



*'The Council and Staff of the Shire of Boddington, in partnership with the community,  
are committed to operating effectively and efficiently to provide quality lifestyle  
opportunities  
that encourage population growth and development'*

## AGENDA

For The  
Ordinary Meeting of Council  
To Be Held At

22 JULY 2021

At 5:30pm

Council Chambers  
39 Bannister Rd, Boddington

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1. DECLARATION OF OPENING:

I acknowledge that this meeting is being held on the traditional lands of the Noongar people.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1	Attendance
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2.1.2	Apologies
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Nil at this time.

2.1.3	Leave of Absence
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Nil at this time.

3. DISCLOSURE OF FINANCIAL INTEREST:

Nil at this time.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil at this time.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil at this time.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS:

Nil at this time.



6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Thursday 17 June 2021
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That the minutes of the Ordinary Meeting of Council held on Thursday 17 June 2021 be confirmed as a true record of proceedings

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil at this time.

## 8. REPORTS OF OFFICERS AND COMMITTEES:

### 8.1 PLANNING CONSULTANT:

8.1.1	Proposed Tree Farm (Pine Plantation) – Lot 1 on Deposited Plan 77112 Gold Mine Road, Bannister
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Location:	Lot 1 on Deposited Plan 77112 Gold Mine Road, Bannister
Applicant:	Forest Products Commission for Water Corporation
File Ref. No:	Lot 1 DP77112..0
Disclosure of Interest:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
Author:	Steve Thompson
Attachment	8.1.1A Plantation Management Plan 8.1.1B Location plan 8.1.1C Submission 8.1.1D Applicant response to submission 8.1.1E Extract of planning framework

#### Summary

A Development Application for a tree farm (pine plantation) on Lot 1 Gold Mine Road, Bannister is recommended for conditional approval.

#### Background

##### A) The proposal

The applicant has lodged a Development Application seeking approval for a tree farm (pine plantation) to be established on Lot 1 Gold Mine Road, Bannister.

Details submitted by the applicant are provided in Attachment 8.1.1A. The applicant proposes to plant 29.1 hectares for the purpose of timber production and carbon abatement. Land will be secured for a minimum term of 30 years in accordance with the *Forest Products Commission Act (2000)* under a Share Farming Agreement.

##### B) The site

Details relating to the site:

- Lot 1 is 73.7377 hectares in area and is generally cleared;
- A seasonal creek borders the western boundary;
- There are no dwellings or outbuildings;
- It is located approximately 2.5 kilometres north of the Boddington townsite (see Attachment 8.1.1B); and
- It adjoins and is near rural and rural smallholding (hobby farm) properties along with the Water Corporation's sewerage treatment plant.

##### C) Advertising the Development Application

The Shire administration invited public comment on the Development Application for 14 days through writing to 9 adjoining/nearby landowners, all Councillors, the Bushfire Chief and the local bushfire captain. Details were also placed on the Shire website. The Shire

received 1 submission which was not supportive of the Development Application. This is provided in Attachment 8.1.1C. The key issues raised are:

- Negative impact on the community due to plantation owners not living in the district;
- Loss of land for farming or subdivision;
- Increased fire risk;
- Difficulty in controlling an increased number of feral animals; and
- Negative visual impacts.

Based on established practice, the Shire provided the applicant the opportunity to review and address the submission. Attachment 8.1.1D sets out the applicant's response.

#### D) Planning framework

There are various planning policies and environmental documents relevant to the application including State Planning Policies, Local Planning Policies and industry guidelines.

Attachment 8.1.1E summarises the key planning framework documents relating to the application. Other planning documents are outlined in the Statutory Environment and Policy Implications section.

The site is not classified as priority agricultural land by the State Government.

The site is identified as 'Rural' in the *Shire of Boddington Local Planning Strategy*.

The site is zoned 'Rural' in the *Shire of Boddington Local Planning Scheme No. 3* (LPS3). The site is also partially within Special Control Area 4 – Wastewater Treatment Buffer.

A 'tree farm' is a 'D' use in the Rural Zone as set out in the LPS3 Zoning Table (a development approval is required prior to the tree farm commencing).

The *Shire of Boddington Strategic Community Plan* supports a diversified economic base.

Much of the site is located within a bush fire prone area as designated by the Fire and Emergency Services Commissioner.

#### Comment

##### *1. Overview*

It is recommended that Council approve the Development Application subject to conditions. This follows assessment against the planning framework (including State guidance), LPS3, the Local Planning Strategy, considering the views of the submitter and information provided by the applicant. It is noted, for instance, that:

- The application is consistent with the planning framework including the objectives and requirements of the Rural zone in LPS3;
- No clearing of native vegetation is proposed;
- The plantation is compatible with the wastewater treatment plant;
- There are suitable separation distances to surrounding dwellings; and
- Timber resources are important to the district and region.

Based on WAPC policy, it is suggested there are not strong grounds to refuse the application. The State planning framework is generally in favour of plantations. Significantly, the property is not within a Landscape Protection Special Control Area and the Shire of Boddington does not contain land classified as State priority agricultural land.

It is suggested that if the plantation is suitably managed in accordance with the *Code of Practice for Timber Plantations in Western Australia* and development conditions are met, that environmental considerations, bushfire management, and impact on the Shire road system can be appropriately addressed.

While noting the above, there are planning considerations that need to be considered by the Council. Some of these are outlined below.

## *2. Length of development approval*

The applicant estimates the project life will be approximately 30 years. It is recommended that the development approval be issued for a single rotation rather than including a second rotation or being an 'opened ended' approval. Should the landowner or applicant seek a second rotation or wish to replant the plantation area, they will be required to submit a new Development Application prior to beginning any works.

## *3. On-going bushfire management*

The applicant will need to address on-going bushfire management. This includes maintaining firebreaks in accordance with the requirements of the Annual Firebreak Notice issued by the Shire under the *Bush Fires Act 1954*. The applicant's Fire Management Plan sets out risks and management responses.

## Strategic Implications

The application is consistent with the Local Planning Strategy and the Strategic Community Plan.

## Statutory Environment

*Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015 and LPS3.* The Shire has no specific planning policy guidelines or local laws on tree plantations.

## Policy Implications

There are various supporting documents which are relevant in assessing the Development Application including the *Local Planning Strategy, State Planning Policy 2.5 Rural Planning, Rural Planning Guidelines, Code of Practice for Timber Plantations in Western Australia, Guidelines for Plantation Fire Protection.*

Relevant Local Planning Policies include No. 5 *Developer and Subdivider Contributions* and No. 8 *Fire Protection Measures for New Development and Subdivisions*. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application.

Given the low number of tree farm Development Applications in the Shire for many years, it is suggested there is no current requirement to prepare a Local Planning Policy on tree farms.

#### Financial Implications

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurred, the Shire would have associated costs.

#### Economic Implications

The proposal, if approved and implemented, can assist to support a more diversified economic base. Given the low number of new tree farms in the district in recent years, the Shire of Boddington does not have broader economic and social considerations compared to areas such as Rocky Gully (between Manjimup and Mount Barker) where a significant number of large scale tree farms were established.

#### Social Implications

One submitter raised issues regarding a range of matters.

#### Environmental Considerations

It is suggested there are minimal environmental issues given the land is already cleared.

#### Consultation

Adjoining/nearby landowners, other stakeholders and the community were invited to make comment on the Development Application and in response one submission was received (see Attachment 8.1.1C).

#### Options

The Council can:

1. Approve the Development Application with no conditions;
2. Approve the Development Application with conditions;
3. Refuse the Development Application (giving reasons); or
4. Defer the Development Application and require additional information.

#### Voting Requirements

Simple Majority

<b>OFFICER RECOMMENDATION – ITEM 8.1.1</b>
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**That Council approve the Development Application for a tree farm (pine plantation) of approximately 29.1 hectares at Lot 1 on Deposited Plan 77112 Gold Mine Road, Bannister as set out in Attachment 8.1.1A subject to the following conditions:**

1. The development hereby approved must be carried out generally in accordance with the plans and specifications submitted with the application and these shall not be altered and / or modified without the prior knowledge and written consent of the local government.
2. This development approval is for one rotation only. The applicant will be required to submit a new Development Application prior to a second rotation or beginning any replanting of the plantation area.
3. This development approval shall lapse and be of no further effect if the tree farm has not been substantially commenced by 30 June 2024. Where the Development Approval has lapsed, no further development is to be carried out.
4. Fire management measures outlined in the application shall be implemented on an on-going basis in accordance with:
  - i) The submitted Fire Management Plan (or future updates approved by the local government);
  - ii) The *Guidelines for Plantation Fire Protection* document published by the Department of Fire and Emergency Services; and
  - iii) The requirements of the Annual Firebreak Notice issued by the Shire of Boddington under the *Bush Fires Act 1954*.
5. The applicant is to prepare a separate Plantation Harvesting Plan in accordance with the *Code of Practice for Timber Plantations in Western Australia 2014* (or equivalent that is applicable at that time) and submit it to the local government for approval prior to the anticipated commencement of harvesting so that the proposed access haulage routes may be inspected by both parties.
6. The Plantation Operator/Manager shall notify the local government, a minimum of 12 months prior to any anticipated commercial harvesting occurring, so that the proposed access/haulage routes may be inspected by both parties.

#### Advice

- A) The attention of the Plantation Operator/Manager is drawn to the need to comply with the requirements of any Annual Firebreak Notice issued by the Shire of Boddington under the provisions of the *Bush Fire Act 1954*. Further, the Plantation Operator/Manager is required to advise the Shire's Chief Bush Fire Control Officer of any commercial harvesting activities that may be proposed during restricted or prohibited burning seasons.
- B) With reference to Condition 5, the local government will require the Plantation Operator/Manager to reimburse the cost of any road repairs that become necessary because of wear and other damage to the local road network caused by heavy haulage vehicles associated with the transport of harvested plantation trees. The local government will undertake an audit of the local road system proposed to be used for log transport prior to, and following, plantation harvesting to ascertain any remedial works required (and funds recoupable).

- C) In relation to Condition 5, the Plantation Harvesting Plan is also to include details on how waste products will be dealt with following the completion of harvesting works.
- D) Cultivation of land, spraying of pesticides or herbicides, or the application of nitrogenous fertilisers is not recommended within 30 metres of any stream. This provision does not preclude the carrying out of weed control in accordance with Department of Primary Industries and Regional Development recommendations or standard practices.
- E) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and you may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.



# Plantation Management Plan

Boddington Water Corporation



Attachment 8.1.1A

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**All relevant maps and plans are attached.**

The following maps and plans are attached:

Map 1: Location Map

Map 2: Plantable Area Map

**References:**

- *Code of Practice for Timber Plantations in Western Australia*
- *Guidelines for Plantation Fire Protection*
- *Local Authority Firebreak Orders*
- *FPC Plantation Procedures, Technical Specifications & Work Instructions*
- *Code of Practice for the use of agricultural and veterinary chemicals in Western Australia*
- *Forest Products Act WA (2000)*
- *Carbon Rights Act (2003)*
- *Environmental Protection (Clearing of Native Vegetation) Regulations (2004)*
- *Wildlife Conservation Act (1950)*
- *Environmental Protection and Biodiversity Conservation Act 1999.*
- *Soil and Land Conservation Act*
- *Bush Fires Act (1954)*
- *Occupational Health and Safety*
- *Safety and Health Code for Native Forest / Hardwood Logging and Plantation Logging*



## Boddington Water Corp

### 1. INTRODUCTION

This property is currently owned by the Water Corporation and they are considering establishing approximately 30 ha of pine plantation for the purpose of timber production and carbon abatement through the planting of trees. Land will be secured for a minimum term of 30 years in accordance with the Forest Products Commission Act (2000) under a Sharefarming Agreement. Any documents will be lodged with a Deposited Plan with the Registrar of Titles.

This document outlines the following in relation to this plantation:

1. Introduction
2. Land information
3. Tree Farm Establishment Plan
4. Tree Farm Tending Plan
5. Fire Management Plan
6. Timber Harvesting Plan (interim)
7. Authorisation

## **2. LAND INFORMATION**

### **2.1 Area**

The planting area totals approximately 30 hectares, and it is situated in the Boddington Shire. The property is located approximately 2.5 km north of Boddington on lot 1 as per the attached concept map.

The general area is zoned for the purpose of agricultural. The area is currently used for grazing and parts were previously used for wastewater treatment. It is proposed that the majority of cleared suitable areas be established to softwood plantation during this winter.

The property is in the Murray River water catchment area having an annual rainfall of approximately 700 mm. This is not a Public Drinking Water Source Area (PDWSA)

### **2.2 Locality Map and access roads**

A location map is attached. It can be seen from this plan that the access to the plantation area is via Gold Mine Rd

### **2.3 Natural features**

#### **2.3.1 Significant landscapes, streams, rivers, lakes, ponds, swamps, drains etc**

A visual assessment of the property has been completed to identify any significant landscape features.

No significant landscape features have been identified for exclusion from planting. The general landscape features of the property will be maintained.

There is a lower level ephemeral stream with some natural vegetation on the west side of the property. A buffer has been placed on this waterway as shown in the concept map. This area is excluded from the new planting and, if present, the existing vegetation will be allowed to grow on. The salt level adjacent to the creek is also too high for plantation health.

#### **2.3.2 Principal soil types**

The principal soil types consist of duplex soils with sandy clay gravels over medium type clays.

#### **2.3.3 Areas of native vegetation with high or low natural integrity**

Forest Type – Jarrah/marri/wandoo

Extent – scattered islands throughout the location with some individual paddock trees

Condition – The upper story vegetation is generally OK though minimal understorey is present due to previous grazing.

Pests or diseases – NA

Proposed future management – Minimal management will take place due to the small size of the remnant islands. This will be dependent on Water Corporations plans.



### 2.3.4 Cultural and heritage values

The following actions have been taken to determine the presence of cultural and heritage sites on the property:

- A search for Heritage Council registered sites has been completed.
- Department of Biodiversity, Conservation and Attractions (DBCA) and/or Department of Indigenous Affairs database's have been checked for registered indigenous sites;
- The owners have been asked to identify cultural sites known to them.

A registered Indigenous Site is present on the property which is known as The Hotham River which runs along the creek line on the western boundary. The creek line is excluded from the proposed planting area and thus the area will not be disturbed. The known site does not have any restrictions on it.

### 2.3.5 Threatened and Priority Species and Ecological Communities

Where activities related to this tree farm are likely to directly or indirectly affect threatened and priority species of flora, fauna and ecological communities, the following Acts, Regulations and Plans will be complied with:

- *Environmental Protection (Clearing of Native Vegetation) Regulations (2004)*
- *Wildlife Conservation Act (1950)*
- *Environmental Protection and Biodiversity Conservation Act (1999)*

DBCA's IMB database has been checked. A threatened and priority species has been reported within 1 kilometre of the planting area. The registered site is of a threatened bird sighting and is located on the neighbouring property. The proposed planting won't have any effect on the site.

## 2.4 Improvements

### 2.4.1 Buildings

No houses or sheds are located on the farm.

### 2.4.2 Roads, bridges, creek crossings

There is an existing, unsealed road/track system throughout the farm that will allow for adequate access during establishment of the tree farm.

Establishment operations will not involve the requirement to construct or upgrade roads or creek crossings.

New/further road construction is not planned until harvest operations are imminent. Any future road construction within the tree farm areas will be located on the firebreaks as shown on the attached plantable area map.

#### **2.4.3 Fences, gates, powerlines, Communication cables and dams**

Fences are located both within and surrounding the property. The fences will be maintained with the aim of grazing livestock through the plantation area once trees are of adequate size. This will keep grass fuel levels down.

##### **Power line easements**

There are *no* power lines within the proposed tree farm area.

##### **Communication cables**

There are no underground communication cables present within the planting area. An appropriate break will be left unplanted so that the cables are left undisturbed.

##### **Water Supply Pipes**

There are no water supply pipes within the proposed planting area.

#### **2.4.4 Sensitive Areas**

Identification of sensitive areas has occurred by completing a reconnaissance inspection, speaking with the owner, interpreting aerial photographs and checking relevant databases. Sensitive areas that have been identified within, adjacent to and along the access ways to proposed tree farm areas are included below with the appropriate precaution required to protect them.

Consider:

- Vineyards
- Orchids
- Apiary sites
- Adjacent NP and reserves
- Organic Farms
- Public Drinking Water catchments
- Natural waterways, lakes, swamps etc
- Erosion hazard (E.g. runoff on steep slopes)
- Close Dwellings incl. Neighbours
- School bus stops

Nil sensitive areas have been noted through various checks. Neighbouring properties consist of grazing and cropping paddocks. A water treatment area has been noted to the west.

The status of sensitive areas and the requirement to undertake precautionary measures will be reviewed prior to a spray event, to ensure measures are current and appropriate including the location of neighbouring cereal crops.



### 3. TREE FARM ESTABLISHMENT PLAN

Tree farms should be located to achieve maximum commercial viability while ensuring that environmental, social, aesthetic and cultural values are not compromised. Appropriate planting design can help to redress environmental problems associated with rising water tables, salinity and erosion.

#### 3.1 Species to be planted and source of stock

The site is to be planted with *Pinus radiata* (Monterey Pine) seedlings sourced from the FPC Manjimup Nursery.

#### 3.2 Areas to be planted, compartment sizes

The plantable area map details the size of the compartments. These sizes are consistent with the *Guidelines for Plantation Fire Protection (FESA 2011)*.

#### 3.3 Access roads and firebreaks

Access roads and firebreaks are shown on the plantable area map attached. External firebreaks are 15 metres wide with 6 metre wide internal firebreaks – *Guidelines for Plantation Fire Protection (FESA 2011)* Firebreak maintenance to local authority standards is the responsibility of the landowner.

#### 3.4 Site preparation and planting technique

The site will be rip mounded with minimal disturbance to topsoil to minimise risk of erosion.

Trees are to be planted by hand

The stocking rate to be applied is 1250 seedlings per ha.

Note: Seedlings will be supplied in boxes. Boxed seedlings will be stored in a shed or under a tarp when in the field, prior to planting. Planting contractors will carry plants from a central plant dump from within the property to sections within the proposed planting area by 4 x 4 utilities and 4 x 4 All-Terrain Vehicle (ATV) motorbikes.

#### 3.5 Direction of planting lines in relation to contours and natural drainage

The planting direction of trees will depend on slope and existing fence lines. The aim of the planting direction will be to keep planting lines straight but taking into account the slope as too not cause erosion.

### 3.6 Description of weed control methods and buffer zones

Depending on the weed species present and those predicted to germinate during the establishment phase, both broad and strip spray applications using a range of pesticides permitted for forestry use may be utilised.

The status of sensitive areas and the requirement to undertake precautionary measures will be reviewed prior to a spray event, to ensure measures are current and appropriate. (refer to the attached plantable area map).

All prescriptions to be applied will adhere to FPC specifications.

All operations will be carried out by licensed operators.

#### **Expected treatments**

Broad spraying and strip spraying will be required to control annual weeds and will be conducted in accordance with FPC's Technical Specification's.

### 3.7 Control of vermin and declared weeds

The site has been checked for the presence of vermin and declared weeds. Nil were noted onsite

### 3.8 Clearing of woody vegetation (native or exotic species), including paddock trees to be removed.

No areas of remnant vegetation, notifiable under the Soil and Land Conservation Act of Western Australia are to be cleared as part of the proposed planting.

#### **Management of Logging Residue**

Not applicable



## **4. TREE FARM TENDING PLAN**

### **4.1 Fertilising schedule**

Fertiliser is generally applied to softwood plantations at establishment and after first thinning. Forest Products Commission staff will monitor the progress of the tree farm over its lifetime and will prescribe fertiliser applications if nutrient deficiencies are highlighted from the analysis of foliar samples.

### **4.2 Weed management**

Weed status will be monitored on a regular basis in the first year after establishment and on an intermittent basis after that.

It is expected that some second year weed control may be necessary as part of the ongoing maintenance to the tree farm area. All prescriptions to be applied will adhere to FPC specifications.

### **4.3 Monitoring and contingencies for disease and pests**

The FPC is committed to minimising the risk of introduction and spread of pests, diseases and weeds, minimising damage from fire and disturbance activities, and mitigating the adverse effects of weather related events.

Plantings will be monitored on a fortnightly basis during the period September through to January during the first year after establishment and 3-6 monthly in subsequent years. Pests will be controlled as and when required using registered APVMA pesticides and licensed operators operating under all specifications as required by relevant authorities and acts.

### **4.4 Road and break maintenance**

Firebreak maintenance to Local Authority guidelines is the responsibility of the landowner. The landowner will be further encouraged by the FPC to create and maintain permanent firebreaks.

### **4.5 Grazing strategy**

The owners currently do graze livestock. Following establishment, the site is to be assessed after 3 years to determine if the trees are of a height to allow for grazing by livestock. Grazing will assist in keeping fuel levels low.

### **4.6 Firebreak Pruning**

Pruning will be carried out on trees adjacent to firebreaks in order to ensure fire control access standards are maintained, consistent with *Guidelines for Plantation Protection – FESA (2011)*

## **4.7 Pruning and thinning schedule**

### **Pine Sawlog**

It is expected that the tree farm will be thinned twice before final harvest. The stocking of trees will be reduced by approximately 50% at each thinning. The thinnings will be from below, meaning that the remaining trees will be the best performing and will be spaced such that growth may be maximised. The schedule of operations will depend on the rate of growth achieved and the market opportunities available during the life of the plantation.

## **4.8 Treated Wastewater Irrigation**

The Water Corporation, in agreement with FPC, have proposed that they may irrigate part or all of the plantation with treated wastewater in the future if available and necessary, subject to the Corporation providing 12 months notice of intent as a minimum and agreement on location and water volumes.



## 5. FIRE MANAGEMENT PLAN

The objective of the Fire Management Plan is to establish the infrastructure to prevent fires escaping from or entering tree farms and plantations and for suppression operations in the event of a fire. All fire control activities must adhere to the *Bush Fires Act (1954)*.

### 5.1 Landowner property details

<b>Name</b>	Water Corporation
<b>Address</b>	629 Newcastle St, Leederville WA 6007
<b>Phone Number</b>	131385
<b>Location Number (s)</b>	As per attached plans
<b>Species of Trees Planted</b>	P radiata
<b>Total Area Planted</b>	Approx. 30ha
<b>Previous Land Use and Condition (i.e. pasture, ex bush, ex plantation)</b>	Primarily grazing
<b>Adjacent Land Use (i.e. farmland, forest, nature res.)</b>	Farmland

## 5.2 Property details of neighbouring locations

NAME	ADDRESS	PHONE NUMBER	LOCATION NUMBER(S)
Joanne Gibbs	295 Gold Mine rd, Boddington	9883 8063	Lot 2
Simon Kelsall	1056 Bannister- Marradong Road, BANNISTER 6390	9883 9484	Lot 501 and lot 505
ANGLOGOLD ASHANTI AUSTRALIA LTD	298 Gold Mine Road, BANNISTER 6390	9425 4600	Lot 530

## 5.3 Local fire agencies

AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON/ POSITION
FPC Duty Officer		9725 5288	Duty Officer
Shire Office	Boddington	9883 4999	CEO
Chief Fire Control Officer	Boddington	0427 988 705	William Batt
Fire Brigade	Boddington	0427 470 346	Paul Patrick
DBCA District	Jarrahdale	9295 9100	Duty Officer

## 5.4 Risk of ignition

Potential ignition sources are mainly restricted to lightning strikes, powerlines, adjoining roads, vehicle exhaust sparks and escapes from burning operations on surrounding land.

## 5.5 Detection of fires

The landowner, neighbours and passers-by, and the existing brigade system will undertake fire detection.

In the event of a fire notification should be made via the 000 emergency number. The FPC Duty Officer should also be notified as soon as practicable.



## 5.6 Location of fire control equipment

All fire units that may be available are privately owned or Fire Brigade units derived from various locations in the area.

The Shire houses a grader, a loader, contracted water tanker, all available for use in a fire emergency.

The Boddington Bush Fire Brigade is the nearest brigade with a 2.4 urban unit plus other units from neighbouring brigades. Also, numerous 600L fire units would be available owned by private landowners. The Boddington Gold mine also has a fleet of firefighting resources.

The FPC houses 3 x fire trucks and a further selection of fire suppression units (vehicle and trailer mounted) that are manned during the fire season.

The FPC is also an associate member of Forest Industries Federation Western Australia (FIFWA). FIFWA supports the responsible and sustainable management of WA forests and plantations.

The plantations industry has recognised the importance of a unified approach in the control and management of wildfire near or within its plantation estate. Industry managers across various land districts have joined forces to create a specialist firefighting resource complete with its own fire suppression capabilities and intimate local knowledge that a fire managing authority can call upon in a wildfire situation.

This approach is supported by Local Government and State Government fire authorities and culminated in the formation of a Plantation Managers fire Agreement.

The FPC also maintains a duty officer roster over the prescribed fire season. The duty officer is a rotating position and is the principle point of contact for deployed crews. The duty officer will liaise with the incident over crew deployment & experience, shift changes and specialised equipment needs.

## 5.7 Initial attacks on fires

Initial attack on fires will be by the Bush Fire Brigade system coordinated by the local Fire Control Officer and Shires. DBCA may assist in suppression under the MOU with FPC depending upon other commitments and other operational imperatives.

Initial attack on a fire will depend on head fire rates of spread and fire intensities. It is proposed experienced personnel, DBCA or Brigade will assess each fire, in response to the following values in order of priority.

1. Human life;
2. Community assets, property or special values (including environmental values);
3. Cost of suppression in relation to values threatened.

With fire behaviour and values in mind response strategies should follow this order of priority as a guide;

1. Direct attack on headfires where Head Fire Rate of Spread (HFROS) allows;

2. Indirect attack on headfire by extinguishing flank fire working towards the headfire;
3. Limit fire spread to pre determined internal strategic firebreaks;
4. Limit fire spread to compartment breaks;
5. Limit fire spread to property boundary firebreaks where property is block planted;
6. Fall back to neighbouring properties, roads or where fire can be safely extinguished.

Given the distance of the nearest FPC Office from the property, it is unlikely that an FPC field officer would be able to attend a fire here at short notice. FPC will endeavour to provide assistance as soon as practicable. Local DBCA crews may be able to attend if requested by the local Brigade should resources prove insufficient, and providing there are not already commitments to higher priorities elsewhere.

## **5.8 Fire breaks**

External firebreaks are planned to be 15 metres wide and internal breaks 6 metres wide as shown in the Fire Protection Plan attached. Firebreaks will be constructed and maintained in accordance with Shire Regulations and the *Guidelines for Plantation Fire Protection – FESA (2011)*

## **5.9 Method of road, track and firebreak maintenance**

The FPC will maintain firebreaks in September/October to ensure the appropriate width of mineral earth break is obtained prior to the fire season. Where and when additional work is required, grading will be carried out.

## **5.10 Water supplies**

Water points will be maintained to provide permanent water within a 20 minute turn around time. There are no proposals to construct any new water points as the current number of farm dams is adequate.

## **5.11 Direction indicators of water points, road signs and other features**

All dams and other sources suitable for use as water points will be signposted with directional markers and a canister map will be located at the entrances to the plantation area.

## **5.12 Measures to protect infrastructure, powerlines, gas pipelines and Communication Cables**

Plantation planning and establishment staff must be familiar with and adhere to where applicable, the following guide from: *Guidelines for Plantation Fire Protection - (FESA 2011)*

Plantation separation distances must reflect potential fire behaviour driven by local variations in topography, aspect and slope. The hazard separation zone:

- Between the plantation and an existing or approved habitable building must be a minimum of 100 metres, unless the building has been constructed to an appropriate higher standard.



Attachment 8.1.1A

- Between the plantation and an existing or approved non-habitable structure (ie. sheds and enclosed storage areas) must be minimum of 50 metres.

Guidelines dictate that an easement be left around pipelines, power lines and cables.

### 5.13 Surrounding fuels

Fuels consisting of a mix of grazing paddocks and native vegetation surround the planting area. There are no plans at this stage to carry out a fuel reduction program on or adjoining the property. Where DBCA adjoin the location, they do have rotational burning programs in place to keep fuel levels to an acceptable level.

## 6. TIMBER HARVESTING PLAN

### 6.1 Location of harvesting operation

The harvesting operation will take place over the entire area of the plantation as shown in the attached plantable area map. Extraction tracks and cartage routes will be determined prior to harvesting being due, in consultation with the Shire and in accordance with guidelines set by an industry body.

### 6.2 Timetable (to be updated at time of operations)

#### **Pine Sawlog**

First thinnings will occur when the tree farm is approximately 12 years of age, and approximately 20 years for the second thinning. Final harvest should occur around age 30.

### 6.3 Harvesting operations

Harvesting will generally be carried out using conventional timber harvesting equipment which currently consists of machine harvesters felling the trees, extraction by forwarders and loading on to trucks.

#### **Pine Sawlog**

In the first thinning every 5<sup>th</sup> row (E row) will be removed to allow access for the harvester. Trees will then be selectively removed to achieve the desired stocking. The second thin will also be a selective process and clearfall, with all the trees being removed.

### 6.4 Machinery and transport

The length of time until the planned final harvest means that it possible that technological innovations may alter industry standards.

The current standards are as follows;

- Machine harvesters - tracked excavators fitted with a felling/debarking head
- Forwarders - all wheel drive rubber tyred tractor
- Truck configurations - these are variable and are dependent on trafficability and access of sites as well as Local Authority Regulations

### 6.5 Environmental safeguards

Harvesting operations will comply with all aspects of the *Code of Practice for Timber Plantations in Western Australia*.

Roads will be maintained during harvesting operation to minimize erosion and preserve water quality.



Attachment 8.1.1A

The risk of introducing pests or diseases via harvesting activities will be assessed prior to harvesting and appropriate hygiene measures will be adopted.

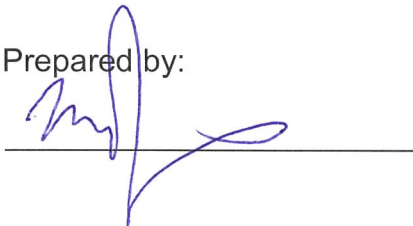
## 6.6 Safety

All associated operations will be as safe as possible and comply with *Occupational Health and Safety* and the *Safety and Health Code for Native Forest/ Hardwood Logging and Plantation Logging* will be observed.

## APPENDIX

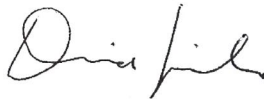
### 7. AUTHORISATION

Prepared by:



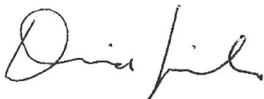
11/5/21

Endorsed by Manager, Strategic Assets:



11/05/21

Approved by Manager, Forest Management:

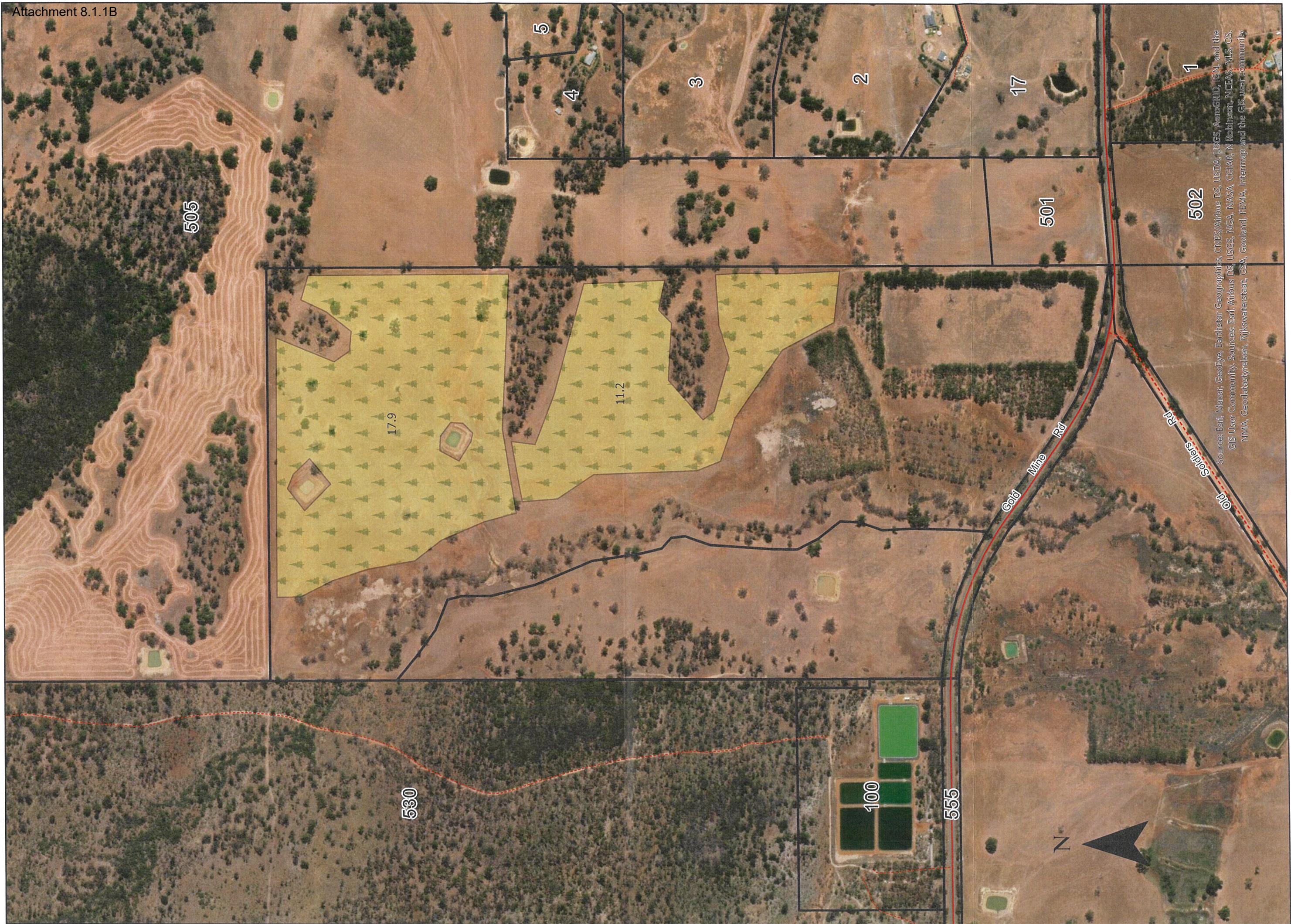


11/05/21



# Boddington Concept Map

Attachment 8.1.1B









SHIRE OF  
BODDINGTON  
RECEIVED

9 - JUN 2021

To: Graham Stanley  
Acting Chief Executive Officer  
8th June 2021

Distribute to:  
☐ DCS ☐ DSP ☐ MINS  
☐ PEHO ☐ FM ☒ CEO  
☐ MWS ☐ TPC ☐ MCS

Dear Graham,

File No \_\_\_\_\_  
Date \_\_\_\_\_

I am writing in response to your letter we received on the 19<sup>th</sup> May regarding The Application for Development Approval- Proposed Pine Plantation – Lot 1 on Deposited Plan 77112 Gold Mine Road Boddington.

In our view the Pine Tree Plantation is not in the best interest of Boddington residents. As our farm directly borders this proposed development we would be directly affected. Please read below our list of concerns

- Land in the Boddington shire that has gone into tree plantations in the past, such as those on Newmarket Road has had a negative effect on the community as they are run by corporate bodies who aren't living in the Boddington community. This has resulted in ~~few~~ farming families and their workmen leaving the community.
- Tree farms use land that could otherwise be used for local farming or subdivision that consequently brings industry to the town and community.
- That particular block of land is medium loamy clay and unsuitable for Pine Tree Plantations to thrive.
- It poses a local fire risk to us and other close residents as once the fire hits tree plantations it can become uncontrollable and could put lives and properties at risk.
- Plantations harbor feral vermin such as pigs and kangaroos, which become difficult to control once inside a tree plantation.
- Aesthetically looking at a tree plantation is not appealing and we feel no more tree plantations in the community are needed.
- The harvesting of the trees occurs approx. every twenty years.

We are happy to discuss these concerns further and strongly believe that the Pine Plantation should not go ahead.

Kind Regards  
Simon and Natalie Kelsall

0428 839484



Your Ref:  
Our Ref: Boddington WC  
Enquiries: Matt Jones  
Phone: 0427158670

The Chief Executive Officer  
Shire of Boddington  
PO Box 4  
Boddington, WA, 6390

Dear Mr Stanley

**RESPONSE TO CONCERNS FOR LOT1 GOLD MINE ROAD - PLANTATION  
DEVELOPMENT PLANNING APPLICATION**

I am writing this letter in response to the concerns raised by a neighbouring landowner regarding FPC's Development Application for a Proposed pine plantation on Lot 1 Goldmine Road.

As you are aware the land in question is owned by the Water Corporation (WC). WC and the Forest Products Commission (FPC) are working together to establish plantations on various sites in the South West for the purpose of timber production and carbon sequestration.

In response to the potential issues raised in the submission received from the neighbouring property owner I would provide the following comments:

- Concern of families leaving the community. The subject property is relatively small compared to other farms and does not have any dwellings onsite. It is unlikely to support a farming family on its own. Therefore, the proposed plantation is unlikely to have any negative effects on the Boddington population.
- Having timber plantations in the local area diversifies the local economy. All the works are carried out by contractors who will visit the town and potentially use local services as required whether it be mechanics, food supplies, fuel services and possibly accommodation. This could potentially have more spin offs than just being leased to an existing land holder who is already established in the community.
- The soil on this site has been assessed as suitable for the successful establishment and growth of a pine plantation. Soil assessment was completed using a trailer mounted drill rig.
- The letter states that when a fire hits the tree area, it will become uncontrollable. While fires in pine plantations can generate high intensity, they will generally produce much lower rates of spread compared to fires in open paddocks due to reduced wind speeds. While suppressing fires in plantations can be challenging, in rural landscapes the slower rates of spread in plantations can often be used to get ahead of the fire. When



Your Ref:  
Our Ref: Boddington WC  
Enquiries: Matt Jones  
Phone: 0427158670

establishing plantations on private land the FPC always abides by local government firebreak requirements and the 'Guidelines for Plantation Fire Protection' published by DFES. In time, when the trees are old enough, we will encourage grazing by adjacent landowners, under formal agreement, to keep grass levels down and reduce the fire risk. The site will still have ample pastured area for livestock to graze.

- Stating that plantations harbor feral vermin such as pigs and kangaroos is a very broad comment. I am not familiar with Boddington's pig issue, if any, but if this were to become a problem in the future within the proposed plantation area, the FPC would certainly work with neighbours to put in control measures to reduce the problem. FPC plantations are monitored regularly for the presence of pest plants and animals. As for kangaroos, I do not see this native animal being a concern and having a refuge site would be considered positive in many people's eyes.
- Landscape aesthetics is obviously a matter of personal taste. In my (and I am sure many other's) opinion, pine plantations are very pleasing to the eye and compliment the agricultural landscape, particularly when established in an integrated format as proposed in this case. Plantations also have other benefits including using excess water, reducing the salinity risk and habitat provision. This site does have a saline problem adjacent to the western boundary, which is a result of historical clearing activity. The proposed planting will also assist in providing protection to adjacent open paddock areas and potentially shelter stock against strong wind events.
- In approximately 3 years when the trees are tall enough to withstand grazing, we would encourage neighbouring farmers to graze through the tree area through a formal agreement to reduce the fire risk by the reduction of pasture and weed species and also increasing and diversifying returns from the site.
- The letter says the trees are harvested every 20 years. Pine plantations have several harvesting events which are approximately 10 years apart. Also, during the life of the plantation, there are regular annual tending and maintenance operations.

Please do not hesitate to contact me via the details above if you have any other questions regarding the proposed plantation.

Yours sincerely

Matthew Jones  
Senior Forester

11/6/2021



## 5.6 Tree farming

Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms, i.e. integrated, chip logs or saw logs, require varied planning approaches.

WAPC policy in regard to tree farming is:

- (a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;
- (b) tree farming should generally not occur on priority agricultural land;
- (c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;
- (d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;
- (e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge,

visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;

- (f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and
- (g) the establishment of tree farms does not warrant the creation of new or smaller rural lots.

## 5.7 Animal premises

Animal premises are important contributors to the food needs of Western Australia's residents and to the State's economy. In order to operate effectively they require ready access to consumers, access to services and freight, appropriate environmental or climatic conditions, and the ability to respond to changes in the market. As a result, animal premises are generally located in the vicinity of road, rail and port infrastructure and population centres. Relocation of existing animal premises away from approaching urban fronts will not be possible for all businesses, nor is it a reasonable expectation.

Many animal premises are subject to environmental regulation, but others, most notably poultry farms, are not. Where animal premises are not subject to environmental regulation, planning decision-makers may need to consider a broader range of environmental factors and resolve potential land use conflict.

WAPC policy in regard to animal premises is:

- (a) animal premises are a rural land use, and are generally supported and encouraged on rural land provided rural amenity and environmental impacts can be effectively managed;
- (b) animal premises that require large sites or buffers, and could limit existing or potential industrial land uses, should generally not be located in State strategic industrial areas or within their buffers;
- (c) expansion of existing animal premises may be supported where off-site impacts (such as odour, dust or noise) are mitigated or managed to achieve maintenance or reduction of impacts, in accordance with an accepted code of practice;
- (d) in addition to environmental issues, planning decision-makers must consider the following matters in assessing proposals –
  - (i) the staging of the proposal and ultimate design capacity;
  - (ii) the transport of animals to and from the site;
  - (iii) the handling and disposal of deceased or 'retired' animals on or off-site;
  - (iv) the transport, handling and/or disposal of animal feed and/or waste on or off-site;
  - (v) outdoor pens or roaming areas for animals;
  - (vi) the potential impacts of operating hours;
  - (vii) shed configuration, including rotation and/or automation;
  - (viii) servicing, including location and size of effluent disposal ponds; and



## Planning for tree farms

The desirability of tree farms varies considerably between local government areas. Community views regarding tree farms can be obtained and be incorporated into a strategy to provide future direction for this land use. Where there is community support, strategy considerations could include:

- the areas / districts in which tree farming is most suitable;
- whether tree farms can be used to address environmental management issues or provide screening/ improved landscapes;
- the use of tree farms as supplementary income for broadacre farmers; and
- tree farms as an economic development tool which may be combined with downstream processing.

*The Code of Practice for Timber Plantations in Western Australia (2006) sets out standards for plantation establishment and management. It contains information on environmental care, silviculture, harvesting and relevant legislation.*

In areas where climate change is making traditional farming operations unviable, tree farms for the purpose of carbon sequestration may provide a viable alternative.

SPP 2.5 supports tree farms in rural areas and promotes local government approval regimes that respond to community views and local circumstances. The approvals regime can be used to encourage or discourage some or all forms of tree farming.

Matters to consider in relation to approval requirements include:

- the type of tree farm – a tree farm that will be regularly harvested will have different impacts to a tree farm established for carbon sequestration;
- whether the land is general agriculture or priority agriculture – tree farms are generally not recommended on priority agricultural land;
- the type of trees being planted – this will affect integration with the local environment or bushfire risk;
- whether there is an adequate transport strategy if the crop is to be harvested; and
- whether there is a maximum size of tree crop allowed prior to development approval being required. As a guide, under the *Code of Practice for Timber Plantations in Western Australia* (2006) published by the Forest Industries Federation WA Inc., a plantation is designated as a stand of trees 10 hectares or larger.

## 8.1 Fire management

Fire control and bushfire risk is a planning consideration governed by *State Planning Policy 3.7 - Planning in Bushfire Prone Areas* (SPP 3.7). Some densely planted tree farms may have a substantially higher fire risk than broadacre crops, so the implications of locating tree farms close to fire sensitive land uses such as hay plants, State forests and residential development needs to be considered. Applications for a proposed tree farm should identify and address bushfire hazard as if it already existed, in accordance with SPP 3.7.

A Notification on Title to the effect that the land is within a bushfire prone area and may be subject to a Bushfire Management Plan should be a condition of approval. The Bushfire Management Plan should set out the short, medium and long term management strategies for the bushfire hazard and represent an ongoing commitment by the landowner/proponent or responsible authority to undertake bushfire risk management measures for the life of the development.

## 8.2 Environmental benefit

A benefit from tree farms is their potential to address environmental issues, such as salinity, soil erosion, land degradation, waterlogging and other natural resource management (NRM) matters by replacing the tree cover that was removed through past agricultural practices. Integrated tree farms, as discussed in Part 8.4 in particular, address NRM objectives.

Consultation with the local NRM organisation about identifying areas suitable for rehabilitation is recommended. In many cases these groups have undertaken extensive studies and research into local catchments.



## 8.3 Visual impact

Some tree farm proposals may improve landscape values by addressing land degradation or screening unsightly facilities such as quarries, abattoirs or strategic industrial areas. Other proposals, which may obscure particular landscape features, may be seen to detract from the natural or rural landscapes. If landscape protection is a matter of importance to the local community, it may be appropriate to consider limits on tree farms or excluding areas of high landscape values.

*When considering landscape provisions the WAPC's Visual Landscape Planning in Western Australia Manual (2007) is a recommended point of reference. For more information contact the Department of Planning.*

## 8.4 Integrated tree farming

Since integrated tree farms, as defined in SPP 2.5, are primarily established for NRM purposes and the tree crop is a secondary purpose, the policy position established in SPP 2.5 is that development approval should not be required for this land use. If required, it may be beneficial to establish a local planning policy or scheme amendment to clarify this.

Some of the matters to consider are:

- the species to be planted;
- the proposed width of the tree rows;
- whether the trees cover 10 percent or more of the farm's productive land area;
- whether the trees are on land previously under crop or pasture;
- whether the tree farm proposals are integrated into existing farm management; and
- whether it is intended to harvest the trees.

smallholding area if there is a characteristic unique to that area that justifies the imposition of area-specific provision(s).

- (d) Not support proposals to establish tree plantations on land identified (in this Strategy) as suitable for future rural-smallholdings development.

### 3.2.3 Rural

As predominately a rural Council, the Shire covers approximately 1,900km<sup>2</sup>, of which roughly half is made up of 'Rural' zoned land.

#### Strategies:

- (a) Protect valued rural land for sustainable primary production and other rural land uses.
- (b) Provide support for continued operation and expansion of primary production enterprises where rural amenity and environmental impacts can be appropriately managed.

#### Actions

The Shire of Boddington will:

- (a) Ensure development is compatible with a reasonable standard of rural amenity.
- (b) Ensure sensitive land uses are not introduced to areas that could limit established future primary production and other compatible uses.

## 3.3 Infrastructure

### 3.3.1 Water

Potable water sources such as the catchments surrounding dams are valuable resources that need to be carefully managed and protected, to ensure that they can continue to provide potable water in the longer-term. The planning system can also support measures to promote development that minimises water use, supports water that is fit-for purpose and promotes re-use.

#### Strategies:

- (a) Consider the potential impact of development on public drinking water source areas when assessing and determining planning proposals.
- (b) Ensure that any development in a public drinking water source area is compatible with the protection and management of

water resources for public drinking water.

- (c) Encourage land management practices which are consistent with best management practices, as set out in the relevant drinking water source area protection plan.

#### Actions

The Shire of Boddington will:

- (a) Identify public drinking water source areas as a special control area in the new local planning scheme.
- (b) Include provisions in the new local planning scheme, which seek to minimise the potential for pollution and land degradation within public drinking water source areas. These land use controls would apply in addition to the land use controls that normally apply to a zone and would be enforced through the public drinking water source special control area.
- (c) Seek advice from the Department of Water and Environmental Regulation, where a proposal may prejudice the quality or quantity of water supplies for public use.
- (d) Have due regard for the Department of Water and Environmental Regulation's advice, *State Planning Policy 2.7 Public Drinking Water Source Policy, Boddington District Water Management Strategy* and any relevant water source protection plans when assessing and determining applications for planning approval.
- (e) Promote and enhance water management and conservation.
- (f) Require that new development has a sufficient supply of potable water with quality addressing the *Australian Drinking Water Quality Guidelines 2004* (or any updates).

### 3.3.2 Wastewater

The Shire of Boddington's reticulated sewerage and treatment infrastructure represents best-practice wastewater disposal and the ongoing operation of the wastewater treatment plant should be protected, to ensure that it can continue to support the Shire of Boddington's growth and development in the longer-term.

- (d) Limit and avoid future development which could prejudice the extraction of basic raw materials and mineral resources.
- (e) Support the continued use of land within the mining buffer area for general agricultural purposes.

#### **Actions**

The Shire of Boddington will:

- (a) Identify the mining buffer area as a special control area in the new local planning scheme.
- (b) Include provisions in the new local planning scheme to control development within the mining buffer special control area.
- (c) Continue to seek (and have due regard for) the Department of Mines, Industry Regulation and Safety's advice in respect of development applications which may affect basic raw materials and mineral resources, the extraction of those resources or the buffer areas required for extraction operations.
- (d) Continue to seek advice from the Department of Jobs, Tourism, Science and Innovation regarding the preparation of local planning documents and during the consideration of any statutory planning proposals that may impact upon Worsley's bauxite mining operations under the *Alumina Refinery (Worsley) Agreement Act 1973*.
- (e) Support identified 'long term' investigation areas once the region's mining operations are complete or where it can be demonstrated that land use conflicts will be avoided.
- (f) Limit and avoid future proposals that could prejudice the extraction of basic raw materials and mineral resources.
- (g) Continue to work with the Department of Mines, Industry Regulation and Safety to safeguard areas within the mining buffer, where there is a high likelihood of basic raw materials or mineral resources being present.
- (h) Prepare a gravel extraction plan.
- (i) Continue to work with the State Government, Newmont and other stakeholders to consider the future of the Newmont Boddington Gold mining camp and incentives to facilitate

development and population growth in Boddington.

- (j) Continue to work with the State Government, mining operators and community to plan for the future long-term use of rehabilitated mining sites, consistent with industry best practice.
- (k) Include, in the local planning scheme, mining operations as a use within the zoning table (Table 1) and list it as a D use in all zones and the state forest reservation.
- (l) Update scheme arrangements to include a reference to section 120 of the Mining Act to establish a clear link to the 'planning-arm' by providing a trigger for Ministerial involvement.

#### **3.4.2 Agriculture**

The Shire of Boddington's rural areas should be used for agricultural production (which contributes significantly to the Shire of Boddington's economy), while providing for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality. In some (limited) circumstances, rural areas can also provide opportunities for non-agricultural land uses which are not detrimental to agricultural productivity or the environment.



Farmland

#### **Strategies**

- (a) Support the continued use and management of cleared agricultural land for sustainable agricultural purposes.
- (b) Encourage the establishment and adoption of new farming practices.
- (c) Promote rural uses compatible with the capability of the land.

- (d) Highlight that approval for or the existence of two or more dwellings on one lot is not to be construed as justification for subdivision.
- (e) Limit further subdivision of rural land.

#### **Actions**

The Shire of Boddington will:

- (a) Include broad acre agricultural areas within a Rural zone in the new local planning scheme.
- (b) Not support requests to transfer land identified for rural/agricultural use by this Strategy, from a Rural zone to the Rural Residential or Rural Smallholdings zone.
- (c) Not support further subdivision of agricultural land unless doing so would be consistent with the Western Australian Planning Commission's rural land use planning policies<sup>17</sup>.
- (d) Update scheme arrangements to provide provision for a second dwelling in planned circumstances. Support an additional dwelling where lots are larger than 40ha, and the proposal demonstrates servicing arrangements for access, water and wastewater and deals with amenity and landscape matters.
- (e) Support the construction of an additional dwelling on a lot where a dwelling is included on the municipal heritage inventory and/or the State Heritage Register and arrangements (to the satisfaction of the Shire of Boddington and/or the State Heritage Office) have been made for the dwelling's heritage values to be conserved and maintained.

#### **3.4.3 Industry**

The Shire of Boddington's industrial areas provide opportunities for a wide range of industrial and ancillary activities to be undertaken; however, those activities should not have a detrimental impact on the amenity of adjacent areas.

#### **Strategies**

- (a) Support investigations aimed at identifying, securing and developing new opportunities for light and general industrial development near Boddington.
- (b) Support investigations aimed at identifying, securing and developing new opportunities for agri-businesses, transport logistics and industrial development at North Bannister.

#### **Actions**

The Shire of Boddington will:

- (a) Liaise with relevant stakeholders in respect of the provision and development of suitably serviced industrial land within the Shire of Boddington.
- (b) Update this Strategy to reflect opportunities for new industrial development, if:
  - (i) there is a demonstrable need for additional land suitable for industrial development; and
  - (ii) investigations identify land suitable for industrial development.
- (c) Include a General Industry zone and appropriate land use controls in the new local planning scheme.
- (d) Require proponents of industrial development to demonstrate that impacts/emissions (including noise, dust and other impacts) meet the relevant environmental and regulatory standards.
- (e) Require appropriate technical investigations and structure planning to support industrial and associated development at North Bannister.

#### **3.4.4 Tourism**

The Peel region is a popular tourist destination for visitors from the Perth metropolitan area, interstate and overseas; however, tourism remains a minor industry in the Shire of Boddington, albeit it one with growth potential.

In this respect, the Shire of Boddington's image as a tourist destination could be improved by

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<sup>17</sup> These policies are available from:  
<http://www.planning.wa.gov.au/>

- (e) set out procedures for the assessment and determination of development applications;
- (f) set out procedures for contributions to be made to the costs of providing infrastructure in connection with development through development contribution plans;
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters set out in Schedule 7 of the *Planning and Development Act 2005*.

## **9. AIMS OF THE SCHEME**

The aims of the Scheme are to:

- (a) encourage, direct and control quality and orderly development in the Scheme area so as to promote and protect the health, safety, and general economic and social well-being of the community, and the amenity of the area;
- (b) promote sustainable development that integrates consideration of economic, social and environmental goals for the Scheme area;
- (c) provide a sufficient supply of serviced and suitable land for housing, rural living, commercial and industrial activities, community facilities, recreation and open space;
- (d) assist employment and economic growth by facilitating the timely provision of suitable land for retail, commercial, industrial and tourist development, as well as providing opportunities for home-based employment;
- (e) seek to minimise land use conflict between current mining activities and areas identified as being prospective for minerals with sensitive land uses;
- (f) maximise the local benefit of mining activities that occur within the Scheme area;
- (g) support rational decisions being made in regard to land use and that the assessment and classification of land resources is made on the basis of land capability and land suitability;
- (h) manage the use and development of land by means of zoning and development controls to achieve compatibility between land uses, and the preservation and where possible the enhancement of amenity for urban and rural uses;
- (i) appropriately take account of flooding, fire and other risks;
- (j) maintain and protect valuable areas of agricultural production and conserve its non-urban character whilst accommodating other complementary rural activities;
- (k) retain the primacy of the Boddington town centre as the commercial and cultural centre of the Scheme area;
- (l) promote appropriately located and designed tourist development;
- (m) encourage an efficient use of existing infrastructure and an increased usage of sustainable energy sources;
- (n) conserve existing local Aboriginal and historic heritage;
- (o) maintain and enhance the positive aspects of a country lifestyle enjoyed by the inhabitants of the Scheme area through appropriate control over the layout and design of developed areas by fostering a distinctive character based on good design principles;
- (p) improve the management of the natural resources of the Scheme Area;

- (q) conserve, protect and enhance the biodiversity (genetic, species and ecosystem diversity, environmental values and natural heritage) of the Scheme area and its environs by ensuring that land use and development is undertaken sustainably with biodiversity values at the fore-front of decision-making;
- (r) recognise and, where possible, take account of the adverse cumulative impacts on biodiversity, and environmental and heritage values;
- (s) improve the means of access into and around the Scheme area and to ensure the safe and convenient movement of people including pedestrians, cyclists and motorists;
- (t) provide for the growth of the Boddington and Ranford townsites and nearby rural living areas in a land use pattern which reduces pressure to convert agricultural land to non-agricultural uses;
- (u) guide the location of urban, rural residential and rural smallholding subdivision/development in order to:
  - (i) minimise impacts on rural land;
  - (ii) protect and enhance the rural landscape and environmental values;
  - (iii) recognise the potential for environmental repair and ensure its enhancement and management in subdivision and development proposals;
  - (iv) be appropriately serviced in a sustainable manner that does not place inappropriate demands on the local government or servicing authorities in terms of upgrading or maintaining services; and
  - (v) avoid impacting mineral resources (noting that there is a need for sequential land use of extracting minerals, where possible, prior to subdivision and intensive development);
  - (vi) provide guidance and controls for future residential, rural residential, rural small holding, commercial, industrial and tourist development within the municipality;
  - (vii) assist in the effective implementation of State and region plans, strategies and policies;
  - (viii) adopt a set of Local Planning Policies which will achieve the stated objectives.

#### **10. RELATIONSHIP WITH LOCAL LAWS**

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

#### **11. RELATIONSHIP WITH OTHER LOCAL PLANNING SCHEMES**

There are no other local planning schemes of the Shire of Boddington which apply to the Scheme area.

#### **12. RELATIONSHIP WITH REGION PLANNING SCHEME**

There are no region planning schemes which apply to the Scheme area.

## PART 3 - ZONES AND USE OF LAND

### 16. ZONES

- (1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each zone are as follows -

**Table 2 - Zone objectives**

Zone name	Objectives
Residential	<ul style="list-style-type: none"> <li>To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
Rural Residential	<ul style="list-style-type: none"> <li>To provide for lot sizes in the range of 1 ha to 4 ha.</li> <li>To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</li> <li>To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Rural Smallholdings	<ul style="list-style-type: none"> <li>To provide for lot sizes in the range of 4 ha to 40 ha.</li> <li>To provide for a limited range of rural land uses where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</li> <li>To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Rural	<ul style="list-style-type: none"> <li>To provide for the maintenance or enhancement of specific local rural character.</li> <li>To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.</li> <li>To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.</li> <li>To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.</li> <li>To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.</li> </ul>
Commercial	<ul style="list-style-type: none"> <li>To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.</li> <li>To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.</li> <li>To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> </ul>

USE AND DEVELOPMENT CLASS	ZONES								
	Residential	Rural-Residential	Rural Smallholdings	Rural	Commercial	General Industry	Tourism	Environmental Conservation	Special Use
Hotel	X	X	X	X	A	X	A	X	
Industry	X	X	X	A	X	D	X	X	
Industry – cottage	A	A	D	D	D	D	A	D	
Industry – extractive	X	X	X	A	X	X	X	X	
Industry – light	X	X	X	A	X	D	X	X	
Industry – primary production	X	X	A	A	X	D	X	X	
Industry – rural	X	X	A	A	X	D	X	X	
Industry – service	X	X	X	A	X	D	X	X	
Liquor store – large	X	X	X	X	A	X	X	X	
Liquor store – small	X	X	X	X	D	X	A	X	
Lunch bar	X	X	X	X	D	D	X	X	
Market	X	X	A	A	D	A	A	X	
Medical centre	X	X	X	X	D	X	X	X	
Mining operations	A	A	D	D	A	D	A	A	
Motel	X	X	X	X	D	X	D	X	
Motor vehicle, boat or caravan sales	X	X	X	X	D	D	X	X	
Motor vehicle repair	X	X	X	A	X	D	X	X	
Motor vehicle wash	X	X	X	X	A	D	X	X	
Nightclub	X	X	X	X	A	A	X	X	
Office	X	X	X	X	D	I	X	X	
Park home park	A	X	X	X	X	X	A	X	
Place of worship	A	A	A	A	D	A	X	X	
Reception centre	X	X	A	A	D	X	D	X	
Recreation – private	X	X	A	A	D	A	D	X	
Renewable energy facility	X	X	X	A	X	X	X	X	
Repurposed dwelling	D	D	D	D	D	X	D	D	
Residential aged care facility	A	X	X	X	D	X	X	X	
Resource recovery facility	X	X	X	A	X	A	X	X	
Restaurant/cafe	X	X	A	A	D	X	D	X	
Restricted premises	X	X	X	X	X	A	X	X	
Roadhouse	X	X	X	A	A	A	A	X	
Rural home business	X	X	D	D	X	X	X	X	
Rural pursuit/hobby farm	X	P	P	P	X	X	D	D	
Second hand dwelling	D	D	D	D	D	X	D	D	
Serviced apartment	X	X	X	X	D	X	D	X	
Service station	X	X	X	A	A	A	A	X	
Shop	X	X	X	X	D	X	A	X	
Small Bar	X	X	X	X	A	X	A	X	
Tavern	X	X	X	A	A	X	A	X	
Telecommunications infrastructure	D	D	D	D	D	D	D	D	
Tourist Development	X	X	A	A	D	X	D	X	
Trade display	X	X	A	D	D	D	X	X	
Trade supplies	X	X	A	D	D	D	X	X	
Transport depot	X	X	A	D	A	D	X	X	
Tree farm	X	X	A	D	X	X	X	A	
Veterinary centre	X	X	A	A	D	D	X	X	
Warehouse/storage	X	X	X	X	D	D	X	X	



USE AND DEVELOPMENT CLASS	ZONES								
	Residential	Rural-Residential	Rural Smallholdings	Rural	Commercial	General Industry	Tourism	Environmental Conservation	Special Use
Waste disposal facility	X	X	X	X	X	X	X	X	
Waste storage facility	X	X	X	X	X	X	X	X	
Winery	X	A	A	D	X	X	A	X	
Workforce accommodation	A	X	X	A	X	X	X	X	

## 18. INTERPRETING ZONING TABLE

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left-hand side of the zoning table and the list of zones at the top of the zoning table.
  - (2) The symbols used in the zoning table have the following meanings -
    - P means that the use is permitted if it complies with all relevant development standards and requirements of this Scheme;
    - I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with all relevant development standards and requirements of this Scheme;
    - D means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
    - A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions;
    - X means that the use is not permitted by this Scheme.
- Note:
1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land.
  2. Under clause 61 of the deemed provisions, certain works and uses are exempt from the requirement for development approval.
  3. Clause 67 of the deemed provisions deals with the consideration of applications for development approval by the local government. Under that clause, development approval cannot be granted for development that is a class X use in relation to the zone in which the development is located, except in certain circumstances where land is being used for a non-conforming use.
- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
  - (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -

No.	Description of Land	Requirement
		<p>(b) Land uses for non-residential purposes are not to be undertaken on any lot within the Rural Smallholdings zone, unless a dwelling exists on the lot or the development of a dwelling is substantially commenced.</p> <p>(c) Unless otherwise specified by an approved structure plan or local development plan, building setbacks from lot boundaries shall be a minimum of:</p> <ul style="list-style-type: none"> <li>(i) 20 metres from road boundaries;</li> <li>(ii) 15 metres from other boundaries; and</li> <li>(iii) 50 metres from a boundary with State Forest, or reserved land managed for conservation purposes.</li> </ul> <p>(d) Where a lot has frontage to two roads, the local government may at its discretion reduce the setback requirement to the secondary frontage to a minimum of 15 metres.</p> <p>(e) A reduction of the setbacks requirements may be permitted where, in the opinion of the local government, the topography, soil conditions, location or shape of the lot are such as to make adherence to the setback impractical, and the proposal otherwise meets the requirements of the Scheme.</p> <p>(f) The keeping of livestock is only permitted on lawfully cleared land.</p> <p>Note: The clearing of native vegetation is to be undertaken in accordance with the <i>Environmental Protection Act 1986</i> and <i>Environmental Protection (Clearing of Native Vegetation) Regulations 2004</i>.</p> <p>(g) The keeping of livestock is subject to the applicant demonstrating to the local government that the animals are adequately fenced and managed to ensure that the soil and vegetation are not denuded. In considering any applications to keep animals, the local government may refer the proposal to the Department of Primary Industries and Regional Development.</p> <p>(h) The following requirements shall apply to short-term accommodation uses in the Rural Smallholding zone:</p> <ul style="list-style-type: none"> <li>(i) Short-term accommodation on lots having areas between 4 hectares and 20 hectares shall not exceed 2 Chalets or Cabins or 4 guest bedrooms.</li> <li>(ii) Short-term accommodation on lots having greater than 20 hectares shall not exceed 6 Chalets or Cabins or 12 guest bedrooms.</li> </ul>
4	Rural zone	<p>(a) Development in the Rural zone shall conform to the following setback requirements:</p> <ul style="list-style-type: none"> <li>(i) 30 metres from road boundaries;</li> <li>(ii) 20 metres from other boundaries; and</li> <li>(iii) 50 metres from a boundary with State Forest, or reserved land managed for conservation purposes.</li> </ul>

No.	Description of Land	Requirement
		<p>(b) A reduction of the setbacks requirements may be permitted where, in the opinion of the local government, the topography, soil conditions, location or shape of the lot are such as to make adherence to the setback impractical, and the proposal otherwise meets the requirements of the Scheme.</p> <p>(c) Development applications for non-agricultural uses are to be supported by an Agricultural Impact Assessment unless the local government determines otherwise.</p> <p>(d) The local government may only grant development approval for a caretaker's dwelling in the Rural zone, provided the lot exceeds 40 hectares in area, the land is managed for agricultural production, tourism, or education purposes and where the occupants are engaged in those specified predominant land uses or activities.</p> <p>(e) When considering an application for an ancillary dwelling or caretaker's dwelling, the local government will have regard to:</p> <ul style="list-style-type: none"> <li>(i) the size of the subject land and its capacity to operate as a farm; and</li> <li>(ii) the landscape values of the area and any impact of the proposal upon these values.</li> </ul> <p>(f) Notwithstanding the zoning table, the local government may consider, if appropriately justified by the applicant, a third dwelling on a lot where one of the existing dwellings forms part of a heritage protected place and where there is a suitable agreement, to the satisfaction of the local government (in consultation if appropriate with the Heritage Council), to conserve and appropriately maintain the heritage significance of the dwelling.</p> <p>(g) The following provisions shall apply to short-term accommodation uses in the Rural zone:</p> <ul style="list-style-type: none"> <li>(i) Short-term accommodation will only be approved on lots having an area of 4 hectares or greater.</li> <li>(ii) Short-term accommodation on lots having areas between 4 hectares and 20 hectares shall not exceed 2 Chalets or Cabins or 4 guest bedrooms.</li> <li>(iii) Short-term accommodation on lots having greater than 20 hectares shall not exceed 6 Chalets or Cabins or 12 guest bedrooms.</li> </ul> <p>(h) The above provisions do not preclude the local government from considering proposals for workforce accommodation in the Rural zone.</p>
5	Commercial zone	<p>(a) All non-residential development shall provide for the separation of vehicles and pedestrians and for off-street car parking, loading facilities and traffic management devices where required by the local government.</p> <p>(b) Non-residential development in the Commercial zone shall accord with the following standards:</p> <ul style="list-style-type: none"> <li>(i) maximum Plot Ratio is 2.0;</li> </ul>

<b>tourist development</b>	means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide –  (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development.
<b>trade display</b>	means premises used for the display of trade goods and equipment for the purpose of advertisement.
<b>trade supplies</b>	means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises –  (a) automotive repairs and servicing; (b) building including repair and maintenance; (c) industry; (d) landscape gardening; (e) provision of medical services; (f) primary production; (g) use by government departments or agencies, including local government.
<b>transport depot</b>	means premises used primarily for the parking or garaging of 3 or more commercial vehicles including –  (a) any ancillary maintenance or refuelling of those vehicles; and (b) any ancillary storage of goods brought to the premises by those vehicles; and (c) the transfer of goods or persons from one vehicle to another.
<b>tree farm</b>	means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the <i>Carbon Rights Act 2003</i> section 5.
<b>veterinary centre</b>	means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.
<b>warehouse/storage</b>	means premises including indoor or outdoor facilities used for –  (a) the storage of goods, equipment, plant or materials; or (b) the display or sale by wholesale of goods.
<b>waste disposal facility</b>	means premises used –  (a) for the disposal of waste by landfill; or (b) the incineration of hazardous, clinical or biomedical waste.
<b>waste storage facility</b>	means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale.
<b>winery</b>	means premises used for the production of viticultural produce and associated sale of the produce.



## 8.2 CORPORATE SERVICES:

### 8.2.1 Monthly Financial Statements – June 2021

Disclosure of Interest: Nil  
Author: D Long – Finance Consultant  
Attachments: 8.2.1A Monthly Financial Statements – June 2021 (under separate cover)

#### Summary

The Monthly Financial Report for 30 June 2021 is presented for Councils consideration.

#### Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

#### Comment

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

### MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by

Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 30 June shows a closing surplus of \$1,147,180. This surplus is only preliminary as there are a series of year end accounting adjustments that need to be made, including further invoices to come from suppliers. A more definitive estimated closing surplus will be available in the coming weeks.

### Statutory Environment

#### Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

#### Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – 8.2.1
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**That Council receive the monthly financial report for the period ending 30 June 2021.**



## **SHIRE OF BODDINGTON**

# **MONTHLY FINANCIAL REPORT**

**30 JUNE 2021**

- Statement of Comprehensive Income by Program
- Statement of Comprehensive Income by Nature/Type
- Statement of Financial Activity
- Statement of Net Current Position
- Statement of Material Variances
- Statement of Financial Position
- Statement of Cash Flows
- Detailed Operating and Non-Operating Statements
- Supplementary Information -
  - Reserve Accounts
  - Loan Schedule

**SHIRE OF BODDINGTON**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

	<b>2020-21 ORIGINAL BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL</b>
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>		<b>\$</b>
General Purpose Funding	(24,080)	(21,080)	(11,879)
Governance	(87,241)	(83,983)	(65,945)
Law, Order, Public Safety	(490,460)	(548,251)	(359,283)
Health	(232,570)	(232,243)	(140,859)
Education and Welfare	(672,863)	(679,501)	(929,735)
Housing	312	3,062	(66,486)
Community Amenities	(977,558)	(962,496)	(644,709)
Recreation and Culture	(1,852,819)	(1,839,996)	(1,190,594)
Transport	(2,866,826)	(2,876,736)	(1,359,069)
Economic Services	(653,317)	(686,987)	(529,819)
Other Property and Services	(24,095)	(34,972)	(152,283)
	(7,881,517)	(7,963,183)	(5,450,659)
<b>REVENUE</b>			
General Purpose Funding	4,931,771	4,945,718	5,105,659
Governance	43,000	129,121	131,811
Law, Order, Public Safety	154,264	133,063	112,306
Health	20,265	35,952	39,418
Education and Welfare	449,580	452,081	469,777
Housing	20,100	26,918	26,189
Community Amenities	289,310	286,911	300,276
Recreation and Culture	67,918	86,812	91,916
Transport	128,210	129,024	110,033
Economic Services	241,170	249,743	295,624
Other Property & Services	31,005	31,005	14,295
	6,376,593	6,506,348	6,697,304
<i>Increase(Decrease)</i>	(1,504,924)	(1,456,835)	1,246,644
<b>FINANCE COSTS</b>			
Governance	(21,154)	(21,154)	(25,027)
Education & Welfare	(7,329)	(7,329)	(7,329)
Housing	(26,158)	(26,158)	(28,389)
Recreation & Culture	(38,204)	(38,204)	(40,312)
Total Finance Costs	(92,845)	(92,845)	(101,057)
<b>NON-OPERATING REVENUE</b>			
General Purpose Funding	0	170,596	0
Recreation & Culture	137,500	191,500	1,191,500
Transport	1,168,299	503,799	412,178
Economic Services	0	0	0
Total Non-Operating Revenue	1,305,799	865,895	1,603,678
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>			
Transport Profit	0	34,107	34,107
Transport Loss	0	0	0
Total Profit/(Loss)	0	34,107	34,107
<b>NET RESULT</b>	(291,970)	(649,678)	2,783,372
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
Total Abnormal Items	0	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(291,970)</b>	<b>(649,678)</b>	<b>2,783,372</b>



**SHIRE OF BODDINGTON**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

	<b>2020-21 ORIGINAL BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL</b>
<b>Expenses</b>			
Employee Costs	(2,893,730)	(2,632,871)	(2,603,975)
Materials and Contracts	(1,911,354)	(2,222,917)	(2,143,692)
Utility Charges	(312,930)	(320,345)	(356,439)
Depreciation on Non-Current Assets	(2,393,945)	(2,393,945)	0
Interest Expenses	(92,845)	(92,845)	(101,057)
Insurance Expenses	(234,543)	(249,647)	(249,647)
Other Expenditure	(135,015)	(143,458)	(96,906)
	<b>(7,974,362)</b>	<b>(8,056,028)</b>	<b>(5,551,717)</b>
<b>Revenue</b>			
Rates	4,769,615	4,775,345	4,775,251
Operating Grants, Subsidies and Contributions	410,750	523,135	633,722
Fees and Charges	1,106,573	1,125,802	1,202,152
Service Charges	0	0	0
Interest Earnings	42,500	18,873	14,484
Other Revenue	47,155	63,193	71,695
	<b>6,376,593</b>	<b>6,506,348</b>	<b>6,697,304</b>
	<b>(1,597,769)</b>	<b>(1,549,680)</b>	<b>1,145,587</b>
Non-Operating Grants, Subsidies & Contributions	1,305,799	865,895	1,603,678
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0
Profit on Asset Disposals	0	34,107	34,107
Loss on Asset Disposals	0	0	0
	<b>1,305,799</b>	<b>900,002</b>	<b>1,637,785</b>
<b>Net Result</b>	<b>(291,970)</b>	<b>(649,678)</b>	<b>2,783,372</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0		0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(291,970)</b>	<b>(649,678)</b>	<b>2,783,372</b>

**SHIRE OF BODDINGTON**  
**FINANCIAL ACTIVITY STATEMENT**  
**30 JUNE 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>			
General Purpose Funding	162,156	342,725	162,156	332,070	169,914	104.78%	
Governance	43,000	129,121	43,000	131,811	88,811	206.54%	
Law, Order Public Safety	154,264	133,063	154,264	112,306	(41,958)	(27.20%)	↓
Health	20,265	35,952	20,265	39,418	19,153	94.51%	↑
Education and Welfare	449,580	452,081	449,580	469,777	20,197	Within Threshold	↑
Housing	20,100	26,918	20,100	26,189	Within Threshold	30.29%	↑
Community Amenities	289,310	286,911	289,310	300,276	10,966	Within Threshold	↑
Recreation and Culture	67,918	86,812	67,918	91,916	23,998	35.33%	↑
Transport	128,210	163,131	128,210	144,140	15,930	12.43%	↑
Economic Services	241,170	249,743	241,170	295,624	54,454	22.58%	↑
Other Property and Services	31,005	31,005	31,005	14,295	(16,710)	(53.90%)	↓
	<b>1,606,978</b>	<b>1,937,462</b>	<b>1,606,978</b>	<b>1,957,822</b>			
<b>LESS OPERATING EXPENDITURE</b>							
General Purpose Funding	(24,080)	(21,080)	(24,080)	(11,879)	12,201	(50.67%)	
Governance	(108,395)	(105,137)	(108,395)	(90,972)	17,423	16.07%	
Law, Order, Public Safety	(490,460)	(548,251)	(490,460)	(359,283)	131,177	26.75%	
Health	(232,570)	(232,243)	(232,570)	(140,859)	91,711	39.43%	
Education and Welfare	(680,192)	(686,830)	(680,192)	(937,064)	(256,872)	37.76%	
Housing	(25,846)	(23,096)	(25,846)	(94,875)	(69,029)	(267.08%)	
Community Amenities	(977,558)	(962,496)	(977,558)	(644,709)	332,849	34.05%	
Recreation and Culture	(1,891,023)	(1,878,200)	(1,891,023)	(1,230,906)	660,117	34.91%	
Transport	(2,866,826)	(2,876,736)	(2,866,826)	(1,359,069)	1,507,757	52.59%	
Economic Services	(653,317)	(686,987)	(653,317)	(529,819)	123,498	18.90%	
Other Property & Services	(24,095)	(34,972)	(24,095)	(152,283)	(128,188)	(532.01%)	
	<b>(7,974,362)</b>	<b>(8,056,028)</b>	<b>(7,974,362)</b>	<b>(5,551,717)</b>			
<i>Increase(Decrease)</i>	<b>(6,367,384)</b>	<b>(6,118,566)</b>	<b>(6,367,384)</b>	<b>(3,593,895)</b>			
<b>Non-Cash Amounts Excluded from Operating Activities</b>							
Movement in Bonds and Deposits	34,790	34,790	34,790	0	(34,790)	(100.00%)	
(Profit) on the disposal of assets	0	(34,107)	0	(34,107)	(34,107)	0.00%	
Loss on the disposal of assets	0	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	2,393,945	2,393,945	2,393,945	0	(2,393,945)	(100.00%)	↓
	<b>2,428,735</b>	<b>2,394,628</b>	<b>2,428,735</b>	<b>(34,107)</b>			
<i>Sub Total</i>	<b>(3,938,649)</b>	<b>(3,723,938)</b>	<b>(3,938,649)</b>	<b>(3,628,002)</b>			
<b>INVESTING ACTIVITIES</b>							
Purchase of Land	0	0	0	0	Within Threshold	0.00%	
Purchase Buildings	(230,500)	(195,343)	(230,500)	(114,976)	115,524	(50.12%)	
Purchase Plant and Equipment	(679,882)	(696,483)	(679,882)	(521,315)	158,567	(23.32%)	
Purchase Furniture and Equipment	(58,000)	(15,590)	(58,000)	(11,556)	46,444	80.08%	
Infrastructure Assets - Roads	(788,779)	(929,375)	(788,779)	(541,793)	246,986	31.31%	
Infrastructure Assets - Bridges	(664,500)	0	(664,500)	0	664,500	(100.00%)	
Infrastructure Assets - Footpaths	(50,000)	(37,800)	(50,000)	0	50,000	(100.00%)	
Infrastructure Assets - Drainage	(150,000)	(208,929)	(150,000)	(162,911)	(12,911)	Within Threshold	
Infrastructure Assets - Foreshore	(1,079,325)	(946,580)	(1,079,325)	(896,626)	182,699	16.93%	
Infrastructure Assets - Parks & Ovals	(71,135)	(76,040)	(71,135)	(34,379)	36,756	51.67%	
Infrastructure Assets - Public Use	(5,000)	(5,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(225,006)	(183,524)	(230,006)	(65,971)	164,035	71.32%	
Proceeds from Sale of Assets	113,818	128,727	113,818	140,107	26,289	23.10%	↑
Non-Operating Grants, Subsidies & Contributions	1,305,799	695,299	1,305,799	1,603,678	297,879	22.81%	↑
	<b>(2,582,510)</b>	<b>(2,470,638)</b>	<b>(2,582,510)</b>	<b>(605,741)</b>			
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal & Finance Leases	(345,124)	(345,124)	(345,124)	(336,888)	8,236	Within Threshold	
Self Supporting Loan Principal Income	0	0	0	0	Within Threshold	0.00%	
Transfer to Reserves	(20,000)	(1,000)	(20,000)	0	20,000	(100.00%)	
	<b>(365,124)</b>	<b>(346,124)</b>	<b>(365,124)</b>	<b>(336,888)</b>			
Plus Rounding							
<i>Sub Total</i>	<b>(6,886,283)</b>	<b>(6,540,700)</b>	<b>(6,886,283)</b>	<b>(4,570,631)</b>			
<b>FUNDING FROM</b>							
Transfer from Reserves	1,093,339	1,093,339	1,093,339	270,450	(822,889)	(75.26%)	↓
Loans Raised	0	0	0	0	Within Threshold	0.00%	
Estimated Opening Surplus at 1 July	1,023,329	673,772	1,023,329	673,772	(349,557)	(34.16%)	↓
Amount Raised from General Rates	4,769,615	4,773,589	4,769,615	4,773,589	Within Threshold	Within Threshold	↑
	<b>6,886,283</b>	<b>6,540,700</b>	<b>6,886,283</b>	<b>5,717,811</b>			
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>1,147,180</b>			

**SHIRE OF BODDINGTON**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

	<b>ACTUAL</b> <b>30 JUNE 2021</b>
<u>Current Assets</u>	
Cash at bank and on Hand	463,577
Restricted Cash - Bonds & Deposits	92,052
Restricted Cash Reserves	2,758,603
Trade Receivables	1,624,844
Accrued Income	180
Self Supporting Loan	3,900
Land held for Resale	0
<b>Total Current Assets</b>	<b>4,943,155</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$20,553)
Bonds and Deposits	(\$92,052)
Accrued Wages	(\$16,913)
Accrued Interest on Loans	(\$15,347)
Accrued Expense	(\$7,121)
ATO Liabilities	(\$154,869)
Contract Liability	(\$484,971)
Loan Liability	(\$7,509)
Provisions	(\$245,545)
<b>Total Current Liabilities</b>	<b>(\$1,044,880)</b>
 Sub-Total	 <b>3,898,276</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,758,603)
LESS Land held for Resale	\$0
LESS Restricted Cash (Bonds & Deposits)	(\$92,052)
ADD: Bonds and Deposits Liability	\$92,052
ADD: Current Loan Liability	\$7,509
Rounding	(1)
<b>Net Current Position</b>	<b>1,147,180</b>

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>OPERATING REVENUE</b>			
<b>General Purpose Funding</b>			
Advance paid general purpose and local road grants by Commonwealth Government	PERMANENT	169,914	104.78%
<b>Governance</b>			
Contribution from CEO for payout of vehicle lease balance not anticipated and insurance reimbursements higher than anticipated.	PERMANENT	88,811	206.54%
<b>Law Order &amp; Public Safety -</b>			
Bushfire Brigade ESL grant, Standpipe Income and Fire Mitigation Grant lower than anticipated for reporting period. SES ESL grant income less than anticipated for reporting period.	PERMANENT	(41,958)	(27.20%)
<b>Health</b>			
Room rental charges at medical centre higher than anticipated for reporting period	PERMANENT	19,153	94.51%
<b>Education &amp; Welfare</b>			
Childcare centre Fees higher than anticipated. Childcare contributions lower than anticipated. ILU rental income higher than anticipated.	PERMANENT	20,197	Within Threshold
<b>Housing</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	30.29%
<b>Community Amenities</b>			
Tipping fees higher than anticipated. Effluent disposal fees and septic tank fees higher than anticipated. Cemetery fees lower than anticipated.	PERMANENT	10,966	Within Threshold
<b>Recreation &amp; Culture</b>			
Public hall contributions lower than anticipated for reporting period. Sundry reimbursements and Resource Sharing contribution higher than anticipated for reporting period. Thank a Volunteer grant received and not anticipated.	PERMANENT	23,998	35.33%
<b>Transport</b>			
Profit on sale of assets higher than anticipated. Road safety alliance income lower than anticipated for reporting period.	PERMANENT	15,930	12.43%
<b>Economic Services</b>			
Caravan park fees higher than anticipated for reporting period. Building permit fees higher than anticipated. Lease fee for concrete plant lower than anticipated.	PERMANENT	54,454	22.6%
<b>Other Property and Services</b>			
Private works charges lower than anticipated for reporting period.	PERMANENT	(16,710)	(53.90%)



**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>OPERATING EXPENDITURE</b>			
<b>General Purpose Funding</b>			
Legal expenses lower than anticipated.	PERMANENT	12,201	(50.67%)
<b>Governance</b>			
Member donations expenses lower than anticipated for reporting period. Member allowances and election expenses higher than anticipated for reporting period. Depreciation expenses not yet raised. Admin salaries expenses and CEO vehicle lease expenses lower than anticipated. Workers compensation insurance premium, advertising expenses, subscription expenses, recruitment expenses, and consultant fees expenses higher than anticipated. Computer software expenses and staff training expenses lower than anticipated.	PERMANENT	17,423	16.07%
<b>Law Order &amp; Public Safety -</b>			
Depreciation expense not yet booked. Brigade operation expenses (major repairs of \$21k to Quindanning Fire Truck) higher than anticipated. Fire mitigation expenses, fire control other expenses, and standpipe expenses lower than anticipated. SES expenses and security camera expenses higher than anticipated.	PERMANENT	131,177	26.75%
<b>Health</b>			
Housing allocations not yet completed. Depreciation expense not yet booked.	PERMANENT	91,711	39.43%
<b>Education &amp; Welfare</b>			
Child Care Centre expenses and community activation expenses higher than anticipated. Depreciation expenses not yet booked. Increase in materials expenses for aged care units - grab rails installed and not budgeted for. Expense for return of capital on retirement village unit not anticipated - offset by transfer from Aged Housing Reserve. Youth centre operating expenses lower than anticipated.	PERMANENT	(256,872)	37.76%
<b>Housing</b>			
Wages and overheads expenses higher than anticipated on 46 Johnstone Street Residence. 16 Blue gum Close expenses lower than anticipated. Housing allocations and Depreciation expenses not yet booked.	PERMANENT	(69,029)	(267.08%)
<b>Community Amenities</b>			
Depreciation expense not yet booked. Domestic collection expenses lower than anticipated. Wages, overheads and plant operating expenses for Refuse Site higher than anticipated for reporting period. Town planning expenses lower than anticipated.	PERMANENT	332,849	34.05%
<b>Recreation &amp; Culture</b>			
Depreciation expense not yet booked. Town Hall maintenance expenses lower than anticipated for reporting period. Insurance premiums and water consumption expenses on CRC building higher than anticipated for reporting period. Rodeo complex expenses, pavilion/rec centre expenses, parks and reserves expenses, and foreshore event expenses lower than anticipated. Town oval expenses, Streetscape maintenance expenses, and Hotham Park maintenance expenses higher than anticipated. Swimming pool materials/contracts expenses higher than anticipated.	PERMANENT	660,117	34.91%
<b>Transport</b>			
Street tree maintenance, Bridge maintenance materials expenses, and flood damage expenses higher than projected for year. Footpath maintenance expenses, unsealed road maintenance expenses, street tree maintenance expenses, and street signs expenses lower than anticipated. Depreciation expense not yet booked.	PERMANENT	1,507,757	52.59%
<b>Economic Service</b>			
Depreciation expense not yet booked. Caravan park operating expenses and visitor centre operating expenses higher than anticipated. Area promotion expenses lower than anticipated.	PERMANENT	123,498	18.90%
<b>Other Property &amp; Services</b>			
Private works expenses lower than anticipated. Public Works Overheads expenses lower than anticipated. Plant Operation Cost expenses lower than anticipated. Global salaries and wages \$245k lower than anticipated.	PERMANENT	(128,188)	(532.01%)

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>CAPITAL REVENUES</b>			
<b><u>Non-Operating Grants, Subsidies &amp; Contributions</u></b>			
<b><i>Community Amenities</i></b>			
Community Amenities - Contribution Income -		0	
<b><i>Recreation &amp; Culture</i></b>			
Skate Park Grant Funding - Grant claimed lower than anticipated for reporting period.	PERMANENT	(46,000)	
Pump Track Grant Funding		0	
South32 Capital contribution for cultural centre - contribution received and not anticipated.	PERMANENT	1,100,000	
<b><i>Transport</i></b>			
Regional Road Group Grants - Grant claimed lower than anticipated for reporting period.	PERMANENT	(91,600)	
Roads to Recovery Grants - Grants not yet claimed	PERMANENT	(21)	
Special Bridge Grant Funding - Grant funding not provided by Grants Commission	PERMANENT	(664,500)	
		<u>297,879</u>	22.81%
<b><u>Proceeds from Sale of Assets</u></b>			
Proceeds from Sale of Assets - Trade in on grader and utility higher than anticipated	PERMANENT	26,289	
		<u>26,289</u>	23.10%
<b><u>Transfers from Reserve</u></b>			
Transfers from Reserve - Transfer for Foreshore development not yet occurred. Transfer for refund of capital payment for retirement village unit not anticipated.		(822,889)	(75.26%)

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL EXPENDITURE</b>			
<b><u>Transfers to Reserve</u></b>			
Transfers to Reserve - Interest earned on reserve accounts transferred to Reserve not yet occurred.		20,000	(100.00%)
<b><u>Furniture &amp; Equipment</u></b>			
<b><u>Governance</u></b>			
Computer Equipment - Purchases less than anticipated for reporting period.	PERMANENT	21,536	
Office Equipment - Purchases not yet occurred	PERMANENT	25,000	
<b><u>Recreation &amp; Culture</u></b>			
Community Hub furniture & Equipment - Equipment costs higher than anticipated	PERMANENT	(91)	
<b>Total (Over)/Under Budget</b>		<b>46,444</b>	<b>80.08%</b>
<b><u>Buildings</u></b>			
<b><u>Governance</u></b>			
Existing Buildings 17/18 - Capital expenditure not budgeted for	PERMANENT/ **NB	(3,300)	
CEO Residence - Capital expenditure not budgeted for	PERMANENT/ **NB	0	
<b><u>Education &amp; Welfare</u></b>			
New Patio Structure at ELC - Project not yet commenced	PERMANENT	20,000	
<b><u>Housing</u></b>			
3 Pecan Place - Replace Air Conditioner - Project not yet commenced	PERMANENT	8,500	
<b><u>Recreation &amp; Culture</u></b>			
Sporting Pavilion - Safety Glass to Windows - Project expenses lower than budget estimate	PERMANENT	1,354	
Community Hub - Library Extensions - Project expenses lower than budget estimate.	PERMANENT	2,664	
Swimming Pool - Solar Power & Disabled Toilet - Project expenses lower than budget estimate - project not complete -carry over to 2021/22 budget.	PERMANENT	61,307	
Sporting Complex Upgrades - Project not yet commenced	PERMANENT	25,000	
<b>Total (Over)/Under Budget</b>		<b>115,524</b>	<b>(50.12%)</b>
<b><u>Plant &amp; Equipment</u></b>			
<b><u>Transport</u></b>			
Dual Cab Utility Replacement - Purchase price higher than budget estimate.	PERMANENT	(4,988)	
Grader Replacement - Purchase price higher than budget estimate.	PERMANENT	(12,681)	
Float Trailer Modifications - Acquisition not yet occurred	PERMANENT	44,000	
Truck Modifications for Float Trailer - Acquisition not yet occurred	PERMANENT	13,000	
Plant Trailer for 'Mower Transport - Acquisition not yet occurred	PERMANENT	8,500	
Second Hand Road Broom - Acquisition price less than budget estimate	PERMANENT	1,955	
Utility Replacement - Acquisition price higher than budget estimate	PERMANENT	(1,218)	
<b>Total (Over)/Under Budget</b>		<b>158,567</b>	<b>(23.32%)</b>
<b><u>Road Construction</u></b>			
Road Construction - Council - Road reseals not completed	PERMANENT	100,000	
Regional Road Group Projects - Road construction expenses lower than budget estimate.	PERMANENT	125,940	
Roads to Recovery - RTR Road construction expenses lower than budget estimate. Will need to carry over to 2021/22 budget.	PERMANENT	101,859	
Local Roads and Community Infrastructure projects - New projects included from new grant funding from commonwealth government	PERMANENT	(80,813)	
MRWA Bridge Program - Project not yet commenced as funding not available	PERMANENT	664,500	
<b>Total (Over)/Under Budget</b>		<b>911,486</b>	<b>31.31%</b>

**SHIRE OF BODDINGTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b><u>Footpath Construction</u></b>			
Footpath Construction - Project not yet commenced	PERMANENT	50,000	
<b>Total (Over)/Under Budget</b>		<b>50,000</b>	<b>(100.00%)</b>
<b><u>Drainage Infrastructure</u></b>			
Culverts and Drainage Works - Drainage projects expenses higher than budget estimate	PERMANENT	(62,911)	
Early Learning Centre Drainage - Project not yet commenced	PERMANENT	50,000	
<b>Total (Over)/Under Budget</b>		<b>(12,911)</b>	<b>Within Threshold</b>
<b><u>Foreshore Infrastructure</u></b>			
Foreshore Landscape and Design - Project expenses lower than budget estimate	PERMANENT	182,699	
<b>Total (Over)/Under Budget</b>		<b>182,699</b>	<b>16.93%</b>
<b><u>Parks &amp; Ovals</u></b>			
Central Park Equipment Replacement - Project not yet commenced	PERMANENT	6,059	
Tennis Courts Shade Sails - Project expenses lower than budget estimate.	PERMANENT	601	
Ranford Playground Upgrades - Project not yet commenced	PERMANENT	25,000	
Ovals & Parks Capital Upgrades - Project not yet commenced.	PERMANENT	10,000	
Dam Improvements Water to Oval - Project expenses higher than budget estimate.	PERMANENT	(4,904)	
<b>Total (Over)/Under Budget</b>		<b>36,756</b>	<b>51.67%</b>
<b><u>Other Infrastructure</u></b>			
<b><u>Education &amp; Welfare</u></b>			
Early Learning Centre Replace Shade Sails - Project expenses lower than budget estimate.	PERMANENT	35	
Youth Centre Playground Improvements - Project not yet commenced	PERMANENT	25,000	
<b><u>Community Amenities</u></b>			
Skate Park/Half Court Construction - Project expenses lower than budget estimate.	PERMANENT	18,260	
Cemetery Upgrades - Project not yet commenced.	PERMANENT	5,000	
<b><u>Recreation &amp; Culture</u></b>			
Ranford Pool Entry Statements - Project expenses lower than anticipated for reporting period	PERMANENT	23,379	
Loving Ranford - No budget allocation for this project	PERMANENT/ **NB	(2,434)	
Councillor Initiatives - Concrete Plinths - Project not yet commenced	PERMANENT	24,446	
<b><u>Other Property &amp; Services</u></b>			
Entry Statements & Public Art - Project expenses lower than budget estimate.	PERMANENT	70,349	
<b>Total (Over)/Under Budget</b>		<b>164,035</b>	<b>71.32%</b>
<b>Note: (NB) = No Budget Provision Made</b>			

**SHIRE OF BODDINGTON**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

	Note	2019-20 ACTUAL \$	2020-21 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		4,022,314	3,118,012	-904,302
Restricted Cash & Cash Equivalents		1,103,528	196,220	-907,308
Trade and other receivables		530,893	1,625,024	1,094,131
Financial Asset - SSL Loans		3,900	3,900	0
Other Financial Assets		46,413	0	-46,413
Other assets		0	0	0
<b>Total current assets</b>		<b>5,707,048</b>	<b>4,943,155</b>	-763,893
<b>Non-current assets</b>				
Trade and other receivables		19,236	19,236	0
LG House Unit Trust		35,611	35,611	0
Land		3,703,000	3,703,000	0
Buildings		26,722,922	26,837,898	114,976
Furniture & Equipment		113,301	124,856	11,555
Plant & Equipment		2,513,774	2,929,089	415,315
Infrastructure - Roads		34,746,815	35,288,608	541,793
Infrastructure - Footpaths		1,550,255	1,550,255	0
Infrastructure - Bridges		9,263,349	9,263,349	0
Infrastructure - Kerb & Channel & Drainage		1,367,469	1,530,380	162,911
Infrastructure - Parks & Ovals		686,557	720,936	34,379
Infrastructure - Public Use Facilities		1,849,885	1,849,885	0
Infrastructure - Other		1,772,904	1,838,875	65,971
Infrastructure - Foreshore		1,929,610	2,826,236	896,626
Infrastructure - Caravan Park		92,275	92,275	0
Infrastructure - Waste Site		1,334,854	1,334,854	0
<b>Total non-current assets</b>		<b>87,701,817</b>	<b>89,945,343</b>	2,243,526
<b>Total assets</b>		<b>93,408,865</b>	<b>94,888,499</b>	1,479,634
<b>Current liabilities</b>				
Trade and other payables		1,184,882	214,803	970,079
Bonds and Deposits		88,823	92,052	-3,229
Contract Liabilities		484,971	484,971	0
Interest-bearing loans and borrowings		344,397	7,509	336,888
Provisions		245,545	245,545	0
<b>Total current liabilities</b>		<b>2,348,618</b>	<b>1,044,880</b>	1,303,738
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		2,473,643	2,473,643	0
Other Liabilities		300,000	300,000	0
Provisions		89,222	89,222	0
<b>Total non-current liabilities</b>		<b>2,862,866</b>	<b>2,862,866</b>	0
<b>Total liabilities</b>		<b>5,211,484</b>	<b>3,907,746</b>	1,303,738
<b>Net assets</b>		<b>88,197,381</b>	<b>90,980,753</b>	2,783,372
<b>Equity</b>				
Retained surplus		33,426,409	33,696,859	270,450
Net Result		0	2,783,372	2,783,372
Reserve - asset revaluation		51,741,919	51,741,919	0
Reserve - Cash backed		3,029,053	2,758,603	-270,450
<b>Total equity</b>		<b>88,197,381</b>	<b>90,980,753</b>	2,783,372

This statement is to be read in conjunction with the accompanying notes



**SHIRE OF BODDINGTON**  
**STATEMENT OF CASH FLOWS**  
**30 JUNE 2021**

	Note	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(2,623,138)	(2,858,940)	(2,603,580)
Materials & Contracts		(1,918,214)	(1,911,354)	(3,085,914)
Utilities (gas, electricity, water, etc)		(378,422)	(312,930)	(356,439)
Insurance		(223,594)	(234,543)	(249,647)
Interest Expense		(90,505)	(92,845)	(101,057)
Goods and Services Tax Paid		(89,115)	0	(5,518)
Other Expenses		(67,617)	(135,017)	(95,854)
		<b>(5,390,606)</b>	<b>(5,545,629)</b>	<b>(6,498,009)</b>
<b>Receipts</b>				
Rates		5,212,291	4,769,615	4,780,642
Operating Grants & Subsidies		664,796	389,309	698,947
Fees and Charges		1,291,591	1,106,573	1,051,473
Interest Earnings		97,685	42,500	17,401
Goods and Services Tax		(144,367)	0	114,173
Other		166,597	47,155	66,392
		<b>7,288,594</b>	<b>6,355,152</b>	<b>6,729,028</b>
<b>Net Cash flows from Operating Activities</b>	<b>9</b>	<b>1,897,988</b>	<b>809,523</b>	<b>231,019</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		0	0	0
Purchase of Buildings		(234,021)	(230,500)	(114,976)
Purchase Plant and Equipment		(479,558)	(679,882)	(521,315)
Purchase Furniture and Equipment		(9,770)	(58,000)	(11,556)
Purchase Road Infrastructure Assets		(701,188)	(1,453,279)	(541,793)
Purchase Bridges & Culvert Infrastructure		(19,011)	0	0
Purchase of Footpath Assets		(28,832)	(50,000)	0
Purchase Drainage Assets		(20,764)	(150,000)	(162,911)
Purchase Foreshore Assets		(1,689,053)	(1,079,325)	(896,626)
Purchase Parks & Ovals Assets		(16,240)	(51,135)	(34,379)
Purchase Public use Infrastructure		0	0	0
Purchase Infrastructure Other Assets		(257,055)	(250,006)	(65,971)
<b>Receipts</b>				
Proceeds from Sale of Assets		185,630	113,818	140,107
Non-Operating grants used for Development of Assets		683,682	1,305,799	503,678
		<b>(2,586,179)</b>	<b>(2,582,510)</b>	<b>(1,705,741)</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures and Finance Leases		(239,037)	(345,124)	(336,888)
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		1,000,000	0	0
<b>Net cash flows from financing activities</b>		<b>760,963</b>	<b>(345,124)</b>	<b>(336,888)</b>
<b>Net increase/(decrease) in cash held</b>		<b>72,772</b>	<b>(2,118,111)</b>	<b>(1,811,610)</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>5,052,940</b>	<b>5,125,713</b>	<b>5,125,842</b>
<b>Cash at the End of Reporting Period</b>	<b>9</b>	<b>5,125,713</b>	<b>3,007,602</b>	<b>3,314,232</b>

**SHIRE OF BODDINGTON  
STATEMENT OF CASH FLOWS  
30 JUNE 2021**

**Notes**

	<b>2019-20 ACTUAL \$</b>	<b>2020-21 BUDGET \$</b>	<b>2020-21 ACTUAL \$</b>
<b>RECONCILIATION OF CASH</b>			
Cash at Bank - Unrestricted	4,035,949	1,051,588	3,221,140
Cash at Bank Reserves - Restricted	1,089,463	1,955,714	92,692
Cash on Hand	300	300	400
<b>TOTAL CASH</b>	<b>5,125,712</b>	<b>3,007,602</b>	<b>3,314,232</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	(72,575)	(291,970)	2,783,372
Add back Depreciation	2,009,014	2,393,943	0
(Gain)/Loss on Disposal of Assets	(23,607)	0	(34,107)
Self Supporting Loan Principal Reimbursements	0	0	0
Prepaid Grants Adjustment	0	0	0
Contributions for the Development of Assets	(683,682)	(1,305,799)	(1,603,678)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	0	0	0
(Increase)/Decrease in Receivables	(26,809)	0	(1,052,640)
Increase/(Decrease) in Accounts Payable	708,090	0	(961,928)
Increase/(Decrease) in Contract Liabilities	21,441	(21,441)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(33,884)	34,790	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>1,897,988</b>	<b>809,523</b>	<b>(868,981)</b>

## Attachment 8.2.1A

*Shire of Boddington*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>Proceeds Sale of Assets</b>									
2123010	Sale of Plant & Equipment	(\$113,818)	(\$140,107)	(\$140,107)	\$0	(\$113,818)	\$0	(\$128,727)	\$0
	<b>PROCEEDS FROM SALE OF ASSETS</b>	(\$113,818)	(\$140,107)	(\$140,107)	\$0	(\$113,818)	\$0	(\$128,727)	\$0
	<b>Written Down Value</b>							\$0	\$0
2123690	Written Down Value - Works Plant	\$113,818	\$34,107	\$0	\$34,107	\$0	\$113,818	\$0	\$113,818
	<b>Sub Total - WDV ON DISPOSAL OF ASSET</b>	\$113,818	\$34,107	\$0	\$34,107	\$0	\$113,818	\$0	\$113,818
	<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>	\$0	(\$106,000)	(\$140,107)	\$34,107	(\$113,818)	\$113,818	(\$128,727)	\$113,818
	<b>Total - OPERATING STATEMENT</b>	\$0	(\$106,000)	(\$140,107)	\$34,107	(\$113,818)	\$113,818	(\$128,727)	\$113,818

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RATES</b>									
<b>OPERATING EXPENDITURE</b>									
3031010	VALUATION EXPENSES	\$12,080	\$11,829	\$0	\$11,829	\$0	\$12,080	\$0	\$12,080
3031015	LEGAL EXPENSES - RATES	\$12,000	\$50	\$0	\$50	\$0	\$12,000	\$0	\$9,000
<b>Sub Total - GENERAL RATES OP EXP</b>		\$24,080	\$11,879	\$0	\$11,879	\$0	\$24,080	\$0	\$21,080
<b>OPERATING INCOME</b>									
2031005	LATE PAYMENT INTEREST	(\$19,000)	(\$13,536)	(\$13,536)	\$0	(\$19,000)	\$0	(\$13,400)	\$0
2031015	RATE ENQUIRIES	(\$3,500)	(\$7,477)	(\$7,477)	\$0	(\$3,500)	\$0	(\$4,007)	\$0
2031020	RATE REVENUE	(\$4,769,615)	(\$4,773,589)	(\$4,773,589)	\$0	(\$4,769,615)	\$0	(\$4,773,589)	\$0
2031040	INTERIM RATE LEVY	\$0	(\$1,662)	(\$1,662)	\$0	\$0	\$0	(\$1,756)	\$0
2031045	INSTALMENT PLAN ADMIN FEE/INTEREST	(\$2,500)	(\$2,865)	(\$2,865)	\$0	(\$2,500)	\$0	(\$2,873)	\$0
2031060	LEGAL EXP. RECOVERY - RATES	(\$9,580)	(\$55)	(\$55)	\$0	(\$9,580)	\$0	(\$9,580)	\$0
<b>Sub Total - GENERAL RATES OP INC</b>		(\$4,804,195)	(\$4,799,358)	(\$4,799,358)	\$0	(\$4,804,195)	\$0	(\$4,805,205)	\$0
<b>Total - GENERAL RATES</b>		(\$4,780,115)	(\$4,787,480)	(\$4,799,358)	\$11,879	(\$4,804,195)	\$24,080	(\$4,805,205)	\$21,080
<b>OTHER GENERAL PURPOSE FUNDING</b>									
<b>OPERATING EXPENDITURE</b>									
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
2032010	FAG - GRANTS COMMISSION	(\$42,951)	(\$90,216)	(\$90,216)	\$0	(\$42,951)	\$0	(\$43,617)	\$0
2032020	GRANT COMMISSION - FAG - ROADS GRT	(\$64,425)	(\$215,137)	(\$215,137)	\$0	(\$64,425)	\$0	(\$95,096)	\$0
2032070	LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	(\$170,596)	\$0
2033005	INTEREST ON MUNICIPAL	(\$200)	(\$948)	(\$948)	\$0	(\$200)	\$0	(\$800)	\$0
2033015	INTEREST ON TERM DEPOSIT	(\$20,000)	\$0	\$0	\$0	(\$20,000)	\$0	(\$1,000)	\$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC</b>		(\$127,576)	(\$306,301)	(\$306,301)	\$0	(\$127,576)	\$0	(\$311,109)	\$0
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>		(\$127,576)	(\$306,301)	(\$306,301)	\$0	(\$127,576)	\$0	(\$311,109)	\$0
<b>Total - GENERAL PURPOSE FUNDING</b>		(\$4,907,691)	(\$5,093,781)	(\$5,105,659)	\$11,879	(\$4,931,771)	\$24,080	(\$5,116,314)	\$21,080

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>									
<b>OPERATING EXPENDITURE</b>									
3041005	Election Expenses	\$0	\$11,449	\$0	\$11,449	\$0	\$0	\$0	\$0
3041010	MEMBERS TRAV. & CHILDCARE	\$1,500	\$353	\$0	\$353	\$0	\$1,500	\$0	\$1,500
3041011	MEMBERS TELECOMM.	\$3,600	\$2,704	\$0	\$2,704	\$0	\$3,600	\$0	\$3,600
3041015	COUNCILLOR EXPENSES	\$9,000	\$4,183	\$0	\$4,183	\$0	\$9,000	\$0	\$9,000
3041020	MEMBERS ALLOWANCES	\$47,795	\$51,524	\$0	\$51,524	\$0	\$47,795	\$0	\$47,795
3041025	REFRESHMENTS & RECEPTIONS	\$11,500	\$11,124	\$0	\$11,124	\$0	\$11,500	\$0	\$11,500
3041030	INSURANCE	\$0	\$1,298	\$0	\$1,298	\$0	\$0	\$0	\$1,200
3041050	DONATIONS & GRANTS EXPENSES	\$35,000	\$3,519	\$0	\$3,519	\$0	\$35,000	\$0	\$35,000
<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>		\$108,395	\$86,153	\$0	\$86,153	\$0	\$108,395	\$0	\$109,595
<b>OPERATING INCOME</b>									
<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - MEMBERS OF COUNCIL</b>		\$108,395	\$86,153	\$0	\$86,153	\$0	\$108,395	\$0	\$109,595



# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>GOVERNANCE</b>									
<b>OPERATING EXPENDITURE</b>									
3042010	AUDIT FEES	\$31,500	\$0	\$0	\$0	\$0	\$31,500	\$0	\$31,500
3042015	ADMINISTRATION SALARIES	\$1,212,627	\$888,404	\$0	\$888,404	\$0	\$1,212,627	\$0	\$1,023,450
3042018	STAFF ALLOWANCES	\$65,500	\$62,482	\$0	\$62,482	\$0	\$65,500	\$0	\$65,500
3042020	SUPERANNUATION	\$118,000	\$103,457	\$0	\$103,457	\$0	\$118,000	\$0	\$105,000
3042025	INSURANCE - ADMIN STAFF RELATED	\$33,273	\$36,292	\$0	\$36,292	\$0	\$33,273	\$0	\$36,292
3042028	INSURANCE - ADMIN	\$7,275	\$7,612	\$0	\$7,612	\$0	\$7,275	\$0	\$7,612
3042030	SHIRE OFFICE - CLEAN & MAINT	\$90,885	\$87,411	\$0	\$87,411	\$0	\$90,885	\$0	\$104,384
3042040	PRINTING & STATIONERY	\$15,345	\$16,377	\$0	\$16,377	\$0	\$15,345	\$0	\$17,445
3042050	ADVERTISING	\$3,720	\$13,493	\$0	\$13,493	\$0	\$3,720	\$0	\$7,500
3042055	OFFICE EQUIPMENT MTCE.	\$4,235	\$3,958	\$0	\$3,958	\$0	\$4,235	\$0	\$5,312
3042060	BANK CHARGES	\$1,570	\$1,217	\$0	\$1,217	\$0	\$1,570	\$0	\$1,570
3042061	BANK MERCHANT FEES	\$10,500	\$11,282	\$0	\$11,282	\$0	\$10,500	\$0	\$10,500
3042063	BAD DEBT EXPENSE	\$1,500	\$109	\$0	\$109	\$0	\$1,500	\$0	\$1,500
3042065	POSTAGE & FREIGHT	\$4,000	\$2,495	\$0	\$2,495	\$0	\$4,000	\$0	\$3,000
3042070	OTHER OFFICE EXPENSES	\$0	\$121	\$0	\$121	\$0	\$0	\$0	\$0
3042080	OFFICE FURNITURE < \$1,000	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
3042085	CONFERENCE EXPENSES	\$4,000	\$0	\$0	\$0	\$0	\$4,000	\$0	\$4,000
3042090	STAFF TRAINING	\$15,312	\$5,637	\$0	\$5,637	\$0	\$15,312	\$0	\$15,312
3042100	LEGAL EXPENSES	\$40,000	\$31,944	\$0	\$31,944	\$0	\$40,000	\$0	\$32,000
3042102	SUBSCRIPTIONS	\$22,805	\$27,001	\$0	\$27,001	\$0	\$22,805	\$0	\$26,148
3042103	REGIONAL LEADERS FORUM	\$13,660	\$16,604	\$0	\$16,604	\$0	\$13,660	\$0	\$13,660
3042105	FRINGE BENEFITS TAX	\$6,000	\$14,123	\$0	\$14,123	\$0	\$6,000	\$0	\$6,000
3042110	CORPORATE PROFILE / MARKETING	\$0	\$839	\$0	\$839	\$0	\$0	\$0	\$0
3042130	SHIRE PROPERTY VALUATIONS	\$7,500	\$647	\$0	\$647	\$0	\$7,500	\$0	\$0
3042155	WORKERS COMP INSURANCE	\$62,795	\$75,385	\$0	\$75,385	\$0	\$62,795	\$0	\$75,385
3042156	HOUSING EXPENSES ALLOCATED	\$37,278	\$0	\$0	\$0	\$0	\$37,278	\$0	\$46,339
3042160	RECRUITMENT COSTS	\$13,015	\$17,664	\$0	\$17,664	\$0	\$13,015	\$0	\$18,215
3042170	CONSULTANT FEES	\$71,700	\$140,760	\$0	\$140,760	\$0	\$71,700	\$0	\$164,780
3042182	CEO VEHICLE LEASE	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$85,203
3042185	COMPUTER SOFTWARE MAINTENANCE	\$132,800	\$119,357	\$0	\$119,357	\$0	\$132,800	\$0	\$129,300
3042190	DEPRECIATION (Governance)	\$62,050	\$0	\$0	\$0	\$0	\$62,050	\$0	\$62,050
3042194	RECORDS KEEPING	\$3,600	\$1,272	\$0	\$1,272	\$0	\$3,600	\$0	\$3,600
3042195	STAFF UNIFORMS	\$5,000	\$5,250	\$0	\$5,250	\$0	\$5,000	\$0	\$5,000
3042400	INTEREST LOAN 105	\$25,854	\$25,368	\$0	\$25,368	\$0	\$25,854	\$0	\$25,854
3042420	ADMIN EXP. ALLOC TO SUBPROG	(\$2,143,299)	(\$1,715,616)	\$0	(\$1,715,616)	\$0	(\$2,143,299)	\$0	(\$2,142,869)
<b>Sub Total - GOVERNANCE - GENERAL OP/EXP</b>		\$0	\$946	\$0	\$946	\$0	\$0	\$0	(\$4,458)

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME</b>									
2034010	CHARGES PHOTOCOPYING	(\$700)	(\$447)	(\$447)	\$0	(\$700)	\$0	(\$500)	\$0
2034020	VEHICLE LICENSING COMMISSION	(\$28,800)	(\$30,049)	(\$30,049)	\$0	(\$28,800)	\$0	(\$28,800)	\$0
2034025	SPEC. SERIES NUMBER PLATES	(\$100)	(\$477)	(\$477)	\$0	(\$100)	\$0	(\$286)	\$0
2034030	COMMISSIONS - BRB AND BCITF	(\$200)	(\$383)	(\$383)	\$0	(\$200)	\$0	(\$200)	\$0
2042020	REIMBURSEMENTS - ADMIN	(\$400)	\$0	\$0	\$0	(\$400)	\$0	(\$400)	\$0
2042025	INSURANCE REIMBURSEMENTS	(\$10,000)	(\$23,131)	(\$23,131)	\$0	(\$10,000)	\$0	(\$21,711)	\$0
2042040	ADMIN INCOME	(\$200)	(\$529)	(\$529)	\$0	(\$200)	\$0	(\$529)	\$0
2042055	GOVERNMENT GRANTS - OPERATING	\$0	(\$1,000)	(\$1,000)	\$0	\$0	\$0	(\$1,000)	\$0
2042065	EMPLOYEE CONTRIBUTIONS	(\$2,600)	(\$75,796)	(\$75,796)	\$0	(\$2,600)	\$0	(\$75,695)	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/INC</b>		(\$43,000)	(\$131,811)	(\$131,811)	\$0	(\$43,000)	\$0	(\$129,121)	\$0
<b>Total - GOVERNANCE - GENERAL</b>		(\$43,000)	(\$130,865)	(\$131,811)	\$946	(\$43,000)	\$0	(\$129,121)	(\$4,458)
<b>Total - GOVERNANCE</b>		\$65,395	(\$44,713)	(\$131,811)	\$87,098	(\$43,000)	\$108,395	(\$129,121)	\$105,137

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAW, ORDER AND PUBLIC SAFETY</b>									
<b>FIRE PREVENTION</b>									
<b>OPERATING EXPENDITURE</b>									
3051001	BRIGADE OPERATIONS	\$45,460	\$66,126	\$0	\$66,126	\$0	\$45,460	\$0	\$75,925
3051030	FIRE INSURANCE	\$16,570	\$15,736	\$0	\$15,736	\$0	\$16,570	\$0	\$15,736
3051040	DEPRECIATION (Fire Prevention)	\$107,175	\$0	\$0	\$0	\$0	\$107,175	\$0	\$107,175
3051050	FIRE CONTROL EXP. OTHER	\$14,244	\$5,310	\$0	\$5,310	\$0	\$14,244	\$0	\$14,244
3051060	STANDPIPE MTCE & OPERATION	\$46,871	\$35,882	\$0	\$35,882	\$0	\$46,871	\$0	\$39,485
3051080	FIRE MITIGATION ADTIVITY	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000
3051085	RANGER - SALARY 1/3	\$33,814	\$22,079	\$0	\$22,079	\$0	\$33,814	\$0	\$33,814
3051090	RANGER - SUPERANNUATION 1/3	\$4,780	\$3,864	\$0	\$3,864	\$0	\$4,780	\$0	\$4,780
3051150	RANGER OPERATING EXP	\$1,700	\$1,030	\$0	\$1,030	\$0	\$1,700	\$0	\$1,700
3051550	BUSHFIRE RISK MANAGEMENT PLANNING EXPENDITURE	\$120	\$0	\$0	\$0	\$0	\$120	\$0	\$120
3051990	ADMIN EXP ALLOC TO FIRE PREVENTION	\$107,165	\$51,983	\$0	\$51,983	\$0	\$107,165	\$0	\$107,165
<b>Sub Total - FIRE PREVENTION OP/EXP</b>		<b>\$392,899</b>	<b>\$202,010</b>	<b>\$0</b>	<b>\$202,010</b>	<b>\$0</b>	<b>\$392,899</b>	<b>\$0</b>	<b>\$415,144</b>
<b>OPERATING INCOME</b>									
2051001	ESL OPERATING GRANT BFB	(\$57,174)	(\$65,430)	(\$65,430)	\$0	(\$57,174)	\$0	(\$57,174)	\$0
2051003	ESL ADMINISTRATION FEE	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
2051010	STANDPIPE INCOME	(\$35,000)	(\$14,324)	(\$14,324)	\$0	(\$35,000)	\$0	(\$20,000)	\$0
2051015	OTHER INCOME - FIRE SERVICES	(\$2,000)	\$0	\$0	\$0	(\$2,000)	\$0	\$0	\$0
2051030	MITIGATION ACTIVITY GRANT	(\$15,000)	\$0	\$0	\$0	(\$15,000)	\$0	(\$15,000)	\$0
2051060	FIRE ORDER - FINES	(\$500)	\$0	\$0	\$0	(\$500)	\$0	\$0	\$0
2053100	BUSHFIRE RISK MANAGEMENT INCOME (BRMP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - FIRE PREVENTION OP/INC</b>		<b>(\$113,674)</b>	<b>(\$83,754)</b>	<b>(\$83,754)</b>	<b>\$0</b>	<b>(\$113,674)</b>	<b>\$0</b>	<b>(\$96,174)</b>	<b>\$0</b>
<b>Total - FIRE PREVENTION</b>		<b>\$279,225</b>	<b>\$118,256</b>	<b>(\$83,754)</b>	<b>\$202,010</b>	<b>(\$113,674)</b>	<b>\$392,899</b>	<b>(\$96,174)</b>	<b>\$415,144</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ANIMAL CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
3052030	ANIMAL CONTROL	\$5,950	\$8,327	\$0	\$8,327	\$0	\$5,950	\$0	\$6,383
3052035	.RANGER - SALARY 1/3	\$33,814	\$25,008	\$0	\$25,008	\$0	\$33,814	\$0	\$33,814
3052040	RANGER - SUPERANNUATION 1/3	\$4,785	\$3,865	\$0	\$3,865	\$0	\$4,785	\$0	\$4,785
3052055	RANGER - OPERATING EXPENSES	\$250	\$119	\$0	\$119	\$0	\$250	\$0	\$250
<b>Sub Total - ANIMAL CONTROL OP/EXP</b>		<b>\$44,799</b>	<b>\$52,931</b>	<b>\$0</b>	<b>\$52,931</b>	<b>\$0</b>	<b>\$44,799</b>	<b>\$0</b>	<b>\$45,232</b>
<b>OPERATING INCOME</b>									
2052010	ANIMAL FINES & PENALTIES	(\$5,200)	\$1,208	\$1,208	\$0	(\$5,200)	\$0	(\$1,200)	\$0
2052030	DOG REGISTRATIONS	(\$5,800)	(\$7,414)	(\$7,414)	\$0	(\$5,800)	\$0	(\$6,099)	\$0
2052035	CAT REGISTRATION FEES	(\$1,000)	(\$840)	(\$840)	\$0	(\$1,000)	\$0	(\$1,000)	\$0
<b>Sub Total - ANIMAL CONTROL OP/INC</b>		<b>(\$12,000)</b>	<b>(\$7,110)</b>	<b>(\$7,110)</b>	<b>\$0</b>	<b>(\$12,000)</b>	<b>\$0</b>	<b>(\$8,299)</b>	<b>\$0</b>
<b>Total - ANIMAL CONTROL</b>		<b>\$32,799</b>	<b>\$45,822</b>	<b>(\$7,110)</b>	<b>\$52,931</b>	<b>(\$12,000)</b>	<b>\$44,799</b>	<b>(\$8,299)</b>	<b>\$45,232</b>
<b>OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>									
<b>OPERATING EXPENDITURE</b>									
3053010	STATE EMERGENCY SERVICES (SES)	\$0	\$32,582	\$0	\$32,582	\$0	\$0	\$0	\$34,006
3053030	RANGER - SALARY 1/3	\$33,312	\$21,606	\$0	\$21,606	\$0	\$33,312	\$0	\$33,312
3053035	RANGER - SUPER 1/3	\$4,780	\$3,864	\$0	\$3,864	\$0	\$4,780	\$0	\$4,780
3053058	SECURITY CAMERAS OPERATIONS	\$9,450	\$12,149	\$0	\$12,149	\$0	\$9,450	\$0	\$10,557
3053100	DEPRECIATION (Animal Control)	\$5,220	\$0	\$0	\$0	\$0	\$5,220	\$0	\$5,220
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		<b>\$52,762</b>	<b>\$104,342</b>	<b>\$0</b>	<b>\$104,342</b>	<b>\$0</b>	<b>\$52,762</b>	<b>\$0</b>	<b>\$87,875</b>
<b>OPERATING INCOME</b>									
2053010	ESL BODD SES OPERATING ALLOC	(\$28,590)	(\$21,443)	(\$21,443)	\$0	(\$28,590)	\$0	(\$28,590)	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		<b>(\$28,590)</b>	<b>(\$21,443)</b>	<b>(\$21,443)</b>	<b>\$0</b>	<b>(\$28,590)</b>	<b>\$0</b>	<b>(\$28,590)</b>	<b>\$0</b>
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		<b>\$24,172</b>	<b>\$82,899</b>	<b>(\$21,443)</b>	<b>\$104,342</b>	<b>(\$28,590)</b>	<b>\$52,762</b>	<b>(\$28,590)</b>	<b>\$87,875</b>
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		<b>\$336,196</b>	<b>\$246,977</b>	<b>(\$112,306)</b>	<b>\$359,283</b>	<b>(\$154,264)</b>	<b>\$490,460</b>	<b>(\$133,063)</b>	<b>\$548,251</b>



# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>HEALTH - PREVENTIVE SERVICES - ADMIN &amp; INSPECTION</b>									
<b>OPERATING EXPENDITURE</b>									
3071020	DEPRECIATION (Health Insp. & Admin)	\$9,830	\$0	\$0	\$0	\$0	\$9,830	\$0	\$9,830
3072010	SALARIES - EHO	\$37,080	\$36,240	\$0	\$36,240	\$0	\$37,080	\$0	\$37,080
3072040	SUPERANNUATION - EHO	\$5,470	\$5,617	\$0	\$5,617	\$0	\$5,470	\$0	\$5,470
3072080	HOUSING EXPENSES ALLOCATED	\$26,909	\$0	\$0	\$0	\$0	\$26,909	\$0	\$26,909
3072090	SUNDRY EXPENSES	\$1,370	\$871	\$0	\$871	\$0	\$1,370	\$0	\$1,370
	<b>Sub Total - ADMIN &amp; INSPECTION OP/EXP</b>	<b>\$80,659</b>	<b>\$42,728</b>	<b>\$0</b>	<b>\$42,728</b>	<b>\$0</b>	<b>\$80,659</b>	<b>\$0</b>	<b>\$80,659</b>
<b>OPERATING INCOME</b>									
2072030	VEHICLE CONTRIBUTIONS - EHO	(\$1,040)	(\$1,040)	(\$1,040)	\$0	(\$1,040)	\$0	(\$1,040)	\$0
	<b>Sub Total - ADMIN &amp; INSPECTION OP/INC</b>	<b>(\$1,040)</b>	<b>(\$1,040)</b>	<b>(\$1,040)</b>	<b>\$0</b>	<b>(\$1,040)</b>	<b>\$0</b>	<b>(\$1,040)</b>	<b>\$0</b>
	<b>Total - HEALTH ADMIN &amp; INSPECTION</b>	<b>\$79,619</b>	<b>\$41,688</b>	<b>(\$1,040)</b>	<b>\$42,728</b>	<b>(\$1,040)</b>	<b>\$80,659</b>	<b>(\$1,040)</b>	<b>\$80,659</b>
<b>PREVENTIVE SERVICES - OTHER</b>									
<b>OPERATING EXPENDITURE</b>									
3073010	ANALYTICAL EXPENSES	\$500	\$232	\$0	\$232	\$0	\$500	\$0	\$500
3074990	ADMIN EXP ALLOC TO OTHER HEALTH	\$64,299	\$44,434	\$0	\$44,434	\$0	\$64,299	\$0	\$64,299
3075010	NEW MEDICAL CTRE EXPENSES	\$53,267	\$53,465	\$0	\$53,465	\$0	\$53,267	\$0	\$52,940
	<b>Sub Total - PREVENTIVE SRVS OTHER - OP/EXP</b>	<b>\$118,066</b>	<b>\$98,131</b>	<b>\$0</b>	<b>\$98,131</b>	<b>\$0</b>	<b>\$118,066</b>	<b>\$0</b>	<b>\$117,739</b>
<b>OPERATING INCOME</b>									
2074071	DOCTOR MED CONSULT ROOMS - CONTRIBUTION	(\$850)	\$0	\$0	\$0	(\$850)	\$0	(\$850)	\$0
2074072	HACC - 45.82% (FLOOR AREA)	(\$2,340)	\$0	\$0	\$0	(\$2,340)	\$0	(\$2,340)	\$0
2074074	PATHWEST/DENTAL	(\$10,570)	(\$18,267)	(\$18,267)	\$0	(\$10,570)	\$0	(\$14,931)	\$0
2074075	ROOM 4 CONSULTING	(\$5,465)	(\$20,111)	(\$20,111)	\$0	(\$5,465)	\$0	(\$16,791)	\$0
	<b>Sub Total - PREVENTIVE SRVS OTHER - OP/INC</b>	<b>(\$19,225)</b>	<b>(\$38,378)</b>	<b>(\$38,378)</b>	<b>\$0</b>	<b>(\$19,225)</b>	<b>\$0</b>	<b>(\$34,912)</b>	<b>\$0</b>
	<b>Total - PREVENTIVE SERVICES OTHER</b>	<b>\$98,841</b>	<b>\$59,753</b>	<b>(\$38,378)</b>	<b>\$98,131</b>	<b>(\$19,225)</b>	<b>\$118,066</b>	<b>(\$34,912)</b>	<b>\$117,739</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	<b>OTHER HEALTH</b>								
	<b>OPERATING EXPENDITURE</b>								
3075000	DEPRECIATION (Other Health)	\$33,845	\$0	\$0	\$0	\$0	\$33,845	\$0	\$33,845
	<b>Sub Total - OTHER HEALTH OP/EXP</b>	\$33,845	\$0	\$0	\$0	\$0	\$33,845	\$0	\$33,845
	<b>OPERATING INCOME</b>								
	<b>Sub Total - OTHER HEALTH OP/INC</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - OTHER HEALTH</b>	\$33,845	\$0	\$0	\$0	\$0	\$33,845	\$0	\$33,845
	<b>Total - HEALTH</b>	\$212,305	\$101,441	(\$39,418)	\$140,859	(\$20,265)	\$232,570	(\$35,952)	\$232,243

## Attachment 8.2.1A

*Shire of Boddington*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>EDUCATION &amp; WELFARE - CARE OF FAMILIES &amp; CHILDREN</b>									
<b>OPERATING EXPENDITURE</b>									
3053055	COMMUNITY ACTIVATION	\$3,000	\$6,575	\$0	\$6,575	\$0	\$3,000	\$0	\$3,000
3081010	OLD POLICE STATION	\$4,824	\$6,069	\$0	\$6,069	\$0	\$4,824	\$0	\$8,542
3081020	DEPRECIATION (Care Of Families & Children)	\$29,405	\$0	\$0	\$0	\$0	\$29,405	\$0	\$29,405
3081030	CHILDCARE CTR. COSTS	\$373,160	\$356,950	\$0	\$356,950	\$0	\$373,160	\$0	\$370,410
3081040	CHILDREN COMMUNITY EVENTS	\$0	\$299	\$0	\$299	\$0	\$0	\$0	\$500
3081600	CHILCARE CENTRE BUILDING OPERATING EXPS	\$31,032	\$42,212	\$0	\$42,212	\$0	\$31,032	\$0	\$39,729
<b>Sub Total - CARE OF FAMILIES &amp; CHILDREN OP/EXP</b>		\$441,421	\$473,010	\$0	\$473,010	\$0	\$441,421	\$0	\$451,586
<b>OPERATING INCOME</b>									
2082001	CHILDCARE CENTRE OPERATING INCOME	(\$291,000)	(\$340,832)	(\$340,832)	\$0	(\$291,000)	\$0	(\$291,000)	\$0
2082002	CHILD CARE CONTRIBUTIONS (NBG)	(\$45,000)	\$0	\$0	\$0	(\$45,000)	\$0	(\$45,000)	\$0
<b>Sub Total - CARE OF FAMILIES &amp; CHILDREN OP/INC</b>		(\$336,000)	(\$340,832)	(\$340,832)	\$0	(\$336,000)	\$0	(\$336,000)	\$0
<b>Total - CARE OF FAMILIES &amp; CHILDREN</b>		\$105,421	\$132,178	(\$340,832)	\$473,010	(\$336,000)	\$441,421	(\$336,000)	\$451,586

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>AGED &amp; DISABLED - SNR CITIZENS</b>									
<b>OPERATING EXPENDITURE</b>									
3082030	DEPRECIATION (Aged - Snr Citizens)	\$23,710	\$0	\$0	\$0	\$0	\$23,710	\$0	\$23,710
3082040	IC UNITS		\$11,470	\$0	\$11,470				
3082040	BIO1024 IC UNIT 1	\$4,004		\$0	\$0	\$0	\$4,004	\$0	\$5,384
3082040	BIO2024 IC UNIT 2	\$3,350		\$0	\$0	\$0	\$3,350	\$0	\$4,065
3082040	BIO3024 IC UNIT 3 36 HOTHAM AVENUE	\$2,765		\$0	\$0	\$0	\$2,765	\$0	\$2,755
3082040	BIO4024 IC UNIT 4 - 36 HOTHAM AVENUE	\$3,374		\$0	\$0	\$0	\$3,374	\$0	\$3,919
3082050	NEW ILU's		\$33,031	\$0	\$33,031	\$0	\$0		
3082050	BIO1125 ILU UNIT 14	\$3,075		\$0	\$0	\$0	\$3,075	\$0	\$2,340
3082050	BIO1325 ILU UNIT 13	\$2,880		\$0	\$0	\$0	\$2,880	\$0	\$2,440
3082050	BIO1525 RV COMMUNITY HUB - UNIT 15	\$3,205		\$0	\$0	\$0	\$3,205	\$0	\$9,105
3082050	BIO5024 ILU GENERAL	\$4,912		\$0	\$0	\$0	\$4,912	\$0	\$1,112
3082050	BIO5025 ILU UNIT 8	\$2,085		\$0	\$0	\$0	\$2,085	\$0	\$2,840
3082050	BIO6025 ILU UNIT 9	\$2,535		\$0	\$0	\$0	\$2,535	\$0	\$3,110
3082050	BIO7025 ILU UNIT 10	\$2,535		\$0	\$0	\$0	\$2,535	\$0	\$2,340
3082050	BIO8025 ILU UNIT 11	\$2,935		\$0	\$0	\$0	\$2,935	\$0	\$3,110
3082050	BIO9025 ILU UNIT 12	\$2,985		\$0	\$0	\$0	\$2,985	\$0	\$4,130
3082075	SENIORS - LIVING LONGER/STRONGER	\$9,000	\$5,009	\$0	\$5,009	\$0	\$9,000	\$0	\$9,000
3082500	<b>RET. VILLAGE OPERATING</b>		\$30,800	\$0	\$30,800				
3082500	BRO1025 UNIT 1 FORREST STREET	\$6,390		\$0	\$0	\$0	\$6,390	\$0	\$5,765
3082500	BRO2025 UNIT 2 FORREST STREET	\$6,530		\$0	\$0	\$0	\$6,530	\$0	\$5,465
3082500	BRO3025 UNIT 3 FORREST STREET	\$6,690		\$0	\$0	\$0	\$6,690	\$0	\$5,305
3082500	BRO4025 UNIT 4 FORREST STREET	\$8,555		\$0	\$0	\$0	\$8,555	\$0	\$6,845
3082530	RETIREMENT VILLAGE EXPENSES - RETURN OF CAPITAL	\$0	\$270,450	\$0	\$270,450	\$0	\$0	\$0	\$0
<b>Sub Total - AGED &amp; DISBALED OP/EXP</b>		<b>\$101,515</b>	<b>\$350,761</b>	<b>\$0</b>	<b>\$350,761</b>	<b>\$0</b>	<b>\$101,515</b>	<b>\$0</b>	<b>\$102,740</b>
<b>OPERATING INCOME</b>									
2082010	ICU LEASE RENTALS	(\$18,200)	(\$26,637)	(\$26,637)	\$0	(\$18,200)	\$0	(\$25,000)	\$0
2082013	RV LEASE/RENTALS	(\$20,380)	(\$23,648)	(\$23,648)	\$0	(\$20,380)	\$0	(\$23,000)	\$0
2082015	ILU LEASE/RENTALS	(\$75,000)	(\$73,773)	(\$73,773)	\$0	(\$75,000)	\$0	(\$64,100)	\$0
2082080	SENIORS - LIVING STRONGER/LONGER	\$0	(\$2,886)	(\$2,886)	\$0	\$0	\$0	(\$1,981)	\$0
<b>Sub Total - AGED &amp; DISABLED OP/INC</b>		<b>(\$113,580)</b>	<b>(\$126,944)</b>	<b>(\$126,944)</b>	<b>\$0</b>	<b>(\$113,580)</b>	<b>\$0</b>	<b>(\$114,081)</b>	<b>\$0</b>
<b>Total - AGED &amp; DISABLED</b>		<b>(\$12,065)</b>	<b>\$223,816</b>	<b>(\$126,944)</b>	<b>\$350,761</b>	<b>(\$113,580)</b>	<b>\$101,515</b>	<b>(\$114,081)</b>	<b>\$102,740</b>



Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	<b>OTHER WELFARE</b>								
	<b>OPERATING EXPENDITURE</b>								
3083001	YOUTH CENTRE - OPERATING	\$92,000	\$66,809	\$0	\$66,809	\$0	\$92,000	\$0	\$87,465
3083010	Youth Centre - Building - Operating	\$13,960	\$16,183	\$0	\$16,183	\$0	\$13,960	\$0	\$14,022
3083100	INTEREST ON LOAN 100	\$8,199	\$8,169	\$0	\$8,169	\$0	\$8,199	\$0	\$8,199
3083990	ADMIN EXP ALLOC TO SENIOR CITS.	\$21,433	\$22,132	\$0	\$22,132	\$0	\$21,433	\$0	\$21,433
3084010	INDEPENDENT CARE LIVING OPEX	\$1,664	\$0	\$0	\$0	\$0	\$1,664	\$0	\$1,385
	<b>Sub Total - OTHER WELFARE OP/EXP</b>	<b>\$137,256</b>	<b>\$113,293</b>	<b>\$0</b>	<b>\$113,293</b>	<b>\$0</b>	<b>\$137,256</b>	<b>\$0</b>	<b>\$132,504</b>
	<b>OPERATING INCOME</b>								
2083300	YOUTH CENTRE CONTRIBUTIONS	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,000)	\$0
2083010	YOUTH CENTRE GRANTS, CONTRIBUTIONS & DONATIONS	\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - OTHER WELFARE OP/INC</b>	<b>\$0</b>	<b>(\$2,000)</b>	<b>(\$2,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,000)</b>	<b>\$0</b>
	<b>Total - OTHER WELFARE</b>	<b>\$137,256</b>	<b>\$111,293</b>	<b>(\$2,000)</b>	<b>\$113,293</b>	<b>\$0</b>	<b>\$137,256</b>	<b>(\$2,000)</b>	<b>\$132,504</b>
	<b>Total - EDUCATION &amp; WELFARE</b>	<b>\$230,612</b>	<b>\$467,287</b>	<b>(\$469,777)</b>	<b>\$937,064</b>	<b>(\$449,580)</b>	<b>\$680,192</b>	<b>(\$452,081)</b>	<b>\$686,830</b>

## Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STAFF HOUSING</b>										
<b>OPERATING EXPENDITURE</b>										
3091030	BSO1029	25 JOHNSTONE ST (MF)	\$0	\$368	\$0	\$368	\$0	\$0	\$0	\$29
3091040	BSO1054	16 BLUE GUM CLOSE (PEHO/BS)	\$30,620	\$7,199	\$0	\$7,199	\$0	\$30,620	\$0	\$30,991
3091080	BSO1050	20 PRUSSIAN WAY (Pool)	\$5,935	\$4,837	\$0	\$4,837	\$0	\$5,935	\$0	\$6,031
3091090	BSO2029	<b>46 JOHNSTONE ST (CEO)</b>		\$32,570	\$0	\$32,570	\$0	\$0		
3091090	BSO2029	46 JOHNSTONE ST - OPERATING	\$7,025		\$0	\$0	\$0	\$7,025	\$0	\$7,388
3091090	BSO4028	CEO HOUSE - POLLARD STREET	\$9,817		\$0	\$0	\$0	\$9,817	\$0	\$9,726
3091410	BSO1045	3 PECAN PL. (MWS)	\$5,740	\$8,062	\$0	\$8,062	\$0	\$5,740	\$0	\$8,295
3091415	BSO1027	34 HILL STREET (DCCS)	\$6,415	\$5,924	\$0	\$5,924	\$0	\$6,415	\$0	\$6,395
3091990		HOUSING EXP ALLOC TO SUB PROG	(\$132,764)	\$0	\$0	\$0	\$0	(\$132,764)	\$0	-\$136,067
3092000		INT. LOAN 94 - (PECAN PL.)	\$13,547	\$14,537	\$0	\$14,537	\$0	\$13,547	\$0	\$13,547
3092020		DEPRECIATION (Housing)	\$53,665	\$0	\$0	\$0	\$0	\$53,665	\$0	\$53,665
<b>Sub Total - STAFF HOUSING OP/EXP</b>			\$0	\$73,497	\$0	\$73,497	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>										
2091010		HOUSING RENTAL 46 JOHNSTONE STREET	(\$14,720)	(\$18,562)	(\$18,562)	\$0	(\$14,720)	\$0	(\$17,500)	\$0
2091011		HOUSING RENTAL 20 PRUSSIAN WAY	\$0	(\$4,192)	(\$4,192)	\$0			(\$3,999)	\$0
2091020		REIMB. HSG UTILITIES	(\$3,380)	(\$1,396)	(\$1,396)	\$0	(\$3,380)	\$0	(\$3,380)	\$0
2091021		HOUSING REIMBURSEMENT	\$0	(\$1,912)	(\$1,912)	\$0	\$0	\$0	(\$1,912)	\$0
2091030		MWS RENTAL	(\$2,000)	\$0	\$0	\$0	(\$2,000)	\$0	\$0	\$0
<b>Sub Total - STAFF HOUSING OP/INC</b>			(\$20,100)	(\$26,062)	(\$26,062)	\$0	(\$20,100)	\$0	(\$26,791)	\$0
<b>Total - STAFF HOUSING</b>			(\$20,100)	\$47,435	(\$26,062)	\$73,497	(\$20,100)	\$0	(\$26,791)	\$0

## Attachment 8.2.1A

*Shire of Boddington*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>HOUSING OTHER</b>										
<b>OPERATING EXPENDITURE</b>										
3091070	BSO2054	DRS. RES 15 BLUE GUM CL.	\$10,610	\$4,625	\$0	\$4,625	\$0	\$10,610	\$0	\$7,860
3092005		INTEREST. LOAN 83 DOC HSE	\$1,546	\$1,588	\$0	\$1,588	\$0	\$1,546	\$0	\$1,546
3092010		INTEREST. LOAN 97 - (HILL STREET)	\$13,690	\$12,911	\$0	\$12,911	\$0	\$13,690	\$0	\$13,690
<b>Sub Total - HOUSING OTHER OP/EXP</b>			\$25,846	\$19,124	\$0	\$19,124	\$0	\$25,846	\$0	\$23,096
<b>OPERATING INCOME</b>										
2091070		REIMB. HOUSING - DRS. RESIDENCE	\$0	(\$127)	(\$127)	\$0	\$0	\$0	(\$127)	\$0
<b>Sub Total - HOUSING OTHER OP/INC</b>			\$0	(\$127)	(\$127)	\$0	\$0	\$0	(\$127)	\$0
<b>Total - HOUSING OTHER</b>			\$25,846	\$18,997	(\$127)	\$19,124	\$0	\$25,846	(\$127)	\$23,096
<b>Total - HOUSING</b>			\$5,746	\$66,432	(\$26,189)	\$92,621	(\$20,100)	\$25,846	(\$26,918)	\$23,096

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SANITATION - HOUSEHOLD REFUSE</b>									
<b>OPERATING EXPENDITURE</b>									
3101020	KERBSIDE RECYCLING	\$80,000	\$83,050	\$0	\$83,050	\$0	\$80,000	\$0	\$81,630
3101040	DEPRECIATION (Hse. Refuse Rem)	\$23,215	\$0	\$0	\$0	\$0	\$23,215	\$0	\$23,215
3101045	DOMESTIC REFUSE COLLECTION	\$45,000	\$40,582	\$0	\$40,582	\$0	\$45,000	\$0	\$40,500
3101990	ADMIN EXP ALLOC TO HOUSEHOLD SANITATION	\$139,314	\$145,313	\$0	\$145,313	\$0	\$139,314	\$0	\$139,314
<b>Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP</b>		<b>\$287,529</b>	<b>\$268,944</b>	<b>\$0</b>	<b>\$268,944</b>	<b>\$0</b>	<b>\$287,529</b>	<b>\$0</b>	<b>\$284,659</b>
<b>OPERATING INCOME</b>									
2101010	DOMESTIC REMOVAL S01	(\$185,860)	(\$188,926)	(\$188,926)	\$0	(\$185,860)	\$0	(\$188,490)	\$0
2101020	RECYCLING INCOME	\$0	(\$1,759)	(\$1,759)	\$0	\$0	\$0	\$0	\$0
2101060	ADDIT DOMESTIC REFUSE S03	(\$960)	(\$1,397)	(\$1,397)	\$0	(\$960)	\$0	(\$1,397)	\$0
<b>Sub Total - SANITATION H/HOLD REFUSE OP/INC</b>		<b>(\$186,820)</b>	<b>(\$192,083)</b>	<b>(\$192,083)</b>	<b>\$0</b>	<b>(\$186,820)</b>	<b>\$0</b>	<b>(\$189,887)</b>	<b>\$0</b>
<b>Total - SANITATION HOUSEHOLD REFUSE</b>		<b>\$100,709</b>	<b>\$76,862</b>	<b>(\$192,083)</b>	<b>\$268,944</b>	<b>(\$186,820)</b>	<b>\$287,529</b>	<b>(\$189,887)</b>	<b>\$284,659</b>
<b>SANITATION OTHER</b>									
<b>OPERATING EXPENDITURE</b>									
3101050	REFUSE SITE MAINTENANCE	\$83,126	\$88,950	\$0	\$88,950	\$0	\$83,126	\$0	\$76,388
3102011	E-WASTE	\$500	\$4,895	\$0	\$4,895	\$0	\$500	\$0	\$1,260
3102020	COMM. REFUSE COLLECTION	\$10,985	\$6,130	\$0	\$6,130	\$0	\$10,985	\$0	\$4,605
3102025	RECYCLING	\$10,055	\$3,288	\$0	\$3,288	\$0	\$10,055	\$0	\$5,730
3102030	STREET RUBBISH COLLECTION	\$28,986	\$28,254	\$0	\$28,254	\$0	\$28,986	\$0	\$28,986
3102990	ADMIN EXP ALLOC TO SANITATION OTHER	\$139,314	\$15,955	\$0	\$15,955	\$0	\$139,314	\$0	\$139,314
<b>Sub Total - SANITATION OTHER OP/EXP</b>		<b>\$272,966</b>	<b>\$147,472</b>	<b>\$0</b>	<b>\$147,472</b>	<b>\$0</b>	<b>\$272,966</b>	<b>\$0</b>	<b>\$256,283</b>
<b>OPERATING INCOME</b>									
2101030	TIPPING FEES	(\$22,490)	(\$30,875)	(\$30,875)	\$0	(\$22,490)	\$0	(\$23,868)	\$0
2101070	FINES & PENALTIES (REFUSE)	(\$400)	\$0	\$0	\$0	(\$400)	\$0	\$0	\$0
2102040	COMMERCIAL REFUSE S02	(\$16,000)	(\$16,989)	(\$16,989)	\$0	(\$16,000)	\$0	(\$16,989)	\$0
2102060	ADDIT COMMERCIAL REFUSE S04	(\$26,800)	(\$26,322)	(\$26,322)	\$0	(\$26,800)	\$0	(\$26,322)	\$0
<b>Sub Total - SANITATION OTHER OP/INC</b>		<b>(\$65,690)</b>	<b>(\$74,186)</b>	<b>(\$74,186)</b>	<b>\$0</b>	<b>(\$65,690)</b>	<b>\$0</b>	<b>(\$67,179)</b>	<b>\$0</b>
<b>Total - SANITATION OTHER</b>		<b>\$207,276</b>	<b>\$73,286</b>	<b>(\$74,186)</b>	<b>\$147,472</b>	<b>(\$65,690)</b>	<b>\$272,966</b>	<b>(\$67,179)</b>	<b>\$256,283</b>



Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SEWERAGE</b>									
<b>OPERATING EXPENDITURE</b>									
<b>Sub Total - SEWERAGE OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
2102050	EFFLUENT DISPOSAL	(\$18,500)	(\$20,612)	(\$20,612)	\$0	(\$18,500)	\$0	(\$21,500)	\$0
2103010	SEPTIC TANK FEES	(\$200)	(\$4,051)	(\$4,051)	\$0	(\$200)	\$0	(\$1,927)	\$0
<b>Sub Total - SEWERAGE OP/INC</b>		(\$18,700)	(\$24,662)	(\$24,662)	\$0	(\$18,700)	\$0	(\$23,427)	\$0
<b>Total - SEWERAGE</b>		(\$18,700)	(\$24,662)	(\$24,662)	\$0	(\$18,700)	\$0	(\$23,427)	\$0
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>									
<b>OPERATING EXPENDITURE</b>									
3104020	TOWN PLANNER	\$60,000	\$50,222	\$0	\$50,222	\$0	\$60,000	\$0	\$60,000
3104030	UPGRADE MAPPING	\$0	\$516	\$0	\$516	\$0	\$0	\$0	\$520
3104055	TOWN DAM OPERATING	\$3,500	\$2,313	\$0	\$2,313	\$0	\$3,500	\$0	\$3,500
3104990	ADMIN EXP ALLOC TO TPLNG	\$139,314	\$76,345	\$0	\$76,345	\$0	\$139,314	\$0	\$139,314
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>		\$202,814	\$129,397	\$0	\$129,397	\$0	\$202,814	\$0	\$203,334
<b>OPERATING INCOME</b>									
2104010	TOWN PLNG CHARGES	(\$1,500)	(\$2,781)	(\$2,781)	\$0	(\$1,500)	\$0	(\$1,542)	\$0
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		(\$1,500)	(\$2,781)	(\$2,781)	\$0	(\$1,500)	\$0	(\$1,542)	\$0
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		\$201,314	\$126,616	(\$2,781)	\$129,397	(\$1,500)	\$202,814	(\$1,542)	\$203,334

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER COMMUNITY AMENITIES</b>									
<b>OPERATING EXPENDITURE</b>									
3105020	<b>CEMETERY MAINT.</b>		\$40,014	\$0	\$40,014				
3105020	3301 CEMETERY MAINT. - BODDINGTON	\$10,250		\$0	\$0	\$0	\$10,250	\$0	\$10,255
3105020	3302 CEMETERY MAINT. - MARRADONG	\$9,135		\$0	\$0	\$0	\$9,135	\$0	\$12,965
3105020	3303 CEMETERY MAINT. - QUINDANNING	\$17,185		\$0	\$0	\$0	\$17,185	\$0	\$16,465
3105030	<b>PUBLIC CONVENIENCES</b>		\$9,644	\$0	\$9,644				
3105030	BPO1999 PUBLIC CONVENIENCES	\$6,610		\$0	\$0	\$0	\$6,610	\$0	\$7,466
3105360	DEPRECIATION (Other Comm. Amenities)	\$31,755	\$0	\$0	\$0	\$0	\$31,755	\$0	\$31,755
3105990	ADMIN EXP ALLOC TO O.C.A.	\$139,314	\$49,238	\$0	\$49,238	\$0	\$139,314	\$0	\$139,314
<b>Sub Total - OTHER COMMUNITY AMENITIES OP/EXP</b>		\$214,249	\$98,896	\$0	\$98,896	\$0	\$214,249	\$0	\$218,220
<b>OPERATING INCOME</b>									
2105020	CEMETERY FEES	(\$16,600)	(\$6,251)	(\$6,251)	\$0	(\$16,600)	\$0	(\$4,876)	\$0
2105115	PUBLIC OPEN SPACE CONTRIBUTION (EX TRUST)	\$0	(\$314)	(\$314)	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER COMMUNITY AMENITIES OP/INC</b>		(\$16,600)	(\$6,564)	(\$6,564)	\$0	(\$16,600)	\$0	(\$4,876)	\$0
<b>Total - OTHER COMMUNITY AMENITIES</b>		\$197,649	\$92,332	(\$6,564)	\$98,896	(\$16,600)	\$214,249	(\$4,876)	\$218,220
<b>Total - COMMUNITY AMENITIES</b>		\$688,248	\$344,433	(\$300,276)	\$644,709	(\$289,310)	\$977,558	(\$286,911)	\$962,496

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>										
<b>OPERATING EXPENDITURE</b>										
3111010	BTO1029	BODDINGTON TOWN HALL	\$29,825	\$20,665	\$0	\$20,665	\$0	\$29,825	\$0	\$27,345
3111030		DEPRECIATION (Halls & Civic Centres)	\$27,460	\$0	\$0	\$0	\$0	\$27,460	\$0	\$27,460
3132020	BOO1025	BODDINGTON CRC BLDG.	\$62,237	\$86,156	\$0	\$86,156	\$0	\$62,237	\$0	\$85,381
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>			<b>\$119,522</b>	<b>\$127,751</b>	<b>\$0</b>	<b>\$127,751</b>	<b>\$0</b>	<b>\$119,522</b>	<b>\$0</b>	<b>\$140,186</b>
<b>OPERATING INCOME</b>										
2111010		HALL HIRE/REIMB.	(\$1,000)	(\$441)	(\$441)	\$0	(\$1,000)	\$0	(\$218)	\$0
2111015		CONTRIBUTIONS/REIMBURSEMENTS	(\$6,000)	\$0	\$0	\$0	(\$6,000)	\$0	\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>			<b>(\$7,000)</b>	<b>(\$441)</b>	<b>(\$441)</b>	<b>\$0</b>	<b>(\$7,000)</b>	<b>\$0</b>	<b>(\$218)</b>	<b>\$0</b>
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>			<b>\$112,522</b>	<b>\$127,310</b>	<b>(\$441)</b>	<b>\$127,751</b>	<b>(\$7,000)</b>	<b>\$119,522</b>	<b>(\$218)</b>	<b>\$140,186</b>

## Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER RECREATION &amp; SPORT</b>									
<b>OPERATING EXPENDITURE</b>									
3113020		\$288	\$0	\$0	\$0	\$0	\$288	\$0	\$288
3113025		\$12,650	\$4,279	\$0	\$4,279	\$0	\$12,650	\$0	\$9,537
3113030		\$35,999	\$44,682	\$0	\$44,682	\$0	\$35,999	\$0	\$35,881
3113031			\$83,146	\$0	\$83,146				
3113031	BSO1063	\$39,905		\$0	\$0	\$0	\$39,905	\$0	\$36,369
3113031	BSO2063	\$45,668		\$0	\$0	\$0	\$45,668	\$0	\$52,930
3113036		\$445	\$2,386	\$0	\$2,386	\$0	\$445	\$0	\$2,390
3113040		\$15,174	\$13,976	\$0	\$13,976	\$0	\$15,174	\$0	\$14,684
3113047		\$28,662	\$28,566	\$0	\$28,566	\$0	\$28,662	\$0	\$28,662
3113049		\$19,512	\$18,570	\$0	\$18,570	\$0	\$19,512	\$0	\$19,512
3113050			\$267,008	\$0	\$267,008	\$0	\$0		
3113050	3801	\$402,950		\$0	\$0	\$0	\$402,950	\$0	\$347,727
3113050	RP01	\$299		\$0	\$0	\$0	\$299	\$0	\$5,450
3113051		\$0	\$14,964	\$0	\$14,964	\$0	\$0	\$0	\$0
3113056		\$0	\$19,992	\$0	\$19,992	\$0	\$0	\$0	\$10,450
3113057		\$0	\$2,883	\$0	\$2,883			\$0	\$3,040
3113081		\$7,016	\$9,716	\$0	\$9,716	\$0	\$7,016	\$0	\$6,700
3113300		\$455,010	\$0	\$0	\$0	\$0	\$455,010	\$0	\$455,010
3113990		\$117,881	\$105,682	\$0	\$105,682	\$0	\$117,881	\$0	\$117,881
3117040		\$9,798	\$4,762	\$0	\$4,762	\$0	\$9,798	\$0	\$8,674
3113111		\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/EXP</b>		\$1,216,257	\$620,611	\$0	\$620,611	\$0	\$1,216,257	\$0	\$1,180,185
<b>OPERATING INCOME</b>									
2113030		(\$4,000)	(\$5,479)	(\$5,479)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
2113032		\$0	(\$3,500)	(\$3,500)	\$0	\$0	\$0	(\$3,500)	\$0
2113035		(\$3,400)	(\$3,139)	(\$3,139)	\$0	(\$3,400)	\$0	(\$1,000)	\$0
2113038		(\$1,100)	(\$20,710)	(\$20,710)	\$0	(\$1,100)	\$0	(\$11,954)	\$0
2113039		\$0	(\$167)	(\$167)	\$0	\$0	\$0		
2113041		\$0	(\$14,045)	(\$14,045)	\$0	\$0	\$0	(\$14,045)	\$0
2113070		(\$8,038)	(\$1,989)	(\$1,989)	\$0	(\$8,038)	\$0	(\$8,771)	\$0
2113090		(\$6,980)	(\$3,543)	(\$3,543)	\$0	(\$6,980)	\$0	(\$7,634)	\$0
2113114		(\$25,000)	(\$25,000)	(\$25,000)	\$0	(\$25,000)	\$0	(\$25,000)	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/INC</b>		(\$48,518)	(\$77,572)	(\$77,572)	\$0	(\$48,518)	\$0	(\$75,904)	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>		\$1,167,739	\$543,039	(\$77,572)	\$620,611	(\$48,518)	\$1,216,257	(\$75,904)	\$1,180,185



# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SWIMMING AREAS &amp; BEACHES</b>									
<b>OPERATING EXPENDITURE</b>									
3112005	HOUSING EXPENSES POOL MANAGER	\$12,945	\$0	\$0	\$0	\$0	\$12,945	\$0	\$13,697
3112020	FORESHORE	\$21,050	\$27,205	\$0	\$27,205	\$0	\$21,050	\$0	\$28,723
3112030	SWIMMING POOL	\$121,612	\$124,999	\$0	\$124,999	\$0	\$121,612	\$0	\$122,145
3112450	DEPRECIATION (Swim Areas & Beaches)	\$40,245	\$0	\$0	\$0	\$0	\$40,245	\$0	\$40,245
3112500	DEPRECIATION - FORESHORE INFRASTRUCTURE	\$29,970	\$0	\$0	\$0	\$0	\$29,970	\$0	\$29,970
3112990	ADMIN EXP ALLOC TO SWIMMING AREAS	\$117,881	\$174,650	\$0	\$174,650	\$0	\$117,881	\$0	\$117,881
<b>Sub Total - SWIMMING POOL OP/EXP</b>		<b>\$343,703</b>	<b>\$326,855</b>	<b>\$0</b>	<b>\$326,855</b>	<b>\$0</b>	<b>\$343,703</b>	<b>\$0</b>	<b>\$352,661</b>
<b>OPERATING INCOME</b>									
2112020	SWIMMING POOL INCOME	(\$11,000)	(\$12,291)	(\$12,291)	\$0	(\$11,000)	\$0	(\$9,000)	\$0
<b>Sub Total - SWIMMING POOL OP/INC</b>		<b>(\$11,000)</b>	<b>(\$12,291)</b>	<b>(\$12,291)</b>	<b>\$0</b>	<b>(\$11,000)</b>	<b>\$0</b>	<b>(\$9,000)</b>	<b>\$0</b>
<b>Total - SWIMMING POOL</b>		<b>\$332,703</b>	<b>\$314,564</b>	<b>(\$12,291)</b>	<b>\$326,855</b>	<b>(\$11,000)</b>	<b>\$343,703</b>	<b>(\$9,000)</b>	<b>\$352,661</b>
<b>TELEVISION &amp; RADIO REBROADCASTING</b>									
<b>OPERATING EXPENDITURE</b>									
3114010	EARTH STATION MTCE - MT PLEASANT	\$5,250	\$3,726	\$0	\$3,726	\$0	\$5,250	\$0	\$6,262
3114030	LEASE TV SITE - MT PLEASANT	\$3,500	\$1,850	\$0	\$1,850	\$0	\$3,500	\$0	\$2,200
3114040	RENT MOUNT SADDLEBACK	\$3,195	\$3,188	\$0	\$3,188	\$0	\$3,195	\$0	\$3,210
3114320	DEPRECIATION (TV & Radio)	\$480	\$0	\$0	\$0	\$0	\$480	\$0	\$480
3114990	ADMIN EXP ALLOC TO TV & RADIO	\$107,165	\$6,692	\$0	\$6,692	\$0	\$107,165	\$0	\$107,165
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/EXP</b>		<b>\$119,590</b>	<b>\$15,456</b>	<b>\$0</b>	<b>\$15,456</b>	<b>\$0</b>	<b>\$119,590</b>	<b>\$0</b>	<b>\$119,317</b>
<b>OPERATING INCOME</b>									
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/INC</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - TV &amp; RADIO REBROADCASTING</b>		<b>\$119,590</b>	<b>\$15,456</b>	<b>\$0</b>	<b>\$15,456</b>	<b>\$0</b>	<b>\$119,590</b>	<b>\$0</b>	<b>\$119,317</b>

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LIBRARIES</b>									
<b>OPERATING EXPENDITURE</b>									
3115011	BETTER BEGINNINGS SALARIES	\$9,690	\$6,720	\$0	\$6,720	\$0	\$9,690	\$0	\$3,910
3115013	BETTER BEGINNINGS - OTHER COSTS	\$0	\$80	\$0	\$80	\$0	\$0	\$0	\$100
3115020	LIBRARY OPERATING EXPENSES	\$63,670	\$61,901	\$0	\$61,901	\$0	\$63,670	\$0	\$63,933
3115360	DEPRECIATION (Libraries)	\$640	\$0	\$0	\$0	\$0	\$640	\$0	\$640
3115990	ADMIN EXP ALLOC TO LIBRARIES	\$0	\$20,245	\$0	\$20,245	\$0	\$0	\$0	\$0
<b>Sub Total - LIBRARIES OP/EXP</b>		<b>\$74,000</b>	<b>\$88,945</b>	<b>\$0</b>	<b>\$88,945</b>	<b>\$0</b>	<b>\$74,000</b>	<b>\$0</b>	<b>\$68,583</b>
<b>OPERATING INCOME</b>									
2115010	LIBRARY CHARGES	(\$50)	\$205	\$205	\$0	(\$50)	\$0	(\$50)	\$0
<b>Sub Total - LIBRARIES OP/INC</b>		<b>(\$50)</b>	<b>\$205</b>	<b>\$205</b>	<b>\$0</b>	<b>(\$50)</b>	<b>\$0</b>	<b>(\$50)</b>	<b>\$0</b>
<b>Total - LIBRARIES</b>		<b>\$73,950</b>	<b>\$89,151</b>	<b>\$205</b>	<b>\$88,945</b>	<b>(\$50)</b>	<b>\$74,000</b>	<b>(\$50)</b>	<b>\$68,583</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER CULTURE</b>									
<b>OPERATING EXPENDITURE</b>									
3116030	ART & CRAFT CENTRES	\$3,036	\$2,768	\$0	\$2,768	\$0	\$3,036	\$0	\$2,353
3116050	COMMUNITY ARTS - MOSAIC	\$0	\$2,149	\$0	\$2,149	\$0	\$0	\$0	\$0
3116390	DEPRECIATION (Other Culture)	\$14,915	\$0	\$0	\$0	\$0	\$14,915	\$0	\$14,915
3117990	ADMIN EXP ALLOC TO OTHER CULTURE	\$0	\$44,262	\$0	\$44,262	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER CULTURE OP/EXP</b>		<b>\$17,951</b>	<b>\$49,180</b>	<b>\$0</b>	<b>\$49,180</b>	<b>\$0</b>	<b>\$17,951</b>	<b>\$0</b>	<b>\$17,268</b>
<b>OPERATING INCOME</b>									
2116020	BOOK SALES	(\$40)	\$0	\$0	\$0	(\$40)	\$0	\$0	\$0
2117060	YOUTH CENTRE - ALL REVENUE	(\$1,310)	(\$1,818)	(\$1,818)	\$0	(\$1,310)	\$0	(\$1,640)	\$0
2117020	SKATE PARK GRANT FUNDING	(\$100,000)	(\$54,000)	(\$54,000)	\$0	(\$100,000)	\$0	(\$104,000)	\$0
2117050	PUMP TRACK GRANT FUNDING	(\$37,500)	(\$37,500)	(\$37,500)	\$0	(\$37,500)	\$0	(\$87,500)	\$0
2111040	CAPITAL GRANT - SOUTH32 GKB CULTURAL CENTRE	\$0	(\$1,100,000)	(\$1,100,000)	\$0	\$0	\$0		
<b>Sub Total - OTHER CULTURE OP/INC</b>		<b>(\$138,850)</b>	<b>(\$1,193,318)</b>	<b>(\$1,193,318)</b>	<b>\$0</b>	<b>(\$138,850)</b>	<b>\$0</b>	<b>(\$193,140)</b>	<b>\$0</b>
<b>Total - OTHER CULTURE</b>		<b>(\$120,899)</b>	<b>(\$1,144,138)</b>	<b>(\$1,193,318)</b>	<b>\$49,180</b>	<b>(\$138,850)</b>	<b>\$17,951</b>	<b>(\$193,140)</b>	<b>\$17,268</b>
<b>Total - RECREATION AND CULTURE</b>		<b>\$1,685,605</b>	<b>(\$54,619)</b>	<b>(\$1,283,416)</b>	<b>\$1,228,797</b>	<b>(\$205,418)</b>	<b>\$1,891,023</b>	<b>(\$278,312)</b>	<b>\$1,878,200</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STREETS, RD, BRIDGES - CONSTRUCTION &amp; MAINTENANCE</b>									
<b>OPERATING EXPENDITURE</b>									
3121001	PLANT TOOLS & EQUIP MINOR	\$30,000	\$24,313	\$0	\$24,313	\$0	\$30,000	\$0	\$30,000
3121055	STREET TREE MAINTENANCE	\$26,496	\$41,335	\$0	\$41,335	\$0	\$26,496	\$0	\$54,630
3121057	TREE PRUNING	\$51,580	\$25,982	\$0	\$25,982	\$0	\$51,580	\$0	\$47,520
3121058	FLOOD DAMAGE COUNCIL	\$0	\$578	\$0	\$578				
3121061	FOOTPATH MAINTENANCE	\$24,160	\$2,374	\$0	\$2,374	\$0	\$24,160	\$0	\$19,300
3121062	DRAINAGE/CULVERT MAINTENANCE	\$0	\$237	\$0	\$237				
3121063	VERGE (ROADSIDE) MAINTENANCE	\$0	\$1,221	\$0	\$1,221	\$0	\$0	\$0	\$1,494
3121065	RURAL STREET ADDRESSING	\$0	\$244	\$0	\$244	\$0	\$0	\$0	\$250
3121069	ROAD MAINTENANCE - UNSEALED ROADS	\$205,669	\$162,607	\$0	\$162,607	\$0	\$205,669	\$0	\$180,972
3121070	ROAD MAINTENANCE - SEALED ROADS	\$138,143	\$132,921	\$0	\$132,921	\$0	\$138,143	\$0	\$129,631
3121071	STREET SIGNS, FLOODWAY SIGNS & GUIDE POSTS	\$14,660	\$5,792	\$0	\$5,792	\$0	\$14,660	\$0	\$13,270
3121072	WEED SPRAYING VERGE / RESERVES	\$23,156	\$20,031	\$0	\$20,031	\$0	\$23,156	\$0	\$23,156
3121075	LIGHTING OF STREETS	\$35,000	\$34,664	\$0	\$34,664	\$0	\$35,000	\$0	\$35,000
3121078	CROSSOVER CONTRIBUTIONS	\$2,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
3121080	ROAD TRAFFIC MGT TRAINING	\$4,700	\$395	\$0	\$395	\$0	\$4,700	\$0	\$4,700
3121085	REPAIRS TO BRIDGES	\$32,170	\$44,069	\$0	\$44,069	\$0	\$32,170	\$0	\$51,142
3121600	DEP EXP INFRASTRUCTURE SEALED ROADS - PAVEMENT	\$1,263,510	\$0	\$0	\$0	\$0	\$1,263,510	\$0	\$1,263,510
3121610	LOSS - SALE OF ASSET	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3121990	ADMIN EXP ALLOC TO ROADS	\$814,456	\$698,599	\$0	\$698,599	\$0	\$814,456	\$0	\$814,026
3122012	STORM DAMAGE	\$1,310	\$34,845	\$0	\$34,845	\$0	\$1,310	\$0	\$1,310
3123070	GRAVEL PIT MAINT.	\$0	\$719	\$0	\$719	\$0	\$0	\$0	\$0
<b>Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP</b>		<b>\$2,667,010</b>	<b>\$1,230,925</b>	<b>\$0</b>	<b>\$1,230,925</b>	<b>\$0</b>	<b>\$2,667,010</b>	<b>\$0</b>	<b>\$2,671,911</b>
<b>OPERATING INCOME</b>									
2121051	MAIN ROADS DIRECT GRANT	(\$50,910)	(\$51,610)	(\$51,610)	\$0	(\$50,910)	\$0	(\$51,610)	\$0
2121820	OTHER INCOME	(\$300)	(\$923)	(\$923)	\$0	(\$300)	\$0	(\$414)	\$0
2121700	GRANT - ROADS TO RECOVERY	(\$133,799)	(\$133,778)	(\$133,778)	\$0	(\$133,799)	\$0	(\$133,799)	\$0
2121802	REGIONAL ROAD GROUP FUNDING	(\$370,000)	(\$278,400)	(\$278,400)	\$0	(\$370,000)	\$0	(\$370,000)	\$0
2121803	SPECIAL BRIDGE FUNDING	(\$664,500)	\$0	\$0	\$0	(\$664,500)	\$0	\$0	\$0
<b>Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC</b>		<b>(\$1,219,509)</b>	<b>(\$464,711)</b>	<b>(\$464,711)</b>	<b>\$0</b>	<b>(\$1,219,509)</b>	<b>\$0</b>	<b>(\$555,823)</b>	<b>\$0</b>
<b>Total - ST,RDS,BRIDGES,DEPOT - CONST</b>		<b>\$1,447,501</b>	<b>\$766,213</b>	<b>(\$464,711)</b>	<b>\$1,230,925</b>	<b>(\$1,219,509)</b>	<b>\$2,667,010</b>	<b>(\$555,823)</b>	<b>\$2,671,911</b>

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>DEPOTS - MAINTENANCE &amp; OPERATION</b>									
<b>OPERATING EXPENDITURE</b>									
3122009	OLD DEPOT - 50 JOHNSTONE ST	\$10,114	\$10,579	\$0	\$10,579	\$0	\$10,114	\$0	\$11,169
3122010	DEPOT - UTILITIES & MAINT	\$43,677	\$42,312	\$0	\$42,312	\$0	\$43,677	\$0	\$47,631
3122014	DEPRECIATION (Depot)	\$12,815	\$0	\$0	\$0	\$0	\$12,815	\$0	\$12,815
3122090	OCC HEALTH AND SAFETY EXPENSES	\$10,030	\$4,572	\$0	\$4,572	\$0	\$10,030	\$0	\$10,030
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP</b>		\$76,636	\$57,463	\$0	\$57,463	\$0	\$76,636	\$0	\$81,645
<b>OPERATING INCOME</b>									
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>		\$76,636	\$57,463	\$0	\$57,463	\$0	\$76,636	\$0	\$81,645
<b>PLANT PURCHASES</b>									
<b>OPERATING EXPENDITURE</b>									
3123050	DEPRECIATION (Plant)	\$43,180	\$0	\$0	\$0	\$0	\$43,180	\$0	\$43,180
<b>Sub Total - PLANT PURCHASES OP/EXP</b>		\$43,180	\$0	\$0	\$0	\$0	\$43,180	\$0	\$43,180
<b>OPERATING INCOME</b>									
2123020	PROFIT - SALE OF ASSET	\$0	(\$34,107)	(\$34,107)	\$0	\$0	\$0	(\$34,107)	\$0
<b>Sub Total - PLANT PURCHASES OP/INC</b>		\$0	(\$34,107)	(\$34,107)	\$0	\$0	\$0	(\$34,107)	\$0
<b>Total - PLANT PURCHASES</b>		\$43,180	(\$34,107)	(\$34,107)	\$0	\$0	\$43,180	(\$34,107)	\$43,180



## Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TRAFFIC CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
3105995	ROAD SAFETY ALLIANCE	\$77,000	\$67,682	\$0	\$67,682	\$0	\$77,000	\$0	\$77,000
3106995	SHIRE CONT. - ROAD SAFETY ALLIANCE	\$3,000	\$3,000	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>		<b>\$80,000</b>	<b>\$70,682</b>	<b>\$0</b>	<b>\$70,682</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$80,000</b>
<b>OPERATING INCOME</b>									
2105120	ROAD SAFETY ALLIANCE	(\$77,000)	(\$57,500)	(\$57,500)	\$0	(\$77,000)	\$0	(\$77,000)	\$0
2121080	TRAFFIC MGT TRAINING RECOUP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>		<b>(\$77,000)</b>	<b>(\$57,500)</b>	<b>(\$57,500)</b>	<b>\$0</b>	<b>(\$77,000)</b>	<b>\$0</b>	<b>(\$77,000)</b>	<b>\$0</b>
<b>Total - TRAFFIC CONTROL</b>		<b>\$3,000</b>	<b>\$13,182</b>	<b>(\$57,500)</b>	<b>\$70,682</b>	<b>(\$77,000)</b>	<b>\$80,000</b>	<b>(\$77,000)</b>	<b>\$80,000</b>
<b>Total - TRANSPORT</b>		<b>\$1,570,317</b>	<b>\$802,751</b>	<b>(\$556,318)</b>	<b>\$1,359,069</b>	<b>(\$1,296,509)</b>	<b>\$2,866,826</b>	<b>(\$666,930)</b>	<b>\$2,876,736</b>

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RURAL SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
3131005	NATURAL RESOURCE MANAGEMENT - "PDC"	\$25,000	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
<b>Sub Total - RURAL SERVICES OP/EXP</b>		\$25,000	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
<b>OPERATING INCOME</b>									
		\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - RURAL SERVICES OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - RURAL SERVICES</b>		\$25,000	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TOURISM AND AREA PROMOTION</b>									
<b>OPERATING EXPENDITURE</b>									
3132015	BCRC CONTRIBUTION SoB	\$24,000	\$34,500	\$0	\$34,500	\$0	\$24,000	\$0	\$24,000
3132036	VISITOR CENTRE OPERATING EXPS	\$13,187	\$24,251	\$0	\$24,251	\$0	\$13,187	\$0	\$14,022
3132038	RODEO WEEKEND	\$27,573	\$23,959	\$0	\$23,959	\$0	\$27,573	\$0	\$35,445
3132039	FRIDAY NIGHT FESTIVAL	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$0	\$3,000
3132040	CARAVAN PARK	\$71,705	\$99,802	\$0	\$99,802	\$0	\$71,705	\$0	\$86,185
3132055	BODDINGTON NEWSLETTER	\$2,905	\$2,737	\$0	\$2,737	\$0	\$2,905	\$0	\$3,285
3132080	AREA PROMOTION EXPENSES	\$38,850	\$28,923	\$0	\$28,923	\$0	\$38,850	\$0	\$38,985
3132081	EVENTS AND FESTIVALS EXPENSES	\$0	\$1,816	\$0	\$1,816	\$0	\$0	\$0	\$0
3132100	DEPRECIATION (Tourism & Area Dev.)	\$44,290	\$0	\$0	\$0	\$0	\$44,290	\$0	\$44,290
3132990	ADMIN EXP ALLOC TO TOURISM	\$78,445	\$87,496	\$0	\$87,496	\$0	\$78,445	\$0	\$78,445
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/EXP</b>		<b>\$303,955</b>	<b>\$303,484</b>	<b>\$0</b>	<b>\$303,484</b>	<b>\$0</b>	<b>\$303,955</b>	<b>\$0</b>	<b>\$327,657</b>
<b>OPERATING INCOME</b>									
2132010	C/PARK INCOME GST FREE	(\$17,300)	(\$18,395)	(\$18,395)	\$0	(\$17,300)	\$0	(\$15,500)	\$0
2132011	Reimbursements Caravan Park	\$0	(\$909)	(\$909)	\$0	\$0	\$0		
2132020	CARAVAN PARK LICENCE FEE	(\$525)	(\$182)	(\$182)	\$0	(\$525)	\$0	(\$182)	\$0
2132038	RODEO WEEKEND	(\$1,800)	(\$872)	(\$872)	\$0	(\$1,800)	\$0	(\$872)	\$0
2132039	FRIDAY NIGHT FESTIVAL	(\$1,100)	(\$459)	(\$459)	\$0	(\$1,100)	\$0	(\$459)	\$0
2132040	SCULPTURE COMPETITION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2132048	WALKING TRAILS	\$0	(\$191)	(\$191)	\$0	\$0	\$0		
2132049	VISITOR CENTRE CAFE	(\$3,200)	(\$3,698)	(\$3,698)	\$0	(\$3,200)	\$0	(\$11)	\$0
2132060	CHARGES - CARAVAN & CAMPING	(\$142,000)	(\$187,644)	(\$187,644)	\$0	(\$142,000)	\$0	(\$160,159)	\$0
2132065	OLD POLICE STATION RENTAL	(\$9,500)	(\$20,864)	(\$20,864)	\$0	(\$9,500)	\$0	(\$9,500)	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/INC</b>		<b>(\$175,425)</b>	<b>(\$233,213)</b>	<b>(\$233,213)</b>	<b>\$0</b>	<b>(\$175,425)</b>	<b>\$0</b>	<b>(\$186,683)</b>	<b>\$0</b>
<b>Total - TOURISM &amp; AREA PROMOTION</b>		<b>\$128,530</b>	<b>\$70,271</b>	<b>(\$233,213)</b>	<b>\$303,484</b>	<b>(\$175,425)</b>	<b>\$303,955</b>	<b>(\$186,683)</b>	<b>\$327,657</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>BUILDING CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
3134010	SALARIES - BUILDING	\$55,620	\$54,360	\$0	\$54,360	\$0	\$55,620	\$0	\$54,555
3134020	SUPERANNUATION - BUILDING	\$8,650	\$8,426	\$0	\$8,426	\$0	\$8,650	\$0	\$8,460
3134060	HOUSING EXPENSES ALLOCATED	\$8,335	\$0	\$0	\$0	\$0	\$8,335	\$0	\$11,748
3134990	ADMIN EXP. ALLOC TO B.S'vces	\$78,659	\$41,004	\$0	\$41,004	\$0	\$78,659	\$0	\$78,659
<b>Sub Total - BUILDING CONTROL OP/EXP</b>		\$151,264	\$103,789	\$0	\$103,789	\$0	\$151,264	\$0	\$153,422
<b>BUILDING CONTROL OP/INC</b>									
2134010	BUILDING PERMITS	(\$7,000)	(\$11,690)	(\$11,690)	\$0	(\$7,000)	\$0	(\$7,000)	\$0
2134015	SWIMMING POOL INSPECTIONS	(\$500)	(\$585)	(\$585)	\$0	(\$500)	\$0	(\$500)	\$0
2134020	VEHICLE CONTRIBUTIONS - BS	(\$1,560)	(\$1,560)	(\$1,560)	\$0	(\$1,560)	\$0	(\$1,560)	\$0
<b>Sub Total - BUILDING CONTROL OP/INC</b>		(\$9,060)	(\$13,834)	(\$13,834)	\$0	(\$9,060)	\$0	(\$9,060)	\$0
<b>Total - BUILDING CONTROL</b>		\$142,204	\$89,955	(\$13,834)	\$103,789	(\$9,060)	\$151,264	(\$9,060)	\$153,422

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER ECONOMIC SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
3133000	31 BANNISTER ROAD - OLD MED CENTRE LEASED	\$6,249	\$11,393	\$0	\$11,393	\$0	\$6,249	\$0	\$10,069
3135200	DEPRECIATION (Other Economic Services)	\$4,560	\$0	\$0	\$0	\$0	\$4,560	\$0	\$4,560
3137015	BATCHING PLANT - MAINTENANCE	\$6,055	\$6,029	\$0	\$6,029	\$0	\$6,055	\$0	\$6,155
3139000	DAM WEIR PROJECT	\$0	\$550	\$0	\$550	\$0	\$0	\$0	\$3,300
3139250	HWEDA	\$7,575	\$7,500	\$0	\$7,500	\$0	\$7,575	\$0	\$7,575
<b>Sub Total - OTHER ECONOMIC SERVICES OP/EXP</b>		<b>\$24,439</b>	<b>\$26,076</b>	<b>\$0</b>	<b>\$26,076</b>	<b>\$0</b>	<b>\$24,439</b>	<b>\$0</b>	<b>\$31,659</b>
<b>OPERATING INCOME</b>									
2137010	BATCHING PLANT	(\$5,185)	(\$1,164)	(\$1,164)	\$0	(\$5,185)	\$0	(\$2,500)	\$0
2137015	LEASE - CONCRETE PLANT	(\$12,500)	(\$8,807)	(\$8,807)	\$0	(\$12,500)	\$0	(\$12,500)	\$0
2137017	LEASE/REIMB - NBG 31 BANNISTER ROAD	(\$38,200)	(\$38,606)	(\$38,606)	\$0	(\$38,200)	\$0	(\$38,200)	\$0
2139320	GRANT SUPERTOWNS - WATER TO RANFORD	(\$800)	\$0	\$0	\$0	(\$800)	\$0	(\$800)	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/INC</b>		<b>(\$56,685)</b>	<b>(\$48,577)</b>	<b>(\$48,577)</b>	<b>\$0</b>	<b>(\$56,685)</b>	<b>\$0</b>	<b>(\$54,000)</b>	<b>\$0</b>
<b>Total - OTHER ECONOMIC SERVICES</b>		<b>(\$32,246)</b>	<b>(\$22,501)</b>	<b>(\$48,577)</b>	<b>\$26,076</b>	<b>(\$56,685)</b>	<b>\$24,439</b>	<b>(\$54,000)</b>	<b>\$31,659</b>



## Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ECONOMIC DEVELOPMENT</b>									
<b>OPERATING EXPENDITURE</b>									
3138010	ECONOMIC DEVT STAFF COSTS	\$70,000	\$71,470	\$0	\$71,470	\$0	\$70,000	\$0	\$70,590
3138990	ADMIN EXP ALLOC TO O.E.S. GEN	\$78,659	\$0	\$0	\$0	\$0	\$78,659	\$0	\$78,659
<b>Sub Total - ECONOMIC DEVELOPMENT OP/EXP</b>		<b>\$148,659</b>	<b>\$71,470</b>	<b>\$0</b>	<b>\$71,470</b>	<b>\$0</b>	<b>\$148,659</b>	<b>\$0</b>	<b>\$149,249</b>
<b>OPERATING INCOME</b>									
2138010	REGIONAL SOLUTIONS PROGRAMME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - ECONOMIC DEVELOPMENT OP/INC</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - ECONOMIC DEVELOPMENT</b>		<b>\$148,659</b>	<b>\$71,470</b>	<b>\$0</b>	<b>\$71,470</b>	<b>\$0</b>	<b>\$148,659</b>	<b>\$0</b>	<b>\$149,249</b>
<b>Total - ECONOMIC SERVICES</b>		<b>\$412,147</b>	<b>\$234,195</b>	<b>(\$295,624)</b>	<b>\$529,819</b>	<b>(\$241,170)</b>	<b>\$653,317</b>	<b>(\$249,743)</b>	<b>\$686,987</b>

## Attachment 8.2.1A

*Shire of Boddington*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PRIVATE WORKS</b>									
<b>OPERATING EXPENDITURE</b>									
3146010	Private Works	\$22,505	\$116	\$0	\$116	\$0	\$22,505	\$0	\$22,505
	<b>Sub Total - PRIVATE WORKS OP/EXP</b>	\$22,505	\$116	\$0	\$116	\$0	\$22,505	\$0	\$22,505
<b>OPERATING INCOME</b>									
2146005	CHARGES - PRIVATE WORKS	(\$22,505)	(\$2,793)	(\$2,793)	\$0	(\$22,505)	\$0	(\$22,505)	\$0
	<b>Sub Total - PRIVATE WORKS OP/INC</b>	(\$22,505)	(\$2,793)	(\$2,793)	\$0	(\$22,505)	\$0	(\$22,505)	\$0
	<b>Total - PRIVATE WORKS</b>	\$0	(\$2,677)	(\$2,793)	\$116	(\$22,505)	\$22,505	(\$22,505)	\$22,505

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC WORKS OVERHEADS</b>									
<b>OPERATING EXPENDITURE</b>									
3141015	INTERNAL WORKS STAFF	\$156,250	\$131,569	\$0	\$131,569	\$0	\$156,250	\$0	\$134,725
3141018	HOUSING EXPENSES ALLOCATED	\$26,297	\$0	\$0	\$0	\$0	\$26,297	\$0	\$37,174
3141020	SUPERANNUATION OF WORKMEN	\$76,500	\$83,973	\$0	\$83,973	\$0	\$76,500	\$0	\$82,785
3141025	SICK PAY WORKS STAFF	\$40,200	\$26,281	\$0	\$26,281	\$0	\$40,200	\$0	\$23,000
3141026	PUBLIC HOLIDAYS WORKS STAFF	\$27,830	\$34,323	\$0	\$34,323	\$0	\$27,830	\$0	\$27,830
3141035	PROTECTIVE CLOTHING	\$9,500	\$11,242	\$0	\$11,242	\$0	\$9,500	\$0	\$9,500
3141040	WORKS ANNUAL LEAVE	\$94,885	\$67,927	\$0	\$67,927	\$0	\$94,885	\$0	\$94,885
3141045	STAFF TRAINING (W & S)	\$13,500	\$23,731	\$0	\$23,731	\$0	\$13,500	\$0	\$17,800
3141046	STAFF MEETINGS (W & S)	\$2,600	\$221	\$0	\$221	\$0	\$2,600	\$0	\$2,600
3144015	DEPOT STAFF ALLOWANCES	\$62,500	\$40,689	\$0	\$40,689	\$0	\$62,500	\$0	\$40,000
3141050	PWO RECOUP	(\$510,062)	(\$253,419)	\$0	(\$253,419)	\$0	(\$510,062)	\$0	(\$459,422)
<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>		\$0	\$166,537	\$0	\$166,537	\$0	\$0	\$0	\$10,877
<b>OPERATING INCOME</b>									
2141010	Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - PUBLIC WORKS OVERHEADS</b>		\$0	\$166,537	\$0	\$166,537	\$0	\$0	\$0	\$10,877

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT OPERATIONS COSTS</b>									
<b>OPERATING EXPENDITURE</b>									
3141270	DEPRECIATION PLANT	\$75,410	\$0	\$0	\$0	\$0	\$75,410	\$0	\$75,410
3142001	PLANT REPAIR WAGES	\$38,954	\$20,122	\$0	\$20,122	\$0	\$38,954	\$0	\$28,500
3142003	PLANT OPERATING COSTS	\$184,200	\$178,988	\$0	\$178,988	\$0	\$184,200	\$0	\$184,200
3142010	PLANT OPERATING COSTS RECOUPED	(\$298,564)	(\$213,647)	\$0	(\$213,647)	\$0	(\$298,564)	\$0	(\$288,110)
<b>Sub Total - PLANT OPERATIONS COSTS OP/EXP</b>		\$0	(\$14,538)	\$0	(\$14,538)	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
2142010	ON ROAD FUEL REBATE	(\$8,500)	(\$11,502)	(\$11,502)	\$0	(\$8,500)	\$0	(\$8,500)	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/INC</b>		(\$8,500)	(\$11,502)	(\$11,502)	\$0	(\$8,500)	\$0	(\$8,500)	\$0
<b>Total - PLANT OPERATIONS COSTS</b>		(\$8,500)	(\$26,040)	(\$11,502)	(\$14,538)	(\$8,500)	\$0	(\$8,500)	\$0
<b>SALARIES AND WAGES</b>									
<b>OPERATING EXPENDITURE</b>									
3144010	GROSS SALARIES & WAGES	\$2,663,335	\$2,417,550	\$0	\$2,417,550	\$0	\$2,663,335	\$0	\$2,463,500
3144020	LESS: SAL & WAGES ALLOCATED	(\$2,663,335)	(\$2,420,151)	\$0	(\$2,420,151)	\$0	(\$2,663,335)	\$0	(\$2,463,500)
3146030	WORKERS COMPENSATION PAYMENTS	\$0	\$2,769	\$0	\$2,769	\$0	\$0	\$0	\$0
3141130	UNALLOCATED SALARIES & WAGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - SALARIES AND WAGES OP/EXP</b>		\$0	\$168	\$0	\$168	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
2146080	WORKERS COMP/TRAINEEESHIP/LSL REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - SALARIES AND WAGES OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - SALARIES AND WAGES</b>		\$0	\$168	\$0	\$168	\$0	\$0	\$0	\$0

## Attachment 8.2.1A

*Shire of Boddington*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>UNCLASSIFIED</b>									
<b>OPERATING EXPENDITURE</b>									
3146380	DEPRECIATION (Other Property & Services)	\$1,590	\$0	\$0	\$0	\$0	\$1,590	\$0	\$1,590
<b>Sub Total - UNCLASSIFIED OP/EXP</b>		\$1,590	\$0	\$0	\$0	\$0	\$1,590	\$0	\$1,590
<b>OPERATING INCOME</b>									
<b>Sub Total - UNCLASSIFIED OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - UNCLASSIFIED</b>		\$1,590	\$0	\$0	\$0	\$0	\$1,590	\$0	\$1,590
<b>Total - OTHER PROPERTY AND SERVICES</b>		(\$6,910)	\$137,988	(\$14,295)	\$152,283	(\$31,005)	\$24,095	(\$31,005)	\$34,972



# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>									
<b>CAPITAL EXPENDITURE</b>									
3091900	TRANSFER TO BUILDING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3113420	TRANSFER TO LOCAL ORG ASSIST RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3041900	TRANSFER TO LEAVE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3122900	TRANSFER TO PLANT RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3101900	TRANSFER TO REFUSE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3101901	TRANSFER TO POS RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER TO AGED HOUSING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER TO SWIMMING POOL RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
3121900	TRANSFER TO RIVER CROSSING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER TO PREPAID CONDITIONAL GRANTS RES	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER TO UNSPENT CONDITIONAL GRANTS RES	\$0	\$0	\$0	\$0	\$0	\$0		
3033201	TRANSFER INTEREST TO RESERVE	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$1,000
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>		\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$1,000
<b>INCOME</b>									
2141900	TRANSFER FROM BUILDING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2041900	TRANSFER FROM LOCAL ORG ASSIST RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New	TRANSFER FROM LEAVE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2121901	TRANSFER FROM PLANT RESERVE	(\$353,700)	\$0	\$0	\$0	(\$353,700)	\$0	(\$353,700)	\$0
NEW	TRANSFER FROM REFUSE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2010900	TRANSFER FROM POS RESERVE	(\$739,639)	\$0	\$0	\$0	(\$739,639)	\$0	(\$739,639)	\$0
2081900	TRANSFER FROM AGED HOUSING RESERVE	\$0	(\$270,450)	(\$270,450)	\$0	\$0	\$0		
NEW	TRANSFER FROM SWIMMING POOL RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER FROM RIVER CROSSING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0		
NEW	TRANSFER FROM PREPAID CONDITIONAL GRANTS RES	\$0	\$0	\$0	\$0	\$0	\$0		
2121902	TRANSFER FROM UNSPENT CONDITIONAL GRANTS RES	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>		(\$1,093,339)	(\$270,450)	(\$270,450)	\$0	(\$1,093,339)	\$0	(\$1,093,339)	\$0
<b>Total - FUND TRANSFER</b>		(\$1,073,339)	(\$270,450)	(\$270,450)	\$0	(\$1,093,339)	\$20,000	(\$1,093,339)	\$1,000

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	000000 (Surplus) / Deficit - Carried Forward	(\$1,023,329)	(\$673,772)	(\$673,772)	\$0	(\$1,023,329)	\$0	(\$673,772)	\$0
	<b>Sub Total - SURPLUS C/FWD</b>	(\$1,023,329)	(\$673,772)	(\$673,772)	\$0	(\$1,023,329)	\$0	(\$673,772)	\$0
	<b>Total - SURPLUS</b>	(\$1,023,329)	(\$673,772)	(\$673,772)	\$0	(\$1,023,329)	\$0	(\$673,772)	\$0
	<b>LONG TERM LOANS</b>								
	<b>EXPENDITURE</b>								
	<b>Sub Total - LOAN ADVANCES</b>			\$0	\$0	\$0	\$0	\$0	\$0
	<b>INCOME</b>								
2041900	New Loan -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - LONG TERM LOANS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - DEFERRED ASSETS/LIABILITIES</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>LIABILITY LOANS - PRINCIPAL REPAYMENTS</b>								
	<b>CAPITAL EXPENDITURE</b>								
3042460	PRINCIPAL ON LOAN 105 - Admin Building	\$131,812	\$131,812	\$0	\$131,812	\$0	\$131,812	\$0	\$131,812
3074200	PRINCIPAL LOAN 83 - Doctor Residence	\$12,132	\$12,132	\$0	\$12,132	\$0	\$12,132	\$0	\$12,132
3083000	PRINCIPAL ON LOAN 100 - Childcare Centre	\$16,735	\$16,735	\$0	\$16,735	\$0	\$16,735	\$0	\$16,735
3091460	PRINCIPAL ON LOAN 94 - Housing	\$14,318	\$14,318	\$0	\$14,318	\$0	\$14,318	\$0	\$14,318
3091470	PRINCIPAL ON LOAN 97 - Housing	\$14,520	\$14,520	\$0	\$14,520	\$0	\$14,520	\$0	\$14,520
3113048	PRINCIPAL - LOAN 106 REC CENTRE	\$61,727	\$61,727	\$0	\$61,727	\$0	\$61,727	\$0	\$61,727
3113054	PRINCIPAL - LOAN 107 - Hotham Park Redev	\$93,880	\$93,880	\$0	\$93,880	\$0	\$93,880	\$0	\$93,880
	<b>Sub Total - LOAN REPAYMENTS</b>	\$345,124	\$345,123	\$0	\$345,123	\$0	\$345,124	\$0	\$345,124
	<b>CAPITAL INCOME</b>								
2113210	LOAN 107 - HOTHAM PARK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - LOANS RAISED</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - NON CURRENT LIABILITIES</b>	\$345,124	\$345,123	\$0	\$345,123	\$0	\$345,124	\$0	\$345,124

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>									
	000000 Depreciation Written Back	(\$2,393,945)	\$0	\$0	\$0	\$0	(\$2,393,945)	\$0	(\$2,393,945)
	000000 Book Value of Assets Sold Written Back	(\$113,818)	(\$34,107)	\$0	(\$34,107)	\$0	(\$113,818)	\$0	(\$113,818)
	000000 Profit on Sale of Asset Written Back	\$0	\$34,107	\$34,107	\$0	\$0	\$0	\$34,107	\$0
	000000 Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	000000 Movement in Bonds and Deposits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	000000 LG House Unit Trust Movement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	000000 Unknown Manual Adjustment to 18/19 Surplus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	000000 Accrued LSL Adjustment	(\$34,790)	\$0			\$0	(\$34,790)	\$0	(\$34,790)
	<b>Sub Total - OPERATING ACTIVITIES EXCLUDED</b>	(\$2,542,553)	\$0	\$34,107	(\$34,107)	\$0	(\$2,542,553)	\$34,107	(\$2,542,553)
	<b>Total - OPERATING ACTIVITIES EXCLUDED</b>	(\$2,542,553)	\$0	\$34,107	(\$34,107)	\$0	(\$2,542,553)	\$34,107	(\$2,542,553)

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	<b>FURNITURE &amp; EQUIPMENT</b>								
	<b>GOVERNANCE</b>								
	<b>CAPITAL EXPENDITURE</b>								
3042209	COMPUTER EQUIPMENT	\$25,000	\$3,464	\$0	\$3,464	\$0	\$25,000	\$0	\$2,240
3042208	OFFICE EQUIPMENT	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$5,260
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$50,000</b>	<b>\$3,464</b>	<b>\$0</b>	<b>\$3,464</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$7,500</b>
	<b>Total - GOVERNANCE</b>	<b>\$50,000</b>	<b>\$3,464</b>	<b>\$0</b>	<b>\$3,464</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$7,500</b>
	<b>FURNITURE AND EQUIPMENT</b>								
	<b>RECREATION AND CULTURE</b>								
	<b>CAPITAL EXPENDITURE</b>								
3132009	COMMUNITY HUB/VISITORS CENTRE FURNITURE & EQUIPMENT	\$8,000	\$8,091	\$0	\$8,091	\$0	\$8,000	\$0	\$8,090
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$8,000</b>	<b>\$8,091</b>	<b>\$0</b>	<b>\$8,091</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,090</b>
	<b>Total - RECREATION &amp; CULTURE</b>	<b>\$8,000</b>	<b>\$8,091</b>	<b>\$0</b>	<b>\$8,091</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,090</b>
	<b>Total - FURNITURE AND EQUIPMENT</b>	<b>\$58,000</b>	<b>\$11,556</b>	<b>\$0</b>	<b>\$11,556</b>	<b>\$0</b>	<b>\$58,000</b>	<b>\$0</b>	<b>\$15,590</b>

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAND AND BUILDINGS GOVERNANCE</b>									
<b>EXPENDITURE</b>									
3042202	<b>EXISTING BUILDINGS 17/18</b>	\$0	\$3,300	\$0	\$3,300			\$0	\$3,300
3042202	BFC1005 MARADON ROAD FIRE SHED			\$0	\$0	\$0	\$0		
3042212	CEO RESIDENCE	\$0	\$0	\$0	\$0			\$0	\$43
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$3,300	\$0	\$3,300	\$0	\$0	\$0	\$3,343
<b>TOTAL - GOVERNANCE</b>		\$0	\$3,300	\$0	\$3,300	\$0	\$0	\$0	\$3,343
<b>LAND AND BUILDINGS EDUCATION &amp; WELFARE</b>									
<b>EXPENDITURE</b>									
3082060	EARLY LEARNNG CENTRE BUILDING CAPITAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
3083300	YOUTH CENTRE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
<b>TOTAL - EDUCATION &amp; WELFARE</b>		\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
<b>LAND AND BUILDINGS HOUSING</b>									
<b>CAPITAL EXPENDITURE</b>									
3091720	3 PECAN PLACE BUILDING CAPITAL	\$8,500	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$8,500	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0
<b>Total - HOUSING</b>		\$8,500	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0



# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAND AND BUILDINGS</b>									
<b>RECREATION AND CULTURE</b>									
<b>CAPITAL EXPENDITURE</b>									
3113217	SPORTING PAVILION	\$16,000	\$14,646	\$0	\$14,646	\$0	\$16,000	\$0	\$16,000
3132008	COMMUNITY HUB/VISITORS CENTRE CAPITAL	\$65,000	\$62,336	\$0	\$62,336	\$0	\$65,000	\$0	\$65,000
3112120	SWIMMING POOL BUILDING CAPITAL	\$96,000	\$34,693	\$0	\$34,693	\$0	\$96,000	\$0	\$86,000
3113070	CLUB DRIVE SPORTING COMPLEX BUILDING CAPITAL	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
<b>Sub Total - CAPITAL WORKS</b>		<b>\$202,000</b>	<b>\$111,676</b>	<b>\$0</b>	<b>\$111,676</b>	<b>\$0</b>	<b>\$202,000</b>	<b>\$0</b>	<b>\$192,000</b>
<b>Total - RECREATION AND CULTURE</b>		<b>\$202,000</b>	<b>\$111,676</b>	<b>\$0</b>	<b>\$111,676</b>	<b>\$0</b>	<b>\$202,000</b>	<b>\$0</b>	<b>\$192,000</b>
<b>Total - LAND AND BUILDINGS</b>		<b>\$230,500</b>	<b>\$114,976</b>	<b>\$0</b>	<b>\$114,976</b>	<b>\$0</b>	<b>\$230,500</b>	<b>\$0</b>	<b>\$195,343</b>

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>									
<b>TRANSPORT</b>									
<b>CAPITAL EXPENDITURE</b>									
3123478	5 TONNE DUAL CAB TRUCK WITH HIAB	\$110,000	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000
3123203	4 x 4 DUAL CAB UTILITY	\$45,000	\$49,988	\$0	\$49,988	\$0	\$45,000	\$0	\$49,988
3123001	PURCHASE GRADER	\$350,000	\$362,681	\$0	\$362,681	\$0	\$350,000	\$0	\$362,350
3123002	PLANT FLOAT TRAILER	\$44,000	\$0	\$0	\$0	\$0	\$44,000	\$0	\$44,000
3123003	TRUCK MODIFICATIONS FOR TOWING PLANT FLOAT	\$13,000	\$0	\$0	\$0	\$0	\$13,000	\$0	\$13,000
3123004	PLANT TRAILER FOR TORO MOWER	\$8,500	\$0	\$0	\$0	\$0	\$8,500	\$0	\$8,500
3123005	SECOND HAND ROAD BROOM	\$16,500	\$14,545	\$0	\$14,545	\$0	\$16,500	\$0	\$14,545
3123006	NEW TRACTOR	\$59,310	\$59,310	\$0	\$59,310	\$0	\$59,310	\$0	\$59,310
3123007	NEW UTILITY	\$33,572	\$34,790	\$0	\$34,790	\$0	\$33,572	\$0	\$34,790
<b>Sub Total - CAPITAL WORKS</b>		\$679,882	\$521,315	\$0	\$521,315	\$0	\$679,882	\$0	\$696,483
<b>Total - TRANSPORT</b>		\$679,882	\$521,315	\$0	\$521,315	\$0	\$679,882	\$0	\$696,483
<b>Total - PLANT AND EQUIPMENT</b>		\$679,882	\$521,315	\$0	\$521,315	\$0	\$679,882	\$0	\$696,483

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ROAD INFRASTRUCTURE CAPITAL</b>									
<b>ROAD CONSTRUCTION</b>									
3121090	<b>Roads To Recovery Projects</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3121090	RTR - VARIOUS PROJECTS	\$133,779	\$31,920	\$0	\$31,920	\$0	\$133,779	\$0	\$133,779
					\$0				
3121800	x <b>ROAD CONST. - RRG</b>			\$0	\$0				
3121800	CC001 CROSSMAN ROAD	\$66,000	\$4,464	\$0	\$4,464	\$0	\$66,000	\$0	\$66,000
3121800	CC003 HARVEY-QUINDANNING RD	\$489,000	\$424,596	\$0	\$424,596	\$0	\$489,000	\$0	\$489,000
3121800	CC012 RRG DAYS ROAD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Municipal Road Construction Projects</b>								
3121710	x GRAVEL ROAD RESHEETS			\$0	\$0	\$0	\$0	\$0	\$0
3121704	RESEALS - MUNI	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$70,000
3121801	<b>LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS</b>							\$0	\$170,596
3121801	LRCI012 Days Road LRCI Project	\$0	\$80,813	\$0	\$80,813	\$0	\$0		
3121086	MRWA BRIDGE PROGRAM	\$664,500	\$0	\$0	\$0	\$0	\$664,500	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$1,453,279	\$541,793	\$0	\$541,793	\$0	\$1,453,279	\$0	\$929,375
	<b>Total - ROADS</b>	\$1,453,279	\$541,793	\$0	\$541,793	\$0	\$1,453,279	\$0	\$929,375
	<b>Total - INFRASTRUCTURE ASSETS ROADS</b>	\$1,453,279	\$541,793	\$0	\$541,793	\$0	\$1,453,279	\$0	\$929,375

Attachment 8.2.1A

**Shire of Boddington**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FOOTPATHS</b>									
3121803	FOOTPATHS	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$37,800
	<b>Sub Total - CAPITAL WORKS</b>	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$37,800
	<b>Total - TRANSPORT - FOOTPATHS</b>	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$37,800
	<b>Total - FOOTPATH ASSETS</b>	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$37,800
<b>DRAINAGE</b>									
3112220	CULVERTS & DRAINAGE	\$100,000	\$162,911	\$0	\$162,911	\$0	\$100,000	\$0	\$158,929
3083203	EARLY LEARNING CENTRE DRAINAGE WORKS	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
	<b>Sub Total - CAPITAL WORKS</b>	\$150,000	\$162,911	\$0	\$162,911	\$0	\$150,000	\$0	\$208,929
	<b>Total - TRANSPORT - DRAINAGE</b>	\$150,000	\$162,911	\$0	\$162,911	\$0	\$150,000	\$0	\$208,929
	<b>Total - DRAINAGE ASSETS</b>	\$150,000	\$162,911	\$0	\$162,911	\$0	\$150,000	\$0	\$208,929

# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FORESHORE INFRASTRUCTURE</b>									
3105500	FORESHORE LANDSCAPE/DESIGN	\$1,079,325	\$896,626	\$0	\$896,626	\$0	\$1,079,325	\$0	\$946,580
	<b>Sub Total - CAPITAL WORKS</b>	\$1,079,325	\$896,626	\$0	\$896,626	\$0	\$1,079,325	\$0	\$946,580
	<b>Total - COMMUNITY AMENITIES - FORESHORE</b>	\$1,079,325	\$896,626	\$0	\$896,626	\$0	\$1,079,325	\$0	\$946,580
	<b>Total - FORESHORE ASSETS</b>	\$1,079,325	\$896,626	\$0	\$896,626	\$0	\$1,079,325	\$0	\$946,580
<b>PARKS &amp; OVALS</b>									
<b>RECREATION &amp; CULTURE</b>									
<b>CAPITAL EXPENDITURE</b>									
3113500	CENTRAL PARK EQUIPMENT	\$6,059	\$0	\$0	\$0	\$0	\$6,059	\$0	\$6,059
3113230	TENNIS COURTS SHADE SAILS	\$10,076	\$9,475	\$0	\$9,475	\$0	\$10,076	\$0	\$10,076
3113231	RANFORD PLAYGROUND CAPITAL	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
3113232	OVALS AND PARKS CAPITAL	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
3113082	DAM IMPROVEMENTS - WATER TO OVAL	\$20,000	\$24,904	\$0	\$24,904	\$0	\$20,000	\$0	\$24,905
	<b>Sub Total - CAPITAL WORKS</b>	\$71,135	\$34,379	\$0	\$34,379	\$0	\$71,135	\$0	\$76,040
	<b>Total - PARKS &amp; OVALS</b>	\$71,135	\$34,379	\$0	\$34,379	\$0	\$71,135	\$0	\$76,040
	<b>Total - INFRASTRUCTURE ASSETS - PARKS &amp; OVALS</b>	\$71,135	\$34,379	\$0	\$34,379	\$0	\$71,135	\$0	\$76,040



# Attachment 8.2.1A

## Shire of Boddington MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	<b>INFRASTRUCTURE OTHER</b>								
	<b>EDUCATION &amp; WELFARE</b>								
	<b>CAPITAL EXPENDITURE</b>								
3083204	EALRY LEARNING CENTRE OTHER INFRASTRUCTURE	\$4,560	\$4,525	\$0	\$4,525	\$0	\$4,560	\$0	\$4,560
3083301	YOUTH CENTRE PLAYGROUND	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$4,000
	<b>Sub Total - CAPITAL EXPENDITURE</b>	<b>\$29,560</b>	<b>\$4,525</b>	<b>\$0</b>	<b>\$4,525</b>	<b>\$0</b>	<b>\$29,560</b>	<b>\$0</b>	<b>\$8,560</b>
	<b>Total - EDUCATION &amp; WELFARE</b>	<b>\$29,560</b>	<b>\$4,525</b>	<b>\$0</b>	<b>\$4,525</b>	<b>\$0</b>	<b>\$29,560</b>	<b>\$0</b>	<b>\$8,560</b>
	<b>INFRASTRUCTURE OTHER</b>								
	<b>COMMUNITY AMENITIES</b>								
	<b>CAPITAL EXPENDITURE</b>								
3105501	GRANT FORESHORE/SKATE PARK HALF COURT LGSCI	\$20,000	\$1,740	\$0	\$1,740	\$0	\$20,000	\$0	\$20,000
3105225	CEMETERY CAPITAL	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
	<b>Sub Total - CAPITAL EXPENDITURE</b>	<b>\$25,000</b>	<b>\$1,740</b>	<b>\$0</b>	<b>\$1,740</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>
	<b>Total - COMMUNITY AMENITIES</b>	<b>\$25,000</b>	<b>\$1,740</b>	<b>\$0</b>	<b>\$1,740</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>
	<b>INFRASTRUCTURE OTHER</b>								
	<b>RECREATION &amp; CULTURE</b>								
	<b>CAPITAL EXPENDITURE</b>								
3113005	RANFORD POOL INFO BAY/ENTRY STATEMENTS	\$25,000	\$1,621	\$0	\$1,621	\$0	\$25,000	\$0	\$26,530
3113010	LOVING RANFORD	\$0	\$2,434	\$0	\$2,434	\$0	\$0	\$0	\$2,434
3113120	OTHER COUNCILLOR INITIATIVES	\$24,446	\$0	\$0	\$0	\$0	\$24,446	\$0	\$0
	<b>Sub Total - CAPITAL EXPENDITURE</b>	<b>\$49,446</b>	<b>\$4,055</b>	<b>\$0</b>	<b>\$4,055</b>	<b>\$0</b>	<b>\$49,446</b>	<b>\$0</b>	<b>\$28,964</b>
	<b>Total - RECREATION &amp; CULTURE</b>	<b>\$49,446</b>	<b>\$4,055</b>	<b>\$0</b>	<b>\$4,055</b>	<b>\$0</b>	<b>\$49,446</b>	<b>\$0</b>	<b>\$28,964</b>

# Attachment 8.2.1A

## Shire of Boddington

### MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

		YTD COMPARATIVES Period 12 30 JUNE 2021		CURRENT YEAR Period 12 30 JUNE 2021		ADOPTED BUDGET 2020-2021		AMENDED BUDGET 2020-2021	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
	<b>INFRASTRUCTURE OTHER</b>								
	<b>OTHER PROPERTY</b>								
	<b>CAPITAL EXPENDITURE</b>								
3146203	ENTRY STATEMENTS & PUBLIC ART	\$126,000	\$55,651	\$0	\$55,651	\$0	\$126,000	\$0	\$126,000
	<b>Sub Total - CAPITAL WORKS</b>	\$126,000	\$55,651	\$0	\$55,651	\$0	\$126,000	\$0	\$126,000
	<b>Total - OTHER PROPERTY</b>	\$126,000	\$55,651	\$0	\$55,651	\$0	\$126,000	\$0	\$126,000
	<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>	\$230,006	\$65,971	\$0	\$65,971	\$0	\$230,006	\$0	\$188,524
	<b>GRAND TOTALS</b>	\$0	(\$1,147,180)	(\$9,385,311)	\$8,238,131	(\$9,912,878)	\$9,912,878	(\$9,268,081)	\$9,268,081

**SHIRE OF BODDINGTON  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 JUNE 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave requirements.

	ACTUAL	BUDGET
	2020-21	2020-21
<b>Opening Balance</b>	0	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>0</b>	<b>0</b>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of new or second hand plant and equipment.

	ACTUAL	BUDGET
	2020-21	2020-21
<b>Opening Balance</b>	574,466	574,466
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	3,794
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(353,700)
<b>CLOSING BALANCE</b>	<b>574,466</b>	<b>224,560</b>

**BUILDING RESERVE**

Purpose - To be used to for the construction of buildings

	ACTUAL	BUDGET
	2020-21	2020-21
<b>Opening Balance</b>	96,946	96,946
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	640
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>96,946</b>	<b>97,586</b>

**SHIRE OF BODDINGTON  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 JUNE 2021**

**LOCAL ORGANISATION ASSISTANCE FUND RESERVE**

Purpose - To be used to fund local organisation projects as per council policy

	<b>ACTUAL</b>	<b>BUDGET</b>
	<b>2020-21</b>	<b>2020-21</b>
<b>Opening Balance</b>	<b>31,559</b>	<b>31,559</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	208
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>31,559</b>	<b>31,767</b>

**REFUSE RESERVE**

Purpose - to be used to fund the establishment and operation of the refuse disposal facilities

	<b>ACTUAL</b>	<b>BUDGET</b>
	<b>2020-21</b>	<b>2020-21</b>
<b>Opening Balance</b>	<b>39,397</b>	<b>39,397</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	260
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>39,397</b>	<b>39,657</b>

**AGED HOUSING RESERVE**

Purpose - To be used to fund future aged housing developments

	<b>ACTUAL</b>	<b>BUDGET</b>
	<b>2020-21</b>	<b>2020-21</b>
<b>Opening Balance</b>	<b>636,605</b>	<b>636,605</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	4,203
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	(270,450)	0
<b>CLOSING BALANCE</b>	<b>366,155</b>	<b>640,808</b>

**SHIRE OF BODDINGTON  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 JUNE 2021**

**SWIMMING POOL RESERVE**

Purpose - To be used to fund ongoing upgrading and maintaining of the swimming pool

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	<b>20,967</b>	20,967
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	138
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>20,967</b>	<b>21,105</b>

**RIVER CROSSING RESERVE**

Purpose - To be used to fund the upgrading and refurbishment of river crossings

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	<b>47,556</b>	47,556
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	314
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>47,556</b>	<b>47,870</b>

**PREPAID CONDITIONAL GRANTS RESERVE**

Purpose - To be used as a mechanism to identify prepaid grants where the expenditure will occur in the next financial year

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	<b>199,193</b>	199,193
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1,315
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>199,193</b>	<b>200,508</b>



**SHIRE OF BODDINGTON  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 JUNE 2021**

**UNSPENT CONDITIONAL GRANTS RESERVE**

Purpose - To be used as a mechanism to identify unspent grants where the expenditure will be incurred in the next financial year.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	<b>376,011</b>	376,011
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	2,483
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>376,011</b>	<b>378,494</b>

**PUBLIC OPEN SPACE RESERVE**

Purpose - To be used to fund the upgrade and rationalisation of Public Open Space and Parklands within the Shire

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	<b>1,006,353</b>	1,006,353
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	6,645
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(739,639)
<b>CLOSING BALANCE</b>	<b>1,006,353</b>	<b>273,359</b>

<b>TOTAL RESERVES</b>	<b>2,758,603</b>	<b>1,955,714</b>
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**SHIRE OF BODDINGTON**  
**LOAN SCHEDULE**  
**FOR THE PERIOD ENDING 30 JUNE 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.20	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	
<b>Governance</b>									
Administration Centre	105	561,337	0	0	21,154	25,027	131,812	131,812	429,525
<b>Health</b>									
Doctors Residence	83	26,114	0	0	1,451	1,429	12,132	12,132	13,982
<b>Education &amp; Welfare</b>									
Childcare Centre	100	119,180	0	0	7,329	7,329	16,735	16,735	102,445
<b>Housing</b>									
3 Pecan Place	94	193,702	0	0	12,267	13,843	14,318	14,318	179,384
34 Hill Street	97	196,895	0	0	12,440	13,117	14,520	14,520	182,375
<b>Recreation &amp; Culture</b>									
Recreation Centre	106	722,307	0	0	23,692	24,712	61,727	61,727	660,580
Recreation Centre	107	1,000,000	0	0	14,512	7,800	93,880	93,880	906,120
		<b>2,819,535</b>	<b>0</b>	<b>0</b>	<b>92,845</b>	<b>93,257</b>	<b>345,124</b>	<b>345,123</b>	<b>2,474,412</b>

## 8.2.2 List of Payments – June 2021

Disclosure of Interest: Nil  
Author: Finance Administration Officer  
Attachments: 8.2.2A List of Payments (CONFIDENTIAL) under separate cover

### Summary

The Local Government (Financial Management) Regulations 1996 require the preparation of a List of Payments made from the Council's bank accounts.

### Background

A list of the payments made in each month is to be prepared and presented to a meeting of Council in the following month.

This list of payments is to be reviewed by Council separately from the monthly financial statements. This will ensure that the requirement of the Financial Regulations for the list of payments made in one month to be presented to the Council meeting in the following month, will be met even if the financial statements are not presented to that meeting.

Councillors have the opportunity to query or inspect invoices before the meeting to satisfy themselves before the item comes before Council.

### Comment

The List of Payments for the month of March 2021 is presented in Attachment 8.2.2A.

### Statutory Environment

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) for each account which requires council authorisation in that month –
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – 8.2.2
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That Council receives the list of payments for the period ending 30<sup>th</sup> June 2021; at Attachment 8.2.2A.

### 8.3 ENVIRONMENTAL HEALTH / BUILDING SERVICES

Nil at this time.

### 8.4 WORKS & SERVICES

Nil at this time

### 8.5 COMMUNITY SERVICES

Nil at this time.

Please note that pages 117 - 133 are missing as they contain confidential attachment 8.2.2.

## 8.6 CHIEF EXECUTIVE OFFICER:

### 8.6.1 Action Sheet

#### Purpose of Report

To bring forward Councillors information the Action Report with actions taken on previous Council resolutions.

Meeting Date	Resolution Number	Responsible Officer	Subject	Comments Current Status
17/6/21	56/21	Planner	Proposed Recreation to Private LARPwest	Applicant advised of Council decision.
17/6/21	59/21	Senior Rates / Finance	Write off Doubtful Debtors	complete
17/6/21	60/21	Principal EHO / BS	Living in a shed	complete
17/6/21	61/21	Principal EHO / BS	Contract Waste and Recycling Services	pending
17/6/21	63/21	Acting CEO	Request for Donation - Boddington Community Newsletter	complete
17/6/21	64/21	Acting CEO	Differential Rating	Advertising period closed 16/7/21. Submissions to be provided to Council as a part of the budget process.
17/6/21	65/21	Acting CEO	Lower Hotham Road Overhead Crossing	Draft deed prepared. Awaiting sign-off.

For information only.



## 8.6.2 Actions Performed Under Delegated Authority

### Summary

To report back to Council actions performed under delegated authority for the month of June 2021.

### Background

There is no specific requirement to report on actions performed under delegated authority. But to increase transparency this report has been prepared for Council and includes actions performed under delegated authority for the month of June 2021.

- Affixing of Common Seal
- One off delegations to the Chief Executive Officer
- Authorisation to call Tenders
- Building Permits issued
- Health Approvals issued
- Development Approvals issued
- Subdivision Applications
- Land Administration

### Comment

The following information is submitted to Council for information only.

Common Seal	
Date Affixed	Documentation
18/6/21	Lease Dental on the Hay

Date	Documentation
22/6/21	COTA and Living Longer, Living Stronger
25/6/21	Local Roads & Community Infrastructure Grant Agreement
28/6/21	Variation of Agreement Department of Transport

Authorisation to call Tenders - Nil	
Date	Action

Building Applications			
Application No.	Applicant	Lot & Street	Type of Building Work
3345	Modularis Pty Ltd PO Box 1786 Wangara	Lot 21 No 8 Sandalwood Place Boddington	Transportable dwelling
3346	G Derrick PO Box 171 Boddington	Lot 1 No 51 Bannister Road Boddington	Patio
3347	G Thompson	Lot 90 No 1022 Crossman Road	Removal of Load Bearing wall

	7 Assay Terrace Boddington	Crossman	
3332	G Thompson 7 Assay Terrace Boddington	Lot 15 No 20 Hill Street Boddington	Dwelling
3348	Profounder Factory Direct 22 Baling Street Cockburn Central	Lot 72 No 217 Mitchell Crescent Ranford	Patio
3349	Rainchaser Water Tanks 89 Wandeara Crescent Mundaring	Lot 10 No 46 Fraser Road Boddington	Water Tank
3350	P Rafco 192 Newnham Road Lake Clifton	Lot 73 No 215 Mitchell crescent Ranford	shed
2747E3	Owner Builder	Lot 63 No 31 Sherry Close Ranford	Building permit extension
3351	Owner builder	Lot 2921 No 139 Castle Rock Way Bannister	Ablution Block
<b>Health - Nil</b>			

<b>Development Approvals</b>			
Application No.	Applicant	Lot & Street	Type of Approval
A1027	Marradong Contracting	No 7421 Pinjarra Road	Shed (workshop & office)
A782	St Johns	No 26 Bannister Road	Pylon Sign
A1490	Punch	No 46 Mistletoe View	Modified Building Envelope
R17428	PHCC	R17428	Proposed Advertising Sign

<b>Subdivision Applications Nil</b>			
Application No.	Applicant	Lot & Street	Action
<b>Land Administration - Nil</b>			
Application No.	Applicant	Lot & Street	Action

For information only.

### 8.6.3 Small Business Friendly Local Government Charter

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	A1495
Disclosure of Interest:	Nil
Author:	Economic & Community Development Officer
Attachments:	8.6.3A Western Australian Small Business Friendly Local Government Charter.

#### Summary

Council to consider signing the Small Business Friendly Local Government Charter to demonstrate commitment to work with, and support local small business.

#### Background

The Small Business Development Corporation (SBDC) has developed the Small Business Friendly Local Government (SBFLG) initiative to recognise those Local Governments (LGA's) in Western Australia that are committed to supporting small business in their local areas.

Participating Local Government Authorities sign the Small Business Friendly Local Government Charter (Attachment: 8.6.3A) to demonstrate they are committed to work with, and actively support local small business.

Taking part in this initiative involves working with, and supporting, small businesses by adopting three (3) "standard" activities and at least three (3) "Flexible" activities each year.

Local Governments who participate in this program are required to complete a simple report card every six months to the SBDC on their progress towards achieving the commitment made.

There are currently over forty nine (49) local governments in Western Australia who have signed the Charter.

#### Comment

The benefit of the Shire signing up to the SBFLG program include:

- Marketing the Shire as "Small Business Friendly";
- Providing a positive platform to liaise with local businesses;
- Being part of a network of like-minded local governments where ideas can be shared for small business growth and experiences;
- Access to other programs run by the SBDC, including the Small business Friendly Approvals Program;
- Growing and developing the local economy.

If the Shire of Boddington were to sign up to the SBFLG program, some of the activities that could be delivered to assist in the growth and development of local small business include:

- Adopting a policy to pay invoices from small business suppliers within 30 days.

*This could be a simple process to implement and would be supportive of local business particularly in this COVID environment. Would involve no extra financial outlay.*

- Providing small business information on the Shires website and promotion on television in Administration areas.

*Information that is received at the Shire and is relevant to small business is currently placed on the Shire website, promoted in Snippets in the Bodd News and at times emailed directly to relevant local businesses. Local business have also been contacted direct by phone to let them know of relevant grants i.e. COVID \$2,000 grant June long weekend lock down. This will continue, with the opportunity being to expand the database to ensure all businesses are captured. This involves no extra financial outlay.*

*Providing relevant small business information is something we currently do and are in the process of advertising for small business (as well as community organisations) to provide their artwork so we can update the information on the television screens. This has a financial impact as a consultant is being paid to format this information.*

- Supporting 'buy local' shopping campaigns

*This project would be aimed at locals who shop outside of the district. When signed up to the Charter the Shire would be able to work with SBDC to incorporate signage, media kits, and other material. This may require a small budget (\$500) for banners, signage etc. Promotion could include local websites, posters, signs, banners etc.*



- Meeting with and consulting members of the local small business community to improve our understanding of their needs.

The participation of the Shire in this program will allow us to form a working relationship with the SBDC which may yield additional business development opportunities, including the "Buy Local Campaigns" and other small business friendly projects.

### Strategic Implications

Strategic Community Plan 2019 – 2029

Pillar 2: A thriving and diverse economy.

- 2.8 Maintain strong relationships with the major businesses in the Shire, and partner to deliver events and resources to promote local business and products.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

There is no cost to Council to sign the Small Business Friendly Local Government Charter, however, a financial allocation in the 2021/22 Budget may be considered to support this initiative.

#### Economic Implications

The participation of the Shire in this program will allow the Shire to form a working relationship with the SBDC which may yield additional business development opportunities, including the "Buy Local Campaigns" and other small business friendly projects. This will support the economic development of the town.

#### Social Implications

Having successful and vibrant local businesses is essential to the ongoing growth of the Shire.

#### Environmental Considerations

Nil

#### Consultation

Small Business Development Corporation

#### Options

Council can resolve to:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

#### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.3
---------------------------------------

**That Council:**

- 1. Authorise the Chief Executive Officer to sign the Small Business Friendly Local Government Charter,**
- 2. Consider an allocation in the 2021/2022 Budget to support Small Business Friendly Local Government initiatives.**

# Charter

Commitment to this Charter is a requirement for participation in the Small Business Friendly Local Governments (SBFLG) initiative and outlines what the local government agrees to do to support small business in their area.

## 1. Commitment to small business

The local government agrees to:

- a) recognise that the small business community is an important stakeholder;
- b) undertake regular and targeted consultation with this group;
- c) work towards understanding how its local small business community operates, its needs and goals, and the key challenges;
- d) provide networking and other development opportunities for its local small business community; and
- e) actively engage, where appropriate, with the Small Business Development Corporation (SBDC) on matters affecting small business.

## 2. Commitment to customer service

The local government agrees to:

- a) maintain open lines of communication with small businesses through both formal and informal approaches
- b) provide clear advice and guidance to small businesses with a focus on assisting them to understand and meet their regulatory obligations, and to work with them to achieve compliance;
- c) publish a set of clear service standards setting out what small businesses can expect from them;
- d) consider the needs of local small business owners for whom English is not a first language; and
- e) publish a link on its website to take small business owners to resources available on the SBDC website, including the Business Licence Finder.

## 3. Administration and regulation

The local government agrees to:

- a) take reasonable action to limit unnecessary administrative burdens on small business such as:
  - i. only asking for information that is absolutely necessary;
  - ii. not asking for the same information twice;
  - iii. working collaboratively with other local governments;
- b) undertake regular policy reviews to limit their impact on small businesses, and to test new policies and procedures for 'small business friendliness'; and
- c) ensure that its officers have the necessary knowledge and skills to apply plans and regulations in a consistent manner.

## 4. On-time payment policy

The local government agrees to work towards ensuring all invoices from small business suppliers are paid within 30 days.

## 5. Small business engagement

The local government agrees to regularly meet and consult with the small business community, including small business operators and members of representative bodies, to assist their understanding of small business needs in their local area.



Small Business  
Development Corporation



Small Business Friendly

An initiative of the Small Business  
Development Corporation





## 6. Dispute resolution

The local government agrees to implement a timely, cost-effective and non-judicial process to manage any disputes it may have with small businesses and to publish details of this on its website. The process could include referring the dispute to an independent dispute resolution service (such as that offered by the SBDC).

## 7. Additional activities to support small business

In addition to items 4, 5, and 6 above, the local government agrees to implement at least three other activities to improve the operating environment for small businesses within its authority. Details of the initiatives are to be included in the local government's bi-annual reports to the SBDC.

## 8. Progress reports

The local government agrees to:

- a) provide the SBDC with a biannual progress report that outlines the results achieved in relation to its small business friendly initiatives, including its policy relating to small business being paid on-time, business advisory group, and dispute resolution process; and
- b) forward success stories and case studies to the SBDC in relation to the SBFLG initiative when requested.

## 9. Promotion and marketing of the program

The local government:

- a) agrees that the Mayor and Chief Executive Officer will make a public statement in relation to its commitment to the SBFLG initiative, and to post this statement on its website;
- b) will be provided with a logo which it agrees to use in accordance with the SBFLG style guide supplied by the SBDC; and
- c) is encouraged to promote the SBFLG initiative by displaying the approved logo on its online and printed marketing and communication materials.

## 10. Contact details

The local government agrees:

- a) that the primary contact for the SBFLG initiative will be the Chief Executive Officer and that a secondary contact will also be nominated, as a delegate of the Chief Executive Officer; and

	Name	Position	Phone number	Email address
Primary contact		Chief Executive Officer		
Secondary contact				

## 11. Acceptance

On behalf of

we agree to the terms outlined in this Charter and agree to implement the SBFLG initiative.

**Mayor**

**Chief Executive Officer**

Print name:.....

Print name:.....

Signature:.....

Signature:.....

Date:.....

Date:.....

<b>8.6.4</b>	<b>Lease - Boddington Men's Shed Inc.</b>
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Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	CPRO050
Disclosure of Interest:	Nil
Author:	Economic and Community Development Officer
Attachments:	8.6.4A Draft Lease Boddington Men's Shed Inc.

### Summary

For Council to consider renewing the lease with the Boddington Men's Shed Inc., (BMSI) located at Reserve 20758, 50 Johnstone Street, Boddington, being comprised of Lot 500 on Deposited Plan 55398 and being a portion of the land contained in Crown Land Title Volume L 3147 Folio 905.

### Background

At the February 2014 Ordinary Meeting, Council considered the draft lease and resolved the following:

That Council:

1. offer the draft Lease for the Boddington Old Works Depot, included at Attachment 8.7.6A, as amended, to the Boddington Men's Shed Inc;
2. delegates to the Chief Executive Officer the authority to:
  - a. negotiate any minor changes to the final terms of the lease; and
  - b. execute a finalised Lease Agreement with the Boddington Men's Shed Inc.

This item was taken back to the May 2014 Ordinary Council meeting after the BMSI requested the term of the lease be increased from a term of two (2) years with a further option of one (1) year to a seven (7) year term with a further option of three (3) years.

At the May 2014 Ordinary Meeting, Council considered this request and resolved the following:

That Council:

1. Accede to the request by the BMSI and approve a Term of seven (7) years with a Further Term of three (3) years;
2. delegates to the Chief Executive Officer the authority to:
  - a. amend the Term and Further Term accordingly in the draft lease included at Confidential Attachment 8.7.3A;
  - b. negotiate any other minor changes to the final terms of the lease;
  - c. offer the amended draft lease for the Boddington Old Works Depot to the Boddington Men's Shed Inc; and
  - d. execute a finalised Lease Agreement with the Boddington Men's Shed Inc.

### Comment

The BMSI is a not for profit volunteer group. They have a modest annual membership fee to ensure all members of the community can participate.

The members assist residents with small repair jobs where on occasions they receive a small re-imbursement to cover the cost of materials.

The BMSI designed and created a chair for Father Christmas to utilise at the 2020 Lighting of the Christmas Tree. This chair will now be available for community groups to use as part of their annual Christmas celebrations.

The BMSI are currently investigating the possibility of replacing the old transportable (previously the Shire staff crib room) that they utilise for a meeting and kitchen space. The transportable is in extremely poor condition and is currently too small for the group's needs.

This organisation provides an important social service to the community with an opportunity for those socially isolated, elderly or with disabilities an opportunity to socialise with other local community residents in a safe environment.

The current Lease expires 14 September 2021. It is recommended that this lease be for twenty one (21) years. Tenure of lease is an element that funding bodies (e.g. Lotterywest) consider when community groups are housed on Crown or Local Government land. A twenty one (21) year lease also offers the community organisation long term stability moving forward.

### Strategic Implications

The Shire of Boddington Strategic Community Plan 2019-2029 states:

*"Pillar 1: A vibrant and connected community.*

*1.6 Facilities & services that support lifelong wellbeing.*

*1.10 Provide opportunities for engagement and connection for those at risk of social isolation (youth, people with a disability, older residents).*

*1.12 Support opportunities for volunteering and community connection.*

### Statutory Environment

Section 3.54 of the *Local Government Act 1995* gives Council the power to lease a Reserve with the approval of the Minister for Planning therefore approval will need to be sought for a lease to be entered into.

Section 3.58 of the *Local Government Act 1995* covers the disposal of property and the leasing of property is deemed to be a disposal.

S3.58(3) allows a local government to dispose of property without going to public auction or calling tenders if before agreeing to dispose of the property:

- (a) it gives local public notice of the proposed disposition –
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and

- (a) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

S3.58(4) requires the following details to be included in the public notice:

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
  - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
  - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition

#### Local Government Functions and General Regulations

#### 30. Dispositions of property to which section 3.58 of Act does not apply

- 1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- 2) A disposition of land is an exempt disposition if —
  - a. the land is disposed of to an owner of adjoining land (in this paragraph called “the transferee”) and —
    - i. its market value is less than \$5 000; and
    - ii. the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - b. the land is disposed of to a body, whether incorporated or not —
    - i. the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - ii. the members of which are not entitled or permitted to receive any pecuniary profit from the body’s transactions.

#### Policy Implications

Nil

#### Financial Implications

An annual rental of \$1.00 inclusive of GST.

#### Economic Implications

Nil

#### Social Implications

This organisation provides an important social service to the community.

#### Environmental Considerations

Nil

## Consultation

Boddington Men's Shed Inc (members)

## Options

Council can resolve to:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

## Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.4
---------------------------------------

That Council:

1. Seek the approval of the Planning Minister for the lease of the Reserve 20758, 50 Johnstone Street, Boddington, comprising of Lot 500 on Deposited Plan 55398 and being a portion of the land contained in Crown Land Title Volume L 3147 Folio 905, to the Boddington Men's Shed.
2. Endorse the lease with Boddington Men's Shed, Reserve 20758, 50 Johnstone Street, Boddington, comprising of Lot 500 on Deposited Plan 55398 and being a portion of the land contained in Crown Land Title Volume L 3147 Folio 905, for a period of twenty one (21) years commencing on 1 September 2021 and ending on the thirty first (31) August 2042.
3. Endorse using the Shire of Boddington's common seal on the lease with the Boddingtons Men's Shed, Reserve 20758, 50 Johnstone Street, Boddington, comprising of Lot 500 on Deposited Plan 55398 and being a portion of the land contained in Crown Land Title Volume L 3147 Folio 905.

LEASE

SHIRE OF BODDINGTON

("Lessor")

AND

BODDINGTON MENS SHED INC

("Lessee")



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THIS DEED is made first (1<sup>st</sup>) day of September 2021

BETWEEN

**SHIRE OF BODDINGTON** of 39 Bannister Road Boddington, Western Australia  
("Lessor")

AND

**BODDINGTON MENS SHED INC** care of the President, 59 Fairway Place,  
Boddington, Western Australia ("Lessee").

**RECITALS:**

- A. The Lessor is the management body in respect of the land.
- B. Under Management Order XE M399626 the Lessor has the power to lease the land subject to the approval of the Minister.
- C. The Lessor has agree to lease the Leased Premises to the Lessee on the terms of the Lease.
- D. The Minister indicates its approval of this Lease by endorsing its consent thereon.

**THE PARTIES CONVENANT AND AGREE:**

1. **Definition, Interpretation, Consents and Approvals**

1.1 Definitions

Unless stated otherwise:

"Authorised Person" means an agent, employee, licensee, contractor or invitee of the Lessee;

"Authorised Use" means the use specified in item 5 of Schedule 1;

"Building" means a building or structure on the Land but does not include any area which the Lessor from time to time specifies as being excluded from the definition of Building for the purposes of this Lease;

"Business Day" means a day not being a Saturday or Sunday or public holiday observed in Western Australia;

"Commencement Date" means the commencement date specified in item 6 of Schedule 1;

"Community Purposes" means community, social, educational or recreational facilities or services which are not for profit and which are for community benefit;

"Event of Default" means the events specified in clause 17 of this Lease;

"Facilities" means the drainage, sewerage and plumbing facilities, and the gas and electrical fittings or appliances in or on the Land or the Leased Premises;

"Final Period" means the period between the start of the final Lease Year before the date of Termination until the date of Termination;

"Financial Year" means a year beginning on 1 July and ending on the following 30 June;

"First Period" means the period between the Commencement Date and the last day of the first Lease Year;

"Further Term" means that further term specified in Item 9 of Schedule 1;

"LAA" means the *Land Administration Act 1997*;

"Land" means the land described in item 3 of Schedule 1;

"Lease" means this deed and the Schedules and appendices and plans as amended from time to time and any attachments;

"Leased Premises" means the premises described in item 4 of Schedule 1;

"Lease Year" means a Financial Year or any other period of twelve (12) months nominated by the Lessor, and includes, where appropriate, the First Period and the Final Period;

"Lessee's Fixtures" means each fixture and fitting installed by the Lessee in the Leased Premises with the Lessor's consent which is not re-classified as a Lessor's Fixture in accordance with this Lease;

"Lessee's Obligations" means each covenant, obligation and duty contained or implied in this Lease or required by law to be performed by the Lessee, the Lessee's Authorised Persons and the Guarantor;

"Lessee's Operations" means the operations and activities carried on by the Lessee from the Leased Premises;

"Lessee's Rights" means the rights of the Lessee under this Lease or implied by law, including without limitation the non-exclusive right to use the Lessor's Fixtures, the Facilities and the Services in common with the Lessor

and others as required for the purpose of the conduct of the Lessee's Operations from the Leased Premises;

"Lessor's Fixtures" means the Lessor's fixtures and fittings in the Leased Premises and any Lessee's Fixtures which are re-classified by the Lessor as Lessor's Fixtures in accordance with this Lease;

"Lessor's Works" means any construction, refurbishment, upgrade and renovation works carried out or to be carried out on the Land or the Leased Premises by the Lessor or as the Lessor directs;

"Maintain" means maintain, repair, renovate, replace, decorate and refurbish, and "Maintenance" and "Maintaining" have equivalent meanings;

"Minister" means the Minister for Lands, a body corporate under section 7 of the LAA;

"Plant and Equipment" means the plant and equipment used in connection with the provision of any Services or the heating, cooling, lighting, power or plumbing facilities on or connected to the Leased Premises;

"Primary Interest Holder" means, in relation to Crown land, the entity listed on a Crown Certificate of Title as the holder of a charge, Crown lease, easement, lease, mortgage, profit a prendre or other interest, including such interests as are lawfully granted or entered into by a management body but does not include –

- (a) The care, control and management of a reserve, mall reserve or road;
- (b) Caveat;
- (c) Licence; or
- (d) Mining, petroleum or geothermal energy right;

"Relevant Authority" means anybody or corporation or any municipal, government or statutory or non-statutory authority or body having authority or jurisdiction over the Land or Leased Premises or any part of the Land or Leased Premises or to whose systems the Land or Leased Premises or an part of the Land or Leased Premises are or will be connected;

"Rent" means the rent specified in item 8 of Schedule 1;

"Schedule" means a schedule to this Lease;

"Services" means electricity, gas, oil, fuel, water or other similar commodity, facility or service on the Land or the Leased Premises or otherwise serving the Land or the Leased Premises;

"Shire" means the Shire of Boddington acting in its capacity as local government;



“Term” means the term specified in item 7 of Schedule 1;

“Termination” means the expiry of the Term by effluxion of time or by earlier termination in accordance with this Lease; and

“Written Law” has the same meaning given to that term in the *Interpretation Act 1984*.

## 1.2 Interpretation

### In this Lease:

- (a) A reference to a person includes that person’s executors, administrators, successors and assigns;
- (b) A covenant, agreement, representation or warranty in favour of two (2) or more persons is for the benefit of them jointly and severally;
- (c) An agreement, representation or warranty given or made by two (2) or more persons shall bind them jointly and severally;
- (d) A reference to a professional or industry body includes a reference to the successor or substitute for that body; and
- (e) Unless repugnant to the context, a covenant by the Lessee to do or omit to do anything includes a covenant by an Authorised Person of the Lessee to do or omit to do that thing, and the Lessee is liable for all acts or omissions of an Authorised Person of the Lessee.

## 1.3 Performance of Functions by Minister

- (a) All acts and things which the Minister is required or empowered to do under this Lease must be done by the Minister or the Minister’s delegate appointed under section 9 of the LAA;
- (b) Where pursuant to this Lease payments and rights accrue to the Minister or obligations are imposed on the Minister the same are for the benefit and burden respectively of the Lessor unless the context otherwise requires.

## 1.4 Approval by the Lessor or Minister

In any case where under this Lease the doing or executing of any act, matter or thing by the Lessee is dependent on the approval or consent of the Lessor or the Minister such approval or consent will not be effective unless it is

given in writing and may be given or withheld by the Lessor or the Minister in the Lessor's reasonable discretion or the Minister's absolute discretion and may be given subject to such conditions as the Lessor or the Minister may reasonably determine unless otherwise provided in this Lease.

1.5 Consent of Western Australian Planning Commission

If for any reason this Lease required by law the consent of the Western Australian Planning Commission then this Lease is made expressly subject to and is conditional upon the granting of the consent of the Western Australian Planning Commission.

1.6 Discretion of the Lessor in its capacity as Relevant Authority

The parties agree and acknowledge that nothing in this Lease shall fetter or be construed as an attempt to fetter the discretion or the powers of the Lessor in its capacity as a Relevant Authority under any Written Law and in particular does not fetter the Lessor in its capacity as a Relevant Authority with regard to the approval or imposition of conditions of any approval required for any matter relating to the Leased Premises or this Lease.

2. Operative part

2.1 Lease of Leased Premises

Subject to the Minister's consent in respect of this Lease, in consideration of the Lessee agreeing to:

- (a) pay the money payable under this Lease; and
- (b) duly observe and perform the Lessee's Obligations.

the Lessor leases the Leased Premises and grants the Lessee's Rights to the Lessee for the Term commencing on the Commencement Date subject to the reservation of the Lessor's rights under this Lease.

2.2 Quiet enjoyment

The Lessor warrants that the Lessor has full capacity to grant this Lease, and if the Lessee:

- (a) pays the money payable under this Lease; and
- (b) duly observes and performs the Lessee's Obligations.

the Lessor agrees that the Lessee may quietly hold the Leased Premises and enjoy the Lessee's Rights during the Term without any disturbance from the Lessor or any person lawfully claiming through the Lessor, except to the extent that interruption, disturbance or interference arises because of the

exercise of the Lessor's rights or is otherwise permitted by any provision of this Lease.

2.3 Lessee responsible as if owner

The Lessee is subject to the same responsibilities relating to persons and property during the Term as if the Lessee were the owner of the Leased Premises.

2.4 Lessee Rights of Access and Egress over Land

The Lessee and any Authorised Person of the Lessee has full and free right and liberty to go pass and repass at all times and from time to time and for all purposes across any access-way, path or other open space within the Land adjoining the Leased Premises for the purpose of gaining access to the Leased Premises.

3. Reservation of Lessor's rights

Without limiting any other provisions of this Lease, the Lessor reserves the following rights:

(a) Improvements to Leased Premises:

the Lessor may at any time carry out improvements to the Leased Premises, including without limitation:

- (i) construct new buildings on the Land;
- (ii) alter, add to, extend, reduce the size of, or otherwise modify, existing buildings on the Land; and
- (iii) any other Lessor's Works,

but in exercising these rights, the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations.

(b) Right to enter

- (i) the Lessee shall permit the Lessor to enter the Leased Premises at all reasonable times on the giving of reasonable notice, or immediately in the case of emergency, to:
- (ii) view the state of repair of the Leased Premises and to ensure compliance with the Lessee's Obligations;

- (iii) comply with any requirement or order of any local government or other statutory authority;
  - (iv) except that the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations;
  - (v) The Lessor may enter the Leased Premises at any time for the purpose of doing anything which should have been done by the Lessee under this Lease including in relation to Health and Safety issues but which has not been done or has not been done properly;
- (c) Rights of Lessor and Lessor's Authorised Persons to Access and Egress
- (vi) The Lessor and any Authorised Person of the Lessor has full and free right and liberty to:
  - (vii) Go pass and repass at all times and from time to time and for all purposes across any access-way, path or other open space within the Leased Premises for the purpose of gaining access to any other part of the Land or any adjoining Land; and
  - (viii) Enter and remain upon any part of the Leased Premises for the purpose of installation, construction, extension, altering, improving, maintaining or inspection of any Service, Facility or Lessor's Fixture.

(d) Granting easements etc.

The Lessor may grant easements of support or any other easements or similar rights over any part of the Land or dedicate or transfer or otherwise deal with any part of the Land in favour of another person for any reason whatsoever except that the Lessor shall not without the Lessee's prior consent do anything which will substantially and permanently derogate from the quiet enjoyment of the Lessee's Rights by the Lessee.

## 4 Rent

### 4.1 Payment

The Lessee must pay the Rent to the Lessor in the manner specified in item 8 of Schedule 1, without any deduction, set off or abatement.

## 5 Supply of Services

- 5.1 The Lessee must pay to the Lessor or, if demand is made by a statutory or other Relevant Authority or provider of Services, to that statutory or other Relevant Authority or provider of Services, all amounts separately charged or assessed in respect of the Leased Premises or the Lessee for or in connection with Services to or for the benefit of the Leased Premises or the Lessee, including but not limited to electricity, gas, oil, fuel, water, telecommunications, power or other similar commodity, facility or services.
- 5.2 The Lessee must observe and comply with any conditions of supply of Service by the Lessor, or where no conditions of supply are imposed by the Lessor, observe and comply with the conditions of supply of Services imposed by any statutory or other Relevant Authority or provider of Services.
- 5.3 If any Service is not provided by the Lessor, the Lessee is responsibility to make the Lessee's own arrangements at the Lessee's own cost for the supply of the Service to the Leased Premises.

## 6 Use of Leased Premises and Facilities

- 6.1 The Lessee shall not:
- (a) use the Leased Premises for any other purpose other than the Authorised Use specified in item 5 of Schedule 1 or for any purpose for which the Leased Premises was not designed or designated;
  - (b) use each Facility, Service, Item of Plant and Equipment or Lessor's Fixture for a purpose for which it was not designed or designated.
  - (c) hire, permit access to, or otherwise make the Leased Premises available to any person, company or organisation for the operation or delivery of commercial or profit making services or activities without on each occasion obtaining the prior written consent of the Lessor. The Lessor may withhold consent in its absolute discretion and without being required to give reasons.
- 6.2 The Lessee:
- (a) shall comply with the Lessor's reasonable requirements for the use of each Facility, Service, item of Plant and Equipment and Lessor's Fixtures; and

(b) shall not do or omit to do anything which might interfere with or impair the efficient supply or operation of each Facility, Service, item of Plant and Equipment or Lessor's Fixture.

## **7 Security of Leased Premises**

### **7.1 The Lessee shall:**

(a) securely lock all doors, gates, windows or other openings to the Leased Premises when the Leased Premises is unoccupied; and

7.2 The Lessor may enter the Leased Premises at any time for any purpose in relation to security, but nothing in this clause makes the Lessor responsible in any way for the security of the Leased Premises.

## **8 Leased Premises Name in Lessee's Name**

8.1 The Lessee shall not use the name of the Leased Premises in the Lessee's own name or in any business name without the consent of the Lessor, which consent will not be unreasonably withheld.

## **9 Covenant to repair and maintain**

### **9.1 The Lessee shall:**

(a) Maintain the Leased Premises in good condition except in respect of:

(i) fair wear and tear;

(ii) damage which is or will be reinstated from the proceeds of insurance;

(iii) structural damage which has not been caused by an act or omission of the Lessee or an Authorised Person;

(b) promptly repair any damage to the Leased Premises for which the Lessee is responsible to the satisfaction of the Lessor;

(c) keep the Leased Premises clean and free from rubbish;

(d) maintain the Lessor's Fixtures and the Facilities in the Leased Premises in good condition except in respect of fair wear and tear and damage which is or will be reinstated from the proceeds of an insurance policy, and where necessary, replace that Lessor's Fixture or the Facility to the satisfaction of the Lessor;



- (e) enter into and keep current a service contract with a reputable air-conditioning service company for the regular maintenance and service of any air-conditioning plant and equipment which services the Leased Premises;
- (f) maintain the Lessee's Fixtures in clean and good condition;
- (g) replace any light bulbs or fluorescent tubes in the Leased Premises when necessary; and
- (h) replace any broken glass in the Leased Premises.

9.2 If the Lessee does or proposes to do any alterations or additions to the Leased Premises, the Lessee must:

- (a) comply with all relevant requirements of an authority and all laws and standards;
- (b) before carrying out any work, obtain the Lessor's approval to the plans and specifications for the work;
- (c) carry out the work in a safe and proper manner;
- (d) use only good quality materials;
- (e) employ only qualified and competent persons; and
- (f) pay to the Lessor when the Lessor requests any expenses incurred by the Lessor in approving the work, including fees paid to architects, engineers, contractors or other advisors.

### 9.3 Lessee's Further Obligations

- (a) The conditions imposed by this clause 9.4 are in addition to the Lessee's repair and maintenance obligations imposed by clause 9.1.
- (b) The Lessee shall throughout the Term keep the Leased Premises in good repair and shall make good any damage to it howsoever caused and shall upon expiry or earlier termination of this Lease yield up the Leased Premises to the Lessor in a state of good repair.
- (c) Without prejudice to the generality of clause 9.1 and 9.3(b) for the avoidance of any doubt the Lessee is obliged to:-
  - i) Keep the Leased Premises in a safe condition and in good repair; and

- ii) effect all structural and other repairs and improvements necessary to the Leased Premises where necessary to bring them to and maintain them in a state of good repair; and
- iii) effect all structural and other repairs and improvements necessary to the Leased Premises to comply with the requirements of any Relevant Authority whether imposed on the Lessee as occupier or the Lessor as the Primary Interest Holder.

## 10 Positive covenants

The Lessee shall:

- (a) pay to the Lessor on demand all money paid by the Lessor on behalf of the Lessee in the discharge of any of the Lessee's liabilities under this Lease;
- (b) pay all duty, fines and penalties (if any) under the *Duties Act 2008 (WA)* on this lease;
- (c) keep the Facilities within the Leased Premises unobstructed;
- (d) report promptly to the Lessor in writing any of the following:
  - i) all damage or defects in the Leased Premises, the Lessor's Fixtures, the Plant and Equipment or the Facilities in the Leased Premises of which the Lessee is or ought to be aware;
  - ii) any breakage of glass in an exterior window or door in the Leased Premises;
  - iii) any malfunction of any Plant and Equipment or Facility either within the Leased Premises or used by the Lessee; and
  - iv) any circumstances likely to be a danger or cause any damage or danger to the Leased Premises, or any person in the Leased Premises, or on the Land of which the Lessee is aware;
- (e) remove on a regular basis rubbish which is not of a kind usually removed by the local government authority;
- (f) comply promptly with all legislation and by-laws affecting the Leased Premises or the use of the Leased Premises except for any structural work;
- (g) observe and comply with any conditions of supply of Services by the Lessor, or where no conditions of supply are imposed by the Lessor,

observe and comply with the conditions of supply of Services imposed by the relevant supply authority on the Lessor;

- (h) if any Service is not provided by the Lessor, make the Lessee's own arrangements for the supply of the Service to the Leased Premises;
- (i) prepare a fire and emergency plan which includes training programs and drills and which is approved by the Lessor, and at all times comply with that plan;
- (j) if the consent of any authority or a licence is required to carry on the Lessee's Operations from the Leased Premises, obtain and maintain the currency of that authority or licence; and

## **11 Negative covenants**

The Lessee shall not:

- (a) except in relation to the Lessee's Works, without the Lessor's prior consent make any alteration to or addition to or demolish any part of the Leased Premises or remove or alter any of the Lessor's Fixtures, the Plant and Equipment or any Facility in the Leased Premises, except that the Lessor's consent shall not be unreasonably withheld to the installation, alteration or addition of partitioning in the Leased Premises;
- (b) without the prior consent of the Lessor and subject to such conditions as the Lessor may determine, mine, remove, extract, dig up or excavate any sand stone, gravel, clay, loam, shell or similar substance or permit any other person to undertake any such action however this clause 11(b) shall not apply to any removal, digging up or excavation as may be necessary to construct or undertake any improvement or alteration authorised by or under this Lease provided that any such removal, digging up or excavation is undertaken in accordance with the requirements of that authority;
- (c) do any act or thing which might result in excessive stress or floor loading to any part of the Leased Premises;
- (d) except for reasonable quantities for normal applications in connection with the use of the Leased Premises, bring onto, store or use any chemical or inflammable substance in the Leased Premises;
- (e) fail to comply with and observe the reasonable requirements of the Lessor in the use of the Plant and Equipment;

- (f) without the Lessor's prior consent use any Service, heating, cooling, lighting or power, except battery power, other than that provided by the Lessor;
- (g) without the Lessor's prior consent, install any electrical equipment in the Leased Premises which might overload the cables, switchboards or sub-boards through which electricity is connected to the Leased Premises;
- (h) do or omit to do anything which might cause the Leased Premises to deteriorate or become impaired except for fair wear and tear, to be obstructed, or to be in a condition other than a good and sanitary condition;
- (i) do or carry on in the Leased Premises any activity which might be harmful, offensive or illegal, or cause a nuisance, damage or disturbance to the Lessor;
- (j) without the Lessor's prior consent erect or replace outside the Leased Premises any radio or television aerial or antenna;
- (k) without the Lessor's prior consent, erect, install, exhibit, paint, display or affix to the Leased Premises or any other part of the Leased Premises any advertisement, notice or sign, whether or not it is visible from outside the Leased Premises, and any such advertisement, notice or sign consented to by the Lessor shall be of the highest quality and design;
- (l) place any rubbish in any part of the Leased Premises or the Land except in a place and receptacle designated by the Lessor for the disposal or rubbish;
- (m) burn any rubbish in the Leased Premises or the land (except garden waste);
- (n) lodge an absolute caveat to protect the Lessee's interest in the Leased Premises or the Land;
- (o) fail to remove a subject to claim caveat lodged by the Lessee over the Leased Premises or the Land on Termination of this Lease;
- (p) conduct any business or operations in the Leased Premises at any time prohibited by law;

- (q) smoke in the Leased Premises; or
- (r) by any act or omission cause any insurance policy effected under this Lease or in respect of the Leased Premises or the Land to be void or voidable, or cause the rate of premium to be increased.

## 12 Insurance

- (a) The Lessor shall effect and maintain in the name of the Lessor an insurance policy relating to the Leased Premises including policies of insurance in respect of the matters referred to in item 10 of Schedule 1.
- (b) The Lessee shall effect and maintain an insurance policy in the names of the Lessor and the Lessee for their respective rights and interests with an insurance company approved by the Lessor in respect of the Lessee's contents and chattels located on or in the Leased Premises, and the Lessee shall:
  - (i) supply to the Lessor current details of all insurance effected in accordance with this clause, including copies of certificates of insurance or policy documents and receipts for premiums as updates, amended or varied from time to time;
  - (ii) not without the Lessor's prior consent, alter the terms or conditions of any policy.

## 13 Indemnities

### 13.1 General indemnity

The Lessee shall indemnify and keep indemnified the Lessor and the Minister against all losses, claims, damages, demands, costs and expenses for which the Lessor becomes liable in respect of loss or damage to property or death or injury of any nature and however or wherever sustained:

- (a) which are caused or contributed to by the use or occupancy of the Leased Premises by the Lessee, an Authorised Person of the Lessee or any other person, except to the extent caused or contributed to by the Lessor;
- (b) resulting from an act or omission of the Lessee; or
- (c) resulting from a notice, claim or demand against the Lessee to do or refrain from doing, anything except to the extent that the Lessor is

obliged by this Lease to pay for or contribute to the cost of compliance with the notice, claim or demand fails to do so;

- (d) the Lessee must indemnify and keep indemnified the Minister for Lands from and against all losses, claims, damages, demands, costs and expenses for whatsoever which may at any time be brought, maintained or made.

#### 13.2 Nature of Indemnity

The obligation of the Lessee to indemnify the Lessor under this Lease or at law is not affected by the obligation of the Lessee to effect insurance.

### 14 Assignment

#### 14.1 No assignment

The Lessee must not assign, mortgage or charge the Lessee's leasehold estate in the Leased Premises, nor sublet, part with possession or dispose of the Leased Premises in any way.

#### 14.2 Property Law Act excluded

Sections 80 and 82 of the *Property Law Act 1969 (WA)* are excluded.

#### 14.3 Lessor may consent to sublease

The Lessee will not be in breach of the covenant in clause 14.1 of this clause in respect of a sublease of the whole of the Leased Premises if both the Lessor and the Minister consent to the sublease. The Lessor's consent shall not be unreasonably withheld.

### 15 Damage, Destruction or Resumption

#### 15.1 Definitions

In this clause 15:

- (a) 'Reinstatement Notice' means a notice given by the Lessor to the Lessee of the Lessee's intention to carry out the Reinstatement Works; and
- (b) 'Reinstatement Works' means the work necessary to:
  - i) reinstate the Leased Premises; or



- ii) make the Leased Premises fit for occupation and use or accessible by the Lessee.

#### 15.2 Abatement

- (a) If the Leased Premises is damaged or destroyed so as to render any part of the Leased Premises wholly or substantially:

- i. unfit for occupation and use by the Lessee; or
- ii. inaccessible having regard to the nature and location of the Leased Premises and the normal means of access to them;

then from the date that the Lessee notifies the Lessor of the damage or destruction ('Damage Notice');

- iii. any money payable by the Lessee under this Lease; and
- iv. the covenant to repair and maintain;

will abate according to the nature and extent of the damage or destruction sustained.

- (b) If clause 15.2 (a) applies, the remedies for:

- (i) recovery of any money or a proportionate part falling due after the damage or destruction; or
- (ii) enforcement of the covenant to repair and maintain;

will be suspended (or partially suspended as the circumstances require) from the date of the Damage Notice until the Leased Premises is;

- (iii) restored;
- (iv) made fit for the Lessee's occupation and use; or
- (v) made accessible.

#### 15.3 Either Party May Terminate

If clause 15.2(a) applies, either party may terminate this Lease by notice to the other unless the Lessor:

- (a) within ninety (90) calendar days of receiving the Damage Notice, gives the Lessee a Reinstatement Notice; and

- (b) diligently proceeds within a reasonable time to carry out the Reinstatement Works.

#### 15.4 Lessee May Terminate

If the Lessor gives a Reinstatement Notice to the Lessee and fails to commence the Reinstatement Works within a reasonable time, the Lessee may terminate this Lease by giving not less than thirty (30) calendar days' notice to the Lessor and, at the expiration of that period, this Lease will terminate.

#### 15.5 Exceptions

Clauses 15.2, 15.3 and 15.4 will not apply where:

- (a) the damage or destruction was caused or contributed to, or arises from any wilful act of the Lessee or an Authorised Person; or
- (b) an insurer under any policy effected by the Lessor under this Lease refuses indemnity or reduces the sum payable under the policy because of any act or default of the Lessee or an Authorised Person.

#### 15.6 Lessor to Terminate

If the Lessor considers the damage to the Leased Premises renders it impractical or undesirable to carry out the Reinstatement Works, the Lessor may terminate this Lease by giving not less than thirty (30) calendar days' notice to the Lessee and, at the expiration of that notice, this Lease will terminate.

#### 15.7 Antecedent Breaches

No liability will attach to either party because of termination of this Lease under this clause 15 but that termination will be without prejudice to the rights of either party for any antecedent breach or non-observance of any provision on this Lease.

#### 15.8 Dispute Resolution

Any dispute arising out of the provisions of this clause 15 shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985 (WA)* and the parties may each be represented by a legal practitioner of their choice.

15.9 Lessor Not Obligated to Reinstate

Nothing in this Lease obliges the Lessor to reinstate the Leased Premises or the means of access to it.

15.10 Proceeds of Insurance

If the Leased Premises is damaged or destroyed and the Lease is terminated under this clause 15, the Lessee will have no interest in the insurance proceeds.

15.11 Resumption of Leased Premises

If the Leased Premises is resumed by any authority so as to render the Leased Premises inaccessible or substantially unfit for the occupation of the Lessee, this Lease may be terminated without compensation or other liability by either the Lessor or the Lessee by thirty (30) calendar days' notice to the other but without affecting the rights of either party against the other in respect of any previous breaches of the provisions of this lease.

16. Limited of Lessor's Liability

16.1 No warranties or representations

The Lessee acknowledges and agrees that:

- (a) all property in the Leased Premises shall be at the sole risk of the Lessee during the Term and the Lessor shall not be liable for any claim, loss or damage that the Lessee may suffer as a result of:
  - (i) any fault in the construction or state or repair of the Leased Premises, or the Lessor's Fixtures;
  - (ii) any defect in any of the Plant and Equipment, facilities or the Services;
  - (ix) any flow, overflow, leakage or breakdown of any water, air-conditioning, gas, power or other source of energy whether from the roof, walls, gutter or other parts of the Leased Premises;
- (b) the Lessor gives no warranty as to the use to which the Leased Premises may be put;  
and
- (c) the Lessee has not relied on any representation or warranty of the Lessor in entering into this Lease and, for this purpose, the Lessee acknowledges that:

- (i) the Lessee has relied on the Lessee's own skill and judgement and has made the Lessee's own enquiries in determining the suitability of the Leased Premises for the Authorised Use and the Lessee's Operations, and
- (ii) the Lessee's occupation of the Leased Premises is conclusive evidence of the Lessee's acceptance of the Leased Premises as being in good order, repair and condition at the Commencement Date.

#### 16.2 Suitability and Safety of Leased Premises

- (a) The Lessor does not represent or warrant:
  - (i) that the Leased Premises is suitable to be used for the Authorised Use; or
  - (ii) that the Leased Premises may lawfully be used for the Authorised Use.
- (b) Without affecting the generality of paragraph (a) above the Lessor does not represent or warrant that the zoning of the Leased Premises will allow the Leased Premises to be used for the Authorised Use whether with the approval or permission of the relevant planning authority or otherwise. It is the Lessee's responsibility to make its own enquiries about zoning and the Lessee warrants that before executing this Lease the Lessee has done so to the Lessee's own satisfaction.
- (c) The Lessee acknowledges having satisfied itself that the Leased Premises is suitable and safe to be used for the Authorised Use and agrees to take all measures necessary to ensure that the Leased Premises remains safe and free from hazards to the Lessee and all persons except entering the Leased Premises.

#### 16.3 Lessor Not Liable

The Lessor is not liable to the Lessee and the Lessee will not make a claim against the Lessor in respect of any liability resulting from any accident, death, injury, damage to any property (including water damage), equipment, or machinery malfunction or interruption of services or other event of a similar nature in or affecting the Leased Premises unless caused by the negligence of the Lessor or any employee, contractor or agent of the Lessor.

16.4 Lessor only liable while Primary Interest Holder

The Lessor is only liable for any breaches under this Lease occurring while it is the Primary Interest Holder of the Land.

16.5 Interruption of Services

Except to the extent the Lessor is negligent, the Lessor shall not be liable to the Lessee for any loss or damage suffered by the Lessee for any malfunction, failure to function, or interruption of or to, the water, gas or electricity services, fire equipment or other services to or facilities contained in the Land or the Leased Premises, or for the blockage of any sewers, wastes, drains, gutters, downpipes or storm water drains from any cause.

17. Default

An event of default occurs if:

- (a) the Lessee fails to pay the Rent or Outgoings or other money payable under this Lease within five (5) Business Days of the date due for payment, regardless of whether demand has been made;
- (b) the Lessee fails to perform any of the Lessee's Obligations for ten (10) Business Days after the Lessor has given notice to the Lessee of the default;
- (c) the Lessee is in breach of any document other than this Lease giving the Lessee a right to occupy any part of the Land or the Leased Premises;
- (d) distress is levied or a judgement, order, security or encumbrance is enforced against any property of the Lessee;
- (e) a person is appointed under legislation to investigate or manage any part of the Lessee's affairs;
- (f) the Lessee ceases to carry on the Lessee's Operations from the Leased Premises;
- (g) an application is made to wind up or dissolve the Lessee; or
- (h) the Lessee resolves to wind itself up or otherwise dissolve itself.

## 18. Lessor's power on default

### 18.1 Lessor's right of possession

On the occurrence of an Event of Default, the Lessor may upon thirty (30) days' notice enter the Leased Premises and re-take possession, and on re-entry, the Term will immediately determine.

### 18.2 Lessor may remedy Lessee's default

- (a) If an Event of Default occurs or the Lessee otherwise fails to perform any of the Lessee's Obligations, the Lessor may without prejudice to the Lessor's rights arising from the Event of Default or the failure to perform, remedy that Event of Default or the failure to perform as if the Lessor was the Lessee, at the Lessee's cost. The Lessee must pay to the Lessor all liabilities incurred by the Lessor in remedying an Event of Default or failure to perform.
- (b) None of the following events constitute a re-entry or forfeiture or waiver of the Lessor's rights to recover in full all Rent and other money payable by the Lessee under the Lease:
  - (i) acceptance of the keys for the Leased Premises;
  - (ii) entry to the Leased Premises by the Lessor for the purpose of inspection or for the purpose of showing the Leased Premises to prospective lessees or to remedy an Event of Default; or
  - (iii) advertising the Leased Premises for re-letting.

### 18.3 No prejudice of Lessor's rights

Any re-possession or attempted re-possession of the Leased Premises by the Lessor or any demand for or acceptance of any of the money payable under this Lease will not:

- (a) prejudice or affect the Lessor's rights under this Lease;
- (b) release the Lessee from performing the Lessee's Obligations; or
- (c) be deemed an election by the Lessor as to the exercise of the Lessor's rights under this Lease or at law.

### 18.4 Exercise of rights by Lessor

The Lessor may exercise the Lessor's rights under this Lease or at law notwithstanding laches, neglect or waiver in respect of any breach of the

Lessee's Obligations, and without giving notice except in accordance with this Lease or as required by law, and without having to prove default by the Lessee or the continuance of that default.

## 19. Essential terms

### 19.1 Breach of Essential Terms

- (a) If the Lessee's conduct constitutes breach of an essential term of this Lease and the Lessor elects to treat that breach as repudiation or the conduct otherwise constitutes repudiation of this Lease, the Lessee shall compensate the Lessor for all loss or damage suffered by reason of or arising from the repudiation.
- (b) Clause 4, 5, 6, 9, 11, 12 and 14 this Lease are deemed to be essential terms. This is not an exhaustive list of the essential terms of this Lease.

### 19.2 Lessor's Entitlement to Damages

The Lessor's entitlement to recover damages from the Lessee or any other person will not be limited or affected by any of the following:

- (a) if the Lessee abandons or vacates the Leased Premises;
- (b) if the Lessor elects to re-enter the Leased Premises or terminate this Lease;
- (c) if the Lessor accepts the Lessee's repudiation; or
- (d) if the parties' conduct (or that of any of their servants or agents) constitutes or may constitute a surrender by operation of law.

### 19.3 Lessor to Mitigate Damages

- (a) If the Lessee vacates the Leased Premises or if the Lessor accepts the Lessee's repudiation based on the Lessee's breach of an essential term of this Lease and terminates this Lease, the Lessor must take reasonable steps to mitigate its loss and endeavour to re-lease the Leased Premises on reasonable terms.
- (b) The entitlement to damages will be assessed on the basis that the Lessor has observed the obligation to mitigate damages.
- (c) The Lessor's conduct in mitigating its damages will not of itself constitute acceptance of the breach or repudiation or a surrender by operation of law.



## 20. Termination

### 20.1 Yield up Leased Premises

Subject to clause 20.3 the Lessee shall on Termination surrender and yield up the Leased Premises to the Lessor in good repair, order and condition in accordance with this lease, fair wear and tear excepted, and deliver to the Lessor all keys, access cards and other security devices for the Leased Premises.

### 20.2 Improvements to Vest in Crown

It is agreed that the provisions of section 92 of the LAA apply to this Lease except as varied by this Lease.

### 20.3 Remove Lessee's Fixtures

On or prior to Termination, the Lessee may but is not obliged to remove all of the Lessee's Fixtures and Fittings, and any other property, plant or equipment of the Lessee. Any of the Lessee's fixtures, fittings, property, plan or equipment that remains at or on the Leased Premises after Termination shall become the absolute property of the Lessor.

### 20.4 Dealing with Lessee's property not removed at Termination

The Lessor has the following rights in respect of the Lessee's property, including Lessee's Fixtures, which are not removed at Termination:

- (a) to remove and store the Lessee's property in an alternative Leased Premises at the Lessee's cost;
- (b) to sell or dispose of the Lessee's property and apply the proceeds of sale towards payment of any unpaid Rent or other money payable under this Lease; or
- (c) to elect that the Lessee's property is the absolute property of the Lessor and to deal with the Lessee's property as the Lessor sees fit.

And the Lessee shall indemnify the Lessor in respect of any loss or damage suffered by the Lessor as a result of the Lessee failing to remove all of the Lessee's property at Termination.

## 21. Miscellaneous

### 21.1 Lessee not to permit prohibited matters

If under this Lease the Lessee is required to do or is prohibited from doing any act, matter or thing the Lessee must also ensure that the Authorised Persons comply with that requirement or prohibition.

### 21.2 Lessor's consent

The Lessor may give a conditional or unconditional consent or approval at its absolute discretion to any matter in this Lease without giving any reasons for refusal of consent or approval.

### 21.3 Time for Payment

Any amount payable by the Lessee to the Lessor unless otherwise specified must be paid to the Lessor within twenty (20) Business Days after the Lessor gives a notice to the Lessee requiring payment.

### 21.4 Time of the essence

Time shall be of the essence in all respects.

### 21.5 Variation

This Lease may not be varied except in writing signed by all of the parties.

### 21.6 Further assurances

Each party to this Lease must execute and do all acts and things necessary to give full force and effect to this Lease.

### 21.7 Effect of execution

This Lease binds each person who executes it notwithstanding the failure by any other person to execute this Lease.

### 21.8 Entire Agreement

This lease constitutes the entire agreement between the parties and contains all the representations, warranties, covenants and agreements of the parties in relation to the subject matter of this Lease.

### 21.9 Headings

Except in the Schedules, the headings used in this Lease are for reference only and shall not affect the interpretation of this Lease.

21.10 Termination

The Termination of this Lease does not affect the Lessee's obligation to pay any money or do any act which is payable or which is to be done after Termination as provided by this Lease.

21.11 Cost of Complying with Obligations

Unless otherwise stated in this Lease, the Lessee must pay the cost of performing or complying with every obligation of the Lessee under this Lease.

21.12 Giving of notice

Any notice, approval, consent or other communication given under this Lease:

- (a) shall be in writing;
- (b) may be served on the recipient personally, or by leaving it at the recipient's last known address, or sent by pre-paid post to the recipient's last known address or sent by email to the recipient's email address (if known);
- (c) will be deemed to be served, if served personally, at the time of handing the notice to the recipient, if left at the recipient's last known address, at the time of leaving the notice at the recipient's last known address, if sent by pre-paid post to the recipient's last known address, on the second Business Day after the date of posting, if sent by email, on the same date as transmitted (if transmitted prior to 4.00pm on a Business Day) or the next Business Day (if transmitted at or after 4.00pm on a Business Day, or on a day not being a Business Day); and
- (d) if given by the Lessor, may be signed by the Lessor or a solicitor or agent of the Lessor.

21.13 Goods and services tax

- (a) In the Lease:

"GST" means any goods and services tax or similar value added tax levied or imposed in Australia pursuant to the GST Law or otherwise on a supply;

"GST Act" means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)*;

"GST Law" has the same meanings as in the GST Act;

"Tax Invoice" includes any document or record treated by the Commissioner of Taxation as a tax invoice or as a document entitling a recipient to an input tax credit.

- (b) Words used in this clause which have a defined meaning in the GST Law have the same meanings as in the GST Law unless the context indicates otherwise.
- (c) The moneys payable under this Lease have been calculated without regard to GST, and the Lessor and the Lessee agree that the Lessor shall be entitled to charge an additional amount if the Lessor becomes subject to GST as a result of the grant of this Lease or any supply to the Lessee under or in connection with this Lease, and the following provisions shall apply;
  - i. the Lessee must do everything reasonably requested by the Lessor to ensure this Lease is treated as taxable for the purposes of the GST, the Lessee must pay the GST to the Lessor at the same time as the payment to which the GST related, and the amounts payable under this Lease are exclusive of GST.
  - ii. the Lessee must pay to the Lessor on demand any GST charged on goods and services acquired or payable or paid by the Lessor in connection with this Lease or the Leased Premises, including but not limited to any GST payable in connection with or in respect of the provision of any Services; and
  - iii. where the liability of the Lessee under this clause cannot be separately determined, the Lessee shall pay to the Lessor on demand an amount which is equal to the Lessee's proportion of the relevant GST.
- (d) A party's right to payment under this clause 22.20 is subject to a valid Tax Invoice being delivered to the party liable to pay for the taxable supply.

22. Option for further term

If and only if no earlier than six (6) months and no later than three (3) months before the date of Termination, the Lessee gives notice to the Lessor exercising an option of renewal for a Further Term, and the Lessor is satisfied that there is no Rent, Outgoings or other money payable under this Lease which is due but unpaid and there is no remedied breach of the Lessee's Obligations and there have been no breaches of any of the essential terms of this Lease during the Term, the Lessor shall grant the Lessee a lease of the Leased Premises for the relevant Further Term as the Rent payable immediately before Termination as varied and reviewed pursuant to this Lease and otherwise on the same terms and conditions of this Lease except for the option of renewal for the relevant Further Term, which shall cease to have any further effect.

23. Holding Over

If after termination, the Lessee continues to occupy the Premises with the consent of the Lessor, the Lessee shall become a monthly Lessee only of the Lessor and unless otherwise agreed;

(a) The Rent shall be equal to one twelfth of the aggregate of the Rent and Outgoings payable by the Lessee immediately preceding the Termination; and

(b) All other terms and conditions shall continue to apply mutatis mutandis as expressed or implied in this Lease.

24. Dispute Resolution

24.1 If a dispute arises out of or relates to this Lease (including without limitation in relation to the Rent review), or the breach, termination, validity or subject matter thereof, or as to any claim in tort, in equity or pursuant to any domestic or international statute or law, the parties to this Lease and the dispute expressly agree to endeavour in good faith to settle the dispute by mediation before having recourse to, arbitration or litigation.

24.2 A party claiming that a dispute has arisen, must give written notice to the other parties to the dispute specifying the nature of the dispute. On receipt of such notice, the parties to the dispute shall within seven (7) days of receipt of the notice meet together to resolve the dispute in good faith and acting reasonable.

24.3 If the dispute is not resolved within seven (7) days, or within such further period as the parties agree, then the dispute is to be referred to mediation. Such mediation is to be conducted by a mediator who is independent of the parties and appointed by agreement of the parties or, failing agreement within seven (7) days of receiving any party's notice of dispute, by the Chairman of the Western Australian Chapter of Institute

of Arbitrators and Mediators Australia (IAMA). The IAMA Mediation Rules shall apply to the mediation.

**24.4** If the dispute is not resolved in mediation, then the parties may elect to have the dispute submitted to arbitration in accordance with the *Commercial Arbitration Act 2012 (WA)*.

**24.5** If the dispute relates to the Rent, then the Rent shall be paid without abatement until the date of the award or agreement between the parties (whichever is the earlier) whereupon the Lessor will refund to the Lessee any Rent paid by the Lessee not required to be paid within the terms of the award or as agreed between the Lessor and Lessee.

## SCHEDULE 1

### Particular of Lease:

#### 1. Lessor's Details

SHIRE OF BODDINGTON OF 39 Bannister Road, Boddington, Western Australia 6390.

#### 2. Lessee's Details

BODDINGTON MENS SHED INC., care of the President, 59 Fairway Place, Boddington, Western Australia 6390.

#### 3. Land

Reserve 20758 located at 50 Johnstone Street Boddington and being comprised of Lot 500 on Deposited Plan 55398 and being part of the land contained in Crown Land Title Volume LR 3147 Folio 905;.

#### 4. Leased Premises

The Old Depot being the part of the Land and its improvements as hatchured on the attached Plan.

#### 5. Authorised Use

Community Centre only (Men's Shed).

#### 6. Commencement Date

1 September 2021

#### 7. Term

The Term shall be a term of TWENTY (21) years commencing on the Commencement Date and ending on the 31 August 2042.

#### 8. Rent

From the Commencement Date and for the Term the Rent is one dollar (\$1) per annum inclusive of GST payable on the Commencement date and each anniversary of the Commencement date.

#### 9. Further Term

Nil



## 10. Definition of Outgoings

"Outgoings" means all of the costs and outgoings of the Lessor charged or incurred in respect of the Leased Premises or in the Maintenance of the Leased Premises, including but not limited to:

- (a) maintaining the Land and Leased Premises;
- (b) storing, treating and removing all kinds of waste including rubbish and sewerage from the Land or the Leased Premises;

landscaping, gardening and reticulating the Land and the Leased Premises;

give notice to the Lessor in writing, of any infections illness or disease which might transpire in or about the land and shall thoroughly fumigate and disinfect the land at the Lessee's expense to the satisfaction of the Lessor and any appropriate health officer;

- (c) advertising, marketing and promoting the Leased Premises.

EXECUTED BY THE PARTIES AS A DEED

THE COMMON SEAL of the )  
SHIRE OF BODDINGTON )  
was hereunto affixed in the presence of: )

SHIRE PRESIDENT  
Garry Ventris

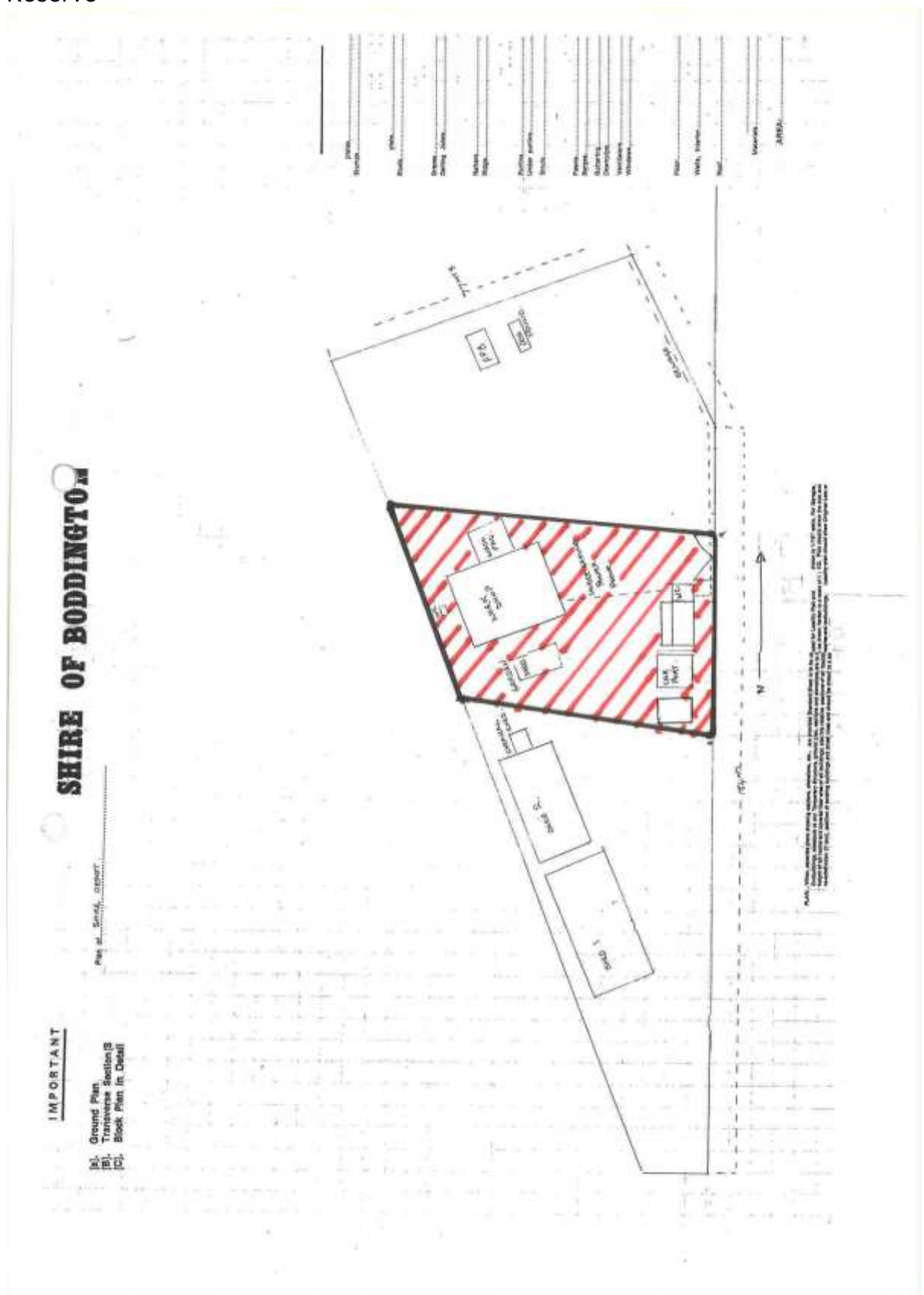
Chief Executive Officer  
Julie Burton

BODDINGTON MENS SHED INC )  
was hereunto signed in accordance )  
with its Constitution in the presence of: )

Print Name:  
Position:

Print Name:  
Position:

SCHEDULE 2  
Reserve



## SCHEDULE 3

Department of Planning, Lands and Heritage Approval

## 8.6.5 Lease - Boddington Golf Club Inc.

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	CPRO 044
Disclosure of Interest:	Nil
Author:	Economic and Community Development Officer
Attachments:	8.6.5A Draft Lease-Boddington Gold Club Inc.

### Summary

For Council to consider endorsing a lease with the Boddington Golf Club Inc., (BGC) located at Reserve 40315 (47.5241ha) 34 Adam Street Boddington, and being Lot 15740 on Deposited Plan 216453.

### Background

Reserve 40315 was created in 1987 and is vested in the Shire of Boddington with power to lease for a period not exceeding twenty one (21) years.

Background research indicates that the BGC has been in operation since 1963, at the Old Golf Course Estate, Newmarket Road course until July 1986. It was around that time that the club moved to Adam Road site located on Reserve 40315. The majority of the work to construct the new golf course was done by volunteers and supported by the Bauxite mine.

The BGC relocation was facilitated by the Shire following the purchase of farming land. The land purchase enabled the Shire to facilitate a significant residential subdivision with proceeds being applied partly to the Community Club development. In 1986 construction of the Community Club was completed on lots 68 and 69 Adam Street.

The parallel developments of the Golf Club and the Community Club focused the Shire on leases for both community groups. The Community Club entered a lease arrangement for a twenty (20) year term commencing on 1st October 1987. A new lease was entered into commencing 1st October 2007 for a period of nineteen (19) years and eight months (expiry 31st May 2027).

No evidence has been found that similar efforts were directed to the BGC in 1987. Evidence has been found that approaches to BGC were made in 2007 to formalise a lease agreement.

In 2007 Council was presented with an Officers Recommendation as follows:

*The lease between the Boddington Shire and the Boddington Golf Club for the land directly behind the Community Club be accepted as presented starting as of the 1st April 2007.*

Council resolved:

*That the item be deferred until the next meeting of Council for further inspection of the lease.*

*Reason for difference between Recommendation and Resolution: To allow Council's Officers to clarify and investigate the lease more thoroughly.*

There appears to have been no further action on this item.

### Comment

The Boddington Golf Club is a not for profit volunteer group. They have a modest annual membership fee to ensure all members of the community can participate.

Originally, Club membership was around eighty (80) residents. Over time the membership has declined with the current membership about twelve (12).

The grounds are used by many locals to walk, run, exercise their dogs, and as a childrens play area. Local horse riders use the perimeter of the grounds for exercising/riding their horses.

The Club was successful in 2016 with a grant from the Peel Development Commission's Community Chest Funding program to assist with the upgrade of the Golf Course greens. The Shire of Boddington assisted with the project which was for the removal of contaminated oil from sixteen (16) of the eighteen (18) greens.

On the weekend of the Lions Rodeo the Golf Course is used for overflow camping with the Shire managing the bookings. In 2020, the Golf Club members managed the booking in of the vans on the Friday and Saturday of the Rodeo, at both the Golf Course and the vacant land on Pollard Street.

It is recommended that this lease be for twenty one (21) years. Tenure of lease is an element that funding bodies (e.g. Lotterywest) consider when community groups are housed on Crown or Local Government land. A twenty one (21) year lease also offers the community organisation long term stability moving forward.

### Strategic Implications

The Shire of Boddington Strategic Community Plan 2019-2029 states:

*"Pillar 1: A vibrant and connected community.*

*1.6 Facilities & services that support lifelong wellbeing.*

*1.10 Provide opportunities for engagement and connection for those at risk of social isolation (youth, people with a disability, older residents).*

*1.12 Support opportunities for volunteering and community connection.*

### Statutory Environment

Section 3.54 of the *Local Government Act 1995* gives Council the power to lease a Reserve with the approval of the Minister for Planning therefore approval will need to be sought for a lease to be entered into.

Section 3.58 of the *Local Government Act 1995* covers the disposal of property and the leasing of property is deemed to be a disposal.

S3.58(3) allows a local government to dispose of property without going to public auction or calling tenders if before agreeing to dispose of the property:

- (a) it gives local public notice of the proposed disposition –
  - (i) describing the property concerned; and

- (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

S3.58(4) requires the following details to be included in the public notice:

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
  - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
  - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition

#### Local Government Functions and General Regulations

#### 30. Dispositions of property to which section 3.58 of Act does not apply

- 1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- 2) A disposition of land is an exempt disposition if —
  - a. the land is disposed of to an owner of adjoining land (in this paragraph called “the transferee”) and —
    - i. its market value is less than \$5 000; and
    - ii. the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - b. the land is disposed of to a body, whether incorporated or not —
    - i. the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - ii. the members of which are not entitled or permitted to receive any pecuniary profit from the body’s transactions.

#### Policy Implications

Nil

#### Financial Implications

An annual lease fee of \$1.00 inclusive of GST is proposed as part of the draft lease.

Council has provided an annual sponsorship of \$500 per year towards the maintenance of the golf course since 2010/2011.

#### Economic Implications

Nil



### Social Implications

This organisation provides an important social service to the community.

### Environmental Considerations

Members of the club maintain the grounds, with some support from Council. The club continues to maintain the bush as much as possible throughout the course.

### Consultation

Boddington Golf Club (members)

### Options

Council can resolve to:

1. adopt the recommendation/s;
2. adopt the recommendation/s with further amendments; or
3. not accept the recommendation/s, giving reasons.

### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.5
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That Council:

1. Seek the approval of the Planning Minister for the lease of Reserve 40315 (47.5241ha) located 34 Adam Street Boddington and being Lot 15740 on Deposited Plan 216453 with the Boddington Golf Club Inc.
2. Endorse the lease with Boddington Golf Club Inc, Reserve 40315 (47.5241ha) located 34 Adam Street Boddington and being Lot 15740 on Deposited Plan 216453 for a period of twenty one (21) years commencing on 1 September 2021 and ending on the thirty first (31) August 1942.
3. Endorse using the Shire of Boddington's common seal on the lease with the Boddington Golf Club, Reserve 40315 (47.5241ha) located 34 Adam Street Boddington and being Lot 15740 on Deposited Plan 216453.

LEASE

SHIRE OF BODDINGTON

("Lessor")

AND

BODDINGTON GOLF CLUB INC

("Lessee")

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Department of Planning, Lands and Heritage Approval

THIS DEED is made first (1<sup>st</sup>) day of September 2021

BETWEEN

**SHIRE OF BODDINGTON** of 39 Bannister Road Boddington, Western Australia ("Lessor")

AND

**BODDINGTON GOLF CLUB INC** of 34 Adam Street, Boddington Western Australia. PO Box 131 Boddington 6391. ("Lessee")

**RECITALS:**

- A. The Lessor is the management body in respect of the land.
- B. Under Management Order the Lessor has the power to lease the land subject to the approval of the Minister.
- C. The Lessor has agree to lease the Leased Premises to the Lessee on the terms of the Lease.
- D. The Minister indicates its approval of this Lease by endorsing its consent thereon.

**THE PARTIES CONVENANT AND AGREE:**

1. **Definition, Interpretation, Consents and Approvals**

1.1 Definitions

Unless stated otherwise:

"Authorised Person" means an agent, employee, licensee, contractor or invitee of the Lessee;

"Authorised Use" means the use specified in item 5 of Schedule 1;

"Commencement Date" means the commencement date specified in item 6 of Schedule 1;

"Event of Default" means the events specified in clause 17 of this Lease;

"Facilities" means the drainage, sewerage and plumbing facilities, and the gas and electrical fittings or appliances in or on the Land or the Leased Premises;

"Final Period" means the period between the start of the final Lease Year before the date of Termination until the date of Termination;

"Financial Year" means a year beginning on 1 July and ending on the following 30 June;

"First Period" means the period between the Commencement Date and the last day of the first Lease Year;

"Further Term" means that further term specified in Item 9 of Schedule 1;

"LAA" means the *Land Administration Act 1997*;

"Land" means the land described in item 3 of Schedule 1;

"Lease" means this deed and the Schedules and appendices and plans as amended from time to time and any attachments;

"Leased Premises" means the premises described in item 4 of Schedule 1;

"Lessee's Operations" means the operations and activities carried on by the Lessee from the Leased Premises;

"Lessee's Fixtures" means each fixture and fitting installed by the Lessee in the Leased Premises with the Lessor's consent which is not re-classified as a Lessor's Fixture in accordance with this Lease;

"Lessee's Plans and Specifications" means all plans, specifications and working drawings in relation to the Lessee's Initial Works and Lessee's Works as prepared by or on behalf of the Lessee;

"Lessor's Works" means any construction, refurbishment, upgrade and renovation works carried out or to be carried out on the Land or the Leased Premises by the Lessor or as the Lessor directs;

"Maintain" means maintain, repair, renovate, replace, decorate and refurbish, and "Maintenance" and "Maintaining" have equivalent meanings;

"Minister" means the Minister for Lands, a body corporate under section 7 of the LAA;

"Outgoings" has the meaning set out in item 11 of Schedule 1;

"Plant and Equipment" means the plant and equipment used in connection with the provision of any Services or the heating, cooling, lighting, power or plumbing facilities on or connected to the Leased Premises;

"Primary Interest Holder" means, in relation to Crown land, the entity listed on a Crown Certificate of Title as the holder of a charge, Crown lease, easement, lease, mortgage, profit a prendre or other interest, including such interests as are lawfully granted or entered into by a management body but does not include –

- (a) The care, control and management of a reserve, mall reserve or road;
- (b) Caveat;
- (c) Licence; or
- (d) Mining, petroleum or geothermal energy right;

"Relevant Authority" means anybody or corporation or any municipal, government or statutory or non-statutory authority or body having authority or jurisdiction over the Land or Leased Premises or any part of the Land or Leased Premises or to whose systems the Land or Leased Premises or an part of the Land or Leased Premises are or will be connected;

"Rent" means the rent specified in item 8 of Schedule 1;

"Schedule" means a schedule to this Lease;

"Services" means electricity, gas, oil, fuel, water or other similar commodity, facility or service on the Land or the Leased Premises or otherwise serving the Land or the Leased Premises;

"Shire" means the Shire of Boddington acting in its capacity as local government;

"Term" means the tem specified in item 7 of Schedule 1;

"Termination" means the expiry of the Term by effluxion of time or by earlier termination in accordance with this Lease; and



"Written Law" has the same meaning given to that term in the *Interpretation Act 1984*.

1.2 Performance of Functions by Minister

- (a) All acts and things which the Minister is required or empowered to do under this Lease must be done by the Minister or the Minister's delegate appointed under section 9 of the LAA;
- (b) Where pursuant to this Lease payments and rights accrue to the Minister or obligations are imposed on the Minister the same are for the benefit and burden respectively of the Lessor unless the context otherwise requires.

1.3 Approval by the Lessor or Minister

In any case where under this Lease the doing or executing of any act, matter or thing by the Lessee is dependent on the approval or consent of the Lessor or the Minister such approval or consent will not be effective unless it is given in writing and may be given or withheld by the Lessor or the Minister in the Lessor's reasonable discretion or the Minister's absolute discretion and may be given subject to such conditions as the Lessor or the Minister may reasonably determine unless otherwise provided in this Lease.

1.4 Consent of Western Australian Planning Commission

If for any reason this Lease required by law the consent of the Western Australian Planning Commission then this Lease is made expressly subject to and is conditional upon the granting of the consent of the Western Australian Planning Commission.

2. Operative part

2.1 Lease of Leased Premises

Subject to the Minister's consent in respect of this Lease, in consideration of the Lessee agreeing to:

- (a) pay the money payable under this Lease; and
- (b) duly observe and perform the Lessee's Obligations.

the Lessor leases the Leased Premises and grants the Lessee's Rights to the Lessee for the Term commencing on the Commencement Date subject to the reservation of the Lessor's rights under this Lease.

2.2 Quiet enjoyment

The Lessor warrants that the Lessor has full capacity to grant this Lease, and if the Lessee:

- (a) pays the money payable under this Lease; and
- (b) duly observes and performs the Lessee's Obligations.

the Lessor agrees that the Lessee may quietly hold the Leased Premises and enjoy the Lessee's Rights during the Term without any disturbance from the Lessor or any person lawfully claiming through the Lessor, except to the extent that interruption, disturbance or interference arises because of the exercise of the Lessor's rights or is otherwise permitted by any provision of this Lease.

2.3 Lessee responsible as if owner

The Lessee is subject to the same responsibilities relating to persons and property during the Term as if the Lessee were the owner of the Leased Premises.

3. **Reservation of Lessor's rights**

Without limiting any other provisions of this Lease, the Lessor reserves the following rights:

(a) Improvements to Leased Premises:

the Lessor may at any time carry out improvements to the Leased Premises, including without limitation:

- (i) construct new buildings on the Land;
- (ii) alter, add to, extend, reduce the size of, or otherwise modify, existing buildings on the Land; and
- (iii) any other Lessor's Works,

but in exercising these rights, the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations.

(b) Right to enter

- (i) the Lessee shall permit the Lessor to enter the Leased Premises at all reasonable times on the giving of reasonable notice, or immediately in the case of emergency, to:

- a) view the state of repair of the Leased Premises and to ensure compliance with the Lessee's Obligations;
- b) comply with any requirement or order of any local government or other statutory authority;
- c) carry out any maintenance, modification, installation or extension to the Leased Premises, the Plant and Equipment or cables, pipes or wires within the Leased Premises;
- d) view the Leased Premises with any persons interested in the Leased Premises or any part of the Leased Premises; and
- e) affix re-letting notices to the Leased Premises during the last three (3) months of the Term;

except that the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations;

- (ii) the Lessor may enter the Leased Premises at any time for the purpose of doing anything which should have been done by the Lessee under this Lease but which has not been done or has not been done properly.

(c) Granting easements etc.

The Lessor may grant easements of support or any other easements or similar rights over any part of the Land or dedicate or transfer or otherwise deal with any part of the Land in favour of another person for any reason whatsoever except that the Lessor shall not without the Lessee's prior consent do anything which will substantially and permanently derogate from the quite enjoyment of the Lessee's Rights by the Lessee.

**4. Rent**

The Lessee must pay the Rent to the Lessor in the manner specified in item 8 of Schedule 1, without any deduction, set off or abatement.

**5. Outgoings and Bulk Supply of Electricity, Gas or Power**

Outgoings separately assessed

The Lessee must pay to the Lessor or, if demand is made by a statutory or other public authority, to that statutory or other public authority, all amounts separately charged or assessed in respect of the Leased Premises or the Lessee for or in connection with Services to or for the benefit of the Leased Premises or the Lessee, including but not limited to telecommunications, electricity, gas and power charges and the cost of installation of any meter, wiring or other device necessitated by the use of telecommunications services, electricity, gas or power.

**6. Use of Leased Premises and Facilities**

6.1 The Lessee shall not:

- (a) use the Leased Premises for any other purpose other than the Authorised Use specified in item 5 of Schedule 1 or for any purpose for which the Leased Premises was not designed or designated; and
- (b) use each Facility, Service, Item of Plant and Equipment or Lessor's Fixture for a purpose for which it was not designed or designated.

6.2 The Lessee:

- (a) shall comply with the Lessor's reasonable requirements for the use of each Facility, Service, item of Plant and Equipment and Lessor's Fixtures; and
- (b) shall not do or omit to do anything which might interfere with or impair the efficient supply or operation of each Facility, Service, item of Plant and Equipment or Lessor's Fixture.

**7. Security of Leased Premises**

7.1 The Lessee shall:

- (a) securely lock all doors or other openings to the Leased Premises when the Leased Premises is unoccupied; and
- (b) if required by the Lessor install in the Leased Premises a security alarm system approved by the Lessor.

- 7.2 The Lessor may enter the Leased Premises at any time for any purpose in relation to security, but nothing in this clause makes the Lessor responsible in any way for the security of the Leased Premises.

**8. Leased Premises Name in Lessee's Name**

- 8.1 The Lessee shall not use the name of the Leased Premises in the Lessee's own name or in any business name without the consent of the Lessor, which consent will not be unreasonably withheld.

**9. Covenant to repair and maintain**

- 9.1 The Lessee shall:

- (a) Maintain the Leased Premises in good condition except in respect of:
  - (i) fair wear and tear;
  - (ii) damage which is or will be reinstated from the proceeds of insurance; and
  - (iii) structural damage which has not been caused by an act or omission of the Lessee or an Authorised Person;
- (b) promptly repair any damage to the Leased Premises for which the Lessee is responsible to the satisfaction of the Lessor;
- (c) keep the Leased Premises clean and free from rubbish;
- (d) maintain the Lessor's Fixtures and the Facilities in the Leased Premises in good condition except in respect of fair wear and tear and damage which is or will be reinstated from the proceeds of an insurance policy, and where necessary, replace that Lessor's Fixture or the Facility to the satisfaction of the Lessor;
- (e) enter into and keep current a service contract with a reputable air-conditioning service company for the regular maintenance and service of any air-conditioning plant and equipment which services the Leased Premises;
- (f) maintain the Lessee's Fixtures in clean and good condition;
- (g) replace any light bulbs or fluorescent tubes in the Leased Premises when necessary; and
- (h) replace any broken glass in the Leased Premises.

- 9.2 If the Lessee does not work, which affects the Leased Premises, such as the Lessee's Initial Works and the Lessee's Works and any fitting out, alterations, partitioning, work relating to Services, repairs or maintenance or required structural work, the Lessee must:

- (a) comply with all relevant requirements of an authority and all laws and standards;
- (b) before carrying out any work, obtain the Lessor's approval to the plans and specifications for the work;

- (c) carry out the work in a safe and proper manner;
- (d) use only good quality materials;
- (e) employ only qualified and competent persons; and
- (f) pay to the Lessor when the Lessor requests any expenses incurred by the Lessor in approving the work, including fees paid to architects, engineers, contractors or other advisors.

### 9.3 Lessee's Further Obligations

- (a) The conditions imposed by this clause 9.4 are in addition to the Lessee's repair and maintenance obligations imposed by clause 9.1.
- (b) The Lessee shall throughout the Term keep the Leased Premises in good repair and shall make good any damage to it howsoever caused and shall upon expiry or earlier termination of this Lease yield up the Leased Premises to the Lessor in a state of good repair.
- (c) Without prejudice to the generality of clause 9.1 and 9.4(b) for the avoidance of any doubt the Lessee is obliged to:-
  - i) improve the Leased Premises where necessary to bring it to a state of good repair including the rectification of any latent or inherent defects;
  - ii) effect all necessary structural repairs to the Leased Premises where necessary to bring them to and maintain them in a state of good repair; and
  - iii) effect all structural and other repairs and improvements necessary to the Leased Premises to comply with the requirements of any Governmental Agency whether imposed on the Lessee as occupier or the Lessor as the Primary Interest Holder.

### 10. Positive covenants

The Lessee shall:

- (a) pay to the Lessor on demand all money paid by the Lessor on behalf of the Lessee in the discharge of any of the Lessee's liabilities under this Lease;
- (b) pay to the Lessor on demand on a full indemnity basis all amounts payable by the Lessor in respect of legal costs and disbursements of and incidental to:
  - i) any breach of the Lessee's Obligations; and
  - ii) each action, suit, proceeding or matter arising out of or incidental to any document referred to in paragraph;
- (c) pay 50% of the amount payable by the Lessor in respect of legal costs and disbursements of and incidental to:
  - i) the instructions for and the registration, preparation, execution and stamping of this Lease and each other instrument required to be prepared and executed under this Lease;

- ii) each notice, search and inquiry given or made for the purpose of any document mentioned in paragraph (i);
- (d) keep the Facilities within the Leased Premises unobstructed;
- (e) report promptly to the Lessor in writing:
  - i) all damage or defects in the Leased Premises, the Lessor's Fixtures, the Plant and Equipment or the Facilities in the Leased Premises of which the Lessee is or ought to be aware;
  - ii) any breakage of glass in an exterior window or door in the Leased Premises;
  - iii) any malfunction of any Plant and Equipment or Facility either within the Leased Premises or used by the Lessee; and
  - iv) any circumstances likely to be a danger or cause any damage or danger to the Leased Premises, or any person in the Leased Premises, or on the Land of which the Lessee is aware;
- (f) remove on a regular basis rubbish which is not of a kind usually removed by the local government authority;
- (g) comply promptly with all legislation and by-laws affecting the Leased Premises or the use of the Leased Premises except for any structural work;
- (h) observe and comply with any conditions of supply of Services by the Lessor, or where no conditions of supply are imposed by the Lessor, observe and comply with the conditions of supply of Services imposed by the relevant supply authority on the Lessor;
- (i) if any Service is not provided by the Lessor, make the Lessee's own arrangements for the supply of the Service to the Leased Premises;
- (j) at all times comply with all fire and emergency training programs and drills of which at least two (2) Business Days' notice has been given to the Lessee by the Lessor and the Lessee must ensure that the Authorised Persons are made fully aware of all safety and emergency procedures for the Leased Premises;
- (k) on demand by the Lessor, pay the Lessor interest on any money payable under this Lease which is not paid on the due date calculated at the Rate from the due date for payment until the date of actual payment;
- (l) if the consent of any authority or a licence is required to carry on the Lessee's Operations from the Leased Premises, obtain and maintain the currency of that authority or licence; and

#### 11. Negative covenants

The Lessee shall not:

- (a) except in relation to the Lessee's Works, without the Lessor's prior consent make any alteration to or addition to or demolish any part of the Leased Premises or remove or alter any of the Lessor's Fixtures, the Plant and Equipment or any Facility in the Leased Premises, except that the Lessor's consent shall not be unreasonably withheld to the installation, alteration or addition of partitioning in the Leased Premises;

- (b) without the prior consent of the Lessor and subject to such conditions as the Lessor may determine, mine, remove, extract, dig up or excavate any sand stone, gravel, clay, loam, shell or similar substance or permit any other person to undertake any such action however this clause 11(b) shall not apply to any removal, digging up or excavation as may be necessary to construct or undertake any improvement or alteration authorised by or under this Lease provided that any such removal, digging up or excavation is undertaken in accordance with the requirements of that authority;
- (c) except for reasonable quantities for normal applications in connection with the use of the Leased Premises, bring onto, store or use any chemical or inflammable substance in the Leased Premises;
- (d) fail to comply with and observe the reasonable requirements of the Lessor in the use of the Plant and Equipment;
- (e) without the Lessor's prior consent use any Service, heating, cooling, lighting or power, except battery power, other than that provided by the Lessor;
- (f) without the Lessor's prior consent, install any electrical equipment in the Leased Premises which might overload the cables, switchboards or sub-boards through which electricity is connected to the Leased Premises;
- (g) do or omit to do anything which might cause the Leased Premises to deteriorate or become impaired except for fair wear and tear, to be obstructed, or to be in a condition other than a good and sanitary condition;
- (h) do or carry on in the Leased Premises any activity which might be harmful, offensive or illegal, or cause a nuisance, damage or disturbance to the Lessor;
- (i) without the Lessor's prior consent erect or replace outside the Leased Premises any radio or television aerial or antenna;
- (j) without the Lessor's prior consent, erect, install, exhibit, paint, display or affix to the Leased Premises or any other part of the Leased Premises any advertisement, notice or sign, whether or not it is visible from outside the Leased Premises, and any such advertisement, notice or sign consented to by the Lessor shall be of the highest quality and design;
- (k) place any rubbish in any part of the Leased Premises or the Land except in a place and receptacle designated by the Lessor for the disposal of rubbish;
- (l) burn any rubbish in the Leased Premises or the land (except garden waste);
- (m) lodge an absolute caveat to protect the Lessee's interest in the Leased Premises or the Land;
- (n) fail to remove a subject to claim caveat lodged by the Lessee over the Leased Premises or the Land on Termination of this Lease;



- (o) conduct any business or operations in the Leased Premises at any time prohibited by law;
- (p) smoke in the Leased Premises; or
- (q) by any act or omission cause any insurance policy effected under this Lease or in respect of the Leased Premises or the Land to be void or voidable, or cause the rate of premium to be increased.

## 12. Indemnities

### 12.1 General indemnity

The Lessee shall indemnify and keep indemnified the Lessor against all losses, claims, damages, demands, costs and expenses for which the Lessor becomes liable in respect of loss or damage to property or death or injury of any nature and however or wherever sustained:

- (a) which are caused or contributed to by the use or occupancy of the Leased Premises by the Lessee, an Authorised Person or any other person, except to the extent caused or contributed to by the Lessor;
- (b) resulting from an act or omission of the Lessee; or
- (c) resulting from a notice, claim or demand against the Lessee to do or refrain from doing, anything except to the extent that the Lessor is obliged by this Lease to pay for or contribute to the cost of compliance with the notice, claim or demand fails to do so;
- (d) the Lessee must indemnify and keep indemnified the Minister for Lands from and against all losses, claims, damages, demands, costs and expenses for whatsoever which may at any time be brought, maintained or made.

### 12.2 Nature of Indemnity

The obligation of the Lessee to indemnify the Lessor under this Lease or at law is not affected by the obligation of the Lessee to effect insurance.

## 13. Assignment

### 13.1 No assignment

The Lessee must not assign, mortgage or charge the Lessee's leasehold estate in the Leased Premises, nor sublet, part with possession or dispose of the Leased Premises in any way.

### 13.2 Property Law Act excluded

Sections 80 and 82 of the *Property Law Act 1969 (WA)* are excluded.

### 13.3 Lessor may consent to assignment

The Lessee will not be in breach of the covenant in clause 13.1 of this clause in respect of an assignment if both the Lessor and the Minister consent to the assignment. The Lessor's consent shall not be unreasonably withheld.

13.4 Lessor may consent to sublease

The Lessee will not be in breach of the covenant in clause 14.1 of this clause in respect of a sublease of the whole of the Leased Premises if both the Lessor and the Minister consent to the sublease. The Lessor's consent shall not be unreasonably withheld.

14. Damage, Destruction or Resumption

14.1 Definitions

In this clause 15:

- (a) 'Reinstatement Notice' means a notice given by the Lessor to the Lessee of the Lessee's intention to carry out the Reinstatement Works; and
- (b) 'Reinstatement Works' means the work necessary to:
  - i) reinstate the Leased Premises; or
  - ii) make the Leased Premises fit for occupation and use or accessible by the Lessee.

14.2 Abatement

- (a) If the Leased Premises is damaged or destroyed so as to render any part of the Leased Premises wholly or substantially:
  - (i) unfit for occupation and use by the Lessee; or
  - (ii) inaccessible having regard to the nature and location of the Leased Premises and the normal means of access to them;

then from the date that the Lessee notifies the Lessor of the damage or destruction ('Damage Notice');

- iii) any money payable by the Lessee under this Lease; and
- iv) the covenant to repair and maintain;

will abate according to the nature and extent of the damage or destruction sustained.

- (b) If clause 15.1(a) applies, the remedies for:

- (i) recovery of any money or a proportionate part falling due after the damage or destruction; or
- (ii) enforcement of the covenant to repair and maintain;

will be suspended (or partially suspended as the circumstances require) from the date of the Damage Notice until the Leased Premises is;

- (iii) restored;
- (iv) made fit for the Lessee's occupation and use; or
- (v) made accessible.

14.3 Either Party May Terminate

If clause 15.2(a) applies, either party may terminate this Lease by notice to the other unless the Lessor:

- (a) within ninety (90) calendar days of receiving the Damage Notice, gives the Lessee a Reinstatement Notice; and
- (b) diligently proceeds within a reasonable time to carry out the Reinstatement Works.

14.4 Lessee May Terminate

If the Lessor gives a Reinstatement Notice to the Lessee and fails to commence the Reinstatement Works within a reasonable time, the Lessee may terminate this Lease by giving not less than thirty (30) calendar days' notice to the Lessor and, at the expiration of that period, this Lease will terminate.

14.5 Exceptions

Clauses 15.2, 15.3 and 15.4 will not apply where:

- (a) the damage or destruction was caused or contributed to, or arises from any wilful act of the Lessee or an Authorised Person; or
- (b) an insurer under any policy effected by the Lessor under this Lease refuses indemnity or reduces the sum payable under the policy because of any act or default of the Lessee or an Authorised Person.

14.6 Lessor to Terminate

If the Lessor considers the damage to the Leased Premises renders it impractical or undesirable to carry out the Reinstatement Works, the Lessor may terminate this Lease by giving not less than thirty (30) calendar days' notice to the Lessee and, at the expiration of that notice, this Lease will terminate.

14.7 Antecedent Breaches

No liability will attach to either party because of termination of this Lease under this clause 15 but that termination will be without prejudice to the rights of either party for any antecedent breach or non-observance of any provision on this Lease.

14.8 Dispute Resolution

Any dispute arising out of the provisions of this clause 15 shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985 (WA)* and the parties may each be represented by a legal practitioner of their choice.

14.9 Lessor Not Obligated to Reinstatement

Nothing in this Lease obliges the Lessor to reinstate the Leased Premises or the means of access to it.

14.10 Proceeds of Insurance

If the Leased Premises is damaged or destroyed and the Lease is terminated under this clause 15, the Lessee will have no interest in the insurance proceeds.

14.11 Resumption of Leased Premises

If the Leased Premises is resumed by any authority so as to render the Leased Premises inaccessible or substantially unfit for the occupation of the Lessee, this Lease may be terminated without compensation or other liability by either the Lessor or the Lessee by thirty (30) calendar days' notice to the other but without affecting the rights of either party against the other in respect of any previous breaches of the provisions of this lease.

15. Limited of Lessor's Liability

15.1 No warranties or representations

The Lessee acknowledges and agrees that:

- (a) all property in the Leased Premises shall be at the sole risk of the Lessee during the Term and the Lessor shall not be liable for any claim, loss or damage that the Lessee may suffer as a result of:
  - (i) any fault in the construction or state or repair of the Leased Premises, or the Lessor's Fixtures;
  - (ii) any defect in any of the Plant and Equipment, facilities or the Services;
  - (iii) any flow, overflow, leakage or breakdown of any water, air-conditioning, gas, power or other source of energy whether from the roof, walls, gutter or other parts of the Leased Premises;
- (b) the Lessor gives no warranty as to the use to which the Leased Premises may be put; and
- (c) the Lessee has not relied on any representation or warranty of the Lessor in entering into this Lease and, for this purpose, the Lessee acknowledges that:
  - (i) the Lessee has relied on the Lessee's own skill and judgement and has made the Lessee's own enquiries in determining the suitability of the Leased Premises for the Authorised Use and the Lessee's Operations, and
  - (ii) the Lessee's occupation of the Leased Premises is conclusive evidence of the Lessee's acceptance of the Leased Premises as being in good order, repair and condition at the Commencement Date.

15.2 Suitability and Safety of Leased Premises

- (a) The Lessor does not represent or warrant:
  - (i) that the Leased Premises is suitable to be used for the Authorised Use; or
  - (ii) that the Leased Premises may lawfully be used for the Authorised Use.
- (b) Without affecting the generality of paragraph (a) above the Lessor does not represent or warrant that the zoning of the Leased Premises will allow the Leased Premises to be used for the Authorised Use whether with the approval or permission of the relevant planning authority or otherwise. It is the Lessee's responsibility to make its own enquiries about zoning and the Lessee warrants that before executing this Lease the Lessee has done so to the Lessee's own satisfaction.

- (c) The Lessee acknowledges having satisfied itself that the Leased Premises is suitable and safe to be used for the Authorised Use and agrees to take all measures necessary to ensure that the Leased Premises remains safe and free from hazards to the Lessee and all persons except entering the Leased Premises.

15.3 Lessor Not Liable

The Lessor is not liable to the Lessee and the Lessee will not make a claim against the Lessor in respect of any liability resulting from any accident, death, injury, damage to any property (including water damage), equipment, or machinery malfunction or interruption of services or other event of a similar nature in or affecting the Leased Premises unless caused by the negligence of the Lessor or any employee, contractor or agent of the Lessor.

15.4 Lessor only liable while Primary Interest Holder

The Lessor is only liable for any breaches under this Lease occurring while it is the Primary Interest Holder of the Land.

15.5 Interruption of Services

Except to the extent the Lessor is negligent, the Lessor shall not be liable to the Lessee for any loss or damage suffered by the Lessee for any malfunction, failure to function, or interruption of or to, the water, gas or electricity services, fire equipment or other services to or facilities contained in the Land or the Leased Premises, or for the blockage of any sewers, wastes, drains, gutters, downpipes or storm water drains from any cause.

16. Default

An event of default occurs if:

- (a) the Lessee fails to pay the Outgoings or other money payable under this Lease within five (5) Business Days of the date due for payment, regardless of whether demand has been made;
- (b) the Lessee fails to perform any of the Lessee's Obligations for ten (10) Business Days after the Lessor has given notice to the Lessee of the default;
- (c) the Lessee is in breach of any document other than this Lease giving the Lessee a right to occupy any part of the Land or the Leased Premises;
- (d) distress is levied or a judgement, order, security or encumbrance is enforced against any property of the Lessee;
- (e) a receiver or receiver and manager or controller as defined in the Corporations Act is appointed in respect of any part of the Lessee's property;
- (f) a person is appointed under legislation to investigate or manage any part of the Lessee's affairs;
- (g) the Lessee ceases to carry on the Lessee's Operations from the Leased Premises;
- (h) where the Lessee is a company and:
  - (i) an application is made to a court for an order or an order is made that the Lessee be wound up;

- (ii) an application is made to a court for an order appointing a liquidator or provisional liquidator in respect of the Lessee;
- (iii) except for the purposes of reconstruction or amalgamation, the Lessee enters into as scheme of arrangement, deed of company arrangement or composition with, or assignment for the benefit of, all or any class of the Lessee's creditors;
- (iv) the Lessee resolves to wind itself up or otherwise dissolve itself;
- (v) the Lessee states that it is insolvent; or
- (vi) the Lessee takes any step to obtain protection or is granted protection from its creditors under any applicable legislation.

## **17. Lessor's power on default**

### **17.1 Lessor's right of possession**

On the occurrence of an Event of Default, the Lessor may without giving any further notice or demand enter the Leased Premises and re-take possession, and on re-entry, the Term will immediately determine.

### **17.2 Lessor may remedy Lessee's default**

- (a) If an Event of Default occurs or the Lessee otherwise fails to perform any of the Lessee's Obligations, the Lessor may without prejudice to the Lessor's rights arising from the Event of Default or the failure to perform, remedy that Event of Default or the failure to perform as if the Lessor was the Lessee, at the Lessee's cost. The Lessee must pay to the Lessor all liabilities incurred by the Lessor in remedying an Event of Default or failure to perform.
- (b) None of the following events constitute a re-entry or forfeiture or waiver of the Lessor's rights to recover in full all Rent and other money payable by the Lessee under the Lease:
  - (i) acceptance of the keys for the Leased Premises;
  - (ii) entry to the Leased Premises by the Lessor for the purpose of inspection or for the purpose of showing the Leased Premises to prospective lessees or to remedy an Event of Default; or

### **17.3 No prejudice of Lessor's rights**

Any re-possession or attempted re-possession of the Leased Premises by the Lessor or any demand for or acceptance of any of the money payable under this Lease will not:

- (a) prejudice or affect the Lessor's rights under this Lease;
- (b) release the Lessee from performing the Lessee's Obligations; or
- (c) be deemed an election by the Lessor as to the exercise of the Lessor's rights under this Lease or at law.

### **17.4 Exercise of rights by Lessor**

The Lessor may exercise the Lessor's rights under this Lease or at law notwithstanding laches, neglect or waiver in respect of any breach of the Lessee's Obligations, and

without giving notice except in accordance with this Lease or as required by law, and without having to prove detail default by the Lessee or the continuance of that default.

**18. Essential terms**

**18.1 Breach of Essential Terms**

- (a) If the Lessee's conduct constitutes breach of an essential term of this Lease and the Lessor elects to treat that breach as repudiation or the conduct otherwise constitutes repudiation of this Lease, the Lessee shall compensate the Lessor for all loss or damage suffered by reason of or arising from the repudiation.
- (b) Clause 4, 5, 6, 9, 12 and 14 this Lease are deemed to be essential terms. This is not an exhaustive list of the essential terms of this Lease.

**18.2 Damage for Breach of Essential Terms**

Any loss or damage for the unexpired residue of the Term suffered by the Lessor as a result of the Lessee's breach of an essential term may be recovered as damages at any time.

**18.3 Lessor's Entitlement to Damages**

The Lessor's entitlement to recover damages from the Lessee or any other person will not be limited or affected by any of the following:

- (a) if the Lessee abandons or vacates the Leased Premises;
- (b) if the Lessor elects to re-enter the Leased Premises or terminate this Lease;
- (c) if the Lessor accepts the Lessee's repudiation; or
- (d) if the parties' conduct (or that of any of their servants or agents) constitutes or may constitute a surrender by operation of law.

**18.4 Lessor to Mitigate Damages**

- (a) If the Lessee vacates the Leased Premises or if the Lessor accepts the Lessee's repudiation based on the Lessee's breach of an essential term of this Lease and terminates this Lease, the Lessor must take reasonable steps to mitigate its loss and endeavour to re-lease the Leased Premises on reasonable terms.
- (b) The entitlement to damages will be assessed on the basis that the Lessor has observed the obligation to mitigate damages.
- (c) The Lessor's conduct in mitigating its damages will not of itself constitute acceptance of the breach or repudiation or a surrender by operation of law.

**18.5 Calculation of Damages**

Following repudiation by the Lessee if the Lessor terminates this Lease then, without prejudice to any other right or remedy, the Lessor may recover the money payable by the Lessee for the unexpired residue of the Term less any amount the Lessor obtains, or could in the Lessor's opinion reasonably be expected to obtain, by observing clause 19.4.



19. Termination

19.1 Yield up Leased Premises

The Lessee shall on Termination surrender and yield up the Leased Premises to the Lessor in a condition consistent with the compliance of the Lessee's Obligations during the Term and delivery to the Lessor all keys, access cards and other security devices for the Leased Premises.

19.2 Improvements to Vest in Crown

It is agreed that the provisions of section 92 of the LAA apply to this Lease except as varied by this Lease.

19.3 Remove Lessee's Fixtures

The Lessee must prior to Termination or on the termination of any period of holding over remove from the Leased Premises all of the Lessee's Fixtures and other property and any Lessor's Fixtures which the lessor requires to be removed, and make good any damage caused to the Leased Premises by the removal of the Lessee's property.

19.4 Making Good of Leased Premises on Termination

The Lessee shall, unless the Lessor agrees to the contrary, prior to Termination or on termination of any period of holding over, make good the Facilities, the Leased Premises and those parts of the Plant and Equipment affected by the Lessee's occupation of the Leased Premises and, for the purpose of clarification, making good the Leased Premises shall mean, notwithstanding the state of the Leased Premises at the Commencement Date, removing all fittings to the floors and walls, repainting the walls and repairing any damage to the floors or walls.

19.5 Lessor Can Make Good

If the Lessee does not comply with the obligation to make good as set out in clause 20.4, the Lessee shall pay the Lessor within ten (10) Business Days after the Lessor requests payment, any costs reasonably incurred by the Lessor to make good the Facilities, the Leased Premises and those parts of the Plant and Equipment affected by the Lessee's occupation of the Leased Premises. The obligation to pay those costs does not limit any other rights or the Lessor in relation to the Lessee's default.

19.6 Dealing with Lessee's property not removed at Termination

The Lessor has the following rights in respect of the Lessee's property, including Lessee's Fixtures, which are not removed at Termination:

- (a) to remove and store the Lessee's property in an alternative Leased Premises at the Lessee's cost;
- (b) to sell or dispose of the Lessee's property and apply the proceeds of sale towards payment of any unpaid Rent or other money payable under this Lease; or
- (c) to elect that the Lessee's property is the absolute property of the Lessor and to deal with the Lessee's property as the Lessor sees fit.

And the Lessee shall indemnify the Lessor in respect of any loss or damage suffered by the Lessor as a result of the Lessee failing to remove all of the Lessee's property at Termination.

**20. Power of Attorney**

The Lessee for valuable consideration irrevocably appoints the Lessor and (if the Lessor is a company) every director and secretary of the Lessor (jointly and severally) the Lessee's attorney for the purpose of:

- (a) withdrawing any caveat which the Lessee is obliged to withdraw but does not; and
- (b) doing anything else the Lessee is obliged to do under this Lease but does not do when required.

**21. Trustee Provisions**

If the Lessee has entered into this Lease in the capacity of trustee, whether or not the Lessor has any notice of the trust, the Lessee:

- (a) is taken to enter into this Lease both as trustee and in the Lessee's personal capacity and acknowledges that the Lessee is personally liable for the performance of the Lessee's obligations under this Lease;
- (b) will take any action necessary to ensure the assets of the trust are available to satisfy any claim by the Lessor for any default by the Lessee;
- (c) will assign to the Lessor any right of indemnity the Lessee has against the assets of the trust to the extent of the liability of the Lessee under this Lease; and
- (d) warrants that the Lessee has the power and authority under the terms of the trust to enter into this Lease.

**22. Miscellaneous**

**22.1 Lessee not to permit prohibited matters**

If under this Lease the Lessee is required to do or is prohibited from doing any act, matter or thing the Lessee must also ensure that the Authorised Persons comply with that requirement or prohibition.

**22.2 Lessor's consent**

The Lessor may give a conditional or unconditional consent or approval at its absolute discretion to any matter in this Lease without giving any reasons for refusal of consent or approval.

**22.3 Certificates**

A certificate signed by the Lessor or the Lessor's solicitors about a matter or a sum payable is sufficient evidence of the matter or sum stated in the certificate unless the matter or sum is proved to be false.

**22.4 Exercise of rights by Lessor**

The Lessor may exercise each right, power or remedy at its discretion, separately or concurrently with any other right, power or remedy, and

- (a) a single or partial exercise of a right, power or remedy does not prevent a further exercise of that right power or remedy;

- (b) a failure to exercise or any delay in the exercise of a right, power or remedy does not prevent its exercise;
- (c) the rights, powers and remedies of the Lessor are cumulative with and not exclusive of the rights, powers and remedies provided by law; and
- (d) any demand made shall not in any way be deemed to constitute a waiver by the Lessor of any breach or non-observance of a Lessee's Obligation and shall not prejudice any other right of the Lessor in relation to such breach.

22.5 Lessor may act by agent

All acts and things which may be done by the Lessor may be done by a solicitor, agent, employee or contractor of the Lessor.

22.6 Discretion of the Lessor

The Lessor and Lessee agree and acknowledge that nothing in this Lease shall fetter or be construed as an attempt to fetter the discretion or powers of the Lessor under any Written Law and in particular does not fetter the Lessor with regard to the approval or imposition of conditions on any approval required for the carrying out of the Lessee's Initial Works or the Lessee's Works in accordance with this Lease.

22.7 Time for Payment

Any amount payable by the Lessee to the Lessor unless otherwise specified must be paid to the Lessor within ten (10) Business Days after the Lessor gives a notice to the Lessee requiring payment.

22.8 Variation

This Lease may not be varied except in writing signed by all of the parties.

22.9 Further assurances

Each party to this Lease must execute and do all acts and things necessary to give full force and effect to this Lease.

22.10 Entire Agreement

This Lease constitutes the entire agreement between the parties and contains all the representations, warranties, covenants and agreements of the parties in relation to the subject matter of this Lease.

22.11 Proper Law

This Lease is governed by the law in force in Western Australia, or where applicable, the Commonwealth of Australia.

22.12 Severance

If any part of this Lease is or becomes unenforceable or void or voidable, that part will be severed from this Lease and those parts that are unaffected shall continue to have full force and effect.

22.13 Termination

The Termination of this Lease does not affect the Lessee's obligation to pay any money or do any act which is payable or which is to be done after Termination as provided by this Lease.

22.14 Cost of Complying with Obligations

Unless otherwise stated in this Lease, the Lessee must pay the cost of performing or complying with every obligation of the Lessee under this Lease.

22.15 Giving of notice

Any notice, approval, consent or other communication given under this Lease:

- (a) shall be in writing;
- (b) may be served on the recipient personally, or by leaving it at the recipient's last known address, or sent by pre-paid post to the recipient's last known address or sent by email to the recipient's email address (if known);
- (c) will be deemed to be served, if served personally, at the time of handing the notice to the recipient, if left at the recipient's last known address, at the time of leaving the notice at the recipient's last known address, if sent by pre-paid post to the recipient's last known address, on the second Business Day after the date of posting, if sent by email, on the same date as transmitted (if transmitted prior to 4.00pm on a Business Day) or the next Business Day (if transmitted at or after 4.00pm on a Business Day, or on a day not being a Business Day); and
- (d) if given by the Lessor, may be signed by the Lessor or a solicitor or agent of the Lessor.

23. Option for Further Term

Nil

24. Special Conditions

The special conditions set out in item 12 of Schedule 1 shall form part of this Lease and if there is any inconsistency between the provisions of this Lease generally and the special conditions, the special conditions shall prevail to the extent of the inconsistency.

## SCHEDULE 1

### Particular of Lease:

1. **Lessor's Details**

SHIRE OF BODDINGTON OF 39 Bannister Road, Boddington, Western Australia 6390.

2. **Lessee's Details**

BODDINGTON GOLF CLUB INC., of 34 Adam Street, Boddington, Western Australia 6390.

3. **Land**

Reserve 40315 (47.5241ha) located 34 Adam Street Boddington and being Lot 15740 on Deposited Plan 216453.

4. **Leased Premises**

The Land and all improvements on the Land.

5. **Authorised Use**

Recreation (Golf Course)

6. **Commencement Date**

1 September 2021

7. **Term**

The Term shall be a term of TWENTY (21) years commencing on the Commencement Date and ending on the 31 August 2042.

8. **Rent**

From the Commencement Date and for the Term the Rent is \$1.00, inclusive of GST payable on the Commencement Date and each anniversary of the Commencement Date.

9. **Further Term**

Nil

EXECUTED BY THE PARTIES AS A DEED

THE COMMON SEAL of the )  
**SHIRE OF BODDINGTON** )  
was hereunto affixed in the presence of: )

---

SHIRE PRESIDENT  
Garry Ventriss

---

Chief Executive Officer  
Julie Burton

**BODDINGTON GOLF CLUB INC** )  
was hereunto signed in accordance )  
with its Constitution in the presence of: )

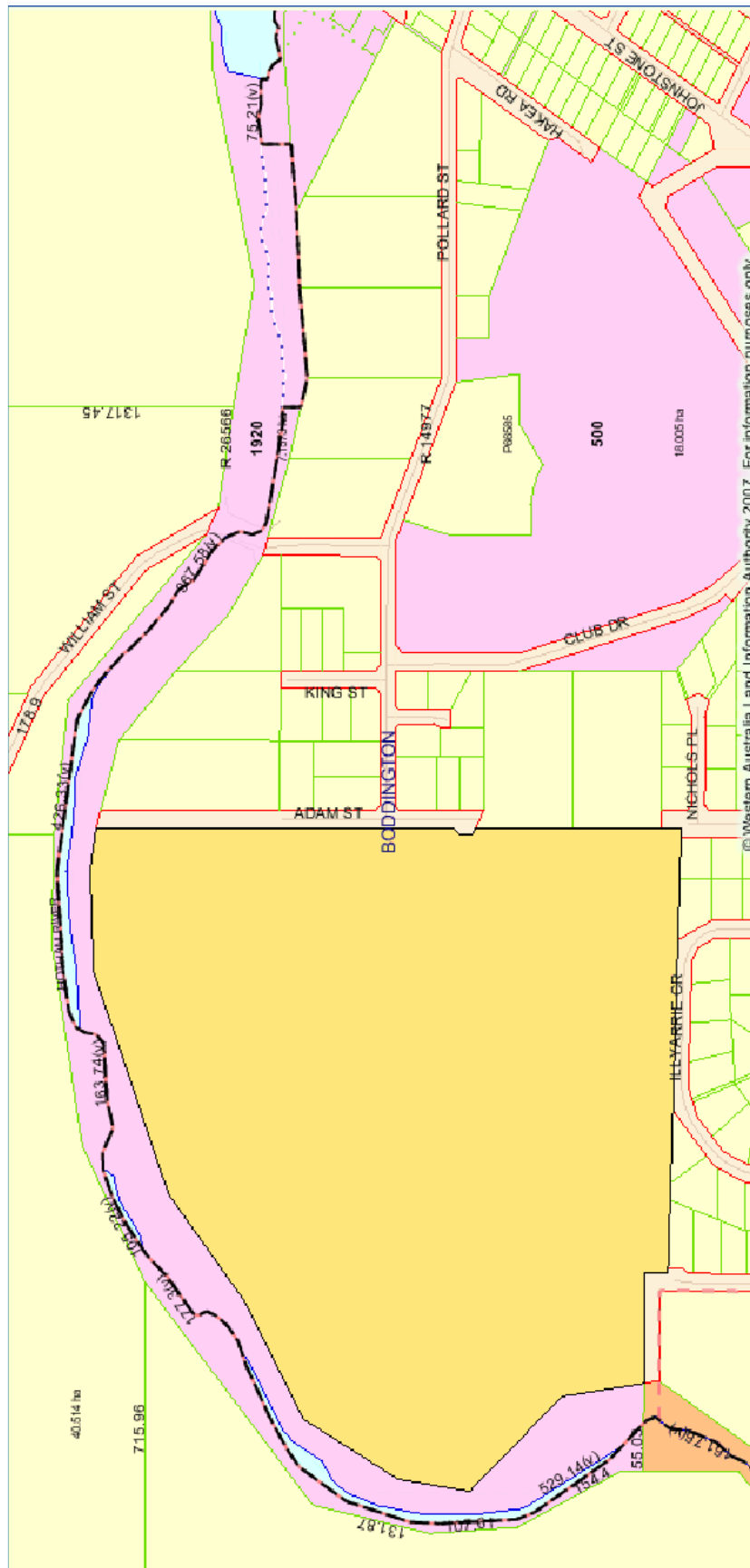
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Print Name:  
Position:

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Print Name:  
Position:

SCHEDULE 2  
Reserve







### SCHEDULE 3

Department of Planning, Lands and Heritage Approval

## 8.6.6 Local Roads and Community Infrastructure Funding

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	GRSU015
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

### Summary

The Shire has successfully been allocated \$161,073 in round two of the federal government's Local Roads and Community Infrastructure Program (LRCIP), designed to implement local infrastructure. Eligible infrastructure projects must be nominated to the Department of Infrastructure, Transport, Regional Development and Communications by 31 July 2021, with construction to be completed before 30 June 2022. Council approval is sought for a list of projects that has been prioritised based on project readiness, social impacts and alignment with the Strategic Community Plan.

### Background

As a stimulus measure, responding to the economic impacts of COVID19, the Department of Infrastructure, Transport, Regional Development and Communications (DITRDC) announced the Local Roads and Community Infrastructure Grant Program (LRCIP). The purpose of this program was to assist in a community-led recovery from COVID-19 by supporting local jobs, firms and procurement, to deliver eligible local road and community infrastructure projects which are in addition to projects the Shire had identified to undertake using own source funds.

LRCIP funded projects must meet the terms of the grant program. Local road projects must involve construction or maintenance of roads managed by local governments. Community infrastructure projects must involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

### Comment

A number of projects have been identified for potential funding:

Item	Detail	Estimated Cost
1. Footpath renewal	The repair of various footpaths throughout the Shire.	\$100,000
2. Playground	Installation of a playground at Ranford, including a connecting pathway. Total project cost, less the amount of \$25,000 allocated in the 2020/21 Budget (to be re-budgeted).	\$11,073
3. Lighting	Installation of solar lighting along Wuraming Avenue	\$50,000
4. Public Toilet refurbishment	Refurbishment of toilets adjacent to Shire office.	\$12,000

It is proposed to submit items 1 – 3 for consideration under the LRCI program, noting that it may be necessary to vary the projects (or financial allocation), depending on the assessment of their eligibility.

#### Strategic Implications

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

There are no financial implications in relation to the officer recommendation, as no matching funding is required to support the allocation of LRCI funds to projects.

#### Economic Implications

Opportunity to improve the standard of facilities for all members of the community will have positive implications on the local economy.

#### Social Implications

Allocation of funding to improve or increase the level of service provided to the community through community infrastructure will have positive implications.

#### Environmental Considerations

Nil

#### Consultation

Nil

#### Options

Council may choose to reprioritise the recommended projects or include additional projects for funding.

#### Voting Requirements

Simple Majority

<b>OFFICER'S RECOMMENDATION – ITEM 8.6.6</b>
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**That Council:**

- 1. Endorses the following projects to be submitted for LRCI funding:**
  - a. Footpath renewal**
  - b. Ranford Park Playground**
  - c. Lighting along Wuraming Avenue**

2. Supports reallocation of the grant funding to either:
  - a. The refurbishment of the public toilets adjacent to the Shire office; or
  - b. Increasing the scope of the projects within the first recommendation, should the projects not be accepted under the funding program, or if any unforeseen hurdles impact the ability for the prioritised projects to be constructed within the grant deadline.

## 8.6.7 Financial Hardship Policy

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	Not Applicable
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	8.6.7A draft financial hardship policy

### Summary

Council approval is sought to adopt a Financial Hardship Policy, to recognise the impact that pandemics and disasters can have on ratepayers and debtors, and to provide some flexibility in relation to payment options where hardship can be demonstrated.

### Background

On 16 April 2020 the Local Government Amendment (COVID-19 Response) Act 2020 was passed by Parliament and came into effect on 21 April 2020. This amendment included a recommendation for each local government to consider a Hardship Policy. The Minister's Order recognised that the local government is in the best position to assess whether a person in their district is in hardship. A formal Council adopted policy is considered beneficial to guide future responses to situations where the community and businesses are impacted by significant hardship.

The Western Australian Local Government Association (WALGA) has developed a model COVID-19 Financial Hardship Policy. The draft Shire of Boddington Financial Hardship Policy has been developed using the WALGA model as a guide.

### Comment

The primary purpose of this Policy is to provide ratepayers and debtors with a clear understanding of the options and assistance available if they are experiencing hardship. The Policy provides guidance for determining hardship, and defines options relating to the possible granting of a postponement of the payment of debts, levied rates and charges and the waiving of interest charges.

The Shire already adopts a flexible approach to the collection of outstanding debts, including entering into mutually agreeable payment arrangements. Where a ratepayer enters into a payment arrangement, this will generally not be considered hardship under this policy and therefore will not be subject to the waiving of interest charges.

The Shire has other debtors including sporting clubs, community groups, and commercial leases which from time to time could experience financial difficulty. The circumstances for these clubs, groups or commercial tenants can be complex and the assessment of eligibility for support under this Policy would be managed on a case by case basis.

This Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship. Factors contributing to serious hardship generally include but are not limited to:

- recent unemployment or underemployment
- low income or loss of income
- serious sickness or recovery from sickness

- impacts of natural disaster
- pandemics
- other difficult circumstances.

If a ratepayer is experiencing hardship there are options to postpone the payment of rates and service charges. These options include:

- a. Acceptance of temporarily reduced payments
- b. A moratorium on interest charges for up to 3 months, after such time, enter into a payment arrangement for a maximum of 12 months, provided the current year's debts/rates are paid each year within the arrangement.
- c. Waiving of administration fees
- d. Suspension of any pending court actions in relation to debt recovery.

In all applications for rates and charges postponement, the applicant will still be encouraged to continue to pay the portion of rates and charges that is affordable given their individual circumstances. This will be mutually agreed on a case-by-case basis.

#### Strategic Implications

Nil

#### Statutory Environment

This policy has included references to legislation to support the policy position. The following legislation is relevant to this report:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996
- Local Government (COVID-19 Response) Act 2020

#### Policy Implications

Nil

#### Financial Implications

The financial implications from the adoption of this Policy are expected to be minimal.

#### Economic Implications

Nil

#### Social Implications

Nil

#### Environmental Considerations

Nil

#### Consultation

There has been no community consultation in the development of this policy.



### Options

Council may choose to:

1. Adopt the Policy as presented.
2. Amend the Policy.
3. Not approve a Financial Hardship Policy.

### Voting Requirements

Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.7
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**That Council adopts the Financial Hardship Policy as detailed in Appendix 8.6.7A**

## FINANCIAL HARDSHIP POLICY

### 1. PURPOSE

1.1. The Shire of Boddington recognises the likelihood that pandemics, disasters and other significant events will increase the occurrence of financial hardship and vulnerability in the community.

1.2. The purpose of this Policy is to ensure that the Shire of Boddington provides fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding during difficult periods. This includes to:

- a. enable a ratepayer liable for sundry debts or rates and service charges, who is experiencing financial hardship or in situations of vulnerability, to make an application for assistance;
- b. ensure all ratepayers are treated fairly and consistently with respect and compassion when the Shire is considering their circumstances in recognising financial hardship and vulnerability;
- c. provide financial relief to Shire debtors/ratepayers who claim genuine hardship in meeting their obligation to pay their Rates and/or Charges;
- d. provide a decision making framework for the appropriate assessment of hardship applications.

### 2. SCOPE

2.1. This Policy applicable to all ratepayers and sundry debtors within the Shire of Boddington with:

- a. outstanding rates and service charges; or
- b. outstanding debts.

### 3. POLICY STATEMENT

3.1 The Shire recognises that debtors/ratepayers may experience financial hardship due to pandemics and other significant events. The Shire is committed to working with debtors/ratepayers to find an appropriate payment solution, for sundry debts and rates and service charges, where they are in financial hardship.

3.2 The debtor/ratepayer can only apply for Financial Hardship in relation to sundry debts and rates and charges levied:

- On their principal place of residence (owner and occupier); or
- On their small business (owner and operator with full-time occupation of the premises with the Shire of Boddington) that the applicant is responsible for the payment of.

## **Financial Hardship Criteria**

3.3 While evidence of hardship will be required, the Shire recognises that not all circumstances are alike. The Shire will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- a. recent unemployment or under-employment
- b. sickness or recovery from sickness
- c. low income or loss of income
- d. unanticipated circumstances such as caring for and supporting extended family.

3.4 Ratepayers will be encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment/s and where possible, entering into a payment proposal. The Shire will consider all circumstances, applying the principles of fairness, integrity and confidentiality, whilst complying with statutory responsibilities.

## **Payment Arrangements**

3.5 Payment arrangements facilitated in accordance with Section 6.49 of the Act will be of an agreed frequency and amount. These arrangements will consider the following:

- a. whether a debtor/ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- b. whether the payment arrangement will establish a known end date that is realistic and achievable;
- c. size of debt and span of time over which the debt has accumulated;
- d. freehold ownership or mortgaged.

The debtor/ratepayer will be responsible for informing the Shire of any change in circumstances that may jeopardise the agreed payment schedule.

## **Interest Charges**

3.6 A ratepayer that meets the Financial Hardship criteria will not attract interest or penalty charges on rates/service charge debt, for the period of time that a State of Emergency Declaration remains effective.

## **Non Compliance to Payment Plan**

If a debtor/ratepayer does not comply with their payment arrangement and fails to contact the Shire to renegotiate the terms, the Shire will make all reasonable attempts to contact the debtor/ratepayer.

If the debtor/ratepayer misses three consecutive payments and fails to contact the Shire, the Shire reserves the right to cancel the payment arrangement for noncompliance. If an arrangement has been cancelled, penalty interest will recommence and the relevant cancellation fee will be applied (as per the Fees and Charges Schedule) as applicable.

The Shire is not obligated to offer a payment arrangement if the ratepayer has had three (3) payment arrangements cancelled because of non-payment or declined payments.

## **Debt recovery**

3.7 The Shire will suspend its debt recovery processes while negotiating a suitable payment arrangement with a debtor/ratepayer. If legal proceedings have commenced, and the debtor/ratepayer lodges a financial hardship application, these proceedings will be temporarily suspended whilst the debtor/ratepayer's application for hardship is reviewed and assessed. If the debtor/ratepayer is successful with their application, no further legal action will be taken whilst the debtor/ratepayer is complying with their payment arrangement. All legal costs incurred prior to the lodgement of financial hardship application remain the responsibility of the debtor/ratepayer for payment.

The Shire reserves the right to recommence the legal proceedings if the debtor/ratepayer's payment arrangement is not adhered to. The Shire will make all reasonable attempts to contact the ratepayer to advise them of the next course of action.

## **Deferment of Rates**

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- a. remains as a debt on the property until paid;
- b. becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- c. may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- d. does not incur penalty interest charges.

## **Application Approval**

The following concessions may be applied on a case-by-case basis:

- a. Acceptance of temporarily reduced repayments;
- b. A moratorium on interest charges for up to 6 months, after such time as agreed, enter into a payment arrangement for a maximum of 18 months, provided the current year's debts/rates are paid each year within the arrangement;
- c. Waiving of administration fees;
- d. Write off up to \$20 per calendar year of interest accrued during that financial year; and;
- e. Suspension of any pending court actions in relation to debt recovery.

## **Review**

3.8 A debtor/ratepayer dissatisfied with the outcome of their application has the right to appeal to the Chief Executive Officer. Any such appeal must be made in writing and submitted to the Shire of Boddington.

## **Communication and Confidentiality**

3.9 The Shire will maintain confidential communications at all times and undertake to communicate with a nominated support person or other third party at the Ratepayers request.

#### 4. RELATED DOCUMENTATION / LEGISLATION

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996
- Shire of Boddington Financial Hardship Application Form

## 8.6.8 Code of Conduct

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	Not Applicable
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments	8.6.8A LG Regulations Explanatory Notes 8.6.8B Code of Conduct 8.6.8C Breach Template

### Summary

This report seeks to authorise the Chief Executive Officer for the purposes of receiving complaints and the withdrawal of complaints in accordance with Schedule 1, Clause 11(3) of the Local Government (Model Code of Conduct) Regulations 2021 (the Regulations) and also delegates to the CEO the power to appoint one or more other persons to receive complaints of alleged breaches of the Code of Conduct. This report also seeks Council endorsement of the form in which complaints of alleged breaches may be received (Attachment 8.6.8C).

### Background

The Local Government (Model Code of Conduct) Regulations 2021 were gazetted on 2 February 2021 and took effect on 3 February 2021. This change immediately introduced a Model Code of Conduct that applies to every local government in Western Australia. A Council resolution is required to adopt the new Model Code of Conduct.

The Local Government (Model Code of Conduct) Regulations 2021 (Model Code) includes general principles and behaviours for Elected Members, Committee Members and Candidates, and repeals and replaces the Local Government (Rules of Conduct) Regulations 2007. The Model Code of Conduct is required to be uploaded on the Shire's website once adopted.

Under the Regulations, local governments are required to authorise one or more persons to receive complaints and withdrawals of complaints, and approve a complaint form in which complaints of alleged breaches of the Code may be made.

### Comment

The purpose of the Code of Conduct is to guide decisions, actions and behaviours. It also recognises that there is a need for a separate code for Council Members, Committee Members and Candidates (as opposed to an employee Code of Conduct) to clearly reflect community expectations of behaviour and ensure consistency between local governments. The Model Code of Conduct – Explanatory Notes is provided as Attachment 8.6.8B, in relation to the new requirements.

Each local government was previously required to develop their own code of conduct and manage behaviour in accordance with that code. The new Regulations replace individual codes by introducing a Model Code that applies to all Council Members, Committee Members and Candidates. It also provides for a high-level process to deal with complaints to ensure a more consistent approach between local governments and across the sector.

The intent of the Model Code is to address behaviour through education rather than sanctions.

Local governments may not amend Division 2 (Principles) or Division 4 (Rules of Conduct). Additional behaviour requirements can be included in Division 3 (Behaviours) if deemed appropriate by the local government, provided these are consistent with the Model Code. It is recommended that the Model Code of Conduct is adopted as written and included as Attachment 8.6.8C for Council consideration.

It is recommended that the CEO be authorised for the purposes of receiving and withdrawing complaints of alleged breaches of the Model Code and the Code, and further, that the CEO be delegated the power to appoint one or more other persons to receive complaints and withdrawals of complaints.

A form for receipt of complaints of alleged breaches has been modelled on the template form provided by the Department of Local Government, Sport and Cultural Industries (Attachment 8.6.8C).

It is recommended that a Council policy be developed specifically dealing with the investigation of complaints for behavioural breaches. This future policy would provide guidance as to how an investigation would take place and how any decisions relating to the outcome of an investigation may be made. It is anticipated that having such a policy would provide fairness and transparency to the investigation process. A draft policy for this purpose will be presented to a future Council Meeting.

#### Strategic Implications

Nil

#### Statutory Environment

Local Government (Model Code of Conduct) Regulations 2021

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Economic Implications

Nil

#### Social Implications

Nil

#### Environmental Considerations

Nil



### Consultation

Nil

### Options

Council may choose to:

1. Adopt the Model Code as presented, which is in accordance with the mandated Code within the legislative framework.
2. Add additional behaviours to the code under Division 3 of the Local Government (Model Code of Conduct) Regulations 2021.
3. Authorise an alternative person or position for the purposes of receiving complaints and withdrawal of complaints.
4. Amend the form in relation to the receipt of complaints.

### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.8
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That Council:

1. Authorise the Chief Executive Officer for the purposes of receiving complaints and withdrawal of complaints in accordance with Schedule 1, Clause 11(3) of the Local Government (Model Code of Conduct) Regulations 2021 (the Regulations);
2. Delegate to the Chief Executive Officer the power to appoint one or more persons to receive complaints and withdrawals of complaints in accordance with Schedule 1, Clause 11(3) of the Regulations;
3. Approve the form as at Attachment 8.6.8C as the form in which complaints of alleged breaches of the Code may be received.

### **LOCAL GOVERNMENT (MODEL CODE OF CONDUCT) REGULATIONS 2021 – EXPLANATORY NOTES**

These regulations bring into effect **sections 48 to 51** of the *Local Government Legislation Amendment Act 2019*.

In particular, the following will take effect: sections 5.102A, 5.103, 5.104 and 5.105.

	<b>Regulation</b>	<b>Explanation</b>
<b>3</b>	Model Code of Conduct	These regulations provide for the model code of conduct for council members, committee members and candidates in Schedule 1.
<b>4</b>	<i>Local Government (Rules of Conduct) Regulations 2007</i> repealed	This regulation repeals the <i>Local Government (Rules of Conduct) Regulations 2007</i> (Rules of Conduct Regulations) as they now form part of the Model Code regulations (Schedule 1, Division 4).
<b>5</b>	<i>Local Government (Administration) Regulations 1996</i> amended	<p>This regulation inserts new Part 9A – Minor breaches by council members - into the Model Code regulations. It replaces existing regulation 4 of the Rules of Conduct Regulations (Contravention of certain local laws) and instead inserts it into the Administration Regulations.</p> <p>Part 9A provides that a contravention of a local law that relates to the conduct of people at council or committee meetings is a minor breach for the purposes of section 5.105(1)(b) of the Act. This is not a rule of conduct, which is why it is separate to the provisions in the Model Code.</p>
<b>6</b>	<i>Local Government (Audit) Regulations 1996</i> amended	This regulation amends the statutory requirements for the compliance audit return to capture the adoption of the Model Code and deletes the reference to the Rules of Conduct Regulations.
<b>7</b>	<i>Local Government (Constitution) Regulations 1998</i> amended	This regulation amends Schedule 1 Form 7 (Declaration by elected member of council) of the Constitution Regulations to reference the code of conduct adopted by the relevant local government, rather than the Rules of Conduct Regulations.
	<b>Schedule 1 – Model code of conduct</b>	
<b>1</b>	Citation	New section 5.104 of the Local Government Act requires local governments to adopt the model code of conduct within three months of these Regulations coming into operation. Until the Model Code is adopted, in accordance with section 5.104(5), the model code is taken to be a local government's adopted code of conduct until the local government adopts a code of conduct.

	Regulation	Explanation
		<p>The Model Code, as drafted, provides a template for local governments to adopt the code as their own by inserting their local government name.</p> <p>In accordance with section 5.104(3), local governments can include additional behaviours under Division 3 that are not inconsistent with the Code, which may not currently be represented.</p> <p>To adopt the code, a resolution needs to be passed by an absolute majority. Once the code is adopted, it must be published on the local government's website.</p>
2	Terms Used	This clause defines "Act", "candidate", "complaint" and "publish". All other terms used have the same meaning as in the Act unless the contrary intention appears.
	<b>Division 2 – General principles</b>	
3	Overview of Division	As per new section 5.103(2)(a), the Model Code is to contain general principles to guide behaviour. These are set out in Division 2.
4	Personal Integrity	<p>This clause outlines specific personal integrity principles, including the need to:</p> <ul style="list-style-type: none"> <li>act with reasonable care and diligence;</li> <li>act with honesty and integrity;</li> <li>act lawfully;</li> <li>identify and appropriately manage any conflict of interest;</li> <li>avoid damage to the reputation of the local government.</li> </ul>
5	Relationships with others	This clause outlines principles for relationships with others, including the need to treat others with respect, courtesy and fairness, and maintain and contribute to a harmonious, safe and productive work environment.
6	Accountability	This clause outlines principles for accountability, including that decisions should be based on relevant and factually correct information and that a council or committee member should be open and accountable to, and represent, the community in the district.
	<b>Division 3 - Behaviour</b>	
7	Overview of Division	<p>As per new section 5.103(2)(b), the Model Code is to contain requirements relating to behaviour.</p> <p>This division sets the standards of behaviour which enable and empower members to meet the principles outlined in Division 2. Division 3 behaviour breaches are managed by local</p>

	Regulation	Explanation
		governments, and so the division also includes a mechanism to deal with alleged breaches. The emphasis is on an educative role to establish sound working relationships and avoid repeated breaches.
8	Personal Integrity	<p>This clause provides for behaviours for council members, committee members and candidates, as well as behaviours specific to council and committee members.</p> <p>Behaviours include that a council member, committee member or candidate must ensure their use of social media and other forms of communication comply with the code. Members must also not be impaired by alcohol or drugs in the performance of their official duties.</p>
9	Relationships with others	<p>This clause provides for behaviours related to relationships with others, including the requirement to:</p> <ul style="list-style-type: none"> <li>• deal with the media in a positive and appropriate manner;</li> <li>• not use offensive or derogatory language when referring to another person;</li> <li>• not disparage the character of another council member, committee member, candidate or local government employee in connection with the performance of their official duties; and</li> <li>• not impute dishonest or unethical motives to another council member, committee member, candidate or local government employee in connection with the performance of their official duties.</li> </ul>
10	Council or committee meetings	<p>This clause provides for behaviours when attending a council or committee meeting. This includes that a council member, committee member or candidate must not:</p> <ul style="list-style-type: none"> <li>• act in an abusive or threatening manner towards another person;</li> <li>• repeatedly disrupt the meeting; or</li> <li>• make a statement that they know, or could reasonably be expected to know, is false or misleading.</li> </ul>
11	Complaints about alleged breach	<p>This clause provides that a person may make a complaint alleging a breach of Division 3 by submitting the complaint in writing (in a form approved by the local government) within one month of the alleged breach occurring.</p> <p>The local government is to authorise at least one person to receive complaints and withdrawals of complaints.</p>

	Regulation	Explanation
12	Dealing with complaint	<p>This clause provides a process for dealing with complaints. Subclause (1) requires local governments to make a finding as to whether the breach occurred, unless the complaint is dismissed (clause 13), or withdrawn (clause 14).</p> <p>Before making a finding, the person to whom the complaint relates must be given a reasonable opportunity to be heard. A finding about whether the breach has occurred should be based on whether it is more likely than not that the breach occurred. This is the same premise used by the Standards Panel in its decision making.</p> <p>If a finding of breach is made, the local government can choose to take no further action or develop a plan to address the person's behaviour. This may include training, mediation, counselling or any other action considered appropriate. Subclause (5) requires that the local government must consult with the person to whom the complaint relates in preparing the plan.</p> <p>After a finding has been made, written notice of the outcome needs to be given to the complainant and the person to whom the complaint relates.</p>
13	Dismissal of complaint	This clause provides that a complaint must be dismissed if the behaviour occurred at a council or committee meeting, and the local government is satisfied that the behaviour has already been dealt with, or the person responsible for the behaviour has taken remedial action in accordance with the meeting procedures local law.
14	Withdrawal of complaint	This clause provides that a complainant may withdraw a complaint at any time before a finding is made.
15	Other provisions about complaints	This clause provides that a complaint about a candidate cannot be dealt with unless the candidate is elected. It also allows local governments to determine the procedure for dealing with complaints to the extent it isn't already provided for.
	<b>Division 4 – Rules of conduct</b>	
16	Overview of Division	<p>As per section 5.103(2)(c) of the Amendment Act, the Model Code contains rules of conduct. The rules of conduct are specific rules for which alleged breaches (minor breaches) are referred to the Standards Panel. A reference to a council member in this division includes a council member acting as a committee member.</p> <p>The Rules of Conduct Regulations are being repealed (see regulation 4 above) and replaced by this Division.</p>

	Regulation	Explanation
17	Misuse of local government resources	This clause is based on regulation 8 of the Rules of Conduct Regulations. It provides that a council member must not misuse local government resources, which includes local government property or services.
18	Securing personal advantage or disadvantaging others	This is based on regulation 7 of the Rules of Conduct Regulations. It provides that a council member must not make improper use of their office to gain advantage or cause detriment to the local government or any other person.
19	Prohibition against involvement in administration	This is based on regulation 9 of the Rules of Conduct Regulations. It provides that a council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government (council) or CEO.
20	Relationship with local government employees	This is based on regulation 10 of the Rules of Conduct Regulations. It provides that a council member or candidate must not direct, influence, abuse or threaten a local government employee.
21	Disclosure of information	This is based on regulation 6 of the Rules of Conduct Regulations. It provides that a council member must not disclose information that is from a confidential document or was acquired at a closed meeting.
22	Disclosure of interests	This is based on regulation 11 of the Rules of Conduct Regulations. It provides that a council member must disclose impartiality interests, which includes interests arising from kinship, friendship or membership of an association.
23	Compliance with plan requirement	This is a new rule of conduct that provides for a minor breach if a council member does not comply with a plan requirement (see clause 12(4)(b)) imposed by the local government following a breach of a behaviour under Division 3.



# Code of Conduct for Council Members, Committee Members and Candidates

## Division 1 — Preliminary provisions

### 1. Citation

This is the *Shire of Boddington* Code of Conduct for Council Members, Committee Members and Candidates.

### 2. Terms used

(1) In this code —

*Act* means the *Local Government Act 1995*;

*candidate* means a candidate for election as a council member;

*complaint* means a complaint made under clause 11(1);

*publish* includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

## Division 2 — General principles

### 3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

### 4. Personal integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision-making in an honest, fair, impartial and timely manner; and
- (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
- (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

**5. Relationship with others**

- (1) A council member, committee member or candidate should —
  - (a) treat others with respect, courtesy and fairness; and
  - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive working environment.

**6. Accountability**

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

**Division 3 — Behaviour****7. Overview of Division**

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

**8. Personal integrity**

- (1) A council member, committee member or candidate —
  - (a) must ensure that their use of social media and other forms of communication complies with this code; and
  - (b) must only publish material that is factually correct.
- (2) A council member or committee member —
  - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
  - (b) must comply with all policies, procedures and resolutions of the local government.

**9. Relationship with others**

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.



**10. Council or committee meetings**

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

**11. Complaint about alleged breach**

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
  - (a) in writing in [the form approved by the local government](#); and
  - (b) to a person authorised under subclause (3); and
  - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

**12. Dealing with complaint**

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
  - (a) take no further action; or
  - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
  - (a) engage in mediation;
  - (b) undertake counselling;
  - (c) undertake training;
  - (d) take other action the local government considers appropriate.

- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
  - (a) its finding and the reasons for its finding; and
  - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

### **13. Dismissal of complaint**

- (1) The local government must dismiss a complaint if it is satisfied that —
  - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - (b) either —
    - (i) the behaviour was dealt with by the person presiding at the meeting; or
    - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

### **14. Withdrawal of complaint**

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
  - (a) in writing; and
  - (b) given to a person authorised under clause 11(3).

### **15. Other provisions about complaints**

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

## **Division 4 — Rules of conduct**

Notes for this Division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

### **16. Overview of Division**

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

**17. Misuse of local government resources**

- (1) In this clause —

**electoral purpose** means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

**resources of a local government** includes —

- (a) local government property; and
  - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

**18. Securing personal advantage or disadvantaging others**

- (1) A council member must not make improper use of their office —
- (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

**19. Prohibition against involvement in administration**

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

**20. Relationship with local government employees**

- (1) In this clause —
- local government employee** means a person —
- (a) employed by a local government under section 5.36(1) of the Act; or
  - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
- (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
  - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
- (a) make a statement that a local government employee is incompetent or dishonest; or
  - (b) use an offensive or objectionable expression when referring to a local government employee.

- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

## 21. Disclosure of information

- (1) In this clause —
- closed meeting** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
- confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
- document** includes a part of a document;
- non-confidential document** means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
  - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

## 22. Disclosure of interests

- (1) In this clause —
- interest** —
- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
  - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
  - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
  - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
  - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
  - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
  - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

**23. Compliance with plan requirement**

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

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# Complaint about alleged breach of the code of conduct for council members, committee members and candidate

*Schedule 1, Division 3 of the Local Government (Model Code of Conduct) Regulations 2021*

This is the approved form making a complaint about an alleged breach of the behavioural requirements of the Code of Conduct for Council Members, Committee Members and Candidates.

To make a complaint, this form must be completed and provided to the CEO Shire of Boddington. A complaint can only be made within one month of the alleged breach occurring.

## Details of person making the complaint

Given names(s)		Family names	
Address			
Email		Contact number	

## Subject of complaint

Name of the local government concerned	
Name of council member, committee member or candidate alleged to have committed the breach	

## Alleged breach details

State the full and specific details of the alleged breach below, including the relevant section(s) and subsection(s) of the Code of Conduct. Attach any supporting evidence to this form.

Behavioural requirement alleged to have been breached	
Details of the alleged breach	
Date of alleged breach	
Complainant's signature	Date

## Receipt by authorised person

This section is to be completed by the authorised person upon receiving the complaint.

Authorised person's name	
Authorised person's signature	Date received

### 8.6.9 Robins Road - Extension to Agreement

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	Road 13
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

#### Summary

Council approval is requested to extend the date for the re-establishment and re-opening of Robins Road, in accordance with a formal request from South32 Worsley Alumina.

#### Background

The temporary closure of a section of Robins Road was agreed between the Shire of Boddington and South32 Worsley Alumina (South32) in 2009. This agreement was amended in June 2013 to allow closure to 4 July 2021.

South32 made a commitment to the community to re-open this road following the completion of mining across the road reserve, and after the finalisation of the subsequent rehabilitation works.

In consultation and partnership with the Shire of Boddington, South 32 has been completing the work required for the re-opening of Robbins Road. Re-establishment of Robins Road has been discussed with Shire staff over the past few months.

#### Comment

In order to enable the completion of an acceptable and safe road, South32 has formally requested an extension to the re-opening date to 31 December 2021. Some tasks in the planning phase are still required to be completed, and an extension to the opening date is considered reasonable.

The request for extension is for a relatively short period, and will ensure that necessary measures are taken to mitigate risks in relation to the design and construction of the road.

A site visit was recently undertaken by Shire of Boddington and South32 staff, as well as being attended by an environmental consultant. This site visit identified the likelihood of additional time being required, beyond the requested 31 December 2021, to complete the project.

It is recommended that the extension is granted to 31 December 2021 as per the request from South32, however, in order to prepare for project delays, Council is requested to consider authorising the CEO to approve additional extensions up to 30 June 2022.

#### Statutory Environment

Local Government Act 1995

3.50. Closing certain thoroughfares to vehicles

- 1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.

- 1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (3) repealed
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
  - (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission;
  - (b) give written notice to each person who —
    - (i) is prescribed for the purposes of this section; or
    - (ii) owns land that is prescribed for the purposes of this section; and
  - (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.
- (7) repealed
- (8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.
- (9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

### 3.50A. Partial closure of thoroughfare for repairs or maintenance

3. Despite section 3.50, a local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure —
  - (a) is for the purpose of carrying out repairs or maintenance; and
  - (b) is unlikely to have a significant adverse effect on users of the thoroughfare.

### 3.51. Affected owners to be notified of certain proposals

- (1) In this section —
 

“person having an interest”, in relation to doing anything, means a person who —

  - (a) is the owner of the land in respect of which that thing is done, or any land that is likely to be adversely affected by doing that thing;
  - (b) is shown on the title to any of the land mentioned in paragraph (a) as holding an interest in any of that land; or
  - (c) is prescribed for the purposes of this section.
- (2) This section applies to —
  - (a) fixing or altering the level of, or the alignment of, a public thoroughfare; or
  - (b) draining water from a public thoroughfare or other public place onto adjoining land.
- (3) Before doing anything to which this section applies, a local government is to —
  - (a) give notice of what is proposed to be done giving details of the proposal and inviting submissions from any person who wishes to make a submission; and



- (b) allow a reasonable time for submissions to be made and consider any submissions made.
- (4) The notice is to be given –
  - (a) in writing to each person having an interest; and
  - (b) if any land is likely to be adversely affected by the doing of the thing, by local public notice.

#### Strategic Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

There are no financial implications in relation to an extension to the re-opening date.

#### Economic Implications

No new economic impacts are expected to be realised due to the extended period for the road closure.

#### Social Implications

Nil

#### Environmental Considerations

Nil

#### Consultation

Previously, the Shire advertised the proposed temporary closure and wrote directly to all concerned land owners along Morts Road, Robins Road, Ashcroft Road and other persons who were considered to have an interest in the road. This process will be repeated for the period of extension.

#### Options

Council may choose to:

1. Decline the request for an extension.
2. Approve the request for an extension.
3. Propose an alternative date for the works to be completed.

#### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.9
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That Council:

1. Approves the requested extension for the completion of the Robins Road re-establishment and re-opening, to 31 December 2021.
2. Authorise the Chief Executive Officer to approve further requests for extension to 30 June 2022, to allow provision for project delays.

## 8.6.10 Relocation of Sculptures

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	RCSV002
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	8.6.10A Boddington Sculpture Plan

### Summary

For Council to consider approving a financial allocation in the 2021/22 year, to fund the relocation of the sculptures currently located at 30 (Lot 210) Bannister Road Boddington.

### Background

The Shire currently leases the land at 30 Bannister Road Boddington for the purpose of providing a display for sculptures from the artist in residence program as well as from the inaugural sculpture competition. The lease of this land expires on 15 September 2021, and therefore a decision is required regarding the options for the future placement of the art pieces.

### Comment

The Shire of Boddington has a number of public art works already placed around the Shire, with additional pieces owned by community and commercial business. There are a further *twenty one (21)* works that need to be relocated.

It is planned to relocate the sculptures to various locations around the town as per the Boddington Sculpture Plan (Attachment 8.6.10A).

The project needs to be completed by 15 September 2021, due to the expiry of the lease on 30 Bannister Road Boddington on that date, and to avoid any future liability in regard to the use of the land. In order to progress this, a financial allocation is requested to be approved by Council prior to the adoption of the 2021/22 Budget.

A financial allocation of \$15,000 is required, noting that this will be significantly offset by the non-continuation of the lease in the 2021/22 financial year.

### Strategic Implications

Nil

### Statutory Environment

Local Government Act – Section 6.8

6.8 Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure:
  - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b) is authorised in advance by resolution\*; or
  - c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

### Policy Implications

Nil

### Financial Implications

The total cost of this project is estimated at \$15,000. This cost is partially offset by the amount of \$7,850, which represents the savings if the lease of 30 Bannister Road Boddington is not continued.

### Economic Implications

The progression of the Town Sculpture trail will provide an attraction for both local residents and visitors. The addition of tourism experiences to the town has a positive economic impact to local businesses who are directly or indirectly involved in the servicing of tourists.

### Social Implications

Public art adds value to the cultural, aesthetic and economic vitality of the community, contributes to a community's identity, fosters community pride and a sense of belonging, and enhances the quality of life for residents and visitors.

### Environmental Considerations

Nil

### Consultation

The placement of sculptures has been discussed with some members of the community and businesses, where the works are proposed to be placed either in or near their facility.

### Options

Council may choose to:

1. Enter into negotiations with the owner of 30 Bannister Road Boddington to extend the lease of the land, and allow the sculptures to remain in that location.
2. Approve the recommendation in line with the Boddington Sculpture Plan.
3. Approve the recommendation with alternative locations for the sculptures.
4. Determine that further consultation is required in relation to the proposed location of the sculptures.

### Voting Requirements

Absolute Majority

<b>OFFICER'S RECOMMENDATION – ITEM 8.6.10</b>
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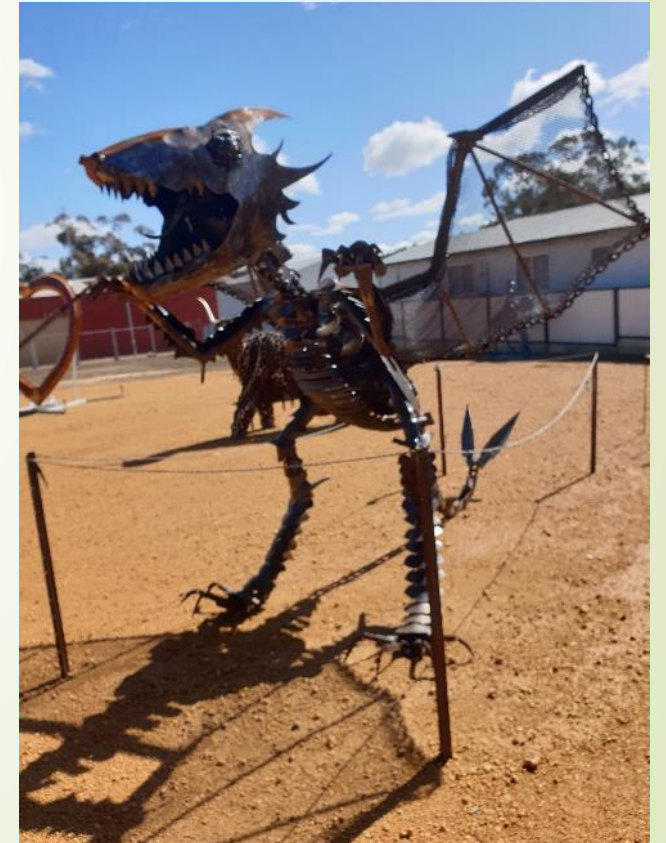
**That Council allocates \$15,000 in the 2021/22 financial year towards the relocation of the sculptures currently located at 30 Bannister Road Boddington, throughout the Boddington townsite in accordance with the Boddington Sculpture Plan.**

# Draft sites for current artworks.

- ❖ All works to have a plaque. Year collected (2019 Boddington Sculpture Competition, 2019 Artist in Residence etc), Name of work, Artists Name, QA Code if possible.
- ❖ All works to have complementary plantings or other appropriate materials to blend into environment.
- ❖ If possible all works to be lit.
- ❖ Risk Assessment to be done prior to permanent positioning.

# Dragon - Early Learning Centre.

In garden. Children monitored when entering centre by parents. Dragon facing children as they enter. Can be lit from roof of facility. Manager ELC and artist consulted.





# Boddington Cemetery – Wheel of life (Spoke).

Left hand side of entrance – inside entrance wall. Right hand side has signage. Solar light. Artist consulted.





# Torque – Boddington Arts Centre

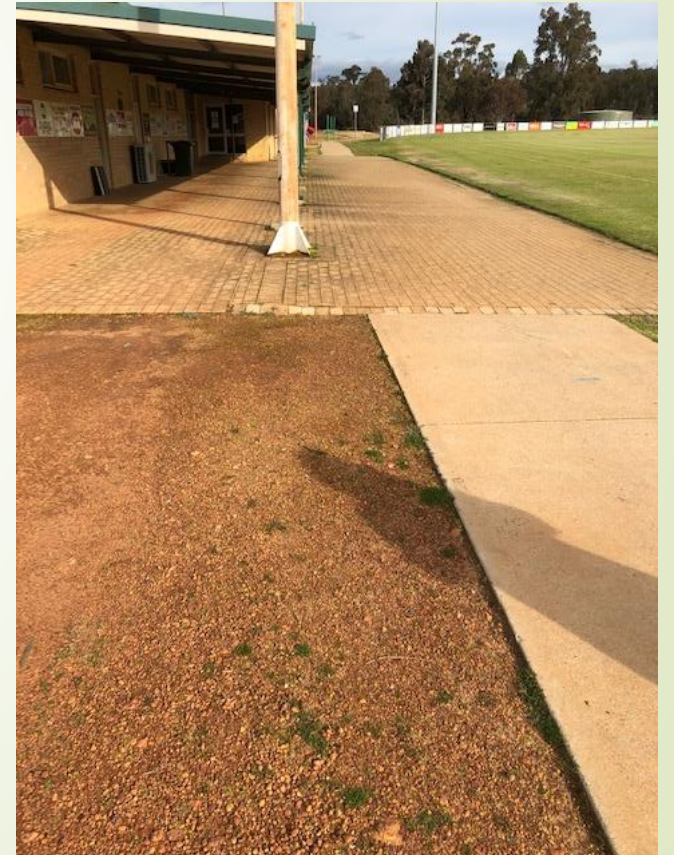
Remove rock and signs to accommodate work on plinth. Art Centre consulted.





# Weightlifter/Muscle Man – Old Recreation Centre near Gym

Leave on plinth, corner of brick paving and footpath. PT Gym and artist consulted.





# Lady on Horse – entrance to Riding club

Right hand side too wet. Left hand side, built up and on angle. Riding Club and artist consulted. Need to think about lighting.





Not considered safe to be in public environment. Move to inside entrance of depot.



Not considered safe to be in public environment. Move to inside entrance of depot.





# Dragon – Early Learning Centre.

In garden other side of tree. Children monitored when entering centre by parents. Can be lit from roof of facility. Manager ELC and artist consulted.





# Footballer – Rec centre.

Gravel area between pathway and carpark. Planting would be beneficial. Leave on plinth.





# Business man – Administration car park amongst the trees.

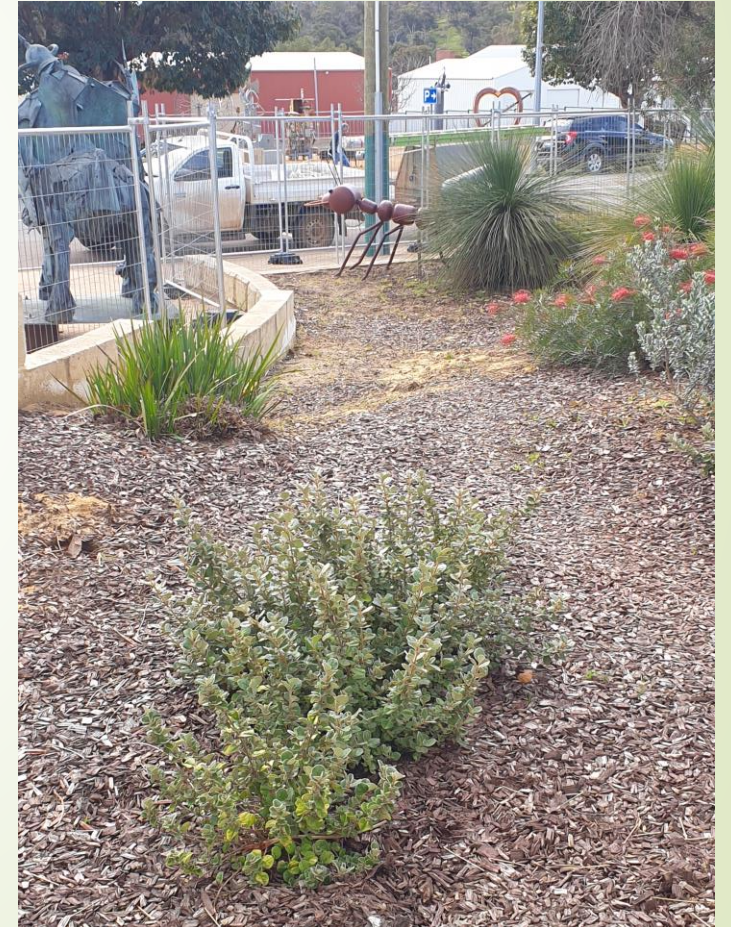
Will encourage visitors to walk around the town. Lighting possible from light poles along pathway to back door to Administration Centre. Have sitting on ground.





# Centipede – insect garden

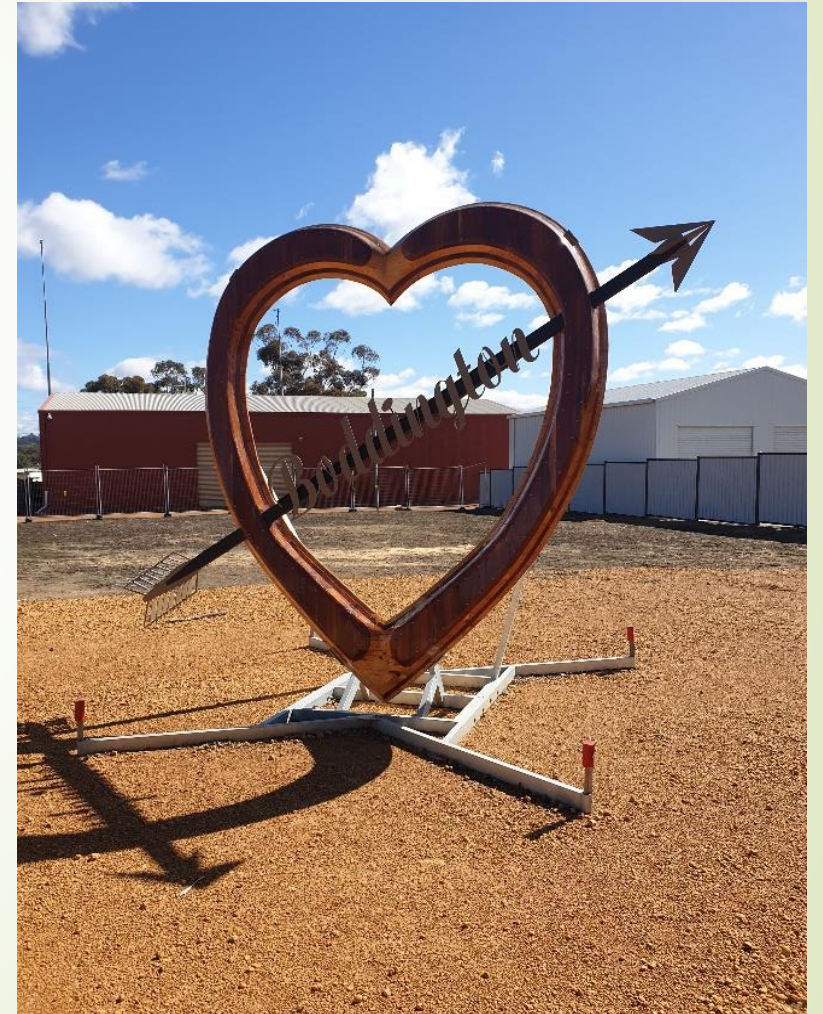
Administration Centre. Will keep the bull ant company. Both these works would benefit from lighting, from roof/solar. Artist notified.





# The Heart of the Town – Administration Centre

Limited area high enough that will also protect from weather. Facing inwards/outwards? Lighting?



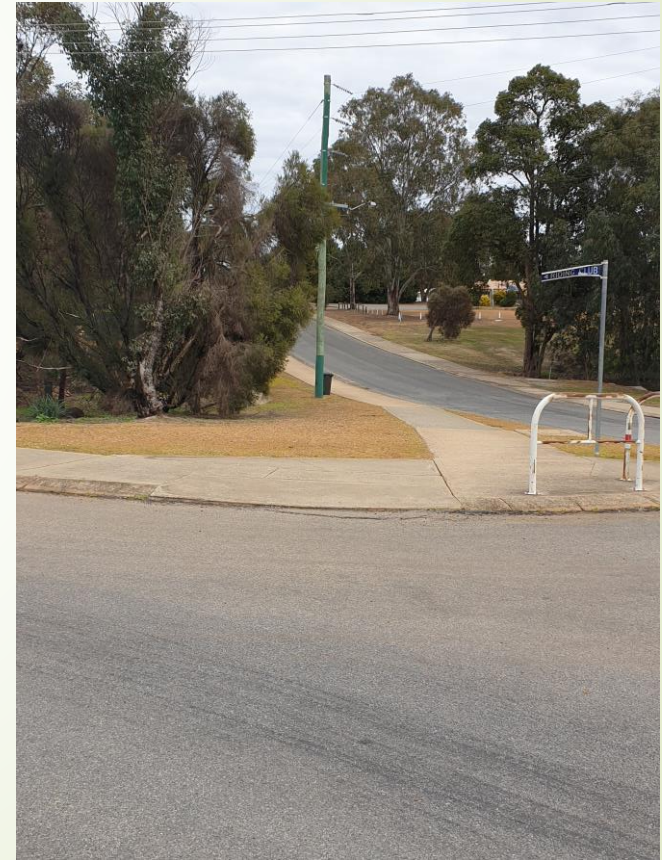


**Knight.** Original site withdrawn as owner wanted to charge for site. To now be placed near carpark and entrance to park at back of library/Rusty camp/Interpretation centre at Hotham Park.



# Shadow bull – entrance to rodeo. Cnr Hakea

Road and Pollard Street. Facing you as you come down Pollard towards Pool. Off footpath. Visible to neighbours. Encouraging visitors to walk around the town. Rodeo committee consulted. To be place on plinth with the works RODEO on it.





# Now What! - Prussian Park. Along/in water course.

Sitting on large rock, concrete, concrete pipe(difficult to move). In the middle away from streets to discourage theft. Artist consulted.





**Exhaust** — Verge in front of vacant block next to Boddington tyres, reference of mufflers etc. Businesses on both side of vacant block consulted – Boddington tyres and Post Office.





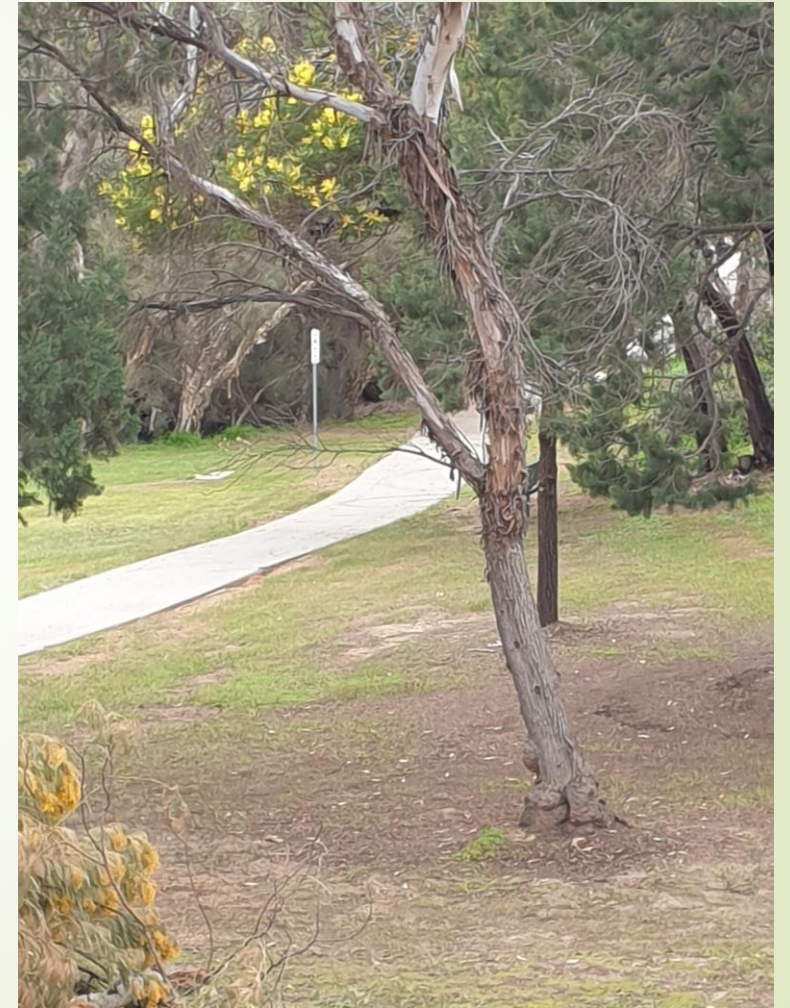
# Man on Tractor – near entrance to Caravan Park.





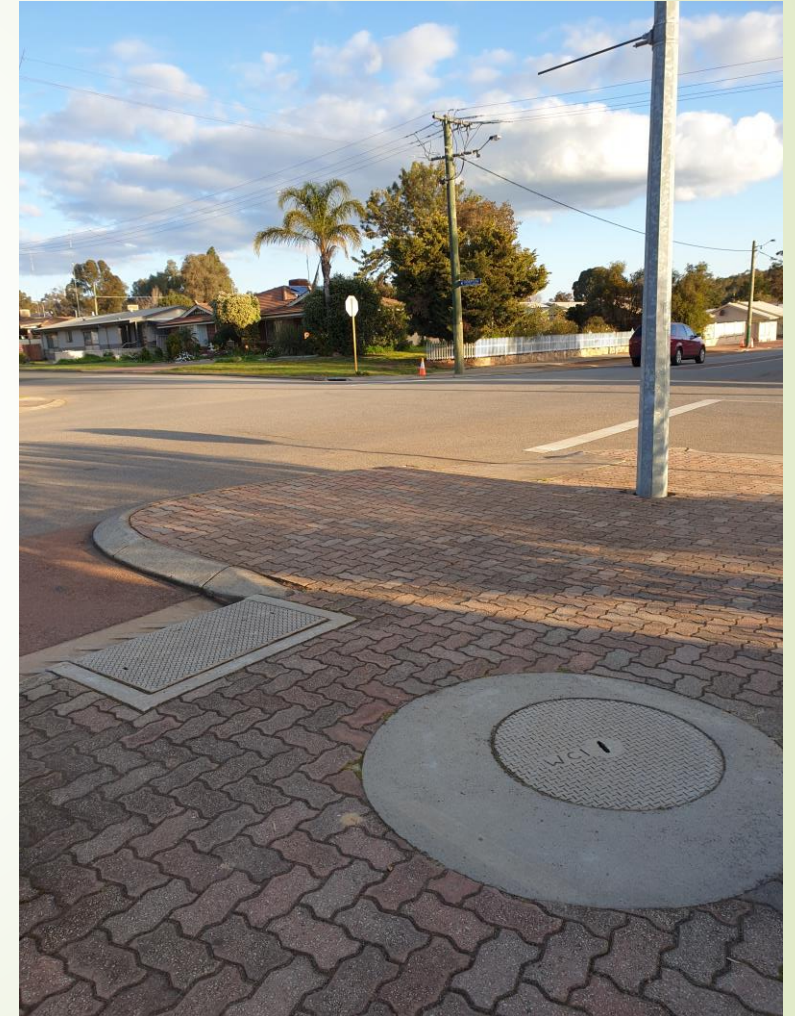
# Quirky cow – Pathway below Memorial Park.

Near walk way that goes under bridge.





# Spare Change – main street. Outside café 52. Leave on plinth. Café consulted.





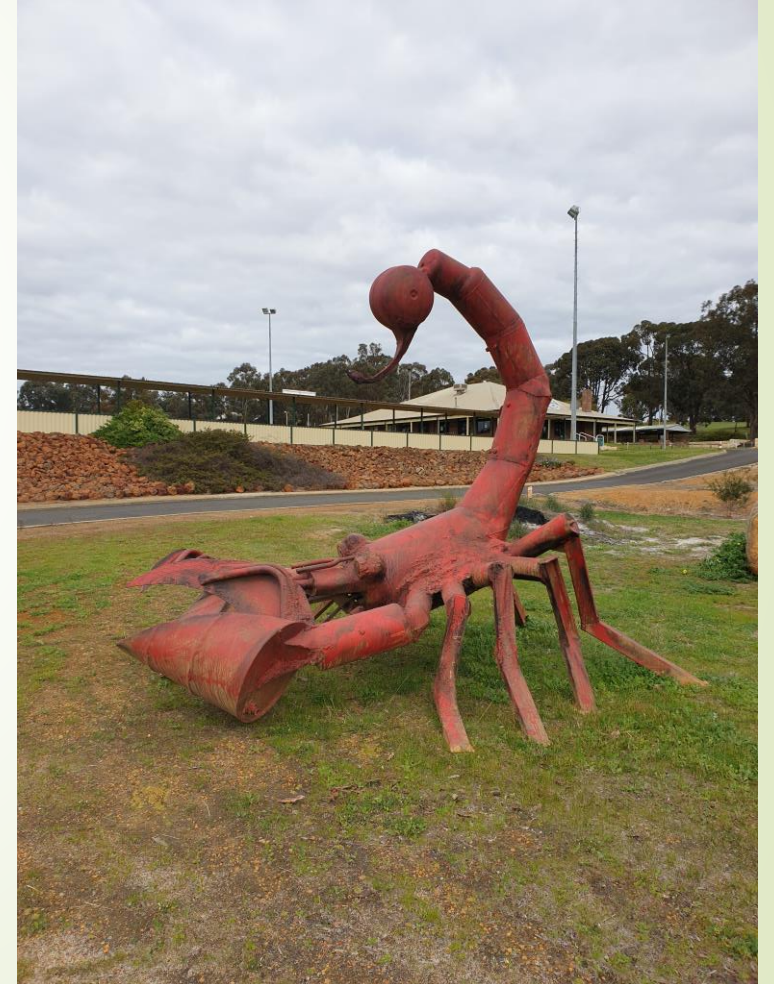
# Town Hall. Leave on plinth.





# Scorpion – Farmers Park.

Facing the road. A number of Len Zuks sculptures from his driveway will also be sited at this park.



8.6.11	Boddington Community Resource Centre – Memorandum of Understanding
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Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	CSER 025
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	8.6.11A BCRC MOU 8.6.11B BCRC Proposal 2021/22 8.6.11C BCRC Program of Events 2020/21

### Summary

Council is requested to consider a proposal from the Boddington Community Resource Centre to continue services and events being delivered under the existing Memorandum of Understanding.

### Background

In 2018 the Shire of Boddington agreed to provide funding to the BCRC of \$2,000 per month for two years ending 30 June 2020 to ensure their financial viability following their closure in June 2018. Further discussions were held with the BCRC in 2020 to develop a Memorandum of Understanding for a period of 2 years, and increase the funding to \$2,500 per month in return for the BCRC agreeing to organise a number of community events.

In August 2020, Council resolved:

*To agree to provide funding of \$2,500 per month for the financial years 2020-21 and 2021-22 in return for the Boddington Community Resource Centre delivering two grant writing workshops per annum in addition to a number of community events .....*

Attachment 8.6.11C details the community events that were agreed for the 2020-21 year.

### Comment

In July 2021, the BCRC provided a schedule of proposed events to be delivered under the second year of the MOU, as well as other items which Council may wish to consider funding through the budget process. The schedule is Attached at 8.6.11B. In summary, the items proposed to be funded under the \$2,500 per month arrangement are:

- Stargazing event
- Friday night Festival event
- Saturday Street Parade event
- Lighting of the Christmas Tree and Thank a Volunteer Events
- Grant writing workshops x 2
- Movie Nights x 2

The Summer in the Park series are excluded from the core events as they are dependent on other funding which is not yet confirmed. Inclusion of these in the base program would mean that the total funded projects are well over the \$30,000 allocation, and require a further budget allocation from Council.

Feedback from the BCRC is that the grant writing workshops in 2020/21 did not attract interest, despite heavy marketing and rescheduling. Currently the BCRC are seeking feedback from the community regarding the services they provide. It is proposed, following the feedback, the BCRC in liaison with the Shire, substitute the grant writing workshops for an alternative event / activity. Early discussions have indicated a business after hours event may be a viable option for replacement.

#### Strategic Implications

Pillar 1: A Vibrant and Connect Community

An inclusive and engaged community

1.12: Support opportunities for volunteering and community connection.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

The commitment of \$30,000 is aligned with the two year Memorandum of Understanding and will be included in the draft 2021/22 Budget subject to Council's decision on this item.

#### Economic Implications

Community events and festivals can attract tourists and visitors at local, regional and intrastate level.

#### Social Implications

Events have direct and indirect impacts on communities. They provide opportunities for participation, skills development, volunteering, and community connection.

#### Environmental Considerations

Nil

#### Consultation

Boddington Community Resource Centre

#### Options

Council may choose to:

1. Not fund the BCRC in the 2021/22 year.
2. Fund the BCRC in the 2021/22 year in line with the proposal.
3. Request the BCRC undertake different activities under the funding.

#### Voting Requirements

Simple Majority



OFFICER'S RECOMMENDATION – ITEM 8.6.11
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That Council:

1. Endorse the items proposed to be funded under the MOU to the value of \$2,500 per month, to be delivered by the Boddington Community Resource Centre:
  - Stargazing event
  - Friday night Festival event
  - Saturday Street Parade event
  - Lighting of the Christmas Tree and Thank a Volunteer Events
  - Movie Nights x 2
2. Approve an alternative event or activity to replace the grant writing workshops, to be negotiated between the Boddington Community Resource Centre and the Chief Executive Officer.



## **Memorandum of Understanding**

1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021

1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022

Between:

**The Shire of Boddington**, 39 Bannister Road, Boddington WA 6390

and

**Boddington Community Resource Centre**, Old School, 20 Bannister Road,  
Boddington, WA 6390

### **PURPOSE**

1. The purpose of this Memorandum of Understanding ('MoU') is formally to record the decision made at the 20<sup>th</sup> August 2020 Ordinary Meeting of Council.

Council Resolution: 90/20

That Council resolves:

To agree to provide funding of \$2,500 per month for the financial years 2020-21 and 2021-22 in return for the Boddington Community Resource Centre delivering two grant writing workshop per annum in addition to a number of community events as outlined in attachment 8.6.3A.

### **Public Statement's**

2. Any acknowledgements of the Shire of Boddingtons sponsorship of these events other than "Proudly support by the Shire of Boddington" and the Shire's logo, should be approved by the Acting CEO before being published.

### **Branding**

3. The Shire of Boddingtons logo to be on all electronic and hard copy promotion relating to the events agreed to in this document.

A record of the event to be sent to [ecdo@boddington.wa.gov.au](mailto:ecdo@boddington.wa.gov.au) within two weeks of each event indicating attendance numbers and photos for use on the Council web page.

**Effect of this Memorandum**

4. While the parties wish by this MoU to make clear their support of the proposal, which the parties acknowledge to be legally binding upon them, both parties acknowledge that at any time in advance each party shall be free to propose arrangements different from those outlined in this MoU.

**Financial Support**

5. 2020 – 2021. \$2,500 x twelve (12) months = \$30,000 per annum.  
2021 – 2022 To be adopted 2021 – 2022 Budget meeting.

**Funding**

6. All effort is made by the BCRC to apply for funding through grants/sponsorship to support the events/programs.

Signed for and on behalf of **The Shire of Boddington**

\_\_\_\_\_  
Acting CEO, Graham Stanley

Date \_\_\_\_\_

Signed for and on behalf of **Boddington Community Resource Centre**

S. Henderson  
Co-ordinator, Susan Henderson

Date 27.10.2020

[Signature]  
Chairperson,

Date 28.10.2020

# 2021-2022 MoU Renewal

**Between**

SHIRE OF BODDINGTON  
&  
BODDINGTON COMMUNITY  
RESOURCE CENTRE

# **CREATING A HAPPIER, HEALTHIER & MORE CONNECTED COMMUNITY, TOGETHER**

Following another positive year working in partnership with the Shire of Boddington; the Boddington Community Resource Centre submits this proposal to continue our formal MoU in the 2021-2022 financial year.

The BCRC provides herein, a request to continue to support the core community annual events, as well as some additional proposed Shire & Community support services.

A breakdown of costs is included for each event and service proposed, for inclusion in the 2021-22 Shire Budget.

On behalf of the BCRC Team and Management Committee, we look forward to a continued relationship in serving the Boddington Community.

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# Shire of Boddington and Boddington Community Resource Centre MoU Renewal and New Services Proposal

Item #	Item Name 2021-2022	Date	2021 Proposed Particulars	Cost Breakdown	2021 Cost	Shire Approved Item to include in 2021 MoU?
1	<b>Stargazing Event</b>  Rodeo Grounds on Friday Night before Rodeo	Oct 2021	Event planning Advertising and promotion Arrange event in conjunction with Perth Observatory Arrange at least 1 x food van and 1 x hot drink van Arrange and set up PA system Arrange the area for sitting on grass/benches Set up and staff attendance at event Pack up of event <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - Insurances/liability - COVID Plan - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	Actual 2020: \$3,419.15  Plus previous volunteer hours, now to be wages: \$187.50	\$3,606.65	
2	<b>Friday Night Festival Event</b>  Recreation Centre (indoors)	Nov 2021	Event planning Advertising and promotion Contact and book stall holders Liaise with Boddington Community Markets Committee Arrange at least 2 x food vans and 1 x hot drink van Arrange and set up PA system Arrange seating and tables (number?) Set up and staff attendance at event Pack up of event <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - COVID Plan - Insurances/liability - Traffic management plan - Street closure - Signs for street parade - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff - Marking out reticulation and ensuring it is turned off during event - Arrange and pay for Security - Liaise Newmont/SES for lighting towers and generators	Actual 2020: \$13,098.29  Plus previous volunteer hours, now to be wages: \$250	\$13,348.29	
3	<b>Saturday Street Parade Event</b>	Nov 2021	Event planning Advertising and promotion Arrange local participants to join the parade (number?) Arrange nominations for ute procession (number?) Arrange prizes (Number?) Arrange judges (Number?) Set up and pack away <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - COVID Plan - Insurances/liability - Traffic management plan - Street closure - Determining the parade route - Signs for street parade - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	Actual 2020: \$1,118.80  Plus previous volunteer hours, now to be wages: \$250	\$1,368.80	



Item #	Item Name 2021-2022	Date	2021 Proposed Particulars	Cost Breakdown	2021 Cost	Shire Approved Item to include in 2021 MoU?
4	Grant Writing Workshop Event	November 2021, (proposed to change to August 2021?)	Community engagement re preferred date/time Lesson planning, content and worksheet development Workshop promotion and marketing Deliver a 2 hour workshop at the BCRC (BCRC Staff member)	Actual 2020 event 1: \$581.64  Actual 2021 event 2: \$1,225.40 (but minus \$450 for content development as this is now done)	\$1,357.04	
5	Lighting of the Christmas Tree & Thank a Volunteer Events	Dec 2021	Event planning Advertising and promotion Arrange at least 2 x food vans and 1 x hot drink van Arrange the bouncy castle Arrange a musician or band to play family-friendly music from (times) Organise the date and time that SOB will set up the tree Submit the street closure permit (Number?) of chairs and tables to be set up Set up and pack away Arrange markets with Boddington Community Markets Collect nominations for thank a volunteer, committee meeting to select the volunteers, create and print certificates (BCRC will need to apply for grant funding to contribute towards these extra costs) Liaise with gingerbread house facilitator to hold pre-event workshop and DIY gingerbread house kits Promote and advertise the workshop and kits Create and print the competition forms Arrange for SOB Councillors to judge the gingerbread houses Provide certificate, ribbon and BCRC goodie bag for top 3 winners  <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - COVID Plan - Insurances/liability - Traffic management plan - Street closure - Signs for street parade - Marking out for reticulation and ensuring it is turned off during event - Erect and dismantle tree - Car park closed for bouncy castle - Make Councillors available to judge gingerbread houses - Provide vehicle & staff to help transport chairs and tables from BCRC to location on the day - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	Actual 2020 event: \$6,469.68	\$6,469.68	
6	Summer by the River Series - 1 - Picnic in the Park Event	Dec 2021	We understand that this event is not running this year?  BCRC would like to run it if it is running again - if approved the particulars as follows: - Event planning - Christmas theme - Advertise and promote the event - Arrangement the entertainment (Christmas stories, musician) - Arrange the markets - Arrange at least 2 x food vans a 1 x hot drinks van - Set up and pack away  <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - COVID Plan - Insurances/liability - Traffic management plan - Street closure - Marking out of reticulation and turning off during event - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	If proceeds:  Actual costs 2020: \$5,777	\$5,777	

Item #	Item Name 2021-2022	Date	2021 Proposed Particulars	Cost Breakdown	2021 Cost	Shire Approved Item to include in 2021 MoU?
7	Movie Night	Jan 2022	Event planning Promote and advertise the event Arrange licence and hire movie Transportation of screen, projector and PA from Williams CRC Erection and dismantle of outdoor screen, PA system and projector (electricity) Provide chairs and tables (number?) Arrange at least 2 x food vans and 2 x hot drinks van Set up and pack away <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - Insurances/liability - Approved used of outdoor public area - Vehicle and shire employee to help transport chairs and tables from BCRC to location - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	Actual 2020 cost: \$2,190  Plus previous volunteer hours, now to be wages: \$281.25	\$2,471.25	
8	Summer by the River Series - 2	Feb 2022	We understand that this event is not running this year?  BCRC would like to run it if it is running again - if approved the particulars as follows: - Event planning - Advertise and promote the event - Arrangement the entertainment (Christmas stories, musician) - Arrange the markets - Arrange at least 2 x food vans a 1 x hot drinks van - Set up and pack away <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - Insurances/liability - Traffic management plan - Street closure - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	If proceeds:  Actual costs 2020: \$5,890.25  Plus previous volunteer hours, now to be wages: \$375	\$6,265.25	
9	Movie Night		Event planning Promote and advertise the event Arrange licence and hire movie Transportation of screen, projector and PA from Williams CRC Erection and dismantle of outdoor screen, PA system and projector (electricity) Provide chairs and tables (number?) Arrange at least 2 x food vans and 2 x hot drinks van Set up and pack away <b>Shire of Boddington Responsible for:</b> - All outdoor/public cleaning + toilets - Any event permits/licences - Insurances/liability - Approved used of outdoor public area - Vehicle and shire employee to help transport chairs and tables from BCRC to location - Provide at least 1 SOB member of staff on the event to support setup, delivery and pack down with BCRC staff	Actual 2020 costs: \$2,425.50  Plus previous volunteer hours, now to be wages: \$281.25	\$2,706.75	

Item #	Item Name 2021-2022	Date	2021 Proposed Particulars	Cost Breakdown	2021 Cost	Shire Approved Item to include in 2021 MoU?
10	Administrating Caravan Park Bookings	Annual Service	<p>Answer all enquiries (phone and email) regarding the caravan park</p> <p>Process and secure all bookings and payments for caravan park (all monies go direct to the Shire, not to BCRC)</p> <p>Welcome arrivals and provide with a Shire Branded 'Boddington visitors/welcome pack'</p> <p>Creation, collation and maintenance of up to date visitor/guest welcome packs (includes printing, bags, local events and info, local advertising/flyers) as well as staff time to keep them printed, packed and up to date</p>	<p>1 x Part Time employee(s): 21 hours per week (3 hours per day) at \$30.25 per hour This will cover service hours of 40 hours per week 9am-5pm week days and 9am-12pm weekends. BCRC will cover the remaining 25 hours per week with existing staff who work 9am-3pm Mon-Fri). 21 x \$30.25 x 52 weeks: <b>\$33,033 per annum as Shire contribution</b></p> <p>200 welcome packs per month: 8 staff hours per month: 8 x \$30.25 x 12: \$2,904 200 branded paper bags: \$1 x 200 x 12: \$2,400 Printing: 10 colour A4 sheets per bag @ 15 cents per sheet x 200 x 12: \$3,600 Total: <b>\$8,904</b></p>	\$41,937.00	
11	Production of Boddington Phone Book 2021-2022	Annual Service	<p>Collation, editing, checking currency and accuracy of entries for phone, email and websites of key local contacts, businesses, groups and organisations</p> <p>Inclusion of local information and key annual events</p> <p>Production of A5, bound, full colour phonebook with card and laminated covers x 300</p>	<p>Employee 8 x 30 hour weeks employment @ \$30.25 per hour: <b>\$7,260</b></p> <p>Printing: 40 double-sided pages per book @ 15cents per page x 300: <b>\$1,800</b></p> <p>Materials: \$3 per book x 300: <b>\$900</b></p>	\$9,960	
12	Boddington Visitors Centre	Annual Service	<p>To have a formal Visitors Centre within the BCRC Foyer, 9am-3pm. BCRC existing staff can support, but we would require an extra part time person. If Item#10 is approved, this could be the same person doing the caravan bookings AND the Visitor Centre. In the breakdown of costs, we will assume that Item#10 would be too, and will only add the additional wage required to top that 1 person up from 21 hours per week to 30 hours per week.</p> <p>Signage (Bannister Road x 2 and Hotham Park x 1)</p>	<p>Employee additional wages top up from PT to FTE (21 hours to 30 hours: 9 x \$30.25 x 52: <b>\$14,157 per annum</b></p> <p>Actual cost only</p>	\$14,157.00	
13	Production & Publishing of Boddington Visitors Guide 2021-2022	Annual Service	<p>Research, collation, creation, editing and publishing of a formal 'Boddington Visitors Guide', to include: Annual events calendar, walking trails, points of interest, businesses and shops with opening times, doctors/hospital/health/pharmacy/emergency services, local flora and fauna, a brief overview of local history, town map, accommodation, cafes/pubs/food, markets, Mine tours and blasts, recycling/dump, caravan park etc (TBC with Shire)</p> <p>Printing of 1,500 copies, full colour, A4, bound, card/laminate covers at 50 pages per copy and 18cents per page (\$9 per guide)</p>	<p>Employee 12 x 30 hour weeks of employment \$30.25 per hour: <b>\$10,890</b></p> <p>\$9 x 1,500: <b>\$13,500</b></p>	\$24,390.00	
14	Development of Town Map with POIs	One-Off Service	<p>Update the current in development Town Map, include points of interest, key businesses/orgs (TBC with Shire), key/legend</p> <p>Sourcing and liaising with signage printers to print on large signage on Bannister Road and Hotham Park (Shire to approve installation)</p> <p>Printing of Town Map to go inside Visitor Centre at BCRC: 500 A4 copies colour</p>	<p>Employee 4 x 30 hour weeks employment @ \$30.25: <b>\$3,630</b> Graphic design: <b>\$2,500</b> Signage printing: At actual cost Printing: <b>\$90</b></p>	\$6,220.00	
Total cost for ALL events and services to be provided				<b>\$140,034.71</b>		

## PROPOSAL FOR COMMUNITY EVENTS

### UNDERTAKEN BY THE BODDINGTON COMMUNITY RESOURCE CENTRE

NOTE: Although the dates below are set for the following 12 months, they can be carried through for the next 24 months with negotiations if required by either party

	Event	Date	Particulars
1	Star Gazing Night	22 August 2020	<ul style="list-style-type: none"> <li>• Advertise the Event</li> <li>• Arrange the event in conjunction with the Perth Observatory</li> <li>• Arrange food vans, PA, Seating where applicable</li> <li>• Set up and pack away</li> <li>• Preceded by a workshop teaching night-time photography, 1-2 weeks before event</li> </ul>
2	Friday Night Festival and Night Markets	6 November 2020	<ul style="list-style-type: none"> <li>• Advertise and arrange stall holders for local and visiting stall holders</li> <li>• Liaise with markets committee</li> <li>• Food vans and food stall holders</li> <li>• Liaise with Lions for hot dogs etc.</li> </ul>
3	Saturday Street Parade	7 November 2020	<ul style="list-style-type: none"> <li>• Advertise the Event</li> <li>• Obtain permit to close section of the main street and Bannister road near BCRC</li> <li>• Arrangements for local participants in the parade</li> <li>• Arrange nominations for ute procession</li> <li>• Arrange prizes</li> <li>• Arrange judges</li> </ul>
4	Lighting of the Xmas Tree	December 2020	<ul style="list-style-type: none"> <li>• Advertise Lighting of the Xmas Tree</li> <li>• Arrange suitable entertainment, food etc</li> <li>• Arrange tree set-up with SOB</li> <li>• Obtain permit to close section of the main street and seating between SOB and IGA</li> </ul>
5	Movie Night	February 2020	<ul style="list-style-type: none"> <li>• Advertise Event</li> <li>• Arrange license and purchase movie</li> <li>• Food Stalls</li> <li>• Set up and pack away</li> </ul>
6	Movie Night and Night Markets Caravan and Camping Club	March 2020	<ul style="list-style-type: none"> <li>• Advertise the Event, obtain license</li> <li>• Liaise with Local Community Markets Group</li> <li>• Liaise with Caravan Group to establish their requirements</li> </ul>

7	Foreshore Celebration	February 2020	<ul style="list-style-type: none"> <li>• Advertise the Event as per theme (e.g. Country and Western, or blues)</li> <li>• Arrange suitable entertainment for children</li> <li>• Arrange food vans and/or local food stall holders</li> </ul>
8	Morning Teas	August - December Jan - June	Morning tea (with gold coin donation) for any member of the community
9	Welcome to Boddington Morning Tea	February	<p>Welcome morning tea for newcomers to Boddington</p> <p>Advertised – free event – with welcome bag of information</p>
Report of Event 1-7 Outcomes with SWAT analysis			

### CONTINGENCY PLAN if Restrictions are imposed and Rodeo does not proceed

1. Zoom Bingo
2. Zoom Stargazing
3. Zoom Cooking Classes
4. Possible Outdoor Music Event – Main Street – Picnic Style with social distancing
5. One on one training for digital access to own computer, iPad or tablet
6. Group training where possible for digital access to own computer, iPad or tablet

### CONTINGENCY PLAN if Lockdown is implemented

7. Compassionate Community
  - a. Phone Contact with people in age-related lock-down
  - b. Phone Contact with people in medical-related lock-down
  - c. Obtain Grocery orders by phone, take payment (as before) and arrange volunteer drivers to deliver to homes.
8. Zoom Cooking Classes and similar to keep community cohesion
9. Zoom Bingo
10. Other as identified

Prepared and presented 10 July 2020

Chair: John Allert

Coordinator: Susan Henderson

## 8.6.12 Tip Pass Proposal

Location:	Not Applicable
Applicant:	Not Applicable
File Ref. No:	WSTE003
Disclosure of Interest:	Nil
Author:	Chief Executive Officer
Attachments:	Nil

### Summary

Council is requested to consider an option to remove the restriction on the number of visits to the Boddington Refuse Disposal Site for residential landowners and tenants.

### Background

The Shire of Boddington currently issues 4 tip passes on an annual basis to its residential ratepayers. This process is administered through the rating process and allows one cubic metre of rubbish per visit.

### Comment

There are a number of options for managing waste within a local government, with the issuing of a limited number of free tip entries to a waste management facility being the most common. Some local governments provide their residents with unlimited entry to waste facilities for residential waste disposal. This strategy is predominantly implemented to reduce the amount of illegal dumping, which is costly to clean up, and has environmental implications.

The proposal for consideration is as follows:

- a tip pass is issued on an annual basis through the rates process with no limit on visits
- the tip pass would be issued to both townsite and rural properties
- tenants are eligible for a tip pass, upon providing sufficient evidence of residing in the Shire of Boddington
- commercial properties would be required to continue to pay for waste disposal, in accordance with current arrangements

The introduction of unlimited visits, and ability to issue tip passes to tenants, is likely to reduce illegal dumping of household items within the Shire.

It is possible that an initial spike in rubbish disposal may occur, however, given no additional waste is being generated, it is likely that the amount of waste disposed at the tip will return to a normal level relatively quickly.

Currently, as green waste is free to dispose of, it is evident that some rubbish loads have metal and household goods mixed in with the green waste. Unlimited access should result in there being no need to contaminate different categories of waste, and will therefore assist in the management of the tip. To encourage responsible waste disposal, additional signage is proposed to be installed at the Refuse Disposal Site.

### Strategic Implications

Pillar 3: A healthy, clean, green and sustainable environment



### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

The Shire of Boddington currently issue additional tip passes to businesses and residents for \$25, which allows one cubic metre of waste to be disposed of at the tip. Over the last two years, the income from the sale of tip passes has averaged approximately \$2,500 per annum. Assuming 50% of this income is from businesses, it is reasonable to determine that the Shire will realise a reduction in income of \$1,250 per annum.

In addition to the reduction in income, there is also likely to be a reduction in resourcing required to manage illegal dumping. Currently, an estimated 48 hours per annum of the Shire of Boddington workforce, are spent cleaning up and transferring rubbish to the waste facility.

### Economic Implications

Nil

### Social Implications

Nil

### Environmental Considerations

It is important to consider ways to educate the community on best practice waste disposal methods as a part of this initiative. Promoting recycling opportunities and other waste re-use options offer an alternative from landfill.

### Consultation

Nil

### Options

Council may choose to:

1. Continue with the current option of issuing 4 tip passes to residents
2. Transition to an unlimited tip pass system
3. Defer a transition to an unlimited tip pass system until a future financial year

### Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 8.6.12
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That Council:

1. Endorse public consultation to occur regarding the unlimited tip pass system for residential owners and tenants.
2. Note that the above proposal will be included in the draft 2021/22 Budget, provided no significant concerns are received from the community and local businesses.

9. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil at this time.

10. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

11. CONFIDENTIAL ITEM:

Nil at this time.

12. CLOSURE OF MEETING: