

Maintained in accordance with Local Government (Functions and General) Regulations 1996 – Regulation 17.

1. Tender Details

Tender Number	RFT04/25
Tender Title	Swimming Pool Management Services 1 July 2025 to 30 June 2028
Description of Goods / Services / Works	<p>The provision of Swimming Pool Management services to the Shire of Boddington is to include the following:</p> <ol style="list-style-type: none"> 1. Provide a six (6) day per week service with the Boddington Swimming Pool normal opening hours – Monday, Thursday, Friday, 6am – 10am and 1pm – 7pm; as well as Wednesday, Saturday and Sunday, 1pm – 7pm - with the season starting 15 October and ending 15 April, unless otherwise determined by agreement between the Shire and the contractor. 2. Ensure that all swimming pool management operations are conducted strictly in accordance with all legislative and Shire of Boddington Work Health and Safety requirements. 3. Ensure persons employed to manage the Swimming Pool have and maintain the appropriate qualifications and training as stipulated by legislation and Royal Life Saving requirements, including Work Health and Safety compliance. 4. Maintain all plant involved in the operation of the Swimming Pool, including servicing of dry chlorine system components. 5. Maintain all Swimming Pool buildings' including ablutions, kiosk, plant room and storage sheds. 6. Monitor and maintain chemical stock levels. 7. Maintain grassed/garden areas inside and outside of the Swimming Pool complex. 8. Ensure that the operation of the pool complies with the standards and requirements of the Act or other Acts, Regulations and the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities. 9. Operating the kiosk within its health approval, relevant guidelines and Food Act 2008. The contractor is responsible for stocking the kiosk and receives any net profit. 10. A minimum of five (5) public events will be provided by the contractor per season at no additional cost to the Shire and will be conducted on a mutually agreed day at Boddington Swimming Pool. At least one of these events will be on Australia Day. Each event will include a minimum of one (1) inflatable feature, with free sausage sizzle. Maximum event duration of 4 hours and all lifeguarding requirements / expenses to be incurred by the contractor. 11. Assist Boddington District High School and Vacswim during annual swimming lessons (additional hours outside standard operation above are required).

	<p>12. Provide additional hours of operation as requested by the Shire of Boddington.</p> <p>13. Conduct sufficient start-up prior to the beginning of the season and appropriate shutdown at the end of the season, to ensure the swimming pool is ready for opening to the public by 15 October each season.</p> <p>14. Provide evidence of appropriate public liability insurance cover for an amount not less than \$20,000,000.</p> <p>15. To provide an Annual Report outlining the operations of the Swimming Pool for the completed pool season to include usage statistics, short term recommendations for the facility improvement, as well as the estimations for the necessary maintenance and capital expenditure required to maintain the Swimming Pool including all premises and buildings to the standards required by Council, and in order to comply with all relevant Acts, Regulations and Local Laws.</p>
Date Advertised	Saturday 17 May 2025
Closing Date and Time	12 noon, Thursday 29 May 2025
Contact Person / Officer	Sam Kempton

Advertising Method(s) and Date:

West Australian Newspaper	Shire Website	Other (detail)	Comments
Saturday, 17 May 2025	Thursday, 15 May 2025	-	-

2. Clarification Register

Addendums - nil

3. Copy of Notice of Invitation to Tender



**Request for Tender
Boddington Swimming
Pool Management Services**

The Shire of Boddington is seeking a suitable and qualified contractor to provide Swimming Pool Management Services of the Boddington Swimming Pool, for a term of three (3) years, for the period from 1 July 2025 to 30 June 2028, with potential for extension.

The Request for Tender documentation is available by emailing Sam Kempton at shire@boddington.wa.gov.au

The closing date for submission is Thursday, 29 May 2025 at 12:00pm Australian Western Standard Time (AWST).

Responses must be submitted via email to shire@boddington.wa.gov.au before the closing deadline. Hardcopy submissions will not be accepted.

Canvassing of Councillors or staff or interfering in the selection process in any way whatsoever will disqualify potential providers.

4. Tender Opening

Opening Date and Time	12 noon, Thursday 29 May 2025	
Opened in the presence of	Cara Ryan, Executive Manager Corporate Services	
	Sam Kempton, Coordinator Community and Economic Development	

Name of each tenderer whose tender was opened:

Clinton Cheney and Kylie Casey, XAV Group Pty Ltd trading as Contract Aquatic	57 Stratford Street, Pingelly WA 6308
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5. Tender Outcome

Council Meeting Date Awarded	
Council Decision / Resolution Number	
Name of Successful Tenderer	
Contract Value	