



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
are committed to operating effectively and efficiently to provide quality lifestyle
opportunities
that encourage population growth and development'*

AGENDA

For The
Ordinary Meeting of Council
To Be Held At

Thursday 23 January 2020
At 5:00pm

Council Chambers
39 Bannister Rd, Boddington

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present'.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance
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2.1.2	Apologies
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2.1.3	Leave of Absence
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3. DISCLOSURE OF FINANCIAL INTEREST:

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Tuesday 17 th December 2019

That the minutes of the Ordinary Meeting of Council held on Tuesday 17 December 2019 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION:

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil

8.2 MANAGER FINANCIAL SERVICES:

8.2.1	Monthly Financial Statements –Financial Result November 2019
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Disclosure of Interest:	Nil
Date:	13 January 2020
Author:	J Rendell – Manager Financial Services
Attachments:	8.2.1A Financial Statements – November 2019

Summary

Council is to consider Monthly Financial Reports for November 2019.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of November 2019.

FINANCIAL SUMMARY YEAR TO DATE NOVEMBER 2019

The following commentary is provided to assist in the understanding of Councils financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. It is acknowledged that there will be minor changes in the actual financial; result after all of the end-of-year processes have been undertaken. Once we have audit sign off, the Annual financial accounts for Year ended 30 June 2019 will be presented to Council. It is expected that this will occur in the next few weeks, the Draft accounts have passed the auditors internal review and have been sent on the Auditor General for review and subsequent sign off.

The year to date financial result as at November 2019 is almost halfway through the financial year and most of the commentary will be based around timing differences only at this stage. Where material differences have been identified in this year's budget comment will be made, it is acknowledged that these items will be adjusted for in the mid-year budget review.

OPERATING RESULT

REVENUE

Revenue is 1.1% or \$64k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 28% or \$73k unfavourable to budget, it is emphasised that Council received 50% or \$161k, of the 2019/20 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission in the year 2018/19. This will be adjusted in the budget review.
- **Fees & Charges** is 2.0% or \$15k unfavourable to budget.
- **Interest Earnings** is 21.8% or \$12k unfavourable to budget.
- **Other Revenue** is 156% or \$39k favourable to budget.
- **Profit from Asset sales** is \$29k favourable to budget, it is noted that there was not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 4.8% or \$155k favourable to budget within the main items, the following is noted:-

- Employee costs are 11.1% or \$126k favourable to budget.
- Materials and contracts are collectively 0.1% or \$1k unfavourable to budget.
- Utility charges are 18.8% or \$34k favourable to budget.
- Depreciation expense is 5.4% or \$47k unfavourable to budget.
- Insurance expenses is 11.3% or \$28k favourable to budget.
- Other expenditure is 33.0% or \$15k favourable to budget.

NET RESULT

The net result is 3.8% or \$91k favourable result to budget, due to total revenue being \$64k unfavourable and expenditure being \$155k favourable to budget.

FINANCIAL SUMMARY YEAR TO DATE NOVEMBER 2019

CAPITAL ITEMS

Capital revenue is \$134k unfavourable to YTD budget.

Capital expenditure is 55% or \$703k favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$3.96M for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

FUNDING ITEMS

Repayment of loan principal is on budget.

CASH & INVESTMENTS

Cash and investments sits at \$7.1M, this represents an increase of \$0.6M from the previous month, mainly due to significant rate income being received. It is emphasised however that the majority of funds is tagged as “restricted” and therefore cannot form part of Council’s unrestricted or free cash, this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

SUMMARY

The overall financial result 29.1% or \$712k favourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER’S RECOMMENDATION – 8.2.1

That Council adopt the:

1. monthly financial statements for the period ending 30 November 2019 and
2. summary of reconciliations for the period ending 30 November 2019.

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended

30-Nov-19

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ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON						
SUMMARY OF FINANCIAL ACTIVITY by Nature or Type						
Provisional - for the period ended						
30-Nov-19						
	2019/20 Budget			Actual	Variance	% Variance
	Proposed	Amended	YTD Budget	Proposed	YTD	YTD
Opening Funding Surplus (Deficit)	279,975	279,975	279,975	279,975	-	0.0%
Revenue						
Rates	4,580,000	4,580,000	4,572,181	4,569,280	2,901	-0.1%
Operating Grants, Subsidies and Contributions	550,704	550,704	259,128	186,201	72,927	-28.1%
Fees and Charges	1,274,019	1,274,019	723,274	708,312	14,962	-2.1%
Interest Earnings	132,779	132,779	53,701	41,984	11,717	-21.8%
Other Revenue	56,478	56,478	25,006	64,120	39,114	156.4%
Profit from Asset Sales	-	-	-	28,505	28,505	
OPERATING INCOME	6,593,981	6,593,981	5,633,290	5,598,403	34,887	-0.6%
Expenses						
Employee Costs	- 2,746,307	- 2,746,307	- 1,143,270	- 1,016,808	126,462	11.1%
Materials and Contracts	- 1,793,894	- 1,793,894	- 726,981	- 728,035	1,054	-0.1%
Utility Charges	- 339,677	- 339,677	- 181,421	- 147,400	34,021	18.8%
Depreciation on Non-Current Assets	- 2,087,079	- 2,087,079	- 869,570	- 916,773	47,203	-5.4%
Interest Expenses	- 89,044	- 89,044	- 31,377	- 32,719	1,342	-4.3%
Insurance Expenses	- 247,880	- 247,880	- 250,172	- 221,831	28,341	11.3%
Loss on Asset Sales	- 16,800	- 16,800	- 7,000	- 7,692	692	-9.9%
Other Expenditure	- 162,795	- 162,795	- 46,859	- 31,374	15,485	33.0%
OPERATING EXPENDITURE	- 7,483,476	- 7,483,476	- 3,256,650	- 3,102,631	154,019	4.7%
Net Result (incl. c/f surplus position)	- 609,520	- 609,520	2,656,615	2,775,746	119,131	4.5%
Adjustments for Non-Cash Items						
Depreciation	2,087,079	2,087,079	869,570	916,773	47,203	5.4%
Loss on Asset Disposals	16,800	16,800	7,000	7,692	692	9.9%
(Profit) on Asset Disposals	-	-	-	28,505	28,505	
Provisions and Accruals	-	-	-	-	-	
	2,103,879	2,103,879	876,570	895,960	19,390	2.2%
Net Result before funding and Capex items	1,494,359	1,494,359	3,533,185	3,671,706	138,521	3.9%
Capital Income and Expenditure						
Non-operating Grants & contributions	1,862,779	1,862,779	133,779	-	133,779	
Purchase Land & Buildings	- 180,000	- 180,000	- 75,000	- 164,618	- 89,618	-119.5%
Purchase Plant & Equipment	- 713,185	- 713,185	- 491,682	- 226,341	- 265,341	54.0%
Purchase Roads, Streets & Bridges	- 2,080,970	- 2,080,970	- 71,650	- 113,936	- 42,286	-59.0%
Purchase Other Infrastructure	- 35,000	- 35,000	- 10,415	- 13,735	- 3,320	-31.9%
New Initiatives	- 3,936,881	- 3,936,881	- 623,616	- 50,159	- 573,457	92.0%
Proceeds from Asset Sales	184,500	184,500	105,000	106,993	1,993	-1.9%
Net Capital Items	- 4,898,757	- 4,898,757	- 1,033,584	- 461,795	571,789	55.3%
Funding Items						
Proceeds from New loans	1,000,000	1,000,000	-	-	-	
Repayment of Loan Principal	- 240,532	- 240,532	- 56,926	- 55,568	1,358	2.4%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	759,468	759,468	- 56,926	55,568	1,358	2.4%
Reserve Items						
Transfers to Reserves	- 17,519	- 17,519	-	-	-	#DIV/0!
Transfers from Reserves	2,953,482	2,953,482	-	-	-	#DIV/0!
Net Reserve movement	2,935,963	2,935,963	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	291,034	291,034	2,442,676	3,154,343	711,668	29.1%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON						
STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE						
Provisional - for the period ended						
	2018/19 Budget			Actual	Variance	% Variance
	Proposed	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Rates	4,580,000	4,580,000	4,572,181	4,569,280	- 2,901	-0.1%
Operating Grants, Subsidies and Contributions	550,704	550,704	259,128	186,201	- 72,927	-28.1%
Fees and Charges	1,274,019	1,274,019	723,274	708,312	- 14,962	-2.1%
Interest Earnings	132,779	132,779	53,701	41,984	- 11,717	-21.8%
Other Revenue	56,478	56,478	25,006	64,120	39,114	156.4%
OPERATING INCOME	6,593,981	6,593,981	5,633,290	5,569,898	- 63,392	-1.1%
Expenses						
Employee Costs	- 2,746,307	- 2,746,307	- 1,143,270	- 1,016,808	126,462	11.1%
Materials and Contracts	- 1,793,894	- 1,793,894	- 726,981	- 728,035	- 1,054	-0.1%
Utility Charges	- 339,677	- 339,677	- 181,421	- 147,400	34,021	18.8%
Depreciation on Non-Current Assets	- 2,087,079	- 2,087,079	- 869,570	- 916,773	- 47,203	-5.4%
Interest Expenses	- 89,044	- 89,044	- 31,377	- 32,719	- 1,342	-4.3%
Insurance Expenses	- 247,880	- 247,880	- 250,172	- 221,831	28,341	11.3%
Other Expenditure	- 162,795	- 162,795	- 46,859	- 31,374	15,485	33.0%
OPERATING EXPENDITURE	- 7,466,676	- 7,466,676	- 3,249,650	- 3,094,939	154,711	4.8%
Net Result before Capital Income	- 872,695	- 872,695	2,383,640	2,474,958	91,318	3.8%
Non-Op. Grants, Subsidies and Contributions	1,862,779	1,862,779	133,779	-	133,779	
Profit on Asset Disposals	-	-	-	28,505	28,505	
Loss on Asset Disposals	- 16,800	- 16,800	7,000	- 7,692	692	
OTHER	1,845,979	1,845,979	126,779	20,813	- 105,966	-83.6%
NET RESULT	973,284	973,284	2,510,419	2,495,771	- 14,648	-0.6%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	973,284	973,284	2,510,419	2,495,771	- 14,648	-0.6%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM Provisional - for the period ended

30-Nov-19

	2018/19 Budget			Actual	Variance	% Variance
	Proposed	Amended	YTD Budget	YTD	YTD	YTD
Revenue						
Governance	4,931,865	4,931,865	4,734,042	4,699,160	- 34,882	-0.7%
General Purpose Funding	59,287	59,287	28,271	42,744	14,473	51.2%
Law, Order, Public Safety	94,777	94,777	33,024	75,555	42,531	128.8%
Health	29,538	29,538	20,754	7,763	- 12,991	-62.6%
Education and Welfare	612,089	612,089	287,305	220,048	- 67,257	-23.4%
Housing	6,812	6,812	2,830	9,907	7,077	250.1%
Community Amenities	335,446	335,446	275,415	255,293	- 20,122	-7.3%
Recreation and Culture	69,928	69,928	31,447	26,761	- 4,686	-14.9%
Transport	122,247	122,247	30,490	82,415	51,925	170.3%
Economic Services	299,293	299,293	176,092	114,516	- 61,576	-35.0%
Other Property and Services	32,700	32,700	13,620	64,241	50,621	371.7%
	6,593,981	6,593,981	5,633,290	5,598,403	- 34,887	-0.6%
Expenses excluding Finance Costs						
Governance	9,862	9,862	51,516	-	51,516	100.0%
General Purpose Funding	- 34,368	- 34,368	10,000	6,318	3,682	36.8%
Law, Order, Public Safety	- 474,054	- 474,054	218,844	230,460	11,616	-5.3%
Health	- 210,125	- 210,125	91,308	109,115	17,807	-19.5%
Education and Welfare	- 816,185	- 816,185	348,522	322,501	26,021	7.5%
Housing	- 37,409	- 37,409	11,055	15,312	4,257	-38.5%
Community Amenities	- 738,902	- 738,902	307,015	288,470	18,545	6.0%
Recreation and Culture	- 1,745,353	- 1,745,353	734,649	791,196	56,547	-7.7%
Transport	- 2,720,320	- 2,720,320	1,155,104	1,114,759	40,345	3.5%
Economic Services	- 741,507	- 741,507	323,685	240,631	83,054	25.7%
Other Property and Services	- 39,109	- 39,109	4,315	18,226	13,911	-322.4%
	- 7,394,434	- 7,394,434	- 3,225,273	- 3,069,912	155,361	4.8%
Finance Costs						
Governance	- 26,285	- 26,285	-	-	-	-
General Purpose Funding	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Health	-	-	-	-	-	-
Education and Welfare	- 8,354	- 8,354	4,176	4,301	125	-
Housing	- 28,691	- 28,691	14,344	15,312	968	-6.8%
Community Amenities	-	-	-	-	-	-
Recreation and Culture	- 25,715	- 25,715	12,857	13,106	249	-
Transport	-	-	-	-	-	-
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	- 89,044	- 89,044	- 31,377	- 32,719	1,342	-4.3%
Net Result before Capital Income	- 889,497	- 889,497	2,376,640	2,495,771	121,816	-
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	664,500	664,500	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-
Recreation and Culture	200,000	200,000	-	-	-	-
Transport	998,279	998,279	133,779	-	133,779	-
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	1,862,779	1,862,779	133,779	-	133,779	-
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	973,282	973,282	2,510,419	2,495,771	- 14,648	-0.6%

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT Provisional - for the period ended							30-Nov-19
	Proposed	2018/19 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	550,704	550,704	259,128	186,201 -	72,927	-28.1%	
Fees and Charges	1,274,019	1,274,019	723,274	708,312 -	14,962	-2.1%	
Interest Earnings	132,779	132,779	53,701	41,984 -	11,717	-21.8%	
Other Revenue	56,478	56,478	25,006	64,120	39,114	156.4%	
Profit from Asset Sales	-	-	-	28,505	28,505		
Total Operating Revenue excluding Rates	2,013,981	2,013,981	1,061,109	1,029,124 -	31,986	-3.0%	
Expenses							
Employee Costs	- 2,746,307 -	2,746,307 -	1,143,270 -	1,016,808	126,462	11.1%	
Materials and Contracts	- 1,793,894 -	1,793,894 -	726,981 -	728,035 -	1,054	-0.1%	
Utility Charges	- 339,677 -	339,677 -	181,421 -	147,400	34,021	18.8%	
Depreciation on Non-Current Assets	- 2,087,079 -	2,087,079 -	869,570 -	916,773 -	47,203	-5.4%	
Interest Expenses	- 89,044 -	89,044 -	31,377 -	32,719 -	1,342	-4.3%	
Insurance Expenses	- 247,880 -	247,880 -	250,172 -	221,831	28,341	11.3%	
Loss on Asset Sales	- 16,800 -	16,800 -	7,000 -	7,692 -	692		
Other Expenditure	- 162,795 -	162,795 -	46,859 -	31,374	15,485	33.0%	
Operating Expenditure	- 7,483,476 -	7,483,476 -	3,256,650 -	3,102,631	154,019	4.7%	
Operating Result Excluding Rates Income	- 5,469,495 -	5,469,495 -	2,195,541 -	2,073,508	122,032	6%	
Adjustments for Non-Cash Items							
Depreciation	2,087,079	2,087,079	869,570	916,773	47,203	-5.4%	
(Profit)/Loss on Asset Disposals	16,800	16,800	7,000 -	20,813 -	27,813		
Provisions & Accruals	-	-	-	-	-		
	2,103,879	2,103,879	876,570	895,960	19,390	-2.2%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 6,946,036 -	6,946,036 -	1,272,363 -	568,788	703,575	55.3%	
Non-operating Grants & contributions	1,862,779	1,862,779	133,779	-	133,779		
Proceeds from Asset Sales	184,500	184,500	105,000	106,993	1,993	-1.9%	
	- 4,898,757 -	4,898,757 -	1,033,584 -	461,795	571,789	55.3%	
Funding & Reserve Items							
Proceeds from New loans	1,000,000	1,000,000	-	-	-		
Repayment of Loan Principal	- 240,532 -	240,532 -	56,926 -	55,568	1,358	2.4%	
Transfers to Reserves	- 17,519 -	17,519	-	-	-		
Transfers from Reserves	2,953,482	2,953,482	-	-	-		
	3,695,431	3,695,431 -	56,926 -	55,568	1,358	2.4%	
Estimated Surplus/(Deficit) July 1 B/Fd.	279,974	279,974	279,974	279,974	-		
Estimated Surplus/(Deficit) C/F or YTD.	291,034	291,034	2,442,676	3,154,343 -	711,668	29.1%	
Amount required from General Rate	- 4,580,000 -	4,580,000 -	4,572,182 -	4,569,280 -	2,902	-0.1%	

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON STATEMENT OF FINANCIAL POSITION Provisional - for the period ended		
	30-Jun-19 Unaudited	30-Nov-19 YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	5,052,930	7,115,573
Equity Reserve Investments	-	-
Trade & Other Receivables	590,068	935,631
Inventories	-	-
TOTAL CURRENT ASSETS	5,642,998	8,051,204
NON CURRENT ASSETS		
Trade and Other Receivables	-	-
Property Plant & Equipment	29,711,541	29,758,361
Land Held for Resale	272,539	272,539
Infrastructure	53,384,328	52,904,157
TOTAL NON CURRENT ASSETS	83,368,408	82,935,057
TOTAL ASSETS	89,011,404	90,986,261
CURRENT LIABILITIES		
Trade & Other Payables	569,285	103,416
Employee Provisions	323,626	323,626
Borrowings	240,532	184,964
Trusts	92,929	93,449
TOTAL CURRENT LIABILITIES	1,226,372	705,456
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	1,818,039	1,818,040
Employee Provisions	45,024	45,024
TOTAL NON CURRENT LIABILITIES	2,163,063	2,163,064
TOTAL LIABILITIES	3,389,435	2,868,520
EQUITY		
Retained Earnings	32,701,686	35,197,459
Reserves Cash Backed	4,365,804	4,365,802
Revaluation Reserve	48,554,479	48,554,481
TOTAL EQUITY	85,621,969	88,117,741
TOTAL LIABILITIES & EQUITY	89,011,404	90,986,261

ATTACHMENT 8.2.1A

LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$126,681	\$126,681	\$0.00	\$0
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0.00	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$11,373	\$11,373	\$5,686.50	\$4,916
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$15,710	\$15,710	\$7,855.00	\$7,731
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0.00	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$13,437	\$13,437	\$6,718.50	\$6,612
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$13,627	\$13,627	\$6,813.50	\$6,705
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0.00	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$59,704	\$59,704	\$29,852.00	\$29,603
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0.00	\$0
TOTAL				\$240,532	\$240,532	\$56,926	\$55,568

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2018/19 Budget		Actual YTD
	Approved	Forecast	
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	8,040,826
Less: Current Liabilities	- 412,044	- 412,044	- 520,680
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 4,365,802
Net Current Assets	288,823	288,823	3,154,343
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	288,823	288,823	3,154,343
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	291,034	291,034	3,154,343
Net Current Assets	291,034	291,034	3,154,343

ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON

Printed : at 11:56 AM on 2/01/2020

SHIRE OF BODDINGTON CAPITAL EXPENDITURE BY ASSET CLASS

		Provisional - for the period ended			30-Nov-19	
COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	180,000	180,000	75,000	164,618
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	-
		Land & Buildings Total	180,000	180,000	75,000	164,618
3102201	REFUSE SITE	Other Infrastructure	10,000	10,000	-	15
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	25,000	25,000	10,415	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	13,720
		Other Infrastructure Total	35,000	35,000	10,415	13,735
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	25,000	10,415	3,659
3042208	OFFICE EQUIPMENT	Plant & Equip	25,000	25,000	-	-
3042219	VEHICLE COST UPGRADE	Plant & Equip	251,000	251,000	165,660	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	-
3121096	LOADER	Plant & Equip	215,000	215,000	215,000	214,000
3121097	TRACTOR	Plant & Equip	30,000	30,000	-	-
3121066	ROAD SWEEPER & MINI DIGGER	Plant & Equip	127,185	127,185	83,942	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	16,665	8,682
		Plant & Equip Total	713,185	713,185	491,682	226,341
3121086	Main Roads Bridge Program	Roads Infrastructure	1,329,000	1,329,000	-	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	100,000	100,000	41,665	5,800
3121090	ROADS TO RECOVERY	Roads Infrastructure	133,779	133,779	-	-
3121704	RESEALS - MUNI	Roads Infrastructure	146,221	146,221	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	300,000	-	100,145
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	29,985	7,991
		Roads Infrastructure Total	2,080,970	2,080,970	71,650	113,936
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	14,850	-
3112100	SKATEPARK	Councillor New Initiatives	700,000	700,000	-	-
3112205	PUMP TRACK	Councillor New Initiatives	618,750	618,750	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	400,000	400,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	1,042,750	1,042,750	521,375	6,045
3113010	LOVING RANFORD	Councillor New Initiatives	30,000	30,000	30,000	15,432
3113205	TULLIS BRIDGE PROJECT	Other Infrastructure	1,000,000	1,000,000	-	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	10,623	10,623	10,621	2,378
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	27,082	27,082	11,280	2,636
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	85,176	85,176	35,490	23,668
		Councillor New Initiatives Total	3,936,881	3,936,881	623,616	50,159
		Grand Total	6,946,036	6,946,036	1,272,363	568,788

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2/01/2020 Financials Format Nov 2019 Capital Expenditure

ATTACHMENT 8.2.1A

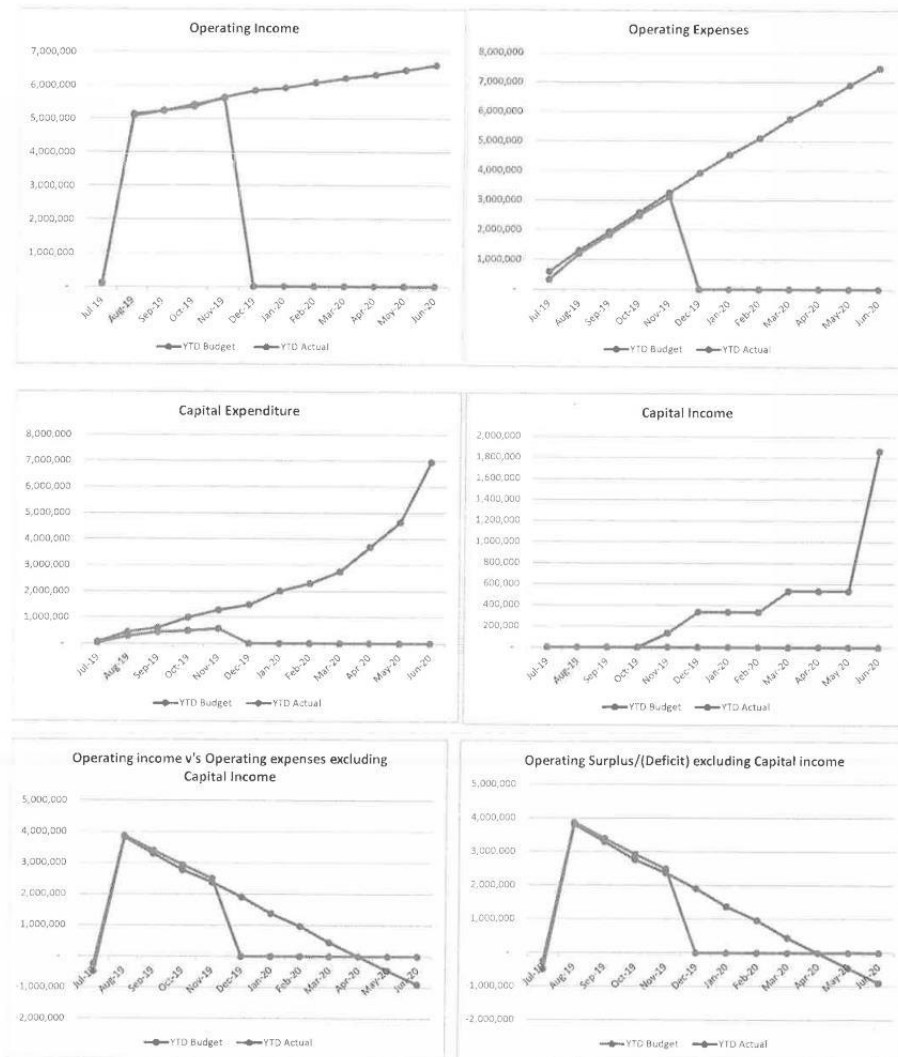
CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS					30-Nov-19
Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	-
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	-
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BFC1049	Boddington Vbfb/Ses - Capital	-	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	2,640
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	-
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BOC2025	Forrest Street Old School - Main Classroom - Capital	-	-	-	14,950
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BRC4040	Bannister Road Recreation Centre - Capital	-	-	-	71,741
BRC5040	Bannister Road Recreation Centre - Capital	-	-	-	59,923
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	15,363
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Community Hub Visitor Ctr - Capital	-	-	-	-
BVC1039	Johnstone Street Town Hall - Capital	-	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		-	-	-	164,618
REPRESENTED BY:					
COA					
3042202	EXISTING BUILDINGS 17/18	180,000	180,000	75,000	164,618

ATTACHMENT 8.2.1A

GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE

For the period ended

30-Nov-19



2/01/2020: [Corporate Services\Manager Finance\Financial Reports\Council\2019-20\Oct 2019]Data for Graphs

8.2.2 Monthly Financial Statements – Financial Result December 2019

Disclosure of Interest: Nil
Date: 13 January 2020
Author: J Rendell – Manager Financial Services
Attachments: 8.2.2A Financial Statements – December 2019

Summary

Council is to consider **Monthly Financial Reports for December 2019**.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of December 2019.

FINANCIAL SUMMARY YEAR TO DATE DECEMBER 2019

The following commentary is provided to assist in the understanding of Councils financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. It is acknowledged that there will be minor changes in the actual financial; result after all of the end-of-year processes have been undertaken. Once we have audit sign off, the Annual financial accounts for Year ended 30 June 2019 will be presented to Council. It is expected that this will occur in the next few weeks, the Draft accounts have passed the auditors internal review and have been sent on the Auditor General for review and subsequent sign off.

The year to date financial result as at December 2019 is halfway through the financial year and most of the commentary will be based around timing differences only at this stage. Where material differences have been identified in this year's budget comment will be made, it is acknowledged that these items will be adjusted for in the mid-year budget review.

OPERATING RESULT

REVENUE

Revenue is 1.1% or \$65k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 19.7% or \$70k unfavourable to budget, it is emphasised that Council received 50% or \$161k, of the 2019/20 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission in the year 2018/19. This will be adjusted in the budget review.
- **Fees & Charges** is 5.3% or \$43k unfavourable to budget.
- **Interest Earnings** is 19.3% or \$13k unfavourable to budget.

- **Other Revenue** is 107% or \$36k favourable to budget.
- **Profit from Asset sales** is \$29k favourable to budget, it is noted that there was not expected to be any profit from asset sales.

EXPENDITURE

Expenditure is 4.5% or \$177k favourable to budget within the main items, the following is noted:-

- **Employee costs** are 4.5% or \$62k favourable to budget.
- **Materials and contracts** are collectively 10.0% or \$95k favourable to budget.
- **Utility charges** are 13.8% or \$25k favourable to budget.
- **Depreciation expense** is 5.6% or \$58k unfavourable to budget.
- **Insurance expenses** is 10.8% or \$27k favourable to budget.
- **Other expenditure** is 39.2% or \$27k favourable to budget.

NET RESULT

The net result is 4.4% or \$84k favourable result to budget, due to total revenue being \$93k unfavourable and expenditure being \$177k favourable to budget.

FINANCIAL SUMMARY YEAR TO DATE DECEMBER 2019

CAPITAL ITEMS

Capital revenue is \$334k unfavourable to YTD budget.

Capital expenditure is 50% or \$744k favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$3.96M for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

FUNDING ITEMS

Repayment of loan principal is on budget.

CASH & INVESTMENTS

Cash and investments sits at \$6.8M, this represents a decrease of \$0.3M from the previous month, mainly due to significant rate income being received. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash, this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

SUMMARY

The overall financial result 26.8% or \$556k favourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability,

additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.2

That Council adopt the:

1. monthly financial statements for the period ending 31 December 2019.
2. summary of reconciliations for the period ending 31 December 2019.

ATTACHMENT 8.2.2A

Interim - Financial Reports for the period ended

31-Dec-19

Report Type

Page No.

Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
Capital Expenditure by Asset type	7
Existing Buildings Capital Expenditure by Jobs	8
Financial Graphs	9

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON						
SUMMARY OF FINANCIAL ACTIVITY by Nature or Type						
Provisional - for the period ended						
	2019/20 Budget			Actual	Variance	% Variance
	Proposed	Amended	YTD Budget	Proposed	YTD	YTD
Opening Funding Surplus (Deficit)	279,975	279,975	279,975	279,975	-	0.0%
Revenue						
Rates	4,580,000	4,580,000	4,573,297	4,569,280	- 4,017	-0.1%
Operating Grants, Subsidies and Contributions	550,704	550,704	352,783	283,237	- 69,546	-19.7%
Fees and Charges	1,274,019	1,274,019	809,399	766,617	- 42,782	-5.3%
Interest Earnings	132,779	132,779	66,762	53,862	- 12,900	-19.3%
Other Revenue	56,478	56,478	33,779	69,927	36,148	107.0%
Profit from Asset Sales	-	-	-	28,505	28,505	
OPERATING INCOME	6,593,981	6,593,981	5,836,020	5,771,428	- 64,592	-1.1%
Expenses						
Employee Costs	- 2,746,307	- 2,746,307	- 1,373,090	- 1,310,623	62,467	4.5%
Materials and Contracts	- 1,793,894	- 1,793,894	- 955,492	- 860,354	95,138	10.0%
Utility Charges	- 339,677	- 339,677	- 181,421	- 156,434	24,987	13.8%
Depreciation on Non-Current Assets	- 2,087,079	- 2,087,079	- 1,043,484	- 1,101,870	- 58,386	-5.6%
Interest Expenses	- 89,044	- 89,044	- 44,519	- 46,490	- 1,971	-4.4%
Insurance Expenses	- 247,880	- 247,880	- 250,637	- 223,594	27,043	10.8%
Loss on Asset Sales	- 16,800	- 16,800	- 8,400	- 7,692	708	8.4%
Other Expenditure	- 162,795	- 162,795	- 69,838	- 42,437	27,401	39.2%
OPERATING EXPENDITURE	- 7,483,476	- 7,483,476	- 3,926,881	- 3,749,495	177,386	4.5%
Net Result (incl. c/f surplus position)	- 609,520	- 609,520	2,189,114	2,301,908	112,794	5.2%
Adjustments for Non-Cash Items						
Depreciation	2,087,079	2,087,079	1,043,484	1,101,870	58,386	5.6%
Loss on Asset Disposals	16,800	16,800	8,400	7,692	708	-8.4%
(Profit) on Asset Disposals	-	-	-	28,505	28,505	
Provisions and Accruals	-	-	-	-	-	
	2,103,879	2,103,879	1,051,884	1,081,057	29,173	2.8%
Net Result before funding and Capex items	1,494,359	1,494,359	3,240,998	3,382,965	141,967	4.4%
Capital Income and Expenditure						
Non-operating Grants & contributions	1,862,779	1,862,779	333,779	-	333,779	
Purchase Land & Buildings	- 180,000	- 180,000	- 90,000	- 174,323	- 84,323	-93.7%
Purchase Plant & Equipment	- 713,185	- 713,185	- 650,680	- 236,824	- 413,856	-63.6%
Purchase Roads, Streets & Bridges	- 2,080,970	- 2,080,970	- 85,980	- 229,161	- 143,181	-166.5%
Purchase Other Infrastructure	- 35,000	- 35,000	- 12,498	- 13,735	- 1,237	-9.9%
New Initiatives	- 3,936,881	- 3,936,881	- 640,620	- 81,475	- 559,145	-87.3%
Proceeds from Asset Sales	184,500	184,500	105,000	106,993	1,993	-1.9%
Net Capital Items	- 4,898,757	- 4,898,757	- 1,040,999	- 628,524	- 412,475	-39.6%
Funding Items						
Proceeds from New loans	1,000,000	1,000,000	-	-	-	
Repayment of Loan Principal	- 240,532	- 240,532	- 120,266	- 118,279	- 1,987	-1.7%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	759,468	759,468	- 120,266	- 118,279	- 1,987	-1.7%
Reserve Items						
Transfers to Reserves	- 17,519	- 17,519	-	-	-	#DIV/0!
Transfers from Reserves	2,953,482	2,953,482	-	-	-	#DIV/0!
Net Reserve movement	2,935,963	2,935,963	-	-	-	#DIV/0!
Closing Funding Surplus (Deficit)	291,034	291,034	2,079,733	2,636,162	556,429	26.8%

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE Provisional - for the period ended							31-Dec-19
	2018/19 Budget		YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
	Proposed	Amended					
Revenue							
Rates	4,580,000	4,580,000	4,573,297	4,569,280 -	4,017	-0.1%	
Operating Grants, Subsidies and Contributions	550,704	550,704	352,783	283,237 -	69,546	-19.7%	
Fees and Charges	1,274,019	1,274,019	809,399	766,617 -	42,782	-5.3%	
Interest Earnings	132,779	132,779	66,762	53,862 -	12,900	-19.3%	
Other Revenue	56,478	56,478	33,779	69,927	36,148	107.0%	
OPERATING INCOME	6,593,981	6,593,981	5,836,020	5,742,923 -	93,097	-1.6%	
Expenses							
Employee Costs	- 2,746,307 -	- 2,746,307 -	- 1,373,090 -	- 1,310,623	62,467	4.5%	
Materials and Contracts	- 1,793,894 -	- 1,793,894 -	- 955,492 -	- 860,354	95,138	10.0%	
Utility Charges	- 339,677 -	- 339,677 -	- 181,421 -	- 156,434	24,987	13.8%	
Depreciation on Non-Current Assets	- 2,087,079 -	- 2,087,079 -	- 1,043,484 -	- 1,101,870 -	58,386	-5.6%	
Interest Expenses	- 89,044 -	- 89,044 -	- 44,519 -	- 46,490 -	1,971	-4.4%	
Insurance Expenses	- 247,880 -	- 247,880 -	- 250,637 -	- 223,594	27,043	10.8%	
Other Expenditure	- 162,795 -	- 162,795 -	- 69,838 -	- 42,437	27,401	39.2%	
OPERATING EXPENDITURE	- 7,466,676 -	- 7,466,676 -	- 3,918,481 -	- 3,741,803	176,678	4.5%	
Net Result before Capital Income	- 872,695 -	- 872,695	1,917,539	2,001,120	83,581	4.4%	
Non-Op. Grants, Subsidies and Contributions	1,862,779	1,862,779	333,779	- -	333,779		
Profit on Asset Disposals	-	-	-	28,505	28,505		
Loss on Asset Disposals	- 16,800 -	- 16,800 -	- 8,400 -	7,692	708		
OTHER	1,845,979	1,845,979	325,379	20,813 -	304,566	-93.6%	
NET RESULT	973,284	973,284	2,242,918	2,021,933 -	220,985	-9.9%	
Other Comprehensive Income							
Changes on Revaluation of Non-Current Assets	-	-	-	-	-		
Total Other Comprehensive Income	-	-	-	-	-		
TOTAL COMPREHENSIVE INCOME	973,284	973,284	2,242,918	2,021,933 -	220,985	-9.9%	

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM Provisional - for the period ended

31-Dec-19

	2018/19 Budget				Variance	% Variance
	Proposed	Amended	YTD Budget	Actual YTD	YTD	YTD
Revenue						
Governance	4,931,865	4,931,865	4,749,585	4,710,837	38,748	-0.8%
General Purpose Funding	59,287	59,287	32,697	49,842	17,145	52.4%
Law, Order, Public Safety	94,777	94,777	52,828	76,769	23,941	45.3%
Health	29,538	29,538	23,114	8,844	14,270	-61.7%
Education and Welfare	612,089	612,089	343,786	253,429	90,357	-26.3%
Housing	6,812	6,812	3,396	11,753	8,357	246.1%
Community Amenities	335,446	335,446	291,136	260,255	30,881	-10.6%
Recreation and Culture	69,928	69,928	35,885	31,018	4,867	-13.6%
Transport	122,247	122,247	85,650	178,415	92,765	108.3%
Economic Services	299,293	299,293	201,599	126,024	75,575	-37.5%
Other Property and Services	32,700	32,700	16,344	64,241	47,897	293.1%
	6,593,981	6,593,981	5,836,020	5,771,428	64,592	-1.1%
Expenses excluding Finance Costs						
Governance	9,862	9,862	74,164	155,561	81,397	-109.8%
General Purpose Funding	34,368	34,368	12,000	7,722	4,278	35.7%
Law, Order, Public Safety	474,054	474,054	253,660	266,174	12,514	-4.9%
Health	210,125	210,125	107,097	121,705	14,608	-13.6%
Education and Welfare	816,185	816,185	412,381	391,419	20,962	5.1%
Housing	37,409	37,409	15,619	9,096	6,523	41.8%
Community Amenities	738,902	738,902	369,506	319,859	49,647	13.4%
Recreation and Culture	1,745,353	1,745,353	883,456	930,868	47,412	-5.4%
Transport	2,720,320	2,720,320	1,375,596	1,258,944	116,652	8.5%
Economic Services	741,507	741,507	419,419	269,355	150,064	35.8%
Other Property and Services	39,109	39,109	9,298	9,506	208	-2.2%
	7,394,434	7,394,434	3,882,362	3,703,004	179,358	4.6%
Finance Costs						
Governance	26,285	26,285	13,142	13,771	629	
General Purpose Funding	-	-	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Health	-	-	-	-	-	
Education and Welfare	8,354	8,354	4,176	4,301	125	
Housing	28,691	28,691	14,344	15,312	968	-6.8%
Community Amenities	-	-	-	-	-	
Recreation and Culture	25,715	25,715	12,857	13,106	249	
Transport	-	-	-	-	-	
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	89,044	89,044	44,519	46,490	1,971	-4.4%
Net Result before Capital Income	889,497	889,497	1,909,139	2,021,933	116,737	
Non Operating Grants, Subsidies and Contributions						
General Purpose Funding	664,500	664,500	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Education and Welfare	-	-	-	-	-	
Recreation and Culture	200,000	200,000	-	-	-	
Transport	998,279	998,279	333,779	-	333,779	
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	1,862,779	1,862,779	333,779	-	333,779	
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
TOTAL COMPREHENSIVE INCOME	973,282	973,282	2,242,918	2,021,933	220,985	-9.9%

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON RATE SETTING STATEMENT Provisional - for the period ended							31-Dec-19
	2018/19 Budget Proposed	2018/19 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	550,704	550,704	352,783	283,237 -	69,546	-19.7%	
Fees and Charges	1,274,019	1,274,019	809,399	766,617 -	42,782	-5.3%	
Interest Earnings	132,779	132,779	66,762	53,862 -	12,900	-19.3%	
Other Revenue	56,478	56,478	33,779	69,927	36,148	107.0%	
Profit from Asset Sales	-	-	-	28,505	28,505		
Total Operating Revenue excluding Rates	2,013,981	2,013,981	1,262,723	1,202,149 -	60,575	-4.8%	
Expenses							
Employee Costs	- 2,746,307 -	- 2,746,307 -	- 1,373,090 -	- 1,310,623	62,467	4.5%	
Materials and Contracts	- 1,793,894 -	- 1,793,894 -	- 955,492 -	- 860,354	95,138	10.0%	
Utility Charges	- 339,677 -	- 339,677 -	- 181,421 -	- 156,434	24,987	13.8%	
Depreciation on Non-Current Assets	- 2,087,079 -	- 2,087,079 -	- 1,043,484 -	- 1,101,870 -	58,386	-5.6%	
Interest Expenses	- 89,044 -	- 89,044 -	- 44,519 -	- 46,490 -	1,971	-4.4%	
Insurance Expenses	- 247,880 -	- 247,880 -	- 250,637 -	- 223,594	27,043	10.8%	
Loss on Asset Sales	- 16,800 -	- 16,800 -	- 8,400 -	- 7,692	708		
Other Expenditure	- 162,795 -	- 162,795 -	- 69,838 -	- 42,437	27,401	39.2%	
Operating Expenditure	- 7,483,476 -	- 7,483,476 -	- 3,926,881 -	- 3,749,495	177,386	4.5%	
Operating Result Excluding Rates Income	- 5,469,495 -	- 5,469,495 -	- 2,664,158 -	- 2,547,346	116,811	4%	
Adjustments for Non-Cash Items							
Depreciation	2,087,079	2,087,079	1,043,484	1,101,870	58,386	-5.6%	
(Profit)/Loss on Asset Disposals	16,800	16,800	8,400 -	20,813 -	29,213		
Provisions & Accruals	-	-	-	-	-		
	2,103,879	2,103,879	1,051,884	1,081,057	29,173	-2.8%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 6,946,036 -	- 6,946,036 -	- 1,479,778 -	- 735,517	744,261	50.3%	
Non-operating Grants & contributions	1,862,779	1,862,779	333,779	-	333,779		
Proceeds from Asset Sales	184,500	184,500	105,000	106,993	1,993	-1.9%	
	- 4,898,757 -	- 4,898,757 -	- 1,040,999 -	- 628,524	412,475	39.6%	
Funding & Reserve Items							
Proceeds from New loans	1,000,000	1,000,000	-	-	-		
Repayment of Loan Principal	- 240,532 -	- 240,532 -	- 120,266 -	- 118,279	1,987	1.7%	
Transfers to Reserves	- 17,519 -	- 17,519	-	-	-		
Transfers from Reserves	2,953,482	2,953,482	-	-	-		
	3,695,431	3,695,431 -	- 120,266 -	- 118,279	1,987	1.7%	
Estimated Surplus/(Deficit) July 1 B/Fd.	279,974	279,974	279,974	279,974	-		
Estimated Surplus/(Deficit) C/F or YTD.	291,034	291,034	2,079,733	2,636,162 -	556,429	26.8%	
Amount required from General Rate	- 4,580,000 -	- 4,580,000 -	- 4,573,298 -	- 4,569,280 -	4,018	-0.1%	

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON STATEMENT OF FINANCIAL POSITION Provisional - for the period ended		
	30-Jun-19 Unaudited	31-Dec-19 YTD Actual
CURRENT ASSETS		
Cash and Cash Equivalents	5,052,930	6,775,588
Equity Reserve Investments	-	-
Trade & Other Receivables	590,068	825,154
Inventories	-	-
TOTAL CURRENT ASSETS	5,642,998	7,600,742
NON CURRENT ASSETS		
Trade and Other Receivables	-	-
Property Plant & Equipment	29,711,541	29,721,926
Land Held for Resale	272,539	272,539
Infrastructure	53,384,328	52,922,224
TOTAL NON CURRENT ASSETS	83,368,408	82,916,689
TOTAL ASSETS	89,011,404	90,517,431
CURRENT LIABILITIES		
Trade & Other Payables	569,285	173,501
Employee Provisions	323,626	323,626
Borrowings	240,532	122,252
Trusts	92,929	91,085
TOTAL CURRENT LIABILITIES	1,226,372	710,464
NON CURRENT LIABILITIES		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	1,818,039	1,818,040
Employee Provisions	45,024	45,024
TOTAL NON CURRENT LIABILITIES	2,163,063	2,163,064
TOTAL LIABILITIES	3,389,435	2,873,528
EQUITY		
Retained Earnings	32,701,686	34,723,620
Reserves Cash Backed	4,365,804	4,365,802
Revaluation Reserve	48,554,479	48,554,481
TOTAL EQUITY	85,621,969	87,643,903
TOTAL LIABILITIES & EQUITY	89,011,404	90,517,431

ATTACHMENT 8.2.2A

LOAN PRINCIPAL REPAYMENTS							
COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$126,681	\$126,681	\$63,340.50	\$62,712
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0.00	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$11,373	\$11,373	\$5,686.50	\$4,916
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$15,710	\$15,710	\$7,855.00	\$7,731
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0.00	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$13,437	\$13,437	\$6,718.50	\$6,612
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$13,627	\$13,627	\$6,813.50	\$6,705
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0.00	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$59,704	\$59,704	\$29,852.00	\$29,603
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0.00	\$0
TOTAL				\$240,532	\$240,532	\$120,266	\$118,279

MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION			
	2018/19 Budget		Actual YTD
	Approved	Forecast	
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	7,590,175
Less: Current Liabilities	- 412,044	- 412,044	- 588,211
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 4,365,802
Net Current Assets	288,823	288,823	2,636,162
REPRESENTED BY - (From Financial Position) Movement			
Net Current Assets	288,823	288,823	2,636,162
REPRESENTED BY - (From Rate Setting Statement) Movement			
Closing Surplus Position	291,034	291,034	2,636,162
Net Current Assets	291,034	291,034	2,636,162

ATTACHMENT 8.2.2A

SHIRE OF BODDINGTON

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SHIRE OF BODDINGTON CAPITAL EXPENDITURE BY ASSET CLASS

		Provisional - for the period ended			31-Dec-19	
COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	180,000	180,000	90,000	174,323
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	-
		Land & Buildings Total	180,000	180,000	90,000	174,323
3102201	REFUSE SITE	Other Infrastructure	10,000	10,000	-	15
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	25,000	25,000	12,498	-
3113000	CCTV PROJECT CAPITAL EXPENDITURE	Other Infrastructure	-	-	-	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	13,720
		Other Infrastructure Total	35,000	35,000	12,498	13,735
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	25,000	12,498	3,887
3042208	OFFICE EQUIPMENT	Plant & Equip	25,000	25,000	25,000	-
3042219	VEHICLE COST UPGRADE	Plant & Equip	251,000	251,000	251,000	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	10,255
3121096	LOADER	Plant & Equip	215,000	215,000	215,000	214,000
3121097	TRACTOR	Plant & Equip	30,000	30,000	-	-
3121066	ROAD SWEEPER & MINI DIGGER	Plant & Equip	127,185	127,185	127,184	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	19,998	8,682
		Plant & Equip Total	713,185	713,185	650,680	236,824
3121086	Main Roads Bridge Program	Roads Infrastructure	1,329,000	1,329,000	-	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	100,000	100,000	49,998	9,896
3121090	ROADS TO RECOVERY	Roads Infrastructure	133,779	133,779	-	-
3121704	RESEALS - MUNI	Roads Infrastructure	146,221	146,221	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	300,000	-	211,274
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	35,982	7,991
		Roads Infrastructure Total	2,080,970	2,080,970	85,980	229,161
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	22,500	-
3112100	SKATEPARK	Councillor New Initiatives	700,000	700,000	-	-
3112205	PUMP TRACK	Councillor New Initiatives	618,750	618,750	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	400,000	400,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	1,042,750	1,042,750	521,375	6,045
3113010	LOVING RANFORD	Councillor New Initiatives	30,000	30,000	30,000	15,432
3113205	TULLIS BRIDGE PROJECT	Other Infrastructure	1,000,000	1,000,000	-	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	10,623	10,623	10,621	2,378
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	27,082	27,082	13,536	30,322
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	85,176	85,176	42,588	27,298
		Councillor New Initiatives Total	3,936,881	3,936,881	640,620	81,475
		Grand Total	6,946,036	6,946,036	1,479,778	735,517

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13/01/2020Financials Format Dec 2019Capital Expenditure

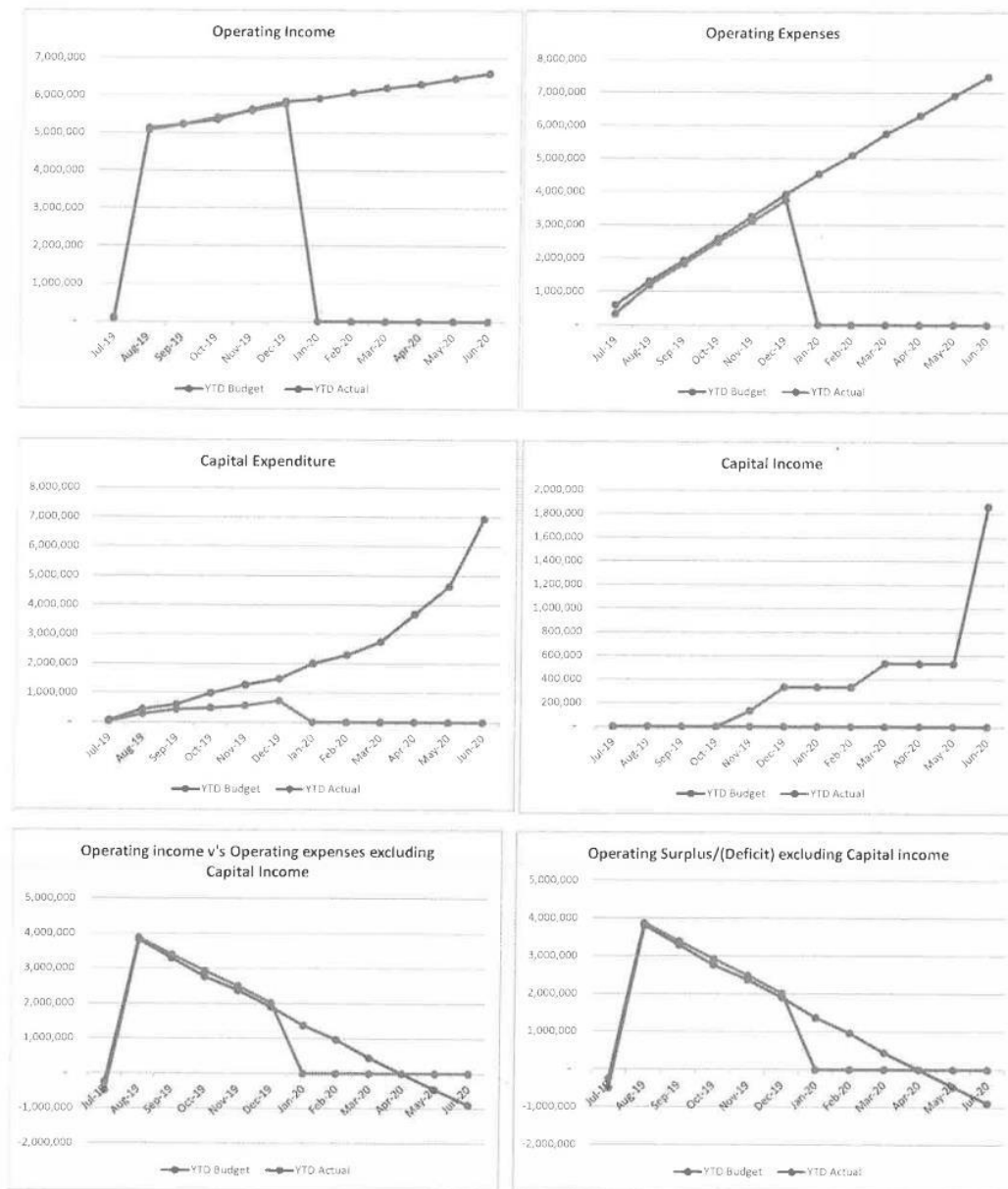
ATTACHMENT 8.2.2A

CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS					31-Dec-19
Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	-
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	-
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BFC1049	Boddington Vbfb/Ses - Capital	-	-	-	3,721
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	2,640
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	-
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	5,984
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BOC2025	Forrest Street Old School - Main Classroom - Capital	-	-	-	14,950
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BRC4040	Bannister Road Recreation Centre - Capital	-	-	-	71,741
BRC5040	Bannister Road Recreation Centre - Capital	-	-	-	59,923
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	15,363
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Community Hub Visitor Ctr - Capital	-	-	-	-
BVC1039	Johnstone Street Town Hall - Capital	-	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
TOTAL EXISTING BUILDINGS		-	-	-	174,323
REPRESENTED BY:					
COA					
3042202 EXISTING BUILDINGS 17/18		180,000	180,000	90,000	174,323

ATTACHMENT 8.2.2A

GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE For the period ended

31-Dec-19



13/01/2020: \\Corporate Services\\Manager Finance\\Financial Reports\\Council\\2019-20\\Nov 2019\\Data for Graphs

8.2.3 List of Payments - December 2019

Disclosure of Interest: Nil
 Date: 3 January 2020
 Author: J Rendell
 Attachments: 8.2.3A List of Payments- ending 31 December 2019

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of December 2019 is presented in Attachment 8.2.2A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
 - (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.3

That Council adopts the list of payments for the period ending 31 December 2019; at Attachment 8.2.3A.

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

Nil at this time.

8.4 MANAGER WORKS & SERVICES:

Nil at this time.

8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

Nil at this time.

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date: 17 January 2020
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
17/12/19	112/19	James Rendell	Audit Report	18/12/19	Letter sent to Auditors
17/12/19	113/19	Graham Stanley	Appointment of Dual Registered Fire Control Officer (Shire of Williams)	18/12/19	Complete
17/12/19	115/19	Chris Littlemore	Council Meeting Schedule 2020	18/12/19	Advertised
17/12/19	116/19	Chris Littlemore	Boddington Strategic Community Plan	19/12/19	Advertised
17/12/19	119/19	Chris Littlemore	Tenders for Hotham Foreshore Project	19/12/19	Contract awarded
17/12/19	120/19	Chris Littlemore	CEO Annual Performance Appraisal	19/12/19	To reconvene in February 2020

For information only.

8.6.2 Actions Performed Under Delegated Authority For The Month Of December 2019

File Ref. No: ADM0686
 Disclosure of Interest: Nil
 Date: 20 January 2020
 Author: Chief Executive Officer
 Attachments: Nil

Summary

To report back to Council actions performed under delegated authority for the month of December 2019.

Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of December 2019.

Affixing of Common Seal

One off delegations to the Chief Executive Officer;

Authorisation to call Tenders

Building Permits issued

Development Approvals issued

Subdivision

Land Administration

Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of December 2019 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
Nil	

One off Delegations by CEO	
Date	Action
3/12/19	Notice of Entry to T Jones A139
6/12/19	Advice of signatories to NAB
11/12/19	Permission to consume alcohol at Recreation Centre function room on 20/12/19 to C. Derschow
13/12/19	Donation to Boddington Lions Club for Australia Day \$1500

Authorisation to call Tenders	
Date	Action
	Nil

Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3272	P & D McBride 583 Bannister- Marradong Road Bannister	Lot 24537 No 583 Bannister- Marradong Road Bannister	Farm Shed
Health			
	Nil		

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
A1382	Luke Lumsden	No 1 Pecan Place	outbuilding
Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
Nil			
Land Administration			
Application No.	Applicant	Lot & Street	Action
Nil			

Strategic Implications – Nil

Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

That Council accept the report outlining the actions performed under delegated authority for the month of December 2019.

8.6.3 Councillor Representation - Committee Appointments

File Ref. No: CSER025
Disclosure of Interest: Nil
Date: 20 January 2020
Author: CEO
Attachments: 8.6.3A BCRC Email Request

Council is to consider nomination of Local Government Representatives to various bodies.

Background

The BCRC has invited Council to nominate an ex officio delegate to its management committee. Additionally, with the resignation of Councillor Glynn, Council needs to consider replacement delegates for the committees to which he was a delegate.

Comment

Councillor Glynn served on the Hotham Williams Economic Development Alliance (HWEDA), the Rail Heritage Foundation and was a proxy delegate to the Peel Zone of WALGA.

Strategic Implications- Nil

Policy Implications - Nil

Financial Implications -Nil

Economic Implications- Nil

Social Implications – Nil

Environmental Considerations -Nil

Consultation - Nil

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.3

That Council nominate

1. Councillor McGrath as its ex officio delegate to the BCRC .
2. Councillor McSwain as the Local Government Representative to HWEDA,
3. Councillor Schreiber as the Local Government Representative to the Rail Heritage Foundation, and
4. Councillor Ventris as the proxy Local Government Representative to the Peel Zone of WALGA.

ATTACHMENT 8.6.3A

From: Susan Henderson <coordinator@boddingtonoldschool.org>
Sent: Friday, December 20, 2019 2:27 PM
To: Chris Littlemore <ceo@boddington.wa.gov.au>
Cc: John Allert <john.allert@bigpond.com>
Subject: BCRC Ex Officio Shire Representative

Dear Chris,

The BCRC Management Committee has asked me to extend an invitation to the Shire of Boddington to nominate a person to act in an ex-officio capacity on our Management Committee.

We are yet to convene the first meeting for next year, however it is likely to be 21 January 2020.

We trust that an ex-officio position will continue to support an on-going and harmonious relationship between the Shire and the BCRC.

Kind regards

Susan Henderson



Coordinator
Boddington Community Resource Centre
20 Bannister Road
BODDINGTON WA 6390

Phone 9883 8246

8.6.4 Resignation Councillor Glynn

File Ref. No: GOVN004
Disclosure of Interest: Nil
Date: 20 January 2020
Author: CEO
Attachments: 8.6.4A Quote from Western Australian electoral commission

Council is to consider nomination of Local Government Representatives to various bodies.

Background

Councillor Glynn resigned effective 17 January 2020.

Council needs to consider whether to call an Extraordinary Election.

Comment

Council has received a cost estimate from Western Australian Electoral Commission (WAEC) for the extraordinary election if conducted as a postal ballot is \$14,000 inc GST, which has been based on the following assumptions:

- 1,200 electors
- Response rate of approximately 50%
- Count to be conducted at the offices of the Shire of Boddington
- Appointment of a local Returning Officer
- Standard Australian Post delivery service to apply

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising); and
- any legal expenses other than those that are determined to be borne by the WAEC in a Court of Disputed Returns

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis and Council should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election, Council will be advised as early as possible.

The current procedure required by the *Local Government Act 1995* is that WA Electoral Commissioner's written agreement has to be obtained before the vote by Council is taken to undertake a postal election. In providing the cost estimate to Council, the WA Electoral Commissioner has advised that to facilitate the process, Council can take this letter including the cost estimate as the WA Electoral Commissioner's agreement to be responsible for the conduct of the ordinary elections in 2017 for the Shire of Boddington, in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other

elections or polls that may also be required. This agreement is subject to the proviso that the Shire of Boddington also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

While Council has the option to continue as a Council with 6 Councillors until the next election feedback from Councillors and the community indicates that the preference is that Council should have 7 Councillors in place.

The electoral commission has indicated that a decision to conduct the election as a **voting in person** election as opposed to a **postal vote** election would generate some savings but this would be offset by a significantly poorer voter turnout.

Strategic Implications – Nil

Statutory Environment

Local Government Act 1995

2.32. How extraordinary vacancies occur in offices elected by electors

The office of a member of a council as an elector mayor or president or as a Councillor becomes vacant if the member —

- (a) dies; or
- (b) resigns from the office;

4.8. Extraordinary elections

(1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.

4.17. Cases in which vacant offices can remain unfilled

(3) If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

4.20. CEO to be returning officer unless other arrangements are made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —
 - (a) an election; or
 - (b) all elections held while the appointment of the person subsists.

** Absolute majority required.*
- (3) An appointment under subsection (2) —
 - (a) is to specify the term of the person's appointment; and
 - (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

** Absolute majority required.*

(5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

[Section 4.20 amended by No. 64 of 1998 s. 19(1); No. 49 of 2004 s. 16(4) and 32(1)-(4).]

4.61. Choice of methods of conducting election

(1) The election can be conducted as a –

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

voting in person election which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

(2) The local government may decide* to conduct the election as a postal election.

** Absolute majority required.*

(3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

(5) A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.

(6) For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.

(7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

[Section 4.61 amended by No. 64 of 1998 s. 25; No. 49 of 2004 s. 16(4) and 32(5).]

Policy Implications - Nil

Financial Implications

Conducting a postal voting election is more costly to the Shire of Boddington than conducting a voting in person election.

Economic Implications - Nil

Social Implications

Postal voting could be anticipated to be more convenient for both local residents and absentee owners. This form of voting will provide all registered voters with a postal voting package and not require the voter to make contact or visit the Shire Office.

Environmental Considerations – Nil

Consultation

West Australian Electoral Commissioner

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Absolute Majority

OFFICER RECOMMENDATION – ITEM 8.6.4

That Council declares that,

1. in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2020 Shire of Boddington extra ordinary election together with any other elections or polls which may be required.
2. in accordance with section 4.61(2) of the *Local Government Act 1995*, the method of conducting the 2019 Shire of Boddington election will be as a postal election.

LGE 028



Mr Chris Littlemore
Chief Executive Officer
Shire of Boddington
PO Box 4
BODDINGTON WA 6390

Dear Mr Littlemore

Extraordinary Election

I refer to your telephone call on 6 January 2020 requesting a cost estimate to conduct an extraordinary election as a postal election.

The estimated cost to conduct the extraordinary election would be \$14,000 including GST which has been based on the following assumptions:

- 1,200 electors;
- Use of Australia Post's priority mail service;
- response rate of approximately 50%;
- appointment of a local Returning Officer; and
- count to be conducted in Boddington.

Costs not incorporated in this estimate include:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising); and
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns.

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. Please note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for our charges is all materials at cost and a margin on staff time only.

158352

Level 2, 111 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841

T | (08) 9214 0400
F | (08) 9226 0577

E | waec@waec.wa.gov.au
W | www.elections.wa.gov.au



ATTACHMENT 8.6.4A

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the extraordinary election.

If the Shire of Boddington wishes to have the election conducted as a postal election, Council will now need to pass the following two motions by absolute majority:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election.
2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the extraordinary election will be as a postal election.

I have enclosed an election schedule for a suggested election date of Friday 17 April 2020.

If you have any further queries please contact Phil Richards, Manager Election Events, on 9214 0443.

Yours sincerely



Chris Avent
ACTING ELECTORAL COMMISSIONER

7 January 2020

Enc.

ATTACHMENT 8.6.4A



WESTERN AUSTRALIAN
Electoral Commission

ELECTION TIMETABLE Boddington Extraordinary Election

Days to Polling Day	Local Government Act	References to Act/Regs	Day	Date
80	Last day for agreement of Electoral Commissioner to conduct postal election.	LGA 4.20 (2)(3)(4)	Tue	28/01/2020
80	A decision made to conduct the election as a postal election cannot be rescinded after the 80th day.	LGA 4.61(5)	Tue	28/01/2020
70	Electoral Commissioner to appoint a person to be the Returning Officer of the Local Government for the election.	LGA 4.20 (4)	Fri	7/02/2020
70	Between the 70th/56th day the CEO is to give Statewide public notice of the time and date of close of enrolments.	LGA 4.39(2)	Fri	7/02/2020
to	Preferred date Wednesday 12 February 2020		to	to
56			Fri	21/02/2020
56	Advertising may begin for nominations from 56 days and no later than 45 days before election day.	LGA 4.47(1)	Fri	21/02/2020
56	Preferred date Wednesday 26 February 2020			
50	Close roll 5.00pm	LGA 4.39(1)	Thu	27/02/2020
45	Last day for advertisement to be placed calling for nominations.	LGA 4.47(1)	Tue	3/03/2020
44	Nominations Open First day for candidates to lodge completed nomination paper, in the prescribed form, with the Returning Officer. Nominations period is open for 8 days.	LGA 4.49(a)	Wed	4/03/2020
38	If a candidate's nomination is withdrawn not later than 4pm on the 38th day before election day, the candidate's deposit is to be refunded.	Reg. 27(5)	Tue	10/03/2020
37	Close of Nominations 4.00pm on the 37th day before election day.	LGA 4.49(a)	Wed	11/03/2020
36	CEO to prepare an owners' & occupiers' roll for the election. Electoral Commissioner to prepare residents' roll.	LGA 4.41(1) LGA 4.40(2)	Thu	12/03/2020
28	Lodgement of election packages with Australia Post. Week Commencing	Approx	Fri	20/03/2020
22	The preparation of any consolidated roll under subregulation (1) be completed on or before 22nd day before election day.	Reg. 18(2)	Thu	26/03/2020
19	Last day for the Returning Officer to give Statewide public notice of the election.	LGA 4.64(1)	Sun	29/03/2020
3	Commence processing returned election packages	Approx	Tue	14/04/2020
0	Election Day Close of poll 6.00pm	LGA 4.7	Fri	17/04/2020

Post Polling Day	Post Declaration	References to Act/Regs	Day	Date
5	Election result advertisement.	LGA 4.77	Wed	22/04/2020
14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election.	Reg.81	Fri	1/05/2020
28	An invalidity complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA 4.81(1)	Fri	15/05/2020

8.6.5 Application for the Keeping of Dogs

File Ref. No:	CUSS000
Disclosure of Interest:	Nil
Date:	20 January 2020
Author:	CEO
Attachments:	8.6.5A Objection from neighbour 8.6.5B Application re the Limitation of dogs 8.6.5C Letter from Applicant 8.6.5D Letter from Applicant's Doctor

Council is to consider approving the keeping of more than 4 dogs in a rural residential area.

Background

Council has received an application from Mr and Mrs T Murray at 39 Crossman Road for the keeping of more than 4 dogs (the maximum number allowed in a rural residential zone).

Comment

A development application to allow kennels at the property which was refused by Council circa 2007.

The owners have applied to keep 6 dogs.

They presently own 6 dogs, one of which is away.

The dogs they own are 4 Dobermans and 2 Standard Poodles. One of the poodles is an assistance dog, the other is its mother.

Dobermans typically have a lifespan of 10 to 13 years and one of the Dobermans is 12 years old.

Although there is a letter of objection from the next door neighbour, there has not been any complaints concerning noise from any other neighbour. The neighbour on the opposite side advises that the dogs are not unusually noisy from their point of view.

However they also advise that the location of the dwelling of the neighbour who has objected to the application increases the likelihood that the dogs will bark when he uses his backyard.

Strategic Implications – Nil

Statutory Environment

Shire of Boddington Dogs Local Law

3.2 Limitation on the number of dogs

- (1) *This clause does not apply to premises which have been –*
(a) *licensed under Part 4 as an approved kennel establishment; or*

(b) granted an exemption under section 26(3) of the Act.

(2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act -

(a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or

(b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.

Dog Act 1976

(3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption -

(a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and

(b) cannot authorise the keeping in or at those premises of -

(i) more than 6 dogs that have reached 3 months of age; or

(ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;

and

(c) may be revoked or varied at any time.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications - Nil

Social Implications

The keeping of more than 4 dogs in a rural residential area as the potential to impact neighbours

Environmental Considerations - Nil

Consultation

Ranger

Neighbour Paul Carrotts

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

OFFICER RECOMMENDATION – ITEM 8.6.5

That Council temporarily approves the keeping of 6 dogs at 39 Crossman Road subject to the following conditions,

1. the approval reduces to 5 dogs upon the death of any dog and further to 4 dogs on the death of the next dog,
2. no new registrations of dogs are permitted until there are 3 dogs or fewer registered at the property
3. no other dogs are permitted on the property until there are 3 dogs or fewer registered to the owners of the property. This includes dogs are not registered to the owners of the property but which may be visiting the property for short periods.
4. the Council may revoke the approval should there be unresolved noise complaints about the dogs.

ATTACHMENT 8.6.5 A

MR. PAUL C ELEK
37 COSSMAN ROAD
RANFORD W.A. 630
MOB: 0455749461

MR. JOSH POTTS
SENIOR RANGER
SHIRE OF BODDINGTON
39 BANNISTER ROAD
BODDINGTON W.A. 6390

19 November 2019

Dear Josh,

as per our telephone conversation this morning I would like to bring to your attention a possible breach of the Shire of Boddington, Dogs Local Law September 2000 section 3.2(1)(a) "Limitation on the number of dogs" by Mr Tom Murray "respondent" residing at 39 Crossman Road, Ranford 6390 "respondent's residence".

I would like the Shire to physically investigate how many dogs are kennelled at the respondent's residence and out-buildings and determine if the respondent is compliant with the aforementioned Shire by-law.

With reference to The Shire of Boddington, Town Planning Scheme 2, Map Number 4, the respondent's residence falls within the Boddington and Ranford town sites. Pursuant to the Shire by-law section 3.2(2)(a) the number of dogs permitted to be kennelled older than 3 months of age is two unless an exemption has been granted under section 26(3) of the Dog Act applies. Hence the number of dogs permitted is six.

Since July 2019 I have physically observed the following animals that appear to be permanently kennelled at the respondent's residence. 4 x Doberman breed (black and tan), 2 x Poodle breed (1 pure white and 1 pure black), 1 x mixed breed, medium size (white and grey).

I believe the respondent has been operating an unregistered dog grooming and kennelling business "business" since I bought my property in May 2016. I failed to act earlier as the business did not have a great impact on me as I was working away doing Fly-in, Fly-out and the size of the business seemed small. The respondent's wife, Ms Belinda Murray told me earlier that if the dogs were a problem to let her or the respondent know. I told them, no problem. Since July 2019 I have been at home full-time and noticed a marked increase in visitor motor vehicle traffic, business activity and noise nuisance.

After trying to enjoy the outside of my house and being continually barked at since July 2019, I decided to try and resolve the dog problem as it was affecting my quality of life. On the 2nd October 2019 at 7.30am I approached my neighbour Mr Paul Carrots at 41 Crossman Road, Ranford 6390. I discussed my problem with the respondent's exploding dog population and noise nuisance. Mr Carrots told me that the respondent did receive a section 26(3) exemption quite a few years ago when Mr. Carrots was a Shire councillor and suggested I approach the Shire to see if the exemption was still valid. Mr. Carrots told me that he worked until late everyday so he wasn't really affected by the respondent's dog population and noise nuisance. He stated the respondent had been a problematic neighbour and wished me luck.

ATTACHMENT 8.6.5 A

I talk with the respondent on 2nd October 2019 at roughly 9am. I explained to him that his wife, Mrs. Belinda Murray had told me if there was a problem with their dogs to let them know. I told the respondent "There's a problem with your dogs continually barking and howling while you are away." The respondent told me "It is what it is" and gave me a wry smile. I said "Don't you care?" He then knew I wasn't joking and wanted him to take me seriously.

I asked the respondent why he had so many dogs as I had counted at least eight the previous day exercising in his front yard. He told me that he had special permission from the Boddington Shire to keep six dogs. I thought this still didn't explain why he had eight or more dogs on the premises. I told the respondent that I would confirm his statement with the Shire Ranger Mr. Lee Lewis whom I called later that day. Mr Lewis confirmed that the respondent had received a section 26(3) exemption quite a few years ago but the dogs it covered were not to be replaced. Mr Lewis could not definitively say when that express permission was given and if the exemption was current. I asked Mr Lewis to investigate and get back to me. Unfortunately, I never heard anything back from Mr Lewis and I failed to pursue the matter.

On the same day at approximately 11am I notice my other neighbour doing yard work. I spoke with Mr. Greg Marston of 35 Crossman Road, Ranford 6390 about the number of dogs the respondent was keeping on his property and the noise nuisance they created when I went on my upstairs balcony or walked around my property. Mr Marston explained to me that the respondent had applied to the Shire for a kennelling licence quite a few years back. Mr Marston told me that all the neighbours had expressed their objection during the public consultation stage of the licensing process. Subsequently, the respondent's application was denied. Mr Marston told me that since that time he had not spoken with the respondent and would be happy to assist me in any way he could.

In the late afternoon of 3rd October 2019, the respondent jumped the property dividing fence and approached me as I sat with my wife under our rear house verandah. His attitude and demeanour had changed to a humble nature. The respondent told me that he would re-attach the electronic anti-barking collars he had to his dogs. I suggested he put a sheet of tin on his gate so the dogs couldn't see out. I also told the respondent that the noise nuisance wasn't the sole issue and that he needed to address the number of dogs he was keeping on the property.

I told the respondent that I did not want to live next to a dog grooming and kennelling business. The respondent's business was not mentioned to me by Mrs Lisa Carrots my Real Estate Sales Representative whom had sold me the property. I told the respondent that his actions were impinging on my right to enjoy my property and that he was acting without empathy for his neighbours and needed to rectify the situation. The respondent told me he was looking after unwanted and abandoned Doberman breed dogs. I didn't believe the respondent's statement and even if this is the case, it is no excuse to unlawfully keep more dogs than allowed.

Shortly after our discussions I went overseas on the 13th October and returned on 4th November 2019. I was hopeful the respondent had taken our discussions seriously and acted to remedy his dog over population and noise nuisance problems. Unfortunately the situation has not changed.

It seems that the respondent thinks he is above the law and can do whatever he likes. I feel he has no respect for the Shire of Boddington, his immediate neighbours and my direct approach in handling this dispute in a civilised and empathetic manner.

ATTACHMENT 8.6.5 A

When my wife came to visit me from Cambodia for a three month holiday in August 2019 her time here was not a happy one. We couldn't even enjoy our property outside together due to the constant noise nuisance from the respondent's dogs when he was frequently away. On some occasions the respondent's wife was home but did nothing to silence the dogs. In one instance we got so fed up my wife and I decided to go for a drive to get away from the unhappy environment cause by the respondent's lack lustre attitude. The respondent let his dogs out for exercise and one of the Doberman breed dogs met us down at our front gate whilst we were leaving. The dog's mouth was foaming while it was barking like a wild savage animal. I was shocked and my wife was very scared. I previously enjoyed sitting outside my house, listening to music and having a beer. Not anymore.

I now ask the Shire to investigate my concerns and act accordingly if the respondent is in breach of Shire of Boddington, Dogs Local Law September 2000 section 3.2(1)(a). Thank you for your time in reading my letter of complaint and I look forward to a resolution in the near future.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Paul Carl Elek'.

Paul Carl Elek

ATTACHMENT 8.6.5 A

MR PAUL C. ELEK
37 CROSSMAN ROAD
RANFORD W.A. 6390

MR CHRIS LITTLEMORE
CHIEF EXECUTIVE OFFICER
SHIRE OF BODDINGTON

9 December 2019

**Subject: Mr and Mrs T. Murray, 39 Crossman Road, Ranford W.A. 6390.
Proposed Application for a section 26(3) exemption under the Dog Act 1976 (WA).**

Dear Mr. Littlemore,

I would like you to reject any proposed application by Mr. and Mrs. Murray (the applicant) of 39 Crossman Road, Ranford W.A. 6390 (the premises) for a section 26(3) exemption under the Dog Act 1976 (WA) with reference to section 3.2(1)(b) of Dogs Local Law 2000 (Shire of Boddington). My objection is based upon the applicant using section 26(3) as a "legal loophole" after breaching section 3.2(2)(b)⁽¹⁾. If the applicant's application is based upon the need for a "Support Animal" the term is not recognised under Australian law and they are merely recognised as pets unlike an Assistance Animal as defined in section 9(2)⁽³⁾ of the Disability Discrimination Act 1992 (Australia).

Her Majesty, Queen Elizabeth II assented subsection 26(3)⁽²⁾ for a genuine reason and not for one's recklessness with disregard to the law. Seeking a section 26(3)⁽²⁾ exemption after acquiring more than the four (4) dogs allowed under section 3.2(2)(b)⁽¹⁾ is not a valid reason to grant a section 26(3)⁽²⁾ exemption. It follows, if a dog owner's circumstances change and the owner cannot provide animal care to a pet, it should be kennelled at a licensed kennel establishment or alternatively at a premises that does not breach section 3.2(2)⁽¹⁾.

Acting upon my letter of complaint dated 19th November 2019 (attached), the Shire Ranger, Mr. Potts visited the applicant's premises on 27th November 2019. Mr. Potts conducted a second inspection on the applicant's premises on 3rd December 2019 after I voiced my concerns to him that on his previous visit on 27th November 2019, the applicant possibly relocated a large black Poodle.

On 2nd December 2019 I sought medical attention from the Dr. Charles Saffman in Pinjarra after experiencing anxiety and depression. My symptoms developed since August 2019 after experiencing periods of noise nuisance from the applicant's dogs instigated by a large white Poodle and trying to deal with the applicant's unwillingness to comply with section 3.2(2)(b)⁽¹⁾.

Again I ask that you reject any proposed future application for a section 26(3)⁽²⁾ exemption by the applicant.

Yours faithfully,



Paul C Elek.

(1) Dogs Local Law 2000 (Shire of Boddington) see Appendix 1

(2) Dog Act 1976 (WA) see Appendix 1

(3) Disability Discrimination Act 1992 (Australia) see Appendix 1

APPENDIX 1

Referenced Legislative Extracts.

(1) Dogs Local Law 2000 (Shire of Boddington)

Section 3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been –
 - (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –
 - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or
 - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.

(2) The Dog Act 1976 (WA)

Section 26. Limitation as to numbers

- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption –
 - (a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and
 - (b) cannot authorise the keeping in or at those premises of –
 - (i) more than 6 dogs that have reached 3 months of age; or
 - (ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and
 - (c) may be revoked or varied at any time

(3) Disability Discrimination Act 1992 (Australia)

Section 9. Carer, assistant, assistance animal and disability aid definitions

- (2) For the purposes of this Act, an **assistance animal** is a dog or other animal:
 - (a) accredited under a law of a State or Territory that provides for the accreditation of animals trained to assist a persons with a disability to alleviate the effect of the disability; or
 - (b) accredited by an animal training organisation prescribed by the regulations for the purposes of this paragraph; or
 - (c) trained:
 - (i) to assist a person with a disability to alleviate the effect of the disability; and
 - (ii) to meet standards of hygiene and behaviour that are appropriate for an animal in a public place.

SHIRE OF BODDINGTON

APPLICATION FOR EXEMPTION OF LIMITATIONS
OF NUMBER OF DOGS (DOG ACT 1976)

Shire of
BODDINGTON
Flowing with Natural Beauty

SHIRE OF
BODDINGTON
RECEIVED

08 JAN 2020

☐ DCS ☐ HR ☐ LA
☐ PEHO ☐ FM ☒ CEO
☐ MWS ☐ TPC ☐ SFO

I (print name)

BELINDA MURRAY

OF 39 CROSSMAN RD

POSTCODE: 6390 PHONE: 0417341747 (H) 98838553

File No

W

Initial

Hereby apply as per the provision of section 26 (3) of the Dog Act 1976 an exemption to the limitation of number of dogs as per the Dogs Local Law.

I request to keep 6 dogs on the above premises.

The following dogs to be kept at the property are:

BREED	SEX sterilized Yes No	COLOUR	NAME	AGE years	REG NO
1. DOBERMAN	<input checked="" type="checkbox"/> <input type="checkbox"/>	Black Tan	GRACE	12	20108
2. STANDARD POODLE	<input type="checkbox"/> <input checked="" type="checkbox"/>	WHITE	BERNADETTE	1.5	20160
3.	<input type="checkbox"/> <input type="checkbox"/>				
4.	<input type="checkbox"/> <input type="checkbox"/>				
5.	<input type="checkbox"/> <input type="checkbox"/>				
6.	<input type="checkbox"/> <input type="checkbox"/>				

Have any legal proceedings for contraventions of the 'Dog Act' brought against you? If so, please detail below:

NO.

I understand and agree to comply with all conditions as required by Council.

Please attach any further supportive documentation you consider will assist Council to approve this application.

Are you the legal land owner? Yes ☒ No ☐

If No, please provide, with this application. Approval in writing by the land owner or agent.

B.E. Murray
SIGNATURE

08-01-2020
DATE

Application information

Section 26 of the Dog Act 1976

Part V – The keeping of dogs

26. Limitation as to numbers

- (1) The provision of this Part shall not operate to prevent the keeping on any premises of 2 dogs over the age of 3 months and the young of those dogs under that age.
- (2) Subject to subsection (1), a local government, pursuant to local laws, may limit the number of dogs over the age of 3 months, or the number of such dogs of any specified area to which those local laws apply unless those premises are licensed as an approved kennel establishment or are exempt.
- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provision of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption –
 - (a) may be made subject to conditions, including a condition that it applies only to the dogs specified therein;
 - (b) shall not operate to authorise the keeping of more than 6 dogs on those premises; and
 - (c) may be revoked or varied at any time.
- (4) Subject to the provisions of subsection (3), a person who keeps on any premises, not being premises licensed as an approved kennel establishment, dogs over the age of 3 months in numbers exceeding any limit imposed in relation to those dogs by a local law made under the subsection (2) commits an offence.
Penalty: \$1000 and a daily penalty of \$100
- (5) Any person is aggrieved –
 - (a) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or
 - (b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,May apply to the State Administration Tribunal for a review of the decision.
- (6) An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.

[Section 26 amended by No. 23 of 1987 s. 22; No. 14 of 1996 s. 4; No. 24 of 1996 s. 16; No 55 of 2004 s. 256 and 268]

Shire of Boddington – Dog Local Law

3.2 Limitation of the number of dogs

- (1) This clause does not apply to premises which have been –
 - (a) licenced under Part 4 as an approval kennel establishment: or
 - (b) granted an exemption under section 26(3) of the Act
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act-
 - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite: or
 - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite

Jan 8th 2020

Dear Mr. Littlemore,

I am asking for permission to keep my Service Dog, Bernadette, living with me permanently.

Bernadette has been taught to alert me before I pass out, therefore saving me from any serious injury and hospital visits. I have a heart condition that causes me to pass out often and she has enabled me to live a more enriched life of being able to get out more rather than being housebound. Bernadette is fully trained in how she alerts, and is a very well behaved dog. Unfortunately my previous Service Dog has passed away.

I am also asking for permission to have Grace stay here for whatever life she has left. Tom and I were asked by the Dobermann Rescue to go to Bosseton & pick up 3 dobermanns from a Salvage Yard who were kept in horrendous conditions. Tom and I

were able to find homes for the 2 younger ones but Grace is too old and nobody wanted her. All Grace does is walk around the back garden or sit inside on a chair. She is a very gentle dog and doesn't bark.

All our dogs are well trained and have never escaped our property. Our ~~their~~ home and garden is kept very clean at all times.

Thank you very much for taking the time to read our request for a 6 dog licence

Kindest Regards & Much Appreciation
Belinda Murray.
0417341787

P.S. I do have a letter coming from my doctor stating the need for a Service Dog.

SHIRE OF
BODDINGTON
RECEIVED

09 JAN 2020

Distribute to:
☐ DCS ☐ HR ☐ EA
☐ PEHO ☐ FM ☒ CEO *Ranger*
☐ MWS ☐ TPC ☐ SFO

Dr Kris Fawcett

M.B.B.S

Provider: 5508831B

Mater Hill Family Medical Centre
7/40 Annerley Road
WOOLLOONGABBA 4102
Phone: 07 3828 6300
Fax: 07 3828 6388

09/01/2020
To whom it may concern

Re Mrs Belinda Murray
DOB 07/09/57
39 Crossman Road
Boddington
WA 6390

File No. A456
Date AMM 0602
Initial _____

This is to certify Mrs Murray as above requires an assistance / service dog for two chronic, significant medical conditions. This will be an ongoing requirement. The service dog is a white standard poodle by the name of 'Bernadette'.

If further detail is required, this can only be provided with written consent from the patient above.

Regards,

Dr Kris Fawcett

8.6.6 Boddington Green Canopy Project

File Ref. No: ECOD011
Disclosure of Interest: Nil
Date: 20 January 2020
Author: CEO
Attachments: Nil

Council is to consider inviting public feedback in relation to tree selection for the Boddington Green Canopy Project.

Background

It has been sometime since Council formally considered a street tree planting policy. Having formally introduced streetscape in and tree planting in the latest Strategic Community Plan, work needs to commence on such a policy.

Comment

One of the key aspects of a street tree planting policy is tree selection. Initial consultations indicate that the following list of trees would be suitable for Boddington. Some of these trees are clearly not suitable for pedestrian areas but are more suited to parks and non-pedestrian road verges.

Common name	Botanical name
Wandoo	Eucalyptus wandoo
Marri	Corymbia calophylla
Jarrah	Eucalyptus marginata
Blackbutt	Eucalyptus patens
Powder bark wandoo	Eucalyptus accedens
Red River gum	Eucalyptus camaldulensis
Salmon white gum	Eucalyptus lane poolei
Yellow bloodwood	Corymbia eximea
Red flowering gum	Corymbia ficifolia
Swamp paperbark	Melaleuca raphiophylla
Crepe myrtle	Lagerstroemia
Cape lilac	Melia azedarach
Kurrajong	Brachychiton populneus
Exotic trees	Botanical name
London Plane tree	Platanus acerifolia
Magnolia	Magnolia grandiflora
Pecan	Carya illinoensis
Liquid amber	Liquidambar Styraciflua
Ornamental pear	Pyrus calleryana
Mop Top	Robinia pseudoacacia
Chinese Pistachio	Pistacia chinensis
Claret ash	Fraxinus raywood
Honey locust	Gleditsia triacanthos
Purple-leafed Plum	Prunus x blireana

While Council is considering the development of street tree policy, it could at the same time be seeking feedback from the general public and organisations like PHCC (who were unable to comment prior to this report due to annual leave commitments).

Knowing that Boddington has a considerable cohort of keen gardeners, Council also needs to consider how it can motivate, inspire and support the community to protect and enhance our urban tree canopy.

Council wants to avoid:

- incidents of trees and large branches that fall into utility lines, on to vehicles, houses and people
- incidents of trees and large roots that interfere with underground utilities
- potential trip and other health hazards.

Challenges that Council also needs to consider as part of its Green Canopy Project:

- Encouraging residents to plant and maintain large trees.
- Increasing awareness of the value and importance of trees.
- Managing community expectations and perceptions

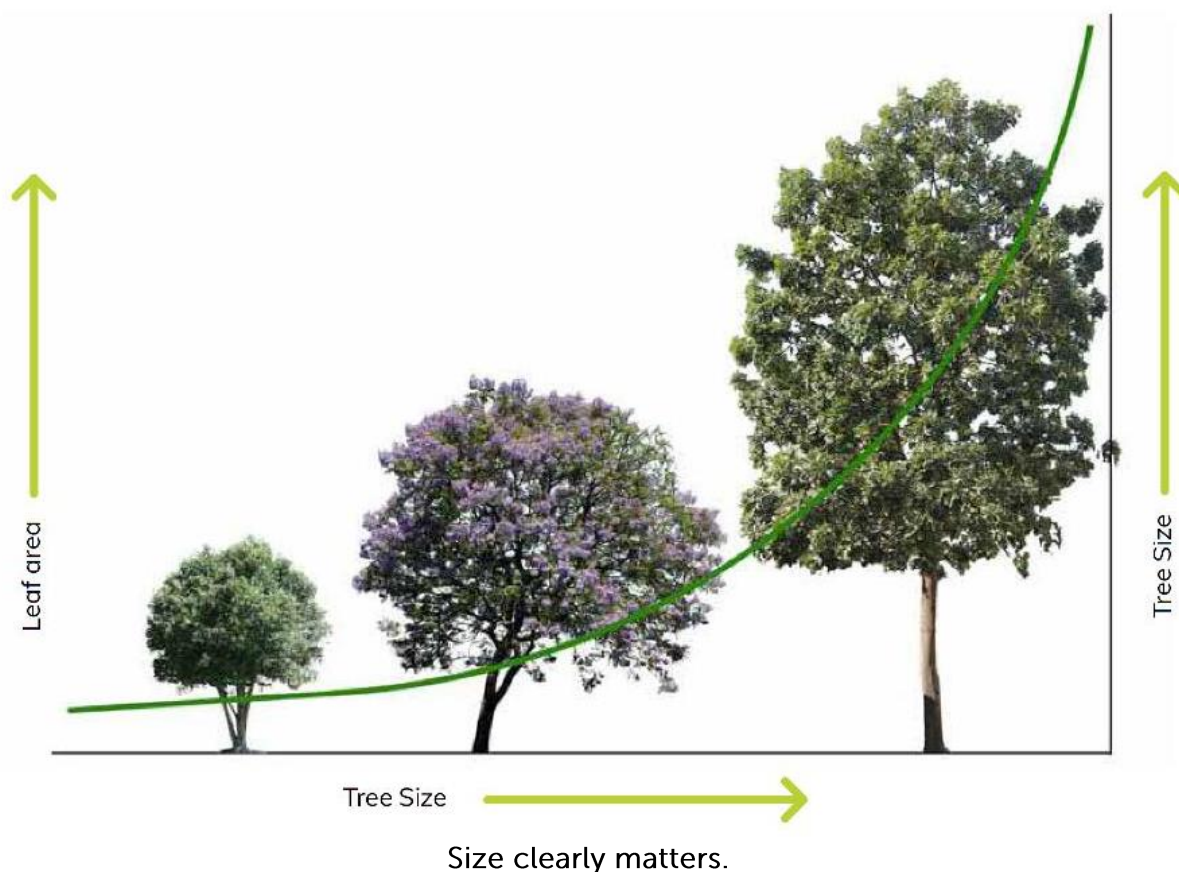
Council may consider programs that incentivise private owners to plant, replace and maintain healthy trees.

Council will also consider improving notification process for actions related to public trees.

Fostering a greater awareness of the benefits and challenges of maintaining and increasing our urban tree canopy should encourage the local community to support and enhance the work being done in the public sphere. In turn, it is anticipated that the local community will translate this into action within their own sphere of influence.

The following diagram indicates the importance of trees of various sizes when it comes to leaf area. Larger mature trees provide greater benefits than smaller trees. Large mature trees, considered to be above 7 metres in height, can provide 4 to 8 times the benefit of smaller trees.

Noting this, Council may consider prioritising the planting of trees which will be large when they are mature over trees which will be smaller.



Strategic Implications

The Boddington Strategic Community Plan provides under Pillar 3, 3.2 Streetscaping and tree planting on Shire land to enhance canopy cover.

Statutory Environment - Nil

Policy Implications - Council needs to consider a street tree planting policy.

Financial Implications

Council will need provide funds in forthcoming budgets to continue the project, depending on the scale chosen.

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations

Green canopy projects directly impact climate variability/change in a positive way. In addition street trees are an important environmental asset for any community.

Consultation

Robin Andersson
Heather Stevens
Benara Nursery
Peel Harvey Catchment Council

Options

Council can:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - simple Majority

OFFICER RECOMMENDATION – ITEM 8.6.4

That Council seeks feedback on the list of trees in the body of the report from interested community members and organisations to progress the street tree planting policy.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: