



A vibrant and connected community with excellent lifestyle and employment opportunities in a beautiful natural environment

MINUTES

**For The
Ordinary Meeting of Council
Held On
27 April 2023**

At 5:30pm

Council Chambers
39 Bannister Rd, Boddington

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Agenda

1.	DECLARATION OF OPENING	3
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3.	DISCLOSURES OF INTEREST	3
4.	PUBLIC QUESTION TIME	4
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
6.	CONFIRMATION OF MINUTES.....	4
7.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	5
8.	REPORTS OF OFFICERS AND COMMITTEES	8
8.1	PLANNING & DEVELOPMENT SERVICES.....	8
8.2	CHIEF EXECUTIVE OFFICER	9
8.2.1	Proposed Naming of Ranford Park	9
8.2.2	Independent Living Village Footpath Financial Allocation Request	10
8.2.3	Expressions of Interest – Cafe	13
8.3	CORPORATE SERVICES.....	18
8.3.1	Payment Listing	18
8.3.2	Monthly Financial Report.....	23
8.4	COMMUNITY AND ECONOMIC DEVELOPMENT	41
8.4.1	Naming of Places Policy	41
8.4.2	Boddington Arts Council Facility Hire Waiver Request.....	46
8.4.3	2022/23 Community Grant Program Round 3	58
8.5	WORKS AND SERVICES	72
9.	ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN.....	72
10.	URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING.....	72
11.	CONFIDENTIAL ITEMS	72
11.1	Mining Position Statement Peel Regional Leaders Forum.....	72
12.	CLOSURE OF MEETING	74

1. DECLARATION OF OPENING

The Deputy Shire President, Eugene Smalberger declared the meeting open at 5.32pm.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present and emerging.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

2.1 Attendance

Cr E Smalberger Deputy Shire President
Cr C Erasmus
Cr L Lewis
Cr E Schreiber
Cr I Webster
Cr A Ryley

Mrs Cara Ryan Executive Manager Corporate Services
Mr Jeff Atkins Manager Works & Services
Mrs Thalia Douglas Executive Assistant (minutes)

Visitors: 3

2.2 Apologies

Cr Garry Ventris Shire President
Mrs Julie Burton Chief Executive Officer

2.3 Leave of Absence

Nil

Application for Leave of Absence

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 31/23

Moved: Cr I Webster

Cr Earl Schreiber be granted leave of absence from 01 May 2023 to 31 May 2023

Second: Cr A Ryley

Carried: 6/0

3. DISCLOSURES OF INTEREST

Cr A Ryley declared an Interest in Impartiality in Item 8.4.2. Husband of Boddington Arts Council President (Applicant).

Cr E Smalberger declared an Interest in Impartiality in Item 8.2.3. Friends with both parties involved.

Cr E Smalberger declared an Interest in Financially in Item 11.1. Husband works at Newmont Gold Mine.

4. PUBLIC QUESTION TIME

Public question time is limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker is limited to three minutes duration to speak, except by consent of the person presiding.

Archie Smythe, Boddington

Question 1: Is it possible that the Shire can approve a disabled parking bay outside of IGA Boddington and look into the regulations of approving a disabled parking bay? It seems to be an issue and community members are getting upset on local Facebook Groups.

Response: The Deputy Shire President advised that Council will take this on notice and advise a response once investigated.

Question 2: Is the Stop Sign at the intersection of Mitchell Crescent and River Road, going to be removed? Is that dealt by the Shire or Main Roads Western Australia (MRWA)?

Response: The Deputy Shire President asked for Jeff Atkins (Executive Manager of Works and Services) to answer.

The Shire has to apply through MRWA, the Shire is not allowed to put up speed or stop signs. MRWA are going to readdress the speed limit on River Road that is currently at 60km/h, as it should be 70km/h. The Shire have organised the roads to be surveyed as constructed. We have given those drawings to MRWA and will be shortly supplying them with further information. Once this is completed, MRWA will come out to the area and assess the roads and assess designs, line markings, speed etc.

Question 3: Has the speed zone been addressed on Forrest Road?

Response: Jeff Atkins advised that on the MRWA website maps currently show that road does not exist. This has been missed previously which is why we are implementing this process now and will have an outcome in the near future.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. CONFIRMATION OF MINUTES

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 32/23

Moved: Cr C Erasmus

That the minutes of the Ordinary Council Meeting held on Thursday 23 March 2023 be confirmed as a true record of proceedings.

Seconded: Cr I Webster

Carried 6/0

COUNCIL RESOLUTION: 33/23

Moved: Cr I Webster

That the minutes of the Special Council Meeting held on Thursday 20 April 2023 be confirmed as a true record of proceedings.

Seconded: Cr C Erasmus

Carried 6/0

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8. REPORTS OF OFFICERS AND COMMITTEES

8.1 PLANNING & DEVELOPMENT SERVICES

Nil

8.2 CHIEF EXECUTIVE OFFICER

8.2.1 Proposed Naming of Ranford Park

File Reference:	2.018
Applicant:	Not Applicable
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

Summary

The purpose of this report is to seek the approval of Council to undertake public consultation with regard to a proposal to rename the Park on Christie Street, Ranford.

Background

The focus on Ranford Park has increased over the last few months due to the installation of a playground in the Reserve at the end of Christie Street. A representative from the local Noongar community has requested consideration for the naming of the Park to be Kooloongar (Childrens) Park.

Comment

Cultural recognition through the renaming of places shows respect and acknowledgement to the Aboriginal culture. Noongar families have lived in close proximity to the Park and heavily utilised this area over many years.

At the time of initial enquiry, feedback was provided that a family name would not be a preferred option, and that a Noongar word relevant to the Park and the local area may be considered as appropriate. A suggestion was subsequently received, proposing the name be Kooloongar (Childrens) Park. On further research, it appears that there are a number of accepted spelling variations of this word, however, the proposed spelling is the preferred option of local Traditional Owners.

Increasing focus and recognition of Traditional Custodians of the land is identified within the Council Plan. A Dual Naming Policy is scheduled for development in the current year, and this Policy is also the subject of an item to Council in the current Agenda.

The proposed name meets the requirements of the draft Policy by:

- Recognising Aboriginal culture through use of the local Noongar language
- Being relevant to the use of the land area

In accordance with the draft Policy, it is proposed to support the suggested renaming, subject to a community consultation period, including an opportunity to confirm the appropriateness of the proposed spelling of Kooloongar.

Consultation

Initial discussions have been held with a number of members of the Aboriginal Community to determine an agreed spelling of the Noongar word for 'children'. There has been no opposition at this point to the concept of renaming the Park.

Strategic Implications

Aspiration	People
Outcome 3	An inclusive and supportive community
Objective 3.4	Showcase and celebrate diversity
Action 3.4.1	Provide a policy on dual naming to recognise significant Places
Action 3.4.2	Develop a Reconciliation Action Plan

Legislative Implications

Nil

Policy Implications

A draft Policy is being presented to Council within the current Agenda that outlines an approach to the Naming of Places. The recommendation aligns with the draft Policy.

Financial Implications

Signage within the Park will be needed to officially recognise the name. This is anticipated to cost up to \$2,000, including design, production and installation.

Economic Implications

Nil

Social Implications

Recognition of Aboriginal Culture through naming of places is an important step in the reconciliation journey.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	A lack of support from either the Aboriginal or general community is the key risk in relation to this item.
Risk Rating (prior to treatment or control)	Low
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	Consultation with the community is considered to be adequate to mitigate the risk.

Options

1. Determine that the current informal name of Ranford Park should remain.
2. Approve the name being released to the community for feedback.
3. Call for alternative names for the Park.

Voting Requirements

Simple Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 34/23

Moved: Cr I Webster

That Council:

- 1. Authorise community consultation in relation to the proposed dual naming of Ranford Park, being Kooloongar (Childrens) Park.**
- 2. Approves the renaming of the Park unless feedback is received against the proposal.**

Seconded: Cr L Lewis

Carried 6/0

8.2.2 Independent Living Village Footpath | Financial Allocation Request

File Reference: 3.000596
Applicant: Nil
Disclosure of Interest: Nil
Author: Chief Executive Officer
Attachments: Nil

Summary

Council is requested to approve an allocation of funds to allow the construction of a pathway within the Independent Living Village precinct.

Background

Feedback has been received that residents of the Independent Living Village are finding it difficult to navigate the gravel pathway to the southwest of the Hub (common room). Several comments have been submitted to the Shire in relation to this risk, which is of particular concern due to the age and frailty of some residents.



Comment

The Hub is situated at the centre of the Village precinct, and while it is possible to access this room via a sealed roadway, residents shortcut across the gravel due to the convenience of traversing a shorter distance. Originally a roadway was requested to address the issue, however, it is considered that this would not be an efficient use of ratepayer funds due to the

significant cost, and likelihood that this would not fit in with the future configuration of the precinct when additional units are constructed. It is instead proposed to construct a footpath that follows a logical pathway and that is most likely to align with future plans for this precinct.

A financial allocation is requested outside of the budget cycle as the pathway is considered to be an immediate need, and important improvement to the Village.

Should the financial allocation be approved, it is anticipated that this project will be able to be complete by 30 June 2023.

Consultation

Consultation with the residents will occur prior to the final layout being determined, to ensure any requests are considered as a part of the project.

Strategic Implications

Aspiration	People
Outcome 3	An inclusive and supportive community
Objective 3.2	Address the needs of seniors

Legislative Implications

Local Government Act 1995

Section 6.8 - Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b) is authorised in advance by resolution*; or
 - c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications

Nil

Financial Implications

The 2022/23 Budget Review noted a predicted surplus (excluding timing differences) of \$67,089. Council has approved several financial allocations since Budget Review, totalling approximately \$43,000.

\$24,000 is available for allocation for other purposes in the current financial year without affecting the estimated 30 June 2023 surplus.

Economic Implications

Nil

Social Implications

The need for a sealed access way will improve the quality of life for residents, as it will not only increase safety, but also provide an alternative walk path to be used for general exercise purposes.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The key risk is the safety of the residents at the Village, and the resulting reputational risk if the access to the Hub is not addressed
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	People, Reputational
Risk Action Plan (controls or treatment proposed)	No further actions proposed.

Options

1. Provide a greater or smaller financial allocation to the project.
2. Decline to fund the project in the current year.

Voting Requirements

Absolute Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 35/23

Moved: Cr E Schreiber

That Council approves an amendment to the 2022/23 Budget of \$8,000, for the installation of a footpath at the Independent Living Village.

Seconded: Cr C Erasmus

Carried 6/0

8.2.3 Expressions of Interest – Cafe

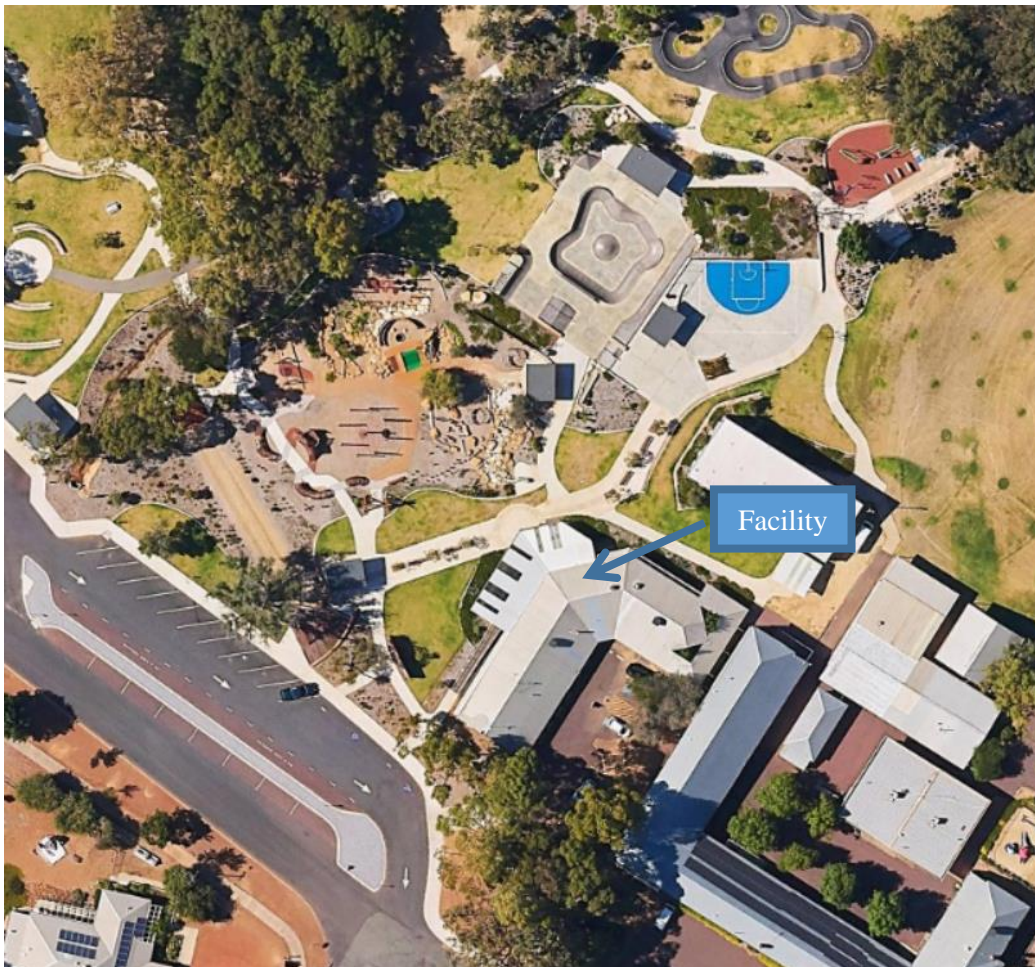
File Reference: 3.000596
Applicant: Nil
Disclosure of Interest: Nil
Author: Chief Executive Officer
Attachments: 8.2.3A Confidential - Expression of Interest (Wildrose)
8.2.3B Confidential – Expression of Interest (All Walks of Life)

Summary

Council is requested to endorse the application from Julie McNamara, trading as 'Wildrose', as the preferred Expression of Interest to operate a hospitality business within a portion of the premise located at Reserve 17428 Wuraming Avenue Boddington.

Background

In February 2023, the operator of the Café at the Hotham Park precinct provided notice that the business would cease trading as at 30 April 2023. Shortly after this notice, advice was provided that the business would close its doors on 5 March 2023, with a continuing commitment to lease obligations until 30 April 2023 as required under the lease agreement.



In February 2023, Council considered the options for the facility, and resolved to undertake an Expression of Interest (EOI) process.

Comment

2 responses to the call for Expressions of Interest were received, being from:

- Julie McNamara (Wildrose)
- Carina Jordaan (All Walks of Life)

The full submissions are provided in the confidential attachments at 8.2.3A and 8.2.3B.

Both applications propose a hospitality business, with slight variations in terms of menu, theme and opening hours. Both are receptive to feedback in relation to their business model and consumer offering.

The critical assessment criteria are considered to be:

- experience in the proposed undertaking, including proven business skills and ability to maintain a consistent, quality experience with excellent customer satisfaction to encourage repeat business
- the proposed operation is to be complementary to the location
- operating hours to be consistent

While both applicants present viable proposals, it is considered that the best fit for this opportunity at the current time is the proposal from Julie McNamara (Wildrose). This is particularly due to the level of experience, complementary business model to other existing hospitality businesses in town, and knowledge of the local area, including the key risks of obtaining and retaining a reliable workforce. The proposed opening hours are also considered to be more conducive to tourism related outcomes.

The preference indicated by the preferred applicant is a 12 month lease. Council is requested to provide in principle support for a lease with rent of \$250 per week for an initial term of 12 months. This in-principle support will allow the required public notice to take place, with a final decision to be made at the May 2023 Ordinary Council Meeting.

In addition to standard lease terms, is proposed that this lease will include performance criteria which outlines the requirements of the Shire of Boddington in relation to operating a business from a facility that is co-located with Shire functions.

Consultation

The EOI was advertised in the Bodd News, the Shire website and facebook page. A sponsored advertisement through Facebook was also used, to target a greater audience. Over 14,870 facebook users were reached through this strategy, with over 336 actively engaging with the post to find additional information.

Strategic Implications

Aspiration	Prosperity
Outcome 11	An attractive destination for day trips and short stay visitors

Legislative Implications

Local Government Act 1995

Section 3.58 – Disposition of Property

2) Except as stated in this section, a local government can only dispose of property to —

- a) the highest bidder at public auction; or
- b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- a) it gives local public notice of the proposed disposition —
 - i. describing the property concerned; and
 - ii. giving details of the proposed disposition; and
 - iii. inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
- b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Policy Implications

Nil

Financial Implications

The recommendation to proceed with a lease to Julie McNamara (Wildrose) will provide an income of \$250 per week, which is in line with the current budget expectations.

Economic Implications

The facility is directly linked to the provision of services to visitors to the town. The level of service derived from the facility directly impacts Boddington’s reviews, repeat visits and the reputation of the town as a positive destination.

Social Implications

This facility is an important ancillary function for Hotham Park, and provides the community with an opportunity to connect through food and beverage while using the recreational facilities.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The key risk is not choosing a lessee with sufficient experience, which will impact the service level of the café. In addition, a further risk is that the lessee may only operate the business for a short period, which will place the Shire in a similar situation in the future. Any gaps in service through the changes in a lessee impact the reputation of the Shire as a tourism destination.
Risk Rating (prior to treatment or control)	Moderate
Principal Risk Theme	Reputational

Risk Action Plan (controls or treatment proposed)	No further actions proposed
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Options

1. Adopt the officers recommendation in relation to the preferred lessee.
2. Endorse negotiations with an alternative potential lessee.
3. Choose to defer negotiations with all those who submitted an EOI.

Voting Requirements

Simple Majority

Officer Recommendation

COUNCIL RESOLUTION: 36/23

Moved: Cr I Webster

That Council:

1. **Endorse the application from Julie McNamara, trading as Wildrose, as the preferred Expression of Interest for the facility.**
2. **Approve in principle, a lease with Julie McNamara, trading as Wildrose, for a period of 12 months at \$250 per week.**
3. **Note that the proposed disposition of property will be advertised in accordance with Section 3.58 of the Local Government Act 1995, with any submissions to be considered at a future meeting of Council.**

Seconded: Cr C Erasmus

Amended Motion

COUNCIL RESOLUTION: 37/23

Moved: Cr I Webster

That Council:

1. **Endorse the application from, Carina Jordaan trading as All Walks of Life, as the preferred Expression of Interest for the facility.**
2. **Approve in principle, a lease with Carina Jordaan, trading as All Walks of Life, for a period of 12 months at \$250 per week.**
3. **Note that the proposed disposition of property will be advertised in accordance with Section 3.58 of the Local Government Act 1995, with any submissions to be considered at a future meeting of Council.**

Seconded: Cr E Schreiber

Carried 6/0

Substantive Motion

COUNCIL RESOLUTION: 38/23

Moved: Cr I Webster

That Council:

1. **Endorse the application from, Carina Jordaan trading as All Walks of Life, as the preferred Expression of Interest for the facility.**

- 2. Approve in principle, a lease with Carina Jordaan, trading as All Walks of Life, for a period of 12 months at \$250 per week.**
- 3. Note that the proposed disposition of property will be advertised in accordance with Section 3.58 of the Local Government Act 1995, with any submissions to be considered at a future meeting of Council.**

Seconded: Cr E Schreiber

Carried 6/0

8.3 CORPORATE SERVICES

8.3.1 Payment Listing

File Reference: 3.0070
Applicant: Not Applicable
Disclosure of Interest: Nil
Author: Finance Administration Officer
Attachments: 8.3.1A - List of Payments ending 31 March 2023

Summary

The list of payments for March 2023 is presented for noting by Council.

Background

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund.

In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Comment

The List of Payments have been made in accordance with Council's adopted budget, and statutory obligations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government (Financial Management) Regulations 1996 - Reg 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

Policy Implications

Nil

Financial Implications

As disclosed within the payment listing.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor (2)
Principal Risk Theme	Reputational / Compliance
Risk Action Plan (controls or treatment proposed)	Nil

Options

1. Council may choose to receive the list of payments reports as presented.
2. Council may choose not to receive the list of payment reports as presented.

Voting Requirements

Simple Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 39/23

Moved: Cr C Erasmus

That Council receive the list of payments for the period ending 31 March 2023 as presented.

Seconded: Cr A Ryley

Carried: 6/0

SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2023

Chq/EFT	Date	Name	Description	Amount
EFT24927	24/03/2023	JESSIE SIMS	REFUND OF RETURNED ANIMAL TRAP	120.00
EFT24933	30/03/2023	DYLAN & SUANNE VAN ZUYDAM	REFUND FOR CLEANING BOND & KEY BOND	240.00
EFT24934	30/03/2023	BUILDING & CONSTRUCTION INDUSTRY	BCTIF PAYMENT FEBRUARY 2023	101.75
EFT24935	30/03/2023	SHIRE OF BODDINGTON	BRB LEVY/BCITF COMMISSION FEBRUARY 2023	18.25
EFT24936	30/03/2023	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY PAYMENT FEBRUARY 2023	127.00
TOTAL TRUST				607.00
EFT24835	10/03/2023	INITIAL HYGIENE PTY LTD (RENTOKIL)	SANITARY BIN SERVICE	1,505.80
EFT24836	10/03/2023	BODDINGTON MEDICAL CENTRE	STAFF MEDICAL	352.00
EFT24837	10/03/2023	AUSTRALIA POST	POSTAGE FOR FEBRUARY 2023	288.60
EFT24838	10/03/2023	CROSSMAN HOT WATER & PLUMBING	PLUMBING WORK AT THE CARAVAN PARK	1,312.30
EFT24839	10/03/2023	BODDINGTON TYRE SERVICE	CENTURY BATTERY	361.00
EFT24840	10/03/2023	SEEK LIMITED	ADVERTISING JOB VACANCIES	1,408.00
EFT24841	10/03/2023	JOHN CHAPMAN	VAST DECODER, SMART CARD AND CHECK ON SYSTEM	400.00
EFT24842	10/03/2023	DANTHONIA DESIGNS	BODDINGTON SC LED SIGN & DESIGN	13,898.51
EFT24843	10/03/2023	EUREKA AUTO ELECTRICAL PTY LTD	REPAIRS TO NEW HOLLAND TRACTOR	1,762.99
EFT24844	10/03/2023	NEWMONT BODDINGTON GOLD	RENT FOR 3 PRUSSIAN WAY	1,300.00
EFT24845	10/03/2023	MARKETFORCE PTY LTD	ADVERTISING IN THE WEST AUSTRALIAN	839.16
EFT24846	10/03/2023	DMC CLEANING CORPORATION P/L	CLEANING SERVICES FOR JANUARY 2023	17,904.05
EFT24847	10/03/2023	COLLIE SIGNFX	SUPPLY PRINTED LAMINATED DECAL TO ACM PANEL	550.00
EFT24848	10/03/2023	VOLT AIR PTY LTD	ELECTRICAL WORK AT THE LIBRARY	144.00
EFT24849	10/03/2023	ZIRCODATA PTY LTD	STORAGE FEES	94.85
EFT24850	10/03/2023	THE GOLDEN NUGGET (WA) PTY LTD	COUNCILLOR REFRESHMENTS	132.00
EFT24851	10/03/2023	ACCESS LIFE	STRENGTH FOR LIFE COACH FEES FOR FEBRUARY 2023	360.00
EFT24852	10/03/2023	WIFI INSTALLATIONS	WI-FI POINT INSTALLED AT THE CARAVAN PARK	749.95
EFT24853	10/03/2023	BODDINGTON MINI SKIPS	COLLECTION & CLEANING TOWN BINS FEBRUARY 2023	2,415.00
EFT24854	10/03/2023	PERTH BOUNCY CASTLE HIRE	INFLATABLES FOR SUMMER BY THE RIVER	7,414.77
EFT24855	10/03/2023	BODDINGTON CONCRETE	CONCRETE FOR FOOTPATHS	40,990.62
EFT24856	10/03/2023	COERT ERASMUS	COUNCILLOR ALLOWANCES	1,579.00
EFT24857	10/03/2023	EARL EDWIN SCHREIBER	COUNCILLOR ALLOWANCES	1,579.00
EFT24858	10/03/2023	CRIMPED AUTO ELECTRICAL & AIR CONDITIONING	REPAIRS TO TRAILERS	520.00
EFT24859	10/03/2023	EXPOSED DECORATIVE CONCRETE WA	SUPPLY AND INSTALL NEW FOOTPATH	24,651.00
EFT24860	10/03/2023	JOHN PHILLIPS CONSULTING	DRAFT CEO CONTRACT RENEWAL	880.00
EFT24861	10/03/2023	SHERRIN RENTALS PTY LTD	HIRE OF ROLLER	5,313.00
EFT24862	10/03/2023	NEWGROUND WATER SERVICES	SUPPLY & INSTALLATION OF 2 BORES AT HOTHAM PARK	39,305.20
EFT24863	10/03/2023	JADE LOUISE COBBOLD	REIMBURSEMENT FOR TRAVEL EXPENSES	10.00
EFT24864	10/03/2023	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	809.16
EFT24865	10/03/2023	J & M REID EARTHMOVING PTY LTD	HIRE OF WATER CART	1,149.50
EFT24866	10/03/2023	SAPIO PTY LTD	ADDITIONAL DATA OUTLET INSTALLED AT THE LIBRARY	764.50
EFT24867	10/03/2023	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	765.32
EFT24868	10/03/2023	THE DOUBLE SHOT CAFE	CATERING SERVICES	507.00
EFT24869	10/03/2023	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	391.44
EFT24870	10/03/2023	LINDA HOWLETT	ENTERTAINMENT FOR THANK A VOLUNTEER DAY	75.00
EFT24871	10/03/2023	SERENA EASTON LEADERSHIP	EXECUTIVE TEAM DEVELOPMENT	2,200.00
EFT24872	10/03/2023	THALIA KAMBOURIS	REIMBURSEMENT FOR CATERING SUPPLIES	176.45
EFT24873	10/03/2023	EDUCATION LINKED TO FAMILIES	ELC WORKSHOP	363.00
EFT24874	10/03/2023	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	687.51
EFT24875	10/03/2023	EARTHWORKS WEST	NEW FOOTPATH AS PER COUNCIL PLAN	13,695.00
EFT24876	10/03/2023	GFG TEMPORARY ASSIST	PROJECT CONTRACTOR - TOWN WEIR & MOUNTAIN BIKE TRAILS	1,248.78
EFT24877	10/03/2023	KESTREL AU PTY LTD	KESTREL FIRE WEATHER METER	2,230.00
EFT24878	10/03/2023	ROHYN DAVENPORT	REFUND FOR CHILDCARE FEES	403.64
EFT24879	10/03/2023	BODDINGTON SERVICE STATION	VEHICLE SERVICE BT011	1,407.50
EFT24880	10/03/2023	GREG DAY MOTORS	FUEL FOR FEBRUARY 2023	12,331.09
EFT24881	10/03/2023	WESTRAC EQUIPMENT WA PTY LTD	AIR FILTERS FOR CATERPILLAR TRACK LOADER	277.64
EFT24882	10/03/2023	STATION MOTORS HOLDEN (1974) P/L	NEW ISUZU DMAX SINGLE CAB VEHICLE	34,680.90
EFT24883	10/03/2023	SOUTH WEST FIRE UNITS	LIGHT TANKER BULLBAR HOSE	204.00
EFT24884	23/03/2023	OFFICEWORKS BUSINESS DIRECT	SAMSUNG SMARTPHONE AND STATIONERY ITEMS	1,438.75
EFT24885	23/03/2023	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	600.29
EFT24886	23/03/2023	BODDINGTON HARDWARE AND NEWSAGENCY	HARDWARE ITEMS FOR FEBRUARY 2023	5,033.96
EFT24887	23/03/2023	PORTER CONSULTING ENGINEERS	ENGINEER DESIGN - WILLIAM STREET RIVER CROSSING	2,145.00
EFT24888	23/03/2023	SEEK LIMITED	ADVERTISING - COMMUNITY SERVICES OFFICER	313.50
EFT24889	23/03/2023	BODDINGTON HOSPITAL AUXILLARY	COMMUNITY BUS HIRE	230.00
EFT24890	23/03/2023	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES	98.29
EFT24891	23/03/2023	MODERN TEACHING AIDS PTY LTD	TEACHING AIDS FOR THE ELC	549.95
EFT24892	23/03/2023	NEWMONT BODDINGTON GOLD	RENT FOR 25 FARMERS AVE	1,300.00
EFT24893	23/03/2023	SHERIDAN'S	STAFF NAME BADGES	180.07
EFT24894	23/03/2023	SAFETY & RESCUE EQUIPMENT	COMPREHENSIVE HEIGHT SAFETY EQUIPMENT INSPECTION	1,732.50
EFT24895	23/03/2023	WALLIS COMPUTER SOLUTIONS	NEW STAFF MEMBERS M365 BUSINESS BASIC & EOA LICENCES	500.45
EFT24896	23/03/2023	AMPAC DEBT RECOVERY (WA) P/L	DEBT COLLECTION FEES	1,980.00
EFT24898	23/03/2023	BANNISTER EXCAVATIONS PTY LTD	HIRE OF EXCAVATOR AND GRAB	6,336.00
EFT24899	23/03/2023	VOLT AIR PTY LTD	REPAIRS TO COOL ROOM AT THE CAFÉ	6,261.00
EFT24900	23/03/2023	EMERGE ASSOCIATES	BODDINGTON TOWN CENTRE REVITALISATION PLAN	29,370.00

SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2023

Chq/EFT	Date	Name	Description	Amount
EFT24901	23/03/2023	BODDINGTON CONCRETE	FOOTPATH RENEWAL - FORREST STREET	4,343.90
EFT24902	23/03/2023	BITCHIN' KITCHEN	CATERING SERVICES	275.00
EFT24903	23/03/2023	CRIMPED AUTO ELECTRICAL AND AIR CONDITIONING	REPAIRS TO MULTI ROLLER	1,321.40
EFT24904	23/03/2023	CORSIGN WA	SIGNAGE	1,930.17
EFT24905	23/03/2023	EXPOSED DECORATIVE CONCRETE WA	FOOTPATH RENEWAL - FORREST STREET	36,234.00
EFT24906	23/03/2023	RURAL AND REGIONAL ECONOMIC SOLUTIONS P/L	CONSULTING FEES - AGED CARE ACCOMMODATION PROJECT	557.34
EFT24907	23/03/2023	OXTER SERVICES	NICHE WALL FOR THE QUINDANNING CEMETERY	15,620.00
EFT24908	23/03/2023	RINGCENTRAL INC	MONTHLY TELEPHONE SUBSCRIPTION FEE	859.98
EFT24909	23/03/2023	J & M REID EARTHMOVING PTY LTD	MACHINE HIRE FOR VERGE CLEANING RIVER ROAD	9,410.50
EFT24910	23/03/2023	SIMPLY HEADSETS PTY LTD	JABRA HEADSET	801.00
EFT24911	23/03/2023	BODDINGTON POST OFFICE & STORE	STATIONERY ITEMS FOR FEBRUARY 2023	361.89
EFT24912	23/03/2023	BODDINGTON SUPERMARKET PTY LTD	SHIRE PURCHASES FOR FEBRUARY 2023	900.02
EFT24913	23/03/2023	SERVICES AUSTRALIA CHILD SUPPORT	PAYROLL DEDUCTIONS/CONTRIBUTIONS	382.66
EFT24914	23/03/2023	CONWAY HIGHBURY PTY LTD	EXTRACTIVE INDUSTRIES LOCAL LAW	792.00
EFT24915	23/03/2023	GLEN FLOOD GROUP PTY LTD	PROJECT MANAGEMENT SERVICES - CULTURAL CENTRE	4,293.03
EFT24916	23/03/2023	EARTHWORKS WEST	FOOTPATH RENEWAL - FORREST STREET	13,200.00
EFT24917	23/03/2023	GFG TEMPORARY ASSIST	PROJECT MANAGEMENT TOWN WEIR & MOUNTAIN BIKE TRAILS	854.44
EFT24918	23/03/2023	CONNECT CALL SERVICES	AFTER HOURS CALL SERVICE FOR FEBRUARY 2023	142.45
EFT24919	23/03/2023	CHRONICLE RIP PTY LTD	CHRONICLE SOFTWARE	11,033.00
EFT24920	23/03/2023	INFORMA AUSTRALIA PTY LTD	CEO CONFERENCE PACKAGE	1,595.00
EFT24921	23/03/2023	SOUND AND MIXING	SUMMER BY THE RIVER ENTERTAINMENT	2,770.00
EFT24922	23/03/2023	CLAIRE WATKIN	FACEBOOK ADVERTISING SUMMER BY THE RIVER	49.98
EFT24923	23/03/2023	AVON WASTE	RUBBISH SERVICES FOR FEBRUARY 2023	6,380.64
EFT24924	23/03/2023	WALGA	WA TRANSPORT AND ROADS FORUM	70.00
EFT24925	23/03/2023	CHUBB FIRE & SECURITY PTY LTD	BATTERIES FOR FIRE CONTROL PANEL	230.89
EFT24926	23/03/2023	BODDINGTON SES	REIMBURSEMENT FOR THE SES	1,225.55
EFT24928	28/03/2023	BODDINGTON CARPET CARE	CLEANING OF MATS AT THE ELC	260.00
EFT24929	28/03/2023	DAN TURNER, CIVIL, STRUCTURAL AND PROJECT	DESIGN OF TENNIS PRACTICE WALL	528.00
EFT24930	28/03/2023	BODDINGTON MENS SHED INC	COMMUNITY GRANT - MEN'S SHED PROJECT	2,000.00
EFT24931	28/03/2023	INTERFIRE AGENCIES PTY LTD	PROTECTIVE WEAR	3,177.56
EFT24932	28/03/2023	BODDINGTON SES	REIMBURSEMENT FOR THE SES	1,118.63
DD15419.1	29/03/2023	EASIFLEET MANAGEMENT	LEASE PAYMENT 1HIZ195 CEO	2,384.98
DD15428.1	01/03/2023	WESTNET	INTERNET CHARGES MEDICAL CENTRE	39.95
DD15428.2	01/03/2023	NATIONAL AUSTRALIA BANK	NAB CONNECT FEE	51.24
DD15428.3	01/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	4,961.90
DD15428.4	01/03/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN GUARANTEE 100	12,031.87
DD15429.1	02/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,562.70
DD15434.1	06/03/2023	WESTNET	INTERNET CHARGES - POOL	59.95
DD15435.1	03/03/2023	NATIONAL AUSTRALIA BANK	TRANSACT FEE	15.35
DD15435.2	03/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3,916.60
DD15435.3	03/03/2023	SYNERGY	ELECTRICITY CHARGES - CENTRAL PARK	73.74
DD15435.4	03/03/2023	TELSTRA LIMITED	MOBILE PHONE CHARGES - SES	120.91
DD15441.1	07/03/2023	PRECISION ADMINISTRATION SERVICES	SUPERANNUATION CONTRIBUTIONS	15,937.37
DD15441.2	07/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	639.45
DD15442.1	08/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	7,016.60
DD15447.1	09/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,920.70
DD15447.2	09/03/2023	TELSTRA LIMITED	MOBILE PHONE CHARGES- SHIRE	620.74
DD15450.1	13/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,563.50
DD15451.1	10/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	951.70
DD15456.1	14/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,699.20
DD15456.2	14/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	4,086.32
DD15456.3	14/03/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	PAYMENT LOAN - 106	42,709.40
DD15457.1	15/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,217.30
DD15457.2	15/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	2,309.36
DD15459.1	16/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,449.65
DD15459.2	16/03/2023	SYNERGY	ELECTRICITY CHARGES - SWIMMING POOL	975.06
DD15465.1	17/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	864.55
DD15471.1	22/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,012.35
DD15472.1	21/03/2023	PRECISION ADMINISTRATION SERVICES	SUPERANNUATION CONTRIBUTIONS	14,957.52
DD15472.2	21/03/2023	BOC GASES	GAS CONTAINER FEES	17.71
DD15472.3	21/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	185.90
DD15474.1	20/03/2023	WATER CORPORATION	WATER CHARGES -VARIOUS SHIRE PROPERTIES	7,110.81
DD15474.2	20/03/2023	BUSINESS FUEL CARDS (FLEET CARD)	FIRE BRIGADE FUEL USAGE FOR FEBRUARY 2023	252.48
DD15474.3	20/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,862.45
DD15478.1	23/03/2023	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE PROPERTIES	3,817.97
DD15478.2	23/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,475.55
DD15481.1	24/03/2023	WATER CORPORATION	WATER CHARGES - VARIOUS SHIRE PROPERTIES	31,607.22
DD15481.2	24/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,087.85
DD15482.2	27/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	3,133.65
DD15482.3	27/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	1,467.40
DD15488.1	29/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	417.85
DD15488.2	29/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	499.65

SHIRE OF BODDINGTON - LIST OF PAYMENTS - MARCH 2023

Chq/EFT	Date	Name	Description	Amount
DD15489.1	28/03/2023	WATER CORPORATION	WATER CHARGES- STANDPIPES	7,496.01
DD15489.2	28/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,221.25
DD15489.3	28/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE PROPERTIES	5,642.11
DD15495.1	30/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	1,396.10
DD15495.2	30/03/2023	KLEENHEAT GAS	BULK GAS - BCRC	877.91
DD15495.3	30/03/2023	SYNERGY	ELECTRICITY CHARGES - COMMUNITY HUB	247.90
DD15505.1	31/03/2023	NATIONAL AUSTRALIA BANK	NAB CONNECT FEE	619.38
DD15505.2	31/03/2023	DEPARTMENT OF TRANSPORT	DEPT OF TRANSPORT AGENCY	2,436.20
DD15505.3	31/03/2023	SYNERGY	ELECTRICITY CHARGES - VARIOUS SHIRE LOCATIONS	473.65
DD	31/03/2023	NAB BUSINESS VISA		10,844.51
				<u>634,518.49</u>
		JEFF ATKINS		
	06/03/2023	VODAFONE AUSTRALIA	WI-FI FOR THE DEPOT	150.00
	16/03/2023	SPOTLIGHT PTY LTD	WALL PRINTS FOR THE COMMUNITY HUB	150.50
	17/03/2023	SPOTLIGHT PTY LTD	WALL PRINTS FOR THE COMMUNITY HUB	-24.50
	22/03/2023	GREENACRES TURF FARMS	TURF FOR THE RETIREMENT VILLAGE	743.75
	27/03/2023	JARRAHDALÉ SOLID FUEL	FIRE & FLUE KIT FOR 16 BLUEGUM WAY	3,050.00
		SAM KEMPTON		
	09/03/2023	ELECTRICAL HOME AIDS	NUMATIC HENRY COMMERCIAL VACUUM CLEANER	499.00
	09/03/2023	WEEKEND NOTES PERTH	ADVERTISING SUMMER BY THE RIVER	470.00
	20/03/2023	COLES	ITEMS FOR THE YOUTH CENTRE	36.00
	20/03/2023	OFFICEWORKS BUSINESS DIRECT	ITEMS FOR THE CAREERS EXPO	340.31
	20/03/2023	COLES	REFRESHMENTS FOR SUMMER BY THE RIVER	157.80
	22/03/2023	WA LIBRARY SUPPLIES	STATIONERY ITEMS FOR THE LIBRARY	80.00
		CARA RYAN		
	08/03/2023	ADOBE	ADOBE LICENSE	3,056.67
	15/03/2023	ADOBE	ADOBE LICENSE	258.68
	17/03/2023	VIBE PLACID ARK ROADHOUSE	FUEL BT04	110.09
	21/03/2023	GREG DAY MOTORS	FUEL BT04	97.01
	27/03/2023	CALTEX BYFORD	FUEL BT04	84.40
	27/03/2023	IKEA PERTH	ITEMS FOR THE ELC	199.00
		JULIE BURTON		
	01/03/2023	FACEBOOK	ADVERTISING SUMMER BY THE RIVER & TOWN CENTRE REVITALISATION PROJECT	41.32
	02/03/2023	MALCHIMP	EMAIL MARKETING	19.40
	02/03/2023	EXETEL	INTERNET PLAN	975.00
	06/03/2023	DROPBOX	COUNCILLOR INFORMATION	18.69
	22/03/2023	FACEBOOK	ADVERTISING VARIOUS SHIRE EVENTS	225.25
	27/03/2023	THE BODDLE O	COUNCILLOR REFRESHMENTS	61.00
		NAB CARD FEE	FEE	36.00
		NAB INTERNATIONAL TRANSACTION FEES	FEE	9.14
		PAYROLL PAYMENTS		
		NAB	NET PAYROLL F/N ENDING 05/03/2023	81,368.80
		NAB	NET PAYROLL F/N ENDING 19/03/2023	77,485.95
		TOTAL MUNI		<u>793,373.24</u>
		TOTAL TRUST & MUNI		<u>793,980.24</u>

8.3.2 Monthly Financial Report

File Reference: 3.0056
Applicant: Not Applicable
Disclosure of Interest: Nil
Author: Executive Manager Corporate Services
Attachments: 8.3.2A - Monthly Financial Report March 2023

Summary

The Monthly Financial Report for March 2023 is presented for Councils consideration.

Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Consultation

Nil

Strategic Implications

Aspiration	Performance
Outcome 12	Visionary Leadership and Responsible Governance
Objective 12.2	Responsibly manage the Shire's finances, human resources and assets

Legislative Implications

Local Government Act 1995

Section 6.4 Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in

paragraphs (b) and (c);
(e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Policy Implications

Nil

Financial Implications

As disclosed in the financial statements.

Economic Implications

Timely submission of detailed monthly financial reports allows Council to monitor the financial performance of the Shire and review any adverse financial trends that may impact on the Shire's financial sustainability.

Social Implications

Nil

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (controls or treatment proposed)	Nil

Options

1. Council may choose to receive the monthly financial reports as presented.
2. Council may choose not to receive the monthly financial reports as presented.

Voting Requirements

Simple Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 40/23

Moved: Cr C Erasmus

That Council receive the financial statements as presented, for the period ending 31 March 2023.

Seconded: Cr I Webster

Carried: 6/0



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)

For the Period Ended 31 March 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Basis of Preparation	2
Nature or Type Descriptions	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Material Variances	5
Note 2 Statement of Financial Activity Information	6
Note 3 Cash and Financial Assets	7
Note 4 Receivables	8
Note 5 Rate Revenue	9
Note 6 Capital Acquisitions	11
Note 7 Borrowings	13
Note 8 Grants and Contributions	14
Note 9 Budget Amendments	15

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 April 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	2(c)	1,565,533	1,565,533	1,565,533	0	0%	
Revenue from operating activities							
Rates	5	6,125,764	6,125,511	6,123,863	(1,648)	(0%)	
Operating grants, subsidies and contributions	8	675,145	376,743	378,871	2,128	1%	
Fees and charges		1,502,206	1,207,432	1,320,306	112,874	9%	
Interest earnings		140,111	79,542	80,297	755	1%	
Other revenue		67,800	39,500	44,889	5,389	14%	
Profit on disposal of assets	6	14,700	11,025	5,358	(5,667)	(51%)	
		8,525,726	7,839,753	7,953,584	113,831		
Expenditure from operating activities							
Employee costs		(3,344,304)	(2,508,648)	(2,334,253)	174,395	7%	
Materials and contracts		(2,861,659)	(2,095,420)	(1,859,009)	236,411	11%	▲
Utility charges		(360,005)	(270,000)	(284,825)	(14,825)	(5%)	
Depreciation on non-current assets		(2,799,320)	(2,099,466)	(2,027,890)	71,576	3%	
Interest expenses		(67,819)	(47,348)	(47,938)	(590)	(1%)	
Insurance expenses		(212,345)	(211,237)	(218,803)	(7,566)	(4%)	
Other expenditure		(28,150)	(18,960)	(17,719)	1,241	7%	
Loss on disposal of assets	6	(10,790)	(8,091)	0	8,091	100%	
		(9,684,392)	(7,259,170)	(6,790,437)	468,733		
Non-cash amounts excluded from operating activities	2(a)	2,795,410	2,096,532	2,022,532	(74,000)	(4%)	
Amount attributable to operating activities		1,636,744	2,677,115	3,185,679	508,564		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	8	2,000,958	899,454	926,558	27,104	3%	
Proceeds from disposal of assets	6	67,000	0	5,358	5,358	0%	
Payments for property, plant and equipment & infrastructure	6	(4,141,488)	(1,553,599)	(1,557,172)	(3,573)	(0%)	
		(2,073,530)	(654,145)	(625,256)	28,889		
Financing Activities							
Transfer from reserves	3	477,080	0	0	0	0%	
Repayment of debentures	7	(356,511)	(218,995)	(218,995)	(0)	(0%)	
Transfer to reserves	3	(890,260)	(13,000)	(13,146)	(146)	(1%)	
Amount attributable to financing activities		(769,691)	(231,995)	(232,141)	(146)		
Closing funding surplus / (deficit)	2(c)	359,056	3,356,508	3,893,815			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 1
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing / Permanent	Explanation of Variances
	\$	%		
Revenue from operating activities				
Rates	(1,648)	(0%)		
Operating grants, subsidies and contributions	2,128	1%		
Fees and charges	112,874	9%		
Service charges	0	0%		
Interest earnings	755	1%		
Other revenue	5,389	14%		
Profit on disposal of assets	(5,667)	(51%)		
Expenditure from operating activities				
Employee costs	174,395	7%		
Materials and contracts	236,411	11%	▲	Timing Delay in expenditure for projects contained within Council Plan
Utility charges	(14,825)	(5%)		
Depreciation on non-current assets	71,576	3%		
Interest expenses	(590)	(1%)		
Insurance expenses	(7,566)	(4%)		
Other expenditure	1,241	7%		
Loss on disposal of assets	8,091	100%		
Non-cash amounts excluded from operating activities.	(74,000)	(4%)		
Investing activities				
Proceeds from non-operating grants & contributions	27,104	3%		
Proceeds from disposal of assets	5,358	0%		
Payments for property, plant and equipment & infrastructure	(3,573)	(0%)		
Financing activities				
Transfer from reserves	0	0%		
Repayment of debentures	(0)	(0%)		
Transfer to reserves	(146)	(1%)		

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5	(14,700)	(11,025)	(5,358)
Movement in pensioner deferred rates (non-current)		0	0	0
Add: Loss on asset disposals	5	10,790	8,091	0
Add: Depreciation on assets		2,799,320	2,099,466	2,027,890
Total non-cash items excluded from operating activities		2,795,410	2,096,532	2,022,532

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 March 2022	Year to Date 31 March 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	2	(1,629,000)	(1,668,321)	(1,642,147)
Add: Borrowings	6	356,511	131,281	137,516
Add: Provisions - employee		0	0	0
Total adjustments to net current assets		(1,272,489)	(1,537,040)	(1,504,631)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	6,328,549	6,677,766	8,526,392
Rates receivables	3	275,370	382,007	484,487
Receivables	3	160,699	129,132	414,499
Inventories		0	0	0
Other current assets	5	119,792	(2,214)	118,796
Less: Current liabilities				
Payables		(558,532)	(237,875)	(642,265)
Borrowings	7	(356,511)	(131,281)	(137,516)
Contract liabilities		(2,885,730)	(1,898,184)	(3,125,020)
Provisions		(245,615)	(260,498)	(240,927)
Less: Total adjustments to net current assets	2(b)	(1,272,489)	(1,537,040)	(1,504,631)
Closing funding surplus / (deficit)		1,565,533	3,121,814	3,893,815

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

CASH AND INVESTMENTS

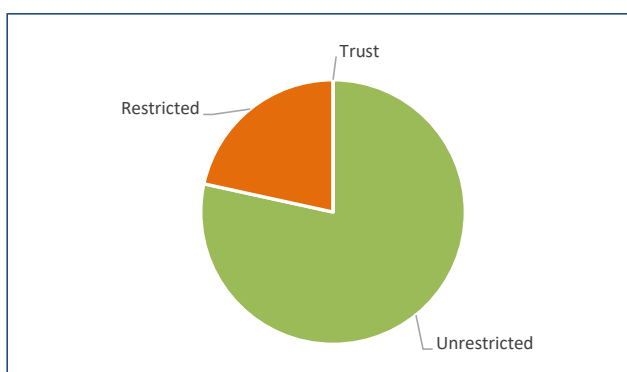
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Petty Cash & Floats	400	0	400			0.00%	On Hand
At Call Deposits							
Municipal Funds	1,652,388	0	1,652,388		NAB		At Call
Reserve Funds	0	0	0		NAB		At Call
Bonds & Deposits	0	93,711	93,711		NAB		At Call
Term Deposits & Overnight Cash Deposits							
OCDF Boddington Supertowns	0	103,718	103,718		Treasury	3.55%	Overnight
Reserve Funds	0	1,642,147	1,642,147		NAB	3.10%	12/04/23
Municipal Funds	5,034,027	0	5,034,027		NAB	3.10%	12/04/23
Total	6,686,816	1,839,576	8,526,392	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Total Cash	Unrestricted
\$8.53 M	\$6.69 M

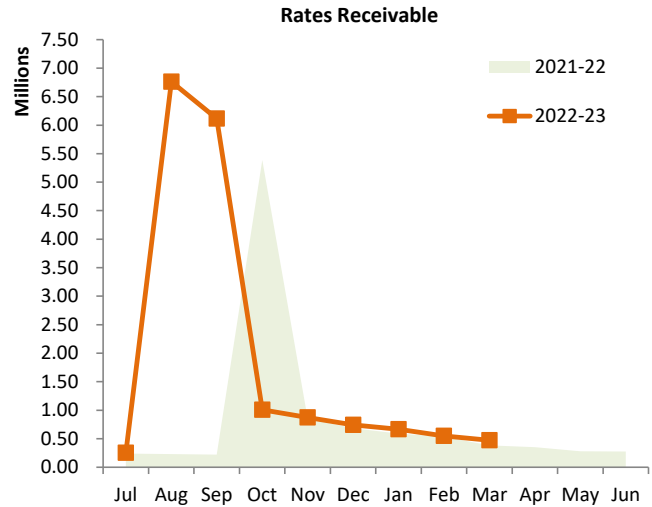
CASH BACKED RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	221,394	7,420	0	50,000	1,787	0	0	278,814	223,181
Building Reserve	97,221	3,258	0	200,000	784	0	0	300,479	98,005
Community Facility Fund	40,649	1,361	0	40,000	328	0	0	82,010	40,977
Refuse Site Reserve	39,510	1,327	0	40,000	319	0	0	80,837	39,829
Aged Housing Reserve	267,197	8,956	0	40,000	2,156	(100,000)	0	216,153	269,353
Swimming Pool Reserve	21,026	704	0	200,000	170	0	0	221,730	21,196
River Crossing Reserve	47,692	1,596	0	40,000	385	0	0	89,288	48,077
Prepaid Conditional Grants Reserve	199,759	0	0	0	1,612	0	0	199,759	201,371
Unspent Conditional Grants Reserve	377,080	0	0	0	3,043	(377,080)	0	0	380,123
Public Open Space Reserve	267,473	8,962	0	45,000	2,159	0	0	321,435	269,632
Town Weir Reserve	50,000	1,676	0	200,000	403	0	0	251,676	50,403
	1,629,001	35,260	0	855,000	13,146	(477,080)	0	2,042,181	1,642,147

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates receivable	30 June 2022	31 Mar 2023
	\$	\$
Opening arrears previous years	253,668	275,370
RATES - levied this year	5,227,323	6,123,863
RUBBISH - levied this year	253,247	280,377
ESL - levied this year	107,448	111,135
TOTAL levied this year	5,588,018	6,515,375
Less - collections to date	(5,566,316)	(6,306,258)
Equals current outstanding	275,370	484,487
Net rates collectable	275,370	484,487
% Collected	95.3%	92.9%



Receivables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	71,653	52,454	95,721	60,900	280,729
Percentage	25.5%	18.7%	34.1%	21.7%	
Balance per trial balance					
Sundry receivable					280,729
GST receivable					113,914
Increase in Allowance for impairment of receivables from contracts with customers					(4,070)
Receivables for employee related provisions					23,926
Accrued Income					118,796
Loan Clay Target Club					0
Total receivables general outstanding					533,295

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General rate revenue

RATE TYPE	Budget					
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue
				\$	\$	\$
Gross rental value						
GRV - General	0.111213	503	27,988,941	3,112,734	500	3,113,234
Unimproved value						
UV - Rural	0.006196	127	110,247,000	683,090	500	683,590
UV - Mining	0.035258	49	51,338,414	1,810,090	0	1,810,090
UV - Commercial	0.025432	2	1,013,000	25,763	0	25,763
UV - Rural Residential	0.010326	131	13,411,500	138,487	0	138,487
Sub-Total		812	203,998,855	5,770,164	1,000	5,771,164
Minimum payment	Minimum \$					
Gross rental value						
GRV - General	900	132	251,571	118,800	0	118,800
Unimproved value						
UV - Rural	900	98	10,666,000	88,200	0	88,200
UV - Mining	900	42	176,928	37,800	0	37,800
UV - Commercial	900	0	0	0	0	0
UV - Rural Residential	900	122	9,160,000	109,800	0	109,800
Sub-total		394	20,254,499	354,600	0	354,600

YTD Actual			
Rate Revenue	Interim Rates	Back Rates	Total Revenue
\$	\$	\$	\$
3,112,734	(901)	0	3,111,833
683,090	0	0	683,090
1,810,090	0	0	1,810,090
25,763			25,763
138,487	0	0	138,487
5,770,164	(901)	0	5,769,263
118,800	0	0	118,800
88,200	0	0	88,200
37,800	0	0	37,800
0	0	0	0
109,800	0	0	109,800
354,600	0	0	354,600

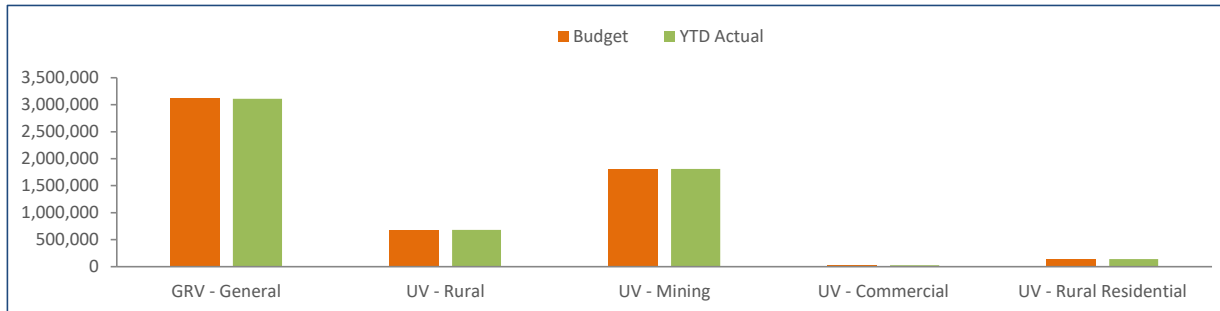
Amount from general rates

6,125,764

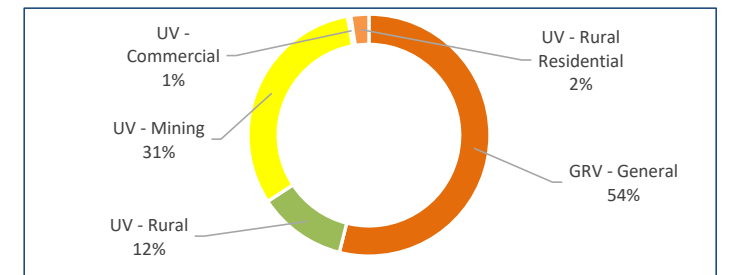
6,123,863

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates	
Budget	Actual
\$6.13 M	\$6.12 M



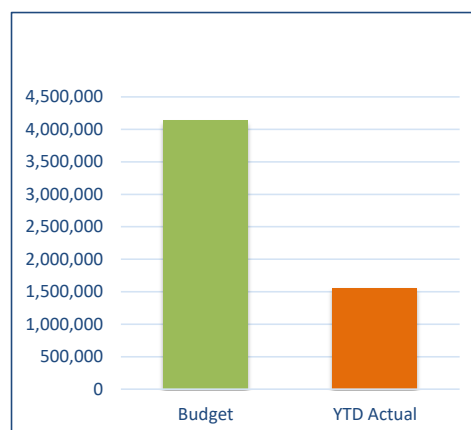
Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Furniture and Equipment	141,668	107,668	110,810	3,142
Land and Buildings	622,894	118,000	117,815	(185)
Plant and Equipment	242,233	173,053	168,670	(4,383)
Road Infrastructure	1,474,751	715,930	714,809	(1,121)
Footpath Infrastructure	385,000	147,000	146,518	(482)
Drainage Bridges Culverts	10,000	0	4,995	4,995
Infrastructure - Parks, Gardens, Recreation Facilities	1,264,942	291,948	293,555	1,607
Total Capital Acquisitions	4,141,488	1,553,599	1,557,172	3,573

Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	2,000,958	899,454	926,558	27,104
Other (disposals & C/Fwd)	67,000	0	5,358	5,358
Cash backed reserves				
Aged Housing Reserve	100,000	0	0	0
Unspent Conditional Grants Reserve	377,080	0	0	0
Contribution - operations	1,596,450	654,145	625,256	(28,889)
Capital funding total	4,141,488	1,553,599	1,557,172	3,573

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



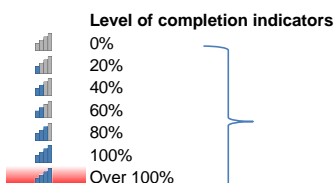
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.14 M	\$1.56 M	38%

Capital Grants	Annual Budget	YTD Actual	% Received
	\$2. M	\$0.93 M	46%

Capital Disposals

Asset description	Amended Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
P17 - Road Broom Sewell	0	0	0	0	176	0
P20 - Panel Vibrating Roller	0	0	0	0	5,182	0
1971 Toyota Landcruiser	2,000	12,000	10,000	0	0	0
2017 Ford Ranger	10,300	15,000	4,700	0	0	0
2012 Isuzu Truck	16,045	10,000	(6,045)	0	0	0
Mitsubishi Fuso Truck	34,745	30,000	(4,745)	0	0	0
	63,090	67,000	3,910	0	5,358	0

Capital Acquisitions



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Amended			Variance Under/(Over)
	Current Budget	YTD Budget	YTD Actual	
IT Equipment - New Server	25,000	22,000	21,682	318
Councillor Tablets	14,000	14,000	16,587	(2,587)
Printer Replacement	10,368	10,368	11,156	(788)
Laptop replacements	16,000	16,000	18,179	(2,179)
PC replacements (other)	11,000	0	0	0
IT replacements ELC (3iPads + iMac)	5,000	0	0	0
Ice Machine for Depot	5,300	5,300	2,885	2,415
CCTV Upgrades	15,000	10,000	10,735	(735)
Electronic Sign Board	35,000	25,000	25,041	(41)
Library Shelving	5,000	5,000	4,545	455
Total Furniture & Equipment	141,668	107,668	110,810	(3,142)
Land Acquisition - Bannister Rd	99,000	99,000	99,004	(4)
Building Asset Renewal Program	163,894	12,000	12,096	(96)
Upgrade Medical Centre Security	10,000	4,000	3,715	285
Upgrade to Pavilion to accommodate Gym	200,000	3,000	3,000	0
Crib Room for Deport	150,000	0	0	0
Total Land & Buildings	622,894	118,000	117,815	185
New Plant Float	50,158	50,158	44,980	5,178
Truck Modifications to Tow Plant Float	14,875	14,875	15,121	(246)
New Mower	51,200	51,020	51,020	0
Replace utility	30,000	30,000	31,571	(1,571)
Replace utility	39,000	0	0	0
4.5 Tonne Tipper	0	0	0	0
6 Tonne Truck	0	0	0	0
Slip on Unit for Ranger Vehicle	20,000	0	0	0
Remote Traffic Lights	27,000	27,000	25,979	1,021
Minor Equipment	10,000	0	0	0
Total Plant & Equipment	242,233	173,053	168,670	4,383
RTR - Johnstone St - Reseal	52,800	0	0	0
RTR - Hill St - Reseal	28,800	0	0	0
RTR - Hotham Ave - Reseal	19,800	0	0	0
RTR - George Street - Reseal	25,080	0	0	0
RTR -River Rd/Forrest St Intersection Upgrade	37,341	30,000	30,134	(134)
RRG - Crossman Rd - Surface treatment & Reseal	219,000	95,000	94,668	332
RRG - Harvey Quindanning Rd - improve geometry widen	555,000	54,000	53,854	146
RRG - Lower Hotham Rd (Carry over 2021/2022)	0	0	0	0
RRG - Lower Hotham Rd - Reseal, shoulders, drainage	438,930	438,930	438,153	777
Main Roads Bridge Program	98,000	98,000	98,000	0
Total Road Infrastructure	1,474,751	715,930	714,809	1,121

Capital Acquisitions (continued)

Account Description	Amended			Variance Under/(Over)
	Current Budget	YTD Budget	YTD Actual	
Footpath renewal program	100,000	84,000	83,975	25
Club Drive, Hadea Rd and Adam Street (east side)	65,000	63,000	62,543	457
Mountain Bike Trail	220,000	0	0	0
Total Footpath Infrastructure	385,000	147,000	146,518	482
Kerbing - Town Roads	10,000	0	0	0
Drainage Implementation	0	5,000	4,995	5
Total Drainage/Bridges & Culverts	10,000	5,000	4,995	5
Hotham Park - Lighting	180,000	165,000	163,204	1,796
Ranford Playground	46,248	46,248	47,581	(1,333)
Shade Over Hotham Park	100,000	0	0	0
Playground - Toddlers & Small Children	100,000	3,000	3,015	(15)
Bicycle Rack - Hotham Park	10,000	0	0	0
Playground - Early Learning Centre	70,000	1,700	1,650	50
Town Centre Master Plan	141,192	0	0	0
Regional Destination Signage	80,000	0	0	0
Upgrade Interpretive Centre	100,000	0	0	0
Community Club - Playground	118,600	25,000	25,000	0
Install Bore - Hotham Park	50,000	36,000	35,732	268
Resurface Bowling Green	141,000	0	0	0
Niche Wall	15,000	15,000	14,200	800
Ranford - Information Bay	50,000	0	770	(770)
Boddington Sign - Albany Hwy	35,000	0	1,923	(1,923)
Basketball Club - Scoreboard	12,902	0	0	0
Tennis Practice Wall	15,000	0	480	(480)
Total Other Infrastructure	1,264,942	291,948	293,555	(1,607)
Grand Total	4,141,488	1,558,599	1,557,172	1,427

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**FINANCING ACTIVITIES
NOTE 7
BORROWINGS**

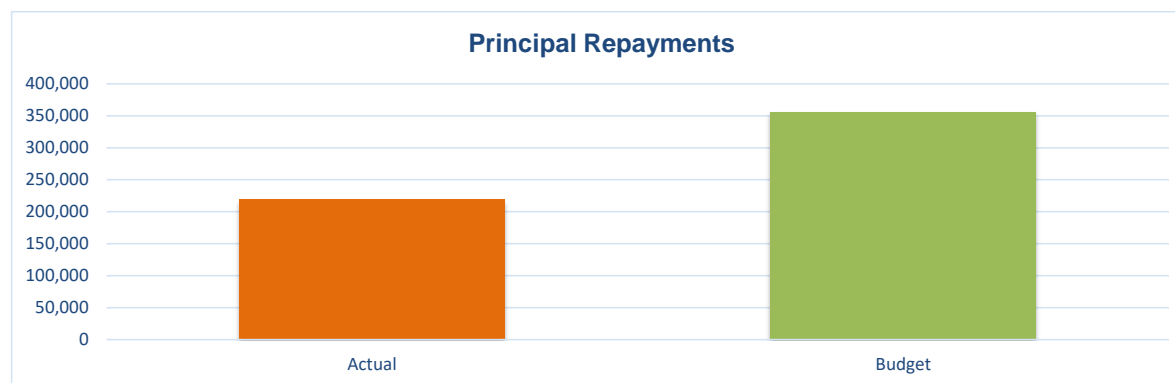
Repayments - borrowings

Information on borrowings			1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	Interest %		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	
Governance											
Administration Centre	105	4.01%	292,375	0	0	70,644	142,705	221,731	149,670	5,838	10,206
Education and welfare											
Childcare Centre	100	6.42%	84,619	0	0	18,398	18,989	66,221	65,630	5,665	5,075
Housing											
3 Pecan Place	94	6.45%	164,128	0	0	7,999	16,256	156,129	147,872	5,293	10,328
34 Hill Street	97	6.45%	166,448	0	0	8,112	16,486	158,336	149,962	5,368	10,474
Recreation and culture											
Recreation Centre	106	3.36%	596,762	0	0	65,981	65,981	530,781	530,781	19,438	19,438
Recreation Centre	107	1.56%	812,235	0	0	47,860	96,094	764,375	716,141	6,335	12,298
Total			2,116,567	0	0	218,995	356,511	1,897,572	1,760,056	47,938	67,819
Current borrowings			356,511					137,516			
Non-current borrowings			1,760,056					1,760,056			
			2,116,567					1,897,572			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$218,995
Interest Earned	\$80,297
Interest Expense	\$47,938
Reserves Balance	\$1,642,147
Loans Due	\$1,897,572

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023

NOTE 8
GRANTS & CONTRIBUTIONS

Provider	Unspent grants, subsidies and contributions liability				Grants, subsidies & contribution revenue				
	Liability 1 Jul 22	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 23	YTD Budget	Amended Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants, subsidies and contributions									
Governance									
Employee Contributions	0	0	0	0	0	0	0	0	0
General purpose funding									
Federal Assistance Grant - General Purpose	0	0	0	0	15,074	21,584	0	21,584	16,188
Federal Assistance Grant - Local Roads				0	43,187	52,258	0	52,258	39,194
Law, order, public safety									
DFES - Fire Brigade Operating Grant	0	0	0	0	49,673	63,790	0	63,790	47,843
DFES - SES Operating Grant	0	0	0	0	22,838	30,450	0	30,450	22,838
Abandoned Vehicles	0	0	0	0	378	500	0	500	0
Mitigation Grant	0	0	0	0	0	0	0	0	2,500
Education and welfare									
Newmont - Community Investment Funding	0	0	0	0	45,000	45,000	0	45,000	45,000
Seniors - Living Stronger/Longer	0	0	0	0	1,872	2,500	0	2,500	3,041
Newmont - Youth Career Expo	0	0	0	0	0	0	0	0	4,545
Youth Centre Grants	0	0	0	0	1,503	2,000	0	2,000	773
International Day of Disability	0	0	0	0	0	0	0	0	1,000
Wheatbelt Suicide Prevention Project	0	0	0	0	5,000	5,000	0	5,000	4,000
Recreation and culture									
Australia Day Grant	0	0	0	0	20,000	20,000	0	20,000	16,000
South 32 - Events Contribution	0	0	0	0	25,000	25,000	0	25,000	25,000
Mountain Bike Trail Funding	114,732	0	0	114,732	0	114,732	0	114,732	0
Library Childrens Week Grant	0	0	0	0	0	0	0	0	960
Thank a Volunteer	0	0	0	0	2,000	2,000	0	2,000	1,650
Transport									
Main Roads - Direct Road Grant	0	0	0	0	58,091	58,091	0	58,091	59,341
Road Safety Alliance	130,416	0	0	130,416	54,000	98,615	0	98,615	63,000
Peel Develop. Comm. - Town Street Revitalisation		0	0	0	0	0	0	0	25,000
Economic services									
Contributions Area Promotion & Tourism	0	0	0	0	31,503	52,000	0	52,000	1,000
Caravan Park Funding	30,000	0	0	30,000	0	30,000	0	30,000	0
South 32 Cultural Centre	2,000,000	0	0	2,000,000	0	50,000	0	50,000	0
Visitor Centre Café - Contribution Shelving	0	0	0	0	1,625	1,625	0	1,625	0
	2,275,148	0	0	2,275,148	376,743	675,145	0	675,145	378,871
Non-operating contributions									
General purpose funding									
LRCI - Town Centre Master Plan	0	138,108	0	138,108	0	141,192	0	141,192	84,304
LRCI - Shade over Hotham Park	0	75,000	0	75,000	0	100,000	0	100,000	0
LRCI - Playground Toddlers & Small Children	0	75,000	0	75,000	0	100,000	0	100,000	0
Community Amenities									
Hotham Park Lighting - South 32	40,000	0	(40,000)	0	40,000	40,000	0	40,000	40,000
Hotham Park Lighting - Newmont	40,000	0	(40,000)	0	40,000	40,000	0	40,000	40,000
Recreation and culture									
Community Gym	0	0	0	0	0	100,000	0	100,000	0
Mountain Bike Funding	0	0	0	0	0	200,000	0	200,000	0
Community Club - Playground	0	0	0	0	93,600	105,002	0	105,002	0
Bowling Club - Resurface Bowling Green	0	0	0	0	0	94,000	0	94,000	0
Peel Devt. Comm - Rail Trail Grant	13,414	0	0	13,414	0	94,000	0	94,000	0
Transport									
Roads to Recovery Funding	17,225	0	0	17,225	81,911	163,821	0	163,821	77,636
Regional Road Group Funding	0	364,400	(235,275)	129,125	546,000	819,000	0	819,000	586,675
Special Bridge Funding	499,943	0	(97,943)	402,000	97,943	97,943	0	97,943	97,943
	610,582	652,508	(413,218)	849,872	899,454	3,034,958	0	3,034,958	926,558
TOTALS	2,885,730	652,508	(413,218)	3,125,020	1,276,197	3,710,103	0	3,710,103	1,305,429

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 9
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Closing Surplus				0
3121002	Townstreet Master Plan	110/22	Operating Expenses			(55,000)	(55,000)
8011491	Public Open Space Reserve	110/22	Capital Revenue		55,000		0
3042170	Caravan Park - Concept Plan	125/22	Operating Expenses			(15,000)	(15,000)
	Opening Surplus	09/23			13,941		(1,059)
3031010	Valuations	09/23	Operating Expenses		35,000		33,941
3042015	Administration salaries and wages	09/23	Operating Expenses		20,000		53,941
3042170	Consultancy Fees	09/23	Operating Expenses			(20,000)	33,941
2032010	Federal Assistance Grant - General Purpose	09/23	Operating Revenue			(4,454)	29,487
2032020	Federal Assistance Grant - Local Road Grant	09/23	Operating Revenue		15,978		45,465
2033005	Interest on Municipal Funds	09/23	Operating Revenue		75,000		120,465
2033010	Interest on Reserve Funds	09/23	Operating Revenue		30,000		150,465
3042090	Staff Training	09/23	Operating Expenses			(14,550)	135,915
2042020	LGIS - Reimbursement for training	09/23	Operating Revenue		14,550		150,465
2051001	DFES ESL Operating Bushfire Brigades	09/23	Operating Revenue		7,320		157,785
3101020	Kerbside Recycling	09/23	Operating Expenses		45,242		203,027
3101050	Refuse site maintenance	09/23	Operating Expenses			(5,000)	198,027
3104055	Town Dam maintenance	09/23	Operating Expenses			(7,000)	191,027
2105020	Cemetery Burial Fees & Charges	09/23	Operating Revenue		8,000		199,027
3113030	Town Oval maintenance	09/23	Operating Expenses			(15,000)	184,027
3113031	Boddington Recreation Centre maintenance	09/23	Operating Expenses			(5,000)	179,027
3113051	Streetscape maintenance	09/23	Operating Expenses		30,000		209,027
3113056	Hotham Park maintenance	09/23	Operating Expenses			(30,000)	179,027
3113111	Australia Day event	09/23	Operating Expenses			(20,000)	159,027
2113114	Operating Grant - Australia Day	09/23	Operating Revenue		20,000		179,027
2113130	Contribution from Basketball Club for Scoreboard	09/23	Capital Revenue		11,402		190,429
3121058	Flood Damage	09/23	Operating Expenses		20,000		210,429
3121062	Drainage Maintenance	09/23	Operating Expenses			(20,000)	190,429
3121069	Road Maintenance - unsealed roads	09/23	Operating Expenses		115,653		306,082
3121070	Road Maintenance - sealed roads	09/23	Operating Expenses			(90,000)	216,082
2121804	Grants Commission - Bridge Funding	09/23	Capital Revenue		97,943		314,025
2132043	Operating Grant - Cultural Centre	09/23	Operating Revenue		50,000		364,025
3146208	Land Acquisition - Bannister Road	09/23	Capital Expenses			(99,000)	265,025
3123206	4.5 Tonne Tipper	09/23	Capital Expenses		50,000		315,025
3123474	6 Tonne Truck	09/23	Capital Expenses		150,000		465,025
3121800	Regional Road Group Project - Lower Hotham Rd	09/23	Capital Expenses			(22,034)	442,991
3112220	Townsite Drainage Project	09/23	Capital Expenses		100,000		542,991
3121086	Lower Hotham Road - Bridge Renewal	09/23	Capital Expenses			(98,000)	444,991
3113200	Electronic Scoreboard	09/23	Capital Expenses			(12,902)	432,089
	Interest transfer to Reserves	09/23	Capital Revenue			(30,000)	402,089
3146203	Lighting of Boddington Sign	05/23	Capital Expenses			(25,000)	377,089
3105053	Niche Wall	12/23	Capital Expenses			(7,000)	370,089
3042185	Online Cemetery Mapping	13/23	Operating Expenses			(11,033)	359,056
				0	965,029	(605,973)	359,056

8.4 COMMUNITY AND ECONOMIC DEVELOPMENT

8.4.1 Naming of Places Policy

File Reference:	2.015
Applicant:	Nil
Disclosure of Interest:	Nil
Author:	Coordinator Community and Economic Development
Attachments:	8.4.1A - Draft Naming of Places Policy

Summary

Council is requested to consider and adopt the Naming of Places Policy.

Background

The Council Plan 2022-32 contains the following action to implement in 2022-23:

3.4.1. Provide a policy on dual naming to recognise significant places.

Council does not currently have a Policy to consider requests for dual naming of Shire assets and public places. It is proposed to introduce a new Policy to ensure a consistent, fair and equitable protocol is followed.

Comment

The draft Policy, attached at 8.4.1A, has been developed to name Shire assets and public places to acknowledge local history, culture and citizens to match the context and local significance. It defines principles for considering requests for dual naming to establish a transparent and consistency approach. This includes:

- Adhering to the naming guidelines set out in the Policies and Standards for Geographic Naming in Western Australia.
- The Shire submitting an application to Landgate for naming of Shire roads.
- Ensuring the name is unique, as well as use form, spelling and style of contemporary Australian English, while taking into account the Noongar spoken language relevant to the geographic location of the Asset.
- Encouraging the restoration of traditional Noongar names of geographical features and dual naming of Shire assets is encouraged, to strengthen the connection to heritage and culture.
- Ensuring Aboriginal names are to be in the local Noongar language and chosen in consultation with the Aboriginal community.
- Facilitating public consultation in considering the naming or re-naming of existing roads and places.

The draft Policy considers steps in the assessment of requests. This includes:

- Any person, community group or organisation may present a proposal in writing to the Shire of Boddington for comment and/or support on a new name or an amendment to an existing name within the Shire of Boddington.
- Applications are checked against relevant legislation and documentation.
- Following satisfactory assessment, a report to Council is to be prepared for consideration

Consultation

Outcomes of the community workshops held during 2022 informed the actions outlined in the 2022-32 Council Plan. An additional opportunity for residents to provide feedback was also provided via public comment.

Strategic Implications

Performance Area	People
Outcome	3. An inclusive and supportive community
Objective	3.4 Showcase and celebrate diversity
Action	3.4.1 Provide a policy on dual naming to recognise significant places.

Legislative Implications

Local Government Act 1995
Land Administration Act 1997

Policy Implications

The recommendation proposes a new Policy.

Financial Implications

Nil

Economic Implications

Dual naming enriches local knowledge and enhances local attractions to support greater tourism outcomes.

Social Implications

Dual naming acknowledges the significance of Aboriginal culture and represents a meaningful contribution to the process of reconciliation.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The primary risk of not approving the draft Policy is lacking a mechanism to safeguard a consistent, fair and equitable approach to considering dual naming requests.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputation
Risk Action Plan (controls or treatment proposed)	Nil

Options

Council can resolve to:

1. Adopt the Policy as presented
2. Amend the Policy
3. Decline to adopt the Policy

Voting Requirements

Simple Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 41/23

Moved: Cr E Schreiber

That Council adopt the Naming of Places Policy in accordance with Attachment 8.4.1A.

Seconded: Cr I Webster

Carried: 5/1

Purpose

The purpose of this Policy is to ensure that a consistent, fair and equitable protocol is followed when naming Shire assets and public places.

Scope

This Policy is applicable to naming of Shire of Boddington (Shire) assets and Shire roads, inclusive of the entire asset or specific portion/s of it, which require a determination for naming.

Definitions

Term	Meaning
Policy	This Shire of Boddington Council Policy titled "Naming of Places".
Shire Assets	Any property, facility, structure, building, bridge, or asset under the control of the Shire of Boddington.
Shire Road	Any Road or variation of Road, owned or under the control of the Shire of Boddington.

Policy Statement

Names of Shire assets and Shire roads are reminders of local history, culture and citizens, and are named or dual named appropriately to match the context and significance of the asset.

Guiding Principles

1. Where applicable, and always in the first instance, naming guidelines as set out in Policies and Standards for Geographic Naming in Western Australia is to be adhered to. The Shire is to apply to Landgate for the naming of Shire roads.
2. In general terms, naming should be unique, as well as use form, spelling and style of contemporary Australian English. In particular cases, naming practice should take into account the Noongar spoken language relevant to the geographic location of the Asset.
3. The restoration of traditional Noongar names of geographical features and dual naming of Shire assets is encouraged, to strengthen the connection to heritage and culture. Aboriginal names are to be in the local Noongar language and chosen in consultation with the Aboriginal community.
4. A name should be wherever possible:
 - relevant to Australian, preferably local, history, flora, fauna, culture, local landscape and physical characteristics;
 - short and simple - preferably one to two words;

- complementary with and sensitive to existing names and design themes of adjoining assets;
 - not easily confused with or duplicating names within the region or nearby local governments;
 - be considerate of any potential risk to the reputation of the Shire and/or Council from aligning with an individual or company whose reputation may vary; and,
 - have strong local community support.
5. If personal names are used, the person commemorated should:
- have contributed significantly to the development, protection or enhancement of the immediate locality (Boddington) or greater region (Peel) that has produced long-term improvements in the area or community;
 - have a long-term association with a local community group or service club (twenty years or more), service to the community or organisation is to have been voluntary; and,
 - preferably be recognised in memoriam.
6. Public consultation is to occur in the naming or re-naming of existing roads and places.

Assessment Process

1. Any person, community group or organisation may present a proposal in writing to the Shire of Boddington for comment and/or support on a new name or an amendment to an existing name within the Shire of Boddington. The proposal is to include:
 - Address of the asset to be named;
 - A site plan clearly identifying the location and boundaries of the asset to be named;
 - The reason for the choice of name including the history, meaning, significance and relevance to the Boddington and/or Peel region or national/international contribution;
 - If the nomination is being submitted by an organisation, documented evidence (e.g. minutes from a committee / board meeting) should also be included in support of the nomination.
 - For personal names, the following information is also to be supplied:
 - Biographical details: dates of birth & death (if relevant); length and years of service or association;
 - Written permission from the family in the case of a deceased person
2. Applications are checked against relevant legislation and documentation.
3. Following satisfactory assessment, a report to Council is to be prepared for consideration.

Responsible Officer	Coordinator Community and Economic Development
History	Adopted TBC 2023 (Resolution XX/XX) Amended N/A
Delegation	N/A
Relevant Legislation	Local Government Act 1995 Land Administration Act 1997
Related Documentation	Landgate, Policies and Standards for Geographical Naming in Western Australia (2017) Aboriginal Naming: A guideline to Aboriginal naming and dual naming of geographic features and places in Western Australia (2020) Policies and Standards for Geographical Naming in Western Australia Australian Standard AS/NZS 4819:2011 Rural and Urban Addressing

8.4.2 Boddington Arts Council Facility Hire Waiver Request

File Reference:	3.0016
Applicant:	Boddington Arts Council
Disclosure of Interest:	Nil
Author:	Coordinator Community and Economic Development
Attachments:	8.4.2A - 2023 Field of Quilts Facility Waiver Request 8.4.2B - 2023 Open Day Facility Waiver Request

Summary

Council is requested to consider the request from Boddington Arts Council to waive facility hire fees for the 2023 Field of Quilts and 2023 Open Day.

Background

Boddington Arts Council is a not for profit organisation committed to servicing the arts and craft needs of residents and visitors. They offer retail, workshops and training, as well as deliver the annual Field of Quilts and Art Exhibition events.

The Arts Council has requested a waiver of fees for the 2023 Field of Quilts and 2023 Arts Exhibition events. The Chief Executive Officer, has a limit prescribed in the Register of Delegations of \$500 in relation to approvals for waivers, and therefore, this request is being presented to Council for determination.

The facility hire request is as follows:

2023 Field of Quilts from 23-25 September 2023

Facility	Hire	Total
Boddington Recreation Centre - Function Room (full day, not for profit)	\$124 x 3 days	\$372
Boddington Recreation Centre – Kitchen (full day, not for profit)	\$51.50 x 3 days	\$154.50
Total		\$526.50

2023 Arts Exhibition from 30 October – 6 November 2023

Facility	Hire	Total
Boddington Town Hall - Function Room (full day, not for profit)	\$103 x 8 days	\$824
Boddington Town Hall – Kitchen (full day, not for profit)	\$26.75 x 8 days	\$214
Total		\$1,038

The facility hire fees for both events total \$1,564.50, in addition to \$120 key bond and \$120 cleaning bond per event.

Comment

Participation in the arts contributes to an individual's mental and physical wellbeing, as well as

the development of strong networks and support structures within the community. Boddington Arts Council's expertise in the arts is beneficial to increasing participation within Boddington, while also supporting increased visitation to Boddington by attracting niche visitors. Events strengthen the foundation of the participation pathway and connect prospective participants with subject matter experts to facilitate opportunities that encourage participation.

Local expertise in the arts is viewed as a community asset. The Shire Administration's preference is to support existing, community-led arts and culture projects and programs where local expertise and enthusiasm performs strongly. Waiving the facility hire fees is an opportunity to empower the arts community to identify and implement direction for arts and culture in Boddington. Community-driven arts and culture is demonstrated to be sustainable, because it amplifies the initiative, skills and passion of residents to identify and achieve their own aspirations.

If the fee waiver is approved, the Shire Administration will encourage the Boddington Arts Council to acknowledge the sponsorship that the Shire is providing through the free use of the facility hire by displaying Shire of Boddington banners, as well as including the Shire's logo and the words "Proudly supported by the Shire of Boddington" in any promotional materials (e.g. flyers and social media).

The request for waiving facility hire only requests support for the 2023 events, however, due to the annual nature of this request, the Shire Administration proposes a three year agreement to assist the Boddington Arts Council with forward planning.

Consultation

Consultation has occurred with Boddington Arts Council.

Strategic Implications

Performance Area	People
Outcome	2. A healthy and active community.
Objective	2.2 Grow participation in sport, recreation and leisure activities.

Legislative Implications

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Economic Implications

Events reinforce the local economic multiplier effect for local businesses, as a result of increase visitation during a specific timeframe.

Social Implications

Participation in the arts contributes to an individual's mental and physical wellbeing, as well as the development of strong networks and support structures within the community.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	Waiving the lane hire for Boddington Arts Council may create an unintentional precedent for other not for profit community groups using Shire facilities to seek waiving of fees.
Risk Rating (prior to treatment or control)	Medium
Principal Risk Theme	Reputational
Risk Action Plan (controls or treatment proposed)	No further actions proposed.

Options

1. Approve the request to waive facility hire for the full amount for the Fields of Quilts and Art Exhibition for the next three years.
2. Approve the request for a lesser amount.
3. Approve the request for a lesser duration.
4. Reject the request to waive facility hire for the Fields of Quilts and Art Exhibition.

Voting Requirements

Absolute Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 42/23

Moved: Cr C Erasmus

That Council approve the Boddington Art Council's request to waive facility hire for the Boddington Town Hall and Boddington Recreation Centre, for the Field of Quilts and the Art Exhibition, for three years commencing 2023.

Seconded: Cr E Schreiber

Carried: 6/0



BOOKING FORM

CASUAL HIRE OF FACILITY / RESERVE

This form is an Application only and must be submitted a minimum of 14 days prior to your booking date.

Name of Contact Person: HILARY PHILLIPS-RYLEY			
Name of Club or Organisation: BODDINGTON ARTS COUNCIL			
Name of Event (if Applicable): FIELD OF QUILTS			
Address: 2 JOHNSTONE ST, BODDINGTON			Postcode: 6390
Contact Numbers:	Hm: 0415948122	Wk:	Mob: 0415948122
Email: Boddingtonart@westnet.com.au			
Please complete Bond refund details (via EFT) below:			
Bank Account Name:		BSB:	ACC:
Type of Event	<input type="checkbox"/> Family	<input type="checkbox"/> Sporting	<input checked="" type="checkbox"/> Community
		<input type="checkbox"/> Commercial	<input type="checkbox"/> Party
			<input type="checkbox"/> Fundraising
<input type="checkbox"/> Other, please identify			
Approximate number of attendees:			
Recreation Centre	Other Facilities	Reserves	Public Open Space
<input checked="" type="checkbox"/> Function Room	<input checked="" type="checkbox"/> Town Hall	<input type="checkbox"/> Town Oval	<input type="checkbox"/> Rotunda / Foreshore
<input checked="" type="checkbox"/> Function Room & Kitchen	<input type="checkbox"/> Pavilion	<input type="checkbox"/> Boddington Old School Oval	<input type="checkbox"/> Ken Austic Square
<input checked="" type="checkbox"/> Kitchen		<input type="checkbox"/> Stage, Old School	<input type="checkbox"/> Swimming Pool (lane Space)
<input type="checkbox"/> Netball/Basketball Courts		<input type="checkbox"/> BBQ Area, Old School	
<input type="checkbox"/> 1 <input type="checkbox"/> 2		<input type="checkbox"/> Front Garden, Old School	
Booking Times: Set up and clean is to be included in the booking time. Functions must conclude by Midnight. Cleaning must be completed prior to vacating the premises and will not be permitted to occur on the following day unless confirmed in writing from the Shire of Boddington.			
Date	Day	Start	Finish
23RD SEPTEMBER 2023	SATURDAY	10.00AM	15:00PM
24TH SEPTEMBER 2023	SUNDAY	8.00AM	17:00PM
25TH SEPT. 2023	MONDAY	8.00AM	17.00PM

Permits

The following information will allow us to determine if you require any additional permits for your event.

Do you wish to consume alcohol at the event? If so, you will need to complete a Permit to Consume Alcohol Form (available from www.boddington.wa.gov.au)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you wish to sell alcohol at the event? If so, you will need to apply for a liquor licence through the Department of Racing, Gaming and Liquor, you will be required to present the licence to the Shire, prior to your event.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will food or drinks be sold or served at the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any children's/adult's rides at the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there any animals involved in the event: rides or on show?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you require vehicle access to the reserve?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you wish to erect any structures, such as tents, marquees, enclosures or spectator stands?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Please see Conditions of Hire.

The Conditions of Hire must be read carefully. It is retained for your information. A signature agreeing to accept the Conditions of Hire is part of the Declaration below.

Public Liability Insurance Yes - A copy of our Public Liability Insurance cover is attached.

Hire Fees and Bonds

For Fees and Bond Charges please refer to the Shire of Boddington's website www.boddington.wa.gov.au. Final hire fees and bond payments are required 14 days prior to the booking. **Payments are to be made at the Shire of Boddington's Administration Building, 39 Bannister Road, Boddington, between 9:00am and 4:30pm weekdays.**

Bookings made less than 14 days prior to the event date are subject to Manager approval.

BONDS will be returned either by cheque via the post or EFT, subject to the Conditions of Hire. This process will take a minimum of 2 weeks. Bonds will be returned to contact person on this form.

Key Collection and Return

Where applicable, keys are available for collection from the **Shire of Boddington's Administration Building, 39 Bannister Road, Boddington, between 9:00am and 4:30pm weekdays.** Keys may be collected on the day of your booking or one working day prior to your booking. Keys must be returned on the first working day following your function.

Declaration

I accept responsibility for ensuring compliance with Local Laws and conditions pertaining to the use of Council Property on behalf of the above named club/organisation/person and accept the Conditions of Hire provided with this form:

Name:

Signature:

Date:

Please return to:
 Shire of Boddington
 39 Bannister Road Boddington WA 6390
shire@boddington.wa.gov.au
 T 9883 4999 F 98783 8347

CONDITIONS OF HIRE

Please read these Conditions of Hire carefully prior to completing your Facility/Reserve Application form. Applicants are to retain the Conditions of Hire. The application form is to be returned to the Shire.

Administration Use Only	
Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Applicant Notified	_____
By Phone	<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/>
Bond Payable \$	_____
Fee Breakdown	
\$	_____
\$	_____
\$	_____
Total Hire Fee \$	_____
Receipt/Invoice Number	_____
Date Booking entered	_____
Officer	_____
Key Collected	<input type="checkbox"/> Yes <input type="checkbox"/> No
Appropriate staff notified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Staff notified	_____
Reason	_____
Staff notified	_____
Reason	_____



Boddington Arts Council

Telephone (08) 9883 8282
PO Box 98
Boddington WA 6390
ABN 950 237 136

21 March 2023

Chief Executive Officer
Julie Burton
Shire of Boddington
Bannister Road
BODDINGTON WA 6390

Dear Ms Burton

BODDINGTON ARTS COUNCIL FIELD OF QUILTS – 23rd to 25th September 2023

We would like to request that Council please consider waiving the fees for the usage of the Recreation Centre for the weekend of Saturday 23rd September to Monday 25th September 2023. As we are a not-for-profit organisation trying to encourage people to visit Boddington and any help would be much appreciated.

Yours sincerely

Hilary Phillips-Ryley
President
Boddington Arts Council



Your WFI Contact

Mark Regan
P 0417 188 440
E clientservice@wfi.com.au
P 1300 934 934 F 1300 797 544
WFI
Reply Paid 84036
BUNBURY WA 6231

23 December 2022



053
00173

Boddington Arts Council
PO Box 98
BODDINGTON WA 6390

Go paperless!

Send us your email address to
clientservice@wfi.com.au to start
receiving your documents via email.

RENEWAL CERTIFICATE

TYPE OF INSURANCE COMMERCIAL PLAN	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT) 25 January 2023 to 25 January 2024	
CLIENT NAME Boddington Arts Council	
CLIENT NUMBER C167345	PREMIUM \$1,340.47
POLICY NUMBER 11 CPL 3714395	ESL/FSL \$.00
Tax Invoice When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes. *If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable*	GST \$134.06
	GOVERNMENT STAMP DUTY \$147.47
	TOTAL AMOUNT PAYABLE \$1,622.00
	DUE DATE 25/01/23

Please be advised that your current policy will expire at midnight on the due date above.

Please find attached our offer to renew your policy on the basis of the details shown above and on the enclosed certificate(s).

If any changes to the certificate(s) are required, please let us know, if we are not advised of any changes, we will assume the details shown on the certificate(s) are accurate.

Please arrange to make payment for this policy using the payment options listed below. If you do not pay on time your policy may be cancelled. We reserve the right to alter our offer to continue cover and the terms of our renewal offer if changes to the certificate(s) are required or new information comes to light.

If you do not want to renew your policy please contact us on 1300 934 934 to arrange this.

paid 16-1-23

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)

WFI Payment Slip Please do not remit cash by post.

	Billers code	172171		
	Ref:	37143955		
Use BPay to pay from your bank account, credit or debit card.				
Please call 1300 934 934 for all credit card payments.				
Boddington Arts Council <small>CLIENT NAME</small>				
CLIENT NUMBER	POLICY NUMBER	DUE DATE	TOTAL AMOUNT PAYABLE	
C167345	11 CPL 3714395	25/01/23	\$1,622.00	
WFI Office Use Only: REN: 03 AM: 6281 AGENT: 11 1872				

Important Notes

To help you understand how your renewal premium compares to last year, we have included a comparison below.

Premium Comparison

	Last Year *	This Year
Premium	\$1273.54	\$1340.47
ESL/FSL	\$.00	\$.00
GST	\$127.36	\$134.06
Government Stamp Duty	\$140.10	\$147.47
Total	\$1541.00	\$1622.00

* Last year's premium represents the amount you were charged for your insurance policy at the beginning of the last policy term plus or minus any changes you made throughout the policy term.

Changes to your premium

Your premium is based on the possibility of a claim against your policy, and may change if the general cost to protect our customers changes. For information on how your insurance premium is calculated, please contact us to discuss.

To learn more about general premium calculations you may refer to the Insurance Council of Australia website.

<http://understandinsurance.com.au/premiums-explained>



This policy has been facilitated by Nutrien Ag Solutions Limited (Nutrien Ag Solutions), in line with the terms of the Referral Agency Agreement between WFI and Nutrien Ag Solutions. WFI will pay commission to Nutrien Ag Solutions for this policy. You are not liable for the payment of commission.

Location: 2 Johnstone Street

BODDINGTON 6390

Risk: 001/001 Business property damage Effective: 25/01/23

Excess: \$500 or as shown in the policy, whichever is greater

Insured: Boddington Arts Council

Business: ART & CRAFT/ ARTS COUNCIL/ ART TUTORING

Property insured: Sum insured:

Buildings:

Shed	\$10,016 (replacement)
Total sum insured for Buildings	\$10,016

Stock:

Stock in trade	\$5,000
----------------	---------

Other Property:

Other Property	\$25,000 (replacement)
----------------	------------------------

Special conditions:

Important Note - Flood Cover:

Your Business property damage policy does not automatically include cover for damage caused by Flood. You may have the option to add Flood cover to this policy. If we agree to add Flood cover to this policy your Certificate of Insurance will indicate cover is provided.

(Please refer to the Product Disclosure Statement for details). To find out more please contact us.

Premium	\$123.96
GST	\$12.40
Government Stamp Duty	\$13.64

Total Amount Payable \$150.00

Risk:	001/002 Burglary and theft	Effective:	25/01/23
Excess:	\$500 or as shown in the policy, whichever is greater		
Insured:	Boddington Arts Council		
Business:	ART & CRAFT/ ARTS COUNCIL/ ART TUTORING		
Property insured:		Sum insured:	
Stock:	Stock in trade (other than tobacco products)		\$3,000
Other Property:			\$3,000
	Premium		\$299.17
	GST		\$29.92
	Government Stamp Duty		\$32.91
	Total Amount Payable		\$362.00

Risk:	001/003 Business legal liability	Effective:	25/01/23
Excess:	Damage to property		
			\$500
Insured:	Boddington Arts Council		
Business:	ART & CRAFT/ ARTS COUNCIL/ ART TUTORING		
Estimated Annual Turnover			\$25,000
Number of Proprietors	1		

Important Note

WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/sub-contractors or labour hire engaged by You for the purpose of maintaining Your Business equipment or Business Premises. Please review current estimated payments shown above and contact WFI to make appropriate amendments if required.



CERTIFICATE
11 CPL 3714395

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
Aggregate limit for product liability	\$10,000,000
Aggregate limit for pollution liability	\$10,000,000

It is noted and agreed that this policy extends to cover the insured for liability for stalls set up to sell arts and crafts at local markets

Premium	\$757.84
GST	\$75.79
Government Stamp Duty	\$83.37
Total Amount Payable	\$917.00

Risk: 001/004 Personal accident and illness Effective: 25/01/23

Insured: Boddington Arts Council

Occupation : Arts & Crafts

Type of cover : Voluntary workers accident only

Number of persons : 5

Compensation period : 26 weeks

Exclusion of initial period : 1 week

Capital sum insured : \$20,000

Weekly sum insured : \$200

Aggregate limit:

* any one voluntary worker : \$20,000

* all voluntary workers : \$100,000

Premium	\$159.50
GST	\$15.95
Government Stamp Duty	\$17.55



CERTIFICATE
11 CPL 3714395

Page No: 6

Total Amount Payable \$193.00



BOOKING FORM

CASUAL HIRE OF FACILITY / RESERVE

This form is an Application only and must be submitted a minimum of 14 days prior to your booking date.

Name of Contact Person: HILARY PHILLIPS-RYLEY			
Name of Club or Organisation: BODDINGTON ARTS COUNCIL			
Name of Event (if Applicable): OPEN DAY 2023			
Address: 2 JOHNSTONE STREET, BODDINGTON			Postcode: 6390
Contact Numbers:	Hm:	Wk:	Mob: 0415948122
Email: Boddingtonart@westnet.com.au			
Please complete Bond refund details (via EFT) below:			
Bank Account Name:		BSB:	ACC:
Type of Event	<input type="checkbox"/> Family	<input type="checkbox"/> Sporting	<input checked="" type="checkbox"/> Community
		<input type="checkbox"/> Commercial	<input type="checkbox"/> Party
			<input type="checkbox"/> Fundraising
<input type="checkbox"/> Other, please identify			
Approximate number of attendees:			
Recreation Centre		Other Facilities	
<input type="checkbox"/> Function Room <input type="checkbox"/> Function Room & Kitchen <input type="checkbox"/> Kitchen <input type="checkbox"/> Netball/Basketball Courts <input type="checkbox"/> 1 <input type="checkbox"/> 2		<input checked="" type="checkbox"/> Town Hall <input type="checkbox"/> Pavilion	
		Reserves	
		<input type="checkbox"/> Town Oval <input type="checkbox"/> Boddington Old School Oval <input type="checkbox"/> Stage, Old School <input type="checkbox"/> BBQ Area, Old School <input type="checkbox"/> Front Garden, Old School	
		Public Open Space	
		<input type="checkbox"/> Rotunda / Foreshore <input type="checkbox"/> Ken Austic Square <input type="checkbox"/> Swimming Pool (lane Space)	
Booking Times:			
Set up and clean is to be included in the booking time. Functions must conclude by Midnight. Cleaning must be completed prior to vacating the premises and will not be permitted to occur on the following day unless confirmed in writing from the Shire of Boddington.			
Date	Day	Start	Finish
30th October - 5th November	Monday - Sunday	All day	
6th Nov	Monday	(cleaning)	12 noon

Permits

The following information will allow us to determine if you require any additional permits for your event.

Do you wish to consume alcohol at the event? If so, you will need to complete a Permit to Consume Alcohol Form (available from www.boddington.wa.gov.au)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you wish to sell alcohol at the event? If so, you will need to apply for a liquor licence through the Department of Racing, Gaming and Liquor, you will be required to present the licence to the Shire, prior to your event.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will food or drinks be sold or served at the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any children's/adult's rides at the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there any animals involved in the event: rides or on show?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you require vehicle access to the reserve?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you wish to erect any structures, such as tents, marquees, enclosures or spectator stands?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Please see Conditions of Hire.

The Conditions of Hire must be read carefully. It is retained for your information. A signature agreeing to accept the Conditions of Hire is part of the Declaration below.

Public Liability Insurance Yes - A copy of our Public Liability Insurance cover is attached.

Hire Fees and Bonds

For Fees and Bond Charges please refer to the Shire of Boddington's website www.boddington.wa.gov.au. Final hire fees and bond payments are required 14 days prior to the booking. **Payments are to be made at the Shire of Boddington's Administration Building, 39 Bannister Road, Boddington, between 9:00am and 4:30pm weekdays.**

Bookings made less than 14 days prior to the event date are subject to Manager approval.

BONDS will be returned either by cheque via the post or EFT, subject to the Conditions of Hire. This process will take a minimum of 2 weeks. Bonds will be returned to contact person on this form.

Key Collection and Return

Where applicable, keys are available for collection from the **Shire of Boddington's Administration Building, 39 Bannister Road, Boddington, between 9:00am and 4:30pm weekdays.** Keys may be collected on the day of your booking or one working day prior to your booking. Keys must be returned on the first working day following your function.

Declaration

I accept responsibility for ensuring compliance with Local Laws and conditions pertaining to the use of Council Property on behalf of the above named club/organisation/person and accept the Conditions of Hire provided with this form:

Name:

Signature:

Date:

Please return to:
 Shire of Boddington
 39 Bannister Road Boddington WA 6390
shire@boddington.wa.gov.au
 T 9883 4999 F 98783 8347

CONDITIONS OF HIRE

Please read these Conditions of Hire carefully prior to completing your Facility/Reserve Application form. Applicants are to retain the Conditions of Hire. The application form is to be returned to the Shire.

Administration Use Only	
Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Applicant Notified	_____
By Phone	<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/>
Bond Payable \$	_____
Fee Breakdown	
\$	_____
\$	_____
\$	_____
Total Hire Fee \$	_____
Receipt/Invoice Number	_____
Date Booking entered	_____
Officer	_____
Key Collected	<input type="checkbox"/> Yes <input type="checkbox"/> No
Appropriate staff notified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Staff notified	_____
Reason	_____
Staff notified	_____
Reason	_____



Boddington Arts Council

Telephone (08) 9883 8282
PO Box 98
Boddington WA 6390
ABN 950 237 136

21 March 2023

Chief Executive Officer
Julie Burton
Shire of Boddington
Bannister Road
BODDINGTON WA 6390

Dear Ms Burton

BODDINGTON ARTS COUNCIL ART EXHIBITION – 3rd to 6th November 2023

We would like to request that Council please consider waiving the fees for the usage of the Town Hall Art Exhibition for the week commencing 30th October until 6th November 2023. As we are a not-for-profit organisation trying to encourage people to visit Boddington and any help would be much appreciated.

Yours sincerely

Hilary Phillips-Ryley
President
Boddington Arts Council



23 December 2022

Boddington Arts Council
PO Box 98
BODDINGTON WA 6390

Go paperless!
Send us your email address to
clientservice@wfi.com.au to start
receiving your documents via email.

RENEWAL CERTIFICATE

Please be advised that your current policy will expire at midnight on the due date above.

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If you do not want to renew your policy please contact us on 1300 934 934 to arrange this.

Your WFI Contact
Mark Regan
P 0417 188 440
E clientservice@wfi.com.au
P 1300 934 934 F 1300 797 544
WFI
Reply Paid 84036
BUNBURY WA 6231

TYPE OF INSURANCE COMMERCIAL PLAN	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT) 25 January 2023 to 25 January 2024	
CLIENT NAME Boddington Arts Council	
CLIENT NUMBER C167345	PREMIUM \$1,340.47
POLICY NUMBER 11 CPL 3714395	ESL/FSL \$.00
Tax Invoice When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes. *If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable*	GST \$134.06
	GOVERNMENT STAMP DUTY \$147.47
	TOTAL AMOUNT PAYABLE \$1,622.00
	DUE DATE 25/01/23

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)

WFI Payment Slip Please do not remit cash by post.

	Billers code	172171		
	Ref.	37143955		
Use BPay to pay from your bank account, credit or debit card.				
Please call 1300 934 934 for all credit card payments.				
CLIENT NAME Boddington Arts Council				
CLIENT NUMBER C167345	POLICY NUMBER 11 CPL 3714395	DUE DATE 25/01/23	TOTAL AMOUNT PAYABLE \$1,622.00	
WFI Office Use Only: REN: 03 AM: 6281 AGENT: 11 1872				

paid 16-1-23



Important Notes

To help you understand how your renewal premium compares to last year, we have included a comparison below.

Premium Comparison

	Last Year *	This Year
Premium	\$1273.54	\$1340.47
ESL/FSL	\$.00	\$.00
GST	\$127.36	\$134.06
Government Stamp Duty	\$140.10	\$147.47
Total	\$1541.00	\$1622.00

* Last year's premium represents the amount you were charged for your insurance policy at the beginning of the last policy term plus or minus any changes you made throughout the policy term.

Changes to your premium

Your premium is based on the possibility of a claim against your policy, and may change if the general cost to protect our customers changes. For information on how your insurance premium is calculated, please contact us to discuss.

To learn more about general premium calculations you may refer to the Insurance Council of Australia website.

<http://understandinsurance.com.au/premiums-explained>



This policy has been facilitated by Nutrien Ag Solutions Limited (Nutrien Ag Solutions), in line with the terms of the Referral Agency Agreement between WFI and Nutrien Ag Solutions. WFI will pay commission to Nutrien Ag Solutions for this policy. You are not liable for the payment of commission.

Location: 2 Johnstone Street

BODDINGTON 6390

Risk: 001/001 Business property damage Effective: 25/01/23

Excess: \$500 or as shown in the policy, whichever is greater

Insured: Boddington Arts Council

Business: ART & CRAFT/ ARTS COUNCIL/ ART TUTORING

Property insured:

Sum insured:

Buildings:

Shed

\$10,016 (replacement)

Total sum insured for Buildings

\$10,016

Stock:

Stock in trade

\$5,000

Other Property:

Other Property

\$25,000 (replacement)

Special conditions:

Important Note - Flood Cover:

Your Business property damage policy does not automatically include cover for damage caused by Flood. You may have the option to add Flood cover to this policy. If we agree to add Flood cover to this policy your Certificate of Insurance will indicate cover is provided.

(Please refer to the Product Disclosure Statement for details). To find out more please contact us.

Premium	\$123.96
GST	\$12.40
Government Stamp Duty	\$13.64

Total Amount Payable \$150.00

Risk:	001/002 Burglary and theft	Effective:	25/01/23
Excess:	\$500 or as shown in the policy, whichever is greater		
Insured:	Boddington Arts Council		
Business:	ART & CRAFT/ ARTS COUNCIL/ ART TUTORING		
Property insured:		Sum insured:	
Stock:	Stock in trade (other than tobacco products)		\$3,000
Other Property:			\$3,000
	Premium		\$299.17
	GST		\$29.92
	Government Stamp Duty		\$32.91
	Total Amount Payable		\$362.00

Risk:	001/003 Business legal liability	Effective:	25/01/23
Excess:	Damage to property		
			\$500
Insured:	Boddington Arts Council		
Business:	ART & CRAFT/ ARTS COUNCIL/ ART TUTORING		
Estimated Annual Turnover			\$25,000
Number of Proprietors	1		

Important Note

WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/sub-contractors or labour hire engaged by You for the purpose of maintaining Your Business equipment or Business Premises. Please review current estimated payments shown above and contact WFI to make appropriate amendments if required.

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
Aggregate limit for product liability	\$10,000,000
Aggregate limit for pollution liability	\$10,000,000

It is noted and agreed that this policy extends to cover the insured for liability for stalls set up to sell arts and crafts at local markets

Premium	\$757.84
GST	\$75.79
Government Stamp Duty	\$83.37
Total Amount Payable	\$917.00

Risk: 001/004 Personal accident and illness Effective: 25/01/23

Insured: Boddington Arts Council

Occupation : Arts & Crafts
 Type of cover : Voluntary workers accident only
 Number of persons : 5
 Compensation period : 26 weeks
 Exclusion of initial period : 1 week
 Capital sum insured : \$20,000
 Weekly sum insured : \$200
 Aggregate limit:
 * any one voluntary worker : \$20,000
 * all voluntary workers : \$100,000

Premium	\$159.50
GST	\$15.95
Government Stamp Duty	\$17.55



CERTIFICATE
11 CPL 3714395

Page No: 6

Total Amount Payable \$193.00

8.4.3 2022/23 Community Grant Program Round 3

File Reference:	2.087
Applicant:	Boddington Sports & Community Club
Disclosure of Interest:	Nil
Author:	Community Development Officer
Attachments:	8.4.3A - Community Grant Program application 8.4.3B - Boddington Sports & Community Club Financial Statement 8.4.3C - Boddington Golf Club Letter of Support

Summary

Council is requested to decline an application for financial support through the third round of the Community Grant Program.

Background

The Shires Community Grant Program provides financial assistance to community groups to build an engaged and vibrant community that delivers benefit to local community and local economy.

This is the third round of three rounds for 2022/2023. Applications are invited from eligible organisations for no more than \$2,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project. Funding is for residents and visitors of the Shire of Boddington. The priorities areas are:

- building capacity within the local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local business and main streets; and
- improve conserve and promote heritage.

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding
- sources that have been secured; and
- capacity to deliver the project.

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;

- projects that are considered to be private, commercial, individual or state government core responsibilities;
- elements that may be considered offensive; and
- fundraising, political or loan repayments.

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project; and
- not be due to commence until after the notification date.

Comment

The third round of Community Grant Program closed on 31 March 2023. One application was received with a total request for funding of \$2,000. The following recommendations align with the Community Grant Program Policy.

Application 1

Applicant	Project	Requested Funding	Officer Recommendation
Boddington Sports & Community Club	The Remembering Tree	\$2,000	\$0

Assessment Criteria	Officer Comment	Rating
The level of community benefit.	There is limited broader community benefit for The Remembering Tree, as the project intends to be a physical legacy for family and friends linked to deceased members of the Boddington Sports & Community Club. It is acknowledged the project will provide shade to enhance comfort of the outdoor space, though this is limited to benefit members and patrons only, rather than the whole community.	1/5
The level to which it addresses an evidenced need.	The applicant has provided a Letter of Support from the Boddington Golf Club who have confirmed the benefit of the project to their members. There isn't any supporting material to demonstrate this project is meeting an evidenced need.	2/5
Long term sustainability.	The application doesn't contain any information about how The Remembering Tree will be maintained and the implications on their operating expenditure.	2/5
Appropriateness of the project financial statement.	The application is seeking \$2,000 which quantifies as 48% of the total project costs. The Community Grants Program is scoped to provide up to 75% of the total project costs to a ceiling of \$2,000.	4/5
Partnerships, collaborations, community engagement and involvement or other funding	The application does not reference any partnerships or collaborations. The project budget acknowledges there will be in-kind	1/5

sources that have been secured.	support, however it is unknown whether this is the applicant's in-kind or whether it is being provided by another organisation.	
Capacity to deliver the project.	In isolation the application demonstrates there is the human and physical resources required to deliver the project, and only require limited financial assistance to deliver.	2/5
Total Score based on the project's alignment with Assessment Criteria		12/30

It is recommended Council does not support the application from Boddington Sport and Community Club. The project is not in line with the intended outcomes of the Community Grant Program. The Club's outstanding funding agreement to deliver the Playgroup Project also makes them ineligible to apply for further funding. At its Ordinary Meeting in December 2021, Council approved \$25,000 to support project expenses. The project was due to be completed and acquitted by 30 March 2023, however, it is still seeking additional funding to be able to commence.

Consultation

The applicant did not contact the Shire Administration to discuss the proposed project or eligibility for funding.

Strategic Implications

Performance Area People
Outcome 3 An inclusive and supportive community
Objective 3.5 Grow community capacity by supporting community groups and volunteers.

Legislative Implications

Nil

Policy Implications

Community Grant Program Policy.

Financial Implications

The application totals \$2,000 which is within the 2022/23 budget allocation of \$15,000, of which \$7,125 is still available for this final round.

The tree being planted at a Shire facility also poses future financial implications involved in the maintenance of the tree and potential risks of damage from tree root systems.

Economic Implications

Nil

Social Implications

The application from Boddington Sports & Community Club has the potential to strengthen community cohesion and encourage connection within the community. The application also has the potential to preserve local history and strengthen local culture in remembering past

residents.

Environmental Considerations

Nil

Risk Considerations

Risk Statement and Consequence	The primary risk of approving the application is the precedent set from funding ineligible applicants and projects.
Risk Rating (prior to treatment or control)	Minor
Principal Risk Theme	Reputation
Risk Action Plan (controls or treatment proposed)	The Administration has engaged the applicant in the assessment process prior to Council endorsement.

Options

1. Approve the Community Grant Program application for the requested amount.
2. Approve the Community Grant Program application for a lesser amount.
3. Decline the Community Grant Program application.

Voting Requirements

Simple Majority

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 43/23

Moved: Cr I Webster

That Council declines the Community Grant Program application from the Boddington Sports & Community Club for \$2,000.

Seconded: Cr A Ryley

Carried: 6/0

Community Grant Program

Application Form 2022-23

Round 1 Applications close at 4pm on Friday, 29 July 2022

Round 2 Applications close at 4pm on Friday, 25 November 2022

Round 3 Applications close at 4pm on Friday, 31 March 2023

Applications can be submitted by mail, email or in-person:

Shire of Boddington
39 Bannister Road
Boddington 6390
shire@boddington.wa.gov.au

Application Checklist

× Contacted the Community Development team to discuss the proposed project and eligibility for funding.

✓ Completed all questions in the application form.

□ Ensured any attached documents to your application are clearly marked and are in a clear and easy to understand format:

- Annual financial statement attached for project amounts over \$1,000.
- Evidence of public liability insurance.
- Letters of support, including letter of support from auspice organisation (if applicable).

Eligibility

The Applicant is: <ul style="list-style-type: none"> • an incorporated organisation; or • a group auspiced through an incorporated organisation (with written acknowledgement) 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Projects meets priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas: <ul style="list-style-type: none"> • building capacity within local community groups, volunteers and residents; • supporting our young people; • supporting our older people; • providing opportunity to be healthy and promote wellbeing; • supporting and encouraging cultural diversity and inclusion; • developing and attracting art projects and increasing participation; and • generally building the strength, engagement and cohesion of the community. 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For applications to proceed to assessment they must: <ul style="list-style-type: none"> • be lodged on time; • be submitted on the appropriate form; • include the required information, including insurance and financial details; • include agreement from the applicant to acknowledge the Shire if funding is successful; • ensure the applicant demonstrates its ability to manage the project; and • not be due to commence until after the notification date. 	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered 'No' to any of these questions, please contact the Community Development team.

Applicant Details

Organisation Details This is the group undertaking the project.

Legal Name of Organisation	Boddington Sports & Community Club
Postal Address	PO Box 6
ABN	86342934906
Registered for GST	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not-for-profit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Incorporated	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Organisation Contact This is the person legally authorised to enter into contracts on behalf of the organisation. This is generally the president or chairperson.

Name	Boddington Sports and Community Club
Position	President
Telephone	
Mobile	0409 124 944
Email	boddingtoncommunityclub@outlook.com

Project Details

Which category best describes your community project?

- building capacity within local community groups, volunteers and residents
- supporting our young people
- supporting our older people
- providing opportunity to be healthy and promote wellbeing
- supporting and encouraging cultural diversity and inclusion
- developing and attracting art projects and increasing participation
- generally building the strength, engagement and cohesion of the community
- encourage tourism and increase visitation
- activate local businesses and main streets
- improve, conserve and promote heritage

Project name

The Remembering Tree

Provide a summary of the project

Purchase a 1000L mature deciduous tree, to be planted in the new outside courtyard area at the Boddington Sports and Community Club. The tree is to represent Community Club members who are no

longer with us, who their family wish to remember. A plaque board will be erected along with the tree for individuals to place a small plaque on the board to remember their loved one.

Clea1. clearly identify what the grant funds will be used for in the project

1. Purchase and delivery of the tree
2. Erection of the tree
3. Erection of the plaque board
4. Purchase of root barrier, soil and fertiliser

Which are your main target groups?

✓ General community

Children 0-10

Youth 11-25

Women

Men

✓ Seniors

Aboriginal or Torres Strait Islander people

People with disabilities and/or carers

Other (please specify) All of the above

Describe how the project will benefit those participating and the community of Boddington

As the tree grows a continuing connection will develop with the Community Club family members and the tree, remembering their loved ones, a place of reflection and celebration. The tree will provide shade creating a more usable and inviting space at the rear of the club.

Provide details of any collaborations/partnerships or community groups that will assist in the delivery of this project and outline how they will support the project (provide letters of support where relevant).

Boddington Sports and Community Club will provide the labour for the project

Anticipated commencement date

June 5th 2023

Anticipated completion date

June 5th 2023

How will you acknowledge the Shire of Boddington’s contribution to the project?

Shire logo on the plaque

Budget Details

Use the table below to list the expenses your project will incur, detail the income and in-kind that will cover the expenses, and identify their source.

Please note Shire of Boddington’s contribution is limited to 75% of the total project, and no more than \$2,000.

Income	
Income Items	Amount
Shire of Boddington Community Grant Program Funding	\$2000
Total Project Income	
In Kind Contributions	
In Kind Items	Amount
Labour for planting	\$600
Remove paving, cut as required and re-lay	\$650
Crane hire	\$250
Total In Kind Contributions	\$1500
Expenditure	
Expenditure Items	Amount

Tree	\$ 1730
Transport	\$ 300
Root barrier, soil and fertiliser	\$ 400
Plaque	\$ 200
Total Project Expenditure	\$2630
Total Project Cost (Total In Kind + Total Expenditure)	\$4130

Has your organisation received any type of funding from the Shire of Boddington in the last 2 years? If yes, please provide details below.

Year	Amount	Purpose	Fully Acquitted
2022	\$25,000	Playground Project	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you applied for grant funding from other sources for this project? If yes, please provide details below.

Funding Body/Program	Amount	Status of Application
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending
		<input type="checkbox"/> Confirmed <input type="checkbox"/> Pending

Declaration

xx I declare the organisation has read and understands the Community Grant Program Guidelines.


x I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.

x I declare the information provided in this application and attachments is to the best of my knowledge true, correct and discloses all estimates as accurate as possible.

x I understand false or misleading statements listed in this Community Grant Program Application can result in the application being rejected or the withholding of any funds that may be approved as result of this application.

x I declare the organisation applying for the grant funding will complete and submit a Community Grant Program Acquittal Form within 30 days following the project's completion.

x I declare the organisation submitting this form understands this is an application only.

Name	Brendan Roache	Position	President
Signature		Date	30/03/23

Profit and loss report

Cash mode

01 Jul 2022 - 31 Mar 2023

	Total
Income	
4-1100 Bar Sales - Drinks	\$79,592.02
4-1110 Bar Sales - Snacks	\$1,150.81
4-1120 Meals	\$4,316.99
4-1600 Membership	\$5,872.61
4-2400 Club Hire Fees	\$363.64
4-2500 Special Events	
4-2510 Rodeo Weekend	\$10,558.00
4-2521 Country Muster	\$7,688.18
4-2522 Functions	\$33,764.91
Total Special Events	\$52,011.09
Total Income	\$143,307.16
Cost of Sales	
5-2000 Freight	\$428.00
5-2800 Beer Gas - Algal	\$625.11
5-3400 Bar Purchases-BWS	\$65,141.67
5-3500 Purchases Bar- Snacks & Soft Drink	\$7,875.61
5-3700 Function Expenses	\$1,358.05
5-3800 Catering- Food	\$3,652.85
5-3900 Serviceware	\$1,485.20
Total Cost of Sales	\$80,566.49
Gross Profit	\$62,740.67
Expense	
6-1000 Accounting fees	\$507.24
6-1200 Advertising	\$1,100.00
6-1400 Bank charges	\$83.86
6-1500 Merch Fees	\$826.11
6-1550 POS Support License	\$730.00
6-1600 Cleaning	\$4,414.89
6-2000 Electricity	\$7,090.88
6-2100 Equipment LVP	
6-2110 Club Equipment	\$9,432.38
6-2120 Kitchen Equipment	\$770.91
6-2130 Playground and Wall	\$29,509.71
6-2140 Beer Garden	\$63.54
Total Equipment LVP	\$39,776.54
6-2180 Fines and Penalties	\$251.22
6-2200 Gas - Kleenheat	\$3,401.03
6-2240 Hire of Equipment	\$1,055.41

	Total
6-2600 Insurance	\$3,264.41
6-3000 Internet	\$531.81
6-3250 Licences & Permits	\$2,248.13
6-3275 Live Music	\$5,000.00
6-3300 Memberships / Subscriptions	\$1,381.08
6-3400 Motor vehicle expenses	\$1,137.42
6-3600 Office supplies	\$199.46
6-4000 Postage & courier	\$273.42
6-4200 Printing & stationery	\$129.45
6-4400 Rates	\$2,998.65
6-5200 Sundry expenses	\$181.82
6-5400 Superannuation expense	\$1,693.25
6-5600 Telephone	\$87.28
6-5900 Uniforms and Protective Clothing	\$603.00
6-6200 Wages & salaries	\$21,938.36
6-6400 Water	\$187.75
64750 Repairs and Maintenance	
6-4800 Bar, Kitchen & Chiller Repairs	\$4,352.39
6-4810 Electrical and Air Conditioning	\$270.91
6-4850 General Maintenance and Sundry Repairs	\$6,868.65
6-4860 Locks	\$136.77
Total Repairs and Maintenance	\$11,628.72
Total Expense	\$112,721.19
Operating Profit	(\$49,980.52)
Other Income	
8-1400 Other income	\$636.36
8-1800 Grants (Assessable)	\$30,000.00
Total Other Income	\$30,636.36
Other Expense	\$0.00
Net Profit	(\$19,344.16)

Profit and loss report

Cash mode

01 Jul 2021 - 30 Jun 2022

	Total
Income	
4-1200 Bar Sales CASH	\$43,085.21
4-1400 Bar Sales EFTPOS	\$76,997.21
4-1600 Membership	\$4,108.91
Total Income	\$124,191.33
Cost of Sales	
5-2000 Freight	\$408.50
5-2800 Beer Gas - Aligal	\$688.00
5-3400 Bar Purchases-BWS	\$60,493.82
5-3500 Purchases Bar- Snacks & Soft Drink	\$8,462.09
5-3800 Catering- Food	\$3,928.35
5-3900 Serviceware	\$340.80
Total Cost of Sales	\$74,321.56
Gross Profit	\$49,869.77
Expense	
6-1000 Accounting fees	\$256.36
6-1200 Advertising	\$420.00
6-1400 Bank charges	\$123.15
6-1500 Merch Fees	\$1,109.92
6-1550 POS Support License	\$642.00
6-1600 Cleaning	\$3,393.77
6-1900 Donations	\$200.00
6-2000 Electricity	\$7,238.75
6-2100 Equipment LVP	
6-2110 Club Equipment	\$7,904.39
6-2130 Playground and Wall	\$12,927.28
6-2140 Beer Garden	\$4,574.77
Total Equipment LVP	\$25,406.44
6-2200 Gas - Kleenheat	\$3,729.31
6-2600 Insurance	\$2,643.81
6-2800 Interest paid	\$34.00
6-3000 Internet	\$474.66
6-3250 Licences & Permits	\$1,514.23
6-3275 Live Music	\$2,768.18
6-3300 Memberships / Subscriptions	\$1,465.45
6-3400 Motor vehicle expenses	\$835.74
6-3600 Office supplies	\$1.81
6-4000 Postage & courier	\$560.68
6-5100 Staff Amenities	\$45.45

	Total
6-5200 Sundry expenses	\$612.36
6-5400 Superannuation expense	\$855.97
6-5600 Telephone	\$43.64
6-6200 Wages & salaries	\$18,081.82
6-6400 Water	\$2,569.27
64750 Repairs and Maintenance	
6-4800 Bar, Kitchen & Chiller Repairs	\$3,664.87
6-4810 Electrical and Air Conditioning	\$586.36
6-4830 Fridge and Freezer	\$953.63
6-4850 General Maintenance and Sundry Repairs	\$1,812.01
6-4860 Locks	\$1,705.00
Total Repairs and Maintenance	\$8,721.87
Total Expense	\$83,748.64
Operating Profit	(\$33,878.87)
Other Income	
8-1200 Interest income	\$332.24
8-1500 Donations	\$200.00
8-1600 Insurance Recovery	\$2,445.54
8-1700 Grants (Non Assessable)	\$7,000.00
Total Other Income	\$9,977.78
Other Expense	\$0.00
Net Profit	(\$23,901.09)

Boddington Golf Club

30.03.2023

To whom it may concern,

The Boddington Sports Community Club has approached the golf club requesting support for the planting of the remembering tree in the new outdoor paved area of the club.

We support the planting of the tree, as it will provide shade for our members, and a meeting place for those remembering their loved ones.

We support the Boddington Sporting Community Club application to the Shire of Boddington.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'K. O'Brien', with a long horizontal flourish extending to the right.

Kimberley O'Brien

8.5 WORKS AND SERVICES

Nil

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN

Nil

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING

11. CONFIDENTIAL ITEMS

Officer Recommendation and Council Decision

COUNCIL RESOLUTION: 44/23

Moved: Cr L Lewis

That, in accordance with Section 5.23(2)(c) of the Local Government Act 1995 , which permits the meeting to be closed to the public for business relating to the following: (c) as Council is about to deal with a contract entered into, or which may be entered into by the local government and which relates to a matter discussed at the meeting, Council declares the meeting closed to the public at 5.54pm.

Seconded: Cr E Schreiber

Carried: 6/0

Cr E Smalberger declared a financial interest in the following confidential item 11.1 Mining Positions Statement and left Council Chambers at 5.58pm.

The Acting Chief Executive Officer advised Council the need to nominate a presiding member to chair the meeting for item 11.1 Mining Position Statement.

COUNCIL RESOLUTION: 45/23

Moved: Cr I Webster

That Council:

- 1. Nominate Cr Coert Erasmus to take the Chair and proceed with Council Decision for item 11.1.**

Seconded: Cr E Schreiber

Carried: 5/0

Cr C Erasmus assumed the chair

11.1 Mining Position Statement | Peel Regional Leaders Forum

File Reference:	3.0092
Applicant:	Nil
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	11.1 A - Confidential Policy Position Statement 11.1 B - Confidential Background Paper

COUNCIL RESOLUTION: 46/23

Moved: Cr I Webster

That Council:

- 1. Endorses the Policy Position Statement as contained in Attachment 11.1A.**
- 2. Agrees to include an allocation of \$7,000 in the 2023/24 Budget to the Peel Regional Leaders Forum Inc. to fund actions to progress the Position Statement.**

Seconded: Cr A Ryley

Carried: 5/0

COUNCIL RESOLUTION: 47/23

Moved: Cr I Webster

That Council re-opens the meeting to members of the public at 6.01pm.

Seconded: Cr A Ryley

Carried: 5/0

Cr Smalberger returned to the meeting at 6.01pm and resumed the Chair.

12. CLOSURE OF MEETING

There being no further business, Cr Eugene Smalberger, Deputy Shire President, declared the meeting closed at 6.02pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting on 27 April 2023.



GARRY VENTRIS
(Shire President)