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Business Assistance Grant

**Acquittal Form 2022-23**

**Applicant Details**

This is the group which undertook the project and the person legally authorised to enter into contracts on behalf of the organisation.

|  |  |
| --- | --- |
| Legal Name of Organisation |  |
| Organisation Name |  |
| Position |  |
| Telephone |  |
| Mobile |  |
| Email |  |

**Project Details**

Describe how the grant funds were spent.

|  |
| --- |
|  |

Describe how the project has benefited the business.

|  |
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|  |

How did you acknowledge the Shire of Boddington’s contribution to the project? Please attach evidence.

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|  |

**Budget Details**

**Use the table below to demonstrate how the approved funding amount was used by listing the expenses your project incurred. Please note Shire of Boddington’s contribution is limited to 50% of the total project.**

|  |  |
| --- | --- |
| Grant Amount | $ |
| Funds Spent | $ |
| Unspent Funds | $ |

**Income**

|  |  |  |
| --- | --- | --- |
| Item Description | Budget (ex GST) | Actual (ex GST) |
| Shire of Boddington grant |  |  |
|  |  |  |
|  |  |  |
| Total | $ | $ |

**Expenditure**

|  |  |  |
| --- | --- | --- |
| Item Description | Budget (ex GST) | Actual (ex GST) |
|  |  |  |
|  |  |  |
|  |  |  |
| Total (B) | $ | $ |

**Declaration**

🞏 I declare the organisation has read and understood the Business Assistance Grant Guidelines.

🞏 I declare I am the authorised person to submit this application on behalf of my organisation and are authorised to sign legal documents on behalf of the organisation.

🞏 I declare the information provided in this application and attachments is to the best of my knowledge true, correct.

🞏 I have attached supporting documentation (including receipts or invoices).

🞏 I understand false or misleading statements listed in this Business Assistance Grant Acquittal can result in disqualifying the organisation from future funding.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Position |  |
| Signature |  | Date |  |