



*'The Council and Staff of the Shire of Boddington, in partnership with the community, are committed to operating effectively and efficiently to provide quality lifestyle opportunities that encourage population growth and development'*

## **AGENDA**

**For The  
Ordinary Meeting of Council  
To Be Held At**

**5PM, TUESDAY**

**18 DECEMBER 2018**

Council Chambers  
39 Bannister Rd, Boddington

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Boddington for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Boddington disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

'I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present'.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance
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2.1.2	Apologies
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Cr Sharan Manez

2.1.3	Leave of Absence
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3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

Nil at this time.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil at this time.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/  
SUBMISSIONS:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Annual Electors Meeting of Council held on Tuesday 4 December 2018, Ordinary Meeting of Council held on Tuesday 20 November 2018 & Special Meeting held on Tuesday 30 October 2018
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That the minutes of the Annual Electors meeting of Council held on Tuesday 4 December 2018 be confirmed as a true record of proceedings.

That the minutes of the Ordinary Meeting of Council held on Tuesday 20 November 2018 be confirmed as a true record of proceedings.

That the minutes of the Special Meeting of Council held on Tuesday 30<sup>th</sup> October 2018 be confirmed as a true record of proceedings.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Nil at this time.

8.2 MANAGER FINANCIAL SERVICES

8.2.1	Monthly Financial Statements – November 2018
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Disclosure of Interest:	Nil
Date:	10 December 2018
Author:	J Rendell – Manager Financial Services
Attachments:	8.2.1A Financial Statements – November 2018

Summary

Council is to consider Monthly Financial Reports for November 2018.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

### Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of November 2018

## **FINANCIAL SUMMARY YEAR TO DATE NOVEMBER 2018**

The following commentary is provided to assist in the understanding of Councils financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget. The Annual financial accounts for Year ended 30 June 2018 were recently adopted by Council and are reflected in the 'last years' information.

The year to date financial result as at November 2018 is now approaching the halfway mark of this financial year and most of the commentary will be based around timing differences only at this stage, except where noted. Material differences that have been identified in this year's budget will be acknowledged and adjusted for in the mid-year budget review. Notwithstanding the YTD result is tracking well to budget.

## **OPERATING RESULT**

### **REVENUE**

Revenue is 4.4% or \$256k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 32.7% or \$174k unfavourable to budget, it is emphasised that Council received 50% or \$180k, of the 2018/19 FAG (Financial Assistance Grant) and untied road grant from the WA Grants commission in the year 2017/18. This will be adjusted in the budget review, therefore the adjusted result would be \$6k, or 1.1% favourable to budget.
- **Fees & Charges** is 7.3% or \$49k unfavourable to budget.
- **Interest Earnings** is 23.6% or \$12k favourable to budget.
- **Other Revenue** is 51.0% or \$32k unfavourable to budget.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

### **EXPENDITURE**

Expenditure is 0.8% or \$24k unfavourable to budget, within the main items, the following is noted:-

- **Employee costs** are 2.2% or \$22k unfavourable to budget.
- **Materials and contracts** are collectively 2.6% or \$19k unfavourable to budget.
- **Utility charges** are 4.8% or \$7k favourable to budget.

- **Insurance expenses** is 8.5% or \$18k unfavourable to budget, this is a permanent difference in respect of bridge insurance and will be adjusted for in the revised budget.
- **Other expenditure** is 32.4% or \$12k unfavourable to budget.

#### **NET RESULT**

The net result is 11.1% or \$280k unfavourable result to budget, due to total revenue being \$256k unfavourable and expenditure being \$24k unfavourable to budget.

#### **FINANCIAL SUMMARY YEAR TO DATE NOVEMBER 2018**

##### **CAPITAL ITEMS**

Capital revenue is 40.3% or \$33k unfavourable to budget.

Capital expenditure is 16.6% or \$77k favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$1.4Mk for Councillor New Initiatives in accord with items contained in the Strategic Community Plan.

##### **FUNDING ITEMS**

**Repayment of loan principal** is slightly favourable to budget.

##### **CASH & INVESTMENTS**

Cash and investments sits at \$7.7M, this represents an increase of \$0.4M from the previous month, primarily due to the receipt of almost 75% of the total revenue for rates and charges, along with revenue being lower, capital and operating expenses also both being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash, this will be disclosed at final year end in the Annual financial statements embedded in the Annual Report.

Rates outstanding sits at only \$640k a reduction of almost \$110k on the previous month.

##### **SUMMARY**

The overall financial result 5.6% or \$254k unfavourable to budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

<b>OFFICER'S RECOMMENDATION – 8.2.1</b>
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That Council adopt the:

1. monthly financial statements for the period ending 30 November 2018; and
2. summary of reconciliations for the period ending 30 November 2018

## ATTACHMENT 8.2.1

### SHIRE OF BODDINGTON

Interim - Financial Reports for the period ended

30-Nov-18

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
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# ATTACHMENT 8.2.1

## SHIRE OF BODDINGTON SUMMARY OF FINANCIAL ACTIVITY by Nature or Type For the period ended

30-Nov-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Opening Funding Surplus (Deficit)</b>	325,138	325,138	325,138	369,622	44,484	13.7%
<b>Revenue</b>						
Rates	4,501,927	4,501,927	4,501,927	4,488,922	- 13,005	-0.3%
Operating Grants, Subsidies and Contributions	890,326	890,326	531,345	357,742	- 173,603	-32.7%
Fees and Charges	1,149,798	1,149,798	660,475	611,969	- 48,506	-7.3%
Interest Earnings	112,290	112,290	50,003	61,813	11,810	23.6%
Other Revenue	139,037	139,037	63,698	31,229	- 32,469	-51.0%
Profit from Asset Sales	-	-	-	-	-	-
<b>OPERATING INCOME</b>	<b>6,793,378</b>	<b>6,793,378</b>	<b>5,807,448</b>	<b>5,551,675</b>	<b>- 255,773</b>	<b>-4.4%</b>
<b>Expenses</b>						
Employee Costs	- 2,693,358	- 2,693,358	- 1,036,411	- 1,058,752	- 22,341	-2.2%
Materials and Contracts	- 1,803,159	- 1,803,159	- 758,681	- 778,065	- 19,384	-2.6%
Utility Charges	- 339,419	- 339,419	- 146,485	- 139,461	- 7,024	4.8%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 843,460	- 802,529	- 40,931	4.9%
Interest Expenses	- 99,271	- 99,271	- 34,024	- 34,665	- 641	-1.9%
Insurance Expenses	- 224,844	- 224,844	- 212,653	- 230,807	- 18,154	-8.5%
Loss on Asset Sales	-	-	-	-	-	-
Other Expenditure	- 158,883	- 158,883	- 36,146	- 47,839	- 11,693	-32.4%
<b>OPERATING EXPENDITURE</b>	<b>- 7,343,343</b>	<b>- 7,343,343</b>	<b>- 3,067,860</b>	<b>- 3,092,118</b>	<b>- 24,258</b>	<b>-0.8%</b>
<b>Net Result (incl. c/f surplus position)</b>	<b>- 224,827</b>	<b>- 224,827</b>	<b>3,064,726</b>	<b>2,829,179</b>	<b>- 235,547</b>	<b>-7.7%</b>
<b>Adjustments for Non-Cash Items</b>						
Depreciation	2,024,409	2,024,409	843,460	802,529	- 40,931	-4.9%
Loss on Asset Disposals	-	-	-	-	-	-
(Profit) on Asset Disposals	-	-	-	-	-	-
Provisions and Accruals	-	-	-	-	-	-
	<b>2,024,409</b>	<b>2,024,409</b>	<b>843,460</b>	<b>802,529</b>	<b>- 40,931</b>	<b>-4.9%</b>
<b>Net Result before funding and Capex items</b>	<b>1,799,582</b>	<b>1,799,582</b>	<b>3,908,186</b>	<b>3,631,708</b>	<b>- 276,478</b>	<b>-7.1%</b>
<b>Capital Income and Expenditure</b>						
Non-operating Grants & contributions	978,650	978,650	82,000	48,989	- 33,011	-40.3%
Purchase Land & Buildings	- 338,000	- 338,000	- 188,000	- 156,000	- 32,000	17.0%
Purchase Plant & Equipment	- 416,406	- 416,406	- 59,165	- 28,648	- 30,517	51.6%
Purchase Roads, Streets & Bridges	- 922,940	- 922,940	- 71,230	- 148,079	- 76,849	-107.9%
Purchase Other Infrastructure	- 100,000	- 100,000	- 21,250	- 14,987	- 6,263	29.5%
New Initiatives	- 1,364,105	- 1,364,105	- 122,540	- 37,455	- 85,085	69.4%
Proceeds from Asset Sales	1,435,524	1,435,524	1,071,526	1,048,500	- 23,026	2.1%
<b>Net Capital Items</b>	<b>- 727,277</b>	<b>- 727,277</b>	<b>691,341</b>	<b>712,321</b>	<b>20,980</b>	<b>-3.0%</b>
<b>Funding Items</b>						
Proceeds from New loans	-	-	-	-	-	-
Repayment of Loan Principal	- 230,305	- 230,305	- 54,279	- 52,251	- 2,027	3.7%
Self Supporting Loan Principal Income	-	-	-	-	-	-
<b>Total Funding Items</b>	<b>- 230,305</b>	<b>- 230,305</b>	<b>- 54,279</b>	<b>- 52,251</b>	<b>- 2,027</b>	<b>3.7%</b>
<b>Reserve Items</b>						
Transfers to Reserves	- 1,164,069	- 1,164,069	-	-	-	#DIV/0!
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!
<b>Net Reserve movement</b>	<b>- 553,036</b>	<b>- 553,036</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Closing Funding Surplus (Deficit)</b>	<b>288,963</b>	<b>288,963</b>	<b>4,545,249</b>	<b>4,291,777</b>	<b>- 253,471</b>	<b>-5.6%</b>

## ATTACHMENT 8.2.1

### SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended

30-Nov-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Revenue</b>						
Rates	4,501,927	4,501,927	4,501,927	4,488,922	- 13,005	-0.3%
Operating Grants, Subsidies and Contributions	890,326	890,326	531,345	357,742	- 173,603	-32.7%
Fees and Charges	1,149,798	1,149,798	660,475	611,969	- 48,506	-7.3%
Interest Earnings	112,290	112,290	50,003	61,813	11,810	23.6%
Other Revenue	139,037	139,037	63,698	31,229	- 32,469	-51.0%
<b>OPERATING INCOME</b>	<b>6,793,378</b>	<b>6,793,378</b>	<b>5,807,448</b>	<b>5,551,675</b>	<b>- 255,773</b>	<b>-4.4%</b>
<b>Expenses</b>						
Employee Costs	- 2,693,358	- 2,693,358	- 1,036,411	- 1,058,752	- 22,341	-2.2%
Materials and Contracts	- 1,803,159	- 1,803,159	- 758,681	- 778,065	- 19,384	-2.6%
Utility Charges	- 339,419	- 339,419	- 146,485	- 139,461	7,024	4.8%
Depreciation on Non-Current Assets	- 2,024,409	- 2,024,409	- 843,460	- 802,529	40,931	4.9%
Interest Expenses	- 99,271	- 99,271	- 34,024	- 34,665	641	-1.9%
Insurance Expenses	- 224,844	- 224,844	- 212,653	- 230,807	- 18,154	-8.5%
Other Expenditure	- 158,883	- 158,883	- 36,146	- 47,839	- 11,693	-32.4%
<b>OPERATING EXPENDITURE</b>	<b>- 7,343,343</b>	<b>- 7,343,343</b>	<b>- 3,067,860</b>	<b>- 3,092,118</b>	<b>- 24,258</b>	<b>-0.8%</b>
<b>Net Result before Capital Income</b>	<b>- 549,965</b>	<b>- 549,965</b>	<b>2,739,588</b>	<b>2,459,557</b>	<b>- 280,031</b>	<b>-10.2%</b>
Non-Op. Grants, Subsidies and Contributions	978,650	978,650	82,000	48,989	- 33,011	-40.3%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
<b>OTHER</b>	<b>978,650</b>	<b>978,650</b>	<b>82,000</b>	<b>48,989</b>	<b>- 33,011</b>	<b>-40.3%</b>
<b>NET RESULT</b>	<b>428,685</b>	<b>428,685</b>	<b>2,821,588</b>	<b>2,508,547</b>	<b>- 313,041</b>	<b>-11.1%</b>
<b>Other Comprehensive Income</b>						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>428,685</b>	<b>428,685</b>	<b>2,821,588</b>	<b>2,508,547</b>	<b>- 313,041</b>	<b>-11.1%</b>

## ATTACHMENT 8.2.1

### SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

30-Nov-18

	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Revenue</b>						
Governance	5,012,549	5,012,549	4,747,673	4,632,431	- 115,242	-2.4%
General Purpose Funding	68,650	68,650	33,968	25,422	- 8,546	-25.2%
Law, Order, Public Safety	291,273	291,273	208,678	197,532	- 11,146	-5.3%
Health	24,538	24,538	20,667	13,644	- 7,023	-34.0%
Education and Welfare	563,719	563,719	259,307	257,724	- 1,583	-0.6%
Housing	10,811	10,811	4,500	2,862	- 1,638	-36.4%
Community Amenities	305,426	305,426	264,508	249,691	- 14,817	-5.6%
Recreation and Culture	83,240	83,240	32,175	22,387	- 9,788	-30.4%
Transport	115,755	115,755	64,930	18,000	- 46,930	-72.3%
Economic Services	301,169	301,169	165,527	131,983	- 33,544	-20.3%
Other Property and Services	16,248	16,248	5,515	-	- 5,515	-100.0%
	<b>6,793,378</b>	<b>6,793,378</b>	<b>5,807,448</b>	<b>5,551,675</b>	<b>- 255,773</b>	<b>-4.4%</b>
<b>Expenses excluding Finance Costs</b>						
Governance	31,217	31,217	4,178	-	4,178	100.0%
General Purpose Funding	- 32,815	- 32,815	9,435	224	9,211	97.6%
Law, Order, Public Safety	- 645,868	- 645,868	270,020	260,898	9,122	3.4%
Health	- 258,192	- 258,192	108,911	109,629	718	-0.7%
Education and Welfare	- 720,682	- 720,682	290,829	303,342	12,513	-4.3%
Housing	- 31,067	- 31,067	12,299	15,797	3,498	-28.4%
Community Amenities	- 681,516	- 681,516	279,751	304,045	24,294	-8.7%
Recreation and Culture	- 1,590,923	- 1,590,923	653,197	729,991	76,794	-11.8%
Transport	- 2,701,086	- 2,701,086	1,132,997	1,080,685	52,312	4.6%
Economic Services	- 691,147	- 691,147	302,552	289,860	12,692	4.2%
Other Property and Services	- 15,874	- 15,874	5,735	5,424	311	5.4%
	<b>- 7,244,072</b>	<b>- 7,244,072</b>	<b>- 3,033,836</b>	<b>- 3,057,452</b>	<b>- 23,616</b>	<b>-0.8%</b>
<b>Finance Costs</b>						
Governance	- 31,216	- 31,216	-	-	-	-
General Purpose Funding	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Health	-	-	-	-	-	-
Education and Welfare	- 9,316	- 9,316	4,657	5,219	562	-
Housing	- 31,068	- 31,068	15,532	15,797	265	-1.7%
Community Amenities	-	-	-	-	-	-
Recreation and Culture	- 27,671	- 27,671	13,835	13,650	185	-
Transport	-	-	-	-	-	-
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	<b>- 99,271</b>	<b>- 99,271</b>	<b>- 34,024</b>	<b>- 34,665</b>	<b>641</b>	<b>-1.9%</b>
<b>Net Result before Capital Income</b>	<b>- 549,965</b>	<b>- 549,965</b>	<b>2,739,588</b>	<b>2,459,557</b>	<b>- 278,748</b>	
<b>Non Operating Grants, Subsidies and Contributions</b>						
General Purpose Funding	98,000	98,000	49,000	48,989	- 11	
Law, Order, Public Safety	-	-	-	-	-	
Education and Welfare	-	-	-	-	-	
Recreation and Culture	490,000	490,000	-	-	-	
Transport	340,650	340,650	-	-	-	
Economic Services	50,000	50,000	33,000	-	- 33,000	
Other Property and Services	-	-	-	-	-	
	<b>978,650</b>	<b>978,650</b>	<b>82,000</b>	<b>48,989</b>	<b>- 33,011</b>	
<b>Other Comprehensive Income</b>						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>428,685</b>	<b>428,685</b>	<b>2,821,588</b>	<b>2,508,547</b>	<b>- 313,041</b>	<b>-11.1%</b>

## ATTACHMENT 8.2.1

SHIRE OF BODDINGTON RATE SETTING STATEMENT						
For the period ended				30-Nov-18		
	2018/19 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Revenue</b>						
Operating Grants, Subsidies and Contributions	890,326	890,326	531,345	357,742 -	173,603	-32.7%
Fees and Charges	1,149,798	1,149,798	660,475	611,969 -	48,506	-7.3%
Interest Earnings	112,290	112,290	50,003	61,813	11,810	23.6%
Other Revenue	139,037	139,037	63,698	31,229 -	32,469	-51.0%
Profit from Asset Sales	-	-	-	-	-	-
<b>Total Operating Revenue excluding Rates</b>	<b>2,291,451</b>	<b>2,291,451</b>	<b>1,305,521</b>	<b>1,062,754 -</b>	<b>242,768</b>	<b>-18.6%</b>
<b>Expenses</b>						
Employee Costs	- 2,693,358 -	- 2,693,358 -	- 1,036,411 -	- 1,058,752 -	22,341	-2.2%
Materials and Contracts	- 1,803,159 -	- 1,803,159 -	- 758,681 -	- 778,065 -	19,384	-2.6%
Utility Charges	- 339,419 -	- 339,419 -	- 146,485 -	- 139,461	7,024	4.8%
Depreciation on Non-Current Assets	- 2,024,409 -	- 2,024,409 -	- 843,460 -	- 802,529	40,931	4.9%
Interest Expenses	- 99,271 -	- 99,271 -	- 34,024 -	- 34,665 -	641	-1.9%
Insurance Expenses	- 224,844 -	- 224,844 -	- 212,653 -	- 230,807 -	18,154	-8.5%
Loss on Asset Sales	-	-	-	-	-	-
Other Expenditure	- 158,883 -	- 158,883 -	- 36,146 -	- 47,839 -	11,693	-32.4%
<b>Operating Expenditure</b>	<b>- 7,343,343 -</b>	<b>- 7,343,343 -</b>	<b>- 3,067,860 -</b>	<b>- 3,092,118 -</b>	<b>24,258</b>	<b>-0.8%</b>
<b>Operating Result Excluding Rates Income</b>	<b>- 5,051,892 -</b>	<b>- 5,051,892 -</b>	<b>- 1,762,339 -</b>	<b>- 2,029,364 -</b>	<b>267,026</b>	<b>-15%</b>
<b>Adjustments for Non-Cash Items</b>						
Depreciation	2,024,409	2,024,409	843,460	802,529 -	40,931	4.9%
(Profit)/Loss on Asset Disposals	-	-	-	-	-	-
Provisions & Accruals	-	-	-	-	-	-
	<b>2,024,409</b>	<b>2,024,409</b>	<b>843,460</b>	<b>802,529 -</b>	<b>40,931</b>	<b>4.9%</b>
<b>Capital Income and Expenditure</b>						
Purchase of Capital Expenditure	- 3,141,451 -	- 3,141,451 -	- 462,185 -	- 385,169	77,016	16.7%
Non-operating Grants & contributions	978,650	978,650	82,000	48,989 -	33,011	40.3%
Proceeds from Asset Sales	1,435,524	1,435,524	1,071,526	1,048,500 -	23,026	2.1%
	<b>- 727,277 -</b>	<b>- 727,277</b>	<b>691,341</b>	<b>712,321</b>	<b>20,980</b>	<b>-3.0%</b>
<b>Funding &amp; Reserve Items</b>						
Proceeds from New loans	-	-	-	-	-	-
Repayment of Loan Principal	- 230,305 -	- 230,305 -	- 54,279 -	- 52,251	2,027	3.7%
Self Supporting Loan Principal Income	-	-	-	-	-	-
Transfers to Reserves	- 1,164,069 -	- 1,164,069	-	-	-	-
Transfers from Reserves	611,033	611,033	-	-	-	#DIV/0!
	<b>- 783,341 -</b>	<b>- 783,341 -</b>	<b>- 54,279 -</b>	<b>- 52,251</b>	<b>2,027</b>	<b>3.7%</b>
Estimated Surplus/(Deficit) July 1 B/Fd.	325,138	325,138	325,138	369,622 -	44,484	-
Estimated Surplus/(Deficit) C/F or YTD.	288,963	288,963	4,545,249	4,291,777	253,471	-5.6%
<b>Amount required from General Rate</b>	<b>- 4,501,927 -</b>	<b>- 4,501,927 -</b>	<b>- 4,501,926 -</b>	<b>- 4,488,922 -</b>	<b>13,004</b>	<b>-0.3%</b>

## ATTACHMENT 8.2.1

SHIRE OF BODDINGTON STATEMENT OF FINANCIAL POSITION For the period ended		
	30-Jun-18 <b>Audited</b>	30-Nov-18 <b>YTD Actual</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,892,183	6,842,186
Equity Reserve Investments	-	-
Trade & Other Receivables	386,160	917,481
Inventories	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>4,278,343</b>	<b>7,759,667</b>
<b>NON CURRENT ASSETS</b>		
Trade and Other Receivables	168	-
Property Plant & Equipment	30,442,554	30,334,424
Land Held for Resale	272,538	272,539
Infrastructure	54,536,959	53,179,230
<b>TOTAL NON CURRENT ASSETS</b>	<b>85,252,219</b>	<b>83,786,192</b>
<b>TOTAL ASSETS</b>	<b>89,530,562</b>	<b>91,545,860</b>
<b>CURRENT LIABILITIES</b>		
Trade & Other Payables	618,308	124,829
Employee Provisions	312,619	277,641
Borrowings	230,305	178,054
Trusts	-	87,457
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,161,229</b>	<b>667,981</b>
<b>NON CURRENT LIABILITIES</b>		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,054,593	2,054,593
Employee Provisions	66,065	66,065
<b>TOTAL NON CURRENT LIABILITIES</b>	<b>2,420,658</b>	<b>2,420,658</b>
<b>TOTAL LIABILITIES</b>	<b>3,581,887</b>	<b>3,088,638</b>
<b>EQUITY</b>		
Retained Earnings	34,156,787	36,665,334
Reserves Cash Backed	2,974,251	2,974,251
Revaluation Reserve	48,817,637	48,817,637
<b>TOTAL EQUITY</b>	<b>85,948,675</b>	<b>88,457,222</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>89,530,562</b>	<b>91,545,860</b>
<b>BALANCE SHEET VARIANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>

## ATTACHMENT 8.2.1

### LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$121,748	\$121,748	\$0	\$0
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$10,661	\$10,661	\$5,331	\$5,244
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$14,748	\$14,748	\$7,374	\$6,813
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$12,611	\$12,611	\$6,306	\$6,206
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,789	\$12,789	\$6,395	\$6,293
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$57,748	\$57,748	\$28,874	\$27,695
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0	\$0
<b>TOTAL</b>				<b>\$230,305</b>	<b>\$230,305</b>	<b>\$54,279</b>	<b>\$52,251</b>

### MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2018/19 Budget		Actual YTD
	Approved	Forecast	
NCA items from Statement of Financial Activity			
Current Assets	3,647,169	3,647,169	7,759,126
Less: Current Liabilities	- 412,044	- 412,044	- 493,097
Add: Restricted Assets/Principal Repayment	- 2,946,301	- 2,946,301	- 2,974,251
<b>Net Current Assets</b>	<b>288,823</b>	<b>288,823</b>	<b>4,291,777</b>
<b>REPRESENTED BY - (From Financial Position) Movement</b>			
<b>Net Current Assets</b>	<b>288,823</b>	<b>288,823</b>	<b>4,291,777</b>
<b>REPRESENTED BY - (From Rate Setting Statement) Movement</b>			
Closing Surplus Position	288,963	288,963	4,291,777
<b>Net Current Assets</b>	<b>288,963</b>	<b>288,963</b>	<b>4,291,777</b>

# ATTACHMENT 8.2.1

SHIRE OF BODDINGTON

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SHIRE OF BODDINGTON

CAPITAL EXPENDITURE BY ASSET CLASS

For the period ended

30-Nov-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	200,000	200,000	50,000	11,275
3042212	CEO RESIDENCE	Land & Buildings	138,000	138,000	138,000	133,047
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	-	-	-	6,800
3082090	AGED CARE COMPLEX	Land & Buildings	-	-	-	-
3113200	RECREATION CENTRE	Land & Buildings	-	-	-	-
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	-	-	-	4,877
	<b>Land &amp; Buildings Total</b>		<b>338,000</b>	<b>338,000</b>	<b>188,000</b>	<b>156,000</b>
3102201	REFUSE SITE	Other Infrastructure	60,000	60,000	-	-
3105050	OVALS PARKS & CEMETERIES	Other Infrastructure	25,000	25,000	6,250	-
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	-	-	-	-
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	15,000	15,000	15,000	-
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	-	-	-	-
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	-	-	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	-	-	-	14,987
	<b>Other Infrastructure Total</b>		<b>100,000</b>	<b>100,000</b>	<b>21,250</b>	<b>14,987</b>
3042209	COMPUTER EQUIPMENT	Plant & Equip	25,000	25,000	25,000	28,648
3042208	OFFICE EQUIPMENT	Plant & Equip	35,000	35,000	17,500	-
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	-	-	-
3121096	LOADER	Plant & Equip	316,406	316,406	-	-
3121066	REACH MOWER	Plant & Equip	-	-	-	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	40,000	16,665	-
	<b>Plant &amp; Equip Total</b>		<b>416,406</b>	<b>416,406</b>	<b>59,165</b>	<b>28,648</b>
3121086	Main Roads Bridge Program	Roads Infrastructure	167,000	167,000	-	-
3112220	CULVERTS & DRAINAGE	Roads Infrastructure	98,970	98,970	41,240	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	91,650	91,650	-	-
3121704	RESEALS - MUNI	Roads Infrastructure	193,350	193,350	-	-
3121705	MAIN STREET UPGRADE	Roads Infrastructure	-	-	-	85,649
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	-	-	-	-
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	300,000	300,000	-	62,430
3121803	FOOTPATHS	Roads Infrastructure	71,970	71,970	29,990	-
	<b>Roads Infrastructure Total</b>		<b>922,940</b>	<b>922,940</b>	<b>71,230</b>	<b>148,079</b>
3105225	BODDINGTON CEMETERY	Councillor New Initiatives	22,500	22,500	5,625	-
3112100	SKATEPARK	Councillor New Initiatives	350,000	350,000	-	-
3112205	PUMP TRACK	Councillor New Initiatives	100,000	100,000	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	200,000	200,000	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	471,250	471,250	-	29,635
3113010	LOVING RANFORD	Councillor New Initiatives	30,000	30,000	19,800	-
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	Councillor New Initiatives	30,000	30,000	19,800	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	-	-	-	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	-	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	18,000	18,000	18,000	7,820
3113120	OTHER COUNCILLOR INITIATIVES	Councillor New Initiatives	32,355	32,355	13,480	-
3146203	ENTRY STATEMENTS & PUBLIC ART	Councillor New Initiatives	110,000	110,000	45,835	-
	<b>Councillor New Initiatives Total</b>		<b>1,364,105</b>	<b>1,364,105</b>	<b>122,540</b>	<b>37,455</b>
	<b>Grand Total</b>		<b>3,141,451</b>	<b>3,141,451</b>	<b>462,185</b>	<b>385,169</b>

## ATTACHMENT 8.2.1

### CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS

30-Nov-18

Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	-	-	-	811
BCC1028	Pollard Street Child Care Centre - Capital	-	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	-	-	-	2,555
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	4,273
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	-
BDC1015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	-	-	-
BEC1029	Johnstone Street Emergency Services Shed - Capital	-	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	-	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	-	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	-	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	-	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	-	-	-	1,978
BMC1024	Hotham Street Medical Centre - Capital	-	-	-	-
BOC1025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	-	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	-	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	-	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	-	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	-	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	-	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	-	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	-	-	-	1,659
BSC1045	Pecan Place 3 (Staff Housing) - Capital	-	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	-	-	-	-
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	-	-	-	-
BSC1063	Club Drive Sporting Complex - Capital	-	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	-	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	-	-	-	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	-	-	-	-
BTC1029	Johnstone Street Town Hall - Capital	-	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	-	-	-	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
<b>TOTAL EXISTING BUILDINGS</b>		-	-	-	<b>11,275</b>

**REPRESENTED BY:**

COA

<b>3042202 EXISTING BUILDINGS 17/18</b>	<b>200,000</b>	<b>200,000</b>	<b>50,000</b>	<b>11,275</b>
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8.2.2	List of Payments – November 2018
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Disclosure of Interest: Nil  
Date: 10 December 2018  
Author: J Rendell  
Attachments: 8.2.2A List of Payments (CONFIDENTIAL)

### Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

### Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

### Comment

The List of Payments for the month of November 2018 is presented in Attachment 8.2.2A.

### Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
- (a) for each account which requires council authorisation in that month –
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

## ATTACHMENT 8.2.2 A

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2
----------------------------------

That Council adopts the list of payments for the period ending 30 November 2018; at Attachment 8.2.2A.

## 8.2.3 Asset Management Planning

File Ref. No:	ADM 0342
Disclosure of Interest:	Nil
Date:	10 December 2018
Author:	J Rendell
Attachments:	8.2.3A Bridge Asset Management Plan (Separate Attachment) 8.2.3B Kerb & Channel Asset Management Plan (Separate Attachment)

### Summary

**For Council to consider adopting the Bridge Asset Management Plan and Kerb & Channel Asset Management Plan.**

### Background

The key elements of asset management are:

- providing a defined level of service and monitoring performance;
- managing the impact of growth or decline through demand management and infrastructure investment;
- taking a 'whole of life' approach to developing cost-effective management strategies for the long-term that meet defined levels of service;
- identifying, assessing and appropriately controlling risks; and
- maintaining a long-term financial plan which identifies required expenditure and how it will be funded.

### Comment

The attached plan is prepared as initial set of core asset management plans in accordance with the International Infrastructure Management Manual 2011 and the Department of Local Government and Communities Asset Management Framework and Guidelines.

The plan has been prepared to meet minimum legislative and organisational requirements for sustainable service delivery and long-term financial planning and reporting. Core asset management relies on the use of an asset register, maintenance management systems, top-down condition assessments, simple risk assessment and basic defined level of service in order to establish a long-term cash flow projection. Users of this plan should recognise that the level of asset management maturity at which the Shire is currently situated in the progressive nature of its journey towards higher levels of asset management.

Strategic Implications Nil

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil.

Economic Implications Nil

Social Implications Nil.

Environmental Considerations Nil

Consultation

Councillors, senior staff.

### Options

Council can:

1. adopt the Officer's Recommendation
2. not adopt the Officer's Recommendation (giving reasons)
3. not accept the recommendation/s, giving reasons.

Voting Requirements – simple majority.

OFFICER'S RECOMMENDATION – ITEM 8.2.3
---------------------------------------

For Council to consider adopting the Bridge Asset Management Plan and Kerb & Channel Asset Management Plan.

### 8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

#### 8.3.1 Beekeeping

Location:	24 Hill Street Boddington
Applicant:	Marcel Gelissen
File Ref. No:	A1425
Disclosure of Interest:	Nil
Date:	7 December 2018
Author:	PEHO/BS – Peter Haas
Attachments:	Nil

#### Summary

To gain Council's approval to keep bees at 24 Hill Street Boddington

#### Background

An application has been received from Mr Marcel Gelissen to keep bees on his property at 24 Hill Street Boddington. He is a registered Beekeeper registration number 39989. This was discussed at the last Councillor Information Session on 4 December 2018.

#### Comment

The Shire of Boddington Local Law Relating to Beekeeping requires Mr Gelissen to have a permit from the local government to keep bees due to the premise when he intends keeping the bees is located in the town site (clause 3(1) of the Local law Relating To Beekeeping. Clause 6 (10 of the Local Law Relating To Beekeeping) allows the local government to put conditions on the approval to keep bees.

I have inspected Mr Gelissen's property and where he intend keeping the hives is boarded on the northern and eastern sides with retaining walls with a 1.8 metre colour bond steel fencing on top of the retaining walls.

This will mean that the bees will need to fly up and over these obstructions taking their flight path above any adjacent human activity.

The area to the south is obstructed by Mr Gelissen's shed which will direct any flight path to between the shed and fence on the eastern side or over the shed once again above any adjacent human activity.

Mr Gelissen's house and carport is located to the west of the proposed hive location which will take any flight path above adjacent human activity.

Due to the size of the area where Mr Gelissen intends locating his hives I would recommend that no more than three hives be permitted.

Strategic Implications - Nil

### Statutory Environment

Shire of Boddington Local Law Relating to Beekeeping

Policy Implications - Nil

Financial Implications - Nil

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

### Consultation

Councillors through the Councillor Information Session 4 December 2018

Mr Marcel Gelissen

### Options

Approve the keeping of bees with conditions at 24 Hill Street.

Not approve the keeping of bees at 24 Hill Street

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.3.1
---------------------------------------

That Council approve the keeping of bees at 24 Hill Street subject to the following conditions:

1. No more than 3 hives are kept
2. The hives are located at the rear of the property behind the shed adjacent to the retaining walls.

## 8.4 MANAGER WORKS & SERVICES

Nil at this time.

## 8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES

### 8.5.1 Extensions to Boddington Library

File Ref. No:	ADM
Disclosure of Interest:	Nil
Date:	17 December 2018
Author:	Graham Stanley – Director Corporate & Community Services
Attachment:	Nil

#### Summary

Council approval is sought to include the cost of extensions to the Boddington Library in the 2019/20 Annual Budget.

#### Background

In 2017, the Boddington Public Library moved from a shared facility at the Boddington District High School into the new library at the Boddington Old School. This move has been a success with increased memberships and borrowings. The Better Beginnings Program is proving popular and at times has had up to 15 children and 10 parents in attendance. Space at the library is at a premium and it is restricting the amount of stock that the library can hold and the space to conduct activities such as better beginnings is limited. Recently some new shelves for the library were ordered and will be delivered shortly; however these will still not enable the library to display the many books that have been donated by the public. In particular, the space available for the junior fiction section is very limited and there is not much space for displays. Library staff have requested that the Council consider extensions to the library to create more space.

#### Comment

The library currently has over 600 members who, up until October 2018, had borrowed over 6,664 books. There was an increase in Better Beginnings sessions for the year up from 74 to 77 and participants increased from 730 in 2017 to 1,099 in 2018. The average participation is 14 per session up from 10 in 2017.

Recently, I conducted an inspection of the library with the library staff and an obvious solution to increase the space available would be to close-in a section of the veranda that faces the mini quadrangle. Whilst at this stage I haven't obtained any quotations, I believe that it should be possible to increase the space available by 30 to 40 m<sup>2</sup>, at a cost of no more than \$25,000. The new area would be utilised to house the junior fiction section of the library and to conduct the Better Beginnings sessions. It may also allow for a library storage room to be created.

Shifting the junior fiction and better beginnings area will free up space within the main part of the library that can be used for displays and additional shelving for the general section.

#### Strategic Implications – Nil

## Statutory Environment

### ***Local Government Act 1995***

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 6.2 – Provides that the Local Government is to prepare and adopt an Annual Budget that includes a detailed estimate of the expenditure for the current year.

Policy Implications – Nil

Financial Implications – Funds to be budgeted for in 2019/20

Economic Implications - Nil

Social Implications

Improved library service to the community, improved Better Beginnings program.

Environmental Considerations – Nil

Consultation – Discussions held with Boddington Library staff and CEO.

### Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1
---------------------------------------

That Council endorses the obtaining of quotations to extend the Boddington Public Library and for these to be submitted for consideration in the 2019/20 Annual Budget.



## 8.6 CHIEF EXECUTIVE OFFICER

### 8.6.1 Action Sheet

Disclosure of Interest: Nil  
 Date: 11 December 2018  
 Author: Chris Littlemore

#### Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
30/10/18	112/18	MFS	Audit Report 2018	30/10/18	Complete
30/10/18	113/18	MFS	Review of Council Audit Committee	30/10/18	Complete
20/11/18	117/18	MFS	Infrastructure Other Asset Management Planning	31/10/18	Complete
20/11/18	118/18	DCCS	Fire Access Track Exemptions	31/10/18	Letters sent.
20/11/18	120/18	CEO	Proposed Closure Siding Road	21/11/18	Letter to NBG 6/12/18 Letter to Minister Planning
20/11/18	121/18	CEO	Local Government Ordinary Elections	4/12/18	Letter to Electoral Commission
20/11/18	122/18	CEO	Christmas-New Year Closures	31/10/18	Public Notice
20/11/18	124/18	CEO	Fire Control Officer Appointment	13/12/18	Letter sent to Greg Day. Added to Bush Fire Control Officer list
20/11/18	126/18	CEO	Staff Restructure (Caravan Park)		Declared redundancy of Caravan Park Manager; Engaged DMC Cleaning; Engaged 0.5 FTE gardener/handyman;

For information only.

8.6.2	Actions Performed Under Delegated Authority For The Month Of November 2018
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File Ref. No:	ADM0144
Disclosure of Interest:	Nil
Date:	11 December 2018
Author:	Chief Executive Officer
Attachments:	Nil

### Summary

To report back to Council actions performed under delegated authority for the month of November 2018.

### Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for the month of October 2018.

### Affixing of Common Seal

One off delegations to the Chief Executive Officer;

Building Permits issued;

Health Approvals issued;

Development Approvals issued;

Subdivision Applications;

Land Administration;

### Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of November and are submitted to Council for information.

Affixing of Common Seal	
Date Affixed	Documentation
30/11/18	Lease – executed as a Deed between Boddington Concrete Pty Ltd & Shire of Boddington for Lease extension to 31/5/2024 43 Farmers Avenue Boddington
2/10/18	Agreement NBG Pty Ltd & Shire of Boddington - Community Investment Agreement

One-off Delegations	
Date	Documentation/Action
7/11/18	Appointment of Graham Stanley as Acting CEO from 9/11/18 to 16/11/18 inclusive.

Authorisation to call Tenders	
Date	Action
Nil	

Peter Haas - PEHO			
Building Applications - November 2018			
Application No.	Applicant	Lot & Street	Type of Building Work
3221	S. Van Der Neut	Lot 15 No 4 Christie St, Ranford	Carport
3222	D & C O'Dea	Lot 134 No. 120 Mitchell Crescent, Ranford	Fit out Ablution & Storage room in shed
3223	W Salmeri	Lot 1291 No 39 Ashcroft Road, Marradong	Building Approval Certificate
3225	K Hammond	Lot 252 Crossman Road, Crossman	Dwelling
3226	F & R Hooks	Lot 58, No 72 Sherry Close, Ranford	Swimming Pool below ground
Health			
Nil			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
Nil			
Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
Nil			
Land Administration			
Application No.	Applicant	Lot & Street	Action
Nil			

Strategic Implications – Nil

### Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications – Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2
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That Council accept the report outlining the actions performed under delegated authority for the month of November 2018.

8.6.3 Letter received from Boddington Football Club
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File Ref. No:	ADM0066
Disclosure of Interest:	Nil
Date:	12 December 2018
Author:	Chief Executive Officer
Attachments:	8.6.3A

For Information, letter of appreciation from Boddington Football Club.

**BODDINGTON FOOTBALL CLUB INC.****"THE EAGLES"****PREMIERS**

League:	Reserves:
1989	1988
1990	1989
1991	1990
1995	1991
2002	1992
2012	
2018	

SHIRE OF  
BODDINGTON  
RECEIVED

11 DEC 2018

☐ DCC ☐ DSP ☐ MINS  
☐ PEHO ☐ FM ☒ CEO  
☐ MWS ☐ TPC ☐ MCS

President: Greg Day  
 Vice President: Phill Salmeri  
 Secretary: Nicole Salmeri  
 Treasurer: Gemma Boyce  
 PO Box 169  
 Boddington 6390

12<sup>TH</sup> December 2018

Shire of Boddington  
 PO Box 4  
 Boddington WA 6390

Dear Chris,

File No WDM 0006  
 Date \_\_\_\_\_

The Boddington Football Club would like to thank the Shire of Boddington for their upmost support throughout the 2018 season.

2018 was a particularly busy Football season for our club.

The oval lights project was completed and is an asset that is very much appreciated by all who participate in night activities.

The Upper Great Southern Football League Grand Final was hosted by the Boddington Football Club and was an outstanding success.

Your dedicated staff presented the oval and precinct in perfect condition.

This was commented on positively by all visiting Club Presidents, UGSFL President and spectators.

We had our Colts playing in the Grand final and the young men fought out a terrific contest against the Narrogin Hawkes.

Narrogin were victorious and the contest was played out in fair and good spirited manner.

The league side came up against the Katanning Wanderers Football Club in the main event. Katanning were deservingly the favourites going into the game having come through the 2018 season undefeated.

But..... Rodney (Rocket) Williams was focused on this game only and sent his young side into the game with the belief that they could defeat this star studded opposition.

The end result was nothing short of outstanding and will be remembered as one of the Boddington Football Clubs finest wins.

Please pass onto your staff our gratitude to them for the part they played in a very successful 2018 playing season.

Looking forward to working closely with you in 2019 and beyond.

Greg Day  
 President  
 Boddington Football Club

## 8.6.4 Change to Council Meeting Schedule

File Ref. No: ADM 0096  
Disclosure of Interest: Nil  
Date: 14 December 2018  
Author: C Littlemore

### Summary

Council is to consider a change to the schedule of Ordinary Meeting dates.

### Background

It is a legislative requirement for the public in general to be advised in advance of all meeting dates, place and starting times to facilitate attendance or participation in Council Meetings. Unforeseen circumstances may dictate a change to this schedule and local advertising will inform Electors accordingly.

### Comment

The current meeting schedule has an Ordinary Meeting scheduled for 15 January 2019. At present, it is not foreseen that much business will need to be transacted at that meeting.

In the event that it is necessary for Council to consider business prior to the February meeting, provision exists to call a Special Meeting.

### Statutory Environment

#### *Local Government (Administration) Regulations 1996*

12. Public notice of council or committee meetings — s. 5.25(1)(g)
- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
- (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

Consultation – Nil

Policy Implications – Nil

Financial Implications - Local advertising can be carried out at "nil" cost to Council

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Strategic Implications - Nil

### Options

Council can resolve to:

1. adopt the recommendation/s;

2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

Voting Requirement - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.4
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That Council resolve to suspend the January 2019 Ordinary Meeting of Council and give local public notice of the change.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: