Submitting

For applications to proceed to assessment they must:

- be lodged on time;
- be submitted on the appropriate form;
- include the required information, including insurance and financial details;
- include agreement from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project;
- not be due to commence until after the notification date.

Acquittal

As part of the acquittal process grant recipients will be required to provide supporting documentation (receipts or invoices) and a brief evaluation report to the Shire of Boddington, within 30 days of project completion. Failure to complete the acquittal will disqualify the applicant from future funding.

Process

1. Organisations are encouraged to contact the Community Development Officer to discuss the eligibility of their application for the Community Grant Program.
2. Complete the Community Grant Program Application Form available on the Shire of Boddington's website.
3. Completed Application Forms are to be submitted to shire@boddington.wa.gov.au by 4pm on the closing date.
4. Notification of the application outcome will be sent within one week of the Ordinary Council Meeting.
5. Submit an invoice to enable payment of the grant funds.
6. Deliver project outlined in grant application within 12 months of receiving the funding.
7. Complete the Acquittal Form within 30 days of the conclusion of the project.

Shire of BODDINGTON
Flowing with Natural Beauty

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Shire of BODDINGTON
Flowing with Natural Beauty

Shire of Boddington Community Grants Program Guidelines

To provide financial assistance to organisations to build an engaged and vibrant community that delivers benefits to the local community and the local economy.

Funding Rounds 2022-23

	Round 3
Applications Open	1 March 2023
Applications Close	31 March 2023
Notification of Outcome	28 April 2023

Who can apply?

- an incorporated organisation; or
- a group auspiced through an incorporated organisation (with written acknowledgement)

Ineligible organisations include:
- an organisation which failed to acquit previous Shire of Boddington funding; or
- an organisation which has already received the maximum allocation of funding from the Community Grant Scheme in the same financial year.

What can I apply for?

Applications must be from an eligible organisation and be for no more than $2,000 in any single financial year. The funding will support up to 75% of total project costs. In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will meet at least one defined priority area or have clearly identified and evidenced the need for the project.

Ineligible project costs include:

- operational expenditure;
- deficit funding or retrospective costs;
- fundraising or political activities;
- alcohol;
- development or improvement to school facilities, or costs associated in delivering the normal curriculum;
- projects not delivered in Boddington;
- projects that have already commenced;
- projects that duplicate an existing or similar project/service within the community;
- items benefiting an individual; or
- a project that may cause offence to others or cause the Shire's name to be in disrepute.

Priority Areas

Funding is for undertaking projects and programs within the Shire of Boddington or that provide benefit to residents and visitors of the Shire of Boddington. Projects will be expected to meet priority areas identified within the Shire's Community Strategic Plan, and include, but are not limited to the following areas:

- building capacity within local community groups, volunteers and residents;
- supporting our young people;
- supporting our older people;
- providing opportunity to be healthy and promote wellbeing;
- supporting and encouraging cultural diversity and inclusion;
- developing and attracting art projects and increasing participation;
- generally building the strength, engagement and cohesion of the community;
- encourage tourism and increase visitation;
- activate local businesses and main streets; and
- improve conserve and promote heritage.

How are applications assessed?

Applications will be assessed according to:

- the level of community benefit;
- the level to which it addresses an evidenced need;
- long term sustainability;
- appropriateness of the project financial statement;
- partnerships, collaborations, community engagement and involvement or other funding sources that have been secured;
- capacity to deliver the project.

Where projects are evidenced to support additional outcomes identified within the Shire's Strategic Plan, the project will be highly regarded.

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- projects that have already commenced;
- recurrent maintenance or operating costs;
- projects that are considered to be private, commercial, individual or state government core responsible;
- elements that may be considered offensive; and
- fundraising, political or loan repayments.