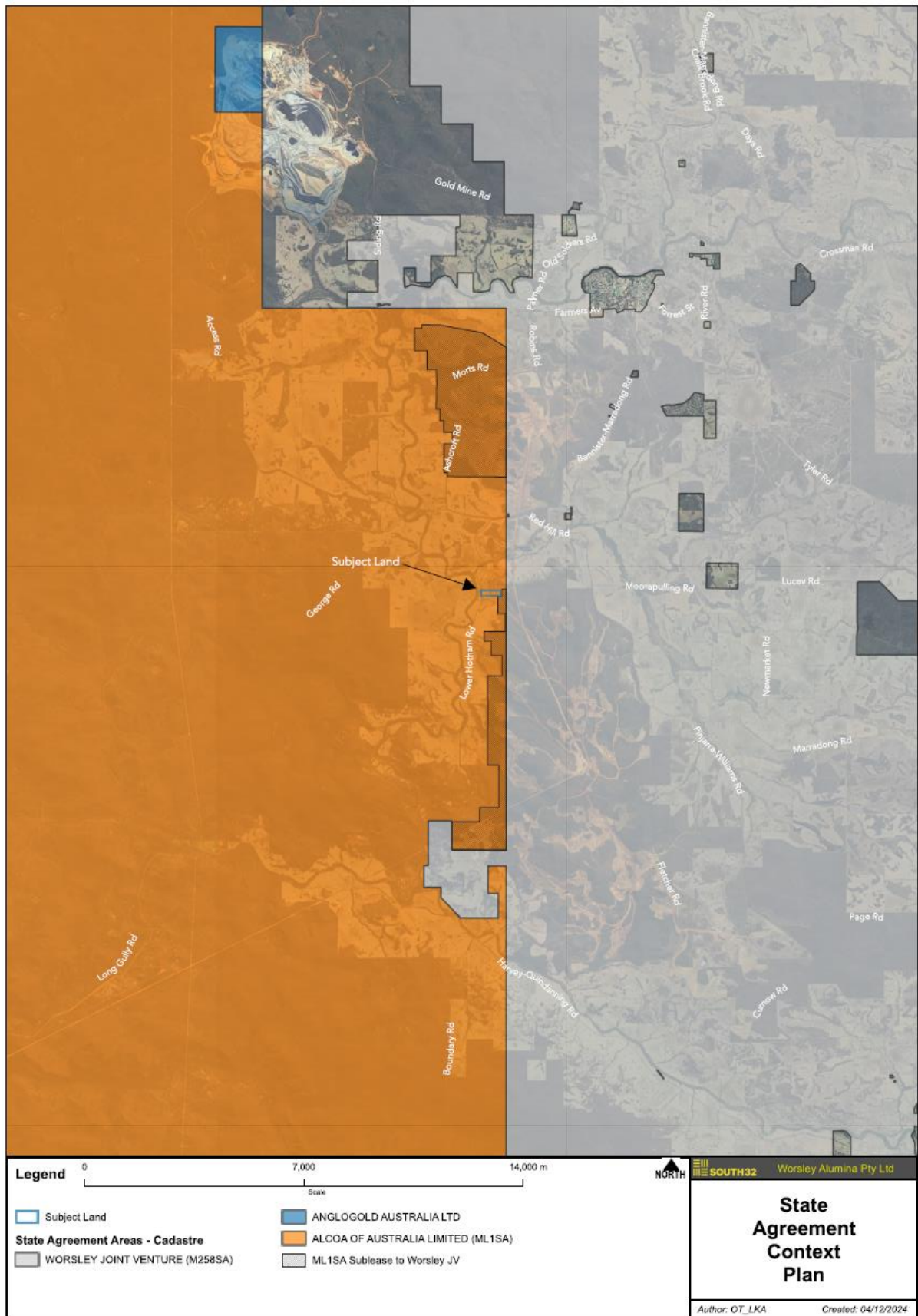


Figure 4 – State Agreement Acts

- 4.10 The subject land is affected by the Department of Fire and Emergency Services bushfire-prone area designation, as shown in Figure 5. However, State Planning Policy 3.7: Bushfire (November 2024) is not triggered because the development application does not involve the construction of a habitable building.

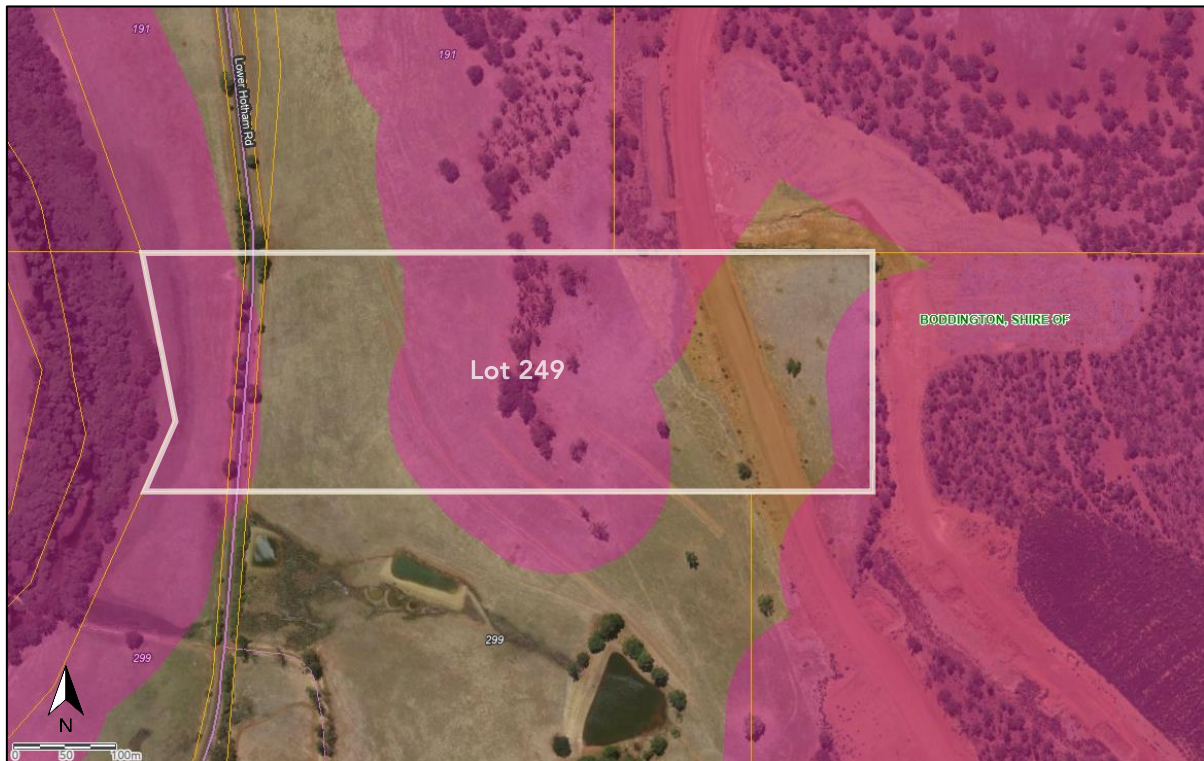


Figure 5 – DFES designated Bushfire Prone Areas (shown pink)

5. Conclusion

- 5.1 The 'Minerals to Owner' Mining Operation proposed by this application on a portion of Lot 249 Lower Hotham Road, Lower Hotham is consistent with the objectives of the Rural Zone and SCA 3, as set out in the Shire's LPS 3.
- 5.2 The proposal is compatible with surrounding land uses, which comprise State Agreement-protected mining operations conducted by the Worsley JV. Further, the broader mining operations have been assessed by the EPA and are not expected to have any adverse social, amenity or environmental impacts. Once mining concludes, the disturbed area will be rehabilitated to deliver a net increase in native vegetation on the property in accordance with the Worsley JV's broader rehabilitation program.
- 5.3 For the reasons outlined in this submission, we respectfully request that the Shire grants development approval for this application under delegated authority, with only those conditions necessary to give effect to the proposal.

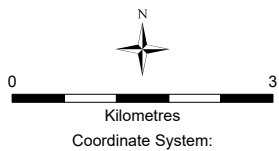
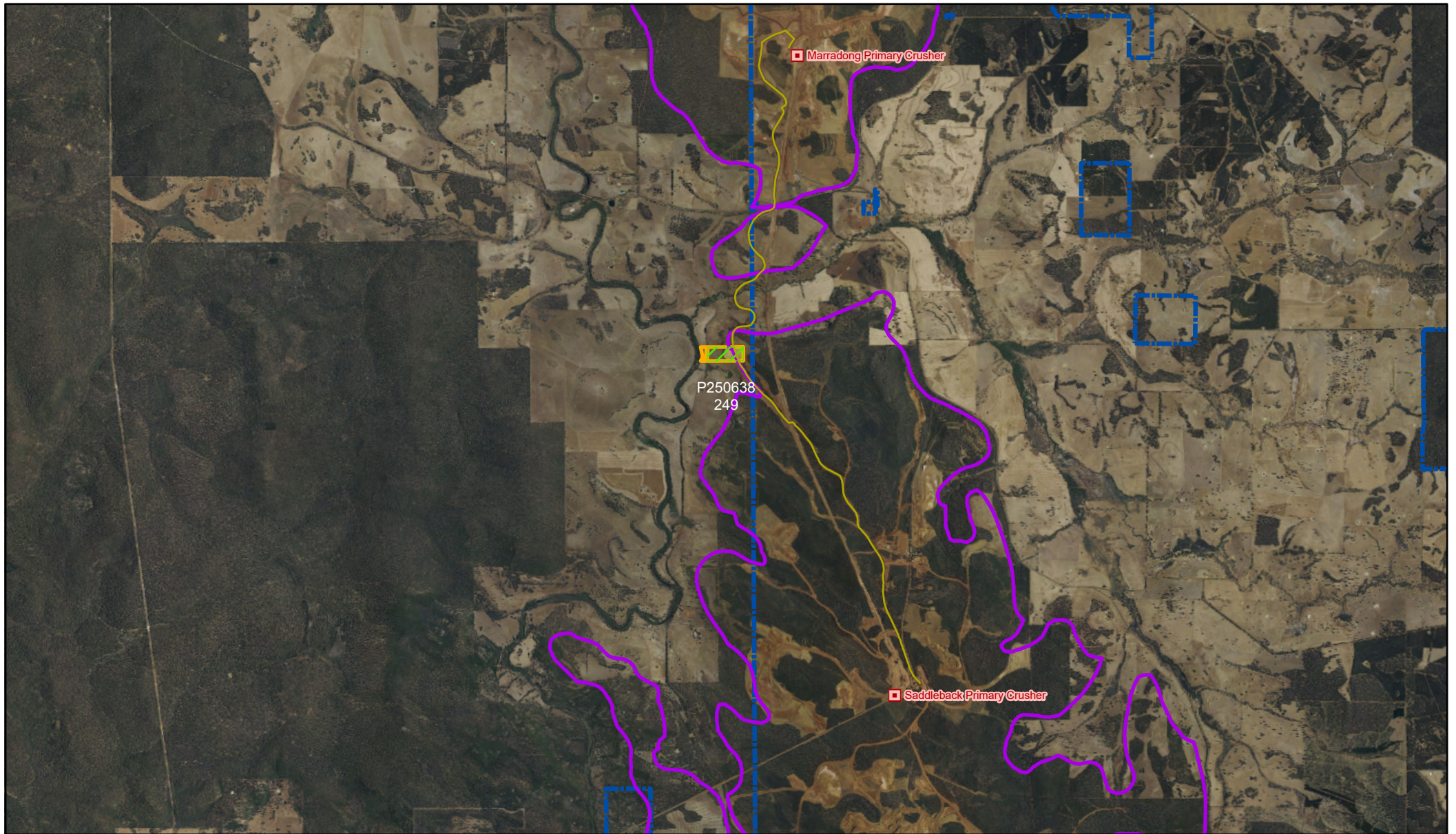
Please do not hesitate to contact me on (08) 6500 7800 (office) or hello@lkadvisory.com.au if you have any queries or would like to discuss this matter further.

Yours sincerely

LEN KOSOVA
Director

ATTACHMENT 1

Development Application Plans



Legend

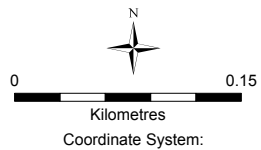
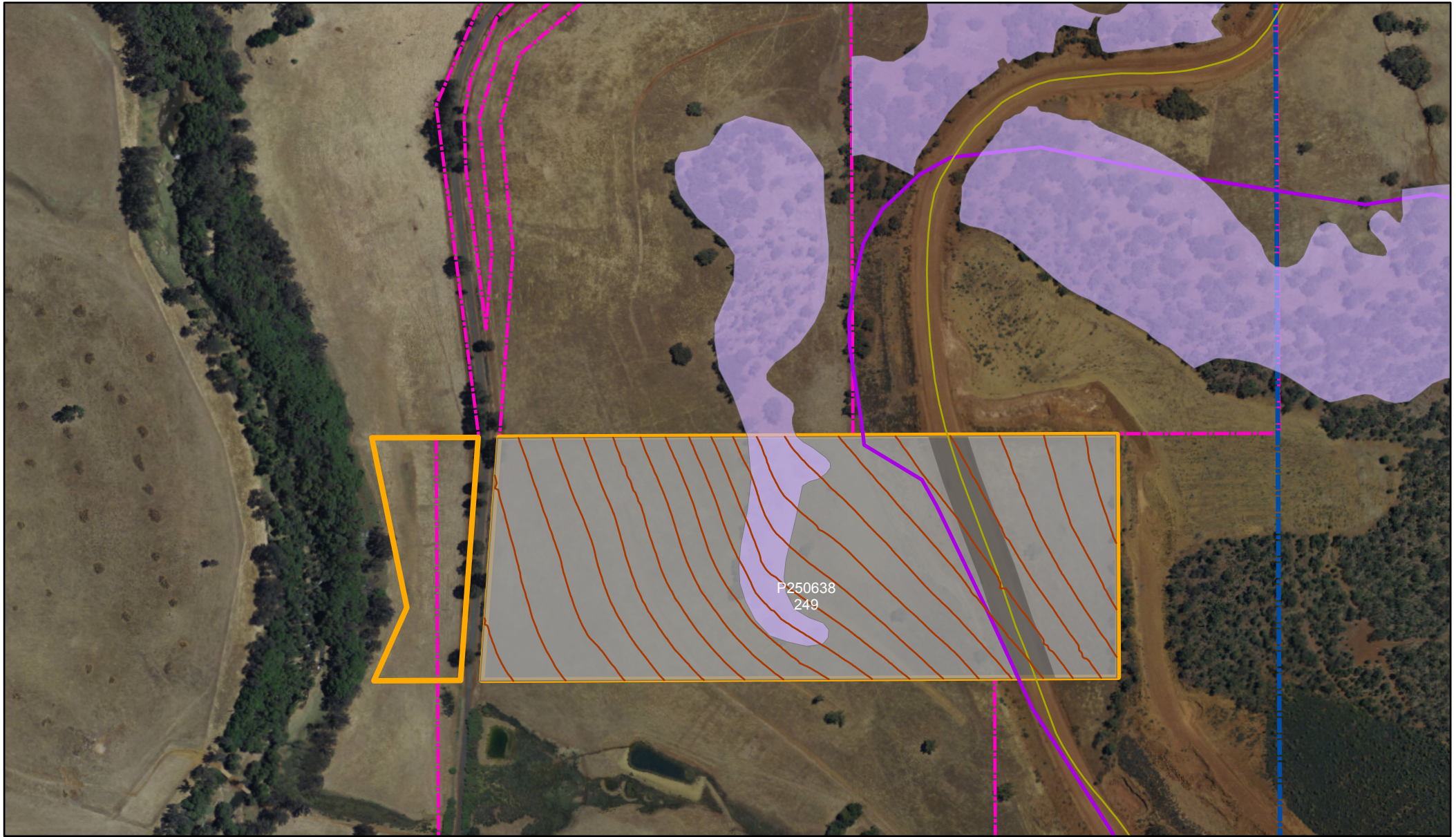
- Worsley JV Land
- Minerals to Owner
- M258SA

- Pre-Existing Approval Area (PBA)
- Disturbance Area
- Primary Crusher
- Haul Road




SOUTH32 Worsley Joint Venture

MTO Land
Lot 249 DP 250638

Date: 22 November 2023	Author: rizas1
Scale: @ A4	Figure No: 10






Legend

-  Worsley JV Land
-  M258SA
-  Mining Act Leases

-  Haul Road
-  Contours

Vegetation

-  Open woodland of Eucalyptus wandoo
- Vegetation Condition**
-  Completely Degraded
-  Degraded

Pre-Mining Vegetation

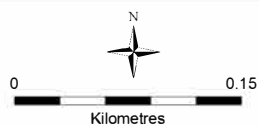
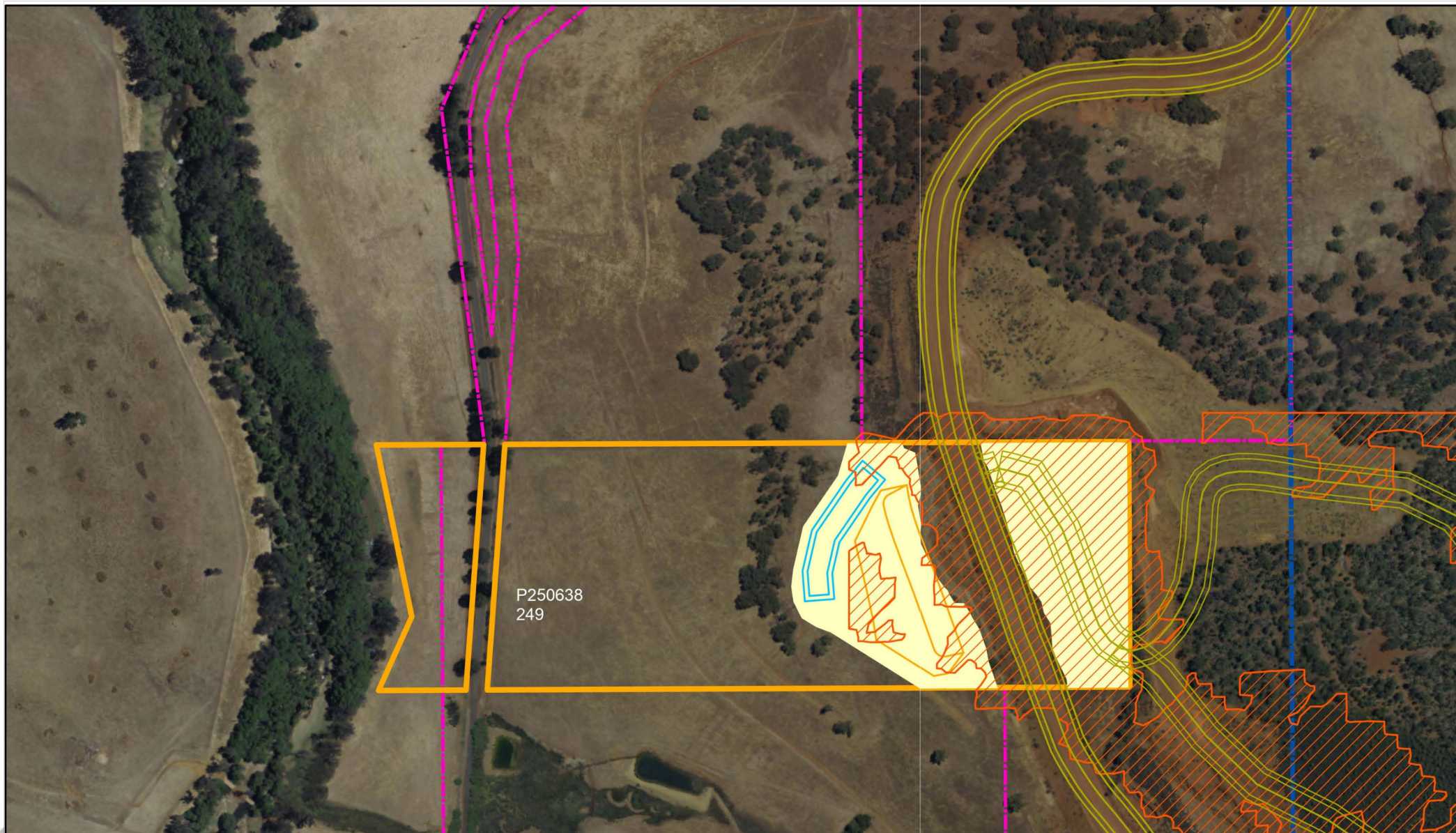
Lot 249 DP 250638

Date: 14 January 2024

Author: MS

Scale: @ A4

Figure No:



Legend

- Worsley JV Land
- M258SA
- Mining Act Leases

- Haul Road
- Ore Outline

- Proposed Disturbance - 20.95 ha
- Proposed Gravel Stockpile
- Proposed Topsoil Stockpile

SOUTH32 Worsley Joint Venture

Proposed Clearing and Stockpile Locations

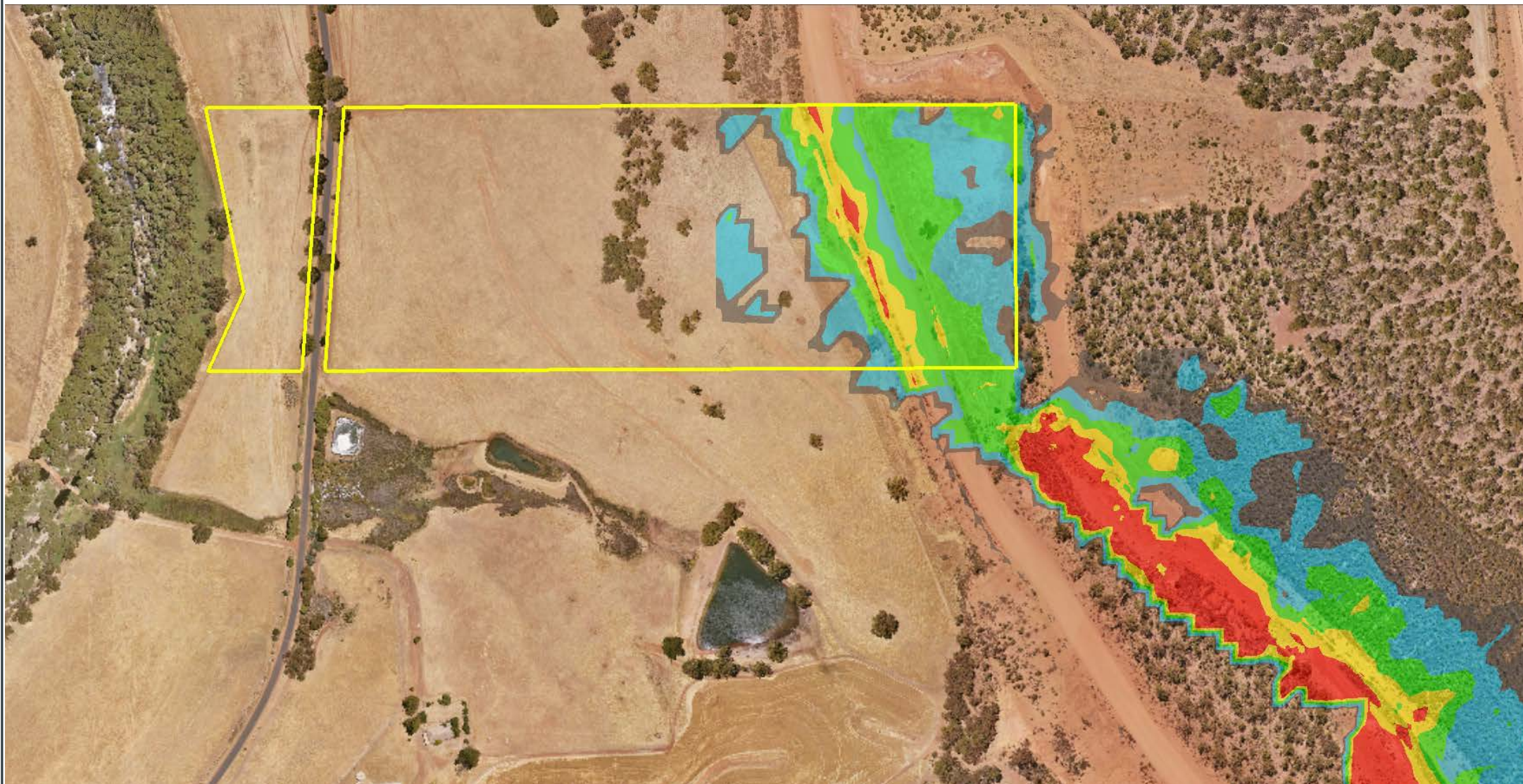
Lot 249 DP 250638

Date: 28 November 2024

Author: MS

Scale: @ A4

Figure 10



Excavation Depth (m) from Surface:

0m - 4m	12m - 16m
4m - 8m	16m - 20m
8m - 12m	

SOUTH32 Worsley Joint Venture

Indicative Excavation Depth

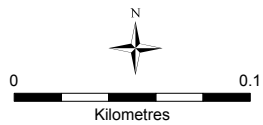
Lot 249 DP 250638




Date: 27 November 2024


Author: MS

Scale: @ A4

Figure No:



- Legend
-  Worsley JV Land
 -  Proposed Rehabilitation - Bush
 -  Contours

 **SOUTH32** Worsley Joint Venture

Final Land Use Plan
Lot 249 DP 250638

Date: 14 January 2024	Author: MS
Scale: @ A4	Figure No:

Summary of Submissions

Development Application – Lot 249 Lower Hotham Road, Lower Hotham – Mining Operations		
No.	Comments	Applicant's response
1	<p>Firstly, thank you for the opportunity to have our say on the proposed mining of the top portion of Lot 249.</p> <p>As the adjoining property owner for some 35 years have watched the area develop into a massive mining area footprint, and while not against mining have found the operation to be noisier and producing most dust than ever before of which the colour of our roof tops as proof.</p> <p>I have no objection to the mining of the eastern end of the lot 249 however would suggest that,</p> <ul style="list-style-type: none"> • Notify us when there about to fire the shot in that area, currently no notification ad hoc blast's at any day/time of the week. • Mine out area during dayshift to avoid noise issue during the night. • They don't plant out from the crest to the road edge with tree's, why spoil productive farm land and create a pig breeding haven with the spring water soaks nearby. 	<p>The submitter's comments are noted. In response to the three suggestions raised:</p> <ul style="list-style-type: none"> • A condition can be imposed on the development approval requiring South32 Worsley Alumina (South32) to give advance notice to the submitter of the days and windows of time when (and if) blasting is intended to occur on Lot 249. • South32's bauxite mining on Lot 249 will form part of its broader mining activities in the locality and will, on occasion involve operations occurring 24 hours/day. Doing so will enable South32 to complete its mining operations on Lot 249 within an estimated 90 – 120 day period from commencement. • Disturbed areas on Lot 249 will be rehabilitated in accordance with South32's vegetation clearing and environmental approval obligations.
2	<p>I understand South 32 have put in a Development Application for Lot 249 Lower Hotham Road and its closing date for comment is 31/1/25.</p> <p>We are on holidays until the 2/2/25 and would like an 4 week EXTENSION as this will impact us due to dust and diesel fumes that hang in the air when there is fog in the river vicinity?</p> <p>Also it will make Lower Hotham Road unsafe to traffic users as it will be a distraction to drivers etc.</p> <p>I would have thought the time line should have been the same as ours with the develop application 45 days?</p>	<p>The three concerns raised by the submitter are addressed below:</p> <p><u>Dust</u></p> <p>Any off-site impacts arising from this proposal will be managed in accordance with South32's established procedures and relevant environmental approval obligations.</p> <p><u>Driver Safety</u></p> <p>Mining vehicles on Lot 249 will not have any traffic impact on the local road network, as those vehicles will use the existing haul road running along the eastern part of the property. Further, the proposed area of mining on Lot 249 is located more than 400m from Lower Holtham Road and will be largely screened by the topography of the land, vegetation and soil stockpiles. In any event and with respect, driver distraction is not a valid planning consideration for this proposal.</p> <p><u>Development Application timeframe</u></p> <p>The submitter's comment about the 45-day (advertising) duration of their own development application is noted but not relevant to this proposal.</p>

Development Application – Lot 249 Lower Hotham Road, Lower Hotham – Mining Operations		
No.	Comments	Applicant's response
3	<p>Thank you for the opportunity to comment on the development application for proposed mining operations on lot 249 Lower Hotham Road (your letter of 17 January 2025), although I note that the Council has no real power to prevent these operations proceeding.</p> <p>I object strongly to any further bauxite mining in the Shire of Boddington and in particular so close to my property and the river. The amenity of my property is valued greatly, not only by me but by many others and it, and the environmental value of the remaining natural bush land on it, has already been adversely affected by the mining in the vicinity.</p> <p>The negative effects on my property of the noise and in particular the dust from existing mining operations are very noticeable. The dust coats everything, inside and out and I am concerned about the health effects on myself, my family and friends and all the people in the vicinity. I am also concerned about the negative impacts on the healthy remnant native vegetation on my property which provides habitat for native fauna including echidna and chuditch and provides roosting and forage for black cockatoos. I do not believe the applicant's rehabilitation attempts have been, are, or will be sufficient to adequately ensure the preservation or restoration of native habitats on any land that is subject to its mining operations.</p> <p>Also of concern is the run-off into the river. I have been shocked to learn that mining is allowed so close to a natural waterway.</p> <p>Please do whatever Council can to prevent this development and any further extension of mining operations in the beautiful Shire of Boddington.</p>	<p>The submitter raises a general objection to mining activities in Boddington and three specific concerns, which are discussed under the headings below:</p> <p><u>Noise and Dust</u> Any off-site impacts arising from this proposal will be managed in accordance with South32's established procedures and relevant environmental approval obligations.</p> <p><u>Native Vegetation</u> The application area on Lot 249 is almost entirely degraded from past farming practices. Once mining operations are completed, the land will be contoured and revegetated in accordance with South32's established rehabilitation program and relevant clearing approvals and environmental obligations.</p> <p>The subject land does not include any identified populations of 'threatened fauna' classified by the Department of Biodiversity, Conservation and Attractions.</p> <p><u>Rehabilitation</u> Progress of land rehabilitation within the locality is not a relevant consideration for this application. As noted above, there is minimal vegetation present on-site, and once completed, the proposed disturbance area will be comprehensively rehabilitated and revegetated to achieve a net increase in native vegetation on the subject land.</p> <p><u>Run-Off</u> At its western-most edge, the subject land is set back more than 440m from the riparian vegetation along the Hotham River and is physically separated from the River by the existing vegetation belt on Lot 249 and Lower Hotham Road. Any water run-off from mining operations and associated disturbed areas on Lot 249 will be contained on the property.</p>
4	<p>As a nearby land owner adjacent to current mining activities I wish to object to proposed development application.</p> <p>My personal experience with mining on private land raises serious concern over water and erosion management.</p> <p>Extending mining operations out to 2033 with increasing new developments impedes on existing residences.</p> <p>Specifically this impacts land value and options for my property.</p>	<p>The submitter raises concerns regarding mining in general terms and does not specifically identify matters associated with this proposal. A response to the general matters is provided below.</p> <p><u>Water and Erosion Management</u> South32 has obtained approval from the Environmental Protection Authority under s.44 of the <i>Environmental Protection Act 1986</i> (EP Act) for its operations which address water and erosion management.</p> <p><u>Extent of Mining Operations</u></p>

Development Application – Lot 249 Lower Hotham Road, Lower Hotham – Mining Operations		
No.	Comments	Applicant's response
		The submitter's concern regarding extending mining operations until 2033 is not relevant to this proposal which is expected to be completed within 90 – 120 days of commencement. The perceived impact of the proposal on land values is not a valid planning consideration.
5	<p>In regard to this proposed development we would like to register our concerns on several issues, namely DUST, BLASTING & WATER.</p> <p>Dust is already a concern with mining directly east & southeast of us, more so during summer months.</p> <p>Blasting - we have experienced 2 blasts in the last 3 weeks that have shook the house. Not sure how far we are from those blast sites but if Lot 249 is a comparable distance then this is concerning.</p> <p>Water - our concern here is where water required to control dust will come from & if it will affect our underground supply, needed for stock & horticulture.</p> <p>Thank you for the opportunity to comment.</p>	<p>Responses to the submitter's concerns are provided under the headings below:</p> <p><u>Dust & Noise</u> Any off-site impacts arising from this proposal will be managed in accordance with South32's established procedures and relevant environmental approval obligations.</p> <p><u>Blasting</u> A condition can be imposed on the development approval requiring South32 to give advance notice to the submitter of the days and windows of time when (and if) blasting is intended to occur on Lot 249.</p>
Internal Referral Responses		
<p>Environmental Health:</p> <ol style="list-style-type: none"> 1) Supply a copy of the Environmental Impact Assessment and approval from the Environmental Protection Authority as referenced in section 3.3; 2) Supply a copy of the noise and dust management procedures referenced in Table 1; and, 3) Advise of any mitigation systems in place to monitor the potential impacts to Hotham River. 		<p>The internal referral comments are noted and our comments are provided below.</p> <ol style="list-style-type: none"> 1) The EPA's assessment and decision report (July 2024) is available on the EPA's website¹. Further information on South32's appeal against various EPA conditions and the Minister for Environment's subsequent determination of that appeal is available on the Environmental Appeals Convenor website². 2) The provision of South 32's relevant noise and dust management plans which apply to proposed mining operations on Lot 249 can be addressed as a condition of development approval. These and numerous other management plans are documented in the EPA's report referenced in 1) above. 3) The proposed disturbance area and mining operations on Lot 249 are remote from the Hotham River and physically separated from the River by Lower Hotham Road and existing vegetation within and beyond the subject land. The proposed disturbance area on Lot 249 is not expected to have any interaction or impact whatsoever on the Hotham River.
<p>Infrastructure Services:</p> <p>The anticipated work area is well off the road reserve of Lower Hotham Rd, I have no objection or concern other than South32 to ensure that no stormwater</p>		<p>South32 has no objection to the Shire imposing a condition on the development approval requiring all stormwater runoff from the disturbance area to be contained on site.</p>

Development Application – Lot 249 Lower Hotham Road, Lower Hotham – Mining Operations		
No.	Comments	Applicant's response
	<p>other than the natural expected amount of water is to be collected by the existing road drainage system.</p> <p>Should stormwater runoff occur, this will have to be as per environmental regulation and any damage to the road infrastructures will be remediated at South32's cost.</p>	

¹ EPA Decision Report available here – https://www.epa.wa.gov.au/sites/default/files/EPA_Report/EPA%20Report%201768%20Worsley%20Mine%20Expansion%20%282%29.pdf

² Environmental Appeal Decisions available here – https://oac-prod-appealsconvenor.powerappsportals.com/_portal/modal-form-template-path/1f8c9f08-b07f-437c-a5a2-7c8cfc9acbe3?id=e974589a-27ae-ef11-b8e8-00224898a3b2&entityformid=f8ed8efb-0e85-ee11-8179-000d3ae17509&languagecode=1033

9.1.2 Development Application for Extractive Industry: 715 Lower Hotham Road, Lower Hotham

File Ref No:	3.0027
Applicant:	PlanWest for Marradong Contracting Pty Ltd
Previous Item	OCM January 2015 04/15
Disclosure of Interest:	Nil
Author:	Executive Manager Development and Community Services
Attachments	9.1.2A Location Plan 9.1.2B Plans and information from applicant 9.1.2C Submissions and applicant response to submissions

Summary

For Council to consider conditional approval for a Development Application for an industry-extractive (gravel pit) use, at Lot 21 Lower Hotham Road, Lower Hotham.

Background

The Council, at its Ordinary Meeting on 20 January 2015, granted conditional development approval for an industry-extractive (gravel pit) for a 10 year period. The Council resolution was 04/15.

The applicant seeks development approval to extend the industry-extractive time period on the site shown in Attachment 9.1.2A. Details submitted by the applicant are set out in Attachment 9.1.2B. The application seeks approval to extract gravel, for an area of approximately 13 hectares, in the north-eastern portion of the site.

There is significant previous and current mining and industry-extractive activity in the locality.

The closest off-site residence is approximately 620m from the gravel pit footprint.

Since the Council granted development approval on 20 January 2015, the Council has adopted the *Extractive Industries Local Law 2023*.

Comment

A) Overview

It is recommended that Council approve the Development Application subject to conditions. This follows assessment against the State and local planning framework, the previous development approval issued by the Council, and a search of Shire records that indicate no written complaints have been received since it was approved in 2015. It also considers the site context and site features, the views of the submitters, the applicant's response to submissions and other available information. It is noted, for instance, that:

- No clearing of native vegetation is proposed;
- There are suitable buffers to off-site dwellings;
- Mining and industry-extractive are well-established uses in the area;
- No blasting is proposed;
- The area is and will remain rural for the long-term (there are no proposals for the site to be changed to rural smallholding or rural residential);
- Gravel is an important resource to the district; and

- Development conditions and the separate requirement to obtain and address conditions in the Extractive Industry Licence assist to mitigate potential impacts.

It is suggested that if development conditions are suitably met and if gravel pit operations are suitably managed, then social and environmental considerations, amenity, and site restoration can be appropriately addressed.

While noting the above, there are various issues associated with the time period extension to the industry-extractive use, which should be considered by the Council in determining the Development Application. Some of these issues are outlined below.

B) Social and environmental impacts

One submission raised amenity and environmental impact concerns. It is suggested that social and environmental impacts can be appropriately addressed through the preparation and implementation of suitable mitigation plans. This includes addressing impacts of noise and dust.

C) Drainage and water quality

The proposed gravel pit is located between approximately 100 - 750m from riparian vegetation adjoining the Hotham River. Accordingly, there is a need to prevent environmental harm through ensuring drainage/run-off is appropriately designed and controlled.

It is recommended, as a condition of the development approval, that the applicant submits an updated and appropriate Drainage Management Plan to the satisfaction of the Shire which is then suitably implemented. This is required to manage stormwater and surface water through effectively removing sediment and minimising turbidity. Amongst matters, it is expected there is a need to provide a settling pit/s and bypass drains/earth bunds. The settling pit/s should be designed and maintained to provide storage for a minimum of two hours' run-off resulting from a 10-year average recurrence interval storm event. Stormwater run-off during high-rainfall events should be minimised by armoured drainage paths and buffers. Over-land stormwater flows from outside the extraction area should be diverted via bypass drains or earth bunds around disturbed surfaces and stockpiles.

All stockpiled materials, including topsoil overburden, awaiting transport or held for rehabilitation should be located upstream in the catchment of turbidity control facilities.

D) Impacts on Lower Hotham Road

Lower Hotham Road is a Shire managed road which is sealed. Haulage traffic will create impacts on this road. The applicant in response advises:

'The traffic movement to and from the site are intermittent depending on the demand. There are many days where there are no movements. These activity patterns are not planned to change in the future.

The Project Site Management Plan (PSMP) clearly provides for the maintenance of the crossover from the gravel pit to the main road to the satisfaction of the local government.

The condition of Lower Hotham Road is acknowledged by the local government, and there are imminent improvement works planned to upgrade the road.

The gravel pit will provide the local government with raw materials to assist in these upgrades. The local government will be aware of the applicant's assistance in the on-going improvements to this route.

The volume of traffic to and from the gravel pit is very unlikely to be the cause of any degradation of the Lower Hotham Road, as it constitutes a very small percentage of the total traffic on this connector road.'

It is noted that the Shire has identified the upgrade of the northern section of Lower Hotham Road as a priority to accommodate heavy haulage traffic. Work is scheduled to commence in early to mid-2025, with completion expected over the following financial years. Furthermore, all heavy haulage traffic must adhere to the requirements established by Main Roads WA and the Heavy Vehicle Services for the Restricted Access Network. Compliance with all applicable conditions set for any section of the network is mandatory. It is the sole responsibility of the haulage company to ensure adherence to these requirements.

While road trains are not currently proposed, it is suggested that Lower Hotham Road is generally not suitable for road trains on an on-going basis and would create safety impacts. There can be issues, in certain places, in relation to two B Doubles having sufficient space. Given the width, geometry and use of Lower Hotham Road (including school buses and tourists), the applicant will continue to ensure that its heavy vehicle operators drive responsibly.

Council's *Local Planning Policy No. 5 - Developer and Subdivider Contributions* provides for the Council to seek developer contributions for road upgrading or maintenance if the Council determines that its current standard is insufficient to cater for the expected volume and type of vehicles. The Council may require the applicant to provide support in upgrading and maintaining Lower Hotham Road, given impacts of heavy vehicle movements associated with the extractive industry. Such upgrading contributions may be financial or in-kind and are typically calculated on a case-by-case basis.

There will be on-going impacts on Lower Hotham Road as a result of the extended pit operations and proposed volume and type of traffic expected to be generated by the gravel pit. If improvements are required for safety or other reasons, the Council should now consider how this will be funded. This could be from Council funds, an upfront financial contribution from the applicant, on-going maintenance from the applicant, a partnership between the Shire and the applicant, or a combination of the above.

It is suggested that the Council, as a minimum, require the applicant to pay a performance bond for any extraordinary expenses incurred by the Shire in repairing damage on Lower Hotham Road caused by the hauling of gravel and accessing the pit site. Previously, the Council set a performance bond of \$5000 on 20 January 2015. It is suggested this is increased with this current development approval to \$20,000 (payment of an additional \$15,000). Alternatively, the matter could be addressed via the separate Extractive Industry Local Law Licence. As part of this, it is suggested there should be audits of Lower Hotham Road to determine any road defects attributable to the operation that require immediate rectification by either the applicant or the Shire.

To minimise the potential for conflict between heavy haulage vehicles and school buses, it is common practice for the extractive industry operators to liaise with school bus operators to commence a dialogue and establish a schedule to avoid potential conflict. It is expected this will continue to occur.

E) Visual impact and rehabilitation

While mining is well-established in the locality, the Local Planning Strategy sets out the need to maintain the broader rural landscape character. The Local Planning Strategy and good planning/natural resource management practice sets out opportunities to improve landscape and catchment management.

The proposed industry-extractive operations are located in the eastern portion of the site and are setback from Lower Hotham Road. The applicant advises that once industry-extractive operations have concluded, the site will be recontoured and rehabilitated to integrate with the remainder of the property and surrounding land.

It is recommended, as a condition of the development approval, that the applicant submits a Rehabilitation Plan, which includes a staging plan to progressively undertake rehabilitation.

F) Hours of operation

Previously, the Council on 20 January 2015, included Condition 5 which stated:

‘The hours of operation of the industry-extractive use on Lot 21 Lower Hotham Road are limited to between 7.00am and 5.00pm Monday to Friday.’

It is again suggested that the same condition be imposed on this development approval to assist in minimising off-site impacts. Any work on the site is subject to ongoing compliance with the *Environmental Protection (Noise) Regulations 1997*.

G) On-going management and safety

Marradong Constructing Pty Ltd and any sub-contractors will need to address on-going management and safety. This includes restricting access to unauthorised persons during the extraction and rehabilitation of the area through fencing, gates and signage.

H) Extractive Industry Local Law 2023

As outlined earlier, the Council has introduced the *Extractive Industry Local Law 2023*. A recommended condition of the development approval is that the landowner/operator obtains an Extractive Industries Licence.

I) Length of Development Approval

Previously, the Council issued a development approval for 10 years. The applicant has stated the estimated time of completion is 10 years therefore a further time limited approval of another 10 years is recommended.

Consultation

The Shire administration invited public comment on the Development Application for 14 days through writing to adjoining/nearby landowners within 1km of the site.

The Shire received 2 submissions, which raised issues and an objection. Additionally, advice was received from other Shire officers. Submissions and advice are provided in Attachment 9.1.2C. The main issues and concerns raised in the submissions relate to:

- Traffic safety on Lower Hotham Road;
- Amenity impacts; and
- Stormwater and erosion impacts.

The applicant's response to the submissions is also outlined in Attachment 9.1.2C.

Strategic Implications

Aspiration	Prosperity
Outcome 10	A thriving economy with good access to education and jobs for everyone.
Objective 10.1	Grow and diversify the economy and local job opportunities.

Legislative Implications

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015 and Shire of Boddington Local Planning Scheme No. 3 (LPS3).

The site is zoned 'Rural' in LPS3 and is located within Special Control Area 3 - Mining Buffer (SCA 3). The proposed use is described as 'Industry-Extractive' which is an 'A' (advertising required) use in the Rural Zone (means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application). 'Industry-Extractive' is defined in LPS3 as -

Industry-Extractive: means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes –

- (a) the processing of raw materials including crushing, screening, washing, blending or grading;*
- (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration.*

Most of the site is located in the bushfire prone area.

There is a need for the operator to review and monitor the annual maximum production of design capacity of the crushing and screening equipment. The proposed time-extended industry-extractive use may need to obtain a works approval and/or a licence for a Prescribed Premise under Part V Division 3 of the *Environmental Protection Act* and under Schedule 1 of the Environmental Protection Regulations if the below applies:

- 70 Screening etc. of material: premises on which material extracted from the ground is screened, washed, crushed, ground, milled, sized, or separated. Production or design capacity of more than 5 000 but less than 50 000 tonnes per year

Extractive industry operators are bound to comply with various levels of State Government and local government legislation and self-auditing of operations and review of environmental monitoring is paramount.

Policy Implications

There are various planning policies and environmental documents relevant to the application including the *Shire of Boddington Local Planning Strategy*, *State Planning Policy 4.1 Industrial Interface*, *WAPC Basic Raw Materials Applicants' Manual*, *EPA Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses*, and *EPA Guidance Statement No. 33 - Environmental Guidance for Planning and Development*.

The site is allocated as 'Rural' in the *Shire of Boddington Local Planning Strategy*. The site is located within the bauxite mining buffer. The Strategy provides guidance relating to mining and basic raw materials. The Strategy and in-turn, LPS3, set a 1200m separation distance from known bauxite resources to sensitive uses.

EPA Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses recommends a generic buffer distance for sand/limestone extraction (where there are no grinding or milling works) of 300-500 metres from 'sensitive' uses (e.g. dwellings) depending on the size of the operation.

Local Planning Policies are relevant in assessing the Development Application including *LPP5 Developer and Subdivider Contributions* and *LPP17 Stormwater Management*. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application.

Financial Implications

A key financial implication for the Shire is the on-going impacts on Lower Hotham Road including the impact of heavy vehicles turning into and out of the site.

The applicant can request a right of review (appeal) to the State Administrative Tribunal which may have a financial impact due to significant legal costs. Accordingly, any Council decision needs to be based on planning grounds.

Economic Implications

The gravel pit assists in the development of the district through providing a convenient supply of gravel plus providing direct and indirect employment.

Social Implications

Objections and issues have been raised by adjoining/nearby landowners through the recent consultation by the Shire.

Environmental and Climate Change Considerations

The site's proximity to the Hotham River raises some environmental risks. Noting the previous development approval, it is suggested that environmental risks can be suitably addressed. Risks can be minimised if the operator complies on an on-going basis with the development conditions, the required Extractive-Industry Local Law Licence, and other legislation/regulations. Standard best management practices should be used by the operator such as dust suppression, drainage and rehabilitation.

Risk Considerations

Risk Statement and Consequence	Development Application is refused and the applicant appeals to the State Administration Tribunal
Risk Rating (prior to treatment or control)	High
Principal Risk Theme	Financial
Risk Action Plan (controls or treatment proposed)	Approval of development application with conditions.

Officer Recommendation

Moved: Cr H Prandl

Seconded: Cr P Carrotts

That Council approve the Development Application for industry-extractive at Lot 21 on

Diagram 23943 (No. 715) Lower Hotham Road, Lower Hotham, pursuant to Schedule 2, Part 9, Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

- 1. The development hereby approved must be carried out in accordance with the plans submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.**
- 2. This development approval is valid until 26 February 2035 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.**
- 3. No excavation slope, with the exception of the working face, is to exceed a ratio of 1 measure vertical to 3 horizontal.**
- 4. When not in use, the excavation face shall be graded to a maximum of 1 measure vertical to 3 horizontal.**
- 5. The hours of operation of the industry-extractive use on Lot 21 Lower Hotham Road are limited to between 7.00am and 5.00pm Monday to Friday.**
- 6. A road maintenance bond of \$15,000 is to be paid to local government prior to 31 December 2025 to ensure Lower Hotham Road is maintained to a satisfactory standard. The additional bond amount, combined with the current bond of \$5,000, is to be maintained at \$20,000 for extraordinary expenses incurred by the local government for the immediate repair and maintenance of Lower Hotham Road caused by vehicles associated with the development.**
- 7. The vehicular crossover between the subject land and Lower Hotham Road, including the internal access road is to be sealed for the first 26 metres and maintained to the satisfaction of the local government. Works are to be completed with 6 months of the approval.**
- 8. The applicant shall install and maintain road signs along transport routes warning other road users of trucks entering and using the public road system. Signs are to be to specification of the local government in locations approved in writing by the local government.**
- 9. The applicant to update the Project Site Management Plan, to the satisfaction of the local government, which focuses on strategies to reduce or mitigate impacts including on dust and noise, and to provide a staging plan. The approved plan to be implemented to the satisfaction of the local government.**
- 10. Measures shall be taken to minimise the amount of dust pollution associated with the operation, such as by watering and covering truck loads and watering access roads where necessary to the specification and satisfaction of the local government.**
- 11. The applicant shall prepare and submit a Drainage Management Plan, prior to 30 June 2025 to the specification and satisfaction of the local government, which sets out, amongst matters:**
 - (a) Proposed earthworks, attenuation measures and drains;**

- (b) Detention and sedimentation/settling basins and other measures to enhance water quality and limit off-site impacts;
 - (c) Overland stormwater flows outside of the excavation area via adequate bypass drains/earth bunds around disturbed surfaces and stockpiled matter;
 - (d) Proposed revegetation; and
 - (e) Addressing erosion control.
12. The applicant shall submit a Revegetation Plan, to the satisfaction of the local government prior to 30 June 2025, which includes revegetating to complement gaps in the existing native vegetation in the road reserve and downslope of the proposed extraction area. The vegetation to then be suitably maintained.
 13. The applicant shall prepare and submit a Rehabilitation Plan (including a staging plan) prior to 30 June 2025 to the specification and satisfaction of the local government. The excavation site and other impacted areas are to be rehabilitated in accordance with the approved Rehabilitation Plan in stages to the satisfaction of the local government prior.
 14. Any major environmental incidents shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further gravel extraction.
 15. The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.
 16. The applicant obtains and maintains a licence under the *Shire of Boddington Extractive Industries Local Law 2023*.

Advice

- A) The applicant/operator is required to also ensure that other legislative requirements are met. This includes tenement conditions imposed on Mining Licence M70/981 under the *Mining Act 1978*.
- B) In relation to Condition 6, the applicant will be responsible for the costs of any damage to Lower Hotham Road caused by vehicles turning into and from the site.
- C) The applicant should ensure that its heavy vehicle operators drive responsibly on Lower Hotham Road and on other roads in the Shire of Boddington.
- D) The applicant should liaise with school bus operators to establish a traffic schedule to avoid potential conflict with school bus operations.
- E) The issue of this approval shall not, in any way, render the Shire of Boddington liable for damage or injury of any kind to any member of the public and/or the operators such liability shall be the sole responsibility of the applicant.
- F) In relation to Condition 8, weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.
- G) Most of the site is located in the bushfire prone area at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. There should be no mining

operations in a declared Total Fire Ban unless an exemption is in place or during a harvest and vehicle movement ban.

- H) The applicant should undertake its operations in accordance with a Works Safety Plan and adopt appropriate forest disease management protocols.
- I) Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
- J) There is a need for the landowner/operator to review and monitor the annual maximum production of design capacity of the crushing and screening equipment. The proposed time-extended industry-extractive use may need to obtain a works approval and/or a licence for a Prescribed Premise under Part V Division 3 of the *Environmental Protection Act* and under Schedule 1 of the Environmental Protection Regulations.
- K) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Amendment

Moved: Cr L Lewis

Seconded: A Ryley

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7. The vehicular crossover between the subject land and Lower Hotham Road, including the internal access road is to be sealed for the first 26 metres, designed, and maintained to the satisfaction of the local government. Works are to be completed within 6 months of the approval.
8. The applicant shall install and maintain road signs along transport routes warning other road users of trucks entering and using the public road system. Signs are to be to specification of the local government in locations approved in writing by the local government.
9. The applicant to update the Project Site Management Plan, to the satisfaction of the local government, which focuses on strategies to reduce or mitigate impacts including on dust and noise, and to provide a staging plan. The approved plan to be implemented to the satisfaction of the local government.
10. Measures shall be taken to minimise the amount of dust pollution associated with the operation, such as by watering and covering truck loads and watering access roads where necessary to the specification and satisfaction of the local government.
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 - (c) Overland stormwater flows outside of the excavation area via adequate bypass drains/earth bunds around disturbed surfaces and stockpiled matter;
 - (d) Proposed revegetation; and
 - (e) Addressing erosion control.
12. The applicant shall submit a Revegetation Plan, to the satisfaction of the local government prior to 30 June 2025, which includes revegetating to complement gaps in the existing native vegetation in the road reserve and downslope of the proposed extraction area. The vegetation to then be suitably maintained.
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14. Any major environmental incidents shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further gravel extraction.
15. The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.
16. The applicant obtains and maintains a licence under the *Shire of Boddington Extractive Industries Local Law 2023*.

Advice

- A) The applicant/operator is required to also ensure that other legislative requirements are met. This includes tenement conditions imposed on Mining Licence M70/981 under the *Mining Act 1978*.
- B) In relation to Condition 6, the applicant will be responsible for the costs of any damage to Lower Hotham Road caused by vehicles turning into and from the site.
- C) The applicant should ensure that its heavy vehicle operators drive responsibly on Lower Hotham Road and on other roads in the Shire of Boddington.
- D) The applicant should liaise with school bus operators to establish a traffic schedule to avoid potential conflict with school bus operations.
- E) The issue of this approval shall not, in any way, render the Shire of Boddington liable for damage or injury of any kind to any member of the public and/or the operators such liability shall be the sole responsibility of the applicant.
- F) In relation to Condition 8, weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.
- G) Most of the site is located in the bushfire prone area at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. There should be no mining operations in a declared Total Fire Ban unless an exemption is in place or during a harvest and vehicle movement ban.
- H) The applicant should undertake its operations in accordance with a Works Safety Plan and adopt appropriate forest disease management protocols.
- I) Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
- J) There is a need for the landowner/operator to review and monitor the annual maximum production of design capacity of the crushing and screening equipment. The proposed time-extended industry-extractive use may need to obtain a works approval and/or a licence for a Prescribed Premise under Part V Division 3 of the *Environmental Protection Act* and under Schedule 1 of the Environmental Protection Regulations.
- K) In relation to condition 7, the intent is to ensure trucks are not making a 90 degree turn.

If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrots, Cr A Ryley, Cr J van Heerden

Against: Nil

Council Decision

COUNCIL RESOLUTION 7/25

Moved: Cr L Lewis

Seconded: A Ryley

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Advice

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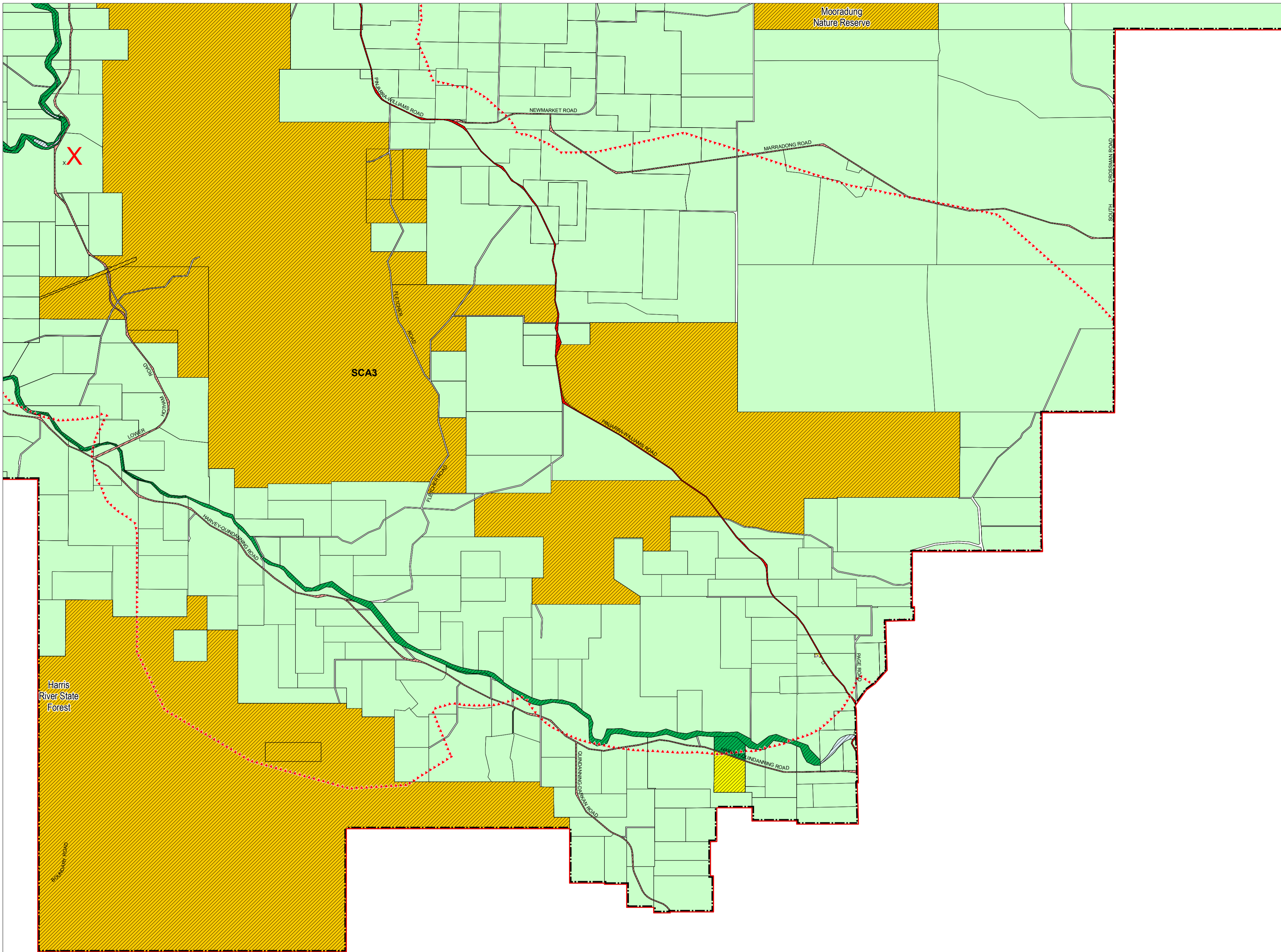
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Carried: 7-0
















For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrots, Cr A Ryley,
Cr J van Heerden

Against: Nil










LEGEND

LOCAL SCHEME RESERVES

	Civic and Community		E	Education
	Drainage/Waterway		ES	Emergency Services
	Primary Distributor Road		GS	Government Services
	Local Distributor Road		IS	Infrastructure Services
	Local Road		M	Medical Services
	Public Open Space		R	Recreational
	Public Purposes			State Forest
	Cemetery			

LOCAL SCHEME ZONES

	Commercial		Rural Residential
	Environmental Conservation		Rural Smallholdings
	General Industry		Special Use
	Residential		Tourism
	Rural		

OTHER CATEGORIES

(see scheme text for additional information)

	Scheme Area Boundary
	Local Government Boundary
	R20 R Codes
	SU1 Special Use Area
	SCA1 Special Control Area - Flood Prone Area
	SCA2 Special Control Area - Public Drinking Water Source Area
	SCA3 Special Control Area - General (Mining Buffer)
	SCA4 Special Control Area - Infrastructure (Wastewater Treatment Buffer)
	SCA5 Special Control Area - Environment (Landscape Protection)
	SCA6 Special Control Area - General (Structure Plan Areas)

VERSION No 1

Shire of Boddington

Local Planning Scheme No. 3

(District Scheme)

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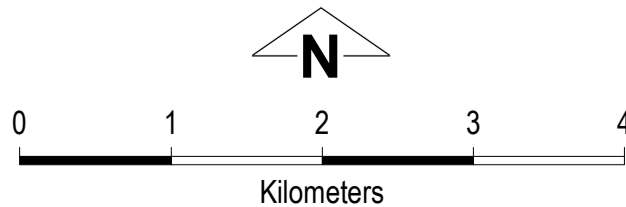
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Shire of Boddington

Local Planning Scheme No. 3

(District Scheme)



MAP OVERVIEW

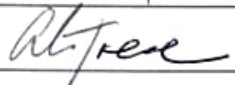
Authorised: T.Servaas


Plot Date: 11 June 2021

G.Gazette: Friday, 11 June 2021

Local Planning Scheme Map No. 6 of 6
MAP: Marradong Locality

APPLICATION FOR DEVELOPMENT APPROVAL

Owner details		
Name: Hotham Valley Farm / Alan Treasure		
ABN (if applicable): 94 501 652 719		
Address: 715 Lower Hotham Road Lower Hotham, WA Postcode: 6390		
Phone: Work: 0474 470 594 Home: Mobile: 0474 470 594	Fax:	Email: admin@marradongcontracting.com
Contact person for correspondence: Robert Batt & Sarah Batt		
Signature: 		Date: 20/01/2025
Signature:		Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name: Marradong Contracting Pty Ltd		
Address: 7421 Pinjarra-Williams Road Marradong WA Postcode: 6390		
Phone: Work: 0429 911 100 Home: Mobile: 0429 911 100	Fax:	Email: planwest@outlook.com
Contact person for correspondence: Paul Bashall of PlanWest (WA) Pty Ltd		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 20/01/2025

Property details		
Lot No: 21	House/Street No: 715	Location No:
Diagram or Plan No: 023943	Certificate of Title Vol. No: 2184	Folio: 259
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Lower Hotham Road		
Suburb: Lower Hotham		
Nearest street intersection: Harvey-Quindanning Road		
Proposed development		
Nature of development: <input type="checkbox"/> Works <input type="checkbox"/> Use <input checked="" type="checkbox"/> Works and use		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Gravel Pit		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: Gravel Pit		
Approximate cost of proposed development: \$350000.00		
Estimated time of completion: 10 Years		
<div style="text-align: right;"><i>OFFICE USE ONLY</i></div> Acceptance Officer's initials: Date received: Local government reference No:		

CONSULTANTS IN PLANNING, DESIGN AND MANAGEMENT

14 January 2025

Chief Executive Officer,
Shire of Boddington,
PO Box 4,
BODDINGTON WA 6390

Attention: Steve Thompson

LOT 21 LOWER HOTHAM ROAD, LOWER HOTHAM

Dear Steve,

Please find attached an application for Development Approval (DA). The application fee will be paid once the Council has assessed the amount.


The DA has been lodged following previous discussions with your Steve Thompson regarding the extension of the existing 10-year approval for the continued operation of the Hotham Valley Gravel Pit. As requested, the application is supported by a revised Project Site Management Plan (PSMP).

As you will be aware, the previous PSMP was prepared by Texcom, Mining and Civil. These operations are now wholly controlled by Marradong Contracting Pty Ltd.

As you can appreciate, the area of the proposed gravel pit is the same as the previously approved site and continues to provide a valuable resource of basic raw materials for further development in the Shire.

The PSMP now includes items required as previous conditions of the Council's approval in 2015. The Council has retained a \$5,000 road maintenance Bond from the original approval.

Yours faithfully,



Paul Bashall

Director, Planwest (WA) Pty Ltd



PROJECT SITE MANAGEMENT PLAN

Document Code: MC-01-001

Version: 09-01-2025

MANAGEMENT SYSTEMS

Comments on this Version
<p>Revised Appendices</p> <ul style="list-style-type: none"> • N/A <p>New Appendices</p> <ul style="list-style-type: none"> • N/A <p>Removed Appendices</p> <ul style="list-style-type: none"> • N/A <p>Procedures are based on successful practices used in the past. Employees are required to adhere to these procedures and use the recommended practices. As a user however you have a responsibility to recommend improvements and new practices that are necessary in order to be successful in the future. The continued success of the Company relies on feedback and creativity from all users.</p> <ul style="list-style-type: none"> • Values are sacrosanct • Policies are approved by the Board • Policies are inviolable • Procedures are approved by the Executive to implement Policy • Procedures & User Guides are guidelines <p>Confidentiality</p> <p>Management System documents are confidential and are the property of the Company. They must not be disclosed to a third party, reproduced, copied or lent without the written consent of the company.</p>

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1. Purpose

The purpose of this document is to provide guidance and standards for maintaining compliance with established legislative requirements and the Boddington Shire standards applicable to Environmental Management and Social Responsibility at the Marradong Contracting Pty Ltd operated Lot 21 Lower Hotham Road Extraction site in Lower Hotham. All Marradong Contracting Pty Ltd employees and subcontractors shall adhere to this Site Management Plan and any site-specific requirements associated with the project work areas. Included is the Gravel Pit operations area as shown in Appendix A.

2. Environment

2.1. Approvals

All site approvals shall be received by the appointed Marradong Contracting Pty Ltd contact before commencing any earthmoving activities which are likely to impact on the environment. All forms and documentation for approvals are to be signed and accepted prior to works commencing at the site. Any alteration to the scope of works beyond that described in the approved contract of conditions, shall not commence until a plan of operations and revised environmental requirements are established, reviewed and approved by all relevant parties.

2.2. Air Emissions

Water trucks shall be used to suppress dust generated during activities as required. Dust suppression agents may be applied to road surfaces to assist in dust minimisation, but only after approval for use on site.

Dust shall be visually monitored as a minimum and dust management actions (eg. water trucks, sprayers) implemented to minimise dust generation. Water used for dust management shall only be sourced from approved locations.

2.3. Water and Drainage

Drainage shall be adequate to control erosion and contain sediment movement within the site perimeter or other designated areas as specified by Marradong Contracting Pty Ltd site management.

Earthworks shall be designed to maximise infiltration at source. (e.g. provision of earthen berms)

Suitable sediment control practices shall be implemented to remove sediment as close to the source as practicable.

Stormwater diversion drains shall be installed to route water around soil and rehabilitation material stockpiles.

Excavation works shall be designed to ensure that sediment loaded runoff does not flow onto roadways, forested areas, or into water courses in accordance with established Marradong Contracting Pty Ltd procedures.

2.4. Flora and Fauna

The Site Manager shall be consulted and approval granted and all relevant forms and documentation shall be completed prior to any disturbance to vegetation, and "Weed & Seed" checklist forms to be completed before entering site.

All ground engaging equipment shall be cleaned prior to moving areas or sites.

Vehicle clean down where required shall be by portable washdown units, dosed with 100ml sodium hypochlorite per 100L of water. In dry soil conditions, a bannister brush is acceptable for light vehicle clean down.

Reasonable care shall be taken to avoid injury or death of fauna.

Trenches left open overnight shall include animal egress points at least every 200 metres of length of the trench.

The length of trenches left open overnight shall be as small as practicable.

Trenches shall be inspected for trapped fauna prior to commencing work at the beginning of each day or after an interruption of work.

Trenches shall be backfilled as soon as practicable after pipe/ services installation and testing.

The Marradong Contracting Pty Ltd area supervisors shall be notified immediately of any injured or trapped fauna. Removal of any trapped fauna must only be handled by an approved DEC trained and licensed person / personnel.

Fauna deaths shall be reported to the Marradong Contracting Pty Ltd supervisors.

There shall be no feeding of fauna and all site rubbish bins are to have lockable lids.

2.5. Waste Management

Where waste disposal occurs on a site, this shall be carried out in accordance with established site procedures. Offsite waste disposal shall be carried out in accordance with Marradong Contracting Pty Ltd established procedures.

A log book of Material Safety Data Sheets (MSDS) shall be maintained at all material and waste collection storage areas.

Dry inert and putrescible solid waste generated during construction and operation shall be disposed of in approved landfill areas or Municipal Landfill Facility (Shire of Boddington) in accordance with established Marradong Contracting Pty Ltd procedures unless otherwise directed by the site management (EPA Approved methods).

Work areas shall be clean and tidy, with good housekeeping.

An adequate number of labelled general waste and recycling containers shall be available.

General waste and recycling containers shall be adequately controlled and disposed.

Recyclable materials shall be segregated from general wastes.

A purpose-built laydown area for hazardous material wastes shall be established and maintained where applicable.

Hazardous material waste containers shall be labelled with contents and date filled and disposed within a reasonable time frame of the date filled.

Hazardous material wastes and products (such as waste oil, filters, fuel, and grease cartridges), shall be segregated, contained and disposed of in accordance with Marradong Contracting Pty Ltd practices and manufacturers recommendations.

Sewage disposal will occur once per week as a minimum.

2.6. Hazardous Materials, Hydrocarbons and Spill Response

Note: Hazardous Materials refers to all dangerous goods, chemicals and including hydrocarbons

The transportation and storage of hazardous materials, including regulated waste, shall comply with the relevant legislative requirements.

A list of all hazardous materials transported to and from site, including details of the transporting company, bunding of hydrocarbon for storage/transporting, and final destination, shall be maintained and supplied to the client representatives upon request.

A Dangerous Goods Licence shall be obtained for the storage of diesel exceeding 100,000 litres. Where applicable, hazardous material storage tanks and piping shall be above ground and comply with AS1940.

Plant and equipment used on site shall be serviced or repaired within the designated Marradong Contracting Pty Ltd maintenance service areas.

Machinery with oil leaks that may have an impact on the environment shall be withdrawn from service until repairs are completed.

The location of a spill response kit shall be known, and employees shall use this kit for use in the event of a hazardous material spill.

Hazardous material spillage, regardless of size, shall be immediately cleaned up and reported to Marradong Contracting Pty Ltd supervisor. Spills shall be assessed by the area supervisor and reported to the Marradong Contracting Pty Ltd HSE representative for minor spills and incident reports raised for those of a great severity.

All spills shall be cleaned up and managed in an appropriate manner.

2.7. Noise

Noise generation shall be minimised as much as practicable.

Material extraction activities shall be monitored and comply with the prevailing regulations.

2.8. Energy and Greenhouse Gas Management

All National pollution inventory data shall be submitted monthly in accordance with Marradong Contracting Pty Ltd reporting criteria.

This is based on a machinery hour and fuel usage calculation. Where possible personnel shall be encouraged to practise energy saving measures and ideas.

2.9. Rehabilitation and Closure

At the completion of activities, all materials, buildings and structures shall be removed from the site or appropriately disposed of.

The area supervisor shall inspect the site following completion of activities to assess site condition and require corrective actions as appropriate.

2.10 Native Vegetation

No native vegetation will be cleared. The gravel pit is located on farmland and not part of a native reserve.

3. Social Responsibility

3.1. General

Any identification of possible archaeological and ethnographic heritage sites shall be reported to the Marradong Contracting Pty Ltd supervisors as soon as is practicable. All equipment activity shall be stopped in the immediate area until approval is received by Marradong Contracting Pty Ltd Management to proceed. Marradong Contracting Pty Ltd induction training session shall be completed prior to commencement of any work, and shall include specific instruction on work stoppage and site security should culturally significant artefacts be discovered during site operations.

Marradong Contracting Pty Ltd induction training shall communicate to all personnel the expected minimum moral and ethical behaviour required and when interacting with the surrounding communities.

All community/public concerns shall be immediately reported to Marradong Contracting Pty Ltd through the incident reporting process.

Where applicable, mobilisation of mobile plant and equipment to the site, and removal at closure, shall be coordinated with the local Shire Council in advance to minimise any disruption to traffic.

4. Inspections

4.1. General

Marradong Contracting Pty Ltd shall conduct regular inspections of the activities being carried out as per Marradong Contracting Pty Ltd inspection schedule (generally monthly).

Substandard conditions and required corrective actions shall be notified in writing to the Quality, Health, Safety and Environment (QHSE) Manager for action within a defined time period.

5. Responsibilities

5.1. Operations Manager

Maintain ultimate responsibility for the operation, maintenance and conformance with all Environmental Management Practices identified in this document.

Ensure required monitoring is conducted and compliant with all relevant limits, targets, standards and regulations as specified.

Obtain all relevant approvals before proceeding with the project or activity.

Notify relevant authorities of any changes to the scope of work associated with the activity and agree on an addendum for review.

5.2. QHSE Manager

Shall participate in monthly audits/inspection to a planned schedule.

Ensure all Marradong Contracting Pty Ltd employees comply with this site Management Plan and any additional shire environmental requirements.

Implement corrective actions that result from inspections.

Ensure all incidents associated with the activity are reported immediately to the HSE team/ area Supervisors.

5.3. Health and Safety Advisor and Site Supervisors

Conduct spot audits/inspections as required to ensure conformance with this Site Management Plan and any additional Marradong Contracting Pty Ltd environmental requirements.

5.4. Public Liability

Public liability insurance is held and maintained and Certificate of Currency can be provided as necessary.

5.5. Crossover

Crossover is to be maintained to local government specifications.

Previous crossover has been decommissioned with locked gates to prevent access.

5.6 Road Signage

Road signage shall be installed and maintained along transport routes warning other road users of trucks entering and using the public road system. Signs are to be to the specification of the local government in locations approved of in writing by the local government.

6. Mining Plan

6.1. General

Mining of the gravel will be conducted using either a Front End Loader or Excavator. No excavation slope, with the exception of the working face, is to exceed a ratio of 1 measure vertical to 3 horizontal.

When not in use, the excavation face shall be graded to a maximum of 1 measure vertical to 3 horizontal.

Marradong Contracting Pty Ltd shall install and maintain road signs along transport routes warning other road users of trucks entering and using the public road system.

Signs are to be to specification of the local government in locations approved in writing by the local government.

6.2. Safety on Site

The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained for the life of the project. A safety burn is to be erected surrounding the extraction pit to protect from unauthorised vehicular or pedestrian entry.

7. Rehabilitation Plan

7.1. General

This Rehabilitation Plan (Plan) describes methods and procedures proposed for rehabilitating the lower Hotham Road Gravel Pit extraction site and are subject to confirmation based on a biological assessment of the site prior to mining operations.

The Plan may be amended when more site-specific information is available and as the rehabilitation progresses over time.

The target revegetation performance standards are listed in Table 1.

A proposed treatment, monitoring, and reporting schedule to evaluate progress towards the performance standards is listed in Table 2.

Table 1. Goals, Objectives, Performance Standards, and Monitoring Methods

Goals	Safety protection berm: Establish diverse and productive plant communities on the site similar to those of the surrounding area, thereby improving the appearance of the site and improving its suitability for some wildlife species. Former stockpile area: Restore natural conditions comparable to those that existed prior to material stockpiling.
Objectives	Safety protection berm: Short-term establishment of seeded grass that will not persist, allowing natural tundra plant species to colonise the site over time. Former stockpile area: Ensure adequate soil nutrients to encourage rejuvenation of native plants.
Performance Standard	Safety protection berm: By year 5, 10% cover by live vascular plants, including seeded grasses, with at least 1% cover of naturally colonising species. Species composition consisting of at least 5 naturally colonising species with 0.2% canopy cover each, on the excavated area and the gravel pad removal area. Former stockpile area: Live vascular cover 15% of that found in the surrounding, undisturbed area.
Monitoring Methods	Use Marradong Contracting Pty Ltd standard method for measuring plant vegetation cover. Establish photopoints to qualitatively assess changes in site conditions.

Table 2. Proposed schedule for application of rehabilitation treatments, site monitoring and reporting

Year	Treatment and Monitoring	Reporting
Site area closed out year	Sample and test soil for fertility and other features. Inspect site to determine extent of rehabilitation activities required. Establish photopoint markers.	None.
Year 2	Apply fertiliser and seed; quantitatively measure cover in former stockpile area; collect photo records.	Progress report.
Year 3	Measure vegetation cover and species composition, and compile a species list, using Marradong Contracting Pty Ltd standard method in seeded areas and former stockpile area. Sample soil where revegetation success appears lacking. Observe surface stability qualitatively and	Progress report

	collect photo records	
Year 4	Measure vegetation cover and species composition, and compile a species list, using Marradong Contracting Pty Ltd standard method in seeded areas and former stockpile area. Sample soil where revegetation success appears lacking. Observe surface stability qualitatively and collect photo records.	Progress report
Year 5	Measure vegetation cover and species composition, and compile a species list, using Marradong Contracting Pty Ltd standard method in seeded areas and former stockpile area. Sample soil where revegetation success appears lacking. Observe surface stability qualitatively and collect photo records.	Final report

7.2. Site Preparation

The excavated area will be prepared for restoration when it is no longer required for the Gravel Extraction Project. Inorganic overburden will be placed over the stepped benches in the excavated area side walls and allowed to form side slopes with natural angle of repose expected to be between 2:1 and 3:1 H:V.

These side slopes would be consistent height across the site to blend in with the natural landscape.

The inorganic material will be replaced in the excavated area to moderate the side slopes. The harvested organic material stockpile will be used to encourage natural species revegetation on the berm. Excess organic material that is not used, will remain stockpiled for potential use elsewhere such future use would be done in consultation with the regulatory agencies with shire approval.

The goal after gravel mining is complete is to replace the stockpiled overburden back into the excavated area to create, to the extent practicable, shallow sloping excavated area sidewalls.

7.3. Goals and Objectives

- The objective for the safety protection berm is the short-term establishment of seeded grasses that will assist in stabilising the soil surface while allowing natural colonisers to establish over time.
- The objective for the former overburden stockpile area is to ensure adequate soil nutrients to encourage rejuvenation of existing native plants, thereby improving the appearance of the site and improving its suitability for some wildlife species.

- The goal for the former stockpile area is to restore conditions comparable to those that existed prior to the stockpiling of material (Table 1).

7.4. Rehabilitation Treatments

Disturbed areas outside the excavated area will be seeded with a native grass that is short-lived and non-competitive to invasion by indigenous tundra plant species. Based on past experience, applying phosphorus fertiliser will greatly enhance establishment of seeded grasses and encourage the invasion of the site by indigenous species. An application of fertiliser is recommended as a balanced application suitable for most soils in this region.

Soil samples will be collected and nutrient analysis conducted to finalise the most appropriate fertiliser application. Samples will be collected, and the area will be inspected to determine the extent of rehabilitation treatments required.

The seeded grass is expected to reach maturity by the third growing season following seeding and to begin declining after four to five growing seasons, allowing natural colonisers to occupy the site.

7.5. Reporting

Progress reports following Marradong Contracting Pty Ltd standard format will be documented following site visits scheduled in Table 2. Reports will be provided to the local shire of Boddington if requested and in accordance with suggested reporting timelines expressed by the local shire.

7.6. Remedial Action

Rehabilitation of the extraction pit will be modelled on previous work sites in the region that have been 100% successful within the first 3 years.

If monitoring suggests that performance standards may not be met by Year 3, additional seeding, fertilising, and/or other planting approaches will be considered in consultation with 3rd party environmental representatives.

8. Site Drainage

8.1. General

Rainfall runoff from areas where the ground has been disturbed will be directed via contour drains into a settling pond. This will be established to ensure runoff does not enter the Hotham River directly.

9. Weed Management

9.1. General

The environmental objective is to:

- To prevent growth and proliferation of weeds

- To prevent the introduction of weed species as the result of operational activities

9.2. Monitoring and Reporting

Monitoring Action	Reporting Action	Responsibility
Undertake and inspection and provide a certificate certifying that all vehicles, trucks and plant are weed free (Appendix B)	Maintain a register of certified vehicles and plant	Operations Manager
Inspect site for weeds during routine site inspections	Maintain a record of weed observations (type, location and area) and dates weed spraying occurred	QHSE Manager/Designate
Conduct an annual weed survey of the extraction pit and collect photo records	Survey Report	QHSE Manager/Designate

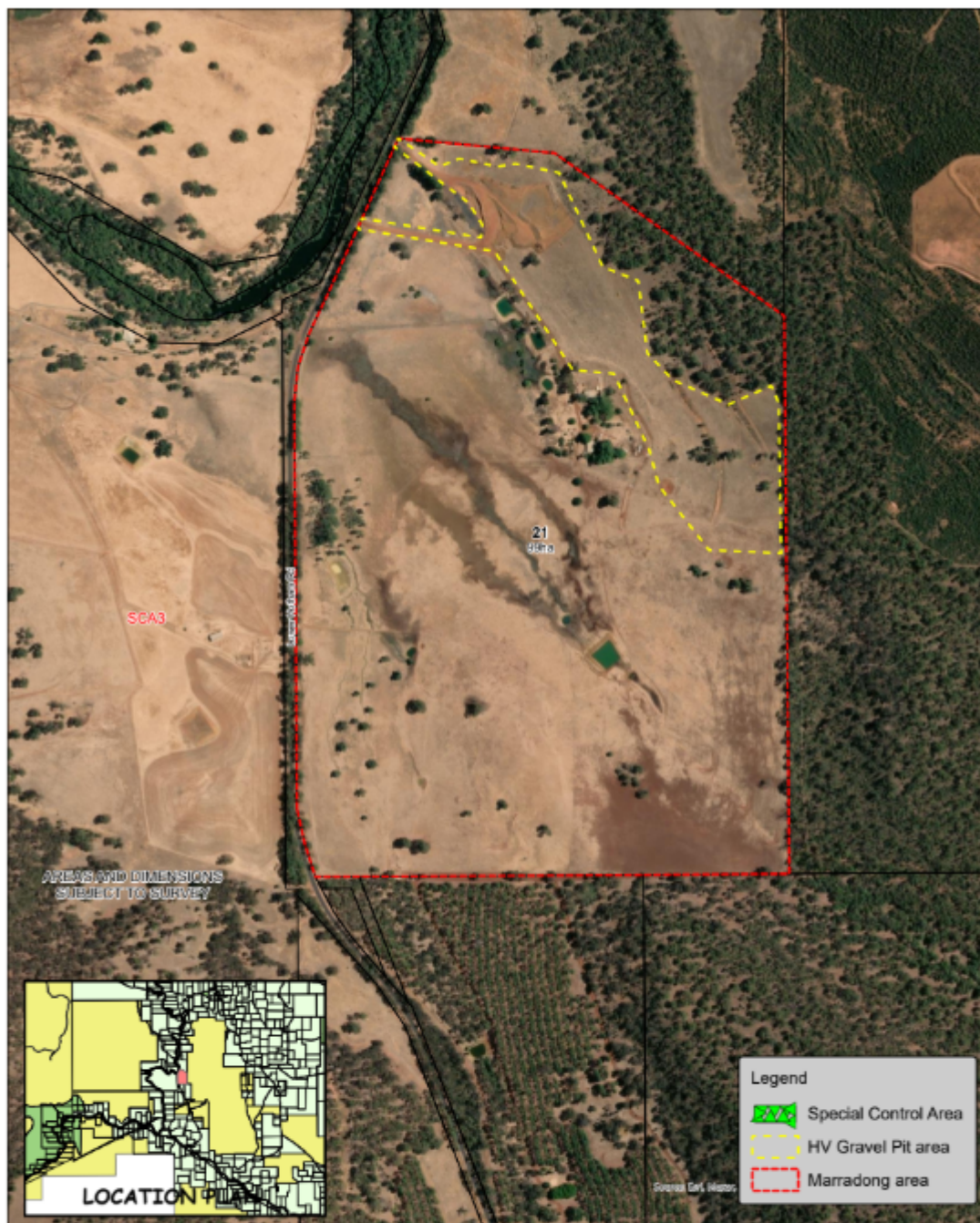
Marradong Contracting Pty Ltd QHSET Manager or designate will utilise the Marradong Contracting Environmental Management system to effectively manage weed control across the Lower Hotham Gravel Pit Extraction Site.

The following documentation:

MC-01-002 VEHICLE MACHINERY HYGIENE INSPECTION REPORT (Appendix B)

10. Appendices

Appendix A - Site Plan



SCALE at A4
1:6,000

100 50 0 100 200 300 400
Metres

PLANWEST (WA) Pty Ltd

HOTHAM VALLEY GRAVEL PIT

Lot 21 Lower Hotham Road, LOWER HOTHAM

Extension of approval from January 2015


June 2024

Appendix B - MC-01-002 Vehicle/Machinery Hygiene Inspection Report

VEHICLE / MACHINERY HYGIENE INSPECTION REPORT

Document Code: MC-01-002

Version: 05-11-2042

Inspection Report Number							
Company Name						Date	
Company Address							
Origin Location				Washdown Location			
Destination Location				GPS Point for Temporary Washdown			
Make/ Description of Heavy/GET/Other				Model			Owner 
Vehicle	Sedan/Utility	4x4/Commercial	Truck	Trailer	Dolly	Heavy - Specify	Other- Specify
Registration/ Chassis No.							

CHECKLIST - VEHICLE / MACHINERY

	Not Yet Clean	Clean		Not Yet Clean	Clean		Not Yet Clean	Clean
Interior			Tyre rims			Buckets/Blades/Scoops		
Engine Bay			Side Steps			Machine tracks & frame		
Grill			Chassis Rails			Hydraulic points		
Radiator			Axels/Diffs			Machine plates		
Wiper Recess			Suspension			Linkage attachment points		
Wheels & Spares			Fuel Tank Guards			Attachments*		
Wheel Arches			Draw Bar			Load*		
Mud Flaps			Toolboxes			Other*		

The vehicle/machinery detailed above has been inspected by a qualified inspector and is deemed to be CLEAN to National Competency Standard when signed below.

Inspection conducted at:			
Inspectors Signature		Inspectors Name	
Inspectors Certification No.		Clean Inspection Date	
Operators Signature		Operators Name	
Inspection Comments			

Development Application – 715 Lower Hotham Road, Lower Hotham – Hotham Valley Gravel Pit		
Submission	Comments	Applicant's response
1	<p>GRAVEL PIT EXTENSION LOT 21 LOWER HOTHAM ROAD</p> <p>In regard to this proposed extension we would like to voice our concern on the state of Lower Hotham Road. Extending the gravel pit will certainly increase the traffic on the road & results in more damage being done. At the moment the road is quite bad in two areas due to trucks running up & down all day long. There is signage on the road but no attempt has been made to repair the damage done which is only going to get worse.</p> <p>I don't feel safe driving on the road, I am using it quite often, the trucks drive at speed & take up most of the road.</p> <p>Thank you for the opportunity to comment</p>	<p>The extension of the gravel pit is solely a time extension not an extension of the pit area.</p> <p>The traffic movement to and from the site are intermittent depending on the demand. There are many days where there are no movements. These activity patterns are not planned to change in the future.</p> <p>The Project Site Management Plan (PSMP) clearly provides for the maintenance of the crossover from the gravel pit to the main road to the satisfaction of the local government.</p> <p>The state of Lower Hotham Road construction is acknowledged by the local government and there are imminent improvement works planned to upgrade the road.</p> <p>The gravel pit will provide the local government with raw materials to assist in these upgrades. The local government will be aware of the applicant's assistance in the on-going improvements to this route.</p> <p>The volume of traffic to and from the gravel pit is very unlikely to be the cause of any degradation of the Lower Hotham Road as it constitutes a very small percentage of the total traffic on this connector road.</p>
2	<p>I appreciate the opportunity to comment on the development application for the gravel pit extraction LOT 21 Lower Hotham rd.</p> <p>As an immediate land owner I oppose any development of the existing gravel pit due to the proximity of my boundary.</p> <p>The application lacks detail on where the expansion would take place.</p> <p>Expanding development further up the hill raises issues of erosion.</p>	<p>This submission assumes that the gravel pit will be expanded. The gravel pit approval will not extend the area of the current approval – just the approval period.</p> <p>The gravel pit operations have deliberately avoided any works near the adjacent owner's property.</p> <p>The applicant is not aware of any legitimate complaints over the last 10-year period relating to the gravel pit operations as the activities are monitored in accordance with the PSMP in relation to several aspects, including.</p> <ul style="list-style-type: none"> • Air emissions

	<p>This activity compounds the existing mining surround my property further reducing use as a lifestyle rural property.</p> <p>With current mining activity in the district I would have assumed it to be a more cost effective and safer to secure material from existing South 32 deposits.</p> <p>I would certainly like to have an opportunity to discuss further.</p>	<ul style="list-style-type: none"> • Water and drainage • Flora and Fauna • Waste management • Hazardous materials, and noise. <p>South 32 uses gravel from the Marradong gravel pit for its works.</p>
Internal Referral – Enviro Health	<p>Please see below my drafted Health comments:</p> <ol style="list-style-type: none"> 1) Has the Department of Water and Environmental Regulation (DWER) been notified of the application and provided any feedback? 2) All activities must comply with the requirements of the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997. More detail is required in the noise management plan. For example: <ol style="list-style-type: none"> a. Has an acoustic report been completed b. Are there certain hours in which material extraction activities will occur 3) Dust management plan requires more detail. For example: <ol style="list-style-type: none"> a. Who onsite is responsible for assessing when dust management is required b. Account for weather/windy conditions c. Dust suppression agents are to be sourced from a reputable supplier and does not pose harm to the Hotham River 	<p>The applicant/owners of the gravel pit –</p> <ul style="list-style-type: none"> • Have an on-going, and open, relationship with the local government. • Have complied with all the requirements of the local government. • Are aware of the need to comply with the various laws relating to operational aspects of the gravel pit and have complied with the PSMP provisions relating to those environmental factors contained therein. • The PSMP provides for a reporting mechanism that is taken seriously by the applicants.

9.1.3 Request to stay in caravan at Lot 434, HN 30 Banksia Crescent, Boddington

File Reference:	3.0031
Applicant:	Not Applicable
Previous Item:	Nil
Author:	Executive Manager Development and Community Services
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.1.3A Request to stay in caravan at Lot 434, HN 30 Banksia Crescent, Boddington.

Summary

Council is requested to consider a request as shown in Attachment 9.1.3A from the landowner of Lot 43, HN 30 Banksia Crescent to stay in a caravan while they undertake the construction of their shed and dwelling.

Background

The landowner for 30 Banksia Crescent, Boddington received a Building Permit for a shed and 3 bedroom dwelling on 22 January 2025. The owner is an approved owner-builder and is overseeing the construction process.

They have made a request to the Shire to reside in a caravan while they undertake the construction and have cited a lack of accommodation in Town as the primary reason.

Comment

Council Policy Shed / Caravan Accommodation as shown in attachment 9.1.3B allows for the occupation of a caravan for a period of 12 months provided that suitable ablutions (shower, toilet, hand basin, laundry trough) and septic are erected, and provided a building permit as an owner builder has been issued for a dwelling on the same lot.

An extension for a further six months may be considered dependent on the progress of the construction of the dwelling. The approval is also limited to land zoned Rural, Rural Smallholding and Rural Residential under Local Planning Scheme No.3.

Recent changes to the *Caravan Parks and Camping Grounds Regulations 1997* now allow Local Governments to approve a person to camp on land for a period not exceeding 24 months, subject to certain conditions. There is also no longer a requirement for a person to have a valid building permit for a dwelling as was previously the case.

In this situation, the only inconsistency with the Council Policy is that the subject land is located within the townsite on land zoned residential.

The applicant has advised they are currently residing in the Boddington Caravan Park, but understand the maximum stay for short-stay occupants is three months, and they are required to be away from the park for a period of three months before they can return. They have obtained all of the necessary approvals for their shed and dwelling, and propose to park the caravan within the shed which will minimise any visual impacts. It is recommended that Council support the application.

Consultation

Nil

Strategic Implications

Aspiration Place
Outcome 7 Population growth through responsible development and affordable housing.

Legislative Implications

Caravan Parks and Camping Ground Regulations 1997

Policy Implications

Council Policy Shed / Caravan Accommodation

Financial Implications

Nil

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Occupation of the caravan is considered not in keeping with the character of the area and not consistent with other development in the locality.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Issue a temporary approval limited to 24 months or when the dwelling is complete, whichever occurs sooner.

Officer Recommendation and Council Decision

COUNCIL RESOLUTION 8/25

Moved: Cr E Smalberger

Seconded: Cr P Carrotts

That Council approve the request from the owner of 30 Banksia Crescent, Boddington to permit camping on site for a period of up to twenty four months in a caravan only, provided that suitable ablutions (shower, toilet, hand basin, laundry trough) are available and connected to sewer.

Carried: 6-1

For: Cr G Ventris, Cr E Smalberger, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Cr H Prandl

From: [REDACTED]
To: [Records Department](#)
Cc: [REDACTED]
Subject: 30 banksia Grove boddington
Date: Sunday, 12 January 2025 10:36:15 PM

You don't often get email from r.dickens@bigpond.com. [Learn why this is important](#)

Hi

We would like to put a proposal to stay on our property 30 Banksia Grove in a caravan
As there is a lack of accommodation in Boddington.
During the process of us building our property.
Documentation is all in progress at the moment.

Your consideration will be greatly appreciated

Regards

[REDACTED]

Sent from my Galaxy

9.1.4 Amended Council Policy Shed / Caravan Accommodation

File Reference:	2.015
Applicant:	Not Applicable
Previous Item:	Ordinary Council Meetings 115/20 25/23
Author:	Executive Manager Development and Community Services
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.1.4A Amended Council Policy Shed / Caravan.

Summary

Council is requested to adopt the amended Council Policy Shed / Caravan Accommodation as contained in Attachment 9.1.4A.

Background

Council previously adopted Council Policy Shed / Caravan Accommodation as contained in Attachment 9.1.3B on 30 September 2020. Council later amended the Policy on 23 March 2023.

Comment

The initial purpose of the policy was to establish guidelines concerning the occupation of temporary accommodation during the construction of a residence, and to control the use of caravans and sheds as long term temporary accommodation. The Policy allowed for camping on a site for a period of up to twelve months in a caravan only, provided that suitable ablutions (shower, toilet, hand basin, laundry trough) and septs are erected, and provided a building permit as an owner builder has been issued for a dwelling on the same lot.

An extension of six months can be considered dependent on the progress of the construction of the dwelling. Camping in a shed was limited to three days but camping in a caravan located in a shed could be considered as per above.

The approval was limited to the Rural, Rural Smallholding and Rural Residential areas only.

Recent changes to the *Caravan Parks and Camping Grounds Regulations 1997* now allow Local Governments to permit camping on land for period of up to twenty four months. There is also no longer a requirement for a valid building permit to be in place for a dwelling as was previously the case.

The number of days a person with the legal right to occupy the land may camp without an approval has also increased from three to five.

The Shire is receiving enquiries from individuals seeking to temporarily live in caravans on private property. Given the current housing situation, it is recommended that the Policy be amended to provide greater flexibility and align with the Regulations.

Primary changes are:

1. Delete “during construction of residence” from the purpose of the Policy
2. Include that an application for temporary accommodation is required
3. Increase the ability to camp in a caravan from twelve months to twenty four months, and remove the six month extension.
4. Caravan must be connected to sewer or an approved on-site waste water treatment system.

5. Policy applies across the district, rather than just the rural, rural smallholding and rural residential zones.

Consultation

Nil

Strategic Implications

Aspiration Outcome 7 Place
Population growth through responsible development and affordable housing.

Legislative Implications

Caravan Parks and Camping Ground Regulations 1997

Policy Implications

Council Policy Shed / Caravan Accommodation

Financial Implications

Nil

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Occupation of the caravan is considered not in keeping with the character of the area and not consistent with other development in the locality.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Issue a temporary approval limited to 24 months or when the dwelling is complete, whichever occurs sooner.

Officer Recommendation

That Council adopt the amended Council Policy Shed / Caravan Accommodation.

Alternative motion

COUNCIL RESOLUTION 9/25

Moved: Cr P Carrotts

Seconded: Cr J van Heerden

That Council defers the item to allow further consideration of the policy implications.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley,
Cr J van Heerden

Against: Nil

Purpose

The purpose of this Policy is to establish guidelines concerning the occupation of temporary accommodation and to control the use of caravans and sheds as short and long term temporary accommodation.

Scope

This Policy assists Shire of Boddington (Shire) Council members and employees in the exercise of discretion in respect to applications for temporary accommodation.

Definitions

Term	Meaning
Policy	This Shire of Boddington policy titled "Shed/Caravan Accommodation".

Policy Statement

The Shire is to upon receipt of an application for temporary accommodation under r.11A of the *Caravan Parks and Camping Ground Regulations 1997* :

- Permit camping on site for a period of up to twenty four months in a caravan only, provided that suitable ablutions (shower, toilet, hand basin, laundry trough) are available and connected to sewer or an approved on-site wastewater treatment system
- Not allow camping in a shed for any period of time greater than three days in any twenty eight day period, but allow camping in a caravan located within a shed provided that suitable ablutions are available and connected to sewer or an approved on-site wastewater treatment system.
- This Policy applies to all zoned land under the Shire of Boddington Local Planning Scheme No.3.

Responsible Officer	Executive Manager Development and Community Services
History	Adopted 30 September 2020 (Resolution 115/20) Amended 23 March 2023 (Resolution 25/23)
Delegation	
Relevant Legislation	Caravan Parks and Camping Grounds Regulations 1997
Related Documentation	Shire of Boddington – Local Planning Scheme No.3

Purpose

The purpose of this Policy is to establish guidelines concerning the occupation of temporary accommodation ~~during the construction of a residence~~ and to control the use of caravans and sheds as short and long term temporary accommodation.

Scope

This Policy assists Shire of Boddington (Shire) Council members and employees in the exercise of discretion in respect to applications for temporary accommodation.

Definitions

Term	Meaning
Policy	This Shire of Boddington policy titled "Shed/Caravan Accommodation".

Policy Statement

~~Council~~ The Shire is to upon receipt of an application for temporary accommodation under r.11A of the Caravan Parks and Camping Ground Regulations 1997:

- ~~Permit~~ Allow camping on site for a period of up to ~~twenty four~~ four months in a caravan only, provided that suitable ablutions (shower, toilet, hand basin, laundry trough) are available and connected to sewer or an approved on-site wastewater treatment system ~~and septic are erected and provided a building permit as an owner builder has been issued for a dwelling on the same lot;~~
- ~~Consider an extension for a further six months dependent on the progress of the construction of the dwelling;~~
- Not allow camping in a shed for any period of time greater than three days in any twenty eight day period, but allow camping in a caravan located within a shed provided that suitable ablutions are available and connected to sewer or an approved on-site wastewater treatment system.
 - ~~and septic are erected and provided a building permit as an owner builder has been issued for a dwelling on the same lot; and~~
- ~~Limit the approval for camping in this policy to the zones of Rural, Rural Residential, and Rural Small Holding, as per Town Planning Scheme No. 3~~ This Policy applies to all zoned land under the Shire of Boddington Local Planning Scheme No.3.

Responsible Officer	Executive Manager Planning Development <u>Development and Community Services</u>
History	Adopted 30 September 2020 (Resolution 115/20) Amended 23 March 2023 (Resolution 25/23)

Delegation	
Relevant Legislation	Caravan Parks and Camping Grounds Regulations 1997
Related Documentation	Shire of Boddington – Local Planning Scheme No.3

9.2 CHIEF EXECUTIVE OFFICER

9.2.1 Local Government Act Reform Consultation on CEO KPI's and Online Registers

File Reference:	2.00234
Applicant:	Not applicable
Previous Item:	Nil
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.2.1A DLGSC Consultation Paper 9.2.1B Draft Submission

Summary

Council is requested to consider the Shire of Boddington's position in relation to proposed new Regulations in relation to Chief Executive Officer (CEO) key performance indicators, and the draft requirements regarding the publishing of online registers.

Background

The Department of Local Government, Sport and Cultural Industries (DLGSC) has prepared and circulated for comment, the proposed new Local Government Regulations Amendment Regulations 2024 as part of its reform of the Local Government Act 1995.

The DLGSC consultation paper and summary of proposed changes in relation to requirements for CEO employment standards, Key Performance Indicators (KPIs) and online registers is contained in Attachment 9.2.1A.

Comment

It is recommended that the Shire presents a submission in relation to the following concerns pertaining to the requirements for CEO KPI's and the publishing of online registers:

- CEO KPI's

The proposed requirements around publishing the contents of Local Government CEO's performance review is likely to create public and social media accountability that other public sector leaders do not face. As performance outcomes are often linked to complex circumstances including external approvals and legislative changes, the likelihood of misinterpretation of performance outcomes is high. This level of exposure will decrease the attractiveness of the CEO role, and may lead to an issue with both retention and attraction of CEO's across the local government sector.

- Lease Register

The requirement to publish rent amounts may cause issues between tenants and create conflict with Shire staff. Due to the different market valuations, the rent payable may vary for each tenant and it is anticipated there may be some confusion/disputes if tenants see the varying amounts being paid. This will impact relationships between community members, as well as creating distrust and conflict between lessees and Shire staff. While it is acknowledged that the register is not to disclose the names of tenants in regard to residential tenancies, this will not adequately protect the privacy of individuals in smaller towns.

The definition of a lease is currently very broad, and should be defined to ensure that leasing is not referring to casual hirers of community facilities.

- Grants and Sponsorship Registers

The requirement to publish all grants and sponsorships over \$500 is considered to be onerous and without public benefit. \$500 is considered immaterial, with \$5,000 being considered a suitable threshold.

The draft requirements require the register to be developed retrospectively for a period of 5 years (from 1 July 2020). It is considered that the register should only contain grants and sponsorship details from the commencement of the next financial year, being 1 July 2025.

- Goods and Services

The requirement to publish all procurements over \$50,000 is considered to be onerous in relation to standard procurement. In addition, all payments are already publicly available through access to the Council Agendas. If it is considered necessary to duplicate the information in a register, it is suggested that the threshold for the register be \$100,000.

The draft submission in relation to the above items is contained in Attachment 9.2.1B.

Consultation

The proposed Regulations were discussed with Council at the February 2025 Concept Forum.

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary leadership and responsible governance.
Objective 12.1	Maintain a high standard of leadership, corporate governance and customer service.

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The risks include the lack of adequate resourcing to undertake the requirements of the proposed reforms, and the public nature of lease registers, which may cause concern from current or future lessees.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational, compliance, interruption to service.
Risk Action Plan (controls or treatment proposed)	No further actions proposed.

Officer Recommendation and Council Decision

COUNCIL RESOLUTION 10/25

Moved: Cr H Prandl

Seconded: Cr P Carrotts

That Council authorise the Chief Executive Officer to lodge a response to the DLGSC consultation as contained in Attachment 9.2.1B, as the Shire of Boddington's submission.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Nil



Department of
**Local Government, Sport
and Cultural Industries**



CEO KPIs and online registers consultation

Local Government Reform

Background

The *Local Government Amendment Act 2023* (2023 Amendment Act) was passed by Parliament in May 2023. It implemented several key reforms, particularly relating to local government elections. The 2023 Amendment Act also brought about the following changes which are yet to commence:

- Requirements for local government CEO's performance criteria and performance reviews to be published.
- A requirement for local governments to publish and maintain registers on their website.

In order to implement these reforms, the WA Government has drafted the Local Government Regulations Amendment Regulations 2024 which will implement these reforms. These draft regulations are now available for public comment. This explanatory paper sets out what these regulations will require and intend to achieve.

The Department of Local Government, Sport and Cultural Industries (DLGSC) invites local governments, council members, CEOs, local government employees and members of the community to consider the proposed regulations and provide feedback. The feedback received will inform the finalisation of draft regulations and the practical measures to implement and enforce the legislative requirements.

Submissions can be made to DLGSC's Act Review team by:

- email to actreview@dlgsc.wa.gov.au or
- post to:
DLGSC Act Review — Consultation on regulations
PO Box 8349
PERTH BUSINESS CENTRE WA 6849

Your say and your privacy

Submissions will be treated as public documents unless explicitly requested otherwise. A summary of feedback will be released publicly after the consultation period has closed.

If you do not consent to your submission being treated as a public document, you should mark it as confidential, or specifically identify the confidential information, and include an explanation.

Please note, even if your submission is treated as confidential by DLGSC, it may still be disclosed in accordance with the requirements of the *Freedom of Information Act 1995* (WA) or any other applicable written law.

DLGSC reserves the right to redact any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.

Chief Executive Officer (CEO) matters

Part 2, Division 3 of the draft regulations makes amendments to the Local Government (Administration) Regulations 1996 (Admin Regulations) relating to local government CEOs. This will revise the existing local government CEO employment standards and allow for the publication of key performance indicators (KPIs) in relation to a CEO.

One of the fundamental roles of the council is the employment and management of the local government's CEO. These amendments seek to provide greater guidance and on issues of CEO contract renewal, CEO performance reviews and termination of CEO employment.

1. CEO employment standards (amending regulations 4, 7 to 14)

Schedule 2 of the Admin Regulations contains the model standards for CEO recruitment, performance and termination. The following key changes have been made to clarify the arrangements around the employment of a local government CEO:

- The independent member of a CEO selection panel cannot be a council member of another local government; and must be drawn from the list prepared by the Departmental CEO (Director General of DLGSC).
- Clarifying the requirement that if a CEO has held their position for 10 years or more, that their contract may not be varied to extend their term and may not be renewed unless a selection process for a CEO is undertaken and they are the successful candidate.
- Requiring a local government in addition to certifying that a recruitment or termination process was consistent with the CEO standards, that a CEO contract renewal was consistent with the standards.
- In order to facilitate the publication of CEO performance criteria and reviews, providing standards in respect of performance criteria.
- Inserting provisions to clarify the application of the standards to terminations during a probationary period.

The Director General will establish a pool of suitable people to be the independent member of a CEO selection panel which will be published on the DLGSC website. Additionally:

- To be appointed to the pool of potential independent members of a CEO selection panel, the members of that panel must give certain undertakings to the Director General regarding to manage conflicts of interest.
- The independent member of a CEO selection panel must declare their interest and resign from a CEO selection panel if they have what would be considered a financial or impartiality interest in that CEO selection process.
- The independent member of a CEO selection panel can be paid and reimbursed expenses as though they are an independent member of a committee.

2. CEO KPIs (amending regulations 5, 6 and 13)

The CEO holds an important operational and financial role in the local government as head of the administration. Allowing the community to view progress against CEO KPIs is another measure of confidence to track how a local government is performing overall. CEOs will also be provided with the opportunity to respond to balance the equation. This approach recognises that complex

factors may be at play, not all of which are within the CEO's control. By providing a standardised measurement methodology in the regulations, it will become easier to compare trends across the sector.

Clause 15A of the CEO standards in Schedule 2 will provide that a CEO performance criterion (both contractual and additional) must contain:

- the aspect of the CEO's role to which the performance criteria applies
- the indicator that will be used to assess the performance against that criteria
- the target to be achieved in order for the performance criteria to be met
- the evidence which will be used for determining whether the target is achieved.

New regulation 18AA has been inserted regarding the content of a CEO's performance review report, which must rate the following against each criterion:

- What was the target to be achieved?
- Was the target:
 - achieved
 - not achieved or
 - achievement could not be determined.
- If the target was not achieved, whether this was beyond the CEO's control and why?
- If no determination could be made, why?

Regulation 18FAA requires that the performance criteria of a CEO must be published with the minutes of the meeting of the council where criteria was approved, either as part of the CEO's contract approval, or as an approval of additional criteria.

Reports on the CEO's performance, including the CEO's response, are to be published with the minutes of the meeting at which that performance review was conducted.

Online registers

The 2023 Amendment Act inserted new section 5.96B which will require local governments to maintain the following series of prescribed registers:

- leases that the local government is party to
- grants of money that a local government makes to other persons or businesses
- contracts for goods and services the local government is a party to
- development applicant contributions, accounting for funds collected such as cash-in-lieu for public open space and car parking.

These registers intend to provide transparency to the public and improve local government record keeping. All registers must be published on the local government's website and be updated every 3 months.

1. Leasing register (draft regulation 29F)

The register of leases the local government is party to will include all leases, licences to occupy or tenancy agreements that are current or in holding over. It is intended to capture information regarding these leasing arrangements for public understanding of what the local government is using the community's property for. This register would include both where the local government leases property to other persons, or leases property from other persons.

The regulations will require a leasing register to capture the details of lease, licences to occupy and tenancy agreements that the local government is party to the:

- type of agreement (either a residential tenancy agreement, a retail shop agreement or another type of agreement)
- name of the parties to the agreement
- if the local government is the lessee or lessor
- address of that property or other details that identify the property
- a summary of the permitted use under the lease
- date the lease or licence was entered into
- details about when that lease might end, such as the original fixed expiry date, details of any extensions, or the grounds for which it might be terminated
- amount of rent payable on an annual basis for that lease or licence.

Where property is a residential tenancy, names of the tenants are not to be listed.

2. Grants and sponsorship register (draft regulation 29G)

The register of grants of money a local government gives out will also include sponsorship arrangements within the previous five-year period. This provides transparency to the community about where money is being spent for a purpose that does not always result in a return for the local government.

This register also addresses some of the matters arising from the Inquiry into the City of Perth around grants and sponsorship programs run by local governments.

Grants or sponsorships include monetary grants and in-kind grants such as free venue hire. This register also assumes that local governments are undertaking prudent governance measures in managing their grants and sponsorship including:

- having written agreements with the parties receiving grants or sponsorship
- requiring a grant or sponsorship recipient to acquit or otherwise report on the spending on the money to the satisfaction of the local government.

The regulations will require a grants and sponsorship register to capture the details of any grants or sponsorship the local government has provided and include the following details:

- the date the grant or sponsorship agreement was entered into
- a summary of the grant or sponsorship purpose
- the name of the grant or sponsorship recipient.
- the total value of the grant or sponsorship, including monetary value and any in-kind support or waiver of fees and charges provided by the local government
- the final report date (if any) for the recipient to report on their spending
- if that date has passed, whether relevant reports or acquittals have been received.

This register does not need to include sponsorship or grant agreements which are more than 5 years old or worth less than \$500.

3. Applicant contributions register (draft regulation 29H)

This register is for funds currently held by a local government that have arisen as a contribution from a development application, such as for public art, car parking, public open space or under a

formal development contribution plan. It promotes good record keeping and transparency for the public and applicants in knowing that such money is being appropriately kept and spent.

The regulations will require a register of development contributions and cash in lieu payments to be kept and published, which must include the following details:

- name of the party that gave the money
- address or description of the development location
- contribution purpose
- contribution amount
- date of payment
- date the local government must spend the money by (if applicable)
- amount of interest earned
- list of each item (infrastructure or facility) the money was spent on, including the amount or percentage of the contribution that was attributed to that infrastructure or facility.

A local government may omit the money from the register 5 years after the contribution is no longer held in either its municipal, trust or reserve fund because it has been expended or refunded.

4. Good and services contracts register (draft regulation 29I)

This register is for goods and services contracts that a local government is party to. It includes all ongoing, active goods and services contracts.

Recommendation 288 of the *Inquiry into the City of Perth* recommended that this register covers contracts with a value of \$50,000 (GST inclusive) or more. It will cover all forms of goods and services contracts including those obtained in accordance with the local government's purchasing policy, through a public tender or a tender exemption.

The register promotes good record keeping, transparency for the public and allows potential suppliers and service providers sufficient time to plan when big contracts are advertised for tender.

The regulations will require a register of contracts for goods and services to be kept and published, which must include the following details:

- a) supplier name
- b) whether the contract arose from a tender process and if not, a summary of the method by which the supplier was chosen
- c) the contract start date
- d) a summary of the goods and services to be provided
- e) whether the contract has a fixed period, the date that period ends, including contract extensions
- f) contract variations, including when and for what purpose
- g) funds spent by the local government under that contract and the expected amount remaining to be paid.

Contracts worth less than \$50,000 do not need to be listed on the register. However, contracts with the same supplier with a similar purpose which cumulatively add up to \$50,000 need to be listed. Contracts that have ended do not need to be listed.



Department of Local Government,
Sport and Cultural Industries
PO BOX 8349
Perth Business Centre WA 6849
Email: actreview@dlgsc.wa.gov.au
Website: www.dlgsc.wa.gov.au

Submission on CEO KPI's and Online Registers

Chief Executive Officer KPIs

Increased Public Scrutiny and Accountability

The proposed requirement to publish Local Government CEOs' performance reviews would subject them to an unprecedented level of public and social media scrutiny, a burden not imposed on other public sector executives. Given that CEO performance is often influenced by external factors such as legislative changes and approvals beyond their control, there is a high risk of misinterpretation. This heightened exposure may deter qualified professionals from pursuing or remaining in CEO roles, exacerbating challenges in retention and recruitment across the local government sector.

Accountability Measures

Local Government CEOs would face disproportionate levels of scrutiny compared to their counterparts in other government agencies, where KPI reporting is typically managed internally or presented in aggregate. This creates an inequitable accountability framework, where local government CEOs are singled out for a level of transparency not required elsewhere in the public sector.

Impact on Leadership Morale and Recruitment

Publicly disclosing performance reviews exposes CEOs to undue criticism, often lacking proper context. Social media and public discourse may attribute blame to CEOs for issues beyond their control, leading to diminished trust in leadership and decreased morale. The risk of reputational damage could deter high-calibre candidates from pursuing local government CEO roles, resulting in a decline in leadership quality.

Oversimplification of Performance Metrics

CEO performance is affected by numerous external variables, including legislative amendments, economic conditions, and unforeseen events. Publicly summarising performance outcomes oversimplifies these complexities, increasing the likelihood of misinterpretation and reputational harm.

Negative Social Media Influence

Releasing detailed performance reviews may lead to sensationalised media coverage and viral criticism. Social media often intensifies negativity, potentially damaging the reputations of both individual CEOs and their respective Councils. This could discourage innovation and long-term strategic decision-making, as leaders may become overly focused on short-term metrics to avoid public backlash.

Operational Disruptions

The obligation to publicly report KPIs may shift CEOs' focus away from long-term strategic goals, instead prioritising short-term, high-visibility outcomes. This could lead to governance decisions driven more by public perception than by sustainable community benefits.

Registers

General Comment

Registers should commence from 1 July 2025, without retrospective requirements unless justified with clear rationale. The reform agenda aimed to reduce unnecessary red tape, and imposing retrospective compliance contradicts this objective.

Lease Register

Publication of Rent Amounts:

Revealing rent amounts may lead to disputes among tenants and place additional strain on Shire staff. Differences in market valuations could cause confusion and conflict, as tenants may not have access to the full context behind rental decisions. While tenant names are excluded from residential lease disclosures, this safeguard may not be sufficient to protect individuals' privacy in smaller communities.

Definition of Lease:

The current definition appears overly broad and should be refined to clarify that it does not apply to casual hirers of community facilities.

Application to Caravan Parks and Facility Hire:

- Clarity is required to determine whether these regulations apply to long-term or medium-term stays in caravan parks.
- It is currently undetermined whether high-frequency agreements, such as sports court bookings or gym memberships, would be unintentionally captured under this definition.

Impact on Commercial Property Returns:

Publicly disclosing lease values may undermine local governments' ability to achieve competitive commercial returns, and make it less attractive for businesses to enter into commercial arrangements with a local government. A more appropriate approach may be maintaining the information in a confidential record accessible to auditors and oversight bodies.

Grants and Sponsorship Register

Threshold Amount:

Requiring publication of grants and sponsorships over \$500 is unnecessarily burdensome and provides little public benefit. A more appropriate threshold would be \$5,000, ensuring meaningful accountability without excessive administrative burden.

Retrospective Compliance:

Notwithstanding the general comment to eliminate retrospective requirements for all registers, the requirement to backdate this register for five years (to 1 July 2020) would be particularly burdensome due to the information not necessarily being easily extracted from information sources.

Goods and Services Register

Procurement Threshold:

The proposed \$50,000 threshold for publishing procurement transactions is considered excessive, given that procurement information is already accessible through Council Agendas. If

duplication is deemed necessary, a threshold of \$100,000 would be more appropriate to reduce administrative burden while maintaining transparency.

9.3 CORPORATE SERVICES

9.3.1 Payment Listing

File Reference:	3.0070
Applicant:	Nil
Previous Item:	Nil
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.3.1A List of Payments ending 31 December 2024 9.3.1B List of Payments ending 31 January 2025

Summary

The list of payments for the month ending 31 December 2024 and 31 January 2025 is presented for noting by Council.

Background

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund.

In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Comment

The List of Payments have been made in accordance with Council's adopted budget, and statutory obligations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government (Financial Management) Regulations 1996 - Reg 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

Policy Implications

Nil

Financial Implications

As disclosed within the payment listing.

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation and Council Decision

COUNCIL RESOLUTION 11/25

Moved: Cr P Carrotts

Seconded: Cr A Ryley

That Council receive the list of payments for the month ending 31 December 2024 and 31 January 2025 as presented.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Nil

SHIRE OF BODDINGTON - LIST OF PAYMENTS - DECEMBER 2024

Chq/EFT	Date	Name	Description	Amount
17693	03/12/2024	WATER CORPORATION	APPLICATION FEE -STANDPIPE RELOCATION	6,013.21
17694	06/12/2024	SHIRE OF BODDINGTON	PETTY CASH REIMBURSEMENT	6.00
17696	13/12/2024	SHIRE OF BODDINGTON	BSL COMMISSION NOVEMBER 2024	35.00
EFT27295	06/12/2024	AUSTRALIA POST ACCOUNTS RECEIVABLE	POSTAGE NOVEMBER 2024	612.28
EFT27296	06/12/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA)	2024/2025 AFFILIATE MEMBERSHIP	112.50
EFT27297	06/12/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	100.76
EFT27298	06/12/2024	LANDGATE	ONLINE LAND ENQUIRY	190.25
EFT27299	06/12/2024	FOOT PRINT (WA) PTY LTD	TRI FOLD BROCHURES	737.00
EFT27300	06/12/2024	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1,565.85
EFT27301	06/12/2024	ECOSCAPE AUSTRALIA PTY LTD	BODDINGTON TOWN HALL CARPARK VISUALISATION	2,816.00
EFT27302	06/12/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	1,000.00
EFT27303	06/12/2024	ZIRCADATA PTY LTD	STORAGE FEES	100.79
EFT27304	06/12/2024	GABBI STURTRIDGE	REIMBURSEMENT FOR CHRISTMAS CELEBRATION ITEMS	141.65
EFT27305	06/12/2024	ACCESS LIFE	STRENGTH FOR LIFE COACH FEES	640.00
EFT27306	06/12/2024	BODDINGTON MINI SKIPS	COLLECT & EMPTY SKIP BINS	4,229.50
EFT27307	06/12/2024	SHIRE OF NARROGIN	BUILDING SERVICES NOVEMBER 2024	3,606.00
EFT27308	06/12/2024	BODDINGTON BAKEHOUSE	BUSINESS AFTER HOURS GIFT VOUCHERS	100.00
EFT27309	06/12/2024	J & M REID EARTHMOVING PTY LTD	WORK AT THE BODDINGTON CEMETERY	726.00
EFT27310	06/12/2024	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS	285.93
EFT27311	06/12/2024	SATIO PTY LTD	HOTHAM PARK TOILET BLOCK CCTV	32,169.59
EFT27312	06/12/2024	BODDINGTON SUPERMARKET PTY LTD	YOUTH CENTRE PURCHASES NOVEMBER 2024	628.40
EFT27313	06/12/2024	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	354.38
EFT27314	06/12/2024	GFG TEMPORARY ASSIST	TEMPORARY PERSONNEL SUPPORT	5,016.78
EFT27315	06/12/2024	MANDURAH PSYCHOLOGICAL SERVICES P/L	EAP SERVICE FEE	225.50
EFT27316	06/12/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT 20 POLLARD ST	652.66
EFT27317	06/12/2024	TRUE CIVIL CONSULTING	CARAVAN PARK CIVIL DESIGN	29,788.00
EFT27318	06/12/2024	SNAP MIDLAND	POOL INSPECTION REPORT BOOKS	575.00
EFT27319	06/12/2024	BODDINGTON DINER	CATERING SERVICES	367.50
EFT27320	06/12/2024	FETCH PRINT	SIGNAGE	3,916.00
EFT27321	06/12/2024	REBUS RESTROOMS	RANFORD POOL TOILET BUILDING	22,000.01
EFT27322	06/12/2024	REECE AUSTRALIA PTY LTD	POOL GRATING WAVE DRAINS	856.08
EFT27323	06/12/2024	RODNEY & WENDY MACKENZIE	REFUND OF STANDPIPE KEY	115.00
EFT27324	06/12/2024	JASON PAUL HAUGHIE	REFUND OF KEY BOND	115.00
EFT27325	06/12/2024	STEWART & HEATON PTY LTD	PROTECTIVE WEAR	848.22
EFT27326	06/12/2024	G B GILLESPIE & SONS PTY LTD	REMOVAL OF OLD LIGHTING TOWERS	10,985.70
EFT27327	06/12/2024	WESTRAC EQUIPMENT WA PTY LTD	SERVICE ON CATERPILLAR GRADER BT002	6,331.80
EFT27328	06/12/2024	CHUBB FIRE & SECURITY PTY LTD	MONTHLY FIRE PANEL SERVICING	330.00
EFT27329	06/12/2024	VISIMAX	REPTILE CAPTURE KIT	723.60
EFT27330	06/12/2024	SOUTH WEST FIRE UNITS	VEHICLE SERVICE QUINDANNING 2.4B	14,362.32
EFT27331	10/12/2024	JENNIFER FRASER	REFUND OF RENTAL & PET BOND	1,120.00
EFT27332	13/12/2024	ADVANTAGE ENVIRONMENTAL PEST	PEST CONTROL VARIOUS BUILDINGS	1,135.75
EFT27333	13/12/2024	BODDINGTON TYRE SERVICE	2 NEW TYRES	586.00
EFT27334	13/12/2024	TANIA MARIE DAWSON	BODDFIT MEMBER INDUCTIONS	210.00
EFT27335	13/12/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	106.73
EFT27336	13/12/2024	NEWMONT BODDINGTON GOLD	RENT 25 FARMERS AVE	1,300.00
EFT27337	13/12/2024	SHERIDAN'S	STAFF NAME BADGES	212.86
EFT27338	13/12/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES NOVEMBER 2024	1,870.00
EFT27339	13/12/2024	VOLT AIR PTY LTD	UPGRADE OF AIR CON VISITOR CENTRE,NEW AIR CON BBFB	19,240.00
EFT27340	13/12/2024	FILTERS PLUS (WA)	HYDRAULIC OIL	1,520.64
EFT27341	13/12/2024	RETRO ROADS	FORREST STREET LINE MARKING	5,461.79
EFT27342	13/12/2024	PERTH BOUNCY CASTLE HIRE	ACTIVITIES FOR THE CHRISTMAS EVENT	6,519.70
EFT27343	13/12/2024	BODDINGTON PROGRESS GROUP INC	BODDINGTON INFORMATION CENTRE PROJECT	40,000.00
EFT27344	13/12/2024	WA FLAGS AND BANNERS	FLAGS	993.30
EFT27345	13/12/2024	BODDINGTON BAKEHOUSE	CATERING SERVICES	200.00
EFT27346	13/12/2024	SCAVENGER SUPPLIES PTY LTD	PROTECTIVE WEAR	1,292.50
EFT27347	13/12/2024	PROMPT SAFETY SOLUTIONS	QUARTERLY WHS TOOLBOX MEETING	1,210.00
EFT27348	13/12/2024	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR NOVEMBER 2024	712.90
EFT27349	13/12/2024	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	461.43
EFT27350	13/12/2024	LINDA HOWLETT	ENTERTAINMENT FOR SENIORS WEEK	100.00
EFT27351	13/12/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT THE TOWN HALL	418.00
EFT27352	13/12/2024	PAINT ME PRETTY	CHRISTMAS EVENT - FACE PAINTING	175.00
EFT27353	13/12/2024	INTERNODE PTY LTD	BROADBAND SERVICE - MEDICAL CENTRE	109.99
EFT27354	13/12/2024	VANGUARD PRINT	DISCOVER BODDINGTON BOOKLET	1,490.90
EFT27355	13/12/2024	YARNING CIRCLES WA	DARMINNING BOUGH SHELTER WORKS	8,514.00
EFT27356	13/12/2024	WOODLANDS DISTRIBUTORS	RANFORD POOL PROJECT	34,230.90
EFT27357	13/12/2024	SNAP MIDLAND	REFUSE SITE & TRUCK HAULAGE NCR BOOKS	905.00
EFT27358	13/12/2024	WORKSCREEN MEDICAL PTY LTD	PRE-EMPLOYMENT MEDICAL	258.50
EFT27359	13/12/2024	CONTRACT AQUATIC	POOL MANAGEMENT FEE DECEMBER 2024	15,000.00
EFT27360	13/12/2024	FETCH PRINT	TOURISM SIGNAGE	1,859.00
EFT27361	13/12/2024	DEBBIE'S CULTURAL CONSULTING	CHRISTMAS EVENT - WELCOME TO COUNTRY	600.00
EFT27362	13/12/2024	WA RETICULATION SUPPLIES	IRRIGATION SUPPLIES	755.40
EFT27363	13/12/2024	AKEBA PTY LTD	PETROL POWERED AIR COMPRESSOR	4,796.00
EFT27364	13/12/2024	AVON WASTE	RUBBISH SERVICES NOVEMBER 2024	13,473.15
EFT27365	13/12/2024	GREG DAY MOTORS	FUEL NOVEMBER 2024	8,325.04
EFT27366	13/12/2024	READYTECH	ANNUAL SUBSCRIPTION 2024/2025	19,012.63
EFT27367	13/12/2024	DEPT. OF MINES,INDUSTRY REGULATION AND SAFETY	BSL NOVEMBER 2024	458.20
EFT27368	13/12/2024	THOMPSON BUILDING INDUSTRIES	INSTALLATION OF CHRISTMAS LIGHTS	480.00
EFT27369	20/12/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	674.17
EFT27370	20/12/2024	LANDGATE	RURAL UV INTERIM VALUATION	94.36

SHIRE OF BODDINGTON - LIST OF PAYMENTS - DECEMBER 2024

Chq/EFT	Date	Name	Description	Amount
EFT27371	20/12/2024	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS NOVEMBER 2024	1,418.75
EFT27372	20/12/2024	JLT RISK SOLUTIONS PTY LTD	REGIONAL RISK COORDINATOR FEES	2,183.50
EFT27373	20/12/2024	PORTER CONSULTING ENGINEERS	DETAILED DESIGN - HARVEY-QUINDANNING RD	8,068.50
EFT27374	20/12/2024	MAHLON G REID	SPONSORSHIP DONATION	500.00
EFT27375	20/12/2024	SEEK LIMITED	ADVERTISING SUBSCRIPTION	18.43
EFT27376	20/12/2024	J M SALES	LAWN EDGER	990.00
EFT27377	20/12/2024	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	1,193.99
EFT27378	20/12/2024	BODDINGTON PLAYGROUP	COMMUNITY CHRISTMAS CELEBRATIONS	300.00
EFT27379	20/12/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES DECEMBER 2024	306.93
EFT27380	20/12/2024	ROBERT ALBERT MUNRO JONES	ANNUAL HONORARIUM	5,000.00
EFT27381	20/12/2024	G & D Lyster	GRAVEL	1,936.00
EFT27382	20/12/2024	VOLT AIR PTY LTD	ELECTRICAL WORK AT THE PAVILION	1,995.00
EFT27383	20/12/2024	GARRY VENTRIS	COUNCILLOR ALLOWANCES	5,792.75
EFT27384	20/12/2024	SURVEYING SOUTH	SHAPE FILE FOR HARVEY-QUINDANNING RD GRAVEL PIT	550.00
EFT27385	20/12/2024	COMMON GROUND TRAILS PTY LTD	BODDINGTON MOUNTAIN BIKE TRAIL	20,049.32
EFT27386	20/12/2024	CORSIGN WA	SIGNAGE	1,283.70
EFT27387	20/12/2024	RURAL AND REGIONAL ECONOMIC	CONSULTING SERVICES	2,101.90
EFT27388	20/12/2024	MARRADONG CONTRACTING PTY LTD	GRAVEL DELIVERED TO MARRADONG FIRE SHED	3,117.96
EFT27389	20/12/2024	BRANT LEHMANN	ANNUAL HONORARIUM	1,500.00
EFT27390	20/12/2024	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	876.04
EFT27391	20/12/2024	PROMPT SAFETY SOLUTIONS	GENERIC TRAFFIC MANAGEMENT PLAN	1,870.00
EFT27392	20/12/2024	ANDREW THOMAS RYLEY	COUNCILLOR ALLOWANCES	1,808.25
EFT27393	20/12/2024	DOUBLE SHOT CAFE	CATERING SERVICES	1,350.00
EFT27394	20/12/2024	LIGHT APPLICATION PTY LTD	ANNUAL SUBSCRIPTION PLAN	1,038.27
EFT27395	20/12/2024	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE	617.65
EFT27396	20/12/2024	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT U7/19 FORREST ST	198.00
EFT27397	20/12/2024	SOLARGAIN PV PTY LTD	SOLAR PV SYSTEM	14,843.00
EFT27398	20/12/2024	UNIFORMS AT WORK AUSTRALIA PTY LTD	STAFF UNIFORMS	280.60
EFT27399	20/12/2024	COMMERCIAL IRRIGATION W.A	RETICULATION REPAIRS	286.00
EFT27400	20/12/2024	CHLOE ROGERS	CABLE CLIPS	11.85
EFT27401	20/12/2024	PEEL MINI EARTHMOVERS	CONSTRUCTION OF RETAINING WALL	52,943.00
EFT27402	20/12/2024	JAMES WICKENS	REIMBURSEMENT FOR FUEL	103.58
EFT27403	20/12/2024	LOCALISE PTY LIMITED	EXECUTIVE LEADERSHIP TEAM RESET 2025	3,942.84
EFT27404	20/12/2024	BODDINGTON SERVICE STATION	SHIRE LOGO EMBROIDERY	20.00
EFT27405	20/12/2024	BODDINGTON GOLF CLUB	MANAGEMENT OF RODEO WEEKEND PARKING	5,910.00
EFT27406	20/12/2024	PAUL RAYMOND CARROTT'S	COUNCILLOR ALLOWANCES	1,808.25
EFT27407	20/12/2024	AUSTRALIAN TAXATION OFFICE (BAS	BAS NOVEMBER 2024	90,775.00
DD16957.1	02/12/2024	NATIONAL AUSTRALIA BANK	NAB CONNECT FEE	95.97
DD16957.2	02/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	842.45
DD16957.3	02/12/2024	KLEENHEAT GAS	BULK GAS - VARIOUS SHIRE LOCATIONS	4,425.33
DD16957.4	02/12/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	569.66
DD16957.5	02/12/2024	WESTERN AUSTRALIAN TREASURY	LOAN PAYMENT 107	54,195.71
DD16962.1	03/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	920.75
DD16962.2	03/12/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	577.96
DD16963.1	04/12/2024	NATIONAL AUSTRALIA BANK	TRANSACT FEE	16.05
DD16963.2	04/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	11,500.05
DD16969.1	05/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	797.85
DD16975.1	09/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	974.50
DD16975.2	09/12/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	1,250.69
DD16975.3	09/12/2024	NEWBOOK PTY LTD	NEWBOOK ONLINE BOOKING FEE	171.60
DD16975.4	09/12/2024	TELSTRA LIMITED	MOBILE PHONE CHARGES - SHIRE	717.65
DD16976.1	06/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	870.20
DD16981.1	11/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	865.85
DD16982.1	10/12/2024	PRECISION ADMINISTRATION SERVICES PTY	SUPERANNUATION CONTRIBUTIONS	14,685.01
DD16982.2	10/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3,385.00
DD16982.3	10/12/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	6,958.47
DD16986.1	12/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,500.70
DD16986.2	12/12/2024	SYNERGY	ELECTRICITY CHARGES - DEPOT	676.54
DD16993.1	13/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,407.35
DD17001.1	16/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,077.80
DD17002.1	18/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	31.10
DD17002.2	18/12/2024	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	195.14
DD17003.1	17/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,172.55
DD17007.1	19/12/2024	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FLEET CARDS	316.01
DD17007.2	19/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,213.20
DD17010.1	20/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,745.95
DD17012.1	23/12/2024	PRECISION ADMINISTRATION SERVICES PTY	SUPERANNUATION CONTRIBUTIONS	15,065.13
DD17012.2	23/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	7,431.05
DD17012.3	23/12/2024	BOC GASES BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	19.81
DD17012.4	23/12/2024	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	3,561.89
DD17014.1	23/12/2024	NATIONAL AUSTRALIA BANK	NAB CONNECT FEE	118.96
DD17016.1	24/12/2024	OPTUS COMMUNICATIONS	INTERNET - CCTV TRAILER	89.00
DD17016.2	24/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,367.20
DD17016.3	24/12/2024	TELSTRA LIMITED	PHONE & INTERNET CHARGES - VARIOUS SHIRE LOCATIONS	2,112.89
DD17018.1	27/12/2024	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	399.10
DD17020.1	30/12/2024	KLEENHEAT GAS	CYLINDER SERVICE FEE - VARIOUS SHIRE LOCATIONS	198.00
DD17022.1	31/12/2024	NATIONAL AUSTRALIA BANK	NAB BPAY & ACCT FEES	716.49
DD16999.1	03/12/2024	NAB BUSINESS VISA	CREDIT CARD PURCHASES	9,144.90
				743,634.67
JAMES WICKENS				
07/11/2024	PLANNING INSTITUTE IF AUSTRALIA	CONFERENCE		460.00
11/11/2024	LANDGATE	TITLE SEARCH		31.60

SHIRE OF BODDINGTON - LIST OF PAYMENTS - DECEMBER 2024

Chq/EFT	Date	Name	Description	Amount
	20/11/2024	SHIRE OF BODDINGTON	BUILDING APPLICATION - RANFORD POOL	171.65
		SAM KEMPTON		
	08/11/2024	HILTON PERTH	ACCOMMODATION - CONFERENCE	306.00
	08/11/2024	CROWD PLEASER P/L	ENTERTAINMENT FOR SENIORS WEEK	150.00
	12/11/2024	VISTA PRINT	PULL UP BANNERS	144.98
	13/11/2024	REBEL	GYM EQUIPMENT	19.99
	12/11/2024	OFFICE WORKS	ITEMS FOR SENIORS WEEK	132.00
	13/11/2024	NETFLIX	SUBSCRIPTION FOR THE YOUTH CENTRE	18.99
	21/11/2024	SPOTIFY	MUSIC SUBSCRIPTION FOR THE YOUTH CENTRE	13.99
	21/11/2024	HOTEL BOOKINGS	ACCOMMODATION RANGER COURSE	474.24
	22/11/2024	BODDINGTON PHARMACY	LOCAL BUSINESS VOUCHERS	100.00
	25/11/2024	SCOOTER HUT	ITEMS FOR THE YOUTH CENTRE	1,126.96
	25/11/2024	KMART	ITEMS FOR THE YOUTH CENTRE	511.50
	25/11/2024	KMART	ITEMS FOR THE YOUTH CENTRE	-21.00
	25/11/2024	KMART	ITEMS FOR THE YOUTH CENTRE	-10.00
		FABIAN HOUBRECHTS		
	30/10/2024	WESTERN POWER	APPLICATION - CARAVAN PARK UPGRADE	498.91
	31/10/2024	WESTERN POWER	APPLICATION - CARAVAN PARK UPGRADE	1,329.64
	04/11/2024	PINJARRA ROADHOUSE	FUEL BT61	68.23
	08/11/2024	SHIRE OF BODDINGTON	PLATE CHANGE BT04	38.80
	15/11/2024	DUNNINGS NORTHAM	FUEL BT 61	96.10
	21/11/2024	SHIRE OF BODDINGTON	REGISTRATION PAPERS	6.90
		CARA RYAN		
	01/11/2024	DWELLINGUP HOTEL	CORPORATE SERVICES FUNCTION	8.00
	01/11/2024	DWELLINGUP HOTEL	CORPORATE SERVICES FUNCTION	65.00
	01/11/2024	DWELLINGUP HOTEL	CORPORATE SERVICES FUNCTION	245.00
	25/11/2024	WA NEWSPAPER	DIGITAL SUBSCRIPTION	32.00
	25/11/2024	CHARGEFOX PTY LTD	EV CHARGING BT034	21.35
	27/11/2024	RINGCENTRAL INC	TELEPHONE SERVICE - MEDICAL CENTRE	264.00
		JULIE BURTON		
	30/10/2024	SP HOUSE	BREVILLE 6L URN - WANJOO MEETING ROOM	213.99
	04/11/2024	MAILCHIMP	NEWSLETTER SOFTWARE	99.07
	04/11/2024	EXETEL PTY LTD	INTERNET PLAN	975.00
	06/11/2024	DROP BOX	COUNCILLOR INFORMATION	18.69
	06/11/2024	ADINA PERTH	ACCOMMODATION LG STATE CONFERENCE	839.56
	06/11/2024	SURVEYMONKEYCORE	ADVANTAGE ANNUAL PLUS	384.00
	11/11/2024	ADINA PERTH	ACCOMMODATION LG STATE CONFERENCE	131.56
	15/11/2024	ILLUSTRATOR	ADOBE LICENSE	32.99
	15/11/2024	INDESIGN	ADOBE LICENSE	32.99
	15/11/2024	POST OFFICE BODDINGTON	FAREWELL GIFT	50.00
	18/11/2024	REMARKABLE	SUBSCRIPTION FEE	4.99
	28/11/2024	NAB CARD FEE	FEE	45.00
	28/11/2024	NAB INTERNATIONAL TRANSACT FEES	FEE	12.23
		PAYROLL PAYMENTS		
		NAB	NET PAYROLL F/N ENDING 08/12/2024	81,460.23
		NAB	NET PAYROLL F/N ENDING 22/12/2024	82,881.08
TOTAL MUNI				907,975.98
TOTAL TRUST & MUNI				907,975.98

SHIRE OF BODDINGTON - LIST OF PAYMENTS - JANUARY 2025

Chq/EFT	Date	Name	Description	Amount
17697	30/01/2025	WATER CORPORATION	WATER USAGE 41 BANNISTER RD	368.11
EFT27408	17/01/2025	RENTOKIL	SANITARY BIN SERVICE	740.80
EFT27409	17/01/2025	BODDINGTON MEDICAL CENTRE	SOUTH32 COMMUNITY HEALTH INITIATIVE	25,000.00
EFT27410	17/01/2025	AUSTRALIA POST ACCOUNTS RECEIVABLE	POSTAGE DECEMBER 2024	140.82
EFT27411	17/01/2025	BODDINGTON FAMILY SUPPORT GROUP INC	CHRISTMAS PARTY COLOURING IN PRIZES	50.00
EFT27412	17/01/2025	OFFICEWORKS BUSINESS DIRECT	LIFETIME FOLDING CHAIRS	1,756.05
EFT27413	17/01/2025	LANDGATE	GROSS RENTAL VALUATIONS	32.25
EFT27414	17/01/2025	BODDINGTON WINDSCREENS	DRIVERS DOOR WINDOW FITTED TO CROSSMAN VBFB TRUCK	365.00
EFT27415	17/01/2025	BODDINGTON TYRE SERVICE	NEW TYRES	698.00
EFT27416	17/01/2025	TANIA MARIE DAWSON	BODDFIT MEMBER INDUCTIONS	175.00
EFT27417	17/01/2025	DEPT. OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	COMMUNICATION BASE LEASE 1916/97	2,199.98
EFT27418	17/01/2025	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS DECEMBER 2024	1,370.08
EFT27419	17/01/2025	BODDINGTON CRICKET CLUB	RODEO WEEKEND CAMPING MANAGEMENT	1,250.00
EFT27420	17/01/2025	J M SALES	CORDLESS LAWN MOWER	1,076.95
EFT27421	17/01/2025	COLOR CONTRAST PAINTING SERVICES	INTERIOR PAINTING AND REPAIRS AT THE MEDICAL CENTRE	34,155.00
EFT27422	17/01/2025	INDUSTRIAL AUTOMATION GROUP	AUTOMATED STANDPIPES	22,975.70
EFT27423	17/01/2025	CUSTOM PICTURE FRAMERS	FRAMING OF 2024 COUNCILLOR PHOTO	325.00
EFT27424	17/01/2025	CURTIS ELECTRICAL CONTRACTING	ELECTRICAL WORK AT VARIOUS LOCATIONS	665.50
EFT27425	17/01/2025	NEWMONT BODDINGTON GOLD	RENT FOR 25 FARMERS AVE	2,600.00
EFT27426	17/01/2025	SHERIDAN'S	STAFF NAME BADGE	51.60
EFT27427	17/01/2025	DORMAKABA AUSTRALIA PTY LTD	AUTOMATIK DOOR SERVICE	115.50
EFT27428	17/01/2025	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES DECEMBER 2024	657.25
EFT27429	17/01/2025	VOLT AIR PTY LTD	ELECTRICAL WORK AT THE SWIMMING POOL	290.00
EFT27430	17/01/2025	ZIRCODATA PTY LTD	STORAGE FEES	100.79
EFT27431	17/01/2025	INSTANT PRODUCTS HIRE	PORTABLE TOILETS FOR RODEO WEEKEND	12,275.20
EFT27432	17/01/2025	ACCESS LIFE	STRENGTH FOR LIFE COACH FEES	470.00
EFT27433	17/01/2025	PERTH BOUNCY CASTLE HIRE	HIRE OF INFLATABLES FOR AUSTRALIA DAY 2025	8,077.98
EFT27434	17/01/2025	COMMON GROUND TRAILS PTY LTD	BODDINGTON MOUNTAIN BIKE TRAILS	15,267.45
EFT27435	17/01/2025	CORSIGN WA	SIGNAGE	239.80
EFT27436	17/01/2025	SCAVENGER SUPPLIES PTY LTD	STRAINER PARTS	41.80
EFT27437	17/01/2025	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS	349.35
EFT27438	17/01/2025	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	772.42
EFT27439	17/01/2025	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	264.90
EFT27440	17/01/2025	LINDA HOWLETT	CHRISTMAS CELEBRATIONS ENTERTAINMENT	100.00
EFT27441	17/01/2025	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT VARIOUS LOCATIONS	1,009.45
EFT27442	17/01/2025	EV CHARGING SYSTEMS	EV CHARGING INSTALLATION	45,717.29
EFT27443	17/01/2025	UNIFORMS AT WORK AUSTRALIA PTY LTD	STAFF UNIFORMS	67.15
EFT27444	17/01/2025	CONTRACT AQUATIC	POOL MANAGEMENT FEE JANUARY 2025	15,000.00
EFT27445	17/01/2025	LIFTRITE HIRE & SALES PTY LTD	KOBELCO EXCAVATOR	79,189.00
EFT27446	17/01/2025	LG BEST PRACTICES PTY LTD	ONSITE RATES TRAINING	2,040.28
EFT27447	17/01/2025	AVON WASTE	RUBBISH SERVICES DECEMBER 2024	12,808.35
EFT27448	17/01/2025	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT4	1,229.85
EFT27449	17/01/2025	GREG DAY MOTORS	FUEL DECEMBER 2024	7,507.80
EFT27450	17/01/2025	BODDINGTON COMMUNITY RESOURCE CENTRE INC	ROOM HIRE AT THE OLD SCHOOL	150.00
EFT27451	17/01/2025	THE LOCK MAN SECURITY	REPAIRS TO LOCKS AT THE MEDICAL CENTRE	180.00
EFT27452	21/01/2025	CLIVE VICTOR CALDWELL	REFUND OF BUILDING SERVICES LEVY	61.65
EFT27453	21/01/2025	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	576.58
EFT27454	21/01/2025	DAVID ANTHONY MORRIS	REFUND OF BUILDING SERVICES LEVY	61.65
EFT27455	21/01/2025	ALEXWAYNEMUSIC.COM	ENTERTAINMENT FOR AUSTRALIA DAY	400.00
EFT27456	21/01/2025	JASON PAUL HAUGHIE	REFUND OF TRAP BOND	120.00
EFT27457	21/01/2025	FRANK HOOKS	REFUND OF STANDPIPE KEY	114.40
EFT27458	21/01/2025	SHIRE OF BODDINGTON	REFUND OF BUILDING SERVICES LEVY	76.65
EFT27459	21/01/2025	AUSTRALIAN TAXATION OFFICE (BAS RETURNS)	BAS DECEMBER 2024	23,868.00
EFT27460	21/01/2025	DEPT. OF MINES,INDUSTRY REGULATION AND	BSL DECEMBER 2024	382.30
EFT27461	24/01/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	IGNITE LEADERSHIP PROGRAM	3,000.00
EFT27462	24/01/2025	OFFICEWORKS BUSINESS DIRECT	STATIONERY ITEMS	212.11
EFT27463	24/01/2025	LANDGATE	ONLINE LAND ENQUIRY	158.00
EFT27464	24/01/2025	ABCO PRODUCTS PTY LTD	PROTECTIVE WEAR	322.09
EFT27465	24/01/2025	MANDURAH MITSUBISHI	VEHICLE SERVICE & NEW TOW BAR BT04	1,595.00
EFT27466	24/01/2025	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FOR BODDINGTON VBFB	438.55
EFT27467	24/01/2025	MCLEODS BARRISTERS AND SOLICITORS	LEGAL SERVICES	724.71
EFT27468	24/01/2025	TEAM GLOBAL EXPRESS PTY LTD	COURIER CHARGES	610.91
EFT27469	24/01/2025	G FORCE PRINTING & DESIGN	BUSINESS CARDS	175.00
EFT27470	24/01/2025	CURTIS ELECTRICAL CONTRACTING	RCD TESTING 3 PRUSSIAN WAY	121.00
EFT27471	24/01/2025	WALLIS COMPUTER SOLUTIONS	ANNUAL BILLING 2025/2026	21,541.30
EFT27472	24/01/2025	RICOH AUSTRALIA PTY LTD	PRINTER CARTRIDGE	191.40
EFT27473	24/01/2025	WESTERN GREENERY	LAWN MIX	2,033.00
EFT27474	24/01/2025	DESNIE EUGENE SMALBERGER	COUNCILLOR ALLOWANCES	3,036.59
EFT27475	24/01/2025	SCAVENGER SUPPLIES PTY LTD	THERMAL IMAGING CAMERAS	3,762.00
EFT27476	24/01/2025	AUSTRALIA DAY COUNCIL OF SOUTH AUSTRALIA	ITEMS FOR AUSTRALIA DAY 2025	1,209.00
EFT27477	24/01/2025	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	876.04
EFT27478	24/01/2025	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR DECEMBER 2024	726.21
EFT27479	24/01/2025	DOUBLE SHOT CAFE	CATERING SERVICES	506.00
EFT27480	24/01/2025	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE	566.50
EFT27481	24/01/2025	MANDURAH PSYCHOLOGICAL SERVICES PTY LTD	EAP SERVICE FEE	225.50
EFT27482	24/01/2025	PYKE PLUMBING & GAS PTY LTD	PLUMBING WORK AT THE MENS SHED	2,287.84
EFT27483	24/01/2025	OPTIC CONCRETE	CONCRETE WORK AT RANFORD POOL	14,685.00
EFT27484	24/01/2025	INTERNODE PTY LTD	BROADBAND SERVICE	109.99
EFT27485	24/01/2025	UNIFORMS AT WORK AUSTRALIA PTY LTD	STAFF UNIFORMS	342.60
EFT27486	24/01/2025	JOHANN PRANDL	COUNCILLOR ALLOWANCES	1,808.25
EFT27487	24/01/2025	JOHAN VAN HEERDEN	COUNCILLOR ALLOWANCES	1,808.25
EFT27488	24/01/2025	WORKSCREEN MEDICAL PTY LTD	PRE-EMPLOYMENT MEDICAL	517.00
EFT27489	24/01/2025	DYSON POOLS PTY LTD	DEPTH AND SAFETY MARKERS FOR TODDLERS POOL	4,804.80
EFT27490	24/01/2025	CONTRACT AQUATIC	POOL CHEMICALS	3,216.94

SHIRE OF BODDINGTON - LIST OF PAYMENTS - JANUARY 2025

Chq/EFT	Date	Name	Description	Amount
EFT27491	24/01/2025	BODDINGTON PLUMBING & GAS	DEMOLITION WORK - PAVILION TOILETS	1,800.00
EFT27492	24/01/2025	WAROONA CARPET CARE	CARPET CLEANING - VARIOUS SHIRE BUILDINGS	4,377.00
EFT27493	24/01/2025	GREAT SOUTHERN BIO LOGIC	PHYTOPHTHORA DIEBACK OCCURRENCE SURVEY	4,141.50
EFT27494	24/01/2025	NRM CONSULTANTS PTY LTD	ENGINEERING SERVICES	891.00
EFT27495	24/01/2025	SWAN VALLEY CUDDLY ANIMAL FARM	SUMMER BY THE RIVER ENTERTAINMENT	100.00
EFT27496	24/01/2025	VANGUARD PUBLISHING	2025 AUSTRALIA'S GOLDEN OUTBACK PLANNER	2,024.00
EFT27497	24/01/2025	G B GILLESPIE & SONS PTY LTD	REPAIRS TO QUINDANNING FIRE TRUCK	569.80
EFT27498	24/01/2025	CHUBB FIRE & SECURITY PTY LTD	NEW SMOKE DETECTOR & SOUNDER BASE	1,027.95
EFT27499	24/01/2025	THOMPSON BUILDING INDUSTRIES	LAY CONCRETE SLAB AT HOTHAM PARK	4,360.00
EFT27500	30/01/2025	ADVANTAGE ENVIRONMENTAL PEST CONTROL	PEST CONTROL	992.09
EFT27501	30/01/2025	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	2,702.28
EFT27502	30/01/2025	PEEL HARVEY CATCHMENT COUNCIL	ANNUAL CONTRIBUTION 2024/2025	27,500.00
EFT27503	30/01/2025	BODDINGTON HOSPITAL AUXILIARY INCORPORATED	SHUTTLE BUS SERVICE	220.00
EFT27504	30/01/2025	OZTECH SECURITY	CONTROL ROOM MONITORING AT THE MEDICAL CENTRE	178.00
EFT27505	30/01/2025	WALLIS COMPUTER SOLUTIONS	NEW USER SETUP	214.50
EFT27506	30/01/2025	G & D Lyster	GRAVEL	880.00
EFT27507	30/01/2025	INTEGRAL STEEL	STEEL FIRE PIT	1,650.00
EFT27508	30/01/2025	OFFICE OF THE AUDITOR GENERAL	AUDIT FEE YEAR END 30 JUNE 2024	42,790.00
EFT27509	30/01/2025	JANI MURPHY & ASSOCIATES	EMAIL WORKLOAD MASTERY WORKSHOP	1,921.15
EFT27510	30/01/2025	PROMPT SAFETY SOLUTIONS	ANNUAL REVIEW OF WHS SAFETY MANAGEMENT SYSTEM	2,200.00
EFT27511	30/01/2025	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	386.21
EFT27512	30/01/2025	DOUBLE SHOT CAFE	CATERING SERVICES	1,287.00
EFT27513	30/01/2025	LINDA HOWLETT	CHRISTMAS CELEBRATIONS ENTERTAINMENT	100.00
EFT27514	30/01/2025	PYKE PLUMBING & GAS PTY LTD	BACKFLOW TESTING	192.61
EFT27515	30/01/2025	ALEXWAYNEMUSIC.COM	AUSTRALIA DAY ENTERTAINMENT	400.00
EFT27516	30/01/2025	AVON VALLEY TOYOTA	TOYOTA HILUX 4X4	52,108.60
EFT27517	30/01/2025	GREEN SHOOTS INVESTIGATIONS PTY LTD	CONSULTANCY SERVICES	6,930.00
EFT27518	30/01/2025	MCLENNAN TRANSPORTABLES	REFUND OF KERB & FOOTPATH BOND	2,388.00
EFT27519	30/01/2025	SHIRE OF BODDINGTON	REFUND OF BSL	205.50
EFT27520	30/01/2025	BODDINGTON SES	REIMBURSEMENT FOR THE SES	808.50
DD17026.1	06/01/2025	NATIONAL AUSTRALIA BANK	TRANSACT FEE	16.40
DD17026.2	06/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,815.25
DD17026.3	06/01/2025	SYNERGY	ELECTRICITY CHARGES - CENTRAL PARK	75.10
DD17028.1	07/01/2025	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	15,302.30
DD17028.2	07/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,438.55
DD17030.1	08/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	7,617.75
DD17030.2	08/01/2025	TELSTRA LIMITED	MOBILE PHONE CHARGES - SHIRE	781.23
DD17033.1	13/01/2025	NEWBOOK PTY LTD	NEWBOOK ONLINE BOOKING FEE	176.55
DD17033.2	13/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	2,860.15
DD17041.1	10/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,334.60
DD17041.2	10/01/2025	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	5,563.81
DD17042.1	09/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	4,829.05
DD17042.2	09/01/2025	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	1,044.50
DD17044.1	15/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	255.65
DD17045.1	14/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,666.35
DD17047.1	16/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	3,378.80
DD17053.1	17/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,793.85
DD17058.1	21/01/2025	PRECISION ADMINISTRATION SERVICES PTY LTD	SUPERANNUATION CONTRIBUTIONS	16,255.30
DD17058.2	21/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	703.00
DD17058.3	21/01/2025	BOC GASES BOC ACCOUNT PROCESSING	GAS CONTAINER FEES	20.47
DD17059.1	22/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	837.55
DD17065.1	20/01/2025	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FLEET CARDS	246.45
DD17065.2	20/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,333.05
DD17065.3	20/01/2025	SYNERGY	ELECTRICITY CHARGES - CROSSMAN FIRE SHED	1,050.54
DD17065.4	20/01/2025	TELSTRA LIMITED	PHONE CHARGES - SES LANDLINES	194.84
DD17067.1	24/01/2025	OPTUS COMMUNICATIONS	INTERNET - CCTV TRAILER	89.00
DD17067.2	24/01/2025	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	4,638.90
DD17067.3	24/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	252.45
DD17067.4	24/01/2025	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	630.50
DD17069.1	23/01/2025	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	2,427.36
DD17069.2	23/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	424.40
DD17069.3	23/01/2025	SYNERGY	ELECTRICITY CHARGES - CARAVAN PARK	2,708.51
DD17069.4	23/01/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN GUARANTEE	4,918.09
DD17072.1	28/01/2025	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	1,397.11
DD17072.2	28/01/2025	TELSTRA LIMITED	PHONE CHARGES - SHIRE	829.24
DD17072.3	28/01/2025	FUJIFILM BUSINESS INNOVATION CORP	COPIER CHARGES - LIBRARY	27.97
DD17075.1	29/01/2025	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE LOCATIONS	32,652.38
DD17075.2	29/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	6,857.90
DD17075.3	29/01/2025	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	2,037.23
DD17081.1	30/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	3,045.55
DD17081.2	30/01/2025	SYNERGY	ELECTRICITY CHARGES - TV TOWER	262.47
DD17082.1	31/01/2025	NATIONAL AUSTRALIA BANK	NAB BPAY & ACCT FEES	634.44
DD17082.2	31/01/2025	DEPARTMENT OF TRANSPORT	DEPT. OF TRANSPORT AGENCY	1,132.40
DD17082.3	31/01/2025	SYNERGY	ELECTRICITY CHARGES - COMMUNITY HUB	243.06
DD17083.1	02/01/2025	NAB BUSINESS VISA	CREDIT CARD PURCHASES	13,195.70
				<u>711,531.70</u>
JAMES WICKENS				
	09/12/2024	LANDGATE	TITLE SEARCH	31.60
	12/12/2024	DWER	CLEARING PERMIT APPLICATION	3,500.00
SAM KEMPTON				
	06/12/2024	CLASSIC HIRE	HIRE OF LIGHTING TOWER	984.00
	11/12/2024	CLASSIC HIRE	HIRE OF LIGHTING TOWER	-467.00
	12/12/2024	LITTLE LEARNERS TOYS	ITEMS FOR AUSTRALIA DAY 2025	172.09
	13/12/2024	NETFLIX	SUBSCRIPTION FOR THE YOUTH CENTRE	18.99
	13/12/2024	FLEX FITNESS EQUIPMENT	GYM EQUIPMENT	208.80

SHIRE OF BODDINGTON - LIST OF PAYMENTS - JANUARY 2025

Chq/EFT	Date	Name	Description	Amount
	16/12/2024	BUNNINGS	FLEXI CORD RAMP	70.00
	23/12/2024	SPOTIFY	MUSIC SUBSCRIPTION FOR THE YOUTH CENTRE	13.99
		FABIAN HOUBRECHTS		
	05/12/2024	AMPOL FORRESTDALE	FUEL BT61	110.05
	09/12/2024	DUNNINGS NORTHAM	FUEL BT61	100.35
	12/12/2024	DOLPHY AUSTRALIA	AUTO SOAP SANITISER DISPENSERS	1,057.17
	16/12/2024	RSEA PTY LTD	PROTECTIVE WEAR	2,273.69
	19/12/2024	SHIRE OF BODDINGTON	VEHICLE REGISTRATION RENEWAL	231.00
	19/12/2024	SHIRE OF BODDINGTON	VEHICLE REGISTRATION RENEWAL	20.25
	19/12/2024	SHIRE OF BODDINGTON	VEHICLE REGISTRATION RENEWAL	248.55
		CARA RYAN		
	19/12/2024	RINGCENTRAL INC	TELEPHONE SERVICE - MEDICAL CENTRE	17.60
	23/12/2024	WA NEWSPAPER	DIGITAL SUBSCRIPTION	32.00
	27/12/2024	RINGCENTRAL INC	TELEPHONE SERVICE - MEDICAL CENTRE	330.00
		JULIE BURTON		
	29/11/2024	EASYPARK	CONFERENCE PARKING	19.85
	29/11/2024	THE NUGGET	CATERING COUNCIL MEETING	170.00
	02/12/2024	MAILCHIMP	NEWSLETTER SOFTWARE	99.87
	03/12/2024	EXETEL PTY LTD	INTERNET PLAN	975.00
	05/12/2024	DROP BOX	COUNCILLOR INFORMATION	18.69
	05/12/2024	BODINGTON POST OFFICE	STAFF CHRISTMAS GIFT CARDS	500.00
	05/12/2024	BODINGTON POST OFFICE	STAFF CHRISTMAS GIFT CARDS	500.00
	05/12/2024	BODINGTON POST OFFICE	STAFF CHRISTMAS GIFT CARDS	500.00
	05/12/2024	BODINGTON POST OFFICE	STAFF CHRISTMAS GIFT CARDS	500.00
	16/12/2024	INDESIGN	ADOBE LICENSE	32.99
	16/12/2024	ILLUSTRATOR	ADOBE LICENSE	32.99
	17/12/2024	REMARKABLE	SUBSCRIPTION FEE	4.99
	17/12/2024	VISTA PRINT	MARKET DAY MERCHANDISE	437.42
	23/12/2024	BSCC	STAFF CHRISTMAS FUNCTION	399.90
	27/12/2024	NAB CARD FEE	FEE	45.00
	27/12/2024	NAB INTERNATIONAL TRANSACT FEES	FEE	5.87
		PAYROLL PAYMENTS		
		NAB	NET PAYROLL F/N ENDING 05/01/2025	79,951.95
		NAB	NET PAYROLL F/N ENDING 19/01/2025	96,558.13
TOTAL MUNI				888,041.78
TOTAL TRUST & MUNI				888,041.78

9.3.2 Financial Report

File Reference: 3.0056
Applicant: Nil
Previous Item: Nil
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Voting Requirements: Simple Majority
Attachments: 9.3.2A Monthly Financial Report 31 December 2024
9.3.2B Monthly Financial Report 31 January 2025

Summary

The Monthly Financial Report for the period ending 31 December 2024 and 31 January 2025 is presented for Councils consideration.

Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government Act 1995

Section 6.4 Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Policy Implications

Nil

Financial Implications

As disclosed in the financial statements.

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation and Council Decision

COUNCIL RESOLUTION 12/25

Moved: Cr P Carrotts

Seconded: Cr H Prandl

That Council receive the financial statements as presented, for the period ending 31 December 2024 and 31 January 2025.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley,
Cr J van Heerden

Against: Nil



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)

For the Period Ended 31 December 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

	Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c)-(b) \$	Variance* % (c)-(b)/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	6	6,958,013	6,955,613	6,952,504	(3,109)	(0%)	
Grants, subsidies and contributions	10	561,216	351,053	390,725	39,672	11%	▲
Fees and charges		1,308,890	859,609	905,211	45,602	5%	
Interest revenue		355,094	181,296	217,315	36,019	20%	▲
Other revenue		160,850	80,990	111,349	30,359	37%	▲
Profit on disposal of assets	8	138,251	138,251	142,299	4,048	3%	
		9,482,314	8,566,812	8,719,403	152,591		
Expenditure from operating activities							
Employee costs		(3,441,445)	(1,760,517)	(1,718,599)	41,918	2%	
Materials and contracts		(3,104,938)	(1,576,213)	(1,395,643)	180,570	11%	▲
Utility charges		(347,150)	(173,538)	(172,348)	1,190	1%	
Depreciation		(2,445,800)	(1,222,914)	(1,303,785)	(80,871)	(7%)	
Finance Costs		(43,043)	(22,472)	(22,472)	0	0%	
Insurance		(231,301)	(231,301)	(236,117)	(4,816)	(2%)	
Other expenditure		(109,402)	(56,102)	(44,015)	12,087	22%	▲
Loss on disposal of assets	8	(17,526)	(17,526)	0	17,526	100%	▲
		(9,740,605)	(5,060,583)	(4,892,979)	167,604		
Non-cash amounts excluded from operating activities	2(b)	2,325,075	1,102,189	1,161,486	59,297	5%	
Amount attributable to operating activities		2,066,784	4,608,418	4,987,910	379,492		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	4,099,178	113,612	154,000	40,388	36%	▲
Proceeds from disposal of assets	8	406,818	200,000	283,984	83,984	42%	▲
		4,505,996	313,612	437,984	124,372		
Outflows from investing activities							
Payments for property, plant and equipment	8	(1,674,607)	(460,667)	(448,828)	11,839	3%	
Payments for construction of infrastructure	8	(6,759,558)	(298,130)	(291,476)	6,654	2%	
		(8,434,165)	(758,797)	(740,304)	18,493		
Amount attributable to investing activities		(3,928,169)	(445,185)	(302,321)	142,864		
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	796,512	0	0	0	0%	
		796,512	0	0	0		
Outflows from investing activities							
Repayment of borrowings	9	(228,377)	(113,000)	(113,237)	(237)	(0%)	
Transfer to reserves	4	(464,775)	(56,000)	(56,241)	(241)	(0%)	
		(693,152)	(169,000)	(169,478)	(478)		
Amount attributable to financing activities		103,360	(169,000)	(169,478)	(478)		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus of deficit at the start of the financial year	2(a)	1,751,875	1,751,875	1,751,874	(1)	(0%)	
Amount attributable to operating activities		2,066,784	4,608,418	4,987,910			
Amount attributable to investing activities		(3,928,169)	(445,185)	(302,321)			
Amount attributable to financing activities		103,360	(169,000)	(169,478)			
Surplus or deficit after imposition of general rates		(6,150)	5,746,108	6,267,986			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2024

	30 June 2024	31 Dec 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	8,398,140	12,123,143
Trade and other receivables	531,090	1,808,334
Other assets	41,018	34,118
TOTAL CURRENT ASSETS	8,970,248	13,965,595
NON-CURRENT ASSETS		
Trade and other receivables	28,912	28,912
Other financial assets	41,585	41,585
Property, plant and equipment	38,426,282	38,243,682
Infrastructure	63,095,932	62,573,367
TOTAL NON-CURRENT ASSETS	101,592,711	100,887,546
TOTAL ASSETS	110,562,959	114,853,141
CURRENT LIABILITIES		
Trade and other payables	940,095	331,757
Other liabilities	3,474,279	4,505,613
Borrowings	228,376	115,140
Employee related provisions	232,052	232,052
TOTAL CURRENT LIABILITIES	4,874,802	5,184,562
NON-CURRENT LIABILITIES		
Borrowings	1,158,283	1,158,283
Employee related provisions	51,804	51,804
TOTAL NON-CURRENT LIABILITIES	1,210,087	1,210,087
TOTAL LIABILITIES	6,084,889	6,394,649
NET ASSETS	104,478,070	108,458,492
EQUITY		
Retained surplus	34,936,570	38,916,992
Reserve accounts	2,571,944	2,571,944
Revaluation surplus	66,969,556	66,969,556
TOTAL EQUITY	104,478,070	108,458,492

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 05 February 2025

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening	Last Year Closing	Year to Date
	Note	30 June 2024	30 June 2024	31 Dec 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	4	8,398,140	8,398,140	12,123,143
Rates receivables	5	294,746	294,746	761,552
Receivables	5	236,344	236,344	1,046,782
Other current assets		41,014	41,018	34,118
Less: Current liabilities				
Payables	7	(940,094)	(940,096)	(331,758)
Borrowings	9	(228,377)	(228,376)	(115,140)
Capital grant/contribution liability	10	(3,474,279)	(3,474,279)	(4,505,613)
Provisions		(232,052)	(232,052)	(232,052)
Less: Total adjustments to net current assets	2(c)	(2,343,567)	(2,343,569)	(2,513,045)
Closing funding surplus / (deficit)		1,751,875	1,751,874	6,267,986

(b) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	8	(138,251)	(138,251)	(142,299)
Movement in employee benefit provisions (non-current)		0	0	0
Movement in other provisions (non-current)		0	0	0
Add: Loss on asset disposals	5	17,526	17,526	0
Add: Depreciation on assets		2,445,800	1,222,914	1,303,785
Total non-cash items excluded from operating activities		2,325,075	1,102,189	1,161,486

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening	Last Year Closing	Year to Date
		30 June 2024	30 June 2024	31 December 2024
Adjustments to net current assets				
Less: Reserves - restricted cash	4	(2,571,944)	(2,571,946)	(2,628,185)
Add: Borrowings	9	228,377	228,376	115,140
Add: Provisions - employee		0	0	0
Total adjustments to net current assets		(2,343,567)	(2,343,569)	(2,513,045)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

	Var. \$	Var. %	Explanation of Variances
Revenue from operating activities	\$	%	
Rates	(3,109)	(0%)	
Grants, subsidies and contributions	39,672	11%	▲ Timing - one month delay on quarterly payments General Purpose Funding and DFES Grants
Fees and charges	45,602	5%	
Interest revenue	36,019	20%	▲ Permanent - exceeding budget estimates
Other revenue	30,359	37%	▲ Permanent - reimbursements for Workers Compensation
Profit on disposal of assets	4,048	3%	
Expenditure from operating activities			
Employee costs	41,918	2%	
Materials and contracts	180,570	11%	▲ Timing - delay in expenditure for project works
Utility charges	1,190	1%	
Depreciation	(80,871)	(7%)	
Finance Costs	0	0%	
Insurance	(4,816)	(2%)	
Other expenditure	12,087	22%	▲ Timing - some members payments to occur in January 25.
Loss on disposal of assets	17,526	100%	▲ Timing - four trade-ins still to occur
Non-cash amounts excluded from operating activities.	59,297	5%	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	40,388	36%	▲ Timing - payment for Mountain Bike trail ahead of schedule
Proceeds from disposal of assets	83,984	42%	▲ Timing - four trade-ins still to occur
Outflows from investing activities			
Payments for property, plant and equipment	11,839	3%	
Payments for construction of infrastructure	6,654	2%	
Inflows from financing activities			
Proceeds from new debentures	0	0%	
Transfer to reserves	0	0%	
Outflows from financing activities			
Payments for principal portion of lease liabilities	0	0%	
Repayment of borrowings	(237)	(0%)	
Transfer to reserves	(241)	(0%)	
Surplus of deficit at the start of the financial year	(1)	(0%)	

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

4 CASH AND FINANCIAL ASSETS

CASH AND INVESTMENTS

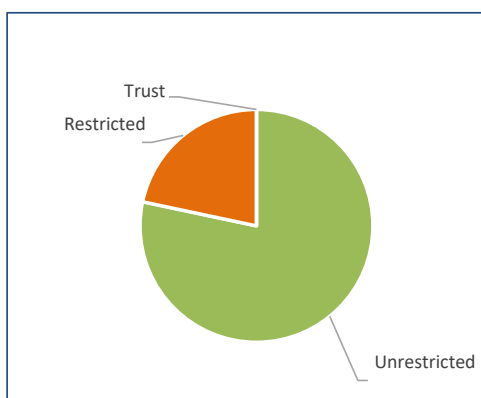
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Petty Cash & Floats	400	0	400			0.00%	On Hand
At Call Deposits							
Municipal Funds	977,496	0	977,496		NAB		At Call
Bonds & Deposits	640	0	640		NAB		At Call
Term Deposits & Overnight Cash Deposits							
Municipal Funds	8,516,422	0	8,516,422		Treasury	4.30%	Overnight
Reserve Funds	0	2,628,185	2,628,185		Treasury	4.30%	Overnight
Total	9,494,958	2,628,185	12,123,143	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
\$12.12 M	\$9.49 M

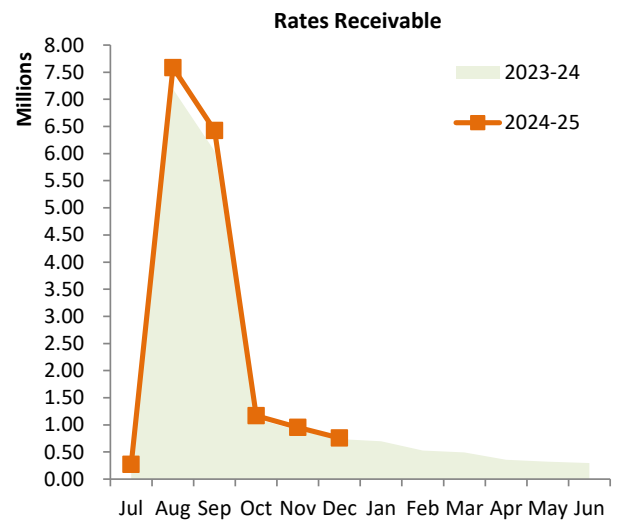
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant	337,157	14,498	7,372	0	0	(155,000)	0	196,655	344,529
Building	411,288	17,685	8,993	200,000	0	(103,501)	0	525,472	420,281
Community Facility Fund	94,779	4,075	2,072	0	0	0	0	98,854	96,851
Refuse Site	133,570	5,744	2,921	50,000	0	0	0	189,314	136,491
Aged Housing	246,391	10,595	5,388	52,000	0	(90,000)	0	218,986	251,779
Swimming Pool	306,718	13,189	6,707	0	0	0	0	319,907	313,425
River Crossing	11	0	0	0	0	(11)	0	0	11
Prepaid Conditional Grants	0	0	0	0	0	0	0	0	0
Unspent Conditional Grants	0	0	0	0	0	0	0	0	0
Public Open Space	580,898	24,979	12,703	45,181	0	(40,000)	0	611,058	593,601
Town Weir Reserve	461,132	19,829	10,084	0	0	(403,500)	0	77,461	471,216
Community Gym	0	0	0	7,000	0	(4,500)	0	2,500	0
	2,571,944	110,594	56,241	354,181	0	(796,512)	0	2,240,207	2,628,185

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

5 RECEIVABLES

Rates receivable	30 Jun 2024	31 Dec 2024
	\$	\$
Opening arrears previous years	300,227	294,746
RATES - levied this year	6,539,477	6,952,504
RUBBISH - levied this year	297,673	323,210
ESL - levied this year	117,012	124,939
TOTAL levied this year	6,954,162	7,400,653
Less - collections to date	(6,959,643)	(6,933,847)
Equals current outstanding	294,746	761,552
Net rates collectable	294,746	761,552
% Collected	95.9%	90.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
		\$	\$	\$	\$	\$
Receivables - general	(3,836)	74,144	937,144	658	16,362	1,024,471
Percentage		7.2%	91.5%	0.1%	1.6%	
Balance per trial balance						
Sundry receivable						1,024,471
GST receivable						(17,551)
Increase in Allowance for impairment of receivables from contracts with customers						(4,706)
Other receivables - employee related provisions						44,568
Total receivables general outstanding						1,046,782

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period as classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

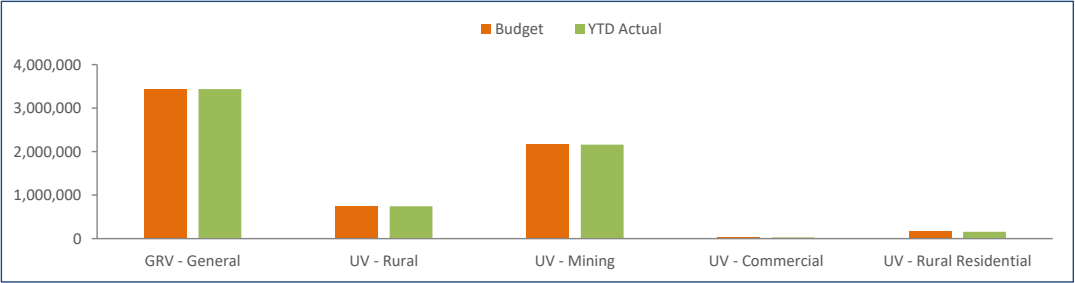
6 RATE REVENUE

RATE REVENUE

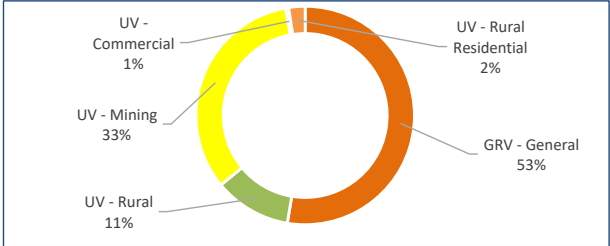
General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV - General	0.122613	512	28,048,377	3,439,096	2,000	3,441,096	3,439,096	0	0	3,439,096
Unimproved value										
UV - Rural	0.004320	132	172,542,000	745,381	0	745,381	745,381	(507)	0	744,874
UV - Mining	0.028235	128	76,587,679	2,162,453	0	2,162,453	2,162,453	0	0	2,162,453
UV - Commercial	0.018591	2	1,603,500	29,811	0	29,811	29,811	0	0	29,811
UV - Rural Residential	0.007612	127	20,814,000	158,436	2,000	160,436	158,436	0	0	158,436
Sub-Total		901	299,595,556	6,535,177	4,000	6,539,177	6,535,177	(507)	0	6,534,670
Minimum payment	Minimum \$									
Gross rental value										
GRV - General	1,002	127	251,225	127,254	0	127,254	126,252	0	0	126,252
Unimproved value										
UV - Rural	1,002	122	19,942,500	122,244	0	122,244	122,244	0	0	122,244
UV - Mining	1,002	43	215,820	43,086	0	43,086	43,086	0	0	43,086
UV - Commercial	1,002	0	0	0	0	0	0	0	0	0
UV - Rural Residential	1,002	126	13,516,000	126,252	0	126,252	126,252	0	0	126,252
Sub-total		418	33,925,545	418,836	0	418,836	417,834	0	0	417,834
Amount from general rates						6,958,013				6,952,504

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates	
Budget	Actual
\$6.96 M	\$6.95 M



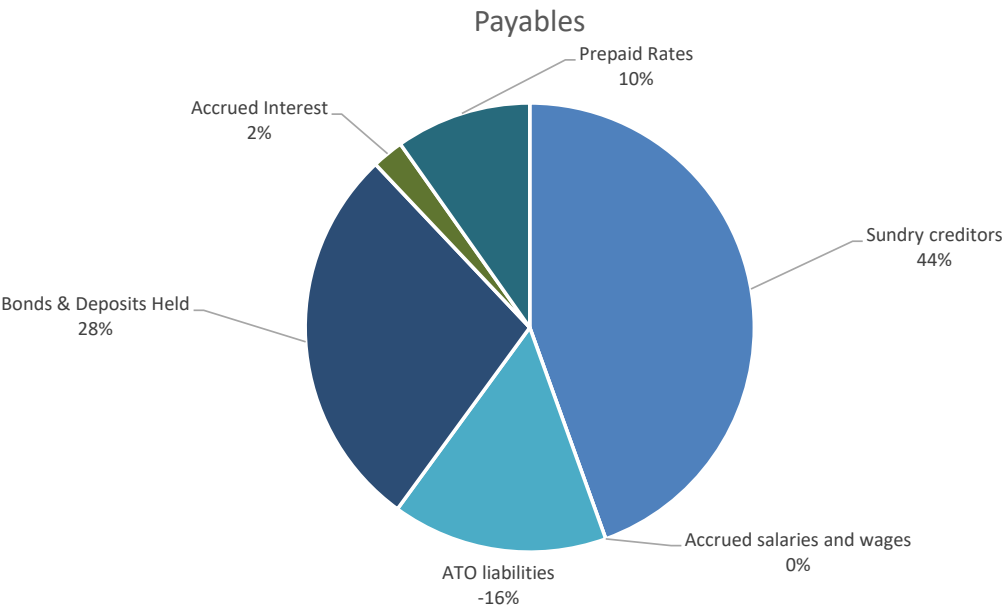
SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

7 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	141,214	13,352	0	0	154,566
Percentage	0%	91.4%	8.6%	0%	0%	
Balance per trial balance						
Sundry creditors						154,566
Accrued salaries and wages						0
ATO liabilities						(53,922)
Bonds & Deposits Held						96,963
Accrued Interest						7,905
Prepaid Rates						33,946
Unclaimed Funds						490
Road Safety Alliance						91,810
Total payables general outstanding						331,758
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

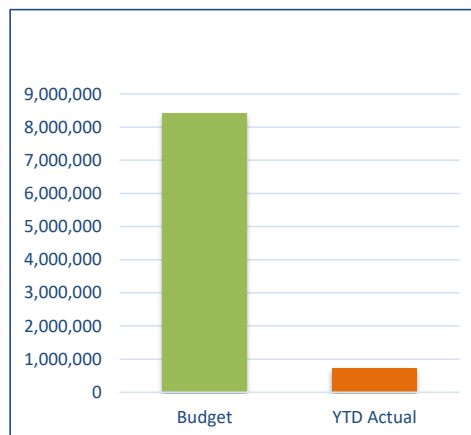


8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	152,440	41,000	40,021	(979)
Land and Buildings	806,500	164,000	156,708	(7,292)
Plant and Equipment	715,667	255,667	252,099	(3,568)
Road Infrastructure	2,891,533	82,000	72,389	(9,611)
Footpath Infrastructure	1,517,606	75,000	73,797	(1,203)
Drainage Bridges Culverts	92,000	0	0	0
Infrastructure - Parks, Gardens, Recreation Facilities	2,258,420	141,130	145,290	4,160
Total Capital Acquisitions	8,434,166	758,797	740,304	(18,493)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	4,099,178	113,612	154,000	40,388
Other (disposals & C/Fwd)	406,818	200,000	283,984	83,984
Cash backed reserves				
Plant	155,000	0	0	0
Aged Housing	90,000	0	0	0
River Crossing	92,249	0	0	0
Contribution - operations	3,590,921	445,185	302,321	(142,864)
Capital funding total	8,434,166	758,797	740,304	(18,493)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$8.43 M	\$0.74 M	9%

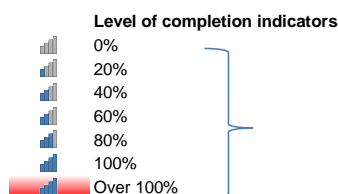
Capital Grants	Annual Budget	YTD Actual	% Received
	\$4.1 M	\$0.15 M	4%

8 CAPITAL ACQUISITIONS DETAILED

Capital Disposals

Asset description	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
Flail Mower	46,740	40,000	(6,740)	0	19,722	19,722
6 Tonne Tipper Truck	26,717	25,000	(1,717)	23,863	61,912	38,049
Isuzu Tipper	14,026	20,000	5,974	0	0	0
Hino Tipper	31,137	40,000	8,863	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	22,302	22,302
Mitsubishi Pajero Sport	0	30,000	30,000	0	0	0
Toyota Hilux	41,807	40,000	(1,807)	0	0	0
Batching Plant (Land & Buildings)	118,404	181,818	63,414	117,820	180,048	62,228
Old Sports Oval Lighting	7,262	0	(7,262)	0	0	0
	286,093	406,818	120,725	141,683	283,984	142,301

Capital Acquisitions










































Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
IT Equipment	50,207	0	0	0
Upgrade Telecommunications - Recreation Centre	15,000	0	0	0
CCTV Upgrades	46,145	20,000	19,222	778
Display Cabinets - Recreation Centre	16,500	0	0	0
PPC Racking - Boddington VBFB	24,588	21,000	20,799	201
Total Furniture & Equipment	152,440	41,000	40,021	979
Building Asset Renewal Program	240,000	14,000	14,828	(828)
Solar Panels - Pavilion	30,000	30,000	26,987	3,013
Recreation Centre - Swipe Card System	15,000	0	0	0
Improvements to Pound	12,000	12,000	4,127	7,873
Visitor Centre - upgrade airconditioning	30,000	25,000	26,550	(1,550)
Upgrade Interpretive Centre	85,000	80,000	80,000	0
Caravan Park Development	250,000	0	907	(907)
Upgrade Toilets - Pavilion	125,000	3,000	3,308	(308)
Air-conditioning - Pavilion	7,000	0	0	0
Electronic Doors - Visitor Centre	12,500	0	0	0
Total Land & Buildings	806,500	164,000	156,708	7,292
4.5 Tonne Tipper	50,000	0	0	0
6 Tonne Truck	270,000	0	0	0
Skid Steer	120,000	120,000	119,000	1,000
Mini Excavator	70,000	0	0	0
Replace Mitsubishi Pajero Sport	45,000	45,000	39,814	5,186
Replace Toyota Hilux Ute	45,000	0	0	0
Modifications to Service Truck	15,000	10,000	8,709	1,291
Newmarket Rd Standpipe	19,425	19,425	21,507	(2,082)
Crossman Rd Standpipe	19,425	19,425	21,507	(2,082)
Backup Power - Admin Building & Recreation Centre	20,000	0	0	0
EV Charging Stations	41,817	41,817	41,561	256
Total Plant & Equipment	715,667	255,667	252,099	3,568

8 CAPITAL ACQUISITIONS DETAILED (CONTINUED)

Capital Acquisitions (continued)

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
 RTR - Mahogany Crt - Reseal	11,840	0	0	0
 RTR - Greenstone Way - Reseal	29,534	0	0	0
 RTR - Hill Street - Reseal	44,505	0	0	0
 RTR - Blue Gum Crt - Real	24,029	0	0	0
 RTR - Days Rd	42,000	0	0	0
 RTR - Marradong Culvert Works	22,938	0	0	0
 RRG - Crossman Rd	565,294	0	0	0
 RRG - Lower Hotham Rd	1,000,039	0	2,277	(2,277)
 RRG - Harvey Quindanning Rd	585,259	25,000	22,745	2,255
 Linemarking	9,000	7,000	6,686	314
 Newmarket Rd	100,095	45,000	36,321	8,679
 Carparking - ACROD	7,000	0	0	0
 Carparking - Town Hall & Peppercorn Lane	450,000	5,000	4,360	640
Total Road Infrastructure	2,891,533	82,000	72,389	9,611
 Footpath renewal program	67,606	0	0	0
 Bike Network Funding Program	0	0	0	0
 Mountain Bike Trail	1,150,000	75,000	73,317	1,683
 Rail Trail	300,000	0	480	(480)
Total Footpath Infrastructure	1,517,606	75,000	73,797	1,203
 Provide Kerbing - Townsite Roads	12,000	0	0	0
 Forrest Street Drainage	50,000	0	0	0
 William Street River Crossing	30,000	0	0	0
Total Drainage/Bridges & Culverts	92,000	0	0	0
 Street Art/Mural Project	20,000	0	0	0
 Regional Destination Signage	80,000	4,000	3,766	234
 Standard Green, Blue & Brown Signage	10,000	2,000	1,610	390
 Interpretive Signage	20,000	0	0	0
 Upgrade Information Board	20,000	0	0	0
 Town Centre Revitalisation	500,000	0	0	0
 Roller Display	40,000	0	0	0
 Community Club - Playground	93,600	0	0	0
 Marradong Cemetery - Niche Wall	10,000	0	0	0
 Darminning (Ranford Pool) - improvements	250,000	85,000	86,949	(1,949)
 Marradong Fire Brigade - retaining wall	48,130	48,130	50,965	(2,835)
 Tennis Courts - retaining wall	28,690	0	0	0
 Yarning Circle Project	10,000	0	0	0
 Lions Weir rehabilitation	828,000	0	0	0
 Hotham Park - lighting	20,000	0	0	0
 Newmont Dump Truck	180,000	0	0	0
 Swimming Pool - pump/filtration upgrade	70,000	0	0	0
 Crossman Brigade - washdown facility	15,000	2,000	2,000	0
 Koolangka Park - shade	15,000	0	0	0
Total Other Infrastructure	2,258,420	141,130	145,290	(4,160)
Grand Total	8,434,166	758,797	740,304	18,493

9 BORROWINGS

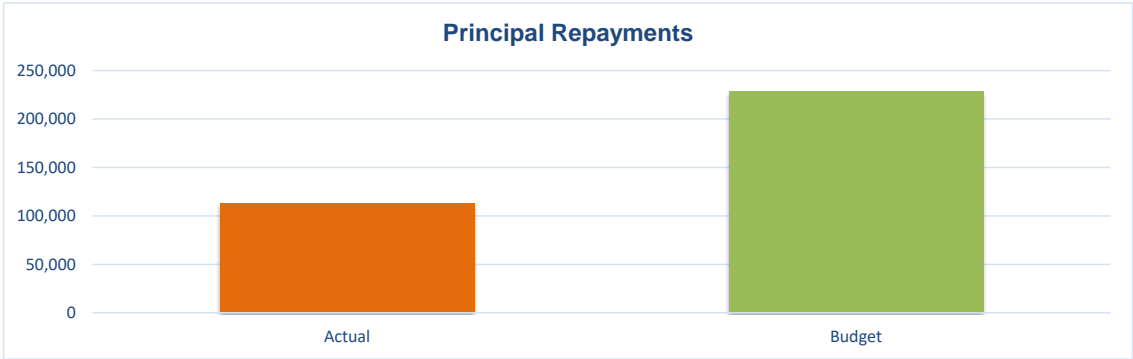
Repayments - borrowings

Information on borrowings			1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance											
Administration Centre	105	4.01%	0	0	0	0	0	0	0	0	0
Education and welfare											
Childcare Centre	100	6.42%	44,500	0	0	10,603	21,547	33,897	22,953	1,428	2,517
Housing											
3 Pecan Place	94	6.45%	130,551	0	0	9,082	18,457	121,469	112,094	4,210	8,128
34 Hill Street	97	6.45%	132,396	0	0	9,210	18,718	123,186	113,678	4,270	8,243
Recreation and culture											
Recreation Centre	106	3.36%	460,672	0	0	34,970	70,528	425,702	390,144	7,739	14,891
Recreation Centre	107	1.56%	618,541	0	0	49,371	99,127	569,170	519,414	4,825	9,264
Total			1,386,660	0	0	113,237	228,377	1,273,423	1,158,283	22,472	43,043
Current borrowings			228,377					115,140			
Non-current borrowings			1,158,283					1,158,283			
			1,386,660					1,273,423			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$113,237	
Interest Earned	Interest Expense
\$217,315	\$22,472
Reserves Balance	Loans Due
\$2,628,185	\$1,273,423

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue		
	Liability	Increase in	Decrease in	Liability	YTD	Adopted	YTD
	1 Jul 24	Liability	Liability	31 Dec 24	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$
Operating grants, subsidies and contributions							
General purpose funding							
Federal Grant - General Purpose	0	0	0	0	3,371	6,742	3,371
Federal Grant - Local Roads	0	0	0	0	13,683	27,366	13,683
Law, order, public safety							
DFES - Fire Brigade Operating Grant	0	0	0	0	52,714	105,428	52,714
Contribution to Crossman Washdown Bay	0	0	0	0	0	13,000	0
Mitigation Activity Grant	8,500	0	0	8,500	51,036	102,077	45,204
DFES - SES Operating Grant	0	0	0	0	15,300	30,600	15,410
Abandoned Vehicles	0	0	0	0	252	500	0
Health							
South32 - Community Health Funding	25,000	0	0	25,000	100,000	100,000	125,000
Education and welfare							
Seniors Grants & Contributions	0	0	0	0	1,752	5,000	4,827
Youth Centre Contributions	0	0	0	0	48	100	0
Welfare Grants	0	0	0	0	1,998	4,000	1,000
Housing							
Peel Devt. Comm - Housing Strategy	0	0	0	0	15,000	20,000	13,722
Recreation and culture							
South 32 - Events Contribution	0	0	0	0	0	25,500	0
LotteryWest - Summer by River	0	0	0	0	0	0	15,000
Christmas Celebration	0	0	0	0	8,000	8,000	8,000
Australia Day Grant	0	0	0	0	0	2,000	0
Thank a Volunteer	0	0	0	0	0	2,000	0
Transport							
Main Roads - Direct Road Grant	0	0	0	0	86,903	86,903	86,903
Economic services							
HWEDA VROC Facilitation Contribution	0	0	0	0	0	1,000	5,891
South 32 Cultural Centre	1,760,854	0	0	1,760,854	0	20,000	0
Contributions to Tourism	0	0	0	0	0	1,000	0
	1,794,354	0	0	1,794,354	350,057	561,216	390,725
Non-operating contributions							
General purpose funding							
LRCI - Darminning Pool Upgrades	102,358	0	0	102,358	0	170,596	0
Law, order, public safety							
DFES Capiatl Grant	0	0	0	0	0	24,588	0
Recreation and culture							
Mountain Bike Funding	120,000	0	0	120,000	0	959,000	74,000
Community Club - Playground	0	0	0	0	0	93,600	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	0	0
Contribution to Lions Weir Rehab					0	10,000	0
Transport							
Footpath Grant	0	0	0	0	0	0	0
Main Street Revitalisation Project	272,136	0	0	272,136	0	772,136	0
EV Charging Stations	3,111	0	0	3,111	33,612	33,612	0
Roads to Recovery Funding	0	0	0	0	0	173,909	0
Regional Road Group Funding	132,000	0	0	132,000	0	1,433,334	0
LRCI Funding Roads	59,042	0	0	59,042	0	98,403	0
Economic services							
Peel Devt. Comm - Dump Truck	977,864	0	0	977,864	80,000	80,000	80,000
South 32 - Caravan Park	977,864	0	0	977,864	0	250,000	0
	2,657,789	0	0	2,657,789	113,612	4,099,178	154,000
TOTALS	4,452,143	0	0	4,452,143	463,669	4,660,394	544,725

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

11 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Closing Surplus				0
CC004	Lower Hotham Road	Res 164/24	Capital Expenses			(600,000)	(600,000)
2121802	Main Roads Regional Road Group Program	Res 164/24	Capital Revenue		400,000		(200,000)
5023	Tullis Bridge Trail	Res 164/24	Capital Expenses		200,000		0
3051052	Brigade Operations	Res 168/24	Operating Expenses			(6,150)	(6,150)
9205	Dump Truck	Res 170/24	Capital Expenses			(80,000)	(86,150)
2132043	Peel Development Commission	Res 170/24	Capital Revenue		80,000		(6,150)
3091071	Housing Strategy	Res 171/24	Operating Expenses			(20,000)	(26,150)
2091060	Peel Development Commission	Res 171/24	Operating Revenue		20,000		(6,150)
5999	Town Centre Revitalisation	Res 171/24	Capital Expenses			(500,000)	(506,150)
2121076	Growing Regions Funding	Res 171/24	Operating Revenue		500,000		(6,150)
9212	Roller Display	Res 172/24	Capital Expenses			(40,000)	(46,150)
8011491	Public Open Space	Res 172/24	Capital Revenue		40,000		(6,150)
					1,240,000	(1,246,150)	(6,150)



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)

For the Period Ended 31 January 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

	Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c)-(b) \$	Variance* % (c)-(b)/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	6	6,958,013	6,956,013	6,952,827	(3,186)	(0%)	
Grants, subsidies and contributions	10	561,216	398,407	390,993	(7,414)	(2%)	
Fees and charges		1,308,890	931,165	1,006,271	75,106	8%	
Interest revenue		355,094	210,262	261,481	51,219	24%	▲
Other revenue		160,850	94,305	134,839	40,534	43%	▲
Profit on disposal of assets	8	138,251	138,251	166,206	27,955	20%	▲
		9,482,314	8,728,403	8,912,617	184,214		
Expenditure from operating activities							
Employee costs		(3,441,445)	(2,035,350)	(1,980,432)	54,918	3%	
Materials and contracts		(3,104,938)	(1,869,656)	(1,652,476)	217,180	12%	▲
Utility charges		(347,150)	(202,461)	(226,232)	(23,771)	(12%)	▼
Depreciation		(2,445,800)	(1,426,733)	(1,523,344)	(96,611)	(7%)	
Finance Costs		(43,043)	(22,472)	(22,472)	0	0%	
Insurance		(231,301)	(231,301)	(236,117)	(4,816)	(2%)	
Other expenditure		(109,402)	(63,181)	(55,133)	8,048	13%	
Loss on disposal of assets	8	(17,526)	(17,526)	(6,749)	10,777	61%	▲
		(9,740,605)	(5,868,680)	(5,702,955)	165,725		
Non-cash amounts excluded from operating activities	2(b)	2,325,075	1,306,008	1,363,887	57,879	4%	
Amount attributable to operating activities		2,066,784	4,165,731	4,573,549	407,818		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	4,099,178	138,200	189,483	51,283	37%	▲
Proceeds from disposal of assets	8	406,818	200,000	307,891	107,891	54%	▲
		4,505,996	338,200	497,374	159,174		
Outflows from investing activities							
Payments for property, plant and equipment	8	(1,674,607)	(608,667)	(600,872)	7,795	1%	
Payments for construction of infrastructure	8	(6,798,558)	(335,130)	(336,753)	(1,623)	(0%)	
		(8,473,165)	(943,797)	(937,625)	6,172		
Amount attributable to investing activities		(3,967,169)	(605,597)	(440,251)	165,346		
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	796,512	0	0	0	0%	
		796,512	0	0	0		
Outflows from investing activities							
Repayment of borrowings	9	(228,377)	(113,000)	(113,237)	(237)	(0%)	
Transfer to reserves	4	(464,775)	(65,000)	(65,835)	(835)	(1%)	
		(693,152)	(178,000)	(179,071)	(1,071)		
Amount attributable to financing activities		103,360	(178,000)	(179,071)	(1,071)		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus of deficit at the start of the financial year	2(a)	1,751,875	1,751,875	1,751,874	(1)	(0%)	
Amount attributable to operating activities		2,066,784	4,165,731	4,573,549			
Amount attributable to investing activities		(3,967,169)	(605,597)	(440,251)			
Amount attributable to financing activities		103,360	(178,000)	(179,071)			
Surplus or deficit after imposition of general rates		(45,150)	5,134,009	5,706,101			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BODDINGTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2025

	30-06-2024	31 Jan 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	8,398,140	11,705,322
Trade and other receivables	531,090	1,669,820
Other assets	41,018	34,118
TOTAL CURRENT ASSETS	8,970,248	13,409,260
NON-CURRENT ASSETS		
Trade and other receivables	28,912	28,912
Other financial assets	41,585	41,585
Property, plant and equipment	38,426,282	38,312,309
Infrastructure	63,095,932	62,475,751
TOTAL NON-CURRENT ASSETS	101,592,711	100,858,557
TOTAL ASSETS	110,562,959	114,267,817
CURRENT LIABILITIES		
Trade and other payables	940,095	327,714
Other liabilities	3,474,279	4,505,613
Borrowings	228,376	115,140
Employee related provisions	232,052	232,052
TOTAL CURRENT LIABILITIES	4,874,802	5,180,519
NON-CURRENT LIABILITIES		
Borrowings	1,158,283	1,158,283
Employee related provisions	51,804	51,804
TOTAL NON-CURRENT LIABILITIES	1,210,087	1,210,087
TOTAL LIABILITIES	6,084,889	6,390,606
NET ASSETS	104,478,070	107,877,211
EQUITY		
Retained surplus	34,936,570	38,335,711
Reserve accounts	2,571,944	2,571,944
Revaluation surplus	66,969,556	66,969,556
TOTAL EQUITY	104,478,070	107,877,211

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 February 2025

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening	Last Year Closing	Year to Date
	Note	30 June 2024	30 June 2024	31 Jan 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	4	8,398,140	8,398,140	11,705,322
Rates receivables	5	294,746	294,746	618,929
Receivables	5	236,344	236,344	1,050,891
Other current assets		41,014	41,018	34,118
Less: Current liabilities				
Payables	7	(940,094)	(940,096)	(327,715)
Borrowings	9	(228,377)	(228,376)	(115,140)
Capital grant/contribution liability	10	(3,474,279)	(3,474,279)	(4,505,613)
Provisions		(232,052)	(232,052)	(232,052)
Less: Total adjustments to net current assets	2(c)	(2,343,567)	(2,343,569)	(2,522,638)
Closing funding surplus / (deficit)		1,751,875	1,751,874	5,706,101

(b) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	8	(138,251)	(138,251)	(166,206)
Movement in employee benefit provisions (non-current)		0	0	0
Movement in other provisions (non-current)		0	0	0
Add: Loss on asset disposals	5	17,526	17,526	6,749
Add: Depreciation on assets		2,445,800	1,426,733	1,523,344
Total non-cash items excluded from operating activities		2,325,075	1,306,008	1,363,887

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening	Last Year Closing	Year to Date
		30 June 2024	30 June 2024	31 January 2025
Adjustments to net current assets				
Less: Reserves - restricted cash	4	(2,571,944)	(2,571,946)	(2,637,779)
Add: Borrowings	9	228,377	228,376	115,140
Add: Provisions - employee		0	0	0
Total adjustments to net current assets		(2,343,567)	(2,343,569)	(2,522,638)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

	Var. \$	Var. %	Explanation of Variances
Revenue from operating activities	\$	%	
Rates	(3,186)	(0%)	
Grants, subsidies and contributions	(7,414)	(2%)	
Fees and charges	75,106	8%	
Interest revenue	51,219	24%	▲ Permanent - exceeding budget estimates
Other revenue	40,534	43%	▲ Permanent - reimbursements for Workers Compensation
Profit on disposal of assets	27,955	20%	▲ Timing - correction to disposal to be actioned in March 25.
Expenditure from operating activities			
Employee costs	54,918	3%	
Materials and contracts	217,180	12%	▲ Timing - delay in expenditure for project work
Utility charges	(23,771)	(12%)	▼ Timing - mainly due to spike in water usage during summer.
Depreciation	(96,611)	(7%)	
Finance Costs	0	0%	
Insurance	(4,816)	(2%)	
Other expenditure	8,048	13%	
Loss on disposal of assets	10,777	61%	▲ Timing - three trade-ins still to occur
Non-cash amounts excluded from operating activities.	57,879	4%	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	51,283	37%	▲ Timing - milestone for Mountain Bike trail ahead of schedule
Proceeds from disposal of assets	107,891	54%	▲ Timing - three trade-ins still to occur
Outflows from investing activities			
Payments for property, plant and equipment	7,795	1%	
Payments for construction of infrastructure	(1,623)	(0%)	
Inflows from financing activities			
Proceeds from new debentures	0	0%	
Transfer to reserves	0	0%	
Outflows from financing activities			
Payments for principal portion of lease liabilities	0	0%	
Repayment of borrowings	(237)	(0%)	
Transfer to reserves	(835)	(1%)	
Surplus of deficit at the start of the financial year	(1)	(0%)	

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

4 CASH AND FINANCIAL ASSETS

CASH AND INVESTMENTS

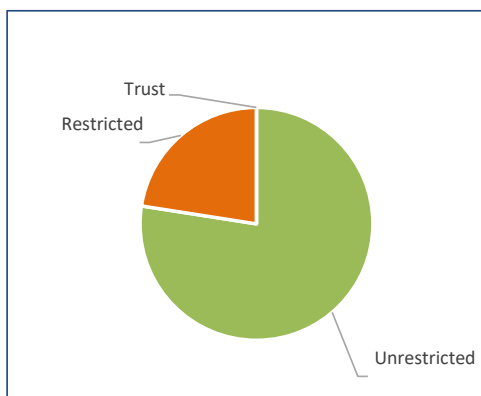
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Petty Cash & Floats	400	0	400			0.00%	On Hand
At Call Deposits							
Municipal Funds	518,978	0	518,978		NAB		At Call
Bonds & Deposits	640	0	640		NAB		At Call
Term Deposits & Overnight Cash Deposits							
Municipal Funds	8,547,525	0	8,547,525		Treasury	4.30%	Overnight
Reserve Funds	0	2,637,779	2,637,779		Treasury	4.30%	Overnight
Total	9,067,542	2,637,779	11,705,322	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
\$11.71 M	\$9.07 M

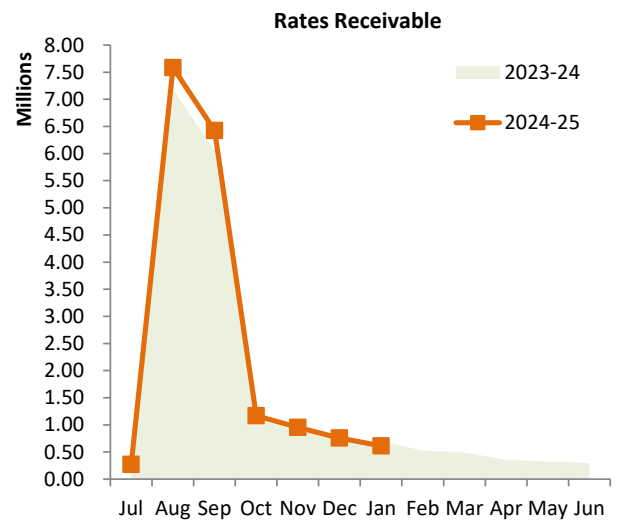
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant	337,157	14,498	8,630	0	0	(155,000)	0	196,655	345,787
Building	411,288	17,685	10,528	200,000	0	(103,501)	0	525,472	421,816
Community Facility Fund	94,779	4,075	2,426	0	0	0	0	98,854	97,205
Refuse Site	133,570	5,744	3,419	50,000	0	0	0	189,314	136,989
Aged Housing	246,391	10,595	6,307	52,000	0	(90,000)	0	218,986	252,698
Swimming Pool	306,718	13,189	7,851	0	0	0	0	319,907	314,569
River Crossing	11	0	0	0	0	(11)	0	0	11
Prepaid Conditional Grants	0	0	0	0	0	0	0	0	0
Unspent Conditional Grants	0	0	0	0	0	0	0	0	0
Public Open Space	580,898	24,979	14,870	45,181	0	(40,000)	0	611,058	595,768
Town Weir Reserve	461,132	19,829	11,804	0	0	(403,500)	0	77,461	472,936
Community Gym	0	0	0	7,000	0	(4,500)	0	2,500	0
	2,571,944	110,594	65,835	354,181	0	(796,512)	0	2,240,207	2,637,779

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

5 RECEIVABLES

Rates receivable	30 June 2024	31 Jan 2025
	\$	\$
Opening arrears previous years	300,227	294,746
RATES - levied this year	6,539,477	6,952,827
RUBBISH - levied this year	297,673	322,045
ESL - levied this year	117,012	124,939
TOTAL levied this year	6,954,162	7,399,811
Less - collections to date	(6,959,643)	(7,075,628)
Equals current outstanding	294,746	618,929
Net rates collectable	294,746	618,929
% Collected	95.9%	92%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
		\$	\$	\$	\$	\$
Receivables - general	(3,916)	39,543	2,910	935,624	11,577	985,737
Percentage		4%	0.3%	94.9%	1.2%	
Balance per trial balance						
Sundry receivable						985,737
GST receivable						25,292
Increase in Allowance for impairment of receivables from contracts with customers						(4,706)
Other receivables - employee related provisions						44,568
Total receivables general outstanding						1,050,891

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period as classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

6 RATE REVENUE

RATE REVENUE

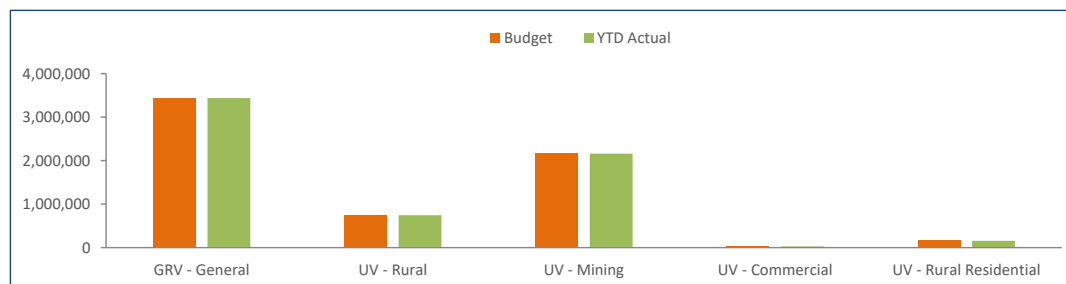
General rate revenue

RATE TYPE	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV - General	0.122613	512	28,048,377	3,439,096	2,000	3,441,096	3,439,096	0	0	3,439,096
Unimproved value										
UV - Rural	0.004320	132	172,542,000	745,381	0	745,381	745,381	(184)	0	745,197
UV - Mining	0.028235	128	76,587,679	2,162,453	0	2,162,453	2,162,453	0	0	2,162,453
UV - Commercial	0.018591	2	1,603,500	29,811	0	29,811	29,811	0	0	29,811
UV - Rural Residential	0.007612	127	20,814,000	158,436	2,000	160,436	158,436	0	0	158,436
Sub-Total		901	299,595,556	6,535,177	4,000	6,539,177	6,535,177	(184)	0	6,534,993
Minimum payment	Minimum \$									
Gross rental value										
GRV - General	1,002	127	251,225	127,254	0	127,254	126,252	0	0	126,252
Unimproved value										
UV - Rural	1,002	122	19,942,500	122,244	0	122,244	122,244	0	0	122,244
UV - Mining	1,002	43	215,820	43,086	0	43,086	43,086	0	0	43,086
UV - Commercial	1,002	0	0	0	0	0	0	0	0	0
UV - Rural Residential	1,002	126	13,516,000	126,252	0	126,252	126,252	0	0	126,252
Sub-total		418	33,925,545	418,836	0	418,836	417,834	0	0	417,834
Amount from general rates						6,958,013				6,952,827

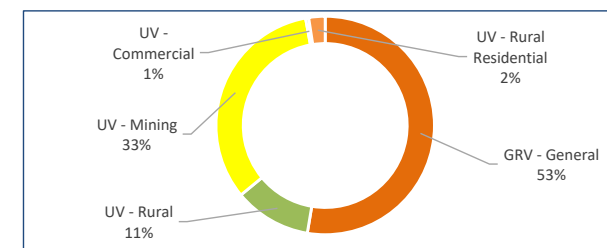
Amount from general rates

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates	
Budget	Actual
\$6.96 M	\$6.95 M



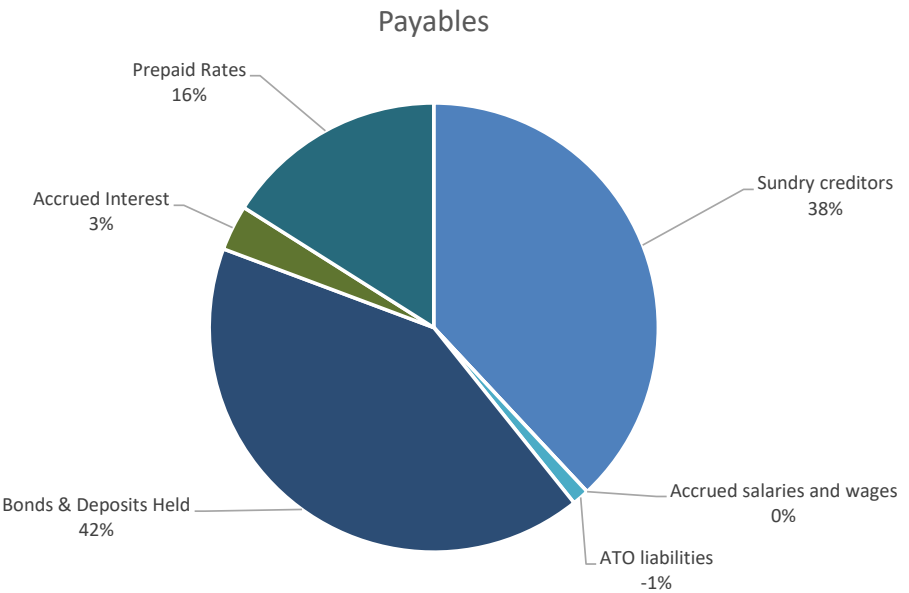
SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

7 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	72,035	17,221	2,531	0	91,787
Percentage	0%	78.5%	18.8%	2.8%	0%	
Balance per trial balance						
Sundry creditors						91,787
Accrued salaries and wages						0
ATO liabilities						(2,943)
Bonds & Deposits Held						99,990
Accrued Interest						7,905
Prepaid Rates						38,676
Unclaimed Funds						490
Road Safety Alliance						91,810
Total payables general outstanding						327,715
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

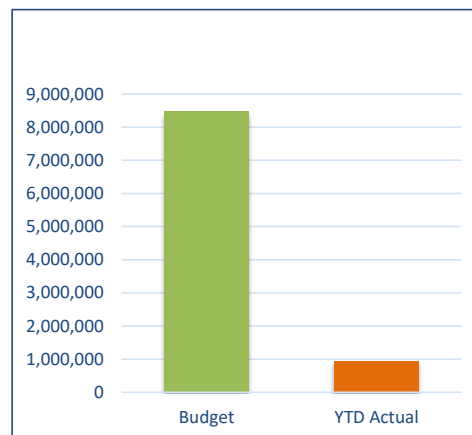


8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	152,440	41,000	40,021	(979)
Land and Buildings	806,500	197,000	189,894	(7,106)
Plant and Equipment	715,667	370,667	370,957	290
Road Infrastructure	2,930,533	93,000	87,258	(5,742)
Footpath Infrastructure	1,517,606	83,000	83,264	264
Drainage Bridges Culverts	92,000	0	0	0
Infrastructure - Parks, Gardens, Recreation Facilities	2,258,420	159,130	166,230	7,100
Total Capital Acquisitions	8,473,166	943,797	937,625	(6,172)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	4,099,178	138,200	189,483	51,283
Other (disposals & C/Fwd)	406,818	200,000	307,891	107,891
Cash backed reserves				
Plant	155,000	0	0	0
Aged Housing	90,000	0	0	0
River Crossing	92,249	0	0	0
Contribution - operations	3,629,921	605,597	440,251	(165,346)
Capital funding total	8,473,166	943,797	937,625	(6,172)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$8.47 M	\$0.94 M	11%

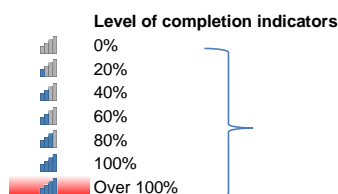
Capital Grants	Annual Budget	YTD Actual	% Received
	\$4.1 M	\$0.19 M	5%

8 CAPITAL ACQUISITIONS DETAILED

Capital Disposals

Asset description	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
Flail Mower	46,740	40,000	(6,740)	0	19,722	19,722
6 Tonne Tipper Truck	26,717	25,000	(1,717)	23,863	61,912	38,049
Isuzu Tipper	14,026	20,000	5,974	0	0	0
Hino Tipper	31,137	40,000	8,863	0	0	0
Mitsubishi Pajero Sport	0	30,000	30,000	0	22,302	22,302
Mitsubishi Pajero Sport	0	30,000	30,000	0	23,907	23,907
Toyota Hilux	41,807	40,000	(1,807)	0	0	0
Batching Plant (Land & Buildings)	118,404	181,818	63,414	117,820	180,048	62,228
Old Sports Oval Lighting	7,262	0	(7,262)	6,749	0	(6,749)
	286,093	406,818	120,725	148,432	307,891	159,459

Capital Acquisitions











































Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
IT Equipment	50,207	0	0	0
Upgrade Telecommunications - Recreation Centre	15,000	0	0	0
CCTV Upgrades	46,145	20,000	19,222	778
Display Cabinets - Recreation Centre	16,500	0	0	0
PPC Racking - Boddington VBFB	24,588	21,000	20,799	201
Total Furniture & Equipment	152,440	41,000	40,021	979
Building Asset Renewal Program	240,000	45,000	45,878	(878)
Solar Panels - Pavilion	30,000	30,000	26,987	3,013
Recreation Centre - Swipe Card System	15,000	0	0	0
Improvements to Pound	12,000	12,000	4,127	7,873
Visitor Centre - upgrade airconditioning	30,000	25,000	26,550	(1,550)
Upgrade Interpretive Centre	85,000	80,000	80,000	0
Caravan Park Development	250,000	0	907	(907)
Upgrade Toilets - Pavilion	125,000	5,000	5,445	(445)
Air-conditioning - Pavilion	7,000	0	0	0
Electronic Doors - Visitor Centre	12,500	0	0	0
Total Land & Buildings	806,500	197,000	189,894	7,106
4.5 Tonne Tipper	50,000	0	0	0
6 Tonne Truck	270,000	0	0	0
Skid Steer	120,000	120,000	119,000	1,000
Mini Excavator	70,000	70,000	71,990	(1,990)
Replace Mitsubishi Pajero Sport	45,000	45,000	39,814	5,186
Replace Toyota Hilux Ute	45,000	45,000	46,364	(1,364)
Modifications to Service Truck	15,000	10,000	8,709	1,291
Newmarket Rd Standpipe	19,425	19,425	21,759	(2,334)
Crossman Rd Standpipe	19,425	19,425	21,759	(2,334)
Backup Power - Admin Building & Recreation Centre	20,000	0	0	0
EV Charging Stations	41,817	41,817	41,561	256
Total Plant & Equipment	715,667	370,667	370,957	(290)

8 CAPITAL ACQUISITIONS DETAILED (CONTINUED)

Capital Acquisitions (continued)

Account Description	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
 RTR - Mahogany Crt - Reseal	11,840	0	0	0
 RTR - Greenstone Way - Reseal	29,534	0	0	0
 RTR - Hill Street - Reseal	44,505	0	0	0
 RTR - Blue Gum Crt - Real	24,029	0	0	0
 RTR - Days Rd	42,000	0	0	0
 RTR - Marradong Culvert Works	22,938	0	0	0
 RTR - Bannister Rd Microsealing	39,000	0	0	0
 RRG - Crossman Rd	565,294	0	1,559	(1,559)
 RRG - Lower Hotham Rd	1,000,039	0	2,277	(2,277)
 RRG - Harvey Quindanning Rd	585,259	36,000	36,055	(55)
 Linemarking	9,000	7,000	6,686	314
 Newmarket Rd	100,095	45,000	36,321	8,679
 Carparking - ACROD	7,000	0	0	0
 Carparking - Town Hall & Peppercorn Lane	450,000	5,000	4,360	640
Total Road Infrastructure	2,930,533	93,000	87,258	5,742
 Footpath renewal program	67,606	0	0	0
 Bike Network Funding Program	0	0	0	0
 Mountain Bike Trail	1,150,000	78,000	77,837	163
 Rail Trail	300,000	5,000	5,427	(427)
Total Footpath Infrastructure	1,517,606	83,000	83,264	(264)
 Provide Kerbing - Townsite Roads	12,000	0	0	0
 Forrest Street Drainage	50,000	0	0	0
 William Street River Crossing	30,000	0	0	0
Total Drainage/Bridges & Culverts	92,000	0	0	0
 Street Art/Mural Project	20,000	0	1,500	(1,500)
 Regional Destination Signage	80,000	4,000	3,766	234
 Standard Green, Blue & Brown Signage	10,000	2,000	1,610	390
 Interpretive Signage	20,000	0	0	0
 Upgrade Information Board	20,000	0	0	0
 Town Centre Revitalisation	500,000	0	0	0
 Roller Display	40,000	0	0	0
 Community Club - Playground	93,600	0	0	0
 Marradong Cemetery - Niche Wall	10,000	0	0	0
 Darminning (Ranford Pool) - improvements	250,000	103,000	102,656	344
 Marradong Fire Brigade - retaining wall	48,130	48,130	54,495	(6,365)
 Tennis Courts - retaining wall	28,690	0	0	0
 Yarning Circle Project	10,000	0	0	0
 Lions Weir rehabilitation	828,000	0	0	0
 Hotham Park - lighting	20,000	0	0	0
 Newmont Dump Truck	180,000	0	0	0
 Swimming Pool - pump/filtration upgrade	70,000	0	0	0
 Crossman Brigade - washdown facility	15,000	2,000	2,000	0
 Koolangka Park - shade	15,000	0	204	(204)
Total Other Infrastructure	2,258,420	159,130	166,230	(7,100)
Grand Total	8,473,166	943,797	937,625	6,172

9 BORROWINGS

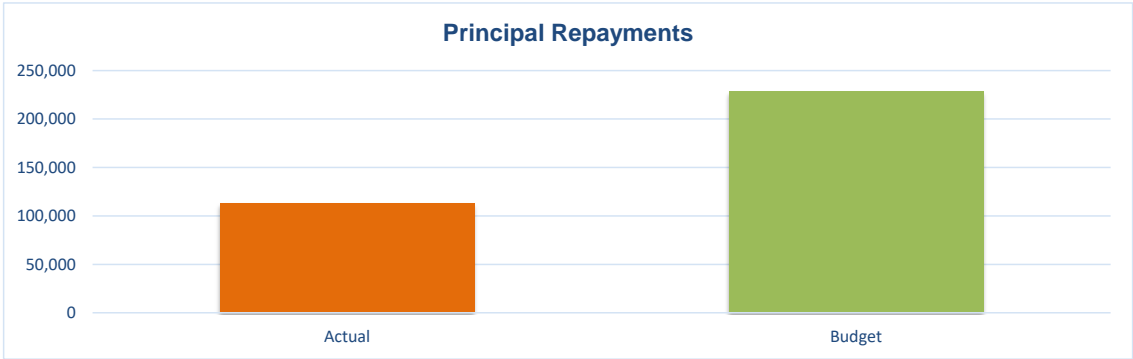
Repayments - borrowings

Information on borrowings			1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance											
Administration Centre	105	4.01%	0	0	0	0	0	0	0	0	0
Education and welfare											
Childcare Centre	100	6.42%	44,500	0	0	10,603	21,547	33,897	22,953	1,428	2,517
Housing											
3 Pecan Place	94	6.45%	130,551	0	0	9,082	18,457	121,469	112,094	4,210	8,128
34 Hill Street	97	6.45%	132,396	0	0	9,210	18,718	123,186	113,678	4,270	8,243
Recreation and culture											
Recreation Centre	106	3.36%	460,672	0	0	34,970	70,528	425,702	390,144	7,739	14,891
Recreation Centre	107	1.56%	618,541	0	0	49,371	99,127	569,170	519,414	4,825	9,264
Total			1,386,660	0	0	113,237	228,377	1,273,423	1,158,283	22,472	43,043
Current borrowings			228,377					115,140			
Non-current borrowings			1,158,283					1,158,283			
			1,386,660					1,273,423			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$113,237	
Interest Earned	Interest Expense
\$261,481	\$22,472
Reserves Balance	Loans Due
\$2,637,779	\$1,273,423

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue		
	Liability	Increase in	Decrease in	Liability	YTD	Adopted	YTD
	1 Jul 24	Liability	Liability	31 Jan 25	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$
Operating grants, subsidies and contributions							
General purpose funding							
Federal Grant - General Purpose	0	0	0	0	3,371	6,742	3,371
Federal Grant - Local Roads	0	0	0	0	13,683	27,366	13,683
Law, order, public safety							
DFES - Fire Brigade Operating Grant	0	0	0	0	79,071	105,428	52,714
Contribution to Crossman Washdown Bay	0	0	0	0	0	13,000	0
Mitigation Activity Grant	8,500	0	0	8,500	59,542	102,077	45,204
DFES - SES Operating Grant	0	0	0	0	22,950	30,600	15,410
Abandoned Vehicles	0	0	0	0	294	500	0
Health							
South32 - Community Health Funding	25,000	0	0	25,000	100,000	100,000	125,000
Education and welfare							
Seniors Grants & Contributions	0	0	0	0	3,544	5,000	5,096
Youth Centre Contributions	0	0	0	0	56	100	0
Welfare Grants	0	0	0	0	2,331	4,000	1,000
Housing							
Peel Devt. Comm - Housing Strategy	0	0	0	0	15,000	20,000	13,722
Recreation and culture							
South 32 - Events Contribution	0	0	0	0	2,500	25,500	0
LotteryWest - Summer by River	0	0	0	0	0	0	15,000
Christmas Celebration	0	0	0	0	8,000	8,000	8,000
Australia Day Grant	0	0	0	0	0	2,000	0
Thank a Volunteer	0	0	0	0	0	2,000	0
Transport							
Main Roads - Direct Road Grant	0	0	0	0	86,903	86,903	86,903
Economic services							
HWEDA VROC Facilitation Contribution	0	0	0	0	0	1,000	5,891
South 32 Cultural Centre	1,760,854	0	0	1,760,854	0	20,000	0
Contributions to Tourism	0	0	0	0	0	1,000	0
	1,794,354	0	0	1,794,354	397,245	561,216	390,993
Non-operating contributions							
General purpose funding							
LRCI - Darminning Pool Upgrades	102,358	0	0	102,358	0	170,596	34,119
Law, order, public safety							
DFES Capiatl Grant	0	0	0	0	24,588	24,588	0
Recreation and culture							
Mountain Bike Funding	120,000	0	0	120,000	0	959,000	75,364
Community Club - Playground	0	0	0	0	0	93,600	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	0	0
Contribution to Lions Weir Rehab					0	10,000	0
Transport							
Footpath Grant	0	0	0	0	0	0	0
Main Street Revitalisation Project	272,136	0	0	272,136	0	772,136	0
EV Charging Stations	3,111	0	0	3,111	33,612	33,612	0
Roads to Recovery Funding	0	0	0	0	0	173,909	0
Regional Road Group Funding	132,000	0	0	132,000	0	1,433,334	0
LRCI Funding Roads	59,042	0	0	59,042	0	98,403	0
Economic services							
Peel Devt. Comm - Dump Truck	977,864	0	0	977,864	80,000	80,000	80,000
South 32 - Caravan Park	977,864	0	0	977,864	0	250,000	0
	2,657,789	0	0	2,657,789	138,200	4,099,178	189,483
TOTALS	4,452,143	0	0	4,452,143	535,445	4,660,394	580,476

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

11 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Closing Surplus				0
CC004	Lower Hotham Road	Res 164/24	Capital Expenses			(600,000)	(600,000)
2121802	Main Roads Regional Road Group Program	Res 164/24	Capital Revenue		400,000		(200,000)
5023	Tullis Bridge Trail	Res 164/24	Capital Expenses		200,000		0
3051052	Brigade Operations	Res 168/24	Operating Expenses			(6,150)	(6,150)
9205	Dump Truck	Res 170/24	Capital Expenses			(80,000)	(86,150)
2132043	Peel Development Commission	Res 170/24	Capital Revenue		80,000		(6,150)
3091071	Housing Strategy	Res 171/24	Operating Expenses			(20,000)	(26,150)
2091060	Peel Development Commission	Res 171/24	Operating Revenue		20,000		(6,150)
5999	Town Centre Revitalisation	Res 171/24	Capital Expenses			(500,000)	(506,150)
2121076	Growing Regions Funding	Res 171/24	Operating Revenue		500,000		(6,150)
9212	Roller Display	Res 172/24	Capital Expenses			(40,000)	(46,150)
8011491	Public Open Space	Res 172/24	Capital Revenue		40,000		(6,150)
6045	Bannister Rd - Microsurfacing	Res 1/25	Capital Expenses			(39,000)	(45,150)
					1,240,000	(1,285,150)	(45,150)

9.3.3 2024/2025 Budget Review

File Reference:	3.0010
Applicant:	Not Applicable
Previous Item:	Nil
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachments:	9.3.3A 2024-25 Budget Review Report

Summary

To consider and adopt the Annual Budget Review as presented for the period 1 July 2024 to 31 January 2025.

Background

The Local Government (Financial Management) Regulations 1996, Regulation 33A requires that local governments conduct a budget review between 1 January and February in each financial year. The results of the review and accompanying report from the review must be presented to Council on or before 31 March in that financial year. The review and determination is then to be provided to the Department of Local Government, Sport and Cultural Industries within 14 days of the adoption of the review.

The Budget Review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The report for the period 1 July 2024 to 31 January 2025 shown in the attachment, has been prepared incorporating year to date budget variations and forecast to 30 June 2025. Consideration of the status of various projects and programs was undertaken; to ensure any anticipated variance were captured within the review document where possible.

The material variance levels which have been reported for budget review, have utilised the same materiality levels as monthly reporting to determine the extent of explanation.

Comment

The budget review report, included in Note 3 of Attachment 9.3.3A, outlines the predicted variances within the Statement of Financial Activity. It identifies whether variances are classified as permanent (indicating a likely difference between the current budget and the expected outcome by 30 June) or timing-related (indicating a project or activity is expected to extend beyond 30 June).

Features of the review as summarised from the detailed financial reports attached are as follows:

REVENUE

Increase of grant funding for Events	\$17,500
Additional funding from Lions Club for Lions Weir Project	\$40,000
Reduction in medical room hire	(\$6,500)
Increase in revenue for disposal of scrap metal	\$20,000
Increased revenue for planning applications	\$15,000
Increased revenue from the gym, swimming pool and rodeo camping	\$24,500
Additional revenue for Old Police Station stays	\$10,000
Higher-than-expected term deposit interest earnings	\$20,000
Allocation for parental leave reimbursements no longer needed	(\$15,000)

TOTAL REVENUE VARIATIONS	\$125,500
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EXPENDITURE

Saving on salaries - reduced parental leave payments	\$15,000
Reallocation of works salaries and wages across programs	\$0
Increase to Audit fees to allow for FMR & Regulation 19 audit	(\$8,500)
Reduction in Peel Regionals Leaders Forum contribution	\$13,059
Saving on consultant fees	\$25,000
Additional Childcare building maintenance	(\$6,500)
Refuse site maintenance postponed to next financial year	\$25,000
Unbudgeted - carry over work from 2023/24 Climate Action Plan	(\$2,090)
Event expenses for Summer by River & Australia Day – additional funding	(\$17,500)
TOTAL EXPENDITURE VARIATIONS	\$43,469

CAPITAL VARIATIONS

Reseal works for Hill Street postponed, not required for 5 years	\$44,505
Urgent repair and seal to be undertaken on Forrest Street (RTR Funded)	(\$7,505)
Resealing cost reallocation between Mahogany Crt and Greenstone Wy	(\$7,000)
Saving on cost of repairs to Days Road embankment	\$8,000
Reallocation of expenditure to Crossman Road in line with RRG funding	(\$104,706)
Expenditure for Lower Hotham Road reduced to match RRG funding	\$105,039
Allocation of expenditure from Town Revitalisation project to Town Hall Carpark - \$120,000	\$0
Saving on William Street River crossing works	\$10,000
Additional works for Lions Weir funded by Lions Club	(\$40,000)
TOTAL CAPITAL VARIATIONS	\$8,333

Increase in Opening Surplus	\$177,302
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Due to the combined value of the above adjustments the balanced budget is now predicted to be a surplus of \$132,152. This projected surplus includes a timing adjustment of \$25,000 for subcontractor works at the Refuse Site, which is required to be carried over to the 2025-2026 Budget.

The legislation surrounding budget review is in place to ensure local governments conduct a formal review of the likely budget outcome during the third quarter of the financial year. It is important to note, presentation and adoption of the budget review document alone does not change the original budget estimates. Any amendments to the budget should be in accordance with Section 6.8, of the Local Government Act. It is common practice however, to amend the budget at the same time as undertaking the review, with these amendments being included within the budget review documents.

Following the completion of the budget review, all identified items will require budget amendments to accurately reflect the projected financial position as of 30 June 2025. The specific changes required to the general ledger accounts are detailed in Note 4 of Attachment 9.3.3A and are included as part of the recommendation for Council's adoption of the budget review.

Consultation

Nil

Strategic Implications

Aspiration Performance

Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Maintain a high standard of leadership, corporate governance and customer service

Legislative Implications

Local Government (Financial Management) Regulations 1996 Regulation 33A requires:

- (1) Between 1 January and last day of February in each financial year a local government is to carry out a review of its annual budget review of its budget for that year.
- (2A) The review of an annual budget for a financial year must –
 - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) Consider the local government's financial position as at the date of the review; and
 - (c) Include the following –
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end of year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the Council on or before 31 March in that financial year.
- (3) A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
**Absolute Majority required*
- (4) Within 14 days after a Council has made a determination, a copy of the review and determination is to be provide to the Department.

Section 6.8(1) (b) of the Local Government Act 1995 provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

Policy Implications

Nil

Financial Implications

Due to the combined value of the above variations the balanced budget is now predicted to have a surplus of \$132,152.

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to manage the Shire's ongoing expenditure and income against budget estimates would increase the risk of a negative impact on the Shire's financial position. Further, failure to present a detailed budget review in the prescribed form or closing date would result in noncompliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Officer Recommendation and Council Decision

COUNCIL RESOLUTION 13/25

Moved: Cr L Lewis

Seconded: Cr J van Heerden

That Council:

- 1. Adopt the 2024/2025 Budget Review carried out as at 31 January 2025.**
- 2. Adopt the budget amendments contained in Note 4 of Attachment 9.3.3A.**

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrots, Cr A Ryley, Cr J van Heerden

Against: Nil



BUDGET REVIEW REPORT

For the Period Ended 31 January 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BODDINGTON
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2025

Budget vs Actual						
Note	Adopted Budget	Updated Budget Estimates	YTD Actual	Year at End Amount	Predicted Variance	Var.
	(a)			(b)		
	\$	\$	\$			
OPERATING ACTIVITIES						
Revenue from operating activities						
Rates	6,958,013	6,958,013	6,952,827	6,958,013	0	
Grants, subsidies and contributions	3.1 541,216	561,216	390,993	618,716	57,500	▲
Fees and charges	3.2 1,308,890	1,308,890	1,006,271	1,371,890	63,000	▲
Interest revenue	3.3 355,094	355,094	261,481	375,094	20,000	▲
Other revenue	3.4 160,850	160,850	134,839	145,850	(15,000)	▼
Profit on disposal of assets	138,251	138,251	166,206	138,251	0	
	9,462,314	9,482,314	8,912,617	9,607,814	125,500	
Expenditure from operating activities						
Employee costs	3.5 (3,441,445)	(3,441,445)	(1,980,432)	(3,426,445)	15,000	▲
Materials and contracts	3.6 (3,080,788)	(3,104,938)	(1,652,476)	(3,076,469)	28,469	▲
Utility charges	3.7 (347,150)	(347,150)	(226,232)	(347,150)	0	
Depreciation	(2,445,800)	(2,445,800)	(1,523,344)	(2,445,800)	0	
Finance Costs	(43,043)	(43,043)	(22,472)	(43,043)	0	
Insurance	(231,301)	(231,301)	(236,117)	(231,301)	0	
Other expenditure	(107,402)	(109,402)	(55,133)	(109,402)	0	
Loss on disposal of assets	(17,526)	(17,526)	(6,749)	(17,526)	0	
	(9,714,455)	(9,740,605)	(5,702,955)	(9,697,136)	43,469	
Non-cash amounts excluded from operating activities	2,325,075	2,325,075	1,363,887	2,325,075	0	
Amount attributable to operating activities	2,072,934	2,066,784	4,573,549	2,235,753	168,969	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,119,178	4,099,178	189,483	4,099,178	0	
Proceeds from disposal of assets	406,818	406,818	307,891	406,818	0	
	3,525,996	4,505,996	497,374	4,505,996	0	
Outflows from investing activities						
Payments for property, plant and equipment	3.8 (1,674,607)	(1,674,607)	(600,872)	(1,674,607)	0	
Payments for construction of infrastructure	3.9 (5,739,558)	(6,798,558)	(336,753)	(6,790,225)	8,333	▲
	(7,414,165)	(8,473,165)	(937,625)	(8,464,832)	8,333	
Amount attributable to investing activities	(3,888,169)	(3,967,169)	(440,251)	(3,958,836)	8,333	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	756,512	796,512	0	796,512	0	
	756,512	796,512	0	796,512	0	
Outflows from investing activities						
Repayment of borrowings	(228,377)	(228,377)	(113,237)	(228,377)	0	
Transfer to reserves	(464,775)	(464,775)	(65,835)	(464,775)	0	
	(693,152)	(693,152)	(179,071)	(693,152)	0	
Amount attributable to financing activities	63,360	103,360	(179,071)	103,360	0	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	1,751,875	1,751,875	1,751,877	1,751,875	0	
Amount attributable to operating activities	2,072,934	2,066,784	4,573,549	2,235,753	168,969	
Amount attributable to investing activities	(3,888,169)	(3,967,169)	(440,251)	(3,958,836)	8,333	
Amount attributable to financing activities	63,360	103,360	(179,071)	103,360	0	
Surplus or deficit after imposition of general rates	2(a) 0	(45,150)	5,706,104	132,152	177,302	

SHIRE OF BODDINGTON
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

This prescribed financial report has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF BODDINGTON
NOTES TO THE BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Audited Actual	Adopted Budget	Updated Budget Estimates	Year to Date	Estimated Year at End Amount
	Note	30 June 2024	30 June 2025	30 June 2025	31 Jan 2025	30 June 2025
(a) Net current assets used in the Statement of Financial Activity						
Current assets						
Cash and cash equivalents	4	8,398,140	4,458,182	4,413,032	11,705,322	4,590,334
Rates receivables	5	294,746	215,000	215,000	618,929	215,000
Receivables	5	259,375	144,485	144,485	1,050,891	144,485
Other current assets		41,018	(4)	(4)	34,118	(4)
Less: Current liabilities						0
Payables	7	(963,127)	(739,315)	(739,315)	(327,712)	(739,315)
Borrowings	9	(228,376)	(236,162)	(236,162)	(115,140)	(236,162)
Capital grant/contribution liability	10	(3,474,279)	(1,566,089)	(1,566,089)	(4,505,613)	(1,566,089)
Provisions		(232,052)	(232,052)	(232,052)	(232,052)	(232,052)
Less: Total adjustments to net current assets	2(c)	(2,343,568)	(2,044,045)	(2,044,045)	(2,522,638)	(2,044,045)
Closing funding surplus / (deficit)		1,751,877	0	(45,150)	5,706,104	132,152

(b) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

		Audited Actual	Adopted Budget	Updated Budget Estimates	Year to Date	Estimated Year at End Amount
	Notes	30 June 2024	30 June 2025	30 June 2025	31 Jan 2025	30 June 2025
Non-cash items excluded from operating activities						
			\$	\$	\$	
Adjustments to operating activities						
Less: Profit on asset disposals	8	(31,103)	(138,251)	(138,251)	(166,206)	(138,251)
Less: Fair value adjustments to financial assets at fair value through profit and loss		(840)	0	0	0	0
Movement in pensioner deferred rates (non-current)		(5,537)	0	0	0	0
Movement in employee benefit provisions (non-current)		(13,636)	0	0	0	0
Add: Loss on asset disposals	5	6,417	17,526	17,526	6,749	17,526
Add: Depreciation on assets		2,483,450	2,445,800	2,445,800	1,523,344	2,445,800
Total non-cash items excluded from operating activities		2,438,751	2,325,075	2,325,075	1,363,887	2,325,075

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Audited Actual	Adopted Budget	Updated Budget Estimates	Year to Date	Estimated Year at End Amount
		30 June 2024	30 June 2025	30 June 2025	31 Jan 2025	30 June 2025
Adjustments to net current assets						
Less: Reserves - restricted cash	4	(2,571,944)	(2,280,207)	(2,571,946)	(2,637,779)	(2,280,207)
Add: Borrowings	9	228,376	236,162	115,140	115,140	236,162
Total adjustments to net current assets		(2,343,568)	(2,044,045)	(2,456,806)	(2,522,638)	(2,044,045)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BODDINGTON
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2025

2 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Boddington classifies financial assets at amortised cost if both the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Boddington applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

Contract assets primarily relate to the Shire of Boddington's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the Shire of Boddington's obligation to transfer goods or services to a customer for which the Shire of Boddington has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the Shire of Boddington has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Boddington's operational cycle. In the case of liabilities where the Shire of Boddington does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Boddington's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Boddington prior to the end of the financial year that are unpaid and arise when the Shire of Boddington becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Boddington recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Boddington's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Boddington's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Boddington's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Boddington's obligations for long-term employee benefits where the Shire of Boddington does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

SHIRE OF BODDINGTON
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2025

3 PREDICTED VARIANCES

	Var. \$	Timing / Permanent
Revenue from operating activities	\$	
Grants, subsidies and contributions		
Additional grant funding for events from Lotterywest and National Australia Day Council.	17,500	Permanent
Additional funding from Lions Club for Lions Weir Project.	40,000	Permanent
Fees and charges		
Reduced income for hiring of Room 4 consulting room. Now leased to Medical Centre at no cost.	(6,500)	Permanent
Increased revenue for the disposal of scrap metal.	20,000	Permanent
Increase to fees for planning applications due to increased development.	15,000	Permanent
Gym memberships exceeding budget expectations.	15,000	Permanent
Increase in revenue for Rodeo weekend due to extra camp sites.	9,500	Permanent
Old Police Station income exceeding budget expectations.	10,000	Permanent
Interest revenue		
Interest earned on Municipal Funds exceeding budget projections.	20,000	Permanent
Other revenue		
Parental Leave Reimbursements allocation no longer required. Now being paid directly to employees.	(15,000)	Permanent
Expenditure from operating activities		
Employee costs		
Saving's on salaries and wages due to parental leave now being paid directly to employee.	15,000	Permanent
Reduction of works wages to administration building maintenance.	20,000	Permanent
Reduction of works wages to refuse site maintenance.	30,000	Permanent
Increase to wages for maintenance of general parks and reserves.	(20,000)	Permanent
Increase to wages for maintenance of streetscape.	(40,000)	Permanent
Decrease in maintenance to Hotham park.	20,000	Permanent
Reallocation of maintenance works from unsealed roads to sealed roads.	42,000	Permanent
Reallocation of maintenance works from sealed roads to unsealed roads.	(52,000)	Permanent
<div> <div> </div> <div> <i>Reallocation of works salaries and wages between programs with no impact to the overall bottom line</i> </div> </div>		
Materials and contracts		
Additional allocation required for Audit Fees for auditing relating FMR & Reg17.	(8,500)	Permanent
Reduced contribution to Peel Regional Leaders Forum for 2024/2025 financial year.	13,059	Permanent
Saving on Consultant fees, not required for rating strategy and reduced need for review of corporate software.	25,000	Permanent
Additional expenditure required for urgent maintenance required at Childcare Building.	(6,500)	Permanent
Subcontractors for maintenance on Refuse Site to be carried over to next financial year.	25,000	Timing
Consultancy work for Climate Action Plan, carried forward from 2023/2024, omitted from 2024/2025 budget.	(2,090)	Permanent
Increase to event expenses due to additional funding from Lotterywest and Australia Day.	(17,500)	Permanent
Outflows from investing activities		
Payments for construction of infrastructure		
RTR reseal works for Hill Street has been postponed, as it is not required for another five years.	44,505	Permanent
Urgent repair and seal to be undertaken on Forrest Street utilising RTR funds	(7,505)	Permanent
RTR resealing works have been reallocated between Mahogany Court and Greenstone Way to account for variations in quotations.	(7,000)	Permanent
Cost of completing repairs to the Days Road embankment has been reduced due to revised quotation.	8,000	Permanent
Additional expenditure for Crossman Road due to extra funding from RRG	(104,706)	Permanent
Reallocation of RRG expenditure from Lower Hotham Road to match funding of Crossman Road	105,039	Permanent
Allocation from Town Centre Revitalisation to Town Hall Carpark based on funding from Growing Regions.	(120,000)	Permanent
Allocation to Town Hall Carpark from Town Centre Revitalisation project.	120,000	Permanent
Saving on William Street Crossing.	10,000	Permanent
Additional funding from Lions Club for Lions Weir.	(40,000)	Permanent
Surplus of deficit at the start of the financial year	0	Permanent

SHIRE OF BODDINGTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

4 PROPOSED BUDGET AMENDMENTS

List of amendments required to original budget adoption as a result of this Budget Review

GL Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$
2033005	Interest on Municipal Funds	Operating Revenue	20,000		20,000
3042010	Audit Fees	Operating Expenses		(8,500)	11,500
3042015	Administration Salaries	Operating Expenses	15,000		26,500
2042065	Parental Leave Reimbursements	Operating Revenue		(15,000)	11,500
3042170	Regional Leaders Forum	Operating Expenses	13,059		24,559
3042170	Consultant Fees	Operating Expenses	25,000		49,559
2074075	Room 4 Consulting	Operating Revenue		(6,500)	43,059
3081600	Childcare Centre Building	Operating Expenses		(6,500)	36,559
2101020	Recycling Income	Operating Revenue	20,000		56,559
3101050	Refuse Site Maintenance	Operating Expenses	25,000		81,559
2104010	Planning Fees	Operating Revenue	15,000		96,559
3106010	Climate Action Plan	Operating Expenses		(2,090)	94,469
3113111	Event Expenses	Operating Expenses		(17,500)	76,969
2113029	Operating Grants - Events	Operating Revenue	17,500		94,469
2113029	Gym Memberships	Operating Revenue	15,000		109,469
3042030	Administration Building Maintenance	Operating Expenses	20,000		129,469
3101050	Refuse Site Maintenance	Operating Expenses	30,000		159,469
3113050	Parks and Reserves	Operating Expenses		(20,000)	139,469
3113051	Streetscape Maintenance	Operating Expenses		(40,000)	99,469
3113056	Hotham Park Maintenance	Operating Expenses	20,000		119,469
3121069	Unsealed Roads Maintenance	Operating Expenses	42,000		161,469
3121070	Sealed Roads Maintenance	Operating Expenses		(52,000)	109,469
2112056	Lions Weir Rehab Contributions	Capital Revenue	40,000		149,469
2132038	Rodeo Weekend	Operating Revenue	9,500		158,969
2132065	Old Police Station Rental	Operating Revenue	10,000		168,969
CR076	RTR Reseal - Mahogany Crt	Capital Expenses	3,000		171,969
CR057	RTR Reseal - Greenstone Way	Capital Expenses		(10,000)	161,969
CR027	RTR Reseal - Hill Street	Capital Expenses	44,505		206,474
CR025	RTR Reseal - Forrest Street	Capital Expenses		(7,505)	198,969
CR012	RTR Embankment Repairs - Days Rd	Capital Expenses	8,000		206,969
CC001	RRG Crossman Road	Capital Expenses		(104,706)	102,263
CC004	RRG Lower Hotham Road	Capital Expenses	105,039		207,302
9199	Town Hall Carpark + Peppercorn Lane	Capital Expenses		(120,000)	87,302
5999	Town Centre Revitalisation	Capital Expenses	120,000		207,302
WD001	William Street River Crossing	Capital Expenses	10,000		217,302
9203	Lions Weir Rehab Works	Capital Expenses		(40,000)	177,302
			627,603	(450,301)	177,302

9.4 INFRASTRUCTURE SERVICES

9.4.1 Tender – Roadworks

File Reference:	3.000639
Applicant:	Not Applicable
Previous Item:	SCM January 2025 Resolution 3/25
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Attachments:	9.4.1A SPA revised rate January 2025 (under confidential cover) 9.4.1B SPA revised schedule February 2025 (under confidential cover)

Summary

This report recommends that the Council accept a revised tender response submitted by Stabilised Pavements of Australia (SPA) for roadworks on Lower Hotham Road and Crossman Road.

Background

The Shire of Boddington issued a request for tender in December 2024 for roadworks on two local roads:

- Lower Hotham Road (SLK 0.1 to 5.0) – A stabilisation program incorporating road shoulder stabilisation and widening, with full-width stabilisation in select sections.
- Crossman Road (SLK 5.5 to 6.5) – Stabilisation, full-width reconstruction, and widening to a final width of 7.2 meters.

Following the January 2025 Special Council Meeting, where Council resolved to accept SPA's tender response, the vendor contacted the Shire of Boddington to advise of an error in their schedule of rates for the work on Lower Hotham Road. Their costings had been miscalculated in relation to the work area, resulting in totals that were too low.

As the variation is above \$20,000, which is the limit of authority delegated to the CEO to vary tenders, this matter is presented to Council for consideration.

Comment

The initial request for shoulder work on Lower Hotham Rd included a sealed area of 14,700m², however as noted above, SPA initially costed only 3,430m² and later issued a correction (see Attachment 9.4.1A). The original submitted price of \$566,000 was adjusted to \$804,838 to reflect the corrected area. This revision would have added approximately \$238,800 to the project cost, which exceeded the Shire of Boddington's budget.

To stay within budget while maintaining work quality, the scope of the project is required to be revised.

Following further review of the Lower Hotham Road project budget, an additional \$70,000 has been identified as being able to be allocated to SPA contract component, to maximise the scope of the works. The revised scope of work will reduce the shoulder work from 5km to 3.7km (see Attachment 9.4.1A).

SPA was the sole respondent among six specialised stabilising companies during the five-week open tender period. The rates provided align with current market expectations for this type of work.

Improvements to Lower Hotham Rd are essential to ensure the long-term safety of all road users. Additionally, with Main Roads WA set to replace the bridge across Marradong Brook in the coming year, this year's road pavement work will complement the upcoming bridge project.

Consultation

Consultation has been undertaken with Main Roads WA regarding compliance and funding contributions.

Strategic Implications

Aspiration Place
Outcome 9 Safe, sustainable and connected transport
Objective 9.2 Maintain a safe, efficient road network and supporting infrastructure

Legislative Implications

Local Government (Functions and General) Regulations 1996, Part 4, Division 2.

Regulation 11(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 unless sub regulation (2) states otherwise.

Policy Implications

Council Policy – Purchasing of Goods and Services

Financial Implications

The total project cost of \$636,000 for Lower Hotham Rd is accommodated within the Shire's 2024/25 Budget.

Economic Implications

Nil

Social Implications

Nil

Environmental and Climate Change Implications

Nil

Risk Considerations

Risk Statement and Consequence	The key risks in relation to this item include time delays due to contractor availability and weather events.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Financial, Reputational

Risk Action Plan (controls or treatment proposed)	Nil further actions proposed.
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Officer Recommendation and Council Decision

COUNCIL RESOLUTION 14/25

Moved: Cr H Prandl

Seconded: Cr P Carrotts

That Council accepts the variation in cost and scope of work from Stabilised Pavements of Australia for the roadworks on Lower Hotham Road, at a cost of \$636,000.

Carried: 7-0

For: Cr G Ventris, Cr E Smalberger, Cr H Prandl, Cr L Lewis, Cr P Carrotts, Cr A Ryley, Cr J van Heerden

Against: Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING

Nil

12. CONFIDENTIAL ITEMS

Nil

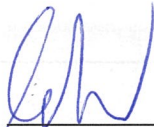
13. CLOSURE OF MEETING

There being no further business, Cr Garry Ventris, Shire President, declared the meeting closed at 6:09pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on 26 February 2025.

Garry Ventris

Shire President Full Name



Shire President Signature

26/03/2025

Date