



*'The Council and Staff of the Shire of Boddington, in partnership with the community,
are committed to operating effectively and efficiently to provide quality lifestyle
opportunities
that encourage population growth and development'*

MINUTES

For The
Ordinary Meeting of Council
Held At

5PM, TUESDAY 21 JUNE 2016

Council Chambers
39 Bannister Rd, Boddington

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In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Boddington during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Boddington. The Shire of Boddington warns that anyone who has an application lodged with the Shire of Boddington must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Boddington in respect of the application.

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1. DECLARATION OF OPENING:

The Shire President, Cr Allert declared the meeting open at 5:00pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr J Allert	President
Cr M Glynn	Deputy Shire President
Cr N Crilly	
Cr E Hoek	
Cr T Collins	
Cr S Manez	
Cr D Smart	
Mr C Littlemore	Chief Executive Officer
Mr G Bartle	Director of Corporate & Community Services
James Rendell	Manager Financial Services
Mr P Haas	PEHO
Ms T Bryant	Executive Assistant

11 Members of the public attended the meeting.

2.1.2 Apologies

Nil

2.1.3 Leave of Absence

Nil

3. DISCLOSURE OF FINANCIAL INTEREST:

Cr Manez declared an Impartiality Interest in Item 8.3.1.

Cr Allert declared a Proximity Interest in Item 8.1.1 in that he owns the block next door and sold the block to the new owner.

Cr Allert declared an Impartiality Interest in Item 8.6.3 in that he is a member of the Boddington Community Resource Centre.

Cr Hoek declared an Impartiality Interest in Item 8.6.3 in that she is employed by the Boddington Community Resource Centre which operates next to the Tourist Visitor Information Centre.

Cr Smart declared a Financial Interest in Item 8.6.3 in that he is a Go West employee who will have interests in the Tourist Visitor Information Centre.

Cr Collins declared a Impartiality Interest in Item 8.6.3 in that she is a member of the Boddington Community Resource Centre.

CEO Mr Chris Littlemore declare a Financial Interest in Item 11.1.1 in that it refers to his Contract and Employment.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON

Nil

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Mr Kevin Noonan asked why the Principal Environmental Health Officer/Building Surveyor wasn't at the 17 May 2016 Council Meeting.

Cr Allert replied that the officers of the Shire normally only attend when the questions are relevant to them. If there are any questions relating to them the CEO takes that back to them.

The item in question didn't relate to the Health Officer at this stage, it was for the Town Planner who attended the meeting.

Mr Geoff Beaton asked Cr Collins a question. "Why are you against moving the town library to the Old School Buildings, are you supporting the best interests of the community, or, as a Management Committee member of the Boddington Community Resource Centre (BCRC) putting the interests of the Boddington Community Resource Centre front and centre?"

Cr Collins replied that she was no longer a Management Committee Member of the BCRC. This was confirmed by Cr Hoek.

Mr Beaton then asked Cr Collins "As a member of the BCRC is Cr Collins looking after the interests of the BCRC prior to the community."

Cr Collins replied "The library Mr Beaton I'm actually not sure of the costs when it was voted to go across the block from the Shire. I'm not sure if the Shire can afford to have the library move down here. So I am working in the best interests of the ratepayers."

Mr Noonan asked why the pig farm was closed down, and Mr Henry Pucar's business as well.

Cr Allert replied that no-one knew about the pig farm as it was before councillor's time, but would ask Cr Hoek as she is the longest serving councillor.

Cr Hoek replied that she didn't know anything about this, but would be happy to look into this for him.

Cr Crilly replied that Mr Henry Pucar was running a boiler maker shop and under the town planning scheme this is not allowed on that sort of lot. "My understanding is that he is not overly concerned that he can't do that."

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:

Nil

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Tuesday 17 May 2016
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COUNCIL RESOLUTION	42/16	Moved Cr Smart
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That the minutes of the Ordinary Meeting of Council held on Tuesday 17 May 2016 be confirmed as a true record of proceedings

Seconded	Cr Collins	Carried	7/0
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7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION:

Nil at this time.

8. REPORTS OF OFFICERS AND COMMITTEES:

8.1 PLANNING CONSULTANT:

Cr Allert declared a Proximity Interest in Item 8.1.1 in that he owns the block next door and sold the block to the new owner and left the room at 5:14pm.

8.1.1 Development Application – Lot 12 Twin Bridges Place, Crossman - Proposed dwelling and establishing a building envelope

Location:	Lot 12 on Plan 76364 Twin Bridges Place, Crossman
Applicant:	Mark Jack
File Ref. No:	A1741
Disclosure of Interest:	Nil
Date:	16 June 2016
Author:	Steve Thompson
Attachments:	8.1.1A Location plan 8.1.1B Extract of details submitted by applicant 8.1.1C Submission from neighbour 8.1.1D Extract of Shire of Boddington Floodplain Management Study

Summary

A Development Application for a dwelling and establishing a building envelope is recommended for conditional approval at Lot 12 Twin Bridges Place, Crossman.

Background

The applicant seeks development approval for a dwelling and establishing a building envelope on the site shown in Attachment 8.1.1A. An extract of the details submitted by the applicant is set out in Attachment 8.1.1B.

The Shire administration invited comment on the Development Application from four neighbours for a two week period. The comment period closed on 14 June 2016. At the time of preparing this report, the Shire had received one submission which is provided in Attachment 8.1.1C. The submission from Mr and Mrs Hedley (owners of adjoining Lot 3 to the north of the site) object to earlier matters at the subdivision stage and the proposed building envelope location. They do not object to the barn-style dwelling.

In accordance with standard practice, the Shire administration provided the applicant with the submission in order to address concerns and issues where possible. The applicant's response in part stated:

'While the building envelope is 15mtrs from boundary's the home will be 40mtrs+ away from the Hedley's Boundary fence...We will also be planting native trees for both shelter and privacy around the shed/house.'

The site is zoned 'Rural Smallholding' in the *Shire of Boddington Local Planning Scheme No. 2* (LPS2). There are no building setback standards in LPS2 for the Rural Smallholding Zone. The location of buildings is addressed through identifying a building envelope at the subdivision stage or modifying a building envelope through a Development Application.

The majority of the site is located in the floodway as set out in the *Shire of Boddington Floodplain Management Study* (see Attachment 8.1.1D). A small portion of the site, the

eastern section where the dwelling and building envelope are proposed, is located outside of the floodway,

The site is classified as a bushfire prone area as set out at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. A Bushfire Management Plan was prepared for the former Lot 53 Twin Bridges Place at the subdivision stage.

The Council at its meeting on 17 December 2013 considered a subdivision application for Lot 53 Twin Bridges Place (which created Lots 11, 12 and 13). The Council in part resolved 'That Council support the subdivision of Lot 53 Twin Bridges Place, (WAPC 149001) and requests the following conditions:

Prior to commencement of subdivisional works, a detailed plan identifying building envelope(s) on all lots on the approved plan of subdivision is to be prepared in consultation with the local government to ensure the appropriate siting of development, to the satisfaction of the Western Australian Planning Commission. (Local Government)'

The Western Australian Planning Commission (WAPC) did not however impose a condition on the subdivision approval requiring the identification of a building envelope.

Comment

It is recommended that Council approve the Development Application subject to conditions. In summary, there are limited alternative locations to locate development on the property due to the floodway. Alternatively, locating and approving buildings in a floodway is inconsistent with WAPC and Council policies and has liability implications.

The proposed dwelling will be around 40 metres from Mr and Mrs Hedley's property boundary. As outlined above, there are no setback standards in the Rural Smallholding Zone. By way of comparison, there is a 20 metres minimum setback in the Rural Zone.

It is suggested that the approval include a condition requiring that the building envelope is modified with the setback from the northern boundary being increased from a minimum of 15 metres to 20 metres. Additionally, that a planting strip is provided between the building envelope and the common boundary with adjoining Lot 3 Twin Bridges Place.

No objection is raised with the barn style dwelling given it is consistent with *Local Planning Policy 16 Residential Development and Design* and the site is in a discrete location away from major roads.

Strategic Implications – Nil

Statutory Environment

Planning and Development Act, Planning and Development (Local Planning Schemes) Regulations 2015 and LPS2.

Policy Implications - Nil

Financial Implications

All costs associated with the development will be borne by the applicant. Should the applicant be aggrieved by Council's decision, the applicant may seek a review of that decision or conditions through the State Administrative Tribunal.

Economic Implications – Nil

Social Implications

A neighbour opposes the Development Application.

Environmental Considerations – Nil

Consultation

The Shire administration invited comments from neighbours.

Options

The Council can:

1. approve the Development Application with no conditions (giving reasons);
2. approve the Development Application with conditions;
3. refuse the Development Application (giving reasons); or
4. defer and request additional information.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.1.1

COUNCIL RESOLUTION

43/16

Moved Cr Collins

That Council approve the Development Application for a dwelling and establishing a building envelope at Lot 12 on Plan 76364 Twin Bridges Place, Crossman, subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the plans submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. This approval shall expire and be of no further effect if the development hereby approved has not been substantially commenced within a period of two (2) years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the development approval has lapsed, no further development is to be carried out.
3. The building envelope is modified with the setback from the northern boundary being increased from a minimum of 15 metres to 20 metres.

4. The planting of a row of trees between the building envelope and the common boundary with adjoining Lot 3 Twin Bridges Place to the satisfaction of the local government prior to 30 June 2018.
5. The minimum floor level of the proposed dwelling is at least 217.5 metres AHD (Australian Height Datum) with this level confirmed by a licensed surveyor and submitted for local government endorsement upon completion of the sand pad of the proposed building. No further works are to be commenced until local government endorsement of the survey information.

Advice

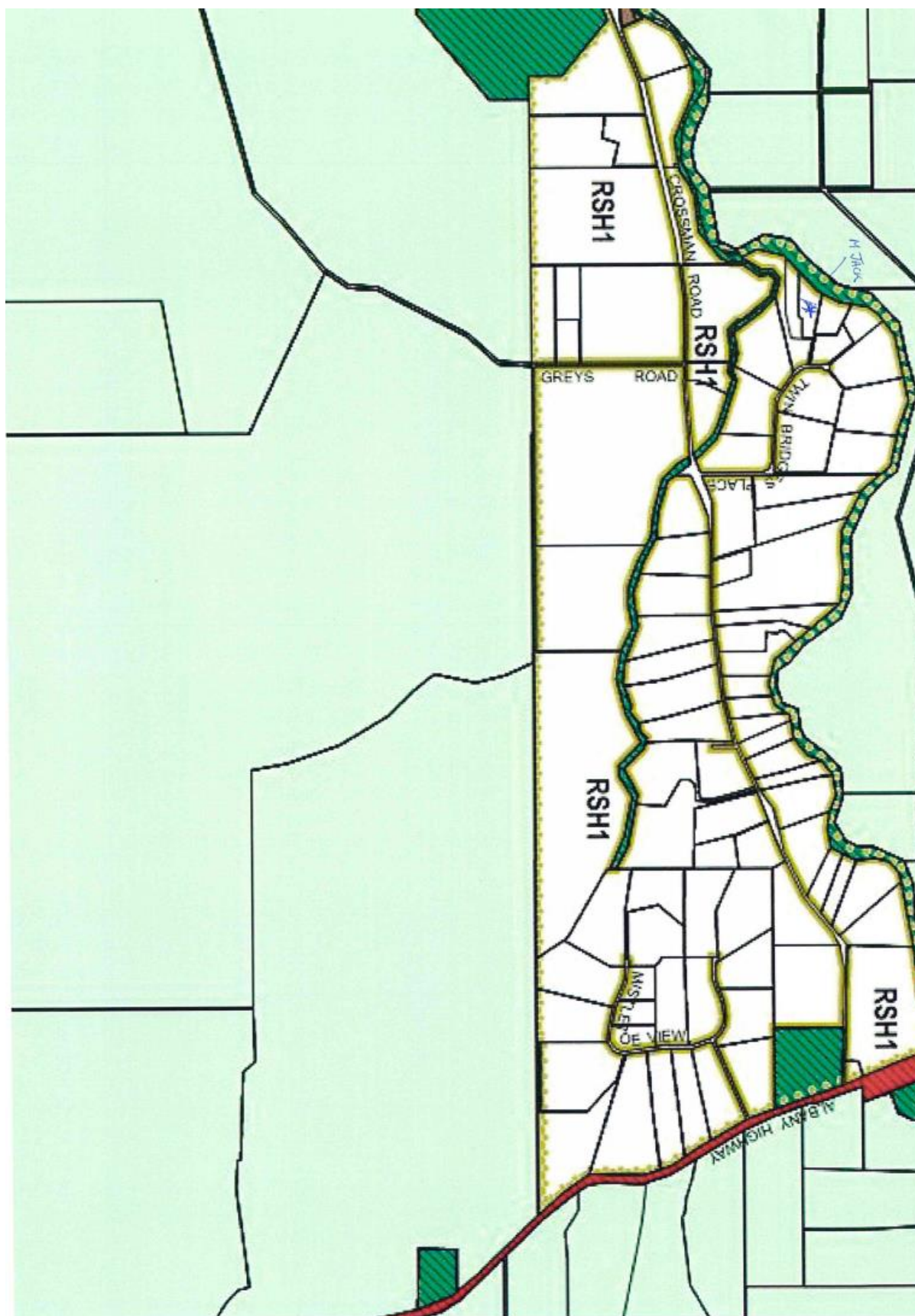
- (a) In relation to Condition 5, the *Shire of Boddington Floodplain Management Study* designates the 100 Year Average Recurrence Interval (ARI) Flood Level near the site at 217 metres. Based on Council's *Local Planning Policy 6 Development in Flood Affected Areas*, a 'freeboard' (factor of safety) of 0.5 metres (500mm) for habitable buildings above the 100 year ARI level.
- (b) The applicant is advised that this development approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- (c) The dwelling is constructed in accordance with *Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas*.
- (d) If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

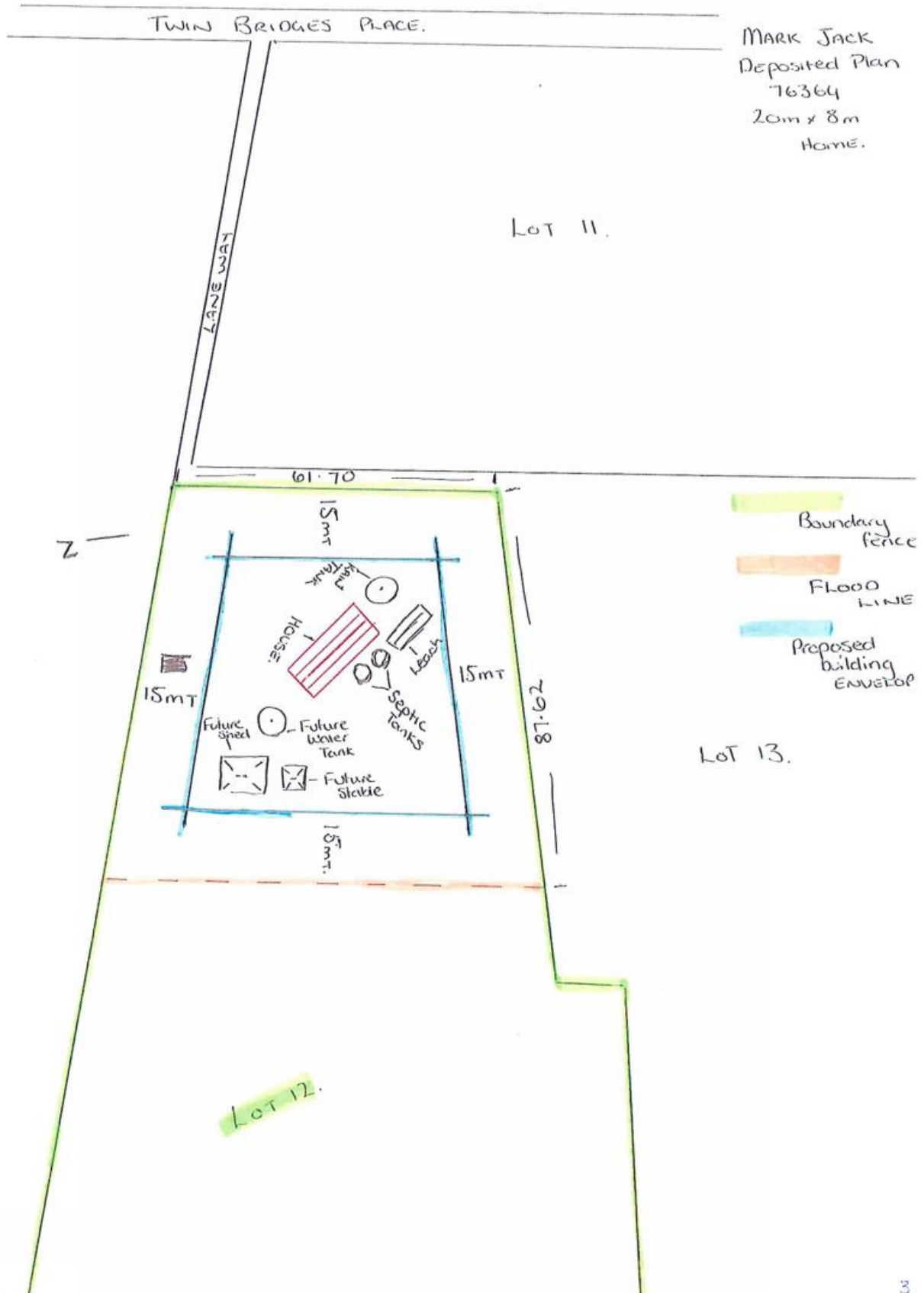
Seconded

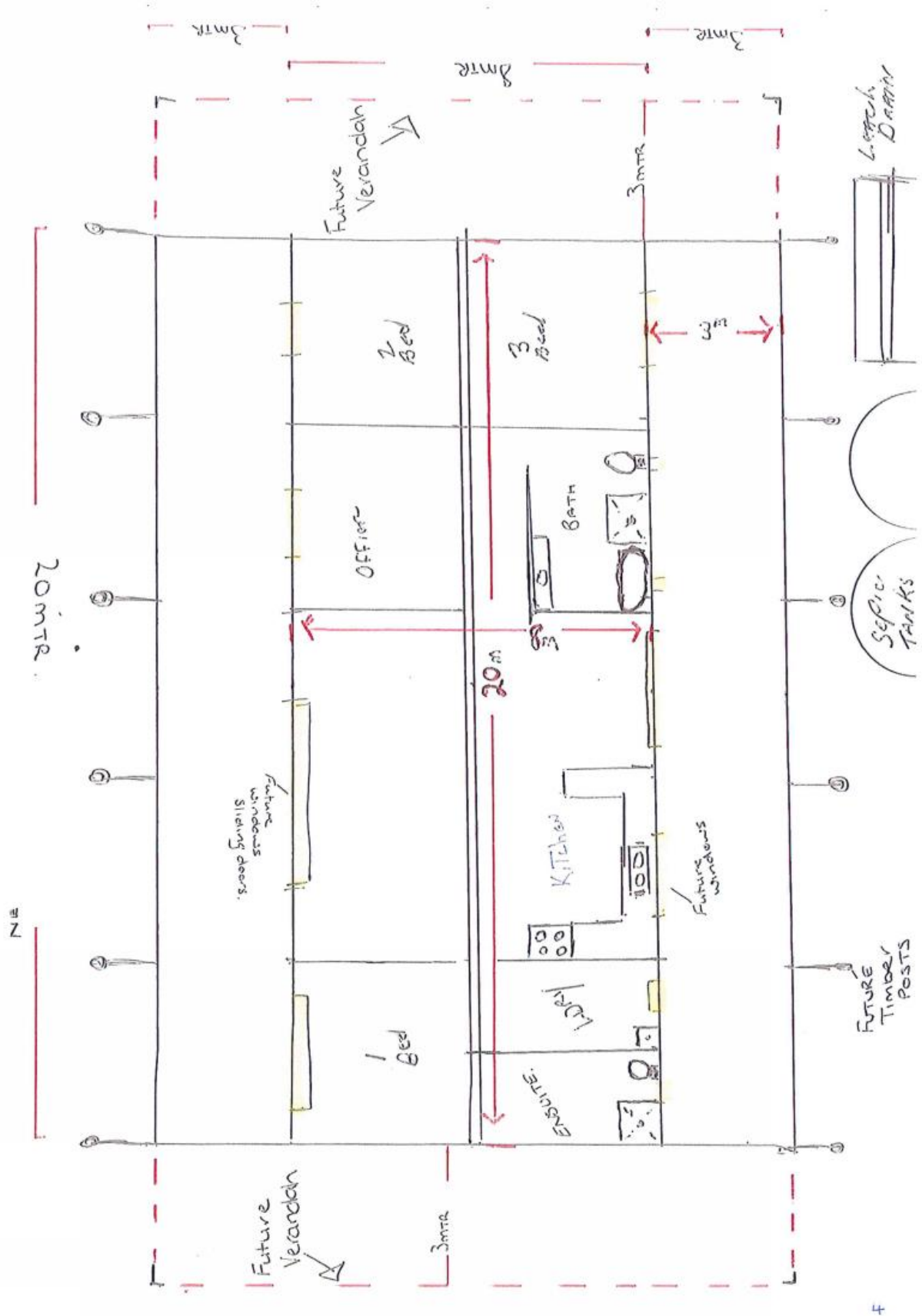
Cr Manez

Carried

6/0







Proposal for Lot 12 Twin Bridges Place Crossman.

I have designed my shed to be later transformed into a House.

Current plan

As per attached plans it will have a Zincalume corrugated (vertical) roof sheeting.

- Outside walls are Colour bond Paperbark Corrugated (horizontal)
- Roller Door, flashings and veranda Posts will be Colour bond Manor Red.
- The direction of the shed will face North East and South West for eco friendly heating in winter and cooling in summer.
- Plumbing for Kitchen, bathroom and toilets
- Insulation will be installed into roof and walls when erected.

Future changes include

- 3x Full bedroom windows facing NE.
- 1x Full Sliding entrance door facing NE
- 2x Half windows for bedroom and Kitchen facing SW
- 1x Full sliding door next to kitchen facing SW
- 3 x vent windows for Toilets and bathroom facing SW
- 1x Laundry Door facing SW
- Veranda poles will be replaced with timber poles.
- I will be completing both North and South ends with a matching veranda

From: Lisa Hedley [richandlis@gmail.com]
Sent: Monday, 13 June 2016 12:01 PM
To: Steve Thompson
Subject: Objection-Lot 12 Twin Bridges Place

Steve Thompson:
(To Whom It May Concern)

Thank you for the opportunity to comment on the proposed development at Lot 12 Twin Bridges Place.

We are of the opinion that this opportunity should have been considered at the sub division stage, due to the unique restriction of the flood line in place which governs a very limited area for the building envelope. Was this submitted to local government for the approval of sub division as it seems no one has taken this into account?

We purchased 10acres in Boddington for country living, we did not envision having a neighbouring house and shed 15mts from our building envelope.

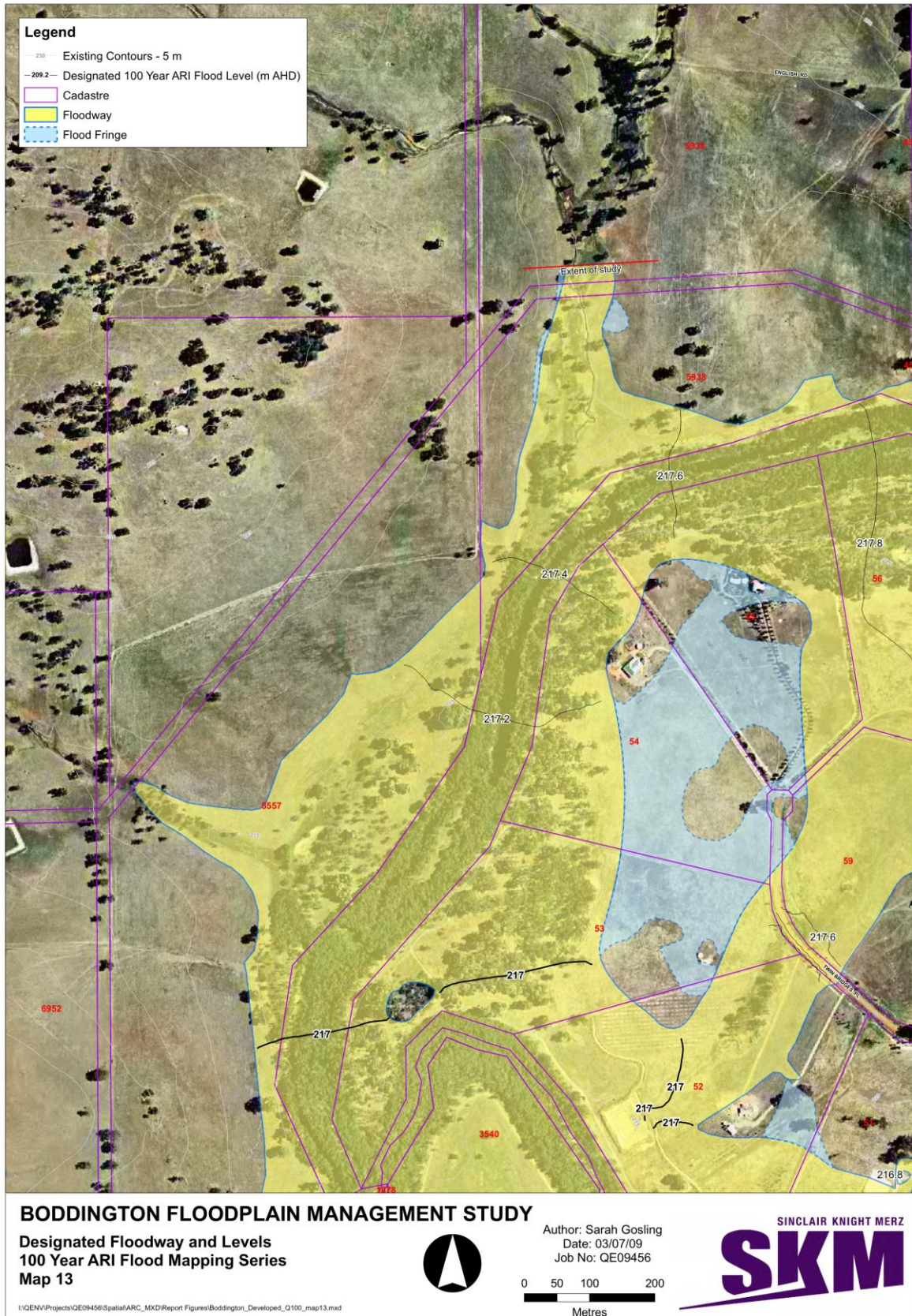
When driving down Twin Bridges place there is no evidence of dwellings in such close proximity, not for that matter anywhere around Boddington -60acres with four building envelopes all on top of each other.

It is disappointing that we hear The Shire President boasting about the lifestyle of country living in Boddington on a radio interview. It is a disgrace that this has been allowed to go through and be approved.

If more consideration had been given to the subdivision stage a buffer between neighbouring properties would have been possible.

We object to the proposed building envelope at Lot 12 Twin Bridges place and ask that consideration be given to moving it South and East away from our building envelope?

Kind Regards
Richard and Lisa Hedley



Cr Allert entered Chambers at 5:20pm.

8.2 DIRECTOR CORPORATE & COMMUNITY SERVICES:

8.2.1	List of Payments	May 2016
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Disclosure of Interest: Nil
Date: 7 June 2016
Author: Grant Bartle
Attachments: 8.2.1A List of Payments

Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

Comment

The List of Payments for the month of May 2016 is presented in Attachment 8.2.1A.

Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications - Nil

OFFICER'S RECOMMENDATION – 8.2.1

COUNCIL RESOLUTION	44/16	Moved Cr Collins
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That Council adopts the list of payments for the period ending 31 May 2016; at Attachment 8.2.1A.

Seconded	Cr Glynn	Carried	7/0
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LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
1115	05/05/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY APRIL 2016	270.68
1116	05/05/2016	SHIRE OF BODDINGTON	BRB LEVY APRIL 2016	43.25
1117	05/05/2016	BUILDERS REGISTRATION BOARD OF WA	BRB LEVY APRIL 2016	526.17
1118	19/05/2016	CHRISTOPHER ARCHER	REFUND STANDPIPE KEY BOND	110.00
EFT16238	31/05/2016	CROSSMAN HOT WATER & PLUMBING	REFUND KERB BOND	2,000.00
EFT16141	10/05/2016	T-QUIP	PARTS/DECK FOR TORO 1	2,393.25
EFT16142	10/05/2016	OFFICEWORKS BUSINESS DIRECT	STATIONERY SUPPLIES APRIL 2016	466.42
EFT16143	10/05/2016	CROSSMAN HOT WATER & PLUMBING	BALL VALVE FOR TANK; PLUMBING REPAIRS TO MEDI CENTRE/U4 RETIREMENT VILLAGE, CARAVAN PK	1,705.00
EFT16144	10/05/2016	LANDGATE	RURAL UV REVALUATIONS	9,020.55
EFT16145	10/05/2016	ABCO PRODUCTS PTY LTD	COMMERCIAL CLEANING SUPPLIES	218.26
EFT16146	10/05/2016	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES 3-16/4/16 14.5 HRS	1,834.25
EFT16147	10/05/2016	ALINTA SALES	ELECTRICITY CHARGES - POOL & CARAVAN PARK	3,009.00
EFT16148	10/05/2016	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES SIGNS; TORO PARTS	42.89
EFT16149	10/05/2016	COLAS WA PTY LTD	BITUMEN SEALING WORK TOWNSITE & 1KLM HARVEY QUINDANNING RD	37,385.48
EFT16150	10/05/2016	COUNTRY SPARKY SERVICES	INSTALL HEATERS - CARAVAN PARK CAMP KITCHEN; REPLACE EXIT LIGHTS MEDI CENTRE	3,033.80
EFT16151	10/05/2016	STAFF REIMBURSEMENT	REHYDRATE TUB FOR WORKS CREW	76.45
EFT16152	10/05/2016	NESSCO GROUP	SERVICE - DEPOT COMPRESSOR	602.14
EFT16153	10/05/2016	WATERLOGIC AUSTRALIA PTY LTD	WATER UNITS RENTAL ADMIN & COUNCIL KITCHENS	352.00
EFT16154	10/05/2016	SABRINA HAHN	HORTICULTURAL PRESENTATION - EXPO	3,575.00
EFT16155	10/05/2016	STAFF REIMBURSEMENT	ELC FUEL FOR OSHC KIDS EXCURSIONS	75.81

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16156	10/05/2016	WALLIS COMPUTER SOLUTIONS	IT SUPPORT SERVICES BACKUP/OFFSITE STORAGE 9THS TO AUG 2016	8,800.00
EFT16157	10/05/2016	CLARKEYS CARPENTRY	REPAIRS YOUTH CENTRE & HANG BOARDS SHIRE OFFICE	847.00
EFT16158	10/05/2016	DMC CLEANING CORPORATION PTY LTD	CLEANING SERVICES APRIL 2016	11,331.15
EFT16159	10/05/2016	STAFF REIMBURSEMENT	BRPC WAGIN ACCOMODATION (GRANT FUNDED)	65.00
EFT16160	10/05/2016	BIMS EARTHMOVING	GRADER HIRE - HARVEY QUINDANNING ROAD	15,037.00
EFT16161	10/05/2016	STAFF REIMBURSEMENT	ELC POLICE CLEARANCE & WWC CARD	143.80
EFT16162	10/05/2016	DESIGNER GATES	TROPHIES - RURAL LIVING EXPO	386.00
EFT16163	10/05/2016	STAFF REIMBURSEMENT	ELC EMPLOYEE WWC CARD RENEWAL	82.00
EFT16164	10/05/2016	STEWART & HEATON PTY LTD	FIREFIGHTING PPE (ESL FUNDED)	768.08
EFT16165	10/05/2016	AVON WASTE	RUBBISH BIN COLLECTIONF/E 12/4/16	5,579.86
EFT16166	10/05/2016	BODDINGTON HOTEL 2004 PTY LTD	ACCOMMODATION - EXPO PERFORMERS	1,290.00
EFT16167	10/05/2016	CUTTING EDGES EQUIPMENT PARTS PTY LTD	SCARIFIER TIPS - GRADER BT002	38.61
EFT16168	10/05/2016	JASON SIGN MAKERS	MAGNETIC SIGNS - FIRE CONTROL OFFICER	99.00
EFT16169	12/05/2016	AUSTRALIAN TAXATION OFFICE	BAS MARCH & APRIL 2016	55,165.00
EFT16170	12/05/2016	T-QUIP	BEARINGS & SEALS - TORO 1	804.70
EFT16171	12/05/2016	AUSTRALIA POST	APRIL 2016 POSTAGE CHARGES	260.62
EFT16172	12/05/2016	COATES HIRE	EQUIPMENT HIRE - RURAL LIVING EXPO	2,245.44
EFT16173	12/05/2016	OFFICEWORKS BUSINESS DIRECT	SUPPLIES - ELC	386.49
EFT16174	12/05/2016	CROSSMAN HOT WATER & PLUMBING	PLUMBING REPAIRS - IC UNITS 1 & 4	319.00
EFT16175	12/05/2016	BODDINGTON TYRE SERVICE	WHEEL ALIGNMENT - HOLDEN COLORADO BT015	90.00
EFT16176	12/05/2016	BODDINGTON HARDWARE	WORKS & SERVICES SUPPLIES APRIL 2016	1,529.65
EFT16177	12/05/2016	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES 17-30/4/16 15.75 HRS	1,992.37

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16178	12/05/2016	PAUL WATSON PATRICK	REPAIRS - TOWN DAM PUMP;TRAILER;MOWER;RANGER'S UTE MODIFICATION	653.40
EFT16179	12/05/2016	BODDINGTON IGA	ADMIN/COUNCILLOR/DEPOT SUPPLIES APRIL 2016	391.97
EFT16180	12/05/2016	BAILEYS FERTILISERS	SOIL ANALYSIS - TOWN & SCHOOL OVALS	437.80
EFT16181	12/05/2016	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES PPE; SIGNS; CLEANING SUPPLIES	97.76
EFT16182	12/05/2016	ARCHIVEWISE	APRIL OFFISTE ARCHIVE STORAGE FEES	152.76
EFT16183	12/05/2016	COUNTRY SPARKY SERVICES	SWITCHBOARD REPLACEMENT - COMMUNITY CLUB	3,289.00
EFT16184	12/05/2016	LGISWA	REFUND - OVERCLAIMED WORKERS' COMP CLAIM	12,588.93
EFT16185	12/05/2016	BODDINGTON IGA	APRIL SUPPLIES - ELC	239.44
EFT16186	12/05/2016	WESSARCH	DESIGN MAIN STREET VISION	6,655.00
EFT16187	12/05/2016	SIMON'S MARKET CAFE	APRIL GROCERIES SUPPLIES - ELC	143.93
EFT16188	12/05/2016	SAMREID MANEZ	ASSISTANCE PROVIDED - RURAL LIVING EXPO	212.50
EFT16189	12/05/2016	ZEDCON SCIENTIFIC SERVICES	SITE INSPECTION 5/5/16 - SWIMMING POOL	1,251.25
EFT16190	12/05/2016	AUSTRALIAN CHILDCARE ALLIANCE WA	REGISTRATIONS - ACA WA CONFERENCE (GRANT FUNDED)	1,190.00
EFT16191	12/05/2016	JOMAR CONTRACTING	BRIDGEWORKS - LOWER HOTHAM ROAD	41,316.00
EFT16192	12/05/2016	HELEN BINNS	ASSISTANCE PROVIDED - RURAL LIVING EXPO	400.00
EFT16193	12/05/2016	GREG DAY MOTORS	APRIL 2016 FUEL SHIRE PLANT, EQUIPMENT & VEHICLES	5,963.19
EFT16194	12/05/2016	JASON SIGN MAKERS	SIGNAGE - RV PARKING	51.70
EFT16195	12/05/2016	DAVO'S WOOD	FELL DANGEROUS TREES - CLUB DRIVE; MEMORIAL PARK	865.00
EFT16196	12/05/2016	BODDINGTON STORE	ANZAC DAY WREATH - FIRE BRIGADES (ESL FUNDED)	86.90
EFT16197	12/05/2016	EP DRAFFIN MANUFACTURING PTY LTD	SQR KEY - BIN POST 88116	59.95
EFT16198	12/05/2016	BODDINGTON SES	REIMBURSEMENT - SES (ESL FUNDED)	4,683.00
EFT16199	12/05/2016	A & P REID CONTRACTING	EXCAVATOR HIRE - NEWMARKET ROAD	660.00
EFT16200	27/05/2016	AR BASELL P/L MOWING & GARDENING SERVICE	RETIC MODIFICATIONS - TOWN OVAL TO NEW TANK	6,530.00

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16201	27/05/2016	CROSSMAN HOT WATER & PLUMBING	REPAIRS TO DAMAGED FIRE REEL CARAVAN PARK; STANDPIPE, ICU 1/3/4	770.00
EFT16202	27/05/2016	WESTERN POWER	COMMERCIAL SUPPLY UPGRADE - RECREATION CENTRE	35,841.00
EFT16203	27/05/2016	ABCO PRODUCTS PTY LTD	COMMERCIAL CLEANING SUPPLIES	268.47
EFT16204	27/05/2016	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES 1-14/5/16 46.5 HRS	5,882.25
EFT16205	27/05/2016	DOUGLAS PARTNERS PTY LTD	GEOTECHNICAL INVESTIGATION WATER TO RANFORD	13,343.00
EFT16206	27/05/2016	ALINTA SALES	ELECTRICITY CHARGES - POOL & CARAVAN PARK	1,609.41
EFT16207	27/05/2016	COURIER AUSTRALIA TOLL IPEC	COURIER CHARGES SIGNS , TORO PARTS	167.10
EFT16208	27/05/2016	KOMATSU AUSTRALIA PTY LTD	4000 HR SERVICE - GRADER BT002	7,497.85
EFT16209	27/05/2016	STAFF REIMBURSEMENT	SAFETY BOOTS FOR GARDENER	79.00
EFT16210	27/05/2016	BODDINGTON FOOTBALL CLUB	LOAF FUNDING FOOTBALL NETS	1,500.00
EFT16211	27/05/2016	STAFF REIMBURSEMENT	HOME INTERNET & ELECT AS PER CONTRACT	111.85
EFT16212	27/05/2016	STAFF REIMBURSEMENT	MEALS FOR IT VISION TRAINING COURSES- 5 DAYS	140.20
EFT16213	27/05/2016	PET, PADDOCK AND PALACE	CLEAN GUTTERS & REPAIR ROOF - IC UNITS	135.00
EFT16214	27/05/2016	ALLWORK CIVIL	REMARK BAYS/STENCIL WORK - FORREST & POLLARD STS	495.00
EFT16215	27/05/2016	COALCLIFF PLANT HIRE	ROLLER HIRE - HARVEY QUINDANNING RD	7,623.00
EFT16217	27/05/2016	CLARKEYS CARPENTRY	REPAIRS - OLD SCHOOL & MEDICAL CENTRE; INSTALL 2X MAGNETIC DOOR STOPS SHIRE OFFICE	1,655.50
EFT16218	27/05/2016	CLARE LOUISE SMAILES	CRECHE SERVICES FOR BEYN	75.00
EFT16219	27/05/2016	AMD CHARTERED ACCOUNTANTS	FINANCIAL MANAGEMENT REVIEW ; INTERIM AUDIT; R2R ACQUITTAL	18,840.80
EFT16220	27/05/2016	AIR COND-ON AIR CONDITIONING SERVICE	REPAIR AIR CON FAULT - SHIRE OFFICE	286.00
EFT16221	27/05/2016	ORACLE SURVEYS PTY LTD	RANFORD WATER - ALIGNMENT PEGGING	3,245.00
EFT16222	27/05/2016	CLASSIQUE SECURITY	SECURITY SERVICES - RURAL LIVING EXPO	5,723.30

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16223	27/05/2016	MITRA COMMUNITY EMPOWERMENT INC	PERFORMER - RURAL LIVING EXPO	550.00
EFT16224	27/05/2016	RICOH AUSTRALIA PTY LTD	PRINTER CARTRIDGE - LICENSING PRINTER	253.00
EFT16225	27/05/2016	J R ALLERT	JUNE RENT - 26A HOTHAM AVE	1,083.33
EFT16226	27/05/2016	CLIVE JOHN READ	CROSSOVER CONTRIBUTION - 76 HOTHAM AVE	630.00
EFT16227	27/05/2016	STEWART & HEATON PTY LTD	FIREFIGHTING PPE	256.03
EFT16228	27/05/2016	AVON WASTE	RUBBISH BIN COLLECTION F/E 26/4/16	5,569.89
EFT16229	27/05/2016	BODDINGTON SERVICE STATION	2000KG ROO JACK FOR RANGER'S UTE MODIFICATION	307.70
EFT16230	27/05/2016	GREG DAY MOTORS	TOW TRUCK PICKUP 3X ABANDONED VEHICLES	597.50
EFT16231	27/05/2016	IT VISION	APRIL 2016 PAYROLL SERVICE	1,698.13
EFT16232	27/05/2016	JASON SIGN MAKERS	SIGNAGE X 11 PLUS POSTS,BRACKETS,BOLTS	1,703.90
EFT16233	27/05/2016	BODDINGTON COMMUNITY RESOURCE CENTRE	EXPO HIRE TABLES/CHAIRS; POWER SHARE COSTS	1,361.77
EFT16234	27/05/2016	VISIMAX	FIRE BOOTS X2 - CROSSMAN BFB (ESL FUNDED)	487.10
EFT16235	27/05/2016	SOUTH WEST FIRE UNITS	PARTS - MARRADONG FIRE TENDER (ESL FUNDED)	1,237.06
EFT16236	27/05/2016	A & P REID CONTRACTING	EXCAVATE GRAVE; DAMAGE CLEANUP MAIN ROADS,EQUIPMENT HIRE	3,091.18
EFT16237	27/05/2016	THE LOCK MAN SECURITY	KEYS & PADLOCK	179.70
EFT16239	31/05/2016	STAFF REIMBURSEMENT	REGGIO TRAINING -ELC X2 REGISTRATION (GRANT FUNDED)	318.02
17524	10/05/2016	PAUL JANUARY	REFUND - CARAVAN PARK BOOKING CANCELLATION	35.00
17525	10/05/2016	PETER KENNEDY	REFUND - CARAVAN PARK BOOKING CANCELLATION	35.00
17526	12/05/2016	SHIRE OF BODDINGTON	PAYROLL RATES DEDUCTIONS 8/5/16	405.00
17527	12/05/2016	SEMANN SLATTERY & ASSOCIATES PTY LTD	CONFERENCE REGISTRATION - MELC (GRANT FUNDED)	380.00
17528	27/05/2016	CANNING BRIDGE AUTO LODGE	ACCOMMODATION 3 NIGHTS ITV TRAINING	520.00
17529	27/05/2016	SHIRE OF BODDINGTON	PAYROLL RATES DEDUCTIONS 22/5/16	335.00
DD8994.1	02/05/2016	TELSTRA	MOBILE PHONE CHARGES - SES (ESL FUNDED)	148.01

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD8994.2	02/05/2016	PRINTSYNC BUSINESS SOLUTIONS	COPIER CHARGES 14/3-1/4/16	241.68
DD8994.3	02/05/2016	WESTNET	INTERNET CHARGES - MEDICAL CENTRE	39.95
DD8997.1	02/05/2016	NAB BUSINESS VISA	ELC OUTDOOR BLINDS \$3,688 (GRANT FUNDED);IRSA CONTEST PRIZE, STAFF WARDROBE; ADVERT EXPO	4,866.07
DD9000.1	04/05/2016	WESTNET	INTERNET CHARGES - POOL & SHIRE	179.65
DD9004.1	05/05/2016	MOTORPLAN PTY LTD	CEO VEHICLE LEASE 1EXP571	1,885.66
DD9006.1	06/05/2016	SYNERGY	ELECTRICITY CHARGES - SHIRE OFFICE	1,584.80
DD9008.1	08/05/2016	WALG SUPERANNUATION PLAN	Superannuation contributions F/E 8/5/16	11,045.45
DD9008.2	08/05/2016	BT SUPER FOR LIFE	Superannuation contributions F/E 8/5/16	93.11
DD9008.3	08/05/2016	WALDOCK SMSF	Superannuation contributions F/E 8/5/16	863.18
DD9008.4	08/05/2016	REST SUPERANNUATION FUND	Superannuation contributions F/E 8/5/16	277.41
DD9008.5	08/05/2016	AMP RETIREMENT SAVINGS ACCOUNT	Superannuation contributions F/E 8/5/16	126.58
DD9008.6	08/05/2016	AUSTRALIAN SUPER (WESTSCHEME)	Superannuation contributions F/E 8/5/16	980.38
DD9008.7	08/05/2016	PRIME SUPER PTY LTD	Superannuation contributions F/E 8/5/16	270.78
DD9008.8	08/05/2016	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Superannuation contributions F/E 8/5/16	128.71
DD9008.9	08/05/2016	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions F/E 8/5/16	208.26
DD9010.1	09/05/2016	TELSTRA	MOBILE PHONE CHARGES - SHIRE	572.98
DD9017.1	16/05/2016	CANON FINANCE	KYOCERA PRINTER MAY 2016 LEASE	157.30
DD9020.1	18/05/2016	TELSTRA	PHONE CHARGES - SES LANDLINES (ESL FUNDED)	236.52
DD9023.1	23/05/2016	BOC GASES	WELDING GAS CONTAINER FEES	22.31
DD9023.2	20/05/2016	SYNERGY	ELECTRICITY CHARGES - MEDI CENTRE, NEWMONT, 6X RESIDENCE, FIRE SHED (RECOVERABLE \$3194)	3,748.40

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD9023.3	23/05/2016	SYNERGY	ELECTRICITY CHARGES PARKS,PAVILLION, STREET LIGHTS,DEPOT, ELC =\$6900;NEWSLETTER, SES, 2X RESIDENCES (RECOV \$1180)	8,400.25
DD9023.4	23/05/2016	TELSTRA	PHONE CHARGES - EHO RESIDENCE	44.37
DD9026.1	22/05/2016	WA LG SUPERANNUATION PLAN	Superannuation contributions F/E 22/5	11,557.65
DD9026.2	22/05/2016	BT SUPER FOR LIFE	Superannuation contributions F/E 22/5	87.75
DD9026.3	22/05/2016	WALDOCK SMSF	Superannuation contributions F/E 22/5	863.34
DD9026.4	22/05/2016	REST SUPERANNUATION FUND	Superannuation contributions F/E 22/5	277.41
DD9026.5	22/05/2016	AMP RETIREMENT SAVINGS ACCOUNT	Superannuation contributions F/E 22/5	126.58
DD9026.6	22/05/2016	AUSTRALIAN SUPER (WESTSCHEME)	Superannuation contributions F/E 22/5	957.74
DD9026.7	22/05/2016	PRIME SUPER PTY LTD	Superannuation contributions F/E 22/5	192.53
DD9026.8	22/05/2016	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Superannuation contributions F/E 22/5	128.04
DD9026.9	22/05/2016	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions F/E 22/5	208.25
DD9028.1	24/05/2016	TELSTRA	PHONE/INTERNET CHARGES - CARAVAN PARK & MGR ELC	275.34
DD9028.2	24/05/2016	SYNERGY	ELECTRICITY CHARGES - DOG POUND	26.60
DD9031.1	25/05/2016	TELSTRA	PHONE CHARGES - LICENSING	24.95
DD9034.1	27/05/2016	WATER CORPORATION	7X STANDPIPE FEES	848.69
DD9036.1	30/05/2016	KLEENHEAT GAS	BULK GAS - CARAVAN PARK	340.38
DD9036.2	30/05/2016	TELSTRA	STREET WI-FI	135.00
DD9036.3	30/05/2016	SYNERGY	ELECTRICITY CHARGES - CENTRAL PARK	14.30
DD9043.1	31/05/2016	SYNERGY	ELECTRICITY CHARGES - POOL CONTRACTOR RESIDENCE	5.20
DD9043.2	30/05/2016	NAB BUSINESS VISA	FUEL 199; IT EQUIP 175; SUBSCRIPTIONS/FEES 679	1,088.39
DD9043.3	31/05/2016	TELSTRA	MOBILE PHONE - SES (ESL FUNDED)	143.49

LIST OF PAYMENTS - MAY 2016				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
LOANS 94 & 97	31/05/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	P&I LOANS HILL ST & PECAN PLACE	26,772.22
DD9008.10	08/05/2016	INDIA BLUE SUPERANNUATION FUND	Superannuation contributions F/E 8/5/16	110.76
DD9026.10	22/05/2016	INDIA BLUE SUPERANNUATION FUND	Superannuation contributions F/E 22/5	105.49
			TOTAL PAYMENTS	468,655.60

8.2.2 Councillor Meeting Fees & Allowances 2016/17

File Ref. No: ADM 0081
Disclosure of Interest: Nil
Date: 10 June 2016
Author: Grant Bartle
Attachments: Nil

Summary

Council is to consider adopting Councillors meeting fees and allowances for the 2016/17 year and inclusion in Council's Budget.

Background

Councillor remuneration for 2015/16 was approved as follows:

COUNCILLORS' REMUNERATION	2015/16 Budget \$
Meeting Fees - Councillors	30,000
Meeting Fees – President	10,000
President's Allowance	8,000
Deputy President's Allowance	2,000
Travelling Expenses (at 91c/km)	3,500
Childcare (\$25.00 per hour)	500
ICT Allowance - \$500 per Councillor	3,500
TOTAL	57,500

Council reviews these payments annually and adopts its payments to Councillors for the following year.

The Salaries and Allowances Tribunal (SAT) has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in local governments throughout the State. The Shire of Boddington has been included as a Band 4 Council, the lowest level.

The determination with effect from 1 July 2013 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

Community service continues to be the cornerstone of a commitment to local government. The levels of remuneration for attending meetings and allowances for elected council members are not intended to be salaries but do take into account the responsibilities and commitments of elected council members serving as representatives of the community. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfill their duties.

Comment

The SAT determination includes the following structure of fees, allowances and expenses for a Band 4 Council from 1st July 2016:

There is a continuing provision for the reimbursement of expenses incurred in fulfilling the duties of an elected council member under Regulation 32.

The fees which may be claimed under the four band structure under which each local government is designated enables local governments to exercise the discretion vested in them by the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

In relation to Councillors Allowances and reimbursements, Council can choose to pay:

1. Meeting Fees

Council can choose to pay:

- a. an annual allowance in lieu of meeting fees of between \$3,553 and \$9,410 for Councillors and of between \$3,553 and \$19,341 for the Shire President; or
- b. individual meeting fees of an amount between \$90 per meeting and \$236 per meeting for Councillors and an amount between \$90 per meeting and \$485 per meeting for the Shire President.

2. Recovery of costs of Information and Communications Technology (ICT).

Council can choose to pay:

- a. an annual allowance in lieu of reimbursing telecommunication expenses of between \$500 and \$3,500; or
- b. reimbursement on submission of actual expenses of rental charges for one phone and one facsimile and actual usage costs which is the tribunal's preferred option.

3. Allowances for Council positions

Council can choose to pay a President's and/or a Deputy President's allowance or not. The allowance for the President must be of between \$508 and \$19,864, with a deputy President allowance to be 25% of the Presidents allowance.

4. Recovery of Childcare costs

Council can choose to reimburse childcare costs to the lessor of the actual cost or \$25 per hour.

5. Recovery of costs of Travel costs

Council can reimburse travel costs from a Councillors residence or work to a Council meeting can be reimbursed at the rate of the Public Service Award 1992 as amended.

6. Recovery of other expenses

Council can approve for reimbursement by the Council an expense that is incurred by a council member in performing a function:

- under the express authority of the local government; or
- in his or her capacity as a council member.

7. Time of Payment

Council can make policy over the form of payment of allowances and other payments.

It is intended to pay Councillors' on a quarterly basis, by producing with their agenda a claim form payment sheet which the Councillor would sign and date. The Councillor would also complete details as to what travel they wished to be reimbursed for. This form would be returned to the Executive Assistant to enable payment to be processed.

There is no requirement for a Councillor to make a claim or claim a lesser amount than approved.

Strategic Implications – Nil at this time

Statutory Environment

Local Government Act 1995

5.63. Some interests need not be disclosed

(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter –

(c) an interest relating to a fee, reimbursement of an expense or an allowance to which section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.101(2) refers; or

5.98. Fees etc. for council members

(1) A council member who attends a council or committee meeting is entitled to be paid –

- (a) the prescribed minimum fee for attending a council or committee meeting; or
- (b) where the local government has set a fee within the prescribed range for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid –

- (a) the prescribed minimum fee for attending a meeting of that type; or
- (b) where the local government has set a fee within the prescribed range for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense –

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement, is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense –

- (a) where the minimum extent of reimbursement for the expense has been prescribed, to that extent; or
 - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the prescribed range (if any) of reimbursement, to that extent.
 - (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
 - (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
 - (a) the prescribed minimum annual local government allowance for mayors or presidents; or
 - (b) where the local government has set an annual local government allowance within the prescribed range for annual local government allowances for mayors or presidents, that allowance.
 - (6) A local government cannot —
 - (a) make any payment to; or
 - (b) reimburse an expense of,a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.
 - (7) A reference in this section to a committee meeting is a reference to a meeting of a committee comprising —
 - (a) council members only; or
 - (b) council members and employees.
- [Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33.]

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).
- * Absolute majority required.
- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

5.99. Annual fee for council members in lieu of fees for attending meetings.

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the prescribed minimum annual fee; or
- (b) where the local government has set a fee within the prescribed range for annual fees, that fee.

* Absolute majority required.

5.99A. Allowances for council members in lieu of reimbursement of expenses

A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —

- (a) the prescribed minimum annual allowance for that type of expense; or

(b) where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount, and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* Absolute majority required.

30. Meeting attendance fees (Act s. 5.98(1) and (2A))

[(1), (2) deleted]

(3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —

(a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;

(b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;

(c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;

(d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;

(e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

[(3B) deleted]

(3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —

(a) the person who organises the meeting pays the council member a fee for attending the meeting; or

(b) the council member is paid an annual fee in accordance with section 5.99; or

(c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

[(3)-(5) deleted]

[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

(a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and

(b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]

[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

(1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —

(a) an expense incurred by a council member in performing a function under the express authority of the local government; and

(b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and

(c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

[(2) deleted]

[Regulation 32 amended in Gazette 13 Jul 2012 p. 3219.]

[33-34AB. Deleted in Gazette 13 Jul 2012 p. 3219]

Policy Implications - Nil

Financial Implications

Using the values included in the Officer's Recommendation, the amounts to be included in Council's Budget is set out below.

COUNCILLORS' REMUNERATION	2015/16 Budget \$	2016/17 Budget \$ (Proposed)
Meeting Fees - Councillors 6 @ \$5,000	30,000	31,200
Meeting Fees – President 1 @ \$10,000	10,000	10,400
President's Allowance	8,000	8,320
Deputy President's Allowance	2,000	2,080
Travelling Expenses (at 91c/km)	3,500	3,620
Childcare (at \$25.00 per hour)	500	500
ICT Allowance - \$500 per Councillor	3,500	3,605
TOTAL	57,500	59,725

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations – Nil

Consultation

To date no consultation has occurred.

Options

Council can resolve:

1. the Officer's Recommendation;
2. the Officer's Recommendation with amendments inside the guidelines of the Local Government Act and Regulations, giving reasons; or
3. in a significantly different manner within the guidelines of the Local Government Act and Regulations, giving reasons.

Voting Requirements – Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.2.2

COUNCIL RESOLUTION

45/16

Moved Cr Hoek

That Council adopt:

1. an annual fee in lieu of fees for attending meetings of \$5,200 per Councillor and \$10,400 for the Shire President;
2. a President's allowance of \$8,320;
3. a Deputy President's allowance of 25% of the President's allowance;
4. an annual allowance in lieu of reimbursement of expenses of Information Technology and Telecommunications of \$515 per annum;
5. mileage allowance of 91c per km;
6. childcare \$25 per hour; and
7. to pay Councillor's allowances on a quarterly basis.

Seconded

Cr Crilly

Carried

7/0

8.2.3 Debtors Balance Write off

Location: Mt Pleasant and Mt Saddleback – Shire of Boddington
Applicant: Shire of Boddington
Disclosure of Interest: Nil
Date: 14 June 2016
Author: G Bartle

Summary

Council is to consider writing off debtor invoices totalling \$27,988.16.

Background

The following table outlines long overdue debtor invoices that should not have been invoiced.

Invoice Date	Debtor Number	Description	Invoice Number	Amount
07/01/2013	138	Sub lease for Mt Saddleback 1/11/2010-31/10/2013	8370	\$12,743.97
07/01/2013	120	Sub lease for Mt Saddleback 1/11/2010-31/10/2013	8371	\$ 1,820.55
07/01/2013	10310	Sub lease for Mt Saddleback 1/11/2010-31/10/2013	8372	\$679.67
07/01/2013	679	Sub lease for Mt Saddleback 1/11/2010-31/10/2013	8373	\$12,743.97

Comment

The Shire of Boddington currently owns two telecommunications towers located at Mt Pleasant and Mt Saddleback.

A lease agreement exists between the Shire of Boddington and DPaW (land owners) to gain access to the Mt Saddleback tower. The lease fee for the current year was \$1,340 excl gst.

With the advent of Broadband arriving into Boddington in 2006, two commercial companies sought to install equipment at these sites to facilitate the distribution of a Broadband service to the Boddington Community. It has been established that both companies had equipment on the Mt Pleasant tower only. A fee needed to be set for the use of these Council owned facilities, resulting in Council resolution 204/06.

Council Resolution No. 204/06 Moved Cr Day

That a fee of \$600.00 per annum, per tower, be applied to any commercial company requiring use of the Shire of Boddington owned telecommunications towers. All commercial service providers located at the Mt Pleasant and Mt Saddleback towers are to be advised and invoiced accordingly unless a service can be provided to the Shire of Boddington that will reduce Council expenses by the respective amount.

A \$60.00 per hour charge (minimum of one hour call out) is to be applied for any staff assistance required when accessing the technical equipment owned by commercial service providers at the Mt Pleasant Tower (No assistance can be provided for the Mt Saddleback tower site).

Seconded Cr Patten Carried 7/0

Debtor 679 (refer invoice 8373) had an agreement in place until 07/03/12, whereby the Shire of Boddington was receiving payment from them through provision of a free unlimited 2meg service to the council office valued at approximately \$700.00 a year. They have subsequently removed their equipment.

The other, debtor 138 (refer invoice 8370), was to be charged in accordance with resolution 204/06. Accordingly invoices for \$600 plus gst have been issued to them. These amounts are not included in the amount sought to be written off.

Several visits have been undertaken to Mt Saddleback in an attempt to identify what and who owns the various pieces of equipment both on the tower and in the hut. It is poorly marked however this has been completed.

Occupants are:

DFES - DPaW – S o B - St Johns now (previously the equipment was not operational).

As mentioned earlier, neither of the Broadband companies had been on Mt Saddleback tower.

Debtor 120 is a neighbouring Local Government Shire who have not had use of the tower for several years as they have their own and the other is a State Government agency (debtor 10310) who do require access for Fire control purposes. Neither of these debtors should be charged as they do not meet the resolution criteria of "commercial company".

An exhaustive search through records has been undertaken over time to try and find why these invoices were issued but to no avail.

Consultation

Debtors
DPaW
AMD Chartered Accountants

Statutory Environment – Nil
Policy Implications - Nil

Financial Implications

These invoices overstated the Shire of Boddington's receivables/other debtors position by \$27,988.16.

Economic Implications - Nil
Social Implications - Nil
Environmental Considerations - Nil
Strategic Implications – Nil

Options

Council can:

1. adopt the Officer's Recommendation: or
2. not adopt, giving reasons.

Voting Requirements – Simple Majority.

OFFICER'S RECOMMENDATION – ITEM 8.2.3

COUNCIL RESOLUTION 46/16 Moved Cr Smart

That Council write off the following debtor invoices as unrecoverable:

Invoice Number	Amount
8370	\$12,743.97
8371	\$1,820.55
8372	\$679.67
8373	\$12,743.97

Seconded Cr Manez Carried 7/0

8.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/ BUILDING SUPERVISOR:

8.3.1 Stall Holders Permit - Variation

Location:	Boddington
Applicant:	Red Zeppelin Catering
File Ref. No:	A421
Disclosure of Interest:	Nil
Date:	9 June 2016
Author:	PEHO/BS – Peter Haas
Attachments:	Application – Red Zeppelin Catering 3 & 13 June 2016

Summary

To seek Council's approval to alter the Stall Holder Permit conditions for Red Zeppelin Catering

Background

An application for a stall holder permit was place before Council at its meeting held 19 April 2016.

Council resolved as follows:

COUNCIL RESOLUTION 27/16 Moved Cr Collins

That Council allow the issue of a Stallholders Permit to Garry and Tammy Ventris T/A Red Zeppelin Catering to trade in the following areas:

1. Foreshore Carpark Wuraming Avenue Boddington. Conditions – Trading restricted to weekends and public holidays;
2. Information Bay/Memorial Park Bannister Road Boddington. Condition – Stall to be located in the area adjacent to the totem poles in front of the concrete seating. Trading restricted to weekends and public holidays;
3. South 32 Carpark at the Saddleback and Marradong mines. Conditions – Trade to take place at lunch times and at change of shifts at 6.00am & 6.00pm seven days a week. Written permission form the mine management to be forwarded to the Shire;
4. Albany Highway and Crossman Road area subject to Main Roads approval.

Council delegate to the Chief Executive Officer to approve or not approve any variation to the area/s to set up the stall and any conditions as well as any variation to the current conditions.

Seconded Cr Manez Carried 6/0

The applicant commenced trading in the vacant Lot adjacent to the NAB without approval and as such a complaint was received and contact was made with the applicant to rectify the situation.

As a consequence of my phone call the applicant sent through the e-mail dated 3 June 2016 (attached).

The CEO and I discussed this matter and felt that the requested hours of operation were outside what was originally intended and that Council should be the arbiter in this matter because of possible effects on existing businesses. As a consequence I have advised the applicant to send in a more comprehensive application outlining areas and times of operation for the stall.

They have responded with the e-mail 13 June 2016 (attached) adding the area adjacent to the NAB, Lot 22 No. 32 Bannister Road Boddington, for any day of the week from 6.00pm to late evening.

Comment

It should be noted that the Proprietors of Red Zeppelin Catering are correct in their assumption that they are no different to a café with regards to how they operate, by the fact that they are covered by the requirements of the Food Act and such if they operate within these requirements there is no difference.

What needs to be borne in mind is that what they wish to do is covered by the requirements of the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law made under the Local Government Act 1995. This Local Law covers all stall holders and traders not only those serving food. Those serving food also have the extra requirements of the Food Act to comply with.

What conditions to place on the operations of Stall holders and Traders has been plaguing Shires for at least the past 30 years that I have been in local government.

On the one hand there are the Traders and/or Stall Holders right to earn a living versus established local businesses who have expended money and time in growing their business and serving the local community.

This is further exacerbated if the Trader and/or Stall Holder comes from outside the Shire. The main objections usually voiced by local established businesses against a trader and/or Stall Holder is that they do not have the same overheads as an established business, they employ local people, that the Trader/Stall Holder is from out of town (which is not the case in this instance) and has nothing invested in the growth of the town and they are selling or offering for sale goods or services offered by the business (this is why Clause 5.8 2 (a) of the Local Law requiring the 30 metre distance was inserted).

It appears that the only area extra that the applicant wishes to add to what has already been approved by Council at its April meeting, is to set up their stall in the vacant block adjacent to the National Bank any day of the week and trade from 6.00pm until late evening. They also wish to trade seven days a week from the Foreshore Car Park and Memorial Park adjacent to the totem poles. The current permit allows the stall to be situated in this area but limited to weekends and public holidays.

It should also be noted that the applicant has advised that they won't be trading all these days but have applied to do so as it allows them the flexibility to fit their times in with the community expectations.

Permission from Council is required to have a stall or trade from the Lot adjacent to the NAB because it is defined as a public place under Clause 5.1 of the Local Law (definition below).

"public place" includes -

(a) any thoroughfare or place which the public are allowed to use whether or not the thoroughfare or place is on private property; and

(b) local government property,

but does not include premises on private property from which trading is lawfully conducted under a written law.

Catering for private events, festivals, sporting events, rallies etc are covered under the auspice of the Food Act and are at the invitation of the organiser of said events. As a consequence permission to have a stall or trade is usually not required from Council other than any person selling food having to "notify" the Council as per the Food Act.

As was previously stated in the report to Council in April I would not recommend that the applicant be given permission to set up their stall in any place and at any time they want (ie free access in times and days around town) as this could set a precedent for future stall holders and/or traders.

It should be noted that without Council approval to do so the applicant can not set up a stall and trade from this area.

It should also be noted that the applicant is a Registered Food Business under the Food act in the Boddington shire.

Strategic Implications

It is recommended that some thought be given to this issue as if approval is given to operate a food stall from the area nominated may affect existing food businesses. With the possibility of other stalls wishing to trade the areas where they can and the hours of trade from may become a premium.

Statutory Environment

Parts 5 & 6 of the Shire of Boddington Activities on Thoroughfares and Trading In Thoroughfares and Public Places Local Law and the Food Act 2008

Policy Implications

There is no policy other than Policy 10.12 Busking within Boddington that pertains to this local law

Financial Implications - Nil

Economic Implications

The start-up of another business in town purchasing products from other local businesses will be a further boost to the economic activity within the Shire.

The provision of such a stall will fill the need for visitors, residents and others traversing and living in the area wishing to purchase food especially after hours.

Allowing a stall to operate may affect trade to other food businesses in the town.

Social Implications - Nil

Environmental Considerations - Nil

Consultation

Chris Littlemore – Chief Executive Officer

Gary Ventris – Red Zeppelin Catering

Options

Council may:

1. Grant the variation to Permit – No Conditions;
2. Grant the variation to Permit with Conditions nominated in Officer's Recommendation;
3. Grant the variation to Permit varying Conditions nominated in Officer's Recommendation; or
4. Not grant the variation to Permit.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.3.1

COUNCIL RESOLUTION

47/16

Moved Cr Crilly

That Council grant a variation to the Stallholders Permit issued Garry & Tammy Ventris T/A Red Zeppelin Catering to trade as a stallholder:

- A) Lot 22 No. 32 Bannister road Boddington subject to the following conditions:
1. Hours of trade from 6.00am – 10.00pm;
 2. Days of trade to be seven days a week;
 3. Written permission form the owner of the land allowing the stall to be on site to be forwarded to the Shire prior to trade commencing.
- B) The Foreshore Car Park and Memorial Park adjacent to the totem poles subject to the following conditions:
1. Days of trade to be seven days a week;
 2. Hours of trade from 6.00am – 8.00pm;
 3. Trade not to be conducted at the Memorial Park on ANZAC Day or the Rodeo weekend.

Seconded

Cr Glynn

Point of Order

Cr Hoek stated that she had put wrong item number for her Declaration of Impartiality Interest for Item 8.6.3 not Item 8.3.1 – no connection

Amendment

Moved Cr Crilly

That Council approve Resolution B conditions only.

Seconded Smart

Carried 6/1

AMENDMENT became the MOTION

That Council grant a variation to the Stallholders Permit issued Garry & Tammy Ventris T/A Red Zeppelin Catering to trade as a stallholder to include the following:

- B) The Foreshore Car Park and Memorial Park adjacent to the totem poles subject to the following conditions:
1. Days of trade to be seven days a week;
 2. Hours of trade from 6.00am – 8.00pm;
 3. Trade not to be conducted at the Memorial Park on ANZAC Day or the Rodeo weekend.

Carried 6/1

Dear Councilors- Boddington Shire

Red Zeppelin Catering

I have been requested by the Shire to write this email in response to a letter i received from the shire on 7 June and a phone call from Peter Hass

I would firstly like to state my disappointment that i have to write into the council and ask permission for a variation from the original agreement for my trading , this agreement quite clearly states that other areas and variations are at the discretion of the shire CEO ,which had been done in email and i had no response from the CEO until i received the letter dated 7 June , my email was sent on the 3 June after speaking with Peter Hass.

I would also comment that the recent letter i received dated the 7 June from the Shire does not state in my conditions that the CEO has a delegation to approve any changes, yet it was passed by the council on the 19th April?

Firstly i would like to highlight our background :

We have lived in Boddington for over 9 years now , own a property on River rd and pay Shire Rates

Over the years we have actively been involved with community activities , my wife works at the high school as an EA for children with disabilities , and i worked up until recently with the State government in Community development and had an office at the CRC .

I have taken redundancy from the state government and purchased our food van so we could set up a business in Boddington which would allow me to make an income to compensate as i cant retire at my age.

I would like to pose a question to the council as i have been told that a couple of other food operators in Boddington are not happy with me operating and have complained to the council , hence i have to submit a response to justify that i am operating on private land in Boddington

Can the council please advise me what is the difference between me operating a food service from a caravan or that of other food service providers in town apart from the fact i have 4 wheels and they have 4 walls ?

Lets say Cafe XYZ complained to the shire about ABC Takeaway hours etc and that they were losing trade to them, would the Shire get involved? I certainly would not come to the shire if my turnover dropped , i would firstly be looking at my menu and quality of food i served!.

I am a registered business and have paid all the relevant shire fees required and passed the food health regulations

If i am not allowed to have some free access in times and days around town , my business will fold and be lost to Boddington

We are currently serving about 35-40 people per service, these customers are either looking for something different for takeaways or are disillusioned with the other outlets in town or just spreading their dollars around.

Competition and variety is the heart of any Democratic society , people will vote with their wallets when it comes to food , and if i am providing a better service and quality of food than other outlets in town , then people will show that

I would also like to state that i am supporting local businesses with a majority of my supplies for the van being purchased from local suppliers: meat from the Hotham Butchering Company, Eggs from the Cluck Stop, Bread , salads , drinks etc form Boddington IGA , can other takeaways in Boddington boast this?.

We are currently trading once a week on the vacant block near the NAB which is owned by Don Tyler

I have spoken at length with Don, and also his business manager in Boddington Ken Austic , concerning us utilizing the land to operate our food van, Don and Ken were quite happy for us to operate on the property and we have come to a private agreement in doing so , in fact they commented it would be good for Boddington

I have also come to an agreement with the IGA, which allows me to hook into his power , this saves me starting the generator for service

I would ask that the council approve the following times and days for me to trade, obviously we won't be trading on all these days but this allows us to fit our service times to suit us and the community.

1)Private property next to the NAB, owned by Don Tyler , with his permission already obtained

Service any day of the week- 6 am until late evening

2) Foreshore area near the caravan park , and Memorial park near the totem poles (as already agreed to)

Change to include Service any Day of the week

3) Albany Highway - Crossman road - Subject to MRD approval

4) Private functions - be it catering for local private events(parties- weddings etc) , club events , or other organizations in Boddington

5) Any events , festivals , sporting, rallies etc that are held in the shire of Boddington

6) Any variations to the above , notice will be given to the Shire CEO for approval

In conclusion , i am a legitimate business owner servicing the people of Boddington , and would like to be treated that same as other food outlets in town who operate without trading hour restrictions

We started our business to service a part of the market in Boddington that was not being serviced , with a good response so far

At this stage we have no intent on trading any more than we currently are , but in order to operate properly we can't be restricted to certain days and hours , just because other food outlets are upset

If there wasn't a need for my food van the people of Boddington would quite simply let us know with their wallets

Yours Faithfully

Garry and Tammy Ventris

Hi Chris

Just to advise that our food van will be located on the vacant block next to the NAB this Saturday 4th June from about 16:00 hrs on
We will also be operating early morning for breakfast this Sunday.

We will be utilizing this area on a semi permanent basis either on a Thursday - Friday or Saturday nights as demand dictates or to coincide with other Boddington activities

We will see how the morning opening goes this week , if it goes well we will probably start opening in the mornings on certain days (i will advise you)

I have gained permission from the owner of the land , Don Tyler to park our van on his block , i have also spoken with Ken Austic who looks after Dons affairs in Boddington and he is also in support .

Hopefully this email will cover our ongoing operation from the Dons block .
I think it's an ideal spot , plenty of parking and in the centre of town. As the business develops , i will keep you informed of future locations.

I apologize that i didn't inform you of this situation earlier as i thought it being on private land it wasn't a requirement

Thankyou

Garry

8.4 MANAGER WORKS & SERVICES:

Nil

8.5 MANAGER FINANCIAL SERVICES:

8.5.1 Monthly Financial Statements – May 2016

Disclosure of Interest: Nil
Date:
Author: J Rendell – Manager Financial Services
Attachments: 8.5.1A Financial Statements –

Summary

Council is to consider Monthly Financial Reports for May 2016.

Background

In accordance with Local Government (Financial Management) Regulations 1996 Council is to adopt Monthly Financial Report including the Operating Statement, Statement of Financial Position at the end of each month. Council has also wishes to consider a summary of financial reconciliations on a monthly basis.

Councillors have the opportunity to query financials before the meeting to satisfy themselves before the item comes before Council.

Comment

The Operating Statement, Statement of Financial Position, Statement of Cash flow, Statement of Financial Activity and Summary of Reconciliations are submitted for the month of June 2016

FINANCIAL SUMMARY YEAR TO DATE MAY 2016

The following is provided to assist in the understanding of Councils financial position. It is emphasised that the revised budget has been updated into the reports and comparatives and comments are relative to the revised budget.

OPERATING RESULT

REVENUE

Revenue is 0.4% or \$21k unfavourable to YTD budget. Within the main items the following is noted:-

- **Operating Grants** is 3% or \$19k unfavourable to budget:-
 - \$27k unfavourable in relation to Childcare financed by Newmont, this is only a timing variance as an invoice will be raised in the next month.
 - \$16k unfavourable for the Rural living expo
 - \$12k favourable for the SES operating grant, this is only a timing variance
 - \$12k favourable other grants.

- **Fees & Charges** is 1.1% or \$10k favourable to budget.
- **Interest Earnings** is 9% or \$13k unfavourable to budget.
- **Other Revenue** is 0.3% unfavourable to budget.
- **Profit from Asset sales** is 123% or \$38k favourable to budget, due to the profit from the sale of a retirement unit, which was not budgeted.

EXPENDITURE

Expenditure is 7% or \$389k favourable to YTD budget. Within the main items the following is noted:-

- **Employee costs** are 5% or \$97k favourable to budget:-
 - Salaries is favourable to budget by \$73k
 - Superannuation is \$6k favourable to budget
 - Training is \$18k favourable to budget, this activity is expected to increase over the latter months of this financial year.
- **Materials and contracts** are collectively 16.5% or \$254k favourable to budget:-
 - Asset valuation and other consultancies are \$60k favourable to budget, this is considered as a timing difference.
 - Internal admin and overhead charges, to capital expenditure projects, are \$160k favourable to budget.
- **Utility charges** are 6% or \$16k favourable to budget, this is only considered as a timing variance.
- **Depreciation** is being allocated at budget, this is due to a re-alignment of the asset register in accordance with the revaluation of infrastructure assets.
 - Once the consolidation of the asset register is completed and the budget forecast exercise completed, the real variance and budget amounts will be reflected.
- **Interest expense** is 1% or \$1k favourable to budget, this is a timing difference as the budget has been established based on actual projected repayments within this financial year.
- **Other expenditure** is 29% or \$37k favourable to budget.
 - Council related expenditure which is \$16k or 27% favourable to budget, mainly due to Fringe Benefits Tax which is \$14k favourable to budget

NET RESULT

The net result shows a 63% or \$407k favourable result to budget, due to total revenue being \$18k unfavourable and expenditure being \$389k favourable to budget.

CAPITAL ITEMS

Capital revenue is 27% or \$332k unfavourable to budget, due to:-

- \$108k unfavourable from Roads grants, with commensurate savings in capital expenditure
- \$40k unfavourable from Visitor Centre grant
- \$33k favourable from swimming pool grant
- \$403k unfavourable from the Recreation Centre grant, with savings in capital expenditure.

These items are considered as timing differences.

Capital expenditure is 21% or \$364k favourable to budget, mainly due to:-

- \$17k favourable for other plant and equipment
- \$93k favourable for Land & buildings
- \$110k favourable for Other infrastructure
- \$144k favourable for Roads infrastructure.

These items are considered as timing differences.

FUNDING ITEMS

Repayment of loan principal; is 0.4% or \$12k favourable to budget, this is a timing difference as the budget has been established based on actual projected repayments within this financial year.

RESERVE ITEMS

It is noted that this line item is allocated at year end and there has been a budget change endorsed by Council in respect of transfers out of \$10k, relating to the Community Grants expenditure, partially offset by lower interest earnings.

CASH & INVESTMENTS

Cash and investments sits at \$8.0M, this represents a downturn of \$30k from the previous month, mainly due to cash outlays being higher than receipts. It is emphasised however that the majority of funds is tagged as "restricted" and therefore cannot form part of Council's unrestricted or free cash. Historically these restrictions are identified at the end of each financial year.

SUMMARY

The minor variations indicate that Council is on track to achieve forecast, a fantastic result given past occurrences.

Statutory Environment - Local Government (Financial Management) Regulations 1996

OFFICER'S RECOMMENDATION – 8.5.1

COUNCIL RESOLUTION

48/16

Moved Cr Collins

That Council adopt the:

1. monthly financial statements for the period ending 31 May 2016; and
2. summary of reconciliations for the period ending 31 May 2016.

Seconded

Cr Smart

Carried

7/0

SHIRE OF BODDINGTON

Financial Reports for the period ended

31-May-16

Report Type	Page No.
Summary of Financial Activity	1
Comprehensive Income Statement by Nature/type	2
Comprehensive Income Statement by Programme	3
Rate Setting Statement	4
Statement of Financial Position	5
Capital Expenditure by Asset type	6
Financial Graphs	7

SHIRE OF BODDINGTON
SUMMARY OF FINANCIAL ACTIVITY
For the period ended

31-May-16

	2015/16 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Revenue						
Rates	3,924,679	3,921,794	3,921,794	3,923,101	1,307	0.0%
Operating Grants, Subsidies and Contributions	2,112,096	660,935	638,494	619,520	- 18,974	-3.0%
Fees and Charges	1,010,597	1,010,597	945,400	955,683	10,283	1.1%
Interest Earnings	86,185	175,077	148,786	135,838	- 12,948	-8.7%
Other Revenue	383,081	139,792	128,029	127,591	- 438	-0.3%
Profit from Asset Sales	-	34,909	31,999	70,806	38,807	121.3%
OPERATING INCOME	7,516,638	5,943,104	5,814,502	5,832,539	18,037	0.3%
Expenses						
Employee Costs	- 2,482,042	- 2,289,398	- 2,106,843	- 2,010,034	96,809	4.6%
Materials and Contracts	- 3,256,525	- 1,692,260	- 1,541,100	- 1,287,354	253,746	16.5%
Utility Charges	- 305,026	- 305,026	- 280,620	- 264,984	15,636	5.6%
Depreciation on Non-Current Assets	- 1,303,395	- 1,303,395	- 1,194,787	- 1,194,779	8	0.0%
Interest Expenses	- 157,346	- 135,642	- 111,593	- 112,972	- 1,379	-1.2%
Insurance Expenses	- 243,333	- 201,879	- 201,863	- 203,171	- 1,308	-0.6%
Loss on Asset Sales	- 92,630	-	-	- 11,109	- 11,109	
Other Expenditure	- 147,021	- 145,451	- 127,934	- 91,330	36,604	28.6%
OPERATING EXPENDITURE	- 7,987,318	- 6,073,052	- 5,564,740	- 5,175,732	389,008	7.0%
Net Result	- 470,680	- 129,947	249,762	656,807	407,045	163.0%
Adjustments for Non-Cash Items						
Depreciation	1,303,395	1,303,395	1,194,787	1,194,779	- 8	0.0%
Loss on Asset Disposals	92,630	-	-	11,109	11,109	
(Profit) on Asset Disposals	-	- 34,909	- 31,999	- 70,806	- 38,807	
Movement in Balance sheet items	231,273	356,861	356,861	-	356,861	-100.0%
	1,627,298	1,625,347	1,519,649	1,135,082	- 384,567	-25.3%
Net Result before funding and Capex items	1,156,618	1,495,400	1,769,411	1,791,889	22,478	1.3%
Capital Income and Expenditure						
Non-operating Grants & contributions	1,594,729	1,811,365	1,244,981	912,314	- 332,667	26.7%
Purchase Land & Buildings	- 5,155,859	- 5,155,859	- 555,859	- 461,877	93,982	16.9%
Purchase Plant & Equipment	- 183,867	- 403,537	- 388,557	- 371,414	17,143	4.4%
Purchase Roads, Streets & Bridges	- 918,734	- 918,734	- 641,480	- 497,857	143,623	22.4%
Purchase Other Infrastructure	- 90,000	- 150,000	- 150,000	- 40,656	109,344	72.9%
Proceeds from Asset Sales	234,500	89,500	67,125	355,729	288,604	430.0%
Net Capital Items	- 4,519,231	- 4,727,265	- 423,790	- 103,760	320,030	75.5%
Funding Items						
Proceeds from New loans	-	-	-	-	-	
Repayment of Loan Principal	- 327,463	- 327,463	- 244,625	- 243,633	992	0.4%
Self Supporting Loan Principal Income	-	-	-	-	-	
Total Funding Items	- 327,463	- 327,463	- 244,625	- 243,633	992	0.4%
Reserve Items						
Transfers to Reserves	- 41,160	- 31,228	-	-	-	
Transfers from Reserves	584,844	586,332	-	-	-	
Net Reserve movement	543,684	555,104	-	-	-	
Amount used to fund Operations	- 3,146,392	- 3,004,224	1,100,996	1,444,496	343,500	31.2%

SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE
For the period ended

31-May-16

	2015/16 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Revenue						
Rates	3,924,679	3,921,794	3,921,794	3,923,101	1,307	0.0%
Operating Grants, Subsidies and Contributions	2,112,096	660,935	638,494	619,520	18,974	-3.0%
Fees and Charges	1,010,597	1,010,597	945,400	955,683	10,283	1.1%
Interest Earnings	86,185	175,077	148,786	135,838	12,948	-8.7%
Other Revenue	383,081	139,792	128,029	127,591	438	-0.3%
OPERATING INCOME	7,516,638	5,908,195	5,782,503	5,761,733	20,770	-0.4%
Expenses						
Employee Costs	- 2,482,042	- 2,289,398	- 2,106,843	- 2,010,034	96,809	4.6%
Materials and Contracts	- 3,256,525	- 1,692,260	- 1,541,100	- 1,287,354	253,746	16.5%
Utility Charges	- 305,026	- 305,026	- 280,620	- 264,984	15,636	5.6%
Depreciation on Non-Current Assets	- 1,303,395	- 1,303,395	- 1,194,787	- 1,194,779	8	0.0%
Interest Expenses	- 157,346	- 135,642	- 111,593	- 112,972	1,379	-1.2%
Insurance Expenses	- 243,333	- 201,879	- 201,863	- 203,171	1,308	-0.6%
Other Expenditure	- 147,021	- 145,451	- 127,934	- 91,330	36,604	28.6%
OPERATING EXPENDITURE	- 7,894,688	- 6,073,052	- 5,564,740	- 5,164,623	400,117	7.2%
	- 378,050	- 164,856	217,763	597,110	379,347	174.2%
Non-Op. Grants, Subsidies and Contributions	- 3,581,003	- 3,364,367	1,244,981	912,314	332,667	-26.7%
Profit on Asset Disposals	-	34,909	31,999	70,806	38,807	
Loss on Asset Disposals	- 92,630	-	-	11,109	11,109	#DIV/0!
OTHER	- 3,673,633	- 3,329,458	1,276,980	972,011	304,969	-23.9%
NET RESULT	- 4,051,683	- 3,494,314	1,494,743	1,569,121	74,378	5.0%
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	- 4,051,683	- 3,494,314	1,494,743	1,569,121	74,378	5.0%

SHIRE OF BODDINGTON
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
For the period ended

31-May-16

	2015/16 Budget			Actual	Variance	% Variance
	Approved	Current	YTD	YTD	YTD	YTD
Revenue						
Governance	62,000	69,600	63,756	68,557	4,801	7.5%
General Purpose Funding	4,227,798	4,193,992	4,179,072	4,169,030	-10,042	-0.2%
Law, Order, Public Safety	110,415	255,165	235,597	236,671	1,074	0.5%
Health	28,640	28,640	26,235	19,228	-7,007	-26.7%
Education and Welfare	395,639	397,639	364,452	473,669	109,217	30.0%
Housing	19,550	19,550	17,897	17,313	-584	-3.3%
Community Amenities	264,920	299,829	290,111	262,355	-27,756	-9.6%
Recreation and Culture	135,700	126,996	117,408	101,268	-16,140	-13.7%
Transport	151,400	151,400	151,364	146,861	-4,503	-3.0%
Economic Services	2,065,576	323,293	298,295	257,699	-40,596	-13.6%
Other Property and Services	55,000	77,000	70,565	79,888	9,323	13.2%
	7,516,638	5,943,104	5,814,752	5,832,539	17,787	0.3%
Expenses excluding Finance Costs						
Governance	- 23,977	188,190	168,335	26,053	-142,282	84.5%
General Purpose Funding	- 17,000	- 2,525	- 2,310	- 10,531	- 8,221	-355.9%
Law, Order, Public Safety	- 398,069	- 477,243	- 434,110	- 358,425	75,685	17.4%
Health	- 342,894	- 256,524	- 235,070	- 213,433	21,637	9.2%
Education and Welfare	- 654,684	- 583,490	- 536,273	- 489,783	46,490	8.7%
Housing	- 23,814	43,462	39,286	40,660	1,374	-3.5%
Community Amenities	- 794,059	- 716,764	- 657,308	- 577,623	79,685	12.1%
Recreation and Culture	- 1,227,934	- 1,177,989	- 1,083,503	- 956,454	127,049	11.7%
Transport	- 2,363,574	- 2,485,476	- 2,278,511	- 2,081,550	196,961	8.6%
Economic Services	- 2,016,409	- 573,471	- 533,032	- 556,608	- 23,576	-4.4%
Other Property and Services	- 15,187	122,291	108,282	125,358	17,076	-15.8%
	- 7,829,972	- 5,919,540	- 5,444,214	- 5,052,336	391,878	7.2%
Finance Costs						
Governance	- 53,772	- 51,424	- 25,711	- 26,834	1,123	-4.4%
General Purpose Funding	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-
Health	-	-	-	-	-	-
Education and Welfare	- 13,084	- 12,934	- 12,397	- 12,532	135	-1.1%
Housing	- 43,364	- 42,703	- 39,987	- 40,660	673	-1.7%
Community Amenities	-	-	-	-	-	-
Recreation and Culture	- 43,995	- 43,347	- 40,211	- 40,960	749	-1.9%
Transport	- 3,131	- 3,104	- 2,220	- 2,410	190	-8.5%
Economic Services	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-
	- 157,346	- 153,512	- 120,526	- 123,396	2,870	-2.4%
Non Operating Grants, Subsidies and Contributions						
Law, Order, Public Safety	163,610	377,930	377,930	375,479	-2,451	-
Education and Welfare	- 5,144,205	- 5,144,205	31,527	31,527	0	0.0%
Recreation and Culture	640,000	610,000	402,600	32,000	-370,600	-
Transport	709,592	699,908	355,204	463,308	108,104	30.4%
Economic Services	50,000	92,000	77,720	10,000	-67,720	-87.1%
Other Property and Services	-	-	-	-	-	-
	- 3,581,003	- 3,364,367	1,244,981	912,314	- 332,667	-26.7%
NET RESULT	- 4,051,683	- 3,494,314	1,494,993	1,569,121	74,128	5.0%

SHIRE OF BODDINGTON RATE SETTING STATEMENT For the period ended							31-May-16
	Approved	2015/16 Budget Current	YTD	Actual YTD	Variance YTD	% Variance YTD	
Revenue							
Operating Grants, Subsidies and Contributions	2,112,096	660,935	638,494	619,520 -	18,974	-3.0%	
Fees and Charges	1,010,597	1,010,597	945,400	955,683	10,283	1.1%	
Interest Earnings	86,185	175,077	148,786	135,838 -	12,948	-8.7%	
Other Revenue	383,081	139,792	128,029	127,591 -	438	-0.3%	
Profit from Asset Sales	-	34,909	31,999	70,806	38,807	121.3%	
Total Operating Revenue excluding Rates	3,591,959	2,021,310	1,892,708	1,909,438	16,730	-0.9%	
Expenses							
Employee Costs	- 2,482,042 -	2,289,398 -	2,106,843 -	2,010,034	96,809	4.6%	
Materials and Contracts	- 3,256,525 -	1,692,260 -	1,541,100 -	1,287,354	253,746	16.5%	
Utility Charges	- 305,026 -	305,026 -	280,620 -	264,984	15,636	5.6%	
Depreciation on Non-Current Assets	- 1,303,395 -	1,303,395 -	1,194,787 -	1,194,779	8	0.0%	
Interest Expenses	- 157,346 -	135,642 -	111,593 -	112,972 -	1,379	-1.2%	
Insurance Expenses	- 243,333 -	201,879 -	201,863 -	203,171 -	1,308	-0.6%	
Loss on Asset Sales	- 92,630	-	-	11,109 -	11,109	#DIV/0!	
Other Expenditure	- 147,021 -	145,451 -	127,934 -	91,330	36,604	28.6%	
Operating Expenditure	- 7,987,318 -	6,073,052 -	5,564,740 -	5,175,732	389,008	7.0%	
Operating Result Excluding Rates Income	- 4,395,359 -	4,051,741 -	3,672,032 -	3,266,294	405,738	11%	
Adjustments for Non-Cash Items							
Depreciation	1,303,395	1,303,395	1,194,787	1,194,779 -	8	0.0%	
(Profit)/Loss on Asset Disposals	92,630 -	34,909 -	31,999 -	59,697 -	27,698	-86.6%	
Movement in Balance sheet items	231,273	58,606	356,861	-	356,861	100.0%	
	1,627,298	1,327,092	1,519,649	1,135,082 -	384,567	25.3%	
Capital Income and Expenditure							
Purchase of Capital Expenditure	- 6,348,460 -	6,628,130 -	1,735,896 -	1,371,803	364,093	21.0%	
Non-operating Grants & contributions	1,594,729	1,811,365	1,244,981	912,314 -	332,667	26.7%	
Proceeds from Asset Sales	234,500	89,500	67,125	355,729	288,604	-430.0%	
	- 4,519,231 -	4,727,265 -	423,790 -	103,760	320,030	75.5%	
Funding & Reserve Items							
Proceeds from New loans	-	-	-	-	-		
Repayment of Loan Principal	- 327,463 -	327,463 -	244,625 -	243,633	992	0.4%	
Self Supporting Loan Principal Income	-	-	-	-	-		
Transfers to Reserves	- 41,160 -	31,228	-	-	-		
Transfers from Reserves	584,844	586,332	-	-	-		
	216,221	227,641 -	244,625 -	243,633	992	0.4%	
Estimated Surplus/(Deficit) July 1 B/Fd.	3,146,392	4,891,974	4,891,974	4,891,974	-	-	
Estimated Surplus/(Deficit) June 30 C/Fd.	-	1,589,495	1,589,495	1,589,495	-	-	
Amount required from General Rate	- 3,924,679 -	3,921,794	481,681	823,874	342,193	71.0%	

SHIRE OF BODDINGTON	
STATEMENT OF FINANCIAL POSITION	
For the period ended	31-May-16
CURRENT ASSETS	YTD Actual
Cash and Cash Equivalents	\$8,008,888.18
Equity Reserve Investments	\$2,250.68
Trade & Other Receivables	\$246,709.24
Inventories	\$2,043.69
TOTAL CURRENT ASSETS	\$8,259,891.79
NON CURRENT ASSETS	
Property Plant & Equipment	\$21,386,224.15
Land Held for Resale	\$272,538.88
Infrastructure	\$45,285,906.37
TOTAL NON CURRENT ASSETS	\$66,944,669.40
TOTAL ASSETS	\$75,204,561.19
CURRENT LIABILITIES	
Trade & Other Payables	\$140,045.76
Employee Provisions	\$284,977.63
Borrowings	\$83,829.27
Trusts	\$194,931.80
TOTAL CURRENT LIABILITIES	\$703,784.46
NON CURRENT LIABILITIES	
Trade & Other Payables - Specific	\$300,000.00
Borrowings	\$2,805,609.95
Employee Provisions	\$42,082.60
TOTAL NON CURRENT LIABILITIES	\$3,147,692.55
TOTAL LIABILITIES	\$3,851,477.01
EQUITY	
Retained Earnings	\$28,020,952.66
Reserves Cash Backed	\$1,311,228.45
Revaluation Reserve	\$40,451,782.41
Retained Earnings - Current Year Surplus	\$1,569,120.66
TOTAL EQUITY	\$71,353,084.18
TOTAL LIABILITIES & EQUITY	\$75,204,561.19

SHIRE OF BODDINGTON

Printed : at 11:30 AM on 7/06/2016

as at 31/3/2016

SHIRE OF BODDINGTON
CAPITAL EXPENDITURE BY ASSET CLASS
For the period ended

COA	Description	Asset Type	Original Budget	Current Budget	YTD Budget	YTD Actual
3051300	Ablution additions, Boddington, Marradong, Quindanning	Land & Buildings	\$25,110.00	\$25,110.00	\$25,110.00	\$25,110.00
3083300	YOUTH CENTRE	Land & Buildings	\$227,449.00	\$227,449.00	\$227,449.00	\$203,586.03
3091520	20 PRUSSIAN WAY	Land & Buildings	\$6,000.00	\$6,000.00	\$6,000.00	\$5,885.00
3113070	COMMUNITY CLUB - LAND & BUILDINGS	Land & Buildings	\$6,000.00	\$6,000.00	\$6,000.00	\$2,990.00
3113090	BOWLING CLUB - SYNGREEN	Land & Buildings	\$60,000.00	\$60,000.00	\$60,000.00	\$66,000.00
3113200	RECREATION CENTRE	Land & Buildings	\$4,600,000.00	\$4,600,000.00	\$0.00	\$146,530.65
3132000	CARAVAN PARK IMPROVEMENTS - LAND & BUILDINGS	Land & Buildings	\$1,300.00	\$1,300.00	\$1,300.00	\$1,250.00
3132008	VISITOR CENTRE	Land & Buildings	\$230,000.00	\$230,000.00	\$230,000.00	\$10,525.04
		Land & Buildings Total	5,155,859	5,155,859	555,859	461,877
3102201	NEW REFUSE SITE	Other Infrastructure	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00
3105050	NICHE WALL - BODDINGTON CEMETERY	Other Infrastructure	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
3135205	DROUGHT PROOFING	Other Infrastructure	\$0.00	\$60,000.00	\$60,000.00	\$41,655.54
3112213	SWIMMING POOL - INFRASTRUCTURE	Other Infrastructure	\$30,000.00	\$30,000.00	\$30,000.00	-\$1,000.00
		Other Infrastructure Total	90,000	150,000	150,000	40,656
3042209	COMPUTER EQUIPMENT	Plant & Equip	\$15,917.00	\$15,917.00	\$11,937.00	\$1,485.00
3051210	Marradong Brigade - Plant & Equipment	Plant & Equip	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3051220	Fire Tender Boddington	Plant & Equip	\$131,000.00	\$350,670.00	\$350,670.00	\$350,369.05
3051230	Crossman Brigade - Plant & Equipment	Plant & Equip	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3051240	Equipment - Fire Management Planning	Plant & Equip	\$0.00	\$0.00	\$0.00	\$2,359.55
3123202	Traffic Counter	Plant & Equip	\$8,750.00	\$8,750.00	\$8,750.00	\$0.00
3123205	PURCH - MOWER	Plant & Equip	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00
3127102	Hydraulic Auger	Plant & Equip	\$11,000.00	\$11,000.00	\$0.00	\$0.00
		Plant & Equip Total	183,867	403,537	388,557	371,414
3121086	Main Roads Bridge Program	Roads Infrastructure	\$41,142.00	\$41,142.00	\$41,142.00	\$37,560.00
3121090	ROAD CONST. - Other	Roads Infrastructure	\$354,092.00	\$354,092.00	\$324,588.00	\$248,026.81
3121705	MAIN STREET UPGRADE	Roads Infrastructure	\$225,000.00	\$225,000.00	\$25,000.00	\$6,203.10
3121800	ROAD CONST. - RRG	Roads Infrastructure	\$274,500.00	\$274,500.00	\$228,750.00	\$205,862.79
3121803	FOOTPATHS	Roads Infrastructure	\$24,000.00	\$24,000.00	\$22,000.00	\$204.13
		Roads Infrastructure Total	918,734	918,734	641,480	497,857
		Grand Total	6,348,460	6,628,130	1,735,896	1,371,803

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7/06/2016 Financials Format May, Jvr Capital Expenditure

SHIRE OF BODDINGTON
GRAPHICAL DISCLOSURE OF FINANCIAL PERFORMANCE
For the period ended

31-May-16



8.5.2 Request to Write off Rates Small Debtor Balances

File Ref. No: Various
 Disclosure of interest: Nil
 Date: 16 June 2016
 Author: James Rendell

Summary

Council is to consider writing off Rates Debtor balances totalling \$232.47

Background

The following table outlines small rates debtor balances of less than \$10.00 each that generally have had interest raised automatically as a result of paying their rates late, usually by only a few days.

Assessment	Amount	Assessment	Amount	Assessment	-Amount
A25	\$ 2.71	A93	\$ 3.93	A163	\$ 1.11
A583	\$ 0.08	A620	\$ 0.54	A627	\$ 1.46
A642	\$ 7.83	A643	\$ 7.83	A644	\$ 7.83
A645	\$ 7.83	A646	\$ 7.83	A647	\$ 7.83
A648	\$ 7.83	A649	\$ 7.83	A757	\$ 3.96
A828	\$ 3.04	A897	\$ 1.81	A902	\$ 0.18
A967	\$ 5.83	A970	\$ 0.36	A1045	\$ 0.33
A1074	\$ 0.01	A1077	\$ 0.38	A1082	\$ 4.77
A1103	\$ 0.95	A1104	\$ 4.01	A1125	\$ 0.31
A1141	\$ 0.33	A1154	\$ 0.11	A1175	\$2.37
A1230	\$ 0.59	A1252	\$ 0.30	A1254	\$2.88
A1270	\$ 7.40	A1271	\$ 3.98	A1272	\$0.18
A1273	\$ 0.53	A1281	\$ 2.35	A1490	\$0.54
A1504	\$ 7.29	A1603	\$ 7.88	A1608	\$0.72
A1626	\$ 0.14	A1627	\$ 4.48	A1633	\$6.08
A1647	\$ 0.04	A1662	\$ 3.75	A1663	\$0.11
A1675	\$ 0.33	A1693	\$ 4.46	A1699	\$4.41
A1744	\$ 5.83	A1746	\$ 1.70	A170	\$0.32
A177	\$ 0.16	A198	\$ 0.12	A221	\$0.11
A223	\$ 0.01	A253	\$ 0.12	A270	\$0.10
A273	\$ 0.20	A305	\$ 0.33	A308	\$0.05
A335	\$ 0.20	A341	\$ 0.05	A351	\$0.36
A358	\$ 2.14	A378	\$ 1.51	A410	\$6.21
A421	\$ 5.68	A427	\$ 8.43	A439	\$7.51
A604	\$ 0.18	A841	\$ 0.05	A845	4.02
A1013	\$1.38	A1098	\$0.46	A1189	\$0.22
A1218	\$1.18	A1336	\$0.87	A1349	\$9.77
A1352	\$0.26	A1364	\$0.51	A1392	\$7.73
A1400	\$0.01	A1410	\$3.27	A1431	\$0.02
A1439	\$0.14	A1672	\$0.04	A1730	\$0.74
A1732	\$0.82				

Comment

The write off of the small debts within the rating system allows a clean slate for the ratepayer to start the new financial year, (2016/17). Most other local governments undertake the same process at the end of each financial year, others have written policy and give delegation to the CEO.

Consultation - Nil

Statutory Environment - Nil

Financial implications – Council will have a reduction of \$232.47 against the rates interest charge income account.

Policy Implications Nil.

Options

Council can:

1. adopt the Officer's Recommendation: or
2. not adopt, giving reasons.

Voting Requirements – Simple Majority.

OFFICER'S RECOMMENDATION 8.5.2

COUNCIL RESOLUTION

49/16

Moved Cr Smart

That Council approves:

1. write off the following outstanding debts as unrecoverable:

Assessment	Amount	Assessment	Amount	Assessment	-Amount
A25	\$ 2.71	A93	\$ 3.93	A163	\$ 1.11
A583	\$ 0.08	A620	\$ 0.54	A627	\$ 1.46
A642	\$ 7.83	A643	\$ 7.83	A644	\$ 7.83
A645	\$ 7.83	A646	\$ 7.83	A647	\$ 7.83
A648	\$ 7.83	A649	\$ 7.83	A757	\$ 3.96
A828	\$ 3.04	A897	\$ 1.81	A902	\$ 0.18
A967	\$ 5.83	A970	\$ 0.36	A1045	\$ 0.33
A1074	\$ 0.01	A1077	\$ 0.38	A1082	\$ 4.77
A1103	\$ 0.95	A1104	\$ 4.01	A1125	\$ 0.31
A1141	\$ 0.33	A1154	\$ 0.11	A1175	\$2.37
A1230	\$ 0.59	A1252	\$ 0.30	A1254	\$2.88
A1270	\$ 7.40	A1271	\$ 3.98	A1272	\$0.18
A1273	\$ 0.53	A1281	\$ 2.35	A1490	\$0.54
A1504	\$ 7.29	A1603	\$ 7.88	A1608	\$0.72
A1626	\$ 0.14	A1627	\$ 4.48	A1633	\$6.08
A1647	\$ 0.04	A1662	\$ 3.75	A1663	\$0.11
A1675	\$ 0.33	A1693	\$ 4.46	A1699	\$4.41
A1744	\$ 5.83	A1746	\$ 1.70	A170	\$0.32

A177	\$ 0.16	A198	\$ 0.12	A221	\$0.11
A223	\$ 0.01	A253	\$ 0.12	A270	\$0.10
A273	\$ 0.20	A305	\$ 0.33	A308	\$0.05
A335	\$ 0.20	A341	\$ 0.05	A351	\$0.36
A358	\$ 2.14	A378	\$ 1.51	A410	\$6.21
A421	\$ 5.68	A427	\$ 8.43	A439	\$7.51
A604	\$ 0.18	A841	\$ 0.05	A845	4.02
A1013	\$1.38	A1098	\$0.46	A1189	\$0.22
A1218	\$1.18	A1336	\$0.87	A1349	\$9.77
A1352	\$0.26	A1364	\$0.51	A1392	\$7.73
A1400	\$0.01	A1410	\$3.27	A1431	\$0.02
A1439	\$0.14	A1672	\$0.04	A1730	\$0.74
A1732	\$0.82				

2. Delegate's authority to the Chief Executive Officer to write off amounts up to the value of \$20.00.

Seconded

Cr Manez

Carried

7/0

8.6 CHIEF EXECUTIVE OFFICER:

8.6.1 Action Sheet

Disclosure of Interest: Nil
Date:
Author: Chris Littlemore

Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Date Completed	Comments Current Status
17/05/16	35/16		Development Application for Natural Fertiliser Plant – Lot 9 Albany Highway, Crossman	18/05/16	Letters sent
	39/16	CEO	Boddington Auxiliary Waiver of Fees	25/05/16	Letter sent
	40/16	CEO	Boddington Football Club Waiver of Fees	25/05/16	Letter sent
	41/16	CEO	Sale of 25 Johnstone Street, Boddington		

For information only.

8.6.2 2016/2017 Council Meeting Schedule

File Ref. No: ADM 0096
Disclosure of Interest: Nil
Date: 14 June 2016
Author: C Littlemore

Summary

Council is to consider Ordinary/Special/Elector's Meeting dates, locations and starting time for the 2016/2017 year.

Background

It is a legislative requirement for the public in general to be advised in advance of all meeting dates, place and starting times to facilitate attendance or participation in Council Meetings. Unforeseen circumstances may dictate a change to this schedule and local advertising will inform Electors accordingly.

Comment

This current meeting schedule has Council's Ordinary meetings held on a regular monthly interval. It is considered appropriate that Council holds their meetings on the third week of each month, to fit with public holidays. The day on which the meeting would be held can be altered, but the draft schedule continues with Tuesday as the Ordinary Meeting day for Council.

This schedule includes 12 Ordinary Council Meetings, one Annual Electors Meeting during the 2016/2017 year. This schedule includes:

- most meetings are held four weeks after the preceding meeting with the exceptions of September 2016, December 2016, February 2017 and June 2017 which are held five weeks after the preceding meeting;
- given Council's policy that matters that requiring a Council Resolution will be received not less than 10 ten working days prior to the next Ordinary Council Meeting for inclusion in that Meeting's agenda, with a monthly meeting schedule, in the worst case scenario a matter may need to wait for up to seven weeks for a decision in five months of the year and up to six weeks in the other seven months;
- an Annual Electors Meeting to be held on Tuesday 20 December 2016 at the Council Chambers. The exact timing for this meeting is dictated by the speed of receiving Council's Audit Report and preparation of the Annual Report;
- the Ordinary Meeting scheduled for Tuesday 20 December 2016 is set to commence at 3pm to allow time to complete all of the requirements of an Ordinary Council Meeting prior to the commencement of the Annual Electors Meeting at 7.30pm; and

The proposed meeting schedule is included below.

Tuesday 19 July 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 August 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 September 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 October 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 15 November 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 December 2016	Ordinary Meeting	3:00 PM	Council Chambers
Tuesday 20 December 2016	Annual Electors	7.30 PM	Council Chambers
Tuesday 17 January 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 February 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 March 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 April 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 May 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 June 2017	Ordinary Meeting	5:00 PM	Council Chambers

Separate to the monthly meeting schedule, it is anticipated that Councillors will still meet on occasions to review or workshop individual matters.

Statutory Environment

Local Government (Administration) Regulations 1996

12. Public notice of council or committee meetings – s. 5.25(1)(g)

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which –
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,
 are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Consultation – Nil

Policy Implications – Nil

Financial Implications – Local advertising can be carried out at "nil" cost to Council

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil
Strategic Implications - Nil

Options

Council can adopt:

1. the Officer's Recommendation; or
2. the Officer's Recommendation with minor amendments to times or venues; or
3. a different schedule of meetings, giving reasons for not accepting the Officer's Recommendation.

Voting Requirement - Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.2

COUNCIL RESOLUTION

50/16

Moved Cr Collins

That Council adopt the following Schedule of Council Meetings for 2016/2017:

Tuesday 19 July 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 August 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 September 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 October 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 15 November 2016	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 December 2016	Ordinary Meeting	3:00 PM	Council Chambers
Tuesday 20 December 2016	Annual Electors	7.30 PM	Council Chambers
Tuesday 17 January 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 February 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 21 March 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 18 April 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 16 May 2017	Ordinary Meeting	5:00 PM	Council Chambers
Tuesday 20 June 2017	Ordinary Meeting	5:00 PM	Council Chambers

Seconded

Cr Glynn

Carried

7/0

Cr Allert declared an Impartiality Interest in Item 8.6.3 in that he is a member of the Boddington Community Resource Centre.

Cr Hoek declared an Impartiality Interest in Item 8.6.3 in that she is employed by the Boddington Community Resource Centre which operates next to the Tourist Visitor Information Centre.

Cr Smart declared a Financial Interest in Item 8.6.3 in that he is a Go West employee who will have interests in the Tourist Visitor Information Centre.

Cr Collins declared an Impartiality Interest in Item 8.6.3 in that she is a member of the Boddington Community Resource Centre.

Cr Smart declared a Financial Interest in Item 8.6.3 in that he is a Go West employee who will have interests in the Tourist Visitor Information Centre and left Chambers at 5:45pm.

8.6.3 Community & Tourism Hub

File Ref. No:	ADM
Disclosure of Interest:	Nil
Date:	10/06/2016
Author:	Chris Littlemore

Summary

Council to endorse strategy to establish successful & sustainable Community & Tourism Hub in the Council controlled part of the Old School.

Background

Councillors were provided with a copy of the Boddington Community and Tourism Hub Business Plan at the Councillor Information Session on 3 May 2016.

Comment

The business plan recommends a strategy as follows:

Strategy

The strategy outlines an approach to establish a successful & sustainable Community & Tourism Hub on the Hotham River Foreshore. The approach centres around six main elements:

1. Re-purposing the old high school into a multi-purpose facility for residents, community and visitors.
2. Installing a new public library, visitor centre, cafe, art gallery and interpretive space that operate within a collocated (shared) space to reduce costs, build community collaboration and maximise value for users and visitors alike.
3. Incorporate features that will help activate the Foreshore Precinct and provide capacity to become a 'trail hub' linking Boddington to Dwellingup.
4. Council endorsing an agreed concept and submitting applications to fund the project.
5. Forming a community group to work with Council in planning, tendering, contracting, construction and commissioning – using local contractors and value-based approaches.

6. Endorsing collaboration and cooperation as critical in getting staff, volunteers and stakeholders within the multi-purpose facility to work together in sharing aims, floor space, responsibilities, customers, stakeholders, resources and obligations. (Page 19).

The full document is available on Council's website.

Policy Implications – Nil

Statutory Environment – Nil

Financial Implications- Council has funds available for the project.

Economic Implications - Proposed infrastructure upgrades could increase patronage of tourism accommodation, hospitality, activities (sites) and amenities. Boddington's traditional 'low growth' in tourism could evolve into steady-moderate growth during 2017-2020 & beyond.

Social Implications – The community hub will have multiple benefits to local residents and not for profit groups.

Environmental Considerations – Nil

Consultation Markettrade, the report author consulted widely in the preparation of the report.

Options

Council can:

1. Accept the Officer's Recommendation;
2. Amend the Officer's Recommendation; or
3. Not accept the Officer's Recommendation giving reasons.

Voting Requirements – Simple Majority

OFFICER RECOMMENDATION – ITEM 8.6.3

COUNCIL RESOLUTION

51/16

Moved Cr Collins

That Council endorse the key element of the Boddington Community & Tourism Hub Business Plan 2016, installing a new public library, visitor centre, cafe, art gallery and interpretive space to operate from the former high school buildings of the Council controlled part of the Old School.

Seconded

Cr Crilly

Carried

5/1

Cr Smart entered Chambers at 5.56pm.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

Gallery left Chambers at 5:57pm

CEO Mr Chris Littlemore declare a Financial Interest in Item 11.1.1 in that it refers to his Contract and Employment and left Chambers at 5:58pm

11. CONFIDENTIAL ITEM:

11.1.1	Chief Executive Officer Contract Extension
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12. CLOSURE OF MEETING:

With no further business to discuss the Shire President, Cr Allert, closed the meeting at 6:18pm.

These minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting held on Tuesday 19 July 2016.

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J R ALLERT
(President)