



*'The Council and Staff of the Shire of Boddington, in partnership with the community,  
are committed to operating effectively and efficiently to provide quality lifestyle  
opportunities  
that encourage population growth and development'*

## MINUTES

For The  
Ordinary Meeting of Council  
To Be Held At

5PM, TUESDAY

19 JUNE 2018

Council Chambers  
39 Bannister Rd, Boddington

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# Minutes

1.	DECLARATION OF OPENING:	4
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:	4
2.1.1	Attendance	4
2.1.2	Apologies	4
2.1.3	Leave of Absence	4
3.	DISCLOSURE OF FINANCIAL INTEREST:	4
4.	PUBLIC QUESTION TIME:	5
4.1	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:	5
4.2	WRITTEN QUESTIONS PROVIDED IN ADVANCE:	5
4.3	PUBLIC QUESTIONS FROM THE GALLERY:	5
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:	5
6.	CONFIRMATION OF MINUTES:	5
6.1.1	Ordinary Meeting of Council held on Tuesday 22 May 2018	5
7.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:	5
8.	REPORTS OF OFFICERS AND COMMITTEES:	6
8.1	PLANNING CONSULTANT:	6
8.1.1	Development Application for Industry – Extractive (Borrow Pit): Lot 421 Albany Highway and Lot 500, Bannister	6
8.2	MANAGER FINANCIAL SERVICES:	13
8.2.1	Monthly Financial Statements – May 2018	13
8.2.2	List of Payments – May 2018	26
8.3	PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:	28
8.3.1	Stallholder Application	28
8.3.2	Keeping of More Than Three Cats	35
8.4	MANAGER WORKS & SERVICES:	49
8.5	DIRECTOR CORPORATE & COMMUNITY SERVICES:	49
8.5.1	2018/19 Fees for Boddington Early Learning Centre	49
8.6	CHIEF EXECUTIVE OFFICER:	53
8.6.1	Action Sheet	53
8.6.2	Actions Performed Under Delegated Authority For The Month Of May 2018	53
8.6.3	Differential Rates	56
8.6.4	HWEDA Funding 2018/19	59
8.6.5	Request for Annual Sponsorship from Boddington Golf Club	64
8.6.6	Asset Management Policy	66
9.	ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:	68
10.	URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:	68
11.	CONFIDENTIAL ITEM:	69
11.1.1	Appointment of Architects Foreshore Redevelopment Civic Precinct	69
12.	CLOSURE OF MEETING:	69

## 1. DECLARATION OF OPENING:

The Shire President, Cr Glynn, declared the meeting open at 5:00pm.

"I would like to acknowledge the traditional custodians of the land, the Nyoongar People, and pay my respects to Elders, past and present".

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

### 2.1.1 Attendance

Cr M. Glynn	Shire President
Cr D Smart	Deputy Shire President
Cr J Hoffman	
Cr S Manez	
Cr W McGrath	
Cr R McSwain	
Cr G Ventris	
Mr C Littlemore	Chief Executive Officer
Mr G Stanley	Director of Corporate & Community Services
Mr J Rendell	Manager Financial Services
Mr P Haas	Principal Environmental Health Officer
Ms T Hodder	Executive Officer
8 Visitors	

### 2.1.2 Apologies

Nil.

### 2.1.3 Leave of Absence

Nil.

## 3. DISCLOSURE OF FINANCIAL INTEREST:

Cr W McGrath declared a Financial Interest in Item 8.1.1 as his partner works for Newmont.

Cr G Ventris declared a Financial Interest in Item 8.1.1 as 2 sons work at Newmont and one son works at South 32.

Cr D Smart declared a Financial Interest in Item 8.1.1 as his partner works for Newmont.



4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil.

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS:

Nil.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 22 May 2018
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COUNCIL RESOLUTION 43/18

Moved: Cr Manez

That the minutes of the Ordinary Meeting of Council held on Tuesday 22 May 2018 be confirmed as a true record of proceedings

Seconded:

Cr Smart

Carried: 7/0

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil.

## 8. REPORTS OF OFFICERS AND COMMITTEES:

Cr W McGrath declared a Financial Interest in Item 8.1.1 as his partner works for Newmont and left the room at 5:05pm.

Cr G Ventris declared a Financial Interest in Item 8.1.1 as 2 sons work at Newmont and one son works at South 32 and left the room at 5:05pm.

Cr D Smart declared a Financial Interest in Item 8.1.1 as his partner works for Newmont and left the room at 5:05pm.

### 8.1 PLANNING CONSULTANT:

8.1.1	Development Application for Industry – Extractive (Borrow Pit): Lot 421 Albany Highway and Lot 500, Bannister
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Location:	Lot 421 on Plan 50652 (No. 6982) Albany Highway and Lot 500 on Plan 59054, Bannister
Applicant:	Newmont Boddington Pty Ltd and Saddleback Investments Pty Ltd
File Ref. No:	A1366
Disclosure of Interest:	Nil
Date:	13 June 2018
Author:	Steve Thompson
Attachments:	8.1.1A Location plan 8.1.1B Details originally submitted by applicant (separate attachment) 8.1.1C Submissions (separate attachment) 8.1.1D Updated correspondence from South32 (separate attachment)

#### Summary

**A Development Application seeking approval for an industry – extractive use (borrow pit) at Lot 421 Albany Highway and Lot 500 Bannister is recommended for conditional approval for a five year period.**

#### Background

The applicant seeks development approval for an industry - extractive use (borrow pit) on the site shown in Attachment 8.1.1A. The proposed borrow pit is around 10km west of Albany Highway and 18km north-northwest of the Boddington townsite. The proposed borrow pit is near Horseyard Road and Jullimar Road, which are private internal roads, owned by Newmont Boddington Pty Ltd and Saddleback Investments Pty Ltd and there is no public access to the borrow pit site.

Details submitted by the applicant are set out in Attachment 8.1.1B. The application seeks approval to establish a borrow pit. It is proposed to extract gravel and gravelly clay material for construction use in the adjacent tailings storage facility. The total volume to be excavated is 600,000m<sup>3</sup> of material to a maximum depth of 4 metres. The approval is sought for a 5 year period.

The proposed borrow pit is located on the boundaries of two large properties which are 8460 hectares and 3340 hectares in area. The borrow pit is located in a former pine plantation and is near the headwaters of Gringer Creek.

### *Advertising the Development Application*

The Shire administration invited public comment on the Development Application for a 6 week period through:

- writing to 30 stakeholders, along with Councillors, including adjoining/nearby landowners, community groups, other stakeholders and wide ranging State Government agencies;
- placing a public notice in the Bodd News and in the Narrogin Observer;
- placing a public notice on the notice board at the Shire office; and
- having details on the Shire website.

The Shire received 12 submissions on the Development Application and these are provided in Attachment 8.1.1C. Most submissions raised no objection. Objections were received from the Department of Mines, Industry Regulation and Safety and South32. The objections related to potential impacts on taking bauxite and impacting rights in relation to future infrastructure and access through the area for the purposes of bauxite mining.

No comments or issues were raised from other sections of the Shire administration.

In accordance with established practice, the Shire administration has liaised with the applicant following the receipt of submissions. In response to the submissions, the applicant has been liaising with South32. South32 have undertaken bauxite testing and analysis and assessed access to future bauxite reserves. As a result of these additional investigations, South32 have now withdrawn their objection (see Attachment 8.1.1D).

At the time of preparing this report, the Shire is awaiting written confirmation from the Department of Jobs, Tourism, Science and Innovation and the Department of Mines, Industry Regulation and Safety confirming they concur with the revised South32 position. Any updates from the departments will be forwarded to Councillors.

### *Planning context*

The site is zoned "Rural" in the *Shire of Boddington Local Planning Scheme No. 2* (LPS2) and the proposed use is described as "Industry- Extractive" which is a "SA" use in the Rural Zone (means that the use is not permitted unless the Council has granted development approval after advertising the application for comment). "Industry – Extractive" is defined in LPS2 as

"Industry - Extractive: - means an industry which involves:

- a. the extraction of sand, gravel, clay, turf, soil, rock, stone, minerals, or similar substance from the land, and also includes the management of products from any of those materials when the manufacture is carried out on the land from which any of the materials so used is extracted, or on land adjacent thereto, and the storage of such materials or products;
- b. the production of salt by the evaporation of salt water."

The site is located within the Boddington North West Precinct of the *Shire of Boddington Local Planning Strategy* (LPS) and is classified as "Rural". A precinct objective is "To provide for the continuing operation of gold and bauxite mining activities in recognition of its major economic contribution to the Shire and State" (page 45). The LPS provides guidance relating

to managing bauxite resources but limited guidance for basic raw materials such as extracting gravel resources. Page 14 of the LPS states "There are scattered occurrences of basic raw materials suitable for road construction purposes in the Shire. This can lead to pressure for access to Crown Reserves for extraction purposes."

The Shire has no guidelines or local laws on extractive industries. There are however various Council policies that relate to extractive industries including *07.8 Rehabilitation of Borrow pits*, *10.5 Permits for Heavy Vehicles*, *Local Planning Policy No. 5 - Developer and Subdivider Contributions* and *Local Planning Policy No. 9 Car Parking and Vehicular Access*.

There are various planning policies and environmental documents relevant to the application including Western Australian Planning Commission (WAPC) *State Planning Policy 4.1 State Industrial Buffer Policy*, WAPC *Basic Raw Materials Applicants' Manual* Environmental Protection Authority (EPA) *Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses*, and EPA *Guidance Statement No. 33 - Environmental Guidance for Planning and Development*.

EPA *Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses* recommends a generic buffer distance for sand/limestone extraction (where there are no grinding or milling works) of 300 – 500 metres from "sensitive" uses (e.g. dwellings) depending on the size of the operation.

#### Comment

It is recommended that Council approve the Development Application subject to conditions. This follows assessment against LPS2, the LPS, relevant State Government documents, considering the views of the submitters and other available information. It is noted, for instance, that:

- the area was previously a pine plantation and no clearing of native vegetation is proposed;
- the applicant advises that no blasting or "popping" is proposed given no hard rock cap was intercepted during exploration drilling. If there was any reason for blasting or popping, the applicant confirms they will be contact with neighbours in advance to discuss a management plan and ensure they remain compliant with the *Environmental Protection (Noise) Regulations 1997*;
- there are suitable buffers to off-site dwellings which comply with EPA setback requirements;
- mining is a well-established use in the area;
- the area is and will remain rural for the long-term - there are no proposals for the area to be changed to rural smallholding or rural residential; and
- bauxite resources will not be impacted.

It is accordingly recommended that the industry-extractive (borrow pit) use is conditionally appropriate for this site. It is suggested that if the operation is suitably managed and development conditions are met, that environmental considerations and site restoration can be appropriately addressed.

#### Strategic Implications

The borrow pit will support Newmont's operation.

### Statutory Environment

*Planning and Development Act, Environmental Protection Act, Mining Act, Alumina Refinery (Worsley) Agreement Act 1973 and LPS2.*

### Policy Implications

There are no planning policy implications at this stage. In time, subject to required need, a Local Planning Policy could be prepared relating to industry extractive uses and accessing basic raw materials.

### Financial Implications

The applicant has paid the Development Application fee.

### Economic Implications

The borrow pit supports Newmont's operations.

### Social Implications – Nil

### Environmental Considerations

Risks can be minimised if the applicant complies on an on-going basis with the development conditions and other legislation/regulations.

### Consultation

Consultation was recently undertaken by the Shire administration seeking landowner and stakeholder comment.

### Options

The Council can:

1. approve the Development Application with no conditions;
2. approve the Development Application with conditions;
3. refuse the Development Application (giving reasons); or
4. defer and request additional information.

### Voting Requirements

Simple Majority

That Council approve the Development Application for an industry-extractive use (borrow pit) at Lot 421 on Plan 50652 Albany Highway and Lot 500 on Plan 59054 Bannister, subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the submitted plans (outlined in Attachment 8.1.1B), addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. This development approval is valid until 30 June 2023 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.
3. The applicant shall prepare, submit and implement a Drainage Management Plan prior to the commencement of operations to the specification and satisfaction of the local government.
4. The applicant to submit a Weed Management Plan to the satisfaction of the local government prior to the commencement of operations. The Weed Management Plan is to be suitably implemented to the satisfaction of the local government.
5. The applicant shall prepare and submit a Rehabilitation Plan by 31 December 2018 to the specification and satisfaction of the local government.
6. The excavation site is to be rehabilitated in accordance with the approved Rehabilitation Plan to the satisfaction of the local government prior to 30 June 2023.
7. Measures shall be taken to minimise the amount of dust pollution associated with the operation, such as by watering and covering truck loads and watering access roads where necessary to the specification and satisfaction of the local government.

#### Advice

- A) The applicant is required to also ensure that other legislative requirements are met. This includes the *Alumina Refinery (Worsley) Agreement Act 1973* and Mineral Lease 258SA.
- B) In relation to Condition 4, weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.

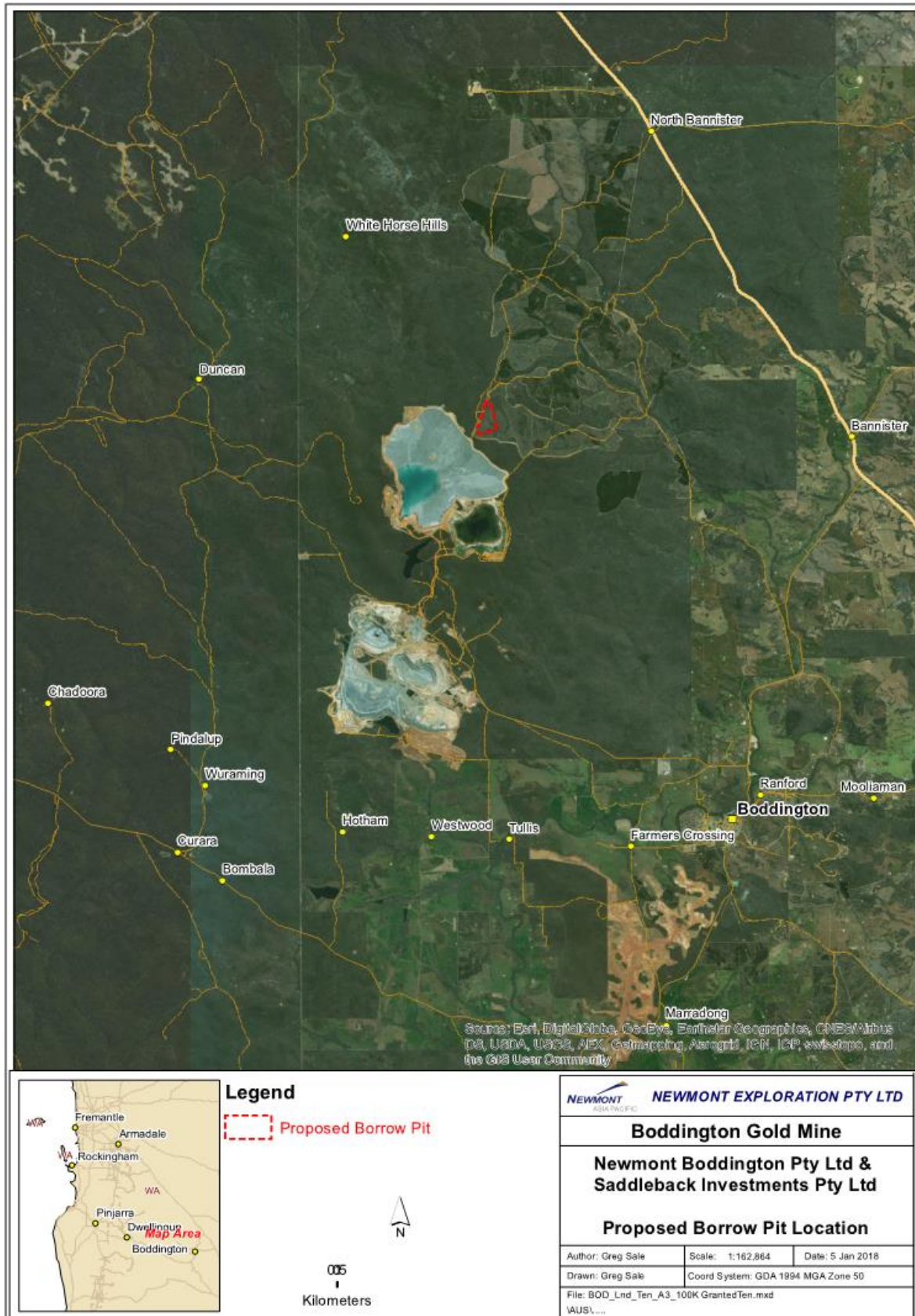
- C) If blasting or popping is ever required, the applicant should ensure they contact their neighbours in advance to discuss a management plan and ensure the operations are compliant with the *Environmental Protection (Noise) Regulations 1997*.
- D) The Department of Water and Environmental Regulation advises site operations should be managed in accordance with its *Water resource considerations for extractive industries, South West Region and the Stormwater Management Manual for Western Australia*. Please also liaise with the Department regarding implications of the Murray River Surface Water Area.
- E) The applicant should undertake the operations in accordance with a Works Safety Plan and adopt appropriate dieback management protocols.
- F) Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
- G) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and you may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal within 28 days of the date on which notice of the decision is given.

Seconded: Cr Manez

Carried: 4/0

Councillor McGrath, Councillor Smart and Councillor Ventris returned to the room at 5:12pm.

# ATTACHMENT 8.1.1A





## 8.2 MANAGER FINANCIAL SERVICES:

### 8.2.1 Monthly Financial Statements – May 2018

Disclosure of Interest: Nil  
Date: 12 June 2018  
Author: J Rendell – Manager Financial Services  
Attachments: 8.2.1A Financial Statements – May 2018

#### Summary

Council is to consider **Monthly Financial Reports for May 2018.**

#### Background

In accordance with Local Government (Financial Management) Regulations 1996, Council is to adopt the Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

#### Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of May 2018.

#### **FINANCIAL SUMMARY YEAR TO DATE MAY 2018**

The following is provided to assist in the understanding of Council's financial position. It is emphasised that the comparatives and comments are relative to the YTD budget and are against the revised budget.

#### **OPERATING RESULT**

##### **REVENUE**

**Revenue** is now 4.8% or \$308k unfavourable to budget. Within the main items, the following is noted:-

- **Operating Grants** is 6.7% or \$44k unfavourable to budget.
- **Fees & Charges** is 14.2% or \$149k unfavourable to budget, an analysis of this item has revealed that most of this variance is permanent and there is corresponding savings in related expenditure items, excepting for fees for the Boddington ELC, which is now \$84k behind budget, which is partially offset by savings in associated operating expenses.
- **Interest Earnings** is 2.7% or \$3k unfavourable to budget.
- **Other Revenue** is 57.4% or \$98k unfavourable to budget.
- **Profit from Asset sales**, it is noted that there is not expected to be any profit from asset sales.

## EXPENDITURE

Expenditure is 8.2% or \$513k favourable to budget, within the main items, the following is noted:-

- Employee costs are 1.2% or \$25k favourable to budget.
- Materials and contracts are collectively 26.0% or \$427k favourable to budget.
- Utility charges are 8.4% or \$25k favourable to budget.
- Depreciation expense is 2.4% or \$41k unfavourable to budget.
- Insurance expenses is 4.2% or \$9k favourable to budget.
- Other expenditure is 41.4% or \$69k favourable to budget.

## NET RESULT

The net result is 23.8% or \$205k favourable result to budget, due to total revenue being \$308k unfavourable and expenditure being \$513k favourable to budget.

## CAPITAL ITEMS

Capital revenue is now 6.9% or \$194k unfavourable to budget, this is considered as a timing difference at this stage, amounts received or brought to account thus far:-

- \$407k for Regional Roads Group
- \$183k for Roads to Recovery
- \$188k for Bridge funding from WA Grants commission and Mainroads WA
- \$56k for Visitor Centre Grant
- \$508k for DFES plant
- \$1,129k for independent living complex, bringing total funding in line with the yearly budget
- \$20k outdoor exercise equipment
- \$73k for Sporting oval lights project
- \$50k dam water project

Making a total of \$2.6M has brought to account as capital income.

## FINANCIAL SUMMARY YEAR TO DATE MAY 2018

Capital expenditure is now 19.2% or \$1.1M favourable to budget. For a more detailed understanding refer to the Capital Expenditure by Asset Class report. In some cases, there is a direct relationship between Capital income and Capital expenditure. Included within this year is an amount of \$141k for Councillor New Initiatives in accord with items contained in the Strategic Community Plan, to date only \$29k has been spent.

## FUNDING ITEMS

Repayment of loan principal is slightly favourable to budget, but this is considered as timing.

## RESERVE ITEMS

This will form a significant part of the restricted funds at year-end.

## CASH & INVESTMENTS

Cash and investments sits at \$4.4M, this represents an increase of \$370k from the previous month, mainly due to revenue being higher, capital and operating expenses being lower. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash. It is noted that Council has already collected 95% of its rates income and only has outstanding \$223k as at May 2018.

## SUMMARY

The overall financial result 185.9% or \$1203k better than budget, this is expected to decrease once capital expenditure and capital income comes in line with budget, noting that any transfers to or from Reserves will not occur until June 2018, this will bring the overall financial result more in line with budget.

The result is pleasing in that the Shire of Boddington finances are in line with both the annual budget and long term financial plan, and augers well for the financial sustainability, additionally it indicates that the financial reform undertaken over the last 3 years is bringing favourable as anticipated results.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.2.1
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COUNCIL RESOLUTION 45/18

Moved: Cr Hoffman

That Council adopt the:

1. monthly financial statements for the period ending 31<sup>st</sup> May 2018; and
2. summary of reconciliations for the period ending 31<sup>st</sup> May 2018.

Seconded:

Cr McGrath

Carried: 7/0

## ATTACHMENT 8.2.1A

### SHIRE OF BODDINGTON

Financial Reports for the period ended

31-May-18

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Loan Repayments & Net Current Asset Position	6
Capital Expenditure by Asset type	7
Existing Buildings Capital Expenditure by Jobs	8
Financial Graphs	9

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON SUMMARY OF FINANCIAL ACTIVITY by Nature or Type For the period ended

31-May-18

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Opening Funding Surplus (Deficit)</b>	751,517	751,517	751,517	751,517	-	
<b>Revenue</b>						
Rates	4,386,000	4,386,000	4,384,559	4,371,360	- 13,199	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	657,857	614,017	- 43,840	-6.7%
Fees and Charges	1,122,738	1,133,338	1,049,531	900,382	- 149,149	-14.2%
Interest Earnings	88,428	128,428	122,892	119,632	- 3,260	-2.7%
Other Revenue	186,739	186,739	171,083	72,949	- 98,134	-57.4%
Profit from Asset Sales	-	-	-	-	-	
<b>OPERATING INCOME</b>	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,385,922</b>	<b>6,078,340</b>	<b>- 307,582</b>	<b>-4.8%</b>
<b>Expenses</b>						
Employee Costs	- 2,472,047	- 2,423,047	- 2,144,989	- 2,119,901	25,088	1.2%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,642,277	- 1,215,601	426,676	26.0%
Utility Charges	- 335,238	- 325,238	- 297,649	- 272,552	25,097	8.4%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,732,181	- 1,773,206	41,025	-2.4%
Interest Expenses	- 109,035	- 109,035	- 91,051	- 91,584	533	-0.6%
Insurance Expenses	- 202,424	- 202,424	- 202,382	- 193,806	8,576	4.2%
Loss on Asset Sales	-	-	-	-	-	
Other Expenditure	- 183,407	- 180,851	- 165,982	- 97,195	68,787	41.4%
<b>OPERATING EXPENDITURE</b>	<b>- 6,663,157</b>	<b>- 6,925,890</b>	<b>- 6,276,511</b>	<b>- 5,763,844</b>	<b>512,667</b>	<b>8.2%</b>
<b>Net Result (incl. c/f surplus position)</b>	<b>444,868</b>	<b>370,692</b>	<b>860,928</b>	<b>1,066,013</b>	<b>205,085</b>	<b>23.8%</b>
<b>Adjustments for Non-Cash Items</b>						
Depreciation	1,655,576	1,889,629	1,732,181	1,773,206	41,025	2.4%
Loss on Asset Disposals	-	-	-	-	-	
(Profit) on Asset Disposals	-	-	-	-	-	
Provisions and Accruals	-	-	-	-	-	
	<b>1,655,576</b>	<b>1,889,629</b>	<b>1,732,181</b>	<b>1,773,206</b>	<b>41,025</b>	<b>2.4%</b>
<b>Net Result before funding and Capex items</b>	<b>2,100,444</b>	<b>2,260,321</b>	<b>2,593,109</b>	<b>2,839,220</b>	<b>246,110</b>	<b>9.5%</b>
<b>Capital Income and Expenditure</b>						
Non-operating Grants & contributions	2,477,670	2,841,389	2,809,425	2,615,596	- 193,829	-6.9%
Purchase Land & Buildings	- 3,223,666	- 2,907,166	- 2,905,164	- 2,794,019	111,145	3.8%
Purchase Plant & Equipment	- 205,000	- 728,819	- 713,569	- 648,194	65,375	9.2%
Purchase Roads, Streets & Bridges	- 1,157,491	- 1,396,991	- 1,371,980	- 1,073,733	298,247	21.7%
Purchase Other Infrastructure	- 665,019	- 755,819	- 728,797	- 192,648	536,149	73.6%
New Initiatives	- 569,500	- 141,500	- 127,900	- 29,044	98,856	77.3%
Proceeds from Asset Sales	300,000	-	-	-	-	
<b>Net Capital Items</b>	<b>- 3,043,006</b>	<b>- 3,088,906</b>	<b>- 3,037,985</b>	<b>- 2,122,043</b>	<b>915,943</b>	<b>30.1%</b>
<b>Funding Items</b>						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 220,541	- 220,541	- 202,163	- 161,455	40,708	20.1%
Self Supporting Loan Principal Income	-	-	-	-	-	
<b>Total Funding Items</b>	<b>- 220,541</b>	<b>- 220,541</b>	<b>- 202,163</b>	<b>- 161,455</b>	<b>40,708</b>	<b>20.1%</b>
<b>Reserve Items</b>						
Transfers to Reserves	- 630,900	- 760,900	-	-	-	#DIV/0!
Transfers from Reserves	2,169,052	2,135,027	-	-	-	#DIV/0!
<b>Net Reserve movement</b>	<b>1,538,152</b>	<b>1,374,127</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Closing Funding Surplus (Deficit)</b>	<b>375,048</b>	<b>325,000</b>	<b>- 647,038</b>	<b>555,723</b>	<b>1,202,761</b>	<b>-185.9%</b>

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE For the period ended

31-May-18

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Revenue</b>						
Rates	4,386,000	4,386,000	4,384,559	4,371,360	- 13,199	-0.3%
Operating Grants, Subsidies and Contributions	572,602	710,559	657,857	614,017	- 43,840	-6.7%
Fees and Charges	1,122,738	1,133,338	1,049,531	900,382	- 149,149	-14.2%
Interest Earnings	88,428	128,428	122,892	119,632	- 3,260	-2.7%
Other Revenue	186,739	186,739	171,083	72,949	- 98,134	-57.4%
<b>OPERATING INCOME</b>	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,385,922</b>	<b>6,078,340</b>	<b>- 307,582</b>	<b>-4.8%</b>
<b>Expenses</b>						
Employee Costs	- 2,472,047	- 2,423,047	- 2,144,989	- 2,119,901	25,088	1.2%
Materials and Contracts	- 1,705,430	- 1,795,666	- 1,642,277	- 1,215,601	426,676	26.0%
Utility Charges	- 335,238	- 325,238	- 297,649	- 272,552	25,097	8.4%
Depreciation on Non-Current Assets	- 1,655,576	- 1,889,629	- 1,732,181	- 1,773,206	- 41,025	-2.4%
Interest Expenses	- 109,035	- 109,035	- 91,051	- 91,584	533	-0.6%
Insurance Expenses	- 202,424	- 202,424	- 202,382	- 193,806	8,576	4.2%
Other Expenditure	- 183,407	- 180,851	- 165,982	- 97,195	68,787	41.4%
<b>OPERATING EXPENDITURE</b>	<b>- 6,663,157</b>	<b>- 6,925,890</b>	<b>- 6,276,511</b>	<b>- 5,763,844</b>	<b>512,667</b>	<b>8.2%</b>
<b>Net Result before Capital Income</b>	<b>- 306,649</b>	<b>- 380,825</b>	<b>109,411</b>	<b>314,496</b>	<b>205,085</b>	<b>187.4%</b>
Non-Op. Grants, Subsidies and Contributions	2,477,670	2,841,389	2,809,425	2,615,596	- 193,829	-6.9%
Profit on Asset Disposals	-	-	-	-	-	-
Loss on Asset Disposals	-	-	-	-	-	-
<b>OTHER</b>	<b>2,477,670</b>	<b>2,841,389</b>	<b>2,809,425</b>	<b>2,615,596</b>	<b>- 193,829</b>	<b>-6.9%</b>
<b>NET RESULT</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,918,836</b>	<b>2,930,093</b>	<b>11,257</b>	<b>0.4%</b>
<b>Other Comprehensive Income</b>						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,918,836</b>	<b>2,930,093</b>	<b>11,257</b>	<b>0.4%</b>

# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM For the period ended

31-May-18

	2017/18 Budget			Actual	Variance	% Variance
	Approved	Amended	YTD Budget	YTD	YTD	YTD
<b>Revenue</b>						
Governance	4,666,593	4,680,593	4,671,237	4,643,486	- 27,751	-0.6%
General Purpose Funding	106,484	106,484	97,559	54,352	- 43,207	-44.3%
Law, Order, Public Safety	211,411	341,368	309,816	301,734	- 8,082	-2.6%
Health	26,429	26,429	24,449	22,498	- 1,951	-8.0%
Education and Welfare	499,648	450,648	413,152	298,900	- 114,252	-27.7%
Housing	20,402	20,402	18,700	11,339	- 7,361	-39.4%
Community Amenities	295,078	310,078	303,267	322,893	19,626	6.5%
Recreation and Culture	133,690	173,290	153,904	111,527	- 42,377	-27.5%
Transport	106,887	140,887	121,874	119,567	- 2,307	-1.9%
Economic Services	244,045	249,045	229,955	177,819	- 52,136	-22.7%
Other Property and Services	45,840	45,840	42,009	14,226	- 27,783	-66.1%
	<b>6,356,508</b>	<b>6,545,065</b>	<b>6,385,922</b>	<b>6,078,340</b>	<b>- 307,582</b>	<b>-4.8%</b>
<b>Expenses excluding Finance Costs</b>						
Governance	- 28,660	- 36,042	- 22,205	- 103,336	- 81,131	-365.4%
General Purpose Funding	- 25,684	- 25,684	- 23,540	- 11,070	- 12,470	53.0%
Law, Order, Public Safety	- 615,523	- 674,250	- 618,330	- 494,121	- 124,209	20.1%
Health	- 269,876	- 255,952	- 233,513	- 223,227	- 10,286	4.4%
Education and Welfare	- 621,700	- 587,732	- 526,280	- 498,285	- 27,995	5.3%
Housing	- 47,162	- 18,143	- 18,053	- 6,441	- 11,612	64.3%
Community Amenities	- 688,064	- 677,663	- 617,534	- 535,851	- 81,683	13.2%
Recreation and Culture	- 1,505,093	- 1,572,047	- 1,434,135	- 1,280,423	- 153,712	10.7%
Transport	- 2,422,088	- 2,542,538	- 2,314,412	- 2,204,659	- 109,753	4.7%
Economic Services	- 422,281	- 476,377	- 433,997	- 373,558	- 60,439	13.9%
Other Property and Services	- 2,314	- 13,286	- 20,433	- 45,830	- 25,397	-124.3%
	<b>- 6,554,122</b>	<b>- 6,816,855</b>	<b>- 6,185,460</b>	<b>- 5,672,261</b>	<b>513,199</b>	<b>8.3%</b>
<b>Finance Costs</b>						
Governance	- 35,955	- 35,955	- 17,977	- 18,558	581	
General Purpose Funding	-	-	-	-	-	
Law, Order, Public Safety	-	-	-	-	-	
Health	-	-	-	-	-	
Education and Welfare	- 10,219	- 10,219	- 10,218	- 10,219	1	0.0%
Housing	- 33,297	- 33,297	- 33,294	- 33,243	51	0.2%
Community Amenities	-	-	-	-	-	
Recreation and Culture	- 29,564	- 29,564	- 29,562	- 29,564	2	0.0%
Transport	-	-	-	-	-	#DIV/0!
Economic Services	-	-	-	-	-	
Other Property and Services	-	-	-	-	-	
	<b>- 109,035</b>	<b>- 109,035</b>	<b>- 91,051</b>	<b>- 91,584</b>	<b>533</b>	<b>-0.6%</b>
<b>Net Result before Capital Income</b>	<b>- 306,649</b>	<b>- 380,825</b>	<b>109,411</b>	<b>314,496</b>	<b>206,150</b>	
<b>Non Operating Grants, Subsidies and Contributions</b>						
General Purpose Funding	-	188,000	188,000	188,000	-	0.0%
Law, Order, Public Safety	-	508,819	508,819	508,819	0	0.0%
Education and Welfare	1,409,500	1,129,500	1,129,500	1,129,500	-	0.0%
Recreation and Culture	373,569	270,469	270,467	70,000	- 200,467	-74.1%
Transport	594,601	688,601	656,639	663,502	6,863	1.0%
Economic Services	100,000	56,000	56,000	55,775	- 225	-0.4%
Other Property and Services	-	-	-	-	-	
	<b>2,477,670</b>	<b>2,841,389</b>	<b>2,809,425</b>	<b>2,615,596</b>	<b>- 193,829</b>	<b>-6.9%</b>
<b>Other Comprehensive Income</b>						
Changes on Revaluation of Non-Current Asset	-	-	-	-	-	#DIV/0!
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,171,021</b>	<b>2,460,564</b>	<b>2,918,836</b>	<b>2,930,093</b>	<b>11,257</b>	<b>0.4%</b>

# ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON RATE SETTING STATEMENT For the period ended							31-May-18
	Approved	2017/18 Budget Amended	YTD Budget	Actual YTD	Variance YTD	% Variance YTD	
<b>Revenue</b>							
Operating Grants, Subsidies and Contributions	572,602	710,559	657,857	614,017 -	43,840	-6.7%	
Fees and Charges	1,122,738	1,133,338	1,049,531	900,382 -	149,149	-14.2%	
Interest Earnings	88,428	128,428	122,892	119,632 -	3,260	-2.7%	
Other Revenue	186,739	186,739	171,083	72,949 -	98,134	-57.4%	
Profit from Asset Sales	-	-	-	-	-		
<b>Total Operating Revenue excluding Rates</b>	<b>1,970,508</b>	<b>2,159,065</b>	<b>2,001,363</b>	<b>1,706,981 -</b>	<b>294,383</b>	<b>-14.7%</b>	
<b>Expenses</b>							
Employee Costs	- 2,472,047 -	2,423,047 -	2,144,989 -	2,119,901	25,088	1.2%	
Materials and Contracts	- 1,705,430 -	1,795,666 -	1,642,277 -	1,215,601	426,676	26.0%	
Utility Charges	- 335,238 -	325,238 -	297,649 -	272,552	25,097	8.4%	
Depreciation on Non-Current Assets	- 1,655,576 -	1,889,629 -	1,732,181 -	1,773,206 -	41,025	-2.4%	
Interest Expenses	- 109,035 -	109,035 -	91,051 -	91,584 -	533	-0.6%	
Insurance Expenses	- 202,424 -	202,424 -	202,382 -	193,806	8,576	4.2%	
Loss on Asset Sales	-	-	-	-	-		
Other Expenditure	- 183,407 -	180,851 -	165,982 -	97,195	68,787	41.4%	
<b>Operating Expenditure</b>	<b>- 6,663,157 -</b>	<b>6,925,890 -</b>	<b>6,276,511 -</b>	<b>5,763,844</b>	<b>512,667</b>	<b>8.2%</b>	
<b>Operating Result Excluding Rates Income</b>	<b>- 4,692,649 -</b>	<b>4,766,825 -</b>	<b>4,275,148 -</b>	<b>4,056,863</b>	<b>218,284</b>	<b>5%</b>	
<b>Adjustments for Non-Cash Items</b>							
Depreciation	1,655,576	1,889,629	1,732,181	1,773,206	41,025	-2.4%	
(Profit)/Loss on Asset Disposals	-	-	-	-	-		
Provisions & Accruals	-	-	-	-	-		
	<b>1,655,576</b>	<b>1,889,629</b>	<b>1,732,181</b>	<b>1,773,206</b>	<b>41,025</b>	<b>-2.4%</b>	
<b>Capital Income and Expenditure</b>							
Purchase of Capital Expenditure	- 5,820,676 -	5,930,295 -	5,847,410 -	4,737,639	1,109,771	19.0%	
Non-operating Grants & contributions	2,477,670	2,841,389	2,809,425	2,615,596 -	193,829	6.9%	
Proceeds from Asset Sales	300,000	-	-	-	-	#DIV/0!	
	<b>- 3,043,006 -</b>	<b>3,088,906 -</b>	<b>3,037,985 -</b>	<b>2,122,043</b>	<b>915,942</b>	<b>30.1%</b>	
<b>Funding&amp; Reserve Items</b>							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 220,541 -	220,541 -	202,163 -	161,455	40,708	20.1%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 630,900 -	760,900	-	-	-		
Transfers from Reserves	2,169,052	2,135,027	-	-	-	#DIV/0!	
	<b>1,317,611</b>	<b>1,153,586 -</b>	<b>202,163 -</b>	<b>161,455</b>	<b>40,708</b>	<b>20.1%</b>	
Estimated Surplus/(Deficit) July 1 B/Fd.	751,517	751,517	751,517	751,517	-		
Estimated Surplus/(Deficit) C/F or YTD.	375,048	325,048	610,720	555,723	54,997	-9.0%	
<b>Amount required from General Rate</b>	<b>- 4,386,000 -</b>	<b>4,386,048 -</b>	<b>5,642,317 -</b>	<b>4,371,360 -</b>	<b>1,270,958</b>	<b>-22.5%</b>	



# ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON		
STATEMENT OF FINANCIAL POSITION		
For the period ended		
	30-Jun-17	31-May-18
	Audited	YTD Actual
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,974,732	4,416,450
Equity Reserve Investments	-	-
Trade & Other Receivables	338,977	372,521
Inventories	2,044	2,044
<b>TOTAL CURRENT ASSETS</b>	<b>5,315,753</b>	<b>4,791,015</b>
<b>NON CURRENT ASSETS</b>		
Property Plant & Equipment	27,432,220	30,227,058
Land Held for Resale	272,538	272,539
Infrastructure	46,816,094	46,985,687
<b>TOTAL NON CURRENT ASSETS</b>	<b>74,520,852</b>	<b>77,485,284</b>
<b>TOTAL ASSETS</b>	<b>79,836,605</b>	<b>82,276,299</b>
<b>CURRENT LIABILITIES</b>		
Trade & Other Payables	503,379	94,271
Employee Provisions	308,448	308,448
Borrowings	220,541	59,086
Trusts	-	80,165
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,032,368</b>	<b>541,970</b>
<b>NON CURRENT LIABILITIES</b>		
Trade & Other Payables - Specific	300,000	300,000
Borrowings	2,284,898	2,284,898
Employee Provisions	47,369	47,369
<b>TOTAL NON CURRENT LIABILITIES</b>	<b>2,632,267</b>	<b>2,632,267</b>
<b>TOTAL LIABILITIES</b>	<b>3,664,635</b>	<b>3,174,237</b>
<b>EQUITY</b>		
Retained Earnings	30,813,402	33,743,494
Reserves Cash Backed	3,767,393	3,767,393
Revaluation Reserve	41,591,174	41,591,175
<b>TOTAL EQUITY</b>	<b>76,171,970</b>	<b>79,102,062</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>79,836,605</b>	<b>82,276,299</b>
<b>BALANCE SHEET VARIANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>

## ATTACHMENT 8.2.1A

### LOAN PRINCIPAL REPAYMENTS

COA	Description	IE Summary	Inc/Exp Analysis Summary	Original Budget	Amended	YTD Budget	YTD Actual
3042460	PRINCIPAL ON LOAN 105	71	Other Expenses	\$117,011	\$117,011	\$107,260.08	\$57,925
2113200	LOAN 106 - REC CENTRE	71	Other Expenses	\$0	\$0	\$0.00	\$0
3074200	PRINCIPAL LOAN 83	71	Other Expenses	\$9,993	\$9,993	\$9,160.25	\$9,993
3083000	PRINCIPAL ON LOAN 100	71	Other Expenses	\$13,845	\$13,845	\$12,691.25	\$13,845
3091402	PRINCIPAL ON LOAN 91	71	Other Expenses	\$0	\$0	\$0.00	\$0
3091460	PRINCIPAL ON LOAN 94	71	Other Expenses	\$11,835	\$11,835	\$10,848.75	\$11,835
3091470	PRINCIPAL ON LOAN 97	71	Other Expenses	\$12,002	\$12,002	\$11,001.83	\$12,002
3113046	PRINCIPAL - LOAN 103	71	Other Expenses	\$0	\$0	\$0.00	\$0
3113048	PRINCIPAL - LOAN 106 REC CENTRE	71	Other Expenses	\$55,855	\$55,855	\$51,200.42	\$55,855
3121100	PRINCIPAL LOAN 102	71	Other Expenses	\$0	\$0	\$0.00	\$0
<b>TOTAL</b>				<b>\$220,541</b>	<b>\$220,541</b>	<b>\$202,163</b>	<b>\$161,455</b>

### MOVEMENT NET CURRENT ASSET POSITION - RECONCILIATION

	2017/18 Budget		YTD	Actual YTD
	Approved	Forecast		
NCA items from Statement of Financial Activity				
Current Assets	3,016,332	3,016,332		4,791,985
Less: Current Liabilities	- 412,044	- 412,044	-	468,868
Add: Restricted Assets/Principal Repayment	- 2,229,239	- 2,229,239	-	3,767,393
<b>Net Current Assets</b>	<b>375,048</b>	<b>375,048</b>		<b>555,723</b>
<b>REPRESENTED BY - (From Financial Position) Movement</b>				
<b>Net Current Assets</b>	<b>375,048</b>	<b>375,048</b>		<b>555,723</b>
<b>REPRESENTED BY - (From Rate Setting Statement) Movement</b>				
Closing Surplus Position	375,048	325,048		555,723
<b>Net Current Assets</b>	<b>375,048</b>	<b>325,048</b>		<b>555,723</b>

# ATTACHMENT 8.2.1A

SHIRE OF BODDINGTON  
Printed : at 10:01 AM on 6/06/2018

SHIRE OF BODDINGTON  
CAPITAL EXPENDITURE BY ASSET CLASS  
For the period ended

31-May-18

COA	Description	Asset Type	Budget	Amended	YTD Budget	YTD Actual
3042202	EXISTING BUILDINGS 17/18	Land & Buildings	111,759	81,759	81,432	67,005
3042212	CEO RESIDENCE	Land & Buildings	350,000	280,000	280,000	142,143
3053025	OLD POLICE STATION REFURBISHMENT	Land & Buildings	65,000	65,000	65,000	61,402
3082090	AGED CARE COMPLEX	Land & Buildings	2,549,381	2,282,881	2,282,880	2,308,231
3113200	RECREATION CENTRE	Land & Buildings	22,526	42,526	40,852	56,364
3135202	LAND PURCHASE	Land & Buildings	-	-	-	-
3132008	VISITOR CENTRE	Land & Buildings	125,000	155,000	155,000	158,875
	<b>Land &amp; Buildings Total</b>		<b>3,223,666</b>	<b>2,907,166</b>	<b>2,905,164</b>	<b>2,794,019</b>
3102201	REFUSE SITE	Other Infrastructure	30,000	30,000	22,500	-
3105050	OWALS PARKS & CEMETERIES	Other Infrastructure	-	10,000	10,000	8,915
3112208	LIGHTING - SPORTS OVAL	Other Infrastructure	112,121	112,121	112,119	109,971
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	32,000	15,000	15,000	15,162
3132030	WATER TO RANFORD CAPEX	Other Infrastructure	256,670	256,670	256,669	50,693
3113205	RODEO SHADE FACILITIES	Other Infrastructure	-	97,800	97,800	-
3113082	DAM IMPROVEMENTS - WATER TO OVAL	Other Infrastructure	234,228	234,228	214,709	7,908
	<b>Other Infrastructure Total</b>		<b>665,019</b>	<b>755,819</b>	<b>728,797</b>	<b>192,648</b>
3042209	COMPUTER EQUIPMENT	Plant & Equip	15,000	35,000	26,250	31,874
3042208	OFFICE EQUIPMENT	Plant & Equip	20,000	15,000	15,000	14,557
3042219	VEHICLE COST UPGRADE	Plant & Equip	-	-	-	-
3051220	Fire Tender Boddington	Plant & Equip	-	508,819	508,819	508,819
3121096	TRACTOR	Plant & Equip	55,000	79,000	79,000	78,977
3121066	REACH MOWER	Plant & Equip	75,000	65,000	65,000	-
3139302	MINOR CAPITAL ITEMS	Plant & Equip	40,000	26,000	19,500	13,967
	<b>Plant &amp; Equip Total</b>		<b>205,000</b>	<b>728,819</b>	<b>713,569</b>	<b>648,194</b>
3121086	Main Roads Bridge Program	Roads Infrastructure	42,500	282,000	282,000	-
3121090	ROADS TO RECOVERY	Roads Infrastructure	96,358	96,358	96,357	104,422
3121704	RESEALS - MUNI	Roads Infrastructure	163,642	163,642	163,640	179,120
3121705	MAIN STREET UPGRADE	Roads Infrastructure	111,635	111,635	111,633	3,486
3121706	CAR PARKS - SHIRE FACILITIES	Roads Infrastructure	100,000	100,000	75,000	132,957
3121700	COMMODITY GRANT CAPITAL EXPENSE	Roads Infrastructure	-	-	-	-
3121800	ROAD CONST. - RRG	Roads Infrastructure	601,500	601,500	601,495	613,249
3121803	FOOTPATHS	Roads Infrastructure	41,856	41,856	41,855	40,500
	<b>Roads Infrastructure Total</b>		<b>1,157,491</b>	<b>1,396,991</b>	<b>1,371,980</b>	<b>1,073,733</b>
3113207	DRINKING FOUNTAINS	Councillor New Initiatives	12,000	12,000	12,000	-
3112100	SKATEPARK	Councillor New Initiatives	150,000	25,000	25,000	18,800
3112205	PUMP TRACK	Councillor New Initiatives	140,000	-	-	-
3105250	NATURE PLAYGROUND	Councillor New Initiatives	100,000	-	-	-
3105500	FORESHORE LANDSCAPE/DESIGN	Councillor New Initiatives	50,000	10,000	10,000	7,590
3105211	DOG PARK - FENCING	Councillor New Initiatives	7,500	7,500	7,500	681
3105052	FLYING FOX	Councillor New Initiatives	20,000	-	-	-
3112210	OUTDOOR EXERCISE FACILITIES	Councillor New Initiatives	40,000	40,000	40,000	-
3082450	DEMENTIA HOUSE MODIFICATIONS	Councillor New Initiatives	10,000	-	-	-
3105203	COMMUNITY CLUB MODIFICATIONS	Councillor New Initiatives	25,000	2,000	2,000	1,973
3112000	VOLLEYBALL COURT (REC CTR.)	Councillor New Initiatives	5,000	5,000	5,000	-
3146203	ART SHOWCASE (VISITOR CTR.)	Councillor New Initiatives	10,000	40,000	26,400	-
	<b>Councillor New Initiatives Total</b>		<b>569,500</b>	<b>141,500</b>	<b>127,900</b>	<b>29,044</b>
	<b>Grand Total</b>		<b>5,820,676</b>	<b>5,930,295</b>	<b>5,847,410</b>	<b>4,737,639</b>

# ATTACHMENT 8.2.1A

## CAPITAL EXPENDITURE - EXISTING BUILDINGS - By JOBS

31-May-18

Job	Description	Original Budget	Amended	YTD Budget	YTD Actual
BAC1999	Bannister Road Shire Office - Capital	33,000	33,000	33,000	30,982
BCC1028	Pollard Street Child Care Centre - Capital	1,000	-	-	-
BCC1029	Johnstone Street Community Newspaper - Capital	9,000	2,000	2,000	1,270
BCC1999	Bannister Road - Caravan Park Caretaker Residence - Capital	1,000	1,000	913	-
BCC3999	Bannister Road - Caravan Park Caretaker Residence - Capital	-	-	-	1,955
BDC1015	Farmer Ave - Depot Lunch Room - Capital	1,000	1,000	913	758
BDC2015	Farmer Ave - Depot Lunch Room - Capital	-	9,000	9,000	11,410
BEC1029	Johnstone Street Emergency Services Shed - Capital	1,000	-	-	-
BFC1039	Wurraming Ave - Foreshore Toilet Block - Capital	1,000	-	-	-
BIC1024	Hotham Street Ic Unit 1 - Capital	1,000	-	-	-
BIC2024	Hotham Street Ic Unit 2 - Capital	1,000	-	-	-
BIC3024	Hotham Street Ic Unit 3 - Capital	1,000	-	-	-
BIC4024	Hotham Street Ic Unit 4 - Capital	1,000	1,000	1,000	1,089
BMC1024	Hotham Street Medical Centre - Capital	1,000	1,000	913	5,775
BOC1025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BOC3025	Forrest Street Old School Storeroom - Capital	-	-	-	-
BOC4025	Forrest Street Old School - Main Classroom - Capital	1,000	-	-	-
BPC1999	Bannister Road Public Toilets - Capital	1,000	-	-	-
BRC1025	Forrest Street Retirement Unit 1 - Capital	1,000	-	-	-
BRC2025	Forrest Street Retirement Unit 2 - Capital	1,000	-	-	-
BRC3025	Forrest Street Retirement Unit 3 - Capital	1,000	-	-	-
BRC4025	Forrest Street Retirement Unit 4 - Capital	1,000	-	-	-
BRC1999	Bannister Road Recreation Centre - Capital	-	-	-	-
BSC1027	Hill Street 34 (Staff Housing) - Capital	1,000	-	-	-
BSC1028	Pollard Street Swimming Pool Ablutions - Capital	1,000	-	-	-
BSC1045	Pecan Place 3 (Staff Housing) - Capital	1,000	-	-	-
BSC1050	Prussian Way 20 (Staff Housing) - Capital	5,000	5,000	5,000	4,510
BSC1054	Blue Gum Close 15 (Staff Housing) - Capital	10,000	2,000	2,000	-
BSC1063	Club Drive Sporting Complex - Capital	1,000	-	-	-
BSC2029	Johnstone Street 46 (Staff Housing) - Capital	6,000	-	-	-
BSC2054	Blue Gum Close 16 (Staff Housing) - Capital	5,000	5,000	5,000	-
BSC3028	Pollard Street Swimming Pool Kiosk/Pump Room - Capital	21,000	21,000	21,000	9,256
BTC1029	Johnstone Street Town Hall - Capital	1,000	-	-	-
BWC1013	Robins Road Waste Site Office - Capital	759	759	693	-
BYC1999	Bannister Road Youth Centre - Capital	-	-	-	-
<b>TOTAL EXISTING BUILDINGS</b>		<b>\$111,759</b>	<b>\$81,759</b>	<b>\$81,432</b>	<b>\$67,005</b>

### REPRESENTED BY:

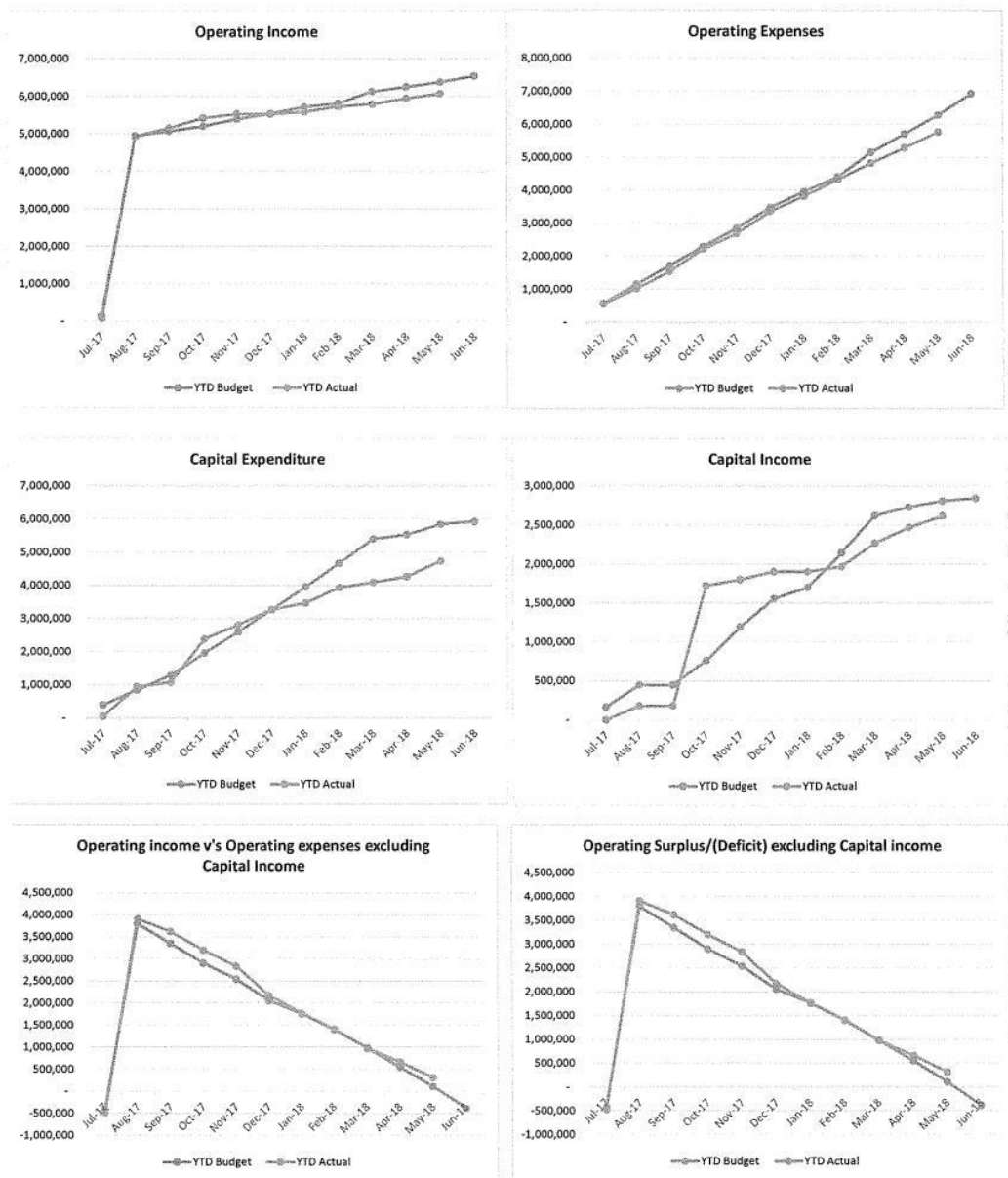
COA

<b>3042202 EXISTING BUILDINGS 17/18</b>	<b>111,759</b>	<b>81,759</b>	<b>81,432</b>	<b>67,005</b>
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# ATTACHMENT 8.2.1A

## SHIRE OF BODDINGTON GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE For the period ended

31-May-18



6/06/2018:\Corporate Services\Manager Finance\Financial Reports\Council\2017-18\May 2018\Data for Graphs

## 8.2.2 List of Payments – May 2018

Disclosure of Interest: Nil  
Date: 11 June 2018  
Author: J Rendell  
Attachments: 8.2.2A List of Payments (Confidential)

### Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

### Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met, even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

### Comment

The List of Payments for the month of May 2018 is presented in Attachment 8.2.2A.

### Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) for each account which requires council authorisation in that month –
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.2
----------------------------------

COUNCIL RESOLUTION 46/18

Moved: Cr Smart

That Council adopts the list of payments for the period ending 31 May 2018;at Attachment 8.2.2A.

Seconded:

Cr Hoffman

Carried: 7/0

## 8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SURVEYOR:

### 8.3.1 Stallholder Application

Location:	Various
Applicant	Cheree Alchin & Alan Moriarty – Brummell's Brew
File Ref. No:	ADM 0165
Disclosure of Interest	Nil
Date:	7 June 2018
Author:	Peter Haas – PEHO/BS
Attachments:	8.3.1A Letter to Shire 8.3.1B Certificate of Registration 8.3.1C Public Liability Insurance Certificate

#### Summary

To seek Council approval to trade as a stallholder within the Shire boundaries

#### Background

An application has been received from Brummell's Brew (Cheree Alchin & Alan Moriarty) to set up their food van to sell food at Memorial Park, Foreshore Carpark, the old Crossman Roadhouse site and the South 32 Marradong Mine information bay.

They would like to operate at Memorial Park, Foreshore car park & South 32 Marradong Mine information bay Monday-Friday & Sundays 4am-9am and 4pm-9pm, as well as the old Crossman Roadhouse site 7 days a week 4am-9am.

They are registered under the Food act as a Food Business in the Shire of Wandering as well as a Food Business operating from the Community Club.

They will need to get permission from South 32 and the owners of the old Crossman Roadhouse to be able to trade from these areas and she is aware that other Food Businesses are trading from the areas of Memorial Park and the Foreshore Carpark

#### Comment

Council should also be mindful that it has given permission to Thoroughfare and Hot Dawgs to trade at Memorial Park & Foreshore Carpark and I am aware of one other person who has been talking to me regards obtaining a stallholder's permit.

They are aware of the above and have been in contact with one of the stallholders to see if there are some synergies between the businesses and to ascertain if both businesses could complement each other in the form of items offered for sale.

Further, a letter has been received from the owners of the old Crossman Roadhouse site declining permission to operate from this area.

They also have Public Liability Insurance Policy of \$20 million.

Council permission is required to issue a permit to trade as a stallholder, as the issuing of permits has not been delegated to officer/s.



Attached for information is the relevant documents pertaining to the application.

It would be recommended that the same conditions put on other food stalls operating from Memorial Park also be placed on Brummell's Brew operation from Memorial Park

### Strategic Implications

It is recommended that some thought be given to this issue, for if approval is given to operate a food stall from the areas nominated, this may affect existing food businesses. In addition, with the possibility of other stalls wishing to trade in similar circumstances, the areas and the hours of trade from may become a premium.

With the advent of another food stall commencing operation, we may see an increase of people staying in the area because they are more able to purchase food out of hours.

The proposal to complement other food stalls operating from the areas nominated may increase traffic to the area and forestall any clashes with menus.

### Statutory Environment

Parts 5 & 6 of the Shire of Boddington Activities on Thoroughfares and Trading In Thoroughfares and Public Places Local Law and the Food Act 2008.

### Policy Implications

There is no policy, other than Policy 10.12 Busking within Boddington that pertains to this local law and the requirement not to allow trading along Bannister Road between George Street & Wuraming Avenue.

### Financial Implications

Fee charged for a Stallholder Permit currently \$500 per annum

### Economic Implications

The start-up of another business in town. purchasing products from other local businesses will be a further boost to the economic activity within the Shire.

The provision of such a stall will fill the need for visitors, residents and others traversing and living in the area, wishing to purchase food especially after hours.

Allowing another stall to operate may affect trade to other food businesses in the town.

The increased completion may cause other food businesses to pick up their game and offer more variety, or may cause them to close

### Social Implications

As per economic implications, would also promote interaction between residents and travellers through the town, especially those using the RV Park.

### Environmental Considerations

May be an increase in rubbish disposed of at the Memorial Park and Foreshore Carpark; however, observation of others operating in the area has shown this not to be an issue

### Consultation

Council via Councillor Information Session held 5 June 2018  
Cheree Alchin – Brummell's Brew

### Options

Council approve officer's recommendation.

Council not approve officer's recommendation.

Council amends officer's recommendation and then approves the amended recommendation

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.3.1
---------------------------------------

COUNCIL RESOLUTION 47/18

Moved: Cr Manez

That Council,

Approve Brummell's Brew to operate as a Stallholder subject to the following conditions:

1. At Memorial Park & the Foreshore Carpark subject to;
  - Hours being 4am-9am & 4pm – 9pm, Monday-Friday & Sundays,
  - Trade not to be conducted at Memorial Park on ANZAC Day (25 April), Long Tan Day (18 August), Remembrance Day (11 November) and the Rodeo Weekend
2. South 32 Information Bay subject to:
  - Hours being 4am-9am & 4pm – 9pm, Monday-Friday & Sundays
  - Written permission, with a copy to the Shire, from the owner of the land allowing use of the land for this purpose
3. Payment of the requisite fee for a Stallholder's permit, being \$500 per annum

Seconded:

Cr McSwain

Carried:7/0

## ATTACHMENT 8.3.1A

*Brummell's Brew*

Mobile Café & Catering  
0499914147



16 May 2018

Dear Mr Haas,

I am writing to you to apply to the Boddington Shire for a roadside permit for my Mobile Café & Catering business, Brummell's Brew. My van is fully insured, has public liability of 20 million dollars and is registered within the Shire of Wandering. My van has an espresso coffee machine and a fully operational kitchen with appliances that I can swap in and out as required. I carry my own water and have storage for my waste water. The van houses the quietest generator on the market. I always ensure the area surrounding my van is left clean and tidy.

I started trading in Nov last year and am at a stage where I need to grow my business so am proposing a number of locations and a very broad time frame in which to operate. I do not intend to trade all day every day, but would like the opportunity to explore which location and at what times would be of benefit to me and my business. At this stage Alan Moriarty and I residing at Bannister Rd, Bannister would be the operators in the van but I may require assistance of a paid employee in the future.

I believe an early morning and possibly late afternoon trading is what will work for my business which is also keeping outside of the trading hours of our local cafes in town. I intend to offer tea/coffee/cool drinks with a range of food including: hot cooked to order, sandwiches, salads, bakery items and slow cooker type fare. For example if I were to trade of an early morning I would cook Bacon & Egg Sandwiches and Toasties to order, make coffee & tea to order and have a selection of fresh sandwiches, a salad and baked items in my display fridge. Lunch/Dinner time would have Hamburgers and Hot Chips added to the menu. If it were a very cold day I would offer cups of soup and so forth.

I would like to propose the following locations with operating hours of 4am-9am and 4pm-9pm, Monday to Friday and Sundays: Memorial Park/Information Bay (Bannister Rd), Boddington Foreshore (Wuraming Ave), Information Bay at the Entrance to South 32 (Pinjarra Williams Rd) 32deg51'55.5"S 116deg26'32.0"E. I am also aware that other food vendors operate from Memorial Park and do not wish to impede upon their business.

Also, the location of Crossman (crn of Crossman Rd & Albany Highway), 7 days a week, with operating hours of 4am-9pm.

I have written to the owners of Crossman and South 32 requesting permission to trade from these locations and am awaiting a reply.

I look forward to hearing from you in the near future.

Kind regards

Cheree Alchin

P O Box 135 Boddington 6390 WA

0499914147





WANDERING ROAD DISTRICT  
ESTABLISHED 1874  
FIRST SETTLEMENT  
JANUARY, 1861

PLEASE ADDRESS ALL  
CORRESPONDENCE TO THE  
CHIEF EXECUTIVE OFFICER

TELEPHONE: (08) 9884 1056  
FACSIMILE: (08) 9884 1510  
Email: ceo@wandering.wa.gov.au

## ***Food Act 2008***

Section 110(6)

### **CERTIFICATE OF REGISTRATION OF A FOOD BUSINESS**

This is to certify that the following business

#### **BRUMMELLS BREW**

Operated by Cheree Alchin

Is registered as a

Medium Risk Food Premises

in respect of the following premises:

2017 Ford Transit Van – BT3888

This registration is subject to compliance with the following conditions:

- All potentially hazardous foods to be maintained at safe temperatures (less than 5° or more than 60°)
- Food to be protected from contamination at all times
- Hand washing facilities to be provided in food van
- Ingredients list to be provided for cakes etc (allergies)

Dated this Thirtieth day of October 2017

CEO

## ATTACHMENT 8.3.1C

### Business Insurance Certificate of Currency



**Policy Number:** 15T4380427

**Certificate Date**

20 October, 2017

**Insurer**

Insurance Australia Limited  
ABN 11 000 016 722  
AFSL 227681  
trading as CGU Insurance

**Important Information**

The policy referred to below is current as at the date of issue of this certificate. Whilst a policy expiration date has been indicated, please note that the policy may be cancelled prior to this date.

Accordingly, reliance should not be placed on the policy expiration date.

**Period of Cover**

3/11/2017 to 3/11/2018 at 4pm

**Endorsement effective date**

3/11/2017

**Insured**

Insured Name	Alan Thomas Moriarty
Trading Name	Brummell's Brew
ABN	36 329 245 287
Address	36 Clement Street Bedford, WA, 6052

**Policy Wording**

Steadfast

#### Situation Details

**Situation:** 36 Clement Street Bedford WA 6052 (Principal)

**Business Details**

Mobile Food Van Operation

**Interested Parties**

No Interested Parties noted

#### Money

**Sum Insured**

Blanket Cover	\$ 5,000
Money in transit	\$ 5,000
Money in the Building - during business hours	\$ 5,000
Money in the Building - locked safe or strongroom	\$ 5,000
Money in the Building - outside business hours	\$ 1,000
Money in Custody	\$ 5,000

#### Public and Products Liability

**Limit of Liability**

Limit of Liability - Public & Products Liability	\$ 20,000,000
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**Additional Benefit**

Property in Physical & Legal Control - Limit	\$ 250,000
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This is to certify cover has been granted in terms of CGU's standard policy (a copy of which is available on request) and that cover is subject to the terms, conditions, exclusions and endorsements of that policy.

Insurance Australia Limited ABN 11 000 016 722 trading as CGU Insurance  
General Enquiries no: 13 24 81 Claims Enquiries no: 13 24 80  
Document template version: 02.24.00.00

Website: [www.cgu.com.au](http://www.cgu.com.au)  
Page 1 of 2

**Business Insurance  
Certificate of Currency**



**Policy Number:** 15T4380427

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This certificate is not a substitute for the Policy of Insurance issued. The policy, not this certificate, details the rights and obligations and the extent of your insurance cover.

Yours faithfully,

Commercial Underwriting

CGU Insurance

Insurance Australia Limited ABN 11 000 016 722 trading as CGU Insurance  
General Enquiries no: 13 24 81      Claims Enquiries no: 13 24 80  
Document template version: 02.24.00.00

Website: [www.cgu.com.au](http://www.cgu.com.au)  
Page 2 of 2

### 8.3.2 Keeping of More Than Three Cats

Location:	3 Hotham Avenue Boddington
Applicant:	Jessica Reed
File Ref. No:	A197
Disclosure of Interest:	Nil
Date:	8 June 2018
Author:	Peter Haas – PEHO/BS
Attachments:	8.3.2A

#### Summary

To seek Council's approval to keep more than 3 cats on her premises at 3 Hotham Avenue Boddington

#### Background

An application has been received to keep 8 cats (Ragdoll cats) as pets for show and/or breeding purposes.

Jessica Reed is a registered member of Australian National Cats Inc. (ANCATS) and a registered cattery under ANCATS.

She has permission from the owner of the property to keep up to 8 cats, over 3 months old on the property and she has also approached her neighbours in this regard and they have not raised any objections.

It should be noted that the applicant has stated it is her intention to breed the cats, which is now covered under the auspice of the Cat Act 2011 and Cat Regulations 2012.

#### Comment

The Relief Ranger and I have visited the premises to inspect the set up and were very impressed with what was presented.

The applicant has outlined what she intends doing with respect to hygiene matters. As explained in the application (attached), she intends to keep 6 cats, initially, with a possibility of expanding to 8 cats. It should also be noted, that the owner of the property has permitted the keeping of up to 8 cats over the age of three months.

As such, I have no health concerns with regards to giving permission to keep up to 8 cats over three months old on the premises.

Council does not have any local laws under the Cat Act regards the numbers of cats that are permitted to be kept on a premises; the Cat Act also requires registration of cats over the age of 6 months.

The only reference to numbers of cats permitted to be kept on premises is under the Health Local Laws 2003, which is as per below.

The Cat act 2011 Division 4 Subdivision 1 Sections 35 – 40 deals with breeding of cats and the requirement to gain local government permission to do so.

Regulations 21-25 of the Cat regulations 2012 also deals with breeding of cats with Regulation 23, stating that the local government may not refused approval to breed cats if they are members of nominated organisation, of which ANCATS is one.

It should be noted that the applicant is a member of ANCATS.

It should be noted that under the Cat Act 2011, there is a fee of \$100 per breeding cat (male or female).

### Strategic Implications

Nil

### Statutory Environment

The clause dealing with the keeping of cats under the Shire of Boddington Health local Laws 2003 is as per below:

#### **Cats**

- 5.2.4 (1) Subject to subsections (6) and (7), a person shall not, without an exemption in writing from the Council, keep more than three (3) cats over the ages of three (3) months on premises on any land within the District.
- (2) An owner or occupier of premises may apply in writing to the Council for exemption from the requirements of subsection (1).
- (3) The Council shall not grant an exemption under this Section unless it is satisfied that the number of cats to be kept will not be a nuisance or injurious or dangerous to health.
- (4) An exemption granted under this Section shall specify -
- (a) the owner or occupier to whom the exemption applies;
  - (b) the premises to which the exemption applies; and
  - (c) the maximum number of cats, which may be kept on the premises.
- (5) A person who is granted an exemption under subsection (3) may be required by Council to house, or keep cats in such manner as directed by the Environmental Health Officer.
- (6) A person may keep more than three (3) cats on premises used for veterinary purposes or as a pet shop.
- (7) The occupier of any premise shall not keep a cattery on those premises, unless the cattery is registered with the Council and the occupier has complied with the following conditions:
- (a) the occupier shall obtain approval from the Council to establish a cattery;
  - (b) upon receiving approval to establish a cattery, the occupier shall apply for registration of the cattery in the form set out in Part 12, Schedule 3
  - (c) the occupier shall have paid to the Council the annual registration fee as fixed from time to time by Council under Section 344C of the Act .
  - (d) the occupier shall provide for every cat a properly constructed shelter with an enclosure which shall comply with the following conditions -
    - (i) every shelter shall have a floor area of not less than 0.50 square metres for every cat over the age of three (3) months old that may be kept therein; and



- (ii) the area of the enclosure appurtenant to any shelter or group of shelters forming a cattery shall not be less than three (3) times the area of the shelter or group of shelters to which it is appurtenant.
- (e) every shelter or enclosure shall be at least 10 metres from the boundary of any land not in the same ownership or possession, or at least 10 metres from any dwelling, church, schoolroom, hall, factory, dairy or premises whatsoever wherein food is manufactured, packed or prepared for human consumption, and
- (f) all enclosures, yards, runs and shelters within which cats are kept shall be maintained at all times in a clean condition and free from vectors of disease and shall at any time be cleaned, disinfected or otherwise dealt with as an Environmental Health Officer may direct.
- (8) A certificate of registration of a cattery issued by the Council shall -
  - (a) be in the form set out in Part 12, Schedule 4; and
  - (b) expire on 30 June next after the date of its issue.

There are also the provisions of the Cat Act 2011, the Cat Regulations 2012 & the Cat (Uniform Local Provisions) Regulations 2013; this legislation does not specify the number of cats that can be kept at a premises. From my research, the Shire of Boddington Health Local Laws (as above) specifies the numbers of cats that can be kept.

#### Policy Implications

Nil

#### Financial Implications

Increased revenue from the Registration of the cats

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

#### Consultation

Steve Thompson – Council’s Consultant Planner

Jeremy Davies – Relief Ranger

Jessica Reed - Applicant

#### Options

Council approve officer’s recommendation.

Council not approve officer’s recommendation.

Council amends officer’s recommendation and then approves the amended recommendation

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.3.2
---------------------------------------

COUNCIL RESOLUTION 48/18

Moved: Cr McGrath

That Council approve the keeping of up to 8 cats over the age of three (3) months and grants the approval to breed cats at 3 Hotham Avenue Boddington subject to the following:

1. Cats over the age of six (6) months are microchipped and registered.
2. Payment of \$100 per breeding cat (male/female) per annum.

Seconded: Cr Hoffman

Carried: 7/0

30-05-2018

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**To**

Shire of Boddington  
39 Bannister Road  
BODDINGTON WA 6390

To the council, Shire of Boddington,

I am writing this letter in regards to my application for permission to breed cats at 3 Hotham Avenue, Boddington WA. This letter is to certify that I will be running a home office rather than a home occupation. I will comply with all regulations and conditions that go with being a home office, including delivering kittens to their new owners instead of kittens being purchased from the property. Please contact me if you have any concerns or questions.

Sincerely,

**Jessica Reed**  
0431791099  
divinityragdolls@gmail.com



---

**DIVINITY DOLLS PEDIGREE RAGDOLLS**

**Jessica Reed**  
Tel 0431791099

3 Hotham Avenue Boddington  
w.a 6390

**Website** [divinitydolls.com.au](http://divinitydolls.com.au)  
**Email** [divinityragdolls@gmail.com](mailto:divinityragdolls@gmail.com)



30-05-2018

---

**To**

Shire of Boddington  
39 Bannister Road  
BODDINGTON WA  
6390

**To the council, Shire of Boddington,**

My name is Jessica reed, I am an approved, registered breeder with The Australian National Cats Inc (ANCATS) \*certificates attached\* I am looking to obtain your consent and approval for me to keep up to 8 entire ragdoll cats at the property of 3 Hotham Avenue, boddington 6390, for the purpose of acquiring enough unrelated, show and/or breeding quality cats to manage a self sustained breeding program. I would like to be a closed cattery and start my own line of pedigree ragdolls. I have worked hard to obtain my breeders prefix and registration to be an ethical breeder and shower of ragdoll cats. I am aiming to provide cats and kittens that are raised around young children and other pets such as birds and dogs. I believe this is important so the cats can be accustomed to children, noise and having other pets around. By doing this they can go to the right family homes without distress or being frightened of children.

**We are NOT going to.**

- have cats locked in cages full time.
- build any large or permanent cages, sheds or anything that will affect our surrounding neighbors, shire or the property.
- We will not be a boarding cattery or house/breed any other cats beside our own.

I can assure whomever this may concern; that my cats are not allowed to roam outdoors. This way I can give my best approach to preventing; illness and disease, cat fights, cat theft, hygiene, nuisance to neighbors and also to make sure my cats are always safe,

---

**DIVINITY DOLLS PEDIGREE RAGDOLLS**

Jessica Reed  
Tel 0431791099

3 Hotham Avenue Boddington  
w.a 6390

Website [divinitydolls.com.au](http://divinitydolls.com.au)  
Email [divinityragdolls@gmail.com](mailto:divinityragdolls@gmail.com)



the ragdoll breed does not suit an outdoor lifestyle. They do however have a secure, fully enclosed area, located on our back veranda. This makes sure the cats receive sufficient inside and outside time. We have a quality PET-ONE, double based cattery cage (94 x 77 x 178cm) and a play cage (Enclosure assembled size is 124 x 107 x 74cm) and another cage, IPET cat pen (95cm x 58cm x 136cm) \*find photos of these enclosures attached\*. These cages are located within our veranda, protected from rain, wind and direct sun. We have installed thick, plastic bistro blinds around the veranda and fixed them securely from the roof to the floor. By doing this and securing them to the walls on both sides, we have created a fully enclosed room, safe from other animals and weather. We also have put down thick, commercial carpet tiles that cover the whole deck and hold in a lot more warmth on cold days. The cats have no way of getting loose, the only way out is through the laundry door which leads into the house. We have set up this room with their cages and accessories, allowing us to let them play in a spacious area with large cat scratchers and plenty of toys. When not supervised they are put in their cages or come inside the house. In their cages, there are a variety of accessories including; litter trays, cat scratch posts, assorted toys, blankets, heated dome beds and strong upper levels allowing cat a lot more space.

- Cages and cat area is kept clean and are fully disinfected once a month. (Sooner if required).
- Litter trays are cleaned twice a day and then swapped with a clean, sterile tray every three days.
- Bedding and blankets are changed and washed once a week. (Daily for kittens).
- Food bowls are washed and dried before every meal, and replaced with a new bowl monthly.
- Toys are washed monthly. (Kittens weekly).
- Cats and kittens are bathed weekly and groomed daily.
- Premises is kept clean and free of rodents and pests at all times

The female cats will be living indoors and only spending time in the enclosure and cat area during the day, if they are not pregnant or caring for a litter. Kittens will also be residing inside the house. When females have a litter, they will be sectioned in an appropriate sized, tiled or vinyl floored area (inside the house) that is kept clean and sanitary at all times.

They will be Provided with cat blankets and bedding that are swapped and washed daily to ensure new born kittens and lactating females are safe and clean. Until kittens have had vaccines at 8 weeks of age, kittens and their mother will be strictly indoors. Other times cats will not be allowed to have time in the enclosures:

- When a female is on heat but not planned to be put with the stud.
- Anytime a cat seems unwell or has any wounds.
- For ten days following sterilization.

If approved, we will have enough unrelated blood lines and will be a closed cattery. This option is more sanitary and lessens the risk of all illness and bad genetics. Being a closed breeding program allows me to acquire cats full genetic reports and health checks. Having no outside, un tested cats to be certain my stock are all healthy and high standard for breeding. This will result in top quality, healthy kittens. All new cats will be quarantined upon arrival for 10 days to be sure the cat has no illness or virus with symptoms that are not yet present. We also carry out a full health check with our vet within the first three days of cats arrival. All our cats will be DNA tested through 'Orivets' to ensure they carry no genetic faults prior to entering our breeding program. This gives everyone involved peace of mind that our cattery remains clean and disease free. Having beautiful, happy and healthy cats producing kittens with guaranteed good genetics that are free of health problems and traits so that we can show and share with other cat enthusiasts and families around the country. My females will only have 1-2 litters in a 12 month cycle, and only 8 litters total, before she is desexed and becomes pet only. I want to have a happy, healthy and ethical breeding program. I assure that I do, and will continue to, follow all regulations, bylaws and code of practice set out by my governing body (ANCATS) and follow all conditions set out by my local shire.

**Kittens will be desexed before leaving our home, no exceptions.** No kittens produced from our cats are allowed to be sold entire as per my stud males contract and my choice to keep my breeding program 'closed'. Select kittens with appropriate markings will be pedigreed as altered show pet. Strictly pet kittens will be pedigreed as pet only. All Divinity Dolls kittens are socialized, handled and loved from birth, to guarantee that every one of them makes a loving and happy pet that will transition into their forever homes comfortably and don't have the risk of being anxious or

frightened when the time comes. As a breeder of show and pet quality Ragdolls, our aim is to breed large, beautiful, healthy and affectionate kittens/cats with the best temperament possible. certified pedigree ragdolls are full DNA tested and are free of PKD, HCM, FIV and FELV. All kittens are Vet checked, desexed, vaccinated, microchipped and given parasite prevention prior to going to their forever homes. All potential buyers will need to fill out a detailed questionnaire, information given will help Divinity Dolls pick forever homes. Only on the condition to sign Divinity Dolls contract ,will any buyer be able to proceed with adopting on of one of our Divinity Dolls ragdolls. To make the transfer easier on kitten and owner, kittens come with a personalized kitten pack that I put together, containing each kittens personal belongings. All kittens come with;

- Kitten blankets.
- Kitten toys
- Kitten food bowls
- Individual kitten portfolios containing:
  - kitten pedigree papers.
  - kitten confirmed desex certificate.
  - information re: feeding, grooming, parasite control, health procedures, bedding/housing.
  - responsible pet ownership and a copy of the cat act.
  - Divinity Dolls contact details.
  - a copy of signed kitten contract and kitten health guarantee/warranty.
  - a information certificate made by Divinity Dolls about kitten.
  - kittens microchip details/forms, documents, kittens full vet report and vet book.
- Royal Canin kitten pack containing 2kg of kitten dry food.
- A Royal Canin voucher.
- Royal Canin wet food pouches.
- Royal Canin care sheets and information packs.

We keep a sufficient amount of essential cat supplies stored at the house so we can easily rotate, clean and sterilize everything, have basic pet first aid items and be prepared for emergency travel, routinely cleaning, medical emergencies, breakage, quarantine matters, new litters and and gestational/lactating queens. Stock Includes food, bowls, beds and blankets, litter trays, toys, carriers, first aid, vitamins, kitten formula, bottles, grooming supplies, towels, parasite treatment, vet grade disinfectant and much more. We also have a wonderful vet that routine treats our cats and

30-05-2018

Pg.5

kittens in the comfort of our home. The cats/kittens only required to travel to clinics for Desexing or In the case of other surgeries. Our cats and kittens are fed on a super premium diet, get regular grooming, vaccines ,vet checks and all necessary and routine vet work completed, so we can happily assure that our cats and kitten's health is always at its best.

Our future cats:

If approved, we are planning for 3 more cats to join our family. Two of them are show quality kittens that will be coming from Melbourne Victoria. They are coming from a registered breeder and cat show competitor of 9 years, Christine Wagner from Mystic rose ragdolls. Christine is also my breeding mentor and has been teaching me a lot about being a registered breeder and running an **ethical and healthy cattery**. The two kittens will come with all vaccines, health checks and DNA completed before arriving in WA. The third cat we have sourced (Hetti) is a stunning seal point female that is 100% traditional blood line. This means her pedigree goes right back to the **first original ragdoll** cats. She is just over a year old and ready for breeding. She has already had her DNA done, and will be getting a full vet check prior to coming to w.a. In addition to these, we would like to get one more breeding age female as it is recommended to have a minimum of three mature females to a male to keep him content. We are happy with 6 cats and agree that we will not have more than 8 mature cats (total) on the premises. Please let me know If I can provide any further Information. Please see all relevant photos on the next page.

Thank you for taking the time to review my application.

Sincerely,

**Jessica Reed**

0431791099

[divinityragdolls@gmail.com](mailto:divinityragdolls@gmail.com)



30-05-2018

Pg.5

kittens in the comfort of our home. The cats/kittens only required to travel to clinics for Desexing or In the case of other surgeries. Our cats and kittens are fed on a super premium diet, get regular grooming, vaccines ,vet checks and all necessary and routine vet work completed, so we can happily assure that our cats and kitten's health is always at its best.

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Thank you for taking the time to review my application.

Sincerely,

**Jessica Reed**

0431791099

[divinityragdolls@gmail.com](mailto:divinityragdolls@gmail.com)

30-05-2018

Pg.6

## Prefix registration and ANCATS breeders membership



## Cages:



30-05-2018

Pg.7

Enclosed cat area/veranda:



Our current cats:

30-05-2018

Pg.8



Our future cats:



## 8.4 MANAGER WORKS & SERVICES:

Nil at this time.

Mr Haas left room at 5:23pm.

## 8.5 DIRECTOR CORPORATE & COMMUNITY SERVICES:

### 8.5.1 2018/19 Fees for Boddington Early Learning Centre

File Ref. No:	ADM0187, ADM0682
Disclosure of Interest:	Nil
Date:	31 July 2018
Author:	Graham Stanley – Director Corporate & Community Services
Attachment:	Nil

#### Summary

**Council is to consider the setting of fees for 2018/19 for the Boddington Early Learning Centre**

#### Background

The Federal Government is making widespread changes to funding for childcare within Australia, which will affect both the operation of childcare centres and the funding assistance that parents receive. The changes come into effect from Monday July 2, 2018. As part of the change the Boddington Early Learning Centre, along with all other childcare centres, is required to register its fees with the Department of Education and Training.

The new childcare legislation also includes a requirement for providers to provide data on actual in and out attendance times in both statements of entitlements to families and sessions reports to the Government. As a result, we have had to purchase new software for the ELC to be able to comply with this and will also need to purchase an additional iPad to be used for signing kids in & out when they are going to Out of School Hours (OSH) care when they are off site such as at the Pavilion or oval.

#### Comment

ELC fees have not changed for more than three years and, during that time, the opening hours have been extended from 7am - 5:30pm to 6:30am - 6pm. This has resulted in increased costs, not only because of additional staff hours, but also because hours worked prior to 7am are paid at penalty rates. In addition to this, we have received a sustainability grant to further extend opening hours from July by bringing them forward to 6am starts, so effectively, a full day's care can be up to 12 hours duration.

In addition to increasing the fees, we also seek to make a few changes to the fee structure; firstly to define the half day charge more clearly, secondly to provide an incentive for permanent bookings over casual bookings and thirdly to provide a shorter term option, when space and staffing is available to enable parents to have their child cared for when they attend appointments.



The current fees are as follows:

Type of Fee	2017/18
Half Day	\$60.00
Full Day	\$90.00
Before School	\$20.00
After School	\$25.00
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable	

It is proposed that the new fees will be:

Type of Fee	2018/19
Half Day 6AM to Midday or Midday to 6PM - Permanent Booking	\$60.00
Half Day 6AM to Midday or Midday to 6PM – Casual Booking	\$66.00
Full Day – Permanent Booking	\$90.00
Full Day – Casual Booking	\$99.00
Before School – Permanent Booking	\$20.00
Before School – Casual Booking	\$22.00
After School – Permanent Booking	\$25.00
After School – Casual Booking	\$27.50
Short-term Care (2hrs)	\$25.00
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable	

### Strategic Implications

A successful and viable Early Learning Centre will help to underpin aim number two under the "Community" section of the Community Strategic Plan, which states "Health, education and family support services that meet the needs of the community". The introduction of extended opening hours and greater flexibility by adding in the short-term care option helps to address some of the community demand for an increased level of childcare services.

### Statutory Environment -

Local Government Act 1995

#### 6.16. Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following –

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

#### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
  - (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
  - (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

#### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications – Nil

Financial Implications

Adopting the recommendation will result in increased revenue for the ELC. The recommended changes are designed to encourage more permanent bookings, which should make rostering of staff more manageable and make for better productivity. Introducing the ability for a 2 hour session, should attract more business at little additional cost, because bookings will only be accepted when there is sufficient staff coverage available.

Economic Implications

An improved child care service will make it easier for working parents thereby enabling local businesses to have better availability of staff with children.

### Social Implications

Improved child care availability.

### Environmental Considerations – Nil

### Consultation

Katrina Dyson, ELC Manager & feedback from some ELC customers.

### Options

Council can resolve to:

1. adopt the recommendation;
2. adopt the recommendation with amendments; or
3. not accept the recommendation, giving reasons.

### Voting Requirements - Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.5.1
---------------------------------------

COUNCIL RESOLUTION 49/18

Moved: Cr Smart

That Council:

1. Sets the following fees for the Boddington Early Learning Centre to be included in the 2018/19 Annual Budget and to apply from 1 July 2018:

Type of Fee	2018/19
Half Day 6AM to Midday or Midday to 6PM - Permanent Booking	\$60.00
Half Day 6AM to Midday or Midday to 6PM – Casual Booking	\$66.00
Full Day – Permanent Booking	\$90.00
Full Day – Casual Booking	\$99.00
Before School – Permanent Booking	\$20.00
Before School – Casual Booking	\$22.00
After School – Permanent Booking	\$25.00
After School – Casual Booking	\$27.50
Short-term Care (2hrs)	\$25.00
Late Fee (\$1 per minute first 15 minutes)	
Late Fee (\$10 per minute thereafter)	
Cancellation Notice Permanents - 2 weeks' notice - Full Fees applicable	

2. Gives local public notice of the new categories and fee changes in the Bodd News.

Seconded: Cr Manez

Carried: 7/0



## 8.6 CHIEF EXECUTIVE OFFICER:

### 8.6.1 Action Sheet

Disclosure of Interest: Nil  
Date: 12 June 2018  
Author: Chris Littlemore

#### Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
22/5/18	41/18	CEO	2018/19 Council Meeting Schedule	23/5/18	Placed on website & Bodd News.
22/5/18	42/18	CEO	Rescind Council Policy 6.10 Sale of Council Property Real Estate Agents	Item Lay on the Table	Pending

For information only.

### 8.6.2 Actions Performed Under Delegated Authority For The Month Of May 2018

File Ref. No: ADM0686  
Disclosure of Interest: Nil  
Date: 14 June 2018  
Author: Chief Executive Officer  
Attachments: Nil

#### Summary

To report back to Council actions performed under delegated authority for the month of May 2018.

#### Background

There is no specific requirement to report on actions performed under delegated authority. However, to increase transparency, this report has been prepared for Council and includes all actions performed under delegated authority for the month of June 2018.

Development Approvals issued

Building Permits issued;

Health Approvals issued;

One off delegations to the Chief Executive Officer;

Affixing of Common Seal

## Comment

The following tables outline the action performed within the organization relative to delegated authority for the month of May 2018 and are submitted to Council for information.

Common Seal	
Date Affixed	Documentation
N/A	

Authorisation to call Tenders	
Date	Action
N/A	

Peter Haas - PEHO			
Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3045E	J Lobb 27 Hotham Avenue Boddington	Lot 72 No 27 Hotham Avenue Boddington	Building Permit Extension
3079E	J Goodhew 18 Fraser Road Boddington	Lot 316 No 18 Fraser Road Boddington	Building Permit Extension
3200	K & B Coulter 5 Tamblyn Street Kalgoorlie	Lot 57 Twin Bridges Place Crossman	Shed Lean to
3201	Shire of Boddington 39 Bannister road Boddington	Lot 61 Bannister Road (Wuraming Ave) Boddington	Verandah extension Visitors Centre Certified Application
3202	G Thompson 12 Farmers Avenue Boddington	Lot 63 No 12 Farmers Avenue Boddington	Carport
Health			
N/A			

Steve Thompson - Town Planning Consultant			
Development Approvals			
Application No.	Applicant	Lot & Street	Type of Approval
ADM0749	Beacons Consulting	Lot 9 Albany Highway- Natural Fertiliser Plant	Conditional Development Approval extended by 1 year by Acting CEO to 17 May 2018.

Subdivision Applications			
Application No.	Applicant	Lot & Street	Action
154560	John Crowhurst Survey WA	Lot 201 Crossman	Subdivision Approval
Land Administration			
Application No.	Applicant	Lot & Street	Action
N/A			

Strategic Implications – Nil  
Statutory Environment

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires delegates to keep a record of each occasion on which they exercise the powers or discharge the duties delegated to them.

Policy Implications - Nil  
Financial Implications - Nil  
Economic Implications – Nil  
Social Implications - Nil  
Environmental Considerations – Nil  
Consultation - Nil

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2
---------------------------------------

COUNCIL RESOLUTION 50/18

Moved: Cr Hoffman

That Council accept the report outlining the actions performed under delegated authority for the month of May 2018.

Seconded:

Cr Ventris

Carried: 7/0

### 8.6.3 Differential Rates

File Ref. No: ADM0365  
Disclosure of Interest: Nil  
Date: 12 June 2018  
Author: Chief Executive Officer  
Attachments: Nil

#### Summary

**Council to consider modifying the proposed minimum rates to apply for 2018/19.**

#### Background

Council first adopted differential rating in June 2017. It also resolved on 17 April 2018 to adopt differential rating for the 2018/19 year.

Council publicly advertised and gave individual notices as required, inviting submissions in relation to differential and minimum rates proposed.

#### Comment

No comments were received during the public comment period.

As a check that Council complies with Section 6.35, the following table is produced:

Rating Category	2018 – 2019				
	rate in \$ (cents)	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
GRV	0.08568	\$885,371	147	478	\$1,545
GRV Mining	0.05865	\$1,510,943	1	2	\$754,972
UV	0.006617	\$878,622	268	203	\$3,009
UV Mining	0.032594	\$1,214,453	42	45	\$26,055
UV Non-Rural	0.032594	\$21,381	0	1	\$21,381

The table demonstrates that there are more than 50% of properties in the UV category which would be subject to minimum payments. If Council imposed the proposed \$999 minimum payment, it would be non-compliant with Section 6.35.

To be compliant with Section 6.35, the table below demonstrates the minimum payments as equal to or less than 50% of properties per category:

Rating Category	2018 – 2019				
	rate in \$ (cents)	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
GRV	0.08568	\$878,329 <sup>1</sup>	138	487	\$1,534
GRV Mining	0.05865	\$1,510,894 <sup>1</sup>	1	2	\$754,972
UV	0.006617	\$866,428 <sup>1</sup>	231	240	\$2,696 <sup>1</sup>
UV Mining	0.032594	\$1,212,395 <sup>1</sup>	42	45	\$26,055
UV Non-Rural	0.032594	\$21,381	0	1	\$21,381

The Local Government Act provides that Council can resolve to modify the minimum payment without the need to give notice again. Section 6.36(5).

#### Strategic Implications

No new implications.

#### Statutory Environment.

The following sections in Local Government Act 1995 apply:

- Section 6.32 of the Local Government Act 1995 provides Council with the power to apply rates to property;
- Section 6.33 of the Local Government Act 1995 provides Council with the power to apply differential general rates although Ministerial approval is required where a differential rate is more than twice the lowest differential rate to be imposed;
- Section 6.35 of the Local Government Act 1995 provides Council with the power to apply a minimum payment which is greater than the general rate which would otherwise be payable on that land;
- Section 6.36 of the Local Government Act 1995 requires Council to give public notice of its intention to impose differential rates, inviting submissions within 21 days.

#### Policy Implications

No new implications.

#### Footnote 1

Typographical error corrected by deleting \$885,371, \$1,510,943, \$878,622, \$1,214,453 and \$3,187 and replacing with \$878,329, \$1,510,894, \$866,428, \$1,212,395 and \$2,696 respectively.

### Financial Implications

The difference in the rate level set by Council will underpin its ability to provide services and facilities for the 2018/19 Financial Year and into the future.

Economic Implications - Nil

Social Implications – Nil

Environmental Considerations- Nil

Consultation – Department of Local Government & Communities

### Options

Council can:

1. Accept the Officer's Recommendation;
2. Amend the Officer's Recommendation; or
3. Not accept the Officer's Recommendation.

### Voting Requirements

Absolute Majority

## OFFICER RECOMMENDATION – ITEM 8.6.3

**COUNCIL RESOLUTION 51/18**

**Moved: Cr McSwain**

That Council;

1. Adopt the following rates in the dollar and minimum rates for the differential rating categories specified for the 2018/19 Financial Year:

Category	Proposed Rate in \$	New Minimum
GRV	0.08568	\$950
GRV Mining	0.05865	\$950
UV	0.006617	\$950
UV - Mining	0.032594	\$950
UV – Non Rural	0.032594	\$950

2. Authorise the CEO to apply to the Minister for Local Government and Communities for approval for Council to impose the Schedule of Rates outlined in point 1 above, in particular to impose a differential rate which is more than twice the lowest differential general rate imposed by it.

**Seconded:**

**Cr McGrath**

**Carried: 7/0**

Following the meeting it was noted that there was a typographical error which incorrectly represents the calculations in the report. The typographical error has been corrected by deleting \$885,371, \$1,510,943, \$878,622, \$1,214,453, \$3,187 and replacing with \$878,329, \$1,510,894, \$866,428, \$1,212,395 and \$2,696 respectively in all instances in the report. The correcting of the typographical error has no effect on any other dollar figure or percentage in the report nor the intent of the resolution.

#### 8.6.4 HWEDA Funding 2018/19

File Ref. No: ADM 0715  
Disclosure of Interest: Nil  
Date: 31 July 2018  
Author: Chris Littlemore CEO  
Attachments: 8.6.4 Letter from HWEDA

##### Summary

Council is to consider funding HWEDA for FY 2018/19.

##### Background

The Hotham Williams Economic Development Alliance (HWEDA) was incorporated in 2013 as part of the Supertowns Economic Development Strategy, with the intention of taking the role as lead economic development agency beyond the life of the Supertowns project. The Alliance represents the three Shires (Wandering, Williams and Boddington) and they have been contributing to the operating costs.

##### Comment

It is vital that the investment in Marradong Country be protected. By providing sufficient resources to HWEDA, there is a strong likelihood that the Economic Development Implementation Plan and Strategic Plan developed for the region will be realised.

##### Strategic Implications

The alliance of the three Shires will assist all three Councils when it comes to being noticed by government departments and funding bodies.

##### Policy Implications - Nil

##### Financial Implications

Funds need to be allocated in next year's budget.

##### Economic Implications

The continued activities of HWEDA can only have positive economic implications of the district.

##### Social Implications – N/A

##### Environmental Considerations Nil

##### Consultation N/A

##### Options

Council can:

1. adopt the recommendation/s;

2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons..

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.4
---------------------------------------

COUNCIL RESOLUTION

52/18

Moved: Cr McSwain

That Council provide \$7500 towards support for HWEDA in the 2018/19 budget.

Seconded:

Cr Hoffman

Carried: 7/0





Mr Chris Littlemore  
Chief Executive Officer  
Shire of Boddington  
PO Box 4  
Boddington WA 6390  
[ceo@boddington.wa.gov.au](mailto:ceo@boddington.wa.gov.au)

Hotham Williams Economic Development Alliance  
C/- Shire of Williams  
PO Box 96  
WILLIAMS WA 6391  
E: [admin@marradongcountry.org.au](mailto:admin@marradongcountry.org.au)

23/05/2018

Dear Chris,

**Re: HWEDA Membership fee 2018/19**

At HWEDA's April Board meeting, it was resolved to maintain the membership fee for 2018/19 at \$7,500. While the membership fee is to be formally endorsed at HWEDA's up-coming Annual General Meeting (14 August 2018 in Wandering), it is timely that a formal request is made now to enable members to consider this financial contribution as part of their budgetary process.

An outline of actual expenditure for 2017/18 and a draft budget for 2018/19 has been attached (attachment 1) for you as a financial member, to highlight that your continued support and investment into HWEDA is worthwhile.

HWEDA was established through the Boddington Super Town project, as an Economic Alliance working collaboratively together to achieve regional economic development benefits for the sub-region comprising the Shires of Boddington, Wandering and Williams. The Alliance's activities, supported by the Director of Economic Development at the Shire of Boddington, was financially supported until the end of 2014. Since 2014, HWEDA has been financially supported by the three Shires, Newmont, South32 and grant funding.

2017/18 has been a significant year for HWEDA with the commencement of the *Marradong Country Self-Drive Trails Project*, the expansion of financial membership contributions and the successful recruitment of an external Executive Officer.

Consultancy firm 'Moo Marketing' were engaged by HWEDA in July 2017 to undertake the delivery of the Marradong Country Self-Drive Trails project, which is anticipated to take 18 months to complete. To date, Moo Marketing have proposed a series of five trails throughout the HWEDA region, undertaken a stakeholder engagement and communication review and reported that a series of spin off projects have been initiated by small businesses who want to be involved in this project.

HWEDA's financial membership formally expanded for 2017/18 to include Industry representation from Newmont Boddington Gold and South32. Both Newmont and South32's representation is of significant value to HWEDA and their financial commitment highlights that they view HWEDA as a sound investment.

Mrs Pip Gooding of SHIELDS-GOODING Enterprises was selected as the Executive Officer for HWEDA on a 12 month contract that commenced in November 2017. Mrs Gooding brings a wealth of experience to this role having worked previously in regional development for the Wheatbelt



Development Commission (WDC), before establishing SHIELDS-GOODING Enterprises in 2016 to provide professional business services to private and public organisations. Mrs Gooding will continue the exceptional work by Shire of Williams Economic Development Officer, Heidi Cowcher, who directed HWEDA through our strategic planning review and commenced the implementation of our Flagship Projects.

The Executive Officer plays a key role to HWEDA ensuring economic opportunities are identified, projects managed and Board supported. In 2018/19 HWEDA will continue to deliver on its Economic Development Implementation Plan and Strategic Plan initiatives and while external funding will be sought, a contribution from our financial members will ensure HWEDA can continue to deliver.

We trust that HWEDA's financial membership request for 2018/19 will be considered favourable and we look forward to hearing the outcome post budgetary processes.

Should you have any further queries, please contact Chairperson Greg Cavanagh or Executive Officer Pip Gooding, at [admin@marradongcountry.org.au](mailto:admin@marradongcountry.org.au).

Yours sincerely,

A handwritten signature in black ink, appearing to be "GC", written over a light blue horizontal line.

**Greg Cavanagh**  
HWEDA Chairperson

# ATTACHMENT 8.6.4



## ATTACHMENT 1

<b>Hotham-Williams Economic Development Alliance Inc</b>
Draft Budget for the 2018/19 Financial Year

### Budget for consideration

#### Current Financial Year 2017/18 Income/Expenditure YTD and 2018/19 Proposed Budget

INCOME		
Actual 2017/18 YTD	Description	Budget 2018/19
\$ 7,500.00	Shire of Williams HWEDA membership	\$ 7,500.00
\$ 5,000.00	Shire of Wandering HWEDA membership	\$ 7,500.00
\$ 7,500.00	Shire of Boddington HWEDA membership	\$ 7,500.00
\$ 7,500.00	South32 membership	\$ 7,500.00
\$ 7,500.00	Newmont membership	\$ 7,500.00
\$ 20,545.99	HWEDA carryover funds 2016/17 (unspent funds)	\$ -
\$ -	HWEDA carryover funds 2017/18 (unspent funds based on average expenditure)	\$ 82,067.76
<b>\$ 55,545.99</b>	<b>HWEDA Sub-Total</b>	<b>\$ 119,567.76</b>
<b>\$ 70,000.00</b>	<b>Self Drive Trail Sub-Total</b>	<b>\$ -</b>
<b>\$ 125,545.99</b>	<b>TOTAL INCOME</b>	<b>\$ 119,567.76</b>
EXPENSES		
Actual 2017/18 YTD	Description	Budget 2018/19
	<b>Executive Officer Services</b>	
\$ 13,703.00	-Contract (Forecast \$50 x 720 hours : 15 hours/week)	\$ 36,000.00
\$ 904.86	-Travel (Forecast \$0.66/km x 340km x 12 trips)	\$ 2,692.80
\$ 412.04	-Phone, Internet, Postage, General Office Expenses	\$ 1,500.00
\$ 1,510.00	HWEDA Professional Indemnity Insurance (Country Wide Insurance)	\$ 1,510.00
	Information Technology (website platform and email domain)	\$ 300.00
<b>\$ 16,529.90</b>	<b>HWEDA Sub-Total</b>	<b>\$ 42,002.80</b>
<b>\$ 22,500.00</b>	<b>Self Drive Trail Sub-Total</b>	<b>\$ 63,468.00</b>
<b>\$ 39,029.90</b>	<b>TOTAL EXPENSES</b>	<b>\$ 105,470.80</b>
<b>ANITICPATED HWEDA CARRYOVER 2019/20 (based on 2017/18 average expenditure)</b>		<b>\$ 14,096.96</b>

Net Cash at Bank Balance as at 9 April 2018 \$ 94,281.73

## 8.6.5 Request for Annual Sponsorship from Boddington Golf Club

Applicant: Boddington Golf Club  
File Ref. No: ADM0071  
Date: 14 June 2018  
Author: CEO  
Attachments: 8.6.5A Correspondence from Boddington Golf Club

### Summary

Council is to consider payment of annual sponsorship to the Boddington Golf Club for 2017.

### Background

Council has provided an annual sponsorship of \$500 per year towards the maintenance of the golf course for the Boddington Golf Club since 2010/2011.

### Comment

Council has received a request for a contribution of \$500 the current year. No increase has been sought for 8 years.

Strategic Implications - Nil

Statutory Environment - Nil

Policy Implications - Nil

### Financial Implications

Funds are available from account number 3041050.

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Consultation - Nil

### Options

Council can:

1. Accept the Officer's Recommendation;
2. Amend the Officer's Recommendation; or
3. Not accept the Officer's Recommendation giving reasons.

Voting Requirements – Simple Majority

## OFFICER'S RECOMMENDATION – ITEM 8.6.5

COUNCIL RESOLUTION 53/18

Moved: Cr Manez

That Council provide a sponsorship of \$1000 to the Boddington Golf Club from account 3041050.

Seconded:

Cr McGrath

Carried: 7/0

**BODDINGTON GOLF CLUB INCORPORATED**  
**ABN: 8386 693 8716**

**Boddington Golf Club**  
**PO Box 131**  
**BODDINGTON WA 6390**

**Club President: Leonie Dickson Ph: 9883 8072**  
**Mob: 0428 146 609**  
**Secretary: Jill Cowcher Mob: 0428 528 667**

SHIRE OF  
BODDINGTON  
RECEIVED

18 JUN 2018

☐ DCP ☐ MHS  
☐ PEHO ☐ FM ☒ CEO  
☐ MWS ☐ TPC ☐ MCS

File No ADM 0007  
Date \_\_\_\_\_  
Initial \_\_\_\_\_

Date: 05<sup>th</sup> June 2018  
Chris Littlemore  
Chief Executive Officer  
Shire of Boddington  
PO BOX 4  
BODDINGTON WA 6390

**Dear Chris Littlemore:**

My apologies for the lateness of this request.

The Boddington Golf Club ask the Shire of Boddington to consider making a donation towards the annual maintenance of the golf course for the 2017-2018 financial year.

As you would be aware an amount of \$500 a year has been approved by Council for the past four or five years and we respectfully suggest a similar amount again.

Thank you for your continued support, it is greatly appreciated.

Please contact me if you have any questions.

Sincerely, 

**Leonie Dickson**  
President Boddington Golf Club

## 8.6.6 Asset Management Policy

File Ref. No: ADM  
Disclosure of Interest: Nil  
Date: 07 February 2018  
Author: C Littlemore  
Attachment: 8.6.6A Asset Management Policy

### Summary

Council is to consider adoption of an asset management policy.

### Background

Council is required to have an asset management policy.

### Comment

The attached policy has been drafted in conjunction with the consultants paid for by a grant from the Department of Local Government Sport and Cultural Industries.

In the coming months, Council will have to consider appropriate Asset Management Strategies and the resourcing of those strategies.

Statutory Environment N/A

Consultation – Nil

Policy Implications – Nil

### Financial Implications

To be determined in conjunction with development of appropriate strategies.

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

### Strategic Implications

The asset manager policy will support the delivery of sustainable service outcomes for Council's assets.

### Options

Council can resolve to:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

Voting Requirement - Simple Majority

## OFFICER'S RECOMMENDATION – ITEM 8.6.6

COUNCIL RESOLUTION 54/18

Moved: Cr Hoffman

That Council resolves to adopt the Asset Management Policy in attachment 8.6.6.

Seconded: Cr Smart

Carried: 7/0

### 06.13 ASSET MANAGEMENT POLICY

#### Policy Statement:

To ensure consistent Asset Management processes are applied throughout Boddington Shire Council and that the assets that Council manages on behalf of the community support its strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate service levels for present and future stakeholders.

#### Guidelines

Council's Asset Management Policy will:

- ensure Council assets are fit for purpose in accordance with its long term strategic direction;
- ensure that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment;
- safeguard Council assets including physical assets and employees by implementing appropriate Asset Management strategies and appropriate financial resources for those assets;
- create an environment where all Council employees take an integral part in overall management of Council assets by creating and sustaining an Asset Management awareness across the organisation through training and development;
- meet legislative requirements for asset management.
- ensure resources and operational capabilities are identified and responsibility for Asset Management is allocated; and
- demonstrate transparent and responsible Asset Management processes that align with demonstrated best practice.

#### Objective:

To manage Council assets so they provide the agreed level of service to meet community's needs in a financially sustainable manner and to support the achievement of Council's adopted vision and Long Term Strategic Planning.

To implement Asset Management best practices across all areas of the organization ensuring the Lifecycle management of assets in line with Council's agreed levels of service.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil.

The Chief Executive Officer advises that, in accordance with Section 5.23 (2) (c) of the Local Government Act 1995, the meeting is recommended to be closed to the public prior to discussion of the following confidential report regarding a contract proposed to be entered into.

COUNCIL RESOLUTION

55/18

Moved: Cr Smart

that the Council close the meeting to members of the public.

Seconded:

Cr Hoffman

Carried: 7/0

The members of the public left the room at 5:38 pm.

James Rendell left the room at 5:38pm.



## 11. CONFIDENTIAL ITEM:

### 11.1.1 Appointment of Architects Foreshore Redevelopment Civic Precinct

#### OFFICER'S RECOMMENDATION – ITEM 11.1.1

That Council resolve pursuant to S5.23 (2) (c) as Council is about to discuss a contract entered into, that the meeting be closed to members of the public.

COUNCIL RESOLUTION                      56/18                      Moved: Cr McGrath

That Council:

1. accepts the quotation from Emerge Architects for \$66,160 for the detailed design and documentation for the foreshore redevelopment project;
2. Provides funds in the 2018/19 budget for the architects fees;

Seconded:                                      Cr Manez                                      Carried: 7/0

COUNCIL RESOLUTION                      57/18                      Moved: Cr Smart

That the meeting be re-opened to the public.

Seconded:                                      Cr McGrath                                      Carried: 7/0

COUNCIL RESOLUTION                      58/18                      Moved: Cr Smart

That Council adopts the confidential schedule of recommendations of the closed committee

Seconded:                                      Cr McGrath                                      Carried: 7/0

## 12. CLOSURE OF MEETING:

With no further business to discuss, the Shire President, Cr Glynn, closed the meeting at 5:49pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting held on Tuesday 17 July, 2018

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M Glynn  
(President)

